



**City of Biddeford  
Cable T.V. Committee**

July 6, 2026 at 4:30 PM

[Join Microsoft Teams Meeting Online](#)

Or call in by phone: +1 872-242-8054

Meeting ID: 257 242 482 407 07

Passcode: oH9JL93c

Phone conference ID: 718 184 169#

1. Call to Order
2. Approval of Minutes
  - 2.a June 1, 2026 Cable TV Committee Meeting Minutes
3. New Business
  - 3.a Update on Public Access Director Recruitment
  - 3.b Channel Programming Discussion
  - 3.c Maintenance Updates
4. Old Business
5. Other Business
6. Adjourn

## June 1, 2026 Cable TV Committee Meeting

Present: Lou, Kathy, Pat, Richard, Danica

Excused: John, Jim

### 1. Call to Order

Meeting called to order at 4:34 PM.

### 2. Approval of Minutes

#### *2.a May 18, 2026 Meeting Minutes*

Pat noted that there was a sentence that wasn't finished. Danica said it could be finished with "can be used".

Pat motioned to approve the minutes with this amendment. Lou seconded the motion.

Vote: Unanimous

### 3. New Business

#### *3.a Budget Committee Meeting Recap*

Richard was alarmed by the Council President referring to the building as a "white elephant" and his worry about the roof.

Phil Radding oversaw this project

Lou contacted the roofer who lives next door. They did a 20-foot section of the rubber roof and put a few shingles on. There are multiple roofing materials here.

Danica said she thought it was interesting to

Richard noted that the Council President also wants to look at the ordinance again. The Council also was unclear about what happens when the funding shows up.

Danica explained that the money was set aside

Pat said that it doesn't matter that we don't have the money on July 1, we are permitted to start spending because we know we are going to receive the revenues.

The Council had asked Danica at the first meeting about how much funding was put in the general fund. There would have been a balance of \$500,000 if it had been appropriated to PEG.

Kathy said it would have been nice to be able to use this for a roof.

Richard mentioned there was a lot of deferred maintenance when the City purchased the building but it was addressed when the City acquired it.

Danica shared that Jill's letter to the Committee was interpreted as a resignation and there is now one vacancy that we will need to fill.

Richard said he was concerned about some of the comments about the money not coming in immediately and what is done with any surplus. Kathy said she didn't see the meeting but will go back and watch to understand the comments.

Danica said she felt the comments were coming in general more from a lack of understanding about how enterprise fund accounting works. Pat thought that in a future budget process, providing an overview of enterprise funds for the Council would be helpful.

Richard said that Tony Vigue sent an email out a few weeks ago about a law that supposedly compelled cable companies to install wiring that would permit HD programming into the system for municipal stations. The cable companies are taking the position that this will have to be bargained for in a franchise agreement. Richard said he is inclined to pass on reopening the franchise agreement right now.

Technically there is another vote that has to take place

### *3.b Archive Formatting/Scheduling Update*

Danica gave updates about Handbrake and Reg

Danica shared that Reg is interested in moving down to one night per week

Lou offered to bump La Kermesse parades to play running up to the festival later this month. Danica mentioned that the organization of archive materials is questionable but offered to look with him after the meeting. Richard believes that everything is preserved but not necessarily in sequential order or bumped to DVD.

Richard asked about channel 3 vs 85. Danica said that her understanding was that what was going to happen from when she was talking with Steve when he was here, so that's what she did when she started. She thought it was because Channel 85 was

viewable in Saco so more people would be able to see that content. Richard said he thinks it is worth discussing if this should be the long-term plan, especially given the benefit of Channel 3 being in the basic tier.

#### **4. Old Business**

#### **5. Other Business**

Danica gave an update about hiring for the new position. Alliance for Community Media site helped us with recruitment – got responses from all over country. Danica said she will look into that.

Richard noted that as far as he knows we are the only community in Maine that gets 100% of the full 5% dedicated for public access. He feels it is an attractive position for someone who is interested in this work.

Danica will share the listing with the Committee when it has been posted.

Richard is interested in looking around at other studios.

The next meeting will be held on Monday, July 6 at 4:30 PM. We will plan to meet at this time on the first Monday of each month.

#### **6. Adjourn**

Motion by Pat, seconded by Kathy, to adjourn.

Meeting adjourned at 5:31 PM