



City of Biddeford
Downtown Development Commission
May 20, 2026 at 5:30 PM
City Hall Second Floor Conference Room & Teams

[Join Teams Meeting Online](#)

Meeting ID: 212 817 142 606 385

Passcode: i92aF6yi

Or call in by phone: +1 872-242-8054

Phone conference ID:527 239 417#

1. Roll Call and Determination of Quorum
2. Approval of Minutes
 - 2.a Approval of Meeting Minutes from April 22, 2026
3. Old Business
4. New Business
5. Other Business
6. Updates and Discussion
 - 6.a Downtown bathroom and business engagement with Heart of Biddeford
 - 6.b Adopt-A-Park- Williams Court Update /Schedule
 - 6.c Future Planning
7. Adjourn

City of Biddeford

Downtown Development Commission

Meeting Minutes April 22nd, 2026

City Hall second floor conference room

The meeting was called to order at 5:35 pm

Roll Call; Present Bob Cyr, Patrick Mourmouras, Rob Nicoll, Lisa Vadnais, Karin Gregory
City Staff: Brad Favreau, Brian Clark. A brief introduction to new staff member Brian Clark.

Old Business

Approval of past Minutes. Motion by Bob Cyr to accept the past meeting minutes from January 28th, 2026, Seconded by Rob Nicoll, all in Favor.

Loss of Commission Members. Patrick discussed sending letters to members who haven't attended meetings for more than three months without excused absences. Letters were drafted and Brad will have the office forward them the notice of termination.

Adopt a Park. DDC adopted William Courts Park at the January meeting and will be the overseers of this park. Discussed the expectations of the board regarding being stewards of this site. Concern was raised with some of the local parks having found needles onsite. Brad will provide a protocol when finding needles prior to arranging a site walk visit.

Public Restrooms. Updated and discussed the proposed need for Public Restrooms in the downtown area. Rob Nicoll has done research on the various options available. Discussed canvassing the downtown businesses in collaboration with the Heart of Biddeford with an outreach survey of the local businesses major concerns prior to bringing forward a proposal to the council.

Five Points Placemaking Sign. Updated discussion on the sign. The scoring submission for a designer was achieved. Victoria Gordan was the artist selected. The newly formed Public Arts Commission have met with the Art of Biddeford a program under the Heart of Biddeford, and are seeking possible collaborative fundraising opportunities for the sum of \$50,000 dollars to assist with facilitating the proposed signage.

New Business.

Canvassing Downtown. Karen made the motion to canvassing the downtown area with a survey as an outreach for major concerns for businesses, collaborating with the HOB with

their contact list. Seconded by Rob. All in favor. Brad to gather info from Rob and develop the survey.

Motion by Pat to adjourn the meeting, seconded by Karin. All in Favor.

Next meeting May 20th,2026, at 5:30 pm