



City of Biddeford
Airport Commission
May 28, 2026 at 6:00 PM
City Hall Council Chambers & Teams

Join Teams Meeting Online
Meeting ID:
Passcode:

Or call in by phone: +1 872-242-8054
Phone conference ID:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes
 - 4.a Minutes
5. Update: Gale Associates
6. Airport Manager / Director of Public Works Report
7. Other Business
8. Adjourn

Biddeford Airport Commission Meeting Minutes
April 23, 2026 @ the Biddeford Municipal Airport

Chair Carmen Bernier called the meeting to order at 6:01 p.m.

Roll Call: Carmen Bernier, Jerry Bernier, Fred Oliver, Parker Montano and Tom Bryand

Eddie Fullmer was excused.

The Commission dispensed with the Pledge of Allegiance due to lack of an American Flag.

Acceptance of Minutes:

There were no minutes to consider at this time.

Update: Gale Associates

Matt Caron from Gale Associates was not present; however, an update was provided:

1. Preliminary Design and Permitting for Partial Parallel Taxiway and Hangar Taxilane Construction

This project consists of the preliminary design and permitting process for construction of a new partial parallel taxiway, along with two hangar access taxilanes.

On October 16, 2025, a scoping meeting was held with Gale Associates, City personnel representing the Airport, the FAA and MaineDOT. Due to the fact that FAA funding for this project is not likely to be available until FY2029 or FY2030, it was discussed that the best course of action would be to proceed with ONLY a preliminary design and permitting. This would actually equate to about 60% of the work for this project.

At the March Airport Commission meeting, the Commission approved \$280,000.00 in fees for Gale's work on this project. The Grant Application has been executed by the City Manager (Truc Dever) and Gale submitted the Application to the FAA and MaineDOT on April 22, 2026. As of now, Gale is waiting for the FAA and MaineDOT to issue funding prior to starting the project.

2. Other Item: Capital Improvement Plan/MaineDOT

Future proposed projects include (and are subject to change):

- ❖ FY26 – Design/Permitting/Bidding for Construction of Taxilanes
- ❖ FY27 – Construction of Taxilanes
- ❖ FY28 – Runway Pavement Maintenance
- ❖ FY30 – Design/Construct SRE Building
- ❖ FY31 – Design/Construct Fuel Facility

The Airport's Capital Improvement Program (CIP) for 2026 is scheduled for May 19, 2026 at 1PM. Both Jeff Demers and Truc Dever are included on the invite from MaineDOT, but Matt has offered to forward the information to others who may want to participate in the meeting.

Commissioner Fred Oliver asked if there was a scheduled project to bring the FBO to ADA compliancy. This will have be to discussed with Gale at the next meeting.

Airport Manager/Public Works Report:

Public Works Deputy Director Joe Lovejoy and Airport Manager Brendan Sweeney were present.

Brendan has been taking care of the regular daily/weekly/monthly operations at the Airport.

In other work, the fuel tank cover was replaced and grounds cleanup has begun.

The skydivers are expected to be back and resume operations in May; and CHI has been busy flying and instructing.

Currently, Biddeford's fuel is cheaper than most other local airports by over \$1.00.

Joe informed the Commission that DPW Staff have been in talks with a mobile mechanic who is interested in using the cold storage hangar and will contribute to the upgrade and heating of the hangar. The City Attorney is negotiating a contract.

DPW intends to install a motion light near the fuel pump and has already had an electrician start working on it.

The next meeting is scheduled for Thursday, May 28, 2026.

Motion by Member Byrand, seconded by Member Oliver to adjourn.

Vote: Unanimous.

Time: 6:17 p.m.

Respectfully Submitted by Carmen Bernier, Chair