



**City of Biddeford
Capital Projects / Operations Committee**

April 8, 2026 at 6:00 PM

City Hall Council Chambers & Teams

**Joint meeting with Wastewater Management Commission followed
by Capital Projects Operations Committee**

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1. Roll Call
2. Discussion with Wastewater Management Commission - UNE utility expansion proposal
 - 2.a UNE proposal to extend natural gas and wastewater utilities
3. Adjustment(s) to Agenda
4. Approval of Minutes
 - 4.a Capital Projects/Operations Minutes- March 11, 2026
5. Old Business
 - 5.a Community Center Leases
6. New Business
 - 6.a 5 Year CIP
7. Executive Session
 - 7.a Executive Session 1 MRS 405(6)C - Real Estate Matters
8. Adjourn



Capital Projects / Operations Committee

Meeting Date: April 8, 2026
Meeting Time: 6:00 PM
Agenda Item No: 2.a
Item Description: UNE proposal to extend natural gas and wastewater utilities
Submitted By: Truc Dever, City Manager

Key Terms:

Executive Summary:

The City received a request from the University of New England (UNE) to discuss the University's plans to extend its natural gas and wastewater utilities. It was determined that a joint meeting of the Capital Projects and Wastewater Committees would be appropriate to discuss this request. UNE's Alan Thibeault will be in attendance to present the proposal.

Detailed Review:

The following statement regarding UNE's plans for natural gas extension was submitted to the City:

"In our ongoing efforts to maintain our facilities, reduce our carbon footprint and increase our operational resiliency, UNE is considering working with Until on an extension of the natural gas main from downtown to the UNE campus. This would significantly reduce the fuel delivery truck traffic on Rt 9, to the UNE campus. Such a venture would have significant benefits to the greater community as well, and we were hoping the city might be interested in this project."

Additionally, the option of a Wastewater Treatment Plant extension/connection will be presented to the joint committee for discussion and consideration.

Funding Source:

Staff Recommendation:

Next Steps:

Attachments:

Capital Projects / Operations Committee

March 11, 2026

Meeting came to order at 6:01pm

Committee Members Present : Councilor Marc Lessard, Councilor Dylan Doughty, Councilor Brad Cote, Dominic Deschambault, Kenneth Griffin

There were no adjustments to the agenda

3. Approval of Minutes from Feb. 11, 2026, Capital Projects/Operations Committee Meeting -Minutes

Motion By: Councilor Brad Cote

Second By: Dominic Deschambault

Approved unanimously

4. Old Business – None

5. New Business

5.a Discuss 5 Year CIP Process and Preparation

City Manager provided the committee with documentation to help frame the discussion about how we move forward with our five year CIP.

There are two different documents that were provided that outline the CIP projects that were identified by our various departments back in the fall.

Some of the projects are now basically covered under the bucket of our two bonds that were passed the CSO bond and REC bond.

City Manager mentioned there's a lot of need and our job is to identify how we can prioritize this list over the next five years. It would be good for us to develop some kind of a strategy to prioritize fairly across all the departments to see what needs we have that are immediate, especially going into the fiscal year 27 budget. We're in the process of developing and discussing that budget right now and we have set aside around \$2.2 million, which is .05 percent of the total taxable value of the city.

Councilor Lessard mentioned that one way to prioritize is to have the department heads make a priority list of the projects that they have within their departments and then take a look at all of those as individual silos of each department. The problem is now is you're

pitting department against department. He noted another way to go about it is to create a power ranking system based on several factors to drill down to determine the most critical items.

Chief Best went to the podium to discuss the capital needs of the Fire Department. Two of those projects actually fall under the vehicles portion, which is under public works and are items that Director Demers oversees. Fire Department vehicles are not a traditional type purchase. For these purchases the city would place orders for the tower truck and the ambulance knowing that they were years out. For example, if we place the order today, it's 30 to 36 months before we'll receive that ambulance. Typically, we buy our ambulances and pay for them a year before. They typically will receive the chassis for that ambulance, which is around \$85,000. They will pay for that chassis when it comes in so that we don't incur interest on that chassis and then it takes about a year to build the ambulance.

There's a couple different ways to go about ordering the tower truck. The traditional way to order the tower truck if we sit down, spec it all out and place the traditional order. It's 48 months before we're going to see a tower truck come to the city. For the tower truck, it's similar to a stock truck program where they have the basic spec built and then there's approximately 12 to 18 things on it that we can modify to meet our needs. From the time you place the order it is about 14 to 18 months delivery time, so even that in this budget cycle would be outside this fiscal year. For the financing piece of it, what we were looking at and exploring was actually doing a lease purchase payment and essentially we're financing it through a company and in the end we own the truck. In the end you don't turn it back in like a traditional lease, but what that does it allows the company that we explored using, they used a window anywhere from 10 years to 14 years that you paid for the truck to get the payment cost down.

For the tower truck, the \$280,756 that was an estimated annual payment, we wouldn't have an annual payment come due in FY27 if this was approved through the process. It can be tricky in the sense of understanding how it all fits in and how it fits into the finances and the complete amount of funds.

The rest of our projects are smaller projects and most of them would fall within the fiscal year with the exception of the Window replacement program. We were going to phase that in just because of the number of windows that need to be replaced in the fire station.

The fire stations was built in 1990, so the windows are reaching the end of their life span, and we need to start replacing some of them and we're going to phase that in over three years.

A question was asked about an engineering or architectural study of the building that would describe any and all issues with the building, the building envelope and structural systems? So that way when Department Heads come to the board they can present the whole picture of the building, and how it times out.

The Chief answered that there has not been a facility needs assessment done by a professional, the Chief noted that his former employer took that initiative on as a town and did a facility needs assessment of all the town facilities. As part of their team, they had engineers, they had plumbers, they had electricians, they had HVAC technicians and they went through all our facilities within the town. Then when all said and done, they had a package that said, here's everything that's in a facility from Windows to carpets to floors, to electrical, here's where everything is and the condition it's in, and here's when you can expect to need to replace it. This gave us as department heads and the town a program and something to work from when it came to capital planning, however, to do that, it is a huge undertaking and there's a cost to it. It's actually money well spent and is cheaper to do it that way because the individuals who put these packages together are they're not emotional, they're not tied into you or anybody else or any other city department. They're just coming at it in a neutral way and being honest about the physical building that they're looking at. It gives this group and the planning and Budget committee an idea of where we have to go in the future.

Councilor Cote noted that before we start throwing big money at some of these things, like through the bonds and whatnot, the city should take a look at some of these buildings that are older to make sure it's a good investment. I mean if they say, you know we, you know we're going to put a 20 year roof on the building and they say we have two or three years max left for the building to be safe then that may not be a good use of some of that bond money.

Councilor Lessard agreed with the comments. He noted that the next printout should be four or five pages where the numbers may be a little bit bigger and they can get an understanding from each department of what they need to do. They will start out with a big number and then break it down. Then will have to take that and squeeze it to get down to 2.3 million because we can't solve for the 95 million, we can solve maybe for the one of the 95 and we can prioritize that. He would like to see that kind of information to see the hottest fires and what needs to get put out first and then work the way down the list.

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Councilor Doughty said he wanted to figure out a way that we can build up our coffers a little bit for capital improvement so that we can start spending more money year after year

and not just the two point whatever we're given out of the yearly budget and asked if we can start setting more aside so that we can build up and next year maybe do three the year after maybe four, et cetera, so.

The City Manager stated she was actually quite surprised when she got here to the city that didn't have things like vehicle reserves, vehicle replacement reserves or facility replacement reserves and that's definitely been front of mind. This is a policy decision, but once we identify what our undesignated fund balance will be at the end of the fiscal year 25 audit, we'll be able to hopefully identify some funds that we could potentially tap into to create these buckets and create these reserves and start squirreling away some funds every year for those reasons and we look at a 10 year vehicle replacement policy. If we're going to purchase a truck today, start putting some money away so we know when that comes due seven years from now, or 10 years from now, we have that money already and we don't have to tap into a fresh new bucket of dollars. I think there's real strategy to that. If we can make that work and if we can identify some funds.

The Public Works Director spoke to both the CSO project costs and the airport line items.

The City Manager also noted that maintenance items like paving should probably come out of CIP and be included in the general fund going forward.

Councilor Lessard mentioned that he wanted to leave the meeting by saying that the work that's being done on this is extremely critical to the city and the time that you're spending reviewing this is extremely important. Tonight was the first step in reviewing the numbers and it doesn't get easier.

6. Other Business

7. Adjourn Time: time stamp 57:45 / 1:00:01



Capital Projects / Operations Committee

Meeting Date: April 8, 2026
Meeting Time: 6:00 PM
Agenda Item No: 5.a
Item Description: Community Center Leases
Submitted By: Lisa Thompson, CPRP, Recreation Director

Key Terms:

Executive Summary:

To provide additional information regarding lease agreements for 5 tenants utilizing space at the J. Richard Martin Community Center

Detailed Review:

There are currently six user groups occupying space within the J. Richard Martin Community Center. Each group holds a written lease agreement with the Recreation Department, all of which were issued at zero cost and collectively expired in December 2025.

The Recreation Department, which oversees daily operations of the Community Center, has been tasked by the Capital Operations Committee with developing a plan that identifies the facility's "highest and best use." In response to this directive, two potential pathways have been evaluated and are outlined in the accompanying documents:

Option 1: Implement monthly rental fees for existing leaseholders.

Option 2: Transition the facility toward shared community-use spaces.

Funding Source:

N/A

Staff Recommendation:

Staff recommends **Option #2: transition the current leased spaces into shared community spaces.**

This approach provides the greatest flexibility and supports the highest and best use of the J. Richard Martin Community Center.

Transitioning to shared spaces will create significantly more availability for both Recreation

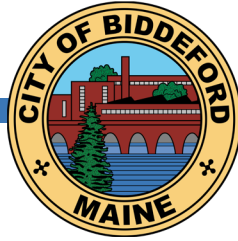
Department programming and broader community use. With additional space, the Recreation Department will be able to expand its out-of-school-time programs, increase capacity for children, and offer a wider variety of enrichment, family, senior, and intergenerational programs and services. Community committees, groups, organizations, and local partners will gain access to reliable space for meetings, events, and activities. Increased space will also allow for repurposing rooms to improve efficiency, accessibility, and overall user experience for both large and small groups. Under this model, rental fees will be charged to generate revenue and support facility operations. Current leaseholders will be exempt from rental fees for their regular monthly meetings and weekly bingo sessions. They may also host larger events within the facility and will be charged a small fee to cover Recreation Department staff time and necessary resources.

Next Steps:

The Recreation Department will proceed with the next steps in accordance with the direction provided by the Capital Operations Committee.

Attachments:

1. Community Center Lease agreements 4.8.2026
2. Lease monthly annual costs JRMCC



**Community Center Lease Proposal April 2026
Presented to Capital Projects/ Operations Committee**

This proposal outlines two options for the future of current lease arrangements within the J. Richard Martin Community Center.

Option 1: Renew Leases and Charge Rent

Eligible Groups

- Meals on Wheels
- 50+ Club
- St. Louis Alumni
- La Kermesse
- Biddeford Cultural Heritage Center

Key Details

- Tenants remain in current spaces
 - Monthly rent begins July 1, 2026
 - Spaces remain exclusive to each organization
 - Existing lease agreements renewed with added rent requirement
 - Rent set at \$0.50 per sq. ft. for July 1, 2026–June 30, 2027
 - Rent increase of at least \$0.25 per sq. ft. starting July 1, 2027
 - Annual rent adjustments set by Capital Projects/Operations Committee each February
 - Recreation Department continues maintenance and covers associated costs
 - Biddeford Adult Education excluded due to existing mutual-use agreement with School Department
-

Option 2: Transition to Shared Community Spaces

Community spaces are:

- Flexible
- Inclusive
- Accessible
- Designed for public use
- Intended to build connection, learning, and shared experiences

Examples of Allowed Uses in Community Spaces

- Parent/child groups
 - Book clubs
 - Civic organization meetings
 - Enrichment classes
 - Safety trainings (CPR Class)
- Community Dinners

Timeline • All leases expire December 31, 2026

- Tenants must remove all belongings by that date

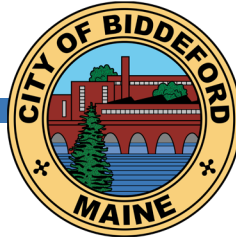
Key Details

- Vacated rooms converted into accessible community spaces
 - Recreation facilities division repurposes each room
 - Spaces available for meetings, gatherings, and mission-aligned events
 - **No charge for regular meetings for current lease groups**
 - Support fees may apply for large or resource-intensive events
 - Storage of personal/organizational items not permitted
-

Priority of Use

(from existing facility use policy)

1. City of Biddeford & Recreation programs/events
 2. Biddeford Schools and School Committee-sanctioned programs
 - 3. Nonprofits with 100% Biddeford resident participation (lease groups come under this)**
 4. Nonprofits with less than 100% Biddeford resident participation
 5. Commercial or for-profit activities
-



Rental Fee Structure

- Priority 1: No rental fee
- Priority 2: No rental fee;
- **Priority 3: No rental fee; support fees may apply**
 - Example: meetings = no charge; multi-hour events requiring staff/resources = minimal fee
 - Priority 4: Rental fee at resident rate; additional support fees may apply
 - Priority 5: Rental fee at non-resident rate; additional support fees may apply

Nonprofit Documentation Required • Proof of nonprofit status

- IRS Form 990 and/or Tax-Exempt Certificate. ***Current lease groups would be exempt from this requirement.***

Securing space:

All user groups would secure space as they do now with our online reservation request system. Meetings can be reserved up to a year at a time, and as much as 18 months in advance for larger events.

Lease cost per square footage				
Group	Cost per Sq. ft.	Square Feet	Monthly cost	Annual Cost
Meals on Wheels	\$ 0.50	812	\$ 406.00	\$ 4,872.00
50+ Club	\$ 0.50	870	\$ 435.00	\$ 5,220.00
Lakermesse	\$ 0.50	1587	\$ 793.50	\$ 9,522.00
St.Louis Alumni	\$ 0.50	667	\$ 333.50	\$ 4,002.00
BCHC	\$ 0.50	470	\$ 235.00	\$ 2,820.00
Total annual				\$ 26,436.00
Meals on Wheels	\$ 0.75	812	\$ 609.00	\$ 7,308.00
50+ Club	\$ 0.75	870	\$ 652.50	\$ 7,830.00
Lakermesse	\$ 0.75	1587	\$ 1,190.25	\$ 14,283.00
St.Louis Alumni	\$ 0.75	667	\$ 500.25	\$ 6,003.00
BCHC	\$ 0.75	470	\$ 352.50	\$ 3,906.00
Total annual				\$ 39,330.00



Capital Projects / Operations Committee

Meeting Date: April 8, 2026
Meeting Time: 6:00 PM
Agenda Item No: 6.a
Item Description: 5 Year CIP
Submitted By: Truc Dever, City Manager

Key Terms:

Executive Summary:

At the Capital Projects Committee meeting on March 11, 2026, the Committee requested a prioritized list of capital projects by department to assist in the development of a 5-year CIP. The City is required by Charter to include a Capital Improvement 5-year budget plan in the annual municipal budget. FY27 Budget preparations are currently underway, and the required appropriation of at least 0.05% of the previous fiscal year's total taxable valuation for capital improvements has been estimated to be \$2,245,671.

Detailed Review:

Attachments 1-3 are prioritized lists of projects from the Fire, Police, and Public Works Departments. Attachment 4 provides important information regarding CIP Project commitments funded through recent grant awards with cost-sharing agreements. Consideration of the City's cost-share portion of these projects would be staff's highest CIP Budget priorities for FY27. The estimated cost of all cost-share obligations for FY27 could total approximately \$1,519,571, leaving \$726,100 remaining in CIP funding to be allocated to the other priority projects. Attachment 5 is a priority list of CIP projects for combined departments.

Funding Source:

Staff Recommendation:

Next Steps:

A Capital Improvement 5-year budget plan will need to be submitted with the FY27 annual municipal budget to be adopted no later than June 30, 2026.

Attachments:

1. Att 1: Fire CIP Priorities
2. Att 2: PD CIP Priorities
3. Att 3: PW CIP Priorities
4. Att 4: Memo on CIP Cash Match Needs 4.7.26
5. Att 5: 5 Year CIP Priorities List- Combined Depts

**Fire- 5 Year CIP Project Recommendations
FY2027**

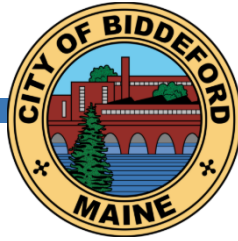
Priority Ranking	Dept.	Project	FY27 City Cost	FY28 City Cost	FY29 City Cost	FY30 City Cost	FY31 City Cost	Future City Cost	EST. Cost	Justification
		FY27 Vehicles and Equipment								
1	Fire	BFD-FY27-001 Aerial Tower Ladder Replacement	\$280,756	\$280,756	\$280,756	\$280,756	\$280,756	\$280,756	\$2,466,692	Price will increase because of deferral; cost shown here is 11/2025 Place order in FY27; Receive in FY28; or 48 months traditional order process
2	Fire	BFD-FY27-008 LifePak 35 Defibrillator	\$62,954	\$62,954	\$62,954	\$62,954	\$62,954	\$62,954	\$62,954	Lifepak 15 defibrillator replacement program. 3 units are currently no longer supported with technology or repairs and 3 units will no longer be supported over the next few FYs. Replace 1 unit per year FY27-FY32. * See Notes Below for Regional Purchase
3	Fire	BFD-FY27-002 Ambulance Replacement		\$85,000	\$412,549				\$497,549	Price will increase because of deferral; cost shown here is 11/2025; Place order in FY27; Receive in FY29. ** See Notes Below for Remount Option
4	Fire	BFD-FY27-005 Extrication Tools Replacement for SH34	\$45,415						\$45,415	SH34 experiencing off and on generator problems which powers the hydraulic extrication tools; replace with E-battery units.
5	Fire	BFD-FY27-004 FD Tactical EMS Vests & Helmets	\$13,500						\$21,000	\$7,500 in an account (\$1,400/set); higher level of member safety and operational capabilities responding to an ATE.
6	Fire	BFD-FY27-006 Brush Fire/EMS Insert Unit for Ranger 18	\$10,000						\$10,000	Better versatility of uses for the Ranger 18 unit; EMS & Fire vs. EMS only
7	Fire	BFD-FY27-007 PPE Dryer		\$14,000					\$14,000	
8	Fire	BFD-FY27-003 PPE Gear Washer		\$22,000					\$22,000	
* Notes for LifePak 35 Defibrillator- Opportunity for regional purchase thus reducing the per unit cost to an estimated \$55,493.77 if we replace all 6 units at once. No interest payments for 3-years totaling \$332,962.64 equals \$110,987.55/year; estimated \$44,761 savings.										
**Notes for Ambulance Replacement- Option to remount the ambulance body on to a new Dodge Chassis and refurb portions of the body; estimated cost \$290,000 plus 3 mobile radios (radio estimate pending); 5-8 month remount time; will need to go out to bid. Estimated \$200,000 savings.										
		FY27 Facilities								
1	Fire	FAC-FY27-002 Fire Department Central Sta. Brick Resealing Work	\$148,500						\$148,500	The bricks are 35+ years old and are in need of repointing & sealing to prevent water infiltration and integrity of the brick work
4	Fire	FAC-FY27-003 Fire Department South Lawn Tree removalx2 and arboring	\$5,000						\$5,000	Remove 2 large oak trees on the south lawn and have an arborist prune all the trees. The 2 trees are overhanging the Station causing moisture problems
2	Fire	FAC-FY27-005 Fire Department Central Sta. Window Replacement 3 Phases	\$16,820	\$22,500	\$22,500				\$61,820	The windows in the Station are 35+ years old and are deteriorating with leaks occurring and loss of energy efficiency seals.
3	Fire	FAC-FY27-008 Fire Department Eastern Fire/EMS Substation		\$10,000,000					\$10,000,000	Eastern Fire/EMS substation to reduce response times to the Eastern portion of the community.

**Police-5 Year CIP Project Recommendations
FY2027**

Department	Project	FY27 City Cost	FY28 City Cost	FY29 City Cost	FY30 City Cost	FY31 City Cost	Future City Cost	Justification
Police	BPD-FY27-001 Exacq 96 TB server	29,066	0	0	0	0	0	Existing server that houses all city cameras now only stores 10-15 days soon to be less.
Police	BPD-FY27-002 WatchGuard Interview rms.	30,315	0	0	0	0	0	interviews must be recorded both criminal and non criminal to include applicants. Existing installed 2018
Police	BPD-FY27-005 Interview Room	12,100	0	0	0	0	0	When citizens come to the PD to file a report they must do so in the lobby of the PD. Frequently others are in the lobby and overhear what is being reported to Officers. This converts a bathroom in to an interview room.

Public Works 5-Year CIP Priorities

New CIP Number	Project Name	Priority	FY2026	FY2027	FY2028	FY2029	FY2030	5-Year Total	FY27-30
DPW-FY25-001	Vehicle Maintenance 5 Year Vehicle/Equip Replacement Program	1	\$ 1,531,400	\$ 1,475,500	\$ 1,218,000	\$ 1,250,000		\$ 5,474,900	\$ 3,943,500
DPW-FY25-002	Street Maintenance - Capital Paving Program	1	\$ 1,875,000	\$ 1,875,000	\$ 868,331	\$ -		\$ 4,618,331	\$ 2,743,331
DPW-FY25-003	City-Wide Sidewalks	1	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500		\$ 390,000	\$ 292,500
DPW-FY25-004	DPW Washbay Upgrade	1	\$ 95,000	\$ 95,000	\$ -	\$ -		\$ 190,000	\$ 95,000
DPW-FY25-005	Large Overhead Garage Doors	1	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500		\$ 150,000	\$ 112,500
DPW-FY25-006	Auto gate	1	\$ 42,500	\$ 42,500	\$ -	\$ -		\$ 85,000	\$ 42,500
DPW-FY27-007	Addition to salt shed (Storage) Salt shed roof	1	\$ 135,000	\$ 135,000				\$ 270,000	\$ 135,000
DPW-FY27-008	Ventilation in Mech Garage	1	\$ 85,000	\$ 85,000				\$ 170,000	\$ 85,000
DPW-FY27-009	Lights in garage LED	1	\$ 17,500	\$ 17,500				\$ 35,000	\$ 17,500
DPW-FY27-010	Move Engineering to PW	1	\$ 175,000	\$ 175,000				\$ 350,000	\$ 175,000
DPW-FY25-011	Recycling 30 Yard Roll-Off Container	1	\$ 18,975	\$ 18,975	\$ -	\$ -		\$ 37,950	\$ 18,975
DPW-FY25-012	Tree Management Plan	1	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 200,000	\$ 150,000
DPW-FY25-013	GPS Radios	2	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
	Grand Total		\$ 4,160,375	\$ 4,104,475	\$ 2,271,331	\$ 1,435,000	\$ -	\$ 11,971,181	\$ 7,810,806
								\$ 11,971,181	



April 5, 2026

To: Capital Projects Committee
From: Truc Dever, City Manager
Subject: Biddeford CIP Projects and Cost Sharing Needs

The City Charter requires at least 0.05% of the City's total taxable value be set aside for Capital Improvements each year. For FY27, that amount is estimated to be \$2,245,671. As the Capital Projects Committee considers priority projects to be funded using these funds, it is important to also consider any unfunded capital obligations for the year.

Route 1-Elm Street Master Plan and Corridor Improvements

Recently, I was made aware of a joint project with the Maine Department of Transportation ("MDOT") that required cost sharing. The City has been working with a Downtown Projects Specialist for MDOT on the proposed Route 1 Elm Street Master Plan and Corridor Improvements. An email sent in March provided a breakdown of the City's responsibilities which are estimated to be \$1,020,000.

Based off current project estimates, the total City of Biddeford commitment is as follows:

Preliminary Engineering	\$187,500
Right of Way	\$62,500
Construction	\$700,000
Construction Engineering	\$70,000
Total Project Cost Share Estimate	\$1,020,000

Due to transitions in the MDOT Commissioner's office, the final cooperative agreement with the City of Biddeford was never fully executed. They are currently in the process of revising the draft agreement for signature now that they have a better understanding of the total project estimates for all phases, as outlined below:

Preliminary Engineering	\$750,000.00
Right of Way	\$250,000.00
Construction	\$7,541,405.03
Construction Engineering	\$700,000.00
Total Project Cost Estimate	\$9,241,405.03

Pursuant to a PACTS agreement executed for the project, the City is committed to cover 25% of preliminary engineering and right of way phases.

	Preliminary Engineering	Right of Way
Federal Funding (75%)	\$562,500	\$187,500
City of Biddeford (25%)	\$187,500	\$62,500
Total PE/ROW Funding	\$750,000	\$250,000

Per the same agreement, the City is committed to provide 10% funding for construction and construction engineering phases.

	Construction	Construction Engineering
Federal Funding (80%)	\$6,141,405.03	\$187,500
City of Biddeford (10%)	\$700,000.00	\$70,000.00
State (10%)	\$700,000.00	\$70,000.00

In conversations with staff, it appears staff requested \$900,000 to be allocated in CIP Funding in FY2026, but no such funding was appropriated in subsequent recommendations by management. A review of all city funding accounts previously set up for projects did not yield city cost share funding for this Elm Street Corridor project.

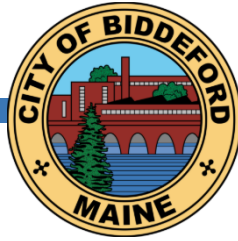
Without the identification of previously allocated funds for this cost sharing project, the City will need to prioritize \$1,020,000 of its FY27 CIP Funding to this project. The Public Works Director anticipates reimbursement of funds from MDOT for the recently completed Elm Street Sewer Project in the amount of approximately \$330,000, which could be applied to the City's cost share total, leaving a balance of **approximately \$690,000 to be funded**.

FY26 AIP and AIG Awards from the Federal Aviation Administration

Biddeford's Municipal Airport received notice on March 18, 2026 that it was in receipt of an AIP grant award in the amount of \$225,331 for the construction of a new 8,500 square foot sponsor-owned hangar for aircraft storage to assist the airport to be as self-sustaining as possible by generating revenue. The grant is associated with the Infrastructure Investment and Jobs Act grant.

On March 25, 2026, Biddeford received notice of an additional Airport Infrastructure Grant (AIG) award in the amount of \$137,003. This project constructs a new parallel taxiway 1,225 feet in length and 25 feet in width and two new stub taxiways 220 feet in length and 25 feet in width to bring the airport into conformity with current standards. This grant funds a portion of phase 1, which consists of preliminary design and permitting.

Both of these grants require small match components that total **approximately \$16,200**. The current proposed FY27 city budget includes an airport subsidy meant to cover this cost-share portion of both projects. Should the Council decide not to fund the subsidy, staff recommends this amount be included in the FY27 CIP Budget.



Safe Streets For All (SS4A) Project

This Connect 2045 GPCOG Project for the 5 Points intersection explores new concept designs to improve safety and mobility. The City posted a Request for Proposals for qualified traffic planning and engineering firms to do this study, which would include data gathering and traffic modeling and progressing concept designs to a 25% level preliminary design.

The Engineering Department will need a match totaling **\$85,000** for this project, which was submitted under the FY27 CIP list.

Project Estimated Costs

SS4A Grant Amount	\$340,000
Other Federal Funds	\$0
State Funds	\$0
Local Funds	\$70,000
In-Kind Match	\$15,000
Other Funds	\$0
Total Eligible Project Cost:	\$425,000

Biddeford-Saco River Wall Project

The Biddeford-Saco River Wall Project has been under construction near the Pepperell Mill campus. The City's cost needed for completion is \$750,000. \$250,000 had already been set aside in reserve for the project, but the remaining \$500,000 has not yet been budgeted through the CIP process. It is recommended that the City use the remaining unallocated CIP funds from **FY26 in the amount of approximately \$150,000 and prioritize the remaining \$350,000 needed from FY27 CIP funding.**

\$6M CDS Grant Award for Sewer Infrastructure

The City recently received a \$6 million CDS award for wastewater capacity improvement projects through the EPA Community Grants Program. This 3-year grant requires a 20% match, totaling \$1,500,000. The good news is that the City can include any work on projects that were included in the City's application dating back to October 1, 2025. That means the Main St. Pump Station project, with an estimated total cost of \$1,372,880 should apply towards the match. That would leave **\$127,120 remaining to be funded over the 3-year grant period.**

Devine Capital Project Sidewalk and Crosswalk

As part of the Andrews Road residential development by Devine Capital, the JDA and Contract Zone Requirements call for a 5' asphalt sidewalk along Alfred St. and crosswalk at Biddeford Crossing to be installed at the City's expense. The cost to install the Rte. 111 crosswalk and sidewalk is **estimated to be \$251,251**. While the agreement indicates Devine will pay the City \$502,250 in building fees for the project, this amount has not been identified by Council to be used for project improvements.

**Biddeford 5 Year CIP Priority Projects-Combined Departments
FY2027**

Dept.	Project	FY27 City Cost	FY28 City Cost	FY29 City Cost	FY30 City Cost	FY31 City Cost	Future City Cost	EST. Cost	Justification
Fire	BFD-FY27-001 Aerial Tower Ladder Replacement	\$280,756	\$280,756	\$280,756	\$280,756	\$280,756	\$280,756	\$2,466,692	Price will increase because of deferral; cost shown here is 11/2025 Place order in FY27; Receive in FY28; or 48 months traditional order process
Fire	BFD-FY27-008 LifePak 35 Defibrillator	\$62,954	\$62,954	\$62,954	\$62,954	\$62,954	\$62,954	\$62,954	Lifepak 15 defibrillator replacement program. 3 units are currently no longer supported with technology or repairs and 3 units will no longer be supported over the next few FYs. Replace 1 unit per year FY27-FY32.* See Notes Below for Regional Purchase
Fire	BFD-FY27-002 Ambulance Replacement		\$85,000	\$412,549				\$497,549	Price will increase because of deferral; cost shown here is 11/2025; Place order in FY27; Receive in FY29.
Police	BPD-FY27-001 Exacq 96 TB server	29,066	0	0	0	0	0	29,066	Existing server that houses all city cameras now only stores 10-15 days soon to be less.
Police	BPD-FY27-002 WatchGuard Interview rms.	30,315	0	0	0	0	0	30,315	interviews must be recorded both criminal and non criminal to include applicants. Existing installed 2018
Police	BPD-FY27-005 Interview Room	12,100	0	0	0	0	0	12,100	When citizens come to the PD to file a report they must do so in the lobby of the PD. Frequently others are in the lobby and overhear what is being reported to Officers. This converts a bathroom in to an interview room.
Public Works	Street Maintenance-Capital Paving Program	1,475,500	1,218,000	1,250,000	TBD	TBD	TBD		
Public Works	DPW Washbay Upgrade	95,000	95,000					190,000	

Public Works	Large Overhead Garage Doors	\$37,500	\$37,500	\$37,500	\$37,500			\$150,000	
Public Works	Tree Management Plan	\$50,000	\$50,000	\$50,000	\$50,000			\$200,000	

Total FY27 \$2,073,191