



**City of Biddeford
City Council**

March 17, 2026 at 6:00 PM
City Hall Council Chambers & Teams

[Click to Join Teams Meeting Online](#)

Or call in by phone: +1 312 626 6799

Meeting ID: 245 050 825 885 60

Passcode: Lt7Lh3NW

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[+1 872-242-8054](#)

Phone conference ID: 703 667 973#

1. Roll Call
2. Pledge of Allegiance
3. Adjustment(s) to Agenda
4. Proclamation
 - 4.a Eid al-Fitr -Proclamation
5. Presentation
 - 5.a Superintendent Jeremy Ray - FY27 School Budget
6. Appointments
 - 6.a 2026.34 Approval/ Mayoral Appointments to a Committee - Citizen
 - 6.b 2026.43 Approval/ Council Appointment of Interim Tax Assessor
7. Public Addressing the Council
(3 minute limit per speaker for up to a total of 15 minutes)
8. Consideration of Minutes
 - 8.a Council Minutes 3-3-26
9. Second Reading
 - 9.a 2026.31 Revised Division 2 Emergency Medical Services Ordinance Sec. 30-26 through Sec. 30-30
10. Orders of the Day

- 10.a 2026.35 Approval of MOU with SMPDC to complete Comp Plan
- 10.b 2026.37 Approval - General Assistance Emergency Mutual Aid MOU with Saco
- 10.c 2026.40 Approval Amend Household Waste Definition and 2 bag overflow limit per week.
- 10.d 2026.42 Approval of Recreation Grant Projects
- 11. Public Addressing the Council
(5 minute limit per speaker)
- 12. City Manager Report
- 13. Committee Updates by Council
- 14. Other Business
- 15. Council President Addressing the Council
- 16. Mayor Addressing the Council
- 17. Executive Session
 - 17.a Executive Session under MRS 405 (6) A — Personnel Matters
- 18. Adjourn

City of Biddeford



PROCLAMATION

Whereas, Eid al-Fitr holds profound significance within the Islamic faith as a celebration commemorating the conclusion of Ramadan, a sacred month observed by Muslims, rooted in charity, fasting, and prayer; and

Whereas, Muslims in Biddeford and around the world gather during this time to rejoice in the blessings of the month of Ramadan, through shared spirituality and celebration; and,

Whereas, the state of Maine is home to 17,000 Muslims who observe Eid al-Fitr as a time of generosity by visiting family, friends, community members and offering service, food, gifts, and charity; and,

Whereas, Biddeford is grateful for its Muslim neighbors and for the many traditions and perspectives that contribute to the cultural fabric of this City;

Therefore, I, Liam LaFountain, Mayor of the City of Biddeford, do hereby recognize Friday, March 19, 2026 as Eid al-Fitr in our City and encourage residents to join in recognizing the significance of this celebration.

*In Witness Whereof, We the undersigned have herewith affixed
our signatures this 17th day of March 2026.*

Liam LaFountain, Mayor



Robin Patterson, City Clerk



FY 27 Draft Budget Overview

3/11/2026

Bright Spots: Building Brilliance

Biddeford Primary School

- Expansion Nearing Completion
- Cooperative Learning & STEM
- Read Across America Guests



Biddeford Intermediate School

- First year of Pre-K
- Math Super Bowl
- STEM Lessons / Bubble Lab



Biddeford Middle School

- Named Outstanding Best Buddies Chapter of the Year
- Wreaths Across America



Bright Spots: Building Brilliance

Biddeford High School

- Statewide Recognition in Prestigious Scholastic Art Awards
- BHS Students Support 103 Families for Thanksgiving
- Women of Leadership



Center of Technology

- Culinary & Hospitality Students Place in Statewide Competition
- West Brook Skating Rink
- Internships & Job Shadows



Adult Education

- First Teachers Family Literacy Program Selected for Prestigious National Grant



Biddeford City Valuation

- Valuation Impacts State Subsidy **Significantly**
- Biddeford Valuation Continues to Rise
- City valuation growth : 13.29%
- State average growth : 14.61%
- [State Valuation Growth Table for FY 27 and FY 28](#)

Year	Average Valuation	Increase/Decrease from prior year	Local Share %	State Share %
2014	\$2,407,100,000.00		64.3	35.7
2015	\$2,348,925,000.00	-\$58,175,000.00	65.08	34.92
2016	\$2,316,700,000.00	-\$32,225,000.00	64.57	35.16
2017	\$2,257,266,667.00	-\$59,433,333.00	63.77	36.23
2018	\$2,235,800,000.00	-\$21,466,667.00	59.45	40.55
2019	\$2,244,850,000.00	\$9,050,000.00	63.84	36.16
2020	\$2,259,466,667.00	\$14,616,667.00	62.29	37.71
2021	\$2,338,933,333.00	\$79,466,666.00	61.7	38.3
2022	\$2,464,266,667.00	\$125,333,334.00	62.69	37.31
2023	\$2,642,466,667.00	\$178,200,000.00	57.61	42.39
2024	\$2,855,433,333.00	\$212,966,666.00	59.12	40.88
2025	\$3,174,283,333.33	\$318,850,000.00	62.23	37.77
2026	<i>\$3,682,400,000.00</i>	<i>\$508,116,667.67</i>	<i>62.28</i>	<i>37.72</i>
2027	<i>\$4,171,650,000.00</i>	<i>\$489,250,000.00</i>	<i>59.06</i>	<i>40.94</i>
2028	<i>\$4,730,800,000.00</i>	<i>\$559,150,000.00</i>		

□

Cost Per Student Southern Maine Schools 2025 W/O Debt Service/Vocational Education

SAU Name	Regular Instruction	Special Education Instruction	Other Instruction	Student and Staff Support	System Administration	School Administration	Transportation (includes buses)	Operations and Maintenance	All Other	Total
York	\$11,670.18	\$5,618.39	\$988.29	\$2,515.19	\$993.35	\$1,161.48	\$1,105.40	\$3,292.02	\$82.20	\$27,426.50
RSU 23	\$10,645.73	\$5,554.03	\$797.72	\$2,697.57	\$1,171.71	\$1,374.59	\$1,171.32	\$3,427.58	\$354.28	\$27,194.53
Falmouth	\$10,898.19	\$4,747.11	\$644.67	\$2,113.06	\$1,463.56	\$1,116.08	\$957.65	\$2,169.69	\$0.00	\$24,110.01
Cape Elizabeth	\$10,787.97	\$3,152.13	\$620.43	\$2,625.94	\$763.00	\$964.14	\$844.17	\$3,411.73	\$108.46	\$23,277.97
Kittery	\$8,863.22	\$4,919.24	\$433.48	\$2,647.53	\$1,345.57	\$1,432.48	\$1,059.17	\$1,912.72	\$0.00	\$22,613.41
Yarmouth	\$10,936.24	\$3,805.02	\$781.00	\$2,121.09	\$568.87	\$1,100.28	\$825.43	\$2,028.26	\$42.29	\$22,208.48
South Portland	\$9,967.14	\$4,603.87	\$398.98	\$1,724.50	\$1,072.33	\$1,143.68	\$1,065.44	\$2,176.90	\$2.64	\$22,155.48
RSU 21	\$9,330.82	\$4,385.19	\$573.08	\$1,778.60	\$989.92	\$1,016.62	\$1,402.39	\$2,335.94	\$73.53	\$21,886.09
RSU 51/MSAD 51	\$9,446.23	\$3,965.62	\$427.36	\$1,766.46	\$751.46	\$868.29	\$1,027.58	\$2,513.94	\$0.00	\$20,766.94
Scarborough	\$9,430.01	\$4,519.01	\$595.35	\$2,208.74	\$487.26	\$720.11	\$690.60	\$1,770.03	\$0.00	\$20,421.11
Portland	\$8,517.46	\$3,911.62	\$328.60	\$2,241.90	\$913.48	\$1,022.84	\$625.67	\$2,303.32	\$126.35	\$19,991.24
Wells-Ogunquit CSD	\$8,050.16	\$3,277.09	\$820.68	\$1,837.66	\$787.82	\$1,100.46	\$994.07	\$2,426.75	\$556.72	\$19,851.41
Brunswick	\$8,738.93	\$3,819.38	\$469.76	\$1,797.93	\$656.64	\$884.55	\$1,158.05	\$2,325.88	\$0.00	\$19,851.12
Westbrook	\$8,171.09	\$3,726.96	\$344.56	\$1,735.94	\$1,039.46	\$1,048.73	\$986.46	\$2,229.28	\$1.43	\$19,283.91
State Average	\$7,550.30	\$3,747.18	\$435.75	\$1,656.76	\$695.62	\$1,012.52	\$1,092.53	\$2,237.56	\$44.04	\$18,472.26
RSU 14	\$7,453.74	\$3,127.39	\$385.42	\$1,684.81	\$497.38	\$1,032.84	\$1,140.74	\$2,917.60	\$6.67	\$18,246.59
Dayton	\$8,874.09	\$5,002.36	\$4.88	\$498.34	\$390.68	\$618.16	\$1,181.18	\$1,318.98	\$0.00	\$17,888.67
RSU 35/MSAD 35	\$7,298.26	\$3,263.62	\$560.64	\$1,998.22	\$641.36	\$1,068.82	\$1,220.47	\$1,805.26	\$17.92	\$17,874.57
Saco	\$9,765.83	\$3,972.00	\$95.80	\$939.12	\$408.72	\$503.11	\$850.72	\$1,336.67	\$0.00	\$17,871.97
RSU 06/MSAD 06	\$7,271.73	\$3,516.22	\$348.99	\$1,550.17	\$455.78	\$796.67	\$1,368.90	\$2,323.32	\$1.04	\$17,632.82
RSU 57/MSAD 57	\$6,379.67	\$3,123.15	\$357.26	\$1,537.21	\$474.61	\$827.96	\$1,425.27	\$3,091.92	\$100.15	\$17,317.20
RSU 60/MSAD 60	\$6,863.69	\$2,961.54	\$455.37	\$1,727.51	\$542.16	\$930.92	\$1,261.64	\$2,390.11	\$0.00	\$17,132.94
Gorham	\$8,036.19	\$3,119.96	\$404.38	\$1,349.83	\$565.34	\$965.19	\$946.28	\$1,682.27	\$0.00	\$17,069.44
Biddeford	\$6,702.06	\$3,990.41	\$319.61	\$1,250.61	\$517.34	\$760.52	\$898.66	\$2,026.97	\$0.60	\$16,466.78
Sanford	\$5,503.16	\$3,917.27	\$347.36	\$1,258.61	\$357.66	\$878.10	\$816.16	\$1,949.09	\$38.97	\$15,066.38

LD 2226

- Zip Code Crisis Report
- Testimony for LD 2226
- Memo to Mayor's Coalition

New Regional Cost-of-Living Adjustment — Replaces the old regional adjustment with a new calculation based on a nationwide cost-of-living index, aligned with the teacher salary matrix to ensure minimum teacher salaries can be met in every region of the state.

Income-Adjusted Local Contribution — Inserts an income indicator into the calculation for a municipality's local share of education costs, so that property-wealthy but income-poor communities are not overburdened by their local obligation.

Variable Weight for Economically Disadvantaged Students — Replaces the fixed weight with a flexible weight ranging from .15 to .35, determined by a statewide education policy research institute and updated at least every five years, with an additional .05 weight for approved extended learning programs.

Updated Transportation Cost Formula — Replaces the existing transportation cost model with a new predicted cost calculation averaging a pupil density model with the prior year's actual costs, with a floor of 90% and a ceiling of 105% of the most recent year's net transportation expenditures adjusted for inflation.

Biddeford Student Demographics Over Time - October 1 Report

Student Count	
Year	Number of Students
25-26	2451
24-25	2421
23-24	2391
22-23	2307
21-22	2346
20-21	2342
19-20	2457
18-19	2431
17-18	2440

Economic Status		
Year	Number of Students	Percent
25-26	1569	64.01%
24-25	1569	63.59%
23-24	1414	59.14%
22-23	1258	54.53%
21-22	1242	52.94%
20-21	1237	52.82%
19-20	1328	54.05%
18-19	1330	54.71%
17-18	1368	56.07%

Program Enrollments - CTE	
Year	Number of Students
25-26	512
24-25	496
23-24	495
22-23	399
21-22	405
20-21	444
19-20	354
18-19	303

Special Education Counts		
Year	Number of Students	Percent
25-26	509	20.76%
24-25	513	21.18%
23-24	531	22.21%
22-23	483	20.94%
21-22	486	20.72%
20-21	446	19.04%
19-20	490	19.94%
18-19	463	19.05%
17-18	466	19.10%

ELL Students		
Year	Number of Students	Percent
25-26	445	18.15%
24-25	409	16.89
23-24	315	13.17%
22-23	200	8.67%
21-22	193	8.23%
20-21	200	8.54%
19-20	197	8.02%
18-19	204	8.39%
17-18	199	8.16%

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2026 - 2027

Section 1: Computation of EPS Rates

Section : 1

A) Attending Counts:

	PreK-K	1-5	6-8	PreK-8	9-12	Total
1) Attending Pupils (October 2024)	284.0 +	905.0 +	513.0 =	1,702.0 +	719.0 =	2,421.0
2) Attending Pupils (October 2025)	257.0 +	919.0 +	535.0 =	1,711.0 +	743.0 =	2,454.0
3) Attending Pupils Average	270.5 +	912.0 +	524.0 =	1,706.5 +	731.0 =	2,437.5
				70.01 %	29.99 %	100 %

2 Year Student Count +31.5 students

B) Staff Positions

	PreK-K EPS FTE	Student to Staff	1-5 EPS FTE	Student to Staff	6-8 EPS FTE	Student to Staff	9-12 EPS FTE	Student to Staff	EPS FTE Total	Actual FTE Total	% Of EPS	SAU Data in EPS Matrix	Adjusted EPS Salary	Elementary Salary	Secondary Salary
1) Teachers	18.03	(15: 1) +	53.65	(17:1) +	30.82	(17:1) +	45.69	(16:1) =	148.19 +	167.3 =	0.89 x	10,552,270 =	9,346,990 =	6,543,852 =	2,803,138
2) Guidance	0.77	(350: 1) +	2.61	(350:1) +	1.50	(350:1) +	2.92	(250:1) =	7.80 +	6.0 =	1.30 x	356,229 =	463,080 =	324,204 =	138,876
3) Librarians	0.34	(800: 1) +	1.14	(800:1) +	0.66	(800:1) +	0.91	(800:1) =	3.05 +	1.0 =	3.05 x	52,374 =	159,577 =	111,720 =	47,857
4) Health	0.34	(800: 1) +	1.14	(800:1) +	0.66	(800:1) +	0.91	(800:1) =	3.05 +	5.1 =	0.60 x	323,201 =	193,090 =	135,183 =	57,907
5) Education Techs	2.37	(114: 1) +	8.00	(114:1) +	1.68	(312:1) +	2.31	(316:1) =	14.37 +	17.0 =	0.85 x	502,335 =	424,488 =	297,185 =	127,303
6) Library Techs	0.54	(500: 1) +	1.82	(500:1) +	1.05	(500:1) +	1.46	(500:1) =	4.88 +	4.0 =	1.22 x	116,421 =	141,888 =	99,336 =	42,552
7) Clerical	1.35	(200: 1) +	4.56	(200:1) +	2.62	(200:1) +	3.66	(200:1) =	12.19 +	8.0 =	1.52 x	338,786 =	516,120 =	361,337 =	154,783
8) School Admin.	0.89	(305: 1) +	2.99	(305:1) +	1.72	(305:1) +	2.32	(315:1) =	7.92 +	7.0 =	1.13 x	746,067 =	843,667 =	590,653 =	253,014

C) Computation of Benefits:

	Percentage	Elementary Salary	Secondary Salary	Elementary Benefits	Secondary Benefits
1) Teachers, Guidance, Librarians & Health	25.00%	X	7,114,959	=	1,849,889
2) Education & Library Technicians	40.00%	X	396,521	=	158,608
3) Clerical	40.00%	X	361,337	=	144,535
4) School Administrators	21.00%	X	590,653	=	124,037

Staff Student Ratios

D) Other Support Per-Pupil Costs:

	PreK-8	9-12	Elementary Students	Secondary Students	Elementary Support	Secondary Support
1) Substitute Teachers (1/2 Day)	54	54 X	1,706.5	731.0	92,151	39,474
2) Supplies and Equipment	449	620 X	1,706.5	731.0	766,219	453,220
3) Professional Development	77	77 X	1,706.5	731.0	131,401	56,287
4) Instructional Leadership Support	38	38 X	1,706.5	731.0	64,847	27,778
5) Co- and Extra-Curricular Student	50	150 X	1,706.5	731.0	85,325	109,650
6) System Administration/Support	135	135 X	1,706.5	731.0	230,378	98,685
7) Operations & Maintenance	1311	1557 X	1,706.5	731.0	2,237,222	1,138,167

E) Other Adjustments:

1) Regional Adjustment for Staff & Substitute Salaries	Regional Index = 1.09			770,006	329,841
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Section 1: Totals

Divided by Attending Pupils:				15,118,088	6,853,942
Calculated EPS Rates Per Pupil:				1,706.5	731.0
				8,859	9,376

Preliminary FY 2026-27 Governor's Recommended Funding Level Budget - Adjustments may be made to these printouts throughout FY 27

Per Pupil Rates

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2026 - 2027

Section 2: Operating Cost Allocations

Section : 2

A) Subsidizable Pupils (Includes Superintendent Transfers)			PreK	K-8	9-12	Total		
1)	October 2024		85.0 +	1,615.0 +	712.0 =	2,412.0		
2)	October 2025 (may include PreK estimates)		91.0 +	1,621.0 +	739.0 =	2,451.0		
3)	Subsidizable Pupils Average		88.0 +	1,618.0 +	725.5 =	2,431.5		Subsidizable Pupil Counts +39.5

B) Basic Counts			Average Pupils	SAU EPS Rates from Page 1		Basic Cost Allocations	
1)	PreK Pupils (Most Recent Oct Only)		91.0	X	8,859 =		806,169.00
2)	K-8 Pupils		1,618.0	X	8,859 =		14,333,862.00
3)	9-12 Pupils		725.5	X	9,376 =		6,802,288.00
4)	Adult Education Courses at .1		0.0	X	9,376 =		0.00
5)	PreK Equiv. Instruction Pupils (Most Recent Oct Only)		0.000	X	8,859 =		0.00
6)	K-8 Equiv. Instruction Pupils		0.625	X	8,859 =		5,536.88
7)	9-12 Equiv. Instruction Pupils		0.000	X	9,376 =		0.00

C) Weighted Counts (Most Recent Oct Only)			Pupils	EPS Weights		SAU EPS Rates from Page 1		Weighted Cost Allocations	
1)	PreK Disadvantaged @	0.6495	59.1	X	0.15	X	8,859 =		78,535.04
2)	K-8 Disadvantaged @	0.6495	1,050.9	X	0.15	X	8,859 =		1,396,488.47
3)	9-12 Disadvantaged @	0.6495	471.2	X	0.15	X	9,376 =		662,695.68
4)	PreK Multilingual Learners		19.0	X	0.525	X	8,859 =		88,368.53
5)	K-8 Multilingual Learners		300.0	X	0.525	X	8,859 =		1,395,292.50
6)	9-12 Multilingual Learners		126.0	X	0.525	X	9,376 =		620,222.40

D) Targeted Funds			Pupils	EPS Weights		EPS Targeted Amount		Targeted Cost Allocations	
1)	PreK Student Assessment (Most Recent Oct Only)		91.0			X	58.00 =		5,278.00
2)	K-8 Student Assessment		1,618.0			X	58.00 =		93,844.00
3)	9-12 Student Assessment		725.5			X	58.00 =		42,079.00
4)	PreK Technology Resources (Most Recent Oct Only)		91.0		Weighted Counts	X	127.00 =		11,557.00
5)	K-8 Technology Resources		1,618.0			X	127.00 =		205,486.00
6)	9-12 Technology Resources		725.5			X	382.00 =		277,141.00
7)	PreK Pupils (Most Recent Oct Only)		91.0	X	0.10	X	8,859 =		80,616.90
8)	K-2 Pupils		552.0	X	0.10	X	8,859 =		489,016.80
9)	PreK Disadvantaged Targeted (Most Recent Oct Only)		59.1	X	0.05	X	8,859 =		26,178.35
10)	K-8 Disadvantaged Targeted		1,050.9	X	0.05	X	8,859 =		465,496.16
11)	9-12 Disadvantaged Targeted		471.2	X	0.05	X	9,376 =		220,898.56

E) Isolated Small School Adjustment								
1)	PreK-8 Isolated Small School Adjustment							0.00
2)	9-12 Isolated Small School Adjustment							0.00

Section 2: Operating Allocation Totals

Preliminary FY 2026-27 Governor's Recommended Funding Level Budget - Adjustments may be made to these printouts throughout FY 27

28,107,050.27

Operating Allocation

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2026 - 2027

Section 3: Other Allocations

Section : 3

A) Other Subsidizable Costs

	Base Year Expenditure		Inflation Adjustment		
1) Gifted & Talented Expenditures from 2024 - 2025	273,762.59	X	103.50%	=	283,344.28
2) Special Education - EPS Allocation				=	8,435,415.78
3) Special Education - High-Cost Out-of-District Allocation				=	17,655.73
4) Transportation Operating - EPS Allocation		X		=	1,789,484.57
5) Approved Bus Allocation (Purchase Year FY 26 or earlier)		X		=	171,434.20
				=	10,697,334.56
				=	1,070,516.78
Total Other Subsidizable Costs					
B) Teacher Retirement Amount (Normalized Cost)				=	1,070,516.78

Large Increase in Funding

Expenditure Based Subsidy

Total Adjusted Operating Allocation (Page2)plus Total other Subsidizable Costs plus Teacher Retirement = 39,874,901.61

C) Debt Service Allocations

1) Approved Lease for 2025 - 26	Biddeford Public Schools	0.00
2) Approved Lease Purchase for 2025 - 26 for	Biddeford Public Schools	0.00

Total Debt Service Allocation = 0.00

Section 3 : Total Combined Allocations (Page 2 Adjusted Total plus Other Subsidizable plus Debt Service) = 39,874,901.61

Preliminary FY 2026-27 Governor's Recommended Funding Level Budget - Adjustments may be made to these printouts throughout FY 27

All Combined Allocations

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2026 - 2027

Section 4 : Calculation of Required Local Contribution - Mill Expectation

Section : 4

A) Subsidizable Pupils (Excludes Superintendent Transfers for SADs, RSUs & CSDs) by Member Municipality

Member Municipality	2-Yr Oct Ave. Subsidizable Pupils	Percentage of Total Pupils	Oper., Othr Sub, & Tchr. Ret. Allocation Distribution	Municipal Debt Allocation Distribution	Total Municipal Allocation Distribution as a Percentage of Pupils
Biddeford Public Schools	2,434.5	100.00%	39,874,901.61 +	0.00 =	39,874,901.61
Total	2,434.50	100.00%	39,874,901.61	0.00	39,874,901.61

B) State Valuation by Member Municipality

Member Municipality	3-Yr Average or Previous Yr State Valuation	Mill Expectation	Total Municipal Allocation Distribution per Valuation x Mill Expectation
Biddeford Public Schools	4,171,650,000	5.645	23,548,964.25
Total	4,171,650,000		23,548,964.25

3 year Average Valuation

Required Local

C) Required Local Contribution = the lesser of the previous two calculations :

Member Municipality	Total Allocation by Municipality	Required Local Contribution by Municipality	Calculated Mill Rate	State Contribution by Municipality (Prior to adjustments)
Biddeford Public Schools	39,874,901.61 -	23,548,964.25	5.645	16,325,937.36
Total	39,874,901.61 -	23,548,964.25		16,325,937.36

Preliminary FY 2026-27 Governor's Recommended Funding Level Budget - Adjustments may be made to these printouts throughout FY 27

PK-12 Subsidy - Increase of \$2,723,499.78

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2026 - 2027

Section 5: Totals and Adjustments

Section : 5

	Total Allocation	Local Contribution	State Contribution
A) Total Allocation, Local Contribution, and State Contribution Prior to Adjustment	39,874,901.61	23,548,964.25	16,325,937.36
Totals after adjustment to Local and State Contributions	39,874,901.61	23,548,964.25	16,325,937.36
B) Other Adjustments to State Contribution Only			
1) Plus Audit Adjustments			0.00
2) Less Audit Adjustments			0.00
3) Less Adjustment for Unappropriated Local Contribution			0.00
4) Less Adjustment for Unallocated Balance in Excess Per Title 20-A, §15689-B, Subsection 6		Vocational Subsidy	0.00
5) Special Education Budgetary Hardship Adjustment			0.00
6) MultiLingual Learner Hardship funds			0.00
7) Career & Technical Education Center Allocation			3,666,528.54
8) Plus Long-Term Drug Treatment Centers Adjustment		Educational Service Center	0.00
9) Education Service Center Member Allocation			94,330.22
10) MaineCare Seed - Private (Paid to MaineCare by DOE on behalf of SAU)			0.00
11) MaineCare Seed - Public (Paid to MaineCare by DOE on behalf of SAU)			0.00
12) State approved Debt Principal			0.00
13) State Approved Debt Interest			0.00
14) Minimum Hourly Wage Adjustment			0.00

C) Adjusted State Contribution

Local and State Percentages Prior to Adjustments :

Local and State Percentages After Adjustments :

FY1 : 100% EPS Allocation

State vs Local Share

Local Share % =	59.06 %	State Share % =	40.94 %
Local Share % =	59.06 %	State Share % =	40.94 %
39,874,901.61			

20,086,796.12

Total State PK-12 + Vocational + ESC - \$2,875,479.74

Section F: Adjusted Local Contribution by Town

***** WARRANT ARTICLE *****

Member Municipality	Total Allocation	Adjusted Local Contribution	Adjusted Percentage	Adjusted Mil Rate
Biddeford Public Schools	39,874,901.61	23,548,964.25	100.00%	5.645
Totals	39,874,901.61	23,548,964.25	100.00%	

Preliminary FY 2026-27 Governor's Recommended Funding Level Budget - Adjustments may be made to these printouts throughout FY 27

Cost Drivers

● Salary and Steps	\$1.5M
● Health Insurance	\$600K
● Payroll Tax	\$150K
● New Positions (Including COT Programs)	\$755K
○ ½ ELL Teacher and Director	
○ 2 ELL Ed Techs	
○ Middle School Teacher - 5th Grade	
○ Guidance Counselor - BHS	
○ MTSS Intervention Teacher - BPS	
○ Math Intervention Teacher BMS	
○ Small Engine Teacher COT	
○ Digital Media Teacher COT	
● New Program Supplies	\$186K
● Out of District Placement and Special Services	\$220K

13 Year Budget Comparison

	Total Budget Amount	Increase from Prior Fiscal Year	Expenditure Increase %	Tax Increase
FY27	\$53245966.51	\$3,418,329.90	6.86%	3.87%
FY26	\$49,827,637.61	\$2,548,964.65	5.39%	11.58%
FY25	\$46,766,723.00	\$2,685,887.00	6.09%	6.92%
FY24	\$44,080,836.00	\$2,422,995.00	5.82%	6.94%
FY23	\$41,657,841.00	\$1,518,528.00	3.78%	2.98%
FY22	\$40,139,313.00	\$938,153.00	2.39%	-0.54%
FY21	\$39,201,160.00	\$946,361.00	2.47%	0.87%
FY20	\$38,254,799.00	\$1,257,536.00	3.40%	2.99%
FY19	\$36,997,263.00	\$980,797.00	2.72%	0.08%
FY18	\$36,016,466.00	\$915,502.00	2.61%	-2.23%
FY17	\$35,100,964.00	\$1,123,537.00	3.31%	0%
FY16	\$33,977,427.00	\$339,176.00	1.01%	2.56%
FY15	\$33,638,251.00	\$973,310.00	2.98%	0.54%
		13 Year Average	3.75%	2.81%

REVENUES			
		Proposed	Difference
2025-2026		2026-2027	
\$ 1,150,000.00	Carryover (previous year)	\$ 694,160.29	\$ (455,839.71)
\$ 4,556.57	Carryover (Long Term Debt Reduction FY20)	\$ -	\$ (4,556.57)
\$ 215,000.00	Capital Carryover FY24	\$ -	\$ (215,000.00)
\$ 200,000.00	SMAC Capital Disbursement	\$ 200,000.00	\$ -
\$ 300,000.00	Carryover (Current MaineCare)	\$ 300,000.00	\$ -
\$ 100,000.00	Tuition	\$ 100,000.00	\$ -
	Special Ed. Tuition		\$ -
\$ 25,136.00	Transportation (Non-Public)	\$ 25,136.00	\$ -
\$21,434.00	Other Transportation	\$21,434.00	\$ -
\$ 40,000.00	State Agency Clients	\$ 40,000.00	\$ -
	Miscellaneous (BMS Officials)		\$ -
\$198,563.00	Shared Service with Saco	\$204,519.89	\$ 5,956.89
\$248,705.00	Shared Service with Dayton	\$256,166.15	\$ 7,461.15
\$ 100,000.00	Regional Center (SMAC) Revenue	\$ 100,000.00	\$ -
\$ 150,000.00	COT Sending School Revenue	\$ 200,000.00	\$ 50,000.00
\$ 13,602,437.58	State Allocation (General)	\$ 16,325,937.36	\$ 2,723,499.78
\$ 85,484.35	State Allocation (Regionalization)	\$ 94,330.22	\$ 8,845.87
\$ 3,523,393.45	State Allocation (CTE)	\$ 3,666,528.25	\$ 143,134.80
\$ 22,462,640.00	Local Allocation	\$ 22,548,964.25	\$ 86,324.25
\$ 2,648,820.00	Local Allocation (Local only debt)	\$ 2,275,034.38	\$ (373,785.62)
\$ 4,751,466.66	Additional Local	\$ 6,193,755.72	\$ 1,442,289.06
\$ 49,827,636.61	Total	\$ 53,245,966.51	\$ 3,418,329.90

- Still Working on Adult Education Budget that will have a minor impact
- New Programs to address the needs of our students
- Expanded Vocational Offerings
- Advocating to changes in funding formula to help impact our students in need - LD 2226 - We need your support!

State Allocation (General)	2,723,499.78	20.02%
State Allocation (Regionalization)	8,845.87	10.35%
State Allocation (CTE)	143,134.80	4.06%
Total State Allocation	2,875,480.45	16.71%
*Local Allocation	86,324.25	0.38%
Additional Local	1,442,289.06	30.35%
Total Local	1,528,613.31	3.87%
Total Budget	3,418,329.90	6.95%

Questions?

City of Biddeford



2026.34 IN BOARD OF CITY COUNCIL... , MARCH 17, 2025
BE IT ORDERED, that I Liam LaFountain, Mayor of Biddeford, do hereby appoint:

Kayla Lewis

Ward 3

As a Regular Member of the Planning Board,
for a term to expire December 31, 2027

Richard "Chico" Potvin

Ward 6

To the Planning Board as an Associate Member,
for a term to Expire December 31, 2027

Attest by: _____
Robin Patterson, City Clerk

Committee, Board, and Commission Application Form

Application

Name Kayla Lewis

Pronouns she/her

Ward Ward 3

Need to find your Ward?

[Click here to find your Ward on a map or a list of streets.](#)

(Section Break)

Which City Committee, Board or Commission do you request to be appointed to?

Planning Board

If other, please list below. Field not completed.

Why are you interested in serving the City of Biddeford? Biddeford is where I call home. Though I was not born or raised in Biddeford, Biddeford is where I found the true meaning of community, friendship, and a sense of home. For such reasons, I wish to serve the city of Biddeford.

Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve. For the past four years, I have worked to build a robust skill set in community engagement and community driven project design and implementation. Such skill set would be most valuable to the planning board's legislative jurisdiction. Our city is full of talented community members who have opinions about what Biddeford could be. Such resource is an asset for the City of Biddeford. I believe I have the will and determination to empower community members through meaningful engagement to assist them with with processes that can lead to legislation that affects where they live, work, and play

Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates). I have served on Biddeford's Planning Board as an Associate and on Biddeford's DEI Committee.

Committee, Board, and Commission Application Form

Application

Name Richard Potvin

Pronouns Field not completed.

Ward 6

Need to find your Ward?

[Click here to find your Ward on a map or a list of streets.](#)

(Section Break)

Which City Committee, Board or Commission do you request to be appointed to?

Planning Board

If other, please list below. Field not completed.

Why are you interested in serving the City of Biddeford? I believe with the growth of our city , we need board members that are astute to the city and it's ordnances going forward. I also think , with the size of most of theses projects , the level of knowledge needed to comprehend the aspects of these projects is where I think I could be a value to our community.

Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve. Building and developing since 1987.

Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates). Served on the E.I.C. (economic improvement committee) for 20 years.

Served on Biddeford Planning board for 5 years.

Served on the parking garage hiring committee.

When living in Old Orchard , I served on the Comp. plan committee.



City Council

Meeting Date: March 17, 2026
Meeting Time: 6:00 PM
Agenda Item No: 6.b
Item Description: 2026.43 Approval/ Council Appointment of Interim Tax Assessor
Submitted By:

Key Terms:

Executive Summary:

The City Assessor position is currently vacant, following a resignation. In order to conduct the business of the Assessor's Office and execute forms and official documents in the capacity of the Assessor, the Deputy Assessor must be appointed as Interim Tax Assessor by the City Manager and confirmed by the Mayor and City Council pursuant to City Charter Article X, Sec. 1.

Detailed Review:

Funding Source:

Staff Recommendation:

Next Steps:

Attachments:

1. 2026.43 ORDER--Appointment of Interim Tax Assessor

City of Biddeford

The seal of the City of Biddeford, Maine, is circular. It features a central illustration of a building, likely a city hall or government building, with a tree in front of it. The words "CITY OF BIDDEFORD" are written around the top inner edge of the seal, and "MAINE" is written at the bottom. The seal is flanked by two decorative, symmetrical flourishes.

2026.43 **IN BOARD OF CITY COUNCIL... March 17, 2026,**
BE IT ORDERED, that the City Council accepts the nomination of City Manager Truc Mai Nguyen-Dever to appoint Karen Fortier to serve as interim tax assessor, the powers and duties of which are prescribed by State Law, M.R.S.A., Title 36, Ch. 101, until a new city assessor can be hired.

Attest by: _____

City of Biddeford
City Council
March 3, 2026 at 6:00 PM
City Hall Council Chambers & Teams

1. Roll Call

Council President Beaupre - present

Councilor Lessard - present

Councilor Vadnais - present

Councilor Boston - present

Councilor Woods - excused

Council Doughty - present

Councilor Kurtz – arrived at 6:17 pm

Councilor Pierson - present

Councilor Cote - present

2. Pledge of Allegiance

3. Adjustment(s) to Agenda

Item 10.b. will be removed.

One executive session for legal items will be added to item 17.

4. Employee Recognition

4.a Employee Recognition

Mayor LaFountain read the list of employees who have received recent recognition.

5. Proclamation

5.a Black Balloon Day

Mayor LaFountain read the proclamation.

6. Appointments

6.a 2026.33 Approval/ Mayor Appointments to a Committee-Citizen

Motion: Councilor Beaupre

Second: Councilor Lessard

Vote: Unanimous in favor.

Motion passed.

7. Presentations

7.a Update on Lester B. Orcutt Survey Work

Public Works Director Jeff Demers gave an update on the project.

8. Public Addressing the Council

Director of Heart of Biddeford, Delilah Poupore spoke about some activities that her team will be doing for city employees in recognition of National Employee Appreciation week.

One citizen spoke about gaps and the many needs of city infrastructure.

9. Consideration of Minutes

9.a Council Minutes 2-17-26

Motion: Councilor Beaupre

Second: Councilor Lessard

Vote: Unanimous in favor.

Minutes approved.

10. Orders of the Day

10.a 2026.19 Approval Bid CSO Alfred Street Phase 3

Motion: Councilor Beaupre

Second: Councilor Lessard

City Engineer Chekan reviewed the project.

Councilors commented about the necessity of the project. They had questions about the funding sources, the potential timing of the FY 24 audit and the bond process.

Public Works Director Demers said once the project begins, he will provide monthly updates to the council as he has done with past projects.

Vote: 7 yeas — Councilors Lessard, Vadnais, Cote, Pierson, Kurtz, Doughty and Beaupre.

1 nay — Councilor Boston.

Motion passed.

10.b 2026.34 Approval of CBIZ auditing firm for FY24 audit

Item removed from the agenda.

10.c 2026.31 Revised Division 2 Emergency Medical Services Ordinance Sec. 30-26 through Sec. 30-30

Motion: Councilor Beaupre

Second: Councilor Lessard

Fire Chief Best reviewed the proposed language changes and answered questions about the ambulance fees.

Vote: Unanimous in favor.

Motion passed.

10.d 2026.32 Approval/Public Works Non-Supervisor Negotiator

Motion: Councilor Beaupre

Second: Councilor Lessard

Vote: Unanimous in favor.

Motion passed.

11. Public Addressing the Council

One citizen commented about the procurement process.

One citizen commented about transparency.

12. City Manager Report

City Manager Truc Dever gave an update on the Comp Plan progress; she also gave an update on Maine Water's progress with sewer billing. The comp/class review has begun and she will provide updates. The budget calendar has been shared and is waiting final approval to be posted.

13. Committee Updates by Council

Policy – Councilor Beaupre gave an update on the Mobile Home, Solar and EV ordinances progress.

Traffic and Veterans Committee meetings were cancelled for storms recently.

Ward meetings – Councilors Doughty, Boston, Kurtz and Cote gave updates on their Ward meetings.

Councilor Boston gave an update on the Institutional Zone Committee progress and timeline.

14. Other Business

None

15. Council President Addressing the Council

Council President Beaupre commented on the challenge to reschedule meetings due to the availability of Council Chambers. He suggested using the OWL and other technologies that would help committees use other buildings and meeting spaces.

16. Mayor Addressing the Council

Mayor LaFountain spoke about the sewer/water bills. Their number is 800-287-1643.

He met with a county group, Yorkcountyfoodhub.org, that is working to provide food services.

He reminded everyone that the Charter Revision Commission nomination papers are available in the Clerks office and there is information on the city website.

17. Executive Session

17.a Executive Session 1 MRS 405 6 (a) Personnel Matters

Motion to enter at 7:35 pm by Councilor Beaupre

Second: Councilor Lessard

Vote: Unanimous in favor.

Motion passed.

Motion to come out of executive session at 8:56 pm by Councilor Lessard

Second: Councilor Beaupre.

Vote: Unanimous in favor.

Motion passed.

Motion to extend the meeting until 10:00 pm by Councilor Lessard

Second: Councilor Beaupre

Vote: Unanimous in favor.

Motion passed.

Motion to re-enter Executive Session – Legal Matter by Councilor Lessard at 8:56 pm

Second: Councilor Beaupre

Vote: Unanimous in favor.

Motion passed.

Motion to exit executive session at 9:26 pm by Councilor Lessard

Second: Councilor Beaupre

Vote: Unanimous in favor.

Motion passed.

18. Adjourn

Motion at 9:26 pm by Councilor Lessard

Second: Councilor Beaupre

Vote: Unanimous in favor.

Meeting adjourned.



City Council

Meeting Date: March 17, 2026

Meeting 6:00 PM

Time:

Agenda Item 9.a

No:

Item 2026.31 Revised Division 2 Emergency Medical Services Ordinance Sec. 30-26

Description: through Sec. 30-30

Submitted By: Lawrence D. Best, Fire Chief

Key Terms:

Emergency Medical Services Ambulance

Executive Summary:

The Fire Department is requesting that the Division 2 Emergency Medical Services Sections 30-26 through 30-30 be updated to reflect current City Ambulance operations and practices, including Ambulance Fees.

Detailed Review:

The Fire Department is requesting that the Division 2 Emergency Medical Services Sections 30-26 through 30-30 be updated to reflect current City Ambulance operations.

Update:

- **Sec. 30-26. Ambulance location** — to reflect that an ambulance can be garaged at more than one of the fire stations in the City.
- **Sec. 30-27. Charge for use** — to reflect an updated method for reviewing and changing ambulance fees annually.
- **Sec. 30-28. Use of ambulance by other municipalities; fee** — to reflect current mutual aid response and ambulance fee billing practices.
- **Sec. 30-29. Collection, remittance of fees** — to reflect current ambulance fees remittance and collection practices.
- **Sec. 30-30. Mutual aid pacts** — to reflect current mutual aid practices as established by Maine State MRS Title 37-B, §784-B Maine First Responders State-wide Mutual Aid

Agreement.

See the attached document titled Revised Emergency Medical Services Ordinance (Attachment #1) for the detailed language for each of the sections listed above. In addition, the MRS Title 37-B, §784-B Maine First Responders State-wide Mutual Aid Agreement has been attached for reference (Attachment #2).

Annual Ambulance Billing Rate Fee Schedule Increase:

Attachment #3 is the current Ambulance Fee Schedule that was updated in January of this year. This update was based on the recommendation of Comstar, which is our Ambulance Billing Company. Comstar conducts an annual ambulance billing rate review process according to the Medicare Allowed Rates. They then make a recommendation to their clients regarding rate increases depending on the state and location in the state. This year, based on the "2026 Medicare Allowed Rates" published for Southern Maine, Comstar has recommended that each ambulance billing rate category be increased .5 or ½ percent for the BLS, ALS, and other rates etc., except for the mileage rate, which they recommend be increased by 2%. They also recommended leaving the with the "Lift Assist Rate" as is because we increased it in 2025 from \$300.00 to \$350.00.

Funding Source:

N/A

Staff Recommendation:

Staff recommends updating the ordinance to reflect current operations and practices.

Next Steps:

This ordinance revision will be implemented and entered into the City Code if approved by the City Council.

Attachments:

1. Order 2026.31 Division 2 Emergency Medical Services Ordinance Update Sec. 30-26 through 30-30 2nd
2. ATTACHMENT #1- Revised Division 2 Emergency Medical Services Ordinance Sec. 30-26 through 30-30
3. ATTACHMENT #2- Maine State MRS Title 37B 784B Maine First Responders State Wide Mutual Aid Agreement
4. ATTACHMENT #3- 2026 Biddeford Fire Department Ambulance Rates

City of Biddeford



2026.31 **IN BOARD OF CITY COUNCIL...March 03, 2026**
BE IT ORDERED, by the Biddeford City Council, that Chapter 30, Article I, Division 2
Emergency Medical Services Sec. 30-26 through 30-30 be amended as attached by
adding text in blue underline and deleting text in ~~red strikethrough~~.

March 3, 2026

Motion: Councilor Beaupre

Second: Councilor Lessard

Vote: Unanimous in favor.

Motion passed.

March 17, 2026

Attest by: _____

DIVISION 2
EMERGENCY MEDICAL SERVICES

Sec. 30-26. Ambulance location.

The City ambulance will be garaged at ~~the~~ a fire station of the City.

Sec. 30-27. Charge for use.

(a) Fees for the use of the City's ambulance service shall be charged in accordance with the reasonable and customary charges.

~~(b) Any other fee relating to the use of the City's ambulance service shall be established by the Fire Commission on or about January 1 of each year.~~

(b) Fees relating to the use of the City's ambulance service shall be reviewed annually on or about January 1 of each year by the Fire Chief and Finance Director.

(c) Any recommended fee changes will be submitted to the City Manager for review and approval.

Sec. 30-28. Use of ambulance by other municipalities; fee.

~~The City ambulances will not service residents of other cities or towns outside the City limits unless a preliminary agreement is approved by the City Council that such cities and towns will pay an annual service fee to the City and pay all ambulance charges directly to the City. Such services fee will be annually determined by the City Council on or before August 1 of each year.~~

The City ambulances will respond to mutual aid as requested by other communities within the State of Maine as provided for in MRS Title 37-B, §784-B Maine First Responders State-wide Mutual Aid Agreement. Such cities and towns will provide reciprocal mutual aid as requested through this same agreement. Patients will be charged the appropriate ambulance fee as outlined in the ambulance fee schedule that is established annually.

Sec. 30-29. Collection, remittance of fees.

All fees required by this article will be collected by the Fire Department ~~or by a third-party ambulance billing company as contracted by the City~~ and remitted to the City Treasurer monthly.

Sec. 30-30. Mutual aid pacts.

This article shall not affect cities and towns ~~that have mutual aid pacts and that have comprehensive ambulance service~~ within the State of Maine as established in the MRS Title 37-B, §784-B Maine First Responders State-wide Mutual Aid Agreement.

Sec. 30-31. through Sec. 30-50. (Reserved)

§784-B. Maine First Responders State-wide Mutual Aid Agreement

All political subdivisions within the State are covered by the Maine First Responders State-wide Mutual Aid Agreement, dated November 2008, as drafted by the agency and referred to in this section as "the agreement," except that a political subdivision may withdraw from the agreement by enacting a local ordinance that withdraws from the agreement. [PL 2009, c. 175, §1 (NEW).]

A local first responder agency may provide emergency management, fire, law enforcement, emergency medical, public works and other emergency services as necessary upon the request of any political subdivision within the State in accordance with the agreement. Additional preexisting contracts or agreements with the jurisdiction requesting the services are not required. [PL 2009, c. 175, §1 (NEW).]

SECTION HISTORY

PL 2009, c. 175, §1 (NEW).

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Ambulance Billing Service

8 Turcotte Memorial Drive, Rowley, MA 01969
Ph: 800-742-3001 FAX: 978-356-3721

**BIDDEFORD FIRE DEPARTMENT
2026 Rate Change Form**

*RATES
570
270
MILEAGE*

Charges	2026 Medicare Fee Schedule Allowed Amounts	Avg Bundled Comstar Top 50	Current Rates	New Rates Effective On:
				<u>1/15/24</u>
BLS EMERGENCY BASE RATE	\$454.10	\$1,885.00	\$991.57	<u>996.53</u>
BLS NON EMERGENCY BASE RATE	\$283.81	\$1,885.00	\$735.40	<u>739.08</u>
ALS NON EMERGENCY BASE RATE	\$340.57	\$2,701.00	\$798.80	<u>802.80</u>
ALS1 EMERGENCY BASE RATE	\$539.23	\$2,701.00	\$1,466.30	<u>1473.64</u>
ALS2 EMERGENCY BASE RATE	\$780.47	\$3,794.00	\$2,130.23	<u>2140.89</u>
SPECIALTY CARE TRANSPORT	\$922.37	\$4,279.00	\$1,761.29	<u>1770.10</u>
MILEAGE	\$9.18	\$43.00	\$26.04	<u>26.56</u>
CARE WITHOUT TRANSPORT	\$0.00	N/A	\$172.91	<u>173.78</u>
LIFT ASSIST FEE	\$0.00	N/A	\$350.00	<u>350.00</u>

J D Best

Signature -- Authorized Signer

1/21/2026

Date

Lawrence D Best

Printed Name -- Authorized Signer

Fire Chief

Title -- Authorized Signer

**Please scan and email completed Rate Change form to:
ratechange@comstarbilling.com**

Sent 1/21/26 @ 126



City Council

Meeting Date: March 17, 2026
Meeting Time: 6:00 PM
Agenda Item No: 10.a
Item Description: 2026.35 Approval of MOU with SMPDC to complete Comp Plan
Submitted By: David C.M. Galbraith

Key Terms:

MOU = Memorandum Of Understanding (MOU) is a formal agreement between two or more parties that outlines a mutual understanding and intended course of action.

Executive Summary:

The City Manager and Planning Department are seeking City Council approval to enter into a Memorandum Of Understanding (MOU) with Southern Maine Planning and Development Corporation (SMPDC) to assist in completing the City's 2023 Comprehensive Plan Update by the State imposed deadline of June 29, 2026.

Detailed Review:

As the City Council is aware, the Planning Department has been trying to complete the City's 2023 Comprehensive Plan Update for a number of years. The majority of the Plan was approved by the City Council in 2023 and forwarded to the Maine Office of Community Affairs, who reviewed the plan for compliance with the Maine Growth Management Act. The Office of Community Affairs informed the City of missing chapters and elements that are required for compliance. The staff person assigned to finalizing the plan left the City's employment in December of 2023, shortly after the submittal of the plan. Due to the Staffing level of the Planning Office, this project was not restarted until after a new employee was hired and assigned this task. Since that time, we have made a great deal of progress, and the final required chapters are taking shape and are nearing completion. The fast approaching State imposed deadline for plan completion is June 29, 2026. The department continues to face a shortage in staffing; therefore, it will be difficult to complete the plan by the state deadline without the aid of consultant services. As such, the City Manager and the Planning Office reached out to SMPDC who have confirmed their capacity to complete the Comprehensive Plan within the assigned deadline. This funding request is for the City to enter into MOU with SMPDC so that they may help complete the Plan. It should be noted that if approved, SMPDC will be working with City Staff, Planning Board and Conservation Commission on the remaining

elements of the Plan which will be presented to the City Council prior to final submittal to the State for compliance determination. As the Council is likely aware, SMPDC continues to do a lot of comprehensive planning work “in-house” for member municipalities. One of the benefits of membership is that state enabling legislation allows municipalities to contract directly with Regional Planning Offices (RPOs) without a procurement process, saving time and money for municipalities.

Funding Source:

SMPDC Project Estimate (attached): Not to exceed \$16,884.00

Funding for this project would be used from the Planning Department’s “Other / Professional Services Expenses” Account (#21109-60306) which has a current balance of \$42,492.50.

Staff Recommendation:

Staff recommend the City Council authorize the City Manager to enter into the described Memorandum of Understanding with SMPDC for the completion of the City’s 2023 Comprehensive Plan Update.

Next Steps:

Engage SMPDC once authorization has been obtained.

Attachments:

1. Council Order 3-17-26 SMPDC Comp Plan 3-17-26
2. SMPDC Biddeford CP Scope Fee AMENDED -- March 2026
3. SMPDC-Biddeford Comp Plan MOU 3-17-26

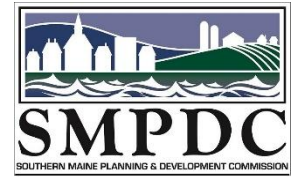
City of Biddeford



2026.35 **IN BOARD OF CITY COUNCIL ON MARCH 17, 2026, BE IT ORDERED,** that the City Council authorizes the City Manager to enter into a Memorandum Of Understanding (MOU) for consulting services, between the City of Biddeford and Southern Maine Planning and Development Corporation (SMPDC), not to exceed \$16,884.00 for SMPDC, as the City’s consultant, to complete the City’s 2023 Comprehensive Plan Update per the attached “Comprehensive Plan Tasks Proposed Scope & Fee March 2026”.

Attest by: _____

City of Biddeford
Comprehensive Plan Tasks
Proposed Scope & Fee
March 2026



Task 1: Complete and Format Inventory Chapters

- Existing Land Use
 - Review State review comments and update chapter as required
 - Format chapter
 - Existing Land Use Map
- Marine Resources
 - Review new language in chapter and update/modify as required
 - Format chapter
- Water Resources
 - Format chapter
- Natural Resources
 - Format chapter
- Historic & Archaeological Resources
 - Add required MHPC map to chapter
 - Format chapter

Deliverables:

- Complete and formatted chapters in Microsoft Word format
- Updated Existing Land Use Map

50 Total Hours

Task 2: Future Land Use Narrative & Map

- Narrative
 - Review State review comments and update narrative as required
 - Clarify natural resources areas
 - Add narrative related to growth areas and low growth areas
- Map
 - Update map based on updated inventory chapters

Deliverables:

- Complete Future Land Use Narrative
- Updated Future Land Use Map

24 Total Hours

Task 3: Implementation Matrix

- Add Goals, Strategies & Actions to Master Implementation Matrix from the following inventory chapters:
 - Water Resources
 - Natural Resources
 - Housing

Deliverables:

- Complete Master Implementation Matrix

20 Total Hours

Task 4: Public Meetings

- SMPDC attends up to 5 public meetings throughout the duration of the project, as follows:
 - 2 Joint Planning Board/Conservation Commission Workshops/Meetings
 - Planning Board Review & Public Hearing
 - City Council 1st Review
 - City Council 2nd Review and Public Hearing

40 Total Hours

(8 hours/meeting for 2 SMPDC staff including meeting time and meeting preparation time)

Anticipated Project Fee:

Total Fee:	134 Hours @ \$105/hour	\$14,070
	20% General Administration	\$2,814
	TOTAL	\$16,884
 Anticipated Timeline: 2-4 months		



Memorandum Of Understanding

BETWEEN

THE CITY of Biddeford

AND

SOUTHERN MAINE PLANNING AND DEVELOPMENT COMMISSION

This agreement, dated this 17 March, 2026 by and between the City of Biddeford, acting through its City Manager, Truc Dever, City Hall, Biddeford, ME (hereinafter referred to as the "City"), and the Southern Maine Planning and Development Commission through its Executive Director, Stephanie Carver, is for the exchange of \$16,884 from the City to SMPDC for SMPDC to complete tasks related to the Comprehensive Plan as indicated below:

1. **Scope of the Project:**

The Commission will perform planning services for the City in accordance with the proposed scope of services below. A detailed project scope with anticipated sub-tasks is attached to this document.

2. **Project Period:**

This agreement shall become effective on March 17, 2026 and shall continue until June 30, 2026.

3. **Ownership of Material:**

All materials, maps, reports, documents, and other work products prepared under this Agreement shall be owned by the City, provided, however, that the Commission may retain file copies of any or all of the above for its own use.

4. **Compensation:**

Part A - The Commission shall be compensated by the City for its costs in providing services at the rate of \$105.00 per hour. City related travel costs will be charged at 80% of the current IRS Standard Mileage Rate and are included in the contract amount. Activities under the contract shall be billed on a "not-to-exceed" basis over the course of the project period and shall not exceed \$16,884. This contract includes reimbursable expenses, including travel and meals associated with the project. If the City requests additional services or staff time beyond the allocated amount, the City will be billed at a rate of \$105.00 per hour plus reimbursable expenses including travel and meals.

5. **Scope of Services:**

See the attached Scope of Work.

6. **Method of Payment:**

The Commission shall submit monthly invoices to the City which itemize the time charged to the contract and any direct costs incurred.

7. **Project Officer:**

The project officer for the Commission shall be the Land Use Division Director. No other member of the Commission or staff may make representations or binding commitments for the Commission unless authorized by the Executive Director

8. Termination:

This Agreement may be terminated for cause or for mutual convenience if the parties so agree. Such termination shall take place thirty (30) days after written notice of the termination agreement. In the event of termination, the Commission shall assemble all information prepared under this Agreement to date and shall forward it to the City. The Commission shall be entitled to recover its costs for work completed.

9. Non-Assignment:

No portion of this Agreement may be assigned or sub-contracted to another party without prior approval of both parties.

10. Amendment:

This Agreement, including the scope of work, may be amended or modified by a written amendment signed by the City and the Commission.

11. Entire Agreement:

This Agreement, along with attachments, constitutes the entire agreement and understanding between the parties and supersedes all prior agreements and understandings relating hereto.

IN WITNESS THEREOF the parties have hereunto set their hands on the day and year first written above.

CITY OF BIDDEFORD, ME

Truc Dever, City Manager

SOUTHERN MAINE PLANNING AND DEVELOPMENT COMMISSION

Stephanie Carver, Executive Director

Dated _____



City Council

Meeting Date: March 17, 2026

Meeting Time: 6:00 PM

Agenda Item No: 10.b

Item Description: 2026.37 Approval - General Assistance Emergency Mutual Aid MOU with Saco

Submitted By: Submitted by Jake Hammer, General Assistance Supervisor

Key Terms:

Executive Summary:

The City of Saco has approached the City of Biddeford regarding a short-term mutual assistance arrangement for administration of the General Assistance (GA) program while Saco's GA Administrator is on vacation. Saco currently lacks internal backup coverage for this function and has requested that Biddeford GA provide limited administrative coverage from March 16–25, 2026. After reviewing Saco's typical call volume and Biddeford's current workload, Biddeford GA leadership has determined that the office has sufficient capacity to provide this support without impacting services to Biddeford residents. Because this arrangement requires authorization for intermunicipal cooperation, the request is being brought before the Biddeford City Council. If approved, service would begin no earlier than March 18, 2026.

Under the proposed structure, all administrative work related to Saco applicants would be handled directly by the Biddeford GA office. Importantly, no financial assistance payments or case expenditures would be processed through Biddeford's Finance Department. Biddeford's role would be limited to eligibility determinations, case management activities, and administrative support during the coverage period. Saco would retain responsibility for all program expenditures and financial transactions related to their residents.

To compensate the City of Biddeford for staff time, Staff propose that Saco be invoiced for staff hours dedicated to Saco GA cases, billed at a rate equivalent to the highest-paid Biddeford GA caseworker's hourly wage plus benefits. While the expected revenue from this short-term arrangement is modest, the agreement offers an opportunity to strengthen regional cooperation and may provide a model for more formalized intermunicipal GA support

arrangements in the future if both communities find the partnership beneficial.

Detailed Review:

The City of Saco has approached the City of Biddeford to request short-term administrative assistance with the operation of its General Assistance (GA) program. Saco’s current GA Administrator will be on vacation during the period of March 16 through March 25, 2026, and the municipality does not currently have an internal backup administrator available to provide coverage during that time. As a result, Saco has requested that Biddeford’s GA office temporarily assist by providing administrative coverage for their program during the absence.

Following this request, the Biddeford GA Administrator conducted an internal assessment of both Saco’s typical call volume and case activity as well as the current operational capacity of the Biddeford GA office. Based on this review, it was determined that Biddeford’s office has sufficient staffing and capacity to provide limited administrative support to Saco during this short-term period without negatively impacting the delivery of services to Biddeford residents. Biddeford’s GA office currently operates with a team of three staff members and has the professional expertise necessary to administer the program in accordance with state requirements.

Under the proposed arrangement, the administration of Saco’s GA cases would be handled directly by the Biddeford GA office, including responding to calls, performing eligibility determinations, and completing any required administrative casework. Importantly, this assistance would be limited strictly to program administration and case management. No financial transactions, vendor payments, or program expenditures for Saco residents would be processed through the City of Biddeford’s Finance Department. All financial aspects of Saco’s GA program—including issuing payments and managing vendor accounts—would remain the responsibility of the City of Saco. This structure ensures that Biddeford’s involvement remains administrative in nature and avoids additional fiscal processing burdens on City staff outside of the GA office.

To compensate Biddeford for staff time spent assisting Saco residents, the City of Saco has agreed to reimburse Biddeford for the actual staff hours dedicated to Saco-related GA tasks. These hours would be billed at a rate equal to the highest-paid Biddeford GA caseworker’s hourly wage plus the associated benefits cost, ensuring that the City is fully reimbursed for the staff time utilized. Because Saco’s call volume is relatively modest, the anticipated revenue from this short-term coverage is expected to be limited; however, the arrangement ensures that Biddeford incurs no net cost for providing the assistance.

Because this arrangement involves one municipality providing administrative services to another, authorization is being sought from the Biddeford City Council. If approved, the coverage would begin no earlier than March 18, 2026, following Council consideration. While

the request is currently limited to a short-term emergency coverage period, the arrangement could serve as a pilot model for future regional collaboration. Many smaller municipalities face challenges maintaining backup coverage for specialized programs such as General Assistance administration. If successful, this short-term partnership could demonstrate the feasibility of developing more formalized intermunicipal support agreements in the future, potentially creating a modest revenue stream for Biddeford while strengthening regional service capacity.

Overall, the proposed arrangement represents a low-risk, short-term opportunity to assist a neighboring municipality while ensuring Biddeford residents continue to receive uninterrupted services. It also aligns with broader goals of regional cooperation and efficient municipal service delivery, while ensuring that Biddeford is fully reimbursed for any staff time devoted to the effort.

Funding Source:

No funds are being requested for this item.

Staff Recommendation:

Staff recommend that the Biddeford City Council authorize the City Manager to enter into a short-term Memorandum of Understanding (MOU) with the City of Saco for temporary administrative coverage of Saco’s General Assistance (GA) program during the absence of their GA Administrator.

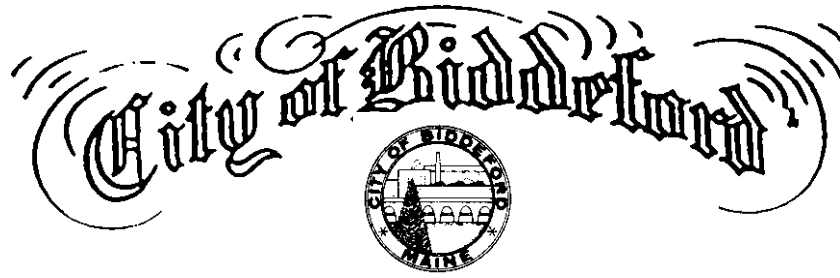
Staff believe this arrangement represents a low-risk opportunity for regional cooperation that will not negatively impact services to Biddeford residents. An internal review of Saco’s anticipated call volume and Biddeford’s current staffing capacity indicates that the Biddeford GA office can absorb this temporary workload. The reimbursement structure ensures that the City incurs no financial liability while providing a modest revenue opportunity for staff time spent assisting Saco. Additionally, this short-term partnership may serve as a pilot for future intermunicipal collaboration in specialized municipal services such as General Assistance administration.

Next Steps:

Review/Authorize the City Manager to execute an MOU with Saco regarding this issue.

Attachments:

- 1. 2026.37 GA MOU - ORDER
- 2. General Assistance Temporary MOU with Saco



2026.37 **IN BOARD OF CITY COUNCIL..MARCH 17th, 2026, BE IT ORDERED,** That the City Manager is hereby authorized to enter into a one-time agreement with the City of Saco for the City of Biddeford General Assistance Office to provide temporary administrative support for the administration of General Assistance services as outlined in the MOU on behalf of the City of Saco during the absence of its General Assistance Administrator, for a period not to exceed March 25, 2026.

MEMORANDUM OF UNDERSTANDING
Between the City of Saco and the City of Biddeford
Regarding General Assistance Vacation/Leave Coverage for the City of Saco

This Memorandum of Understanding (“MOU”) is entered into by and between the City of Saco and the City of Biddeford (“Biddeford”), collectively referred to as the “Parties,” for the purpose of outlining the terms under which Biddeford General Assistance (GA) staff will provide vacation coverage for the Saco GA Administrator.

1. Purpose

The purpose of this MOU is to ensure continuity of General Assistance services for residents of Saco during the requested period prior to March 25th, 2026 when the Saco GA Administrator is on scheduled vacation.

2. Responsibilities of the City of Saco

The Saco GA Administrator shall:

- a. Notify clients, community partners, and resource providers of planned vacation leave and inform them of the plan to access services at Biddeford GA.
- b. Provide Biddeford GA with a summary of anticipated needs and relevant case information prior to the start of vacation leave.

3. Responsibilities of the City of Biddeford

The Biddeford GA Administrator shall:

- a. Respond to and process all General Assistance applications for Saco residents during the approved coverage period, pursuant to Maine statute.
- b. Submit all eligible Saco applications to the Saco City Clerk for processing. Saco will then seek reimbursement from the State of Maine in accordance with statute, as normally done.
- c. Maintain a record of all Saco GA interactions and provide such records to the Saco GA Administrator upon their return.

4. Financial Terms

- a. Biddeford shall bill Saco for staff time dedicated to Saco GA matters, in 15-minute increments, at a rate of \$43.03 per hour.

5. Term and Termination

This MOU shall take effect upon execution and remain in effect until March 25th or until the Saco General Assistance Administrator returns to service, whichever is sooner. Either Party may terminate this agreement at any time, with written notice.

6. General Provisions

- a. This MOU does not create or imply any employment relationship between Saco and Biddeford staff.
- b. This MOU represents the entire understanding between the Parties regarding the subject matter herein and supersedes any prior discussions or agreements.

7. Signatures

IN WITNESS WHEREOF, the Parties hereto have executed this Memorandum of Understanding on the dates indicated below:

For the City of Saco:

Name: _____

Title: _____

Date: _____

For the City of Biddeford:

Name: _____

Title: _____

Date: _____



City Council

Meeting Date: March 17, 2026

Meeting Time: 6:00 PM

Agenda Item 10.c

No:

Item 2026.40 Approval Amend Household Waste Definition and 2 bag overflow limit

Description: per week.

Submitted By: Jeff Demers, Director of Public Works

Key Terms:

Household waste disposal

Executive Summary:

Public Works is looking for an ordinance clarification on acceptable residential offal, household trash and kitchen waste. Public Works is also requesting a 2-bag overflow limit per week, except during the Thanksgiving and Christmas holidays.

Detailed Review:

Public Works is requesting clarification and revision to the City's current ordinance language regarding acceptable residential offal, household trash, and kitchen waste. The Policy Committee approved sending the ordinance change to the Council at their meeting held on February 23, 2026, with one additional amendment to reference the change in definition within Section 58-10. Enforcement, subsection 2.

Ordinance Clarification Request

The current ordinance definition is overly broad and unintentionally allows materials to be placed curbside that do not meet the intent of standard household waste. This has resulted in the following: increased disposal tonnage, higher tipping fees, misuse of weekly curbside collection services.

The existing language permits interpretation that includes non-household materials such as clean-out debris, moving waste, and other bulk items. These materials significantly increase costs and are not typical week-to-week household trash.

Public Works is seeking clearer language that strictly defines acceptable curbside waste as routine residential household trash generated from normal daily living activities.

Overflow Bag Limitation

Additionally, Public Works is requesting the ordinance be amended to limit overflow bags to **two (2) per week per residence**.

Over the past several years, the number of overflow bags placed curbside has steadily increased. Many residents use weekly collection as an opportunity for:

- Basement and cellar clean-outs
- Moving-related disposal
- Disposal of accumulated bulk materials

This trend increases tipping costs and places additional strain on equipment and staffing.

Residents currently have access to appropriate disposal options through the Biddeford Public Works Department for household goods and bulk items. That service is intended for larger disposal needs and helps control curbside collection costs.

Financial Impact

Clarifying acceptable materials and limiting overflow bags will:

- Reduce unnecessary tipping fees
- Maintain fairness among ratepayers
- Improve operational efficiency
- Preserve equipment longevity

Public Works is requesting Council approval to update and clarify the ordinance to better align with its original intent and ensure sustainable solid waste operations moving forward. Revisions are highlighted in tracked changes in Attachment 2.

Funding Source:

N/A

Staff Recommendation:

Staff recommends Committee approval of the ordinance changes


Next Steps:

This ordinance change will need a second reading.

Attachments:

1. 2026.40 Public Waste Ordinance Change- Order
2. 2026.40 Amend Public Waste Ordinance- with Policy Committee Changes

City of Biddeford



2026.40 IN BOARD OF CITY COUNCIL... March 17, 2026

BE IT ORDERED, that the City Council does hereby approve of the following changes to Sec. 58-1. Definitions, Sec. 58-4. Regulated Activity and Sec. 58-10. Enforcement:

HOUSEHOLD GARBAGE AND RUBBISH — Any acceptable waste originating and/or generated within the boundaries of the City, at the site of generation by a homeowner or occupant. For the purpose of this chapter, acceptable solid waste includes normal household refuse, including residential offal, household trash and kitchen waste ~~this and~~ does not include commercial garbage, rubbish, or waste except that waste generated from a grandfathered facility.

Sec. 58-4. Regulated activity.

The accumulation, collection, transportation and disposal of the following materials generated within the City shall be regulated in the following manner:

- (1) All acceptable solid waste generated within the City from eligible residential customers and grandfathered facilities shall be placed in a designated solid waste container and collected by the City at curbside on a weekly basis. Acceptable solid waste includes normal household refuse, including residential offal, household trash and kitchen waste. Unacceptable waste shall not be collected and must be disposed of properly by residents at the city's transfer station. Unacceptable waste includes, but is not limited to: leaf and yard waste; dirt; sod; concrete; rock; large appliances; small appliances or furniture; televisions or other electronic equipment; computers; construction, remodeling or demolition debris; textiles; hazardous waste; commercial or industrial waste; medical waste; hazardous materials; mercury containing products such as fluorescent lamps, ballast, thermometers, and thermostats; and liquid and flammable waste such as non-latex paint, gasoline, diesel, oil, pesticides, herbicides, and hot ashes. Unacceptable items not collected by the public works' curbside program will be the responsibility of the resident for proper disposal. Unacceptable items must be removed from curbside within 24 hours by the resident. [Amended 3-3-2015 by Ord. No. 2015.10; 3-5-2019 by Ord. No. 2019.11]

- (2) Overflow shall not be collected unless contained within a designated bag made available to residents on a fee-per-bag basis. The overflow bag may be placed on or adjacent to the designated municipal waste container or in a container separate from the designated municipal solid waste container. There shall be a limit of 2 overflow bags per municipal container except during the Thanksgiving and Christmas holidays.
- ~~(1)(3)~~ If overflow is placed in a separate container, the container shall not be larger than 45 gallons or weigh in excess of 35 pounds and shall not consist of more than two overflow bags.
- ~~(2)(4)~~ All acceptable recyclable materials from eligible residential customers, and grandfathered facilities if applicable, shall be placed in a designated recycling container and collected by a City authorized commercial hauler at curbside on a weekly basis. [Amended 3-3-2015 by Ord. No. 2015.10]
- ~~(3)(5)~~ All recyclable materials designated as acceptable for delivery to the Biddeford Recycling Center may be delivered to the facility by any entity.
- ~~(4)(6)~~ All unacceptable waste generated within the City shall be deposited in a manner prescribed elsewhere in this chapter and or as specified by the Director of Public Works.
- ~~(5)(7)~~ All commercial waste shall be regulated in accordance with the most recent version of the International Property Management Code adopted by the City of Biddeford.

Sec. 58-10. Enforcement.

- (2) Upon observation of failure to place only acceptable municipal solid waste in the designated solid waste container or the violation of the provisions of Section 58-4, the receptacle will not be collected and a warning notice shall be placed on the appropriate designated container by the Public Works Department or City-authorized commercial hauler.

Attest by: _____
Robin Patterson, City Clerk

Sec. 58-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

ACCEPTABLE MUNICIPAL SOLID WASTE — All waste as identified by the Public Works Director annually in accordance with existing disposal agreements, disposal facility acceptance requirements, and permit authorizations.

ACCEPTABLE RECYCLABLE MATERIALS — All acceptable recyclables as identified by the Public Works Director annually in accordance with existing recycling agreements, recycling facility acceptance requirements, and permit authorizations.

ALTERNATIVE DESIGNATED SOLID WASTE CONTAINER — A sixty-five-gallon solid waste container available through the alternate voluntary solid waste service established under Sec. 58-35(a)(1)a2. **[Added 7-7-2020 by Ord. No. 2020.51]**

ASHES — That residue from the burning of wood, coal, coke or other combustible materials.

CITY — The City of Biddeford, Maine.

CITY TRANSFER STATION — A City-owned building or container or designated area in which acceptable waste is disposed of for transshipment to another facility for disposal or material recovery.

COMMERCIAL GARBAGE, RUBBISH, OR WASTE — Any solid waste originating and/or generated within the boundaries of the City by any business, firm or person identified as paying personal property taxes through the City Assessor's records or required to obtain a business license under the City's definitions of licensed activities, excepting licenses for waste hauling only. For the purpose of this chapter, this includes public organizations and facilities except for parish houses, parsonages and churches; parish halls; mobile home parks; and condominiums and multifamily dwellings of six units or more. This definition excludes "grandfathered facilities." This definition excludes home occupations as defined and described in Article VI, Section 38, of the Biddeford Zoning Ordinance, being clearly secondary and incidental to the primary residential use. **[Amended 3-3-2015 by Ord. No. 2015.10]**

DESIGNATED MUNICIPAL SOLID WASTE CONTAINER — A portable container provided by the City for the sole purpose of storing acceptable municipal waste prior to curbside collection. Bags designated for overflow are also considered designated municipal solid waste containers.

DESIGNATED RECYCLING CONTAINER — A portable container provided by the City for the sole purpose of storage of acceptable recyclables prior to curbside collection.

DISPOSAL — The discharge, deposit, injection, dumping, leaking, spilling or placing of any solid waste into or on any land or water.

DISPOSAL FACILITY — The facility or facilities controlled or designated by the City for the storage and/or disposal of wastes.

ENERGY RECOVERY FACILITY — A facility which processes and recovers energy from acceptable waste generated within the City.

GRANDFATHERED FACILITY — Any property that would otherwise generate commercial garbage, rubbish, or waste and both 1) currently receives curbside trash collection services from

the City and 2) the owner of the property has not changed, as of July 1, 2002. The following condominium locations also shall be grandfathered facilities: 1) 318 Alfred Street; 2) 100 Hills Beach Road; 3) 9 Lester B. Orcutt Boulevard; 4) 55 West Street; and 5) 91-93 Western Avenue. **[Amended 3-3-2015 by Ord. No. 2015.10]**

HAZARDOUS WASTE — The waste substance or material, in any physical state, designated as hazardous by federal, state or local laws; waste material that exhibits characteristics of hazardous waste, as defined in RCRA (ignitability, corrosivity, reactivity, or toxicity), is listed specifically in RCRA 261.3 Subpart D, is a mixture of either, or is designated locally or by the state as hazardous or undesirable for handling as part of the municipal solid waste and would have to be treated as regulated hazardous waste if not from a household.

HOUSEHOLD — Each residential unit regardless of whether the residential unit is owned by an individual or business entity.

HOUSEHOLD GARBAGE AND RUBBISH — Any acceptable waste originating and/or generated within the boundaries of the City, at the site of generation by a homeowner or occupant. For the purpose of this chapter, [acceptable solid waste includes normal household refuse, including residential offal, household trash and kitchen waste](#) and does not include commercial garbage, rubbish, or waste except that waste generated from a grandfathered facility.

OVERFLOW — That volume of acceptable municipal solid waste in excess of the volume of the designated municipal solid waste container.

PERFORMANCE-BASED DEMONSTRATION OF COMPLIANCE — Placing uncontaminated recycling containers at the curb for pickup shall serve as prima facie evidence that the facility has compliance with its performance-based recycling plan. This determination may be made each time a container is placed for collection. **[Added 3-5-2019 by Ord. No. 2019.11]**

PERFORMANCE-BASED RECYCLING PLAN — A recycling management plan for each facility shall contain a minimum of five elements, to include: **[Added 3-5-2019 by Ord. No. 2019.11]**

- (1) A written plan.
- (2) The facility owner's contact information.
- (3) A single point of contact for recycling matters.
- (4) The facility address.
- (5) A plan that includes a method or procedure to ensure only acceptable recycling materials are placed in the recycling container for curbside collection.

PRIVATE TRANSFER STATION — A privately owned building or container or designated area in which waste is temporarily deposited and stored for transshipment to a disposal facility.

PRIVATE WAY — Any street, lane, road or other roadway not considered a public way.

PUBLIC WAY — Any street, lane, road, or other roadway accepted by the City Council as a public way.

RESOURCE RECOVERY — The recovery of materials or substances that still have useful physical or chemical properties after serving a specific purpose and can be reused or recycled for the same or other purposes.

SELF-HAULER — Any person involved in the collection and transportation of self-generated recyclable material or solid waste.

SOLID WASTE — Useless, unwanted or discarded solid material with insufficient liquid content to be free-flowing, including, by way of example and not by limitation, rubbish, garbage, scrap materials, junk, refuse, inert fill material and landscape refuse, but shall not include septic tank sludge or agricultural or hazardous wastes.

UNACCEPTABLE WASTE — All solid waste of the type municipalities are required to regulate by 38 M.R.S.A. § 1305, as amended, which specifically excludes industrial and sewage treatment plant sludge, and not included in the definition of "acceptable waste."

WASTE HAULER — Any person, firm or corporation which collects residential, institutional, commercial and/or industrial waste for a fee and transports it to a central collection or disposal facility and any person, business or institution which transports its own waste to the designated disposal facility.

WHITE GOODS — Major appliances, such as refrigerators, stoves, freezers, washing machines and dryers, generally having a bulk in excess of 10 cubic feet or a single dimension exceeding five feet.

Sec. 58-2. Legislative authority.

This chapter is enacted pursuant to the authority granted in 30-A M.R.S.A. §§ 2001, 2002 and 3001 and 38 M.R.S.A. § 1304-B.

Sec. 58-3. Purpose.

- (a) The City has a statutory obligation to provide solid waste disposal services for domestic and commercial waste generated within the City and is authorized to provide such a facility for industrial waste and sewage treatment plant sludge, pursuant to 38 M.R.S.A. § 1305(1). Municipal solid waste contains valuable recoverable resources, including energy, which if recovered reduce the cost of solid waste disposal.
- (b) The City must exercise its legal authority to control the collection, transportation and disposal of solid waste generated within its borders.
- (c) The City shall establish a system of regular collection, subject to the requirements of this chapter, for all household garbage and rubbish and recyclables, all as defined herein. The City will not collect commercial garbage and rubbish, and such commercial garbage and rubbish shall be removed from the premises and disposed of at the expense of the owner or occupant of such premises. The City shall not collect otherwise eligible waste from residences located on private ways unless it is brought to the intersection of the private way and a public way and otherwise complies with all other requirements of this article. The Director of Public Works is expressly granted the authority to issue rules or regulations governing the collection of containers on private ways, streets that are too narrow to allow for routine collection, and for dead-end streets where it is impractical for the collection trucks to service the containers.

Sec. 58-4. Regulated activity.

The accumulation, collection, transportation and disposal of the following materials generated within the City shall be regulated in the following manner:

- (1) All acceptable solid waste generated within the City from eligible residential customers and grandfathered facilities shall be placed in a designated solid waste container and collected by the City at curbside on a weekly basis. Acceptable solid waste includes normal household refuse, including residential offal, household trash and kitchen waste. Unacceptable waste shall not be collected and must be disposed of properly by residents at the city's transfer station. Unacceptable waste includes, but is not limited to: leaf and yard waste; dirt; sod; concrete; rock; large appliances; small appliances or furniture; televisions or other electronic equipment; computers; construction, remodeling or demolition debris; textiles; hazardous waste; commercial or industrial waste; medical waste; hazardous materials; mercury containing products such as fluorescent lamps, ballast, thermometers, and thermostats; and liquid and flammable waste such as non-latex paint, gasoline, diesel, oil, pesticides, herbicides, and hot ashes. Unacceptable items not collected by the public works' curbside program will be the responsibility of the resident for proper disposal. Unacceptable items must be removed from curbside within 24 hours by the resident. **[Amended 3-3-2015 by Ord. No. 2015.10; 3-5-2019 by Ord. No. 2019.11]**
- (2) Overflow shall not be collected unless contained within a designated bag made available to residents on a fee-per-bag basis. The overflow bag may be placed on or adjacent to the designated municipal waste container or in a container separate from the designated municipal solid waste container. There shall be a limit of 2 overflow bags per municipal container except during the Thanksgiving and Christmas holidays.
- (3) If overflow is placed in a separate container, the container shall not be larger than 45 gallons or weigh in excess of 35 pounds and shall not to consist of more than two overflow bags.
- (4) All acceptable recyclable materials from eligible residential customers, and grandfathered facilities if applicable, shall be placed in a designated recycling container and collected by a City authorized commercial hauler at curbside on a weekly basis. **[Amended 3-3-2015 by Ord. No. 2015.10]**
- (5) All recyclable materials designated as acceptable for delivery to the Biddeford Recycling Center may be delivered to the facility by any entity.
- (6) All unacceptable waste generated within the City shall be deposited in a manner prescribed elsewhere in this chapter and or as specified by the Director of Public Works.
- (7) All commercial waste shall be regulated in accordance with the most recent version of the International Property Management Code adopted by the City of Biddeford.

Sec. 58-5. Property rights.

- (a) All solid waste collected by City vehicles or deposited at the City transfer station or other designated area shall become the property of the City or its assignee. No one may salvage, remove or carry off any such waste without prior approval of the Director of Public Works in accordance with a policy approved by the Biddeford City Council.

- (b) All recyclable materials collected by a City-authorized commercial hauler shall become the property of the City-authorized commercial hauler unless otherwise specified in a written contract.

Sec. 58-6. Administration.

This chapter shall be administered as described below:

- (1) City Council: Adopt reasonable rules and regulations as needed to enforce this chapter and institute any necessary proceedings, either legal or equitable, to enforce this article.
- (2) City Clerk: To consider all license applications and to grant or deny each application within 10 days after receipt of a completed application at the City offices or a later time as deemed reasonable by the City Clerk and the applicant.
- (3) Codes Office:
 - a. To review any alleged violation of this chapter, and to impose appropriate penalties.
 - b. To institute necessary proceedings, either legal or equitable, to enforce this chapter.

- c. To review all applications in consultation with the City Clerk.

(4) Director of Public Works:

- a. The collection, transportation and disposal of all waste generated within the municipality shall be under the supervision and direction of the Director of Public Works.
- b. The Director of Public Works shall establish a collection schedule that will allow for the collection of acceptable municipal solid waste and acceptable recyclable materials on a regular basis and may make periodic changes to the schedule as may be needed to facilitate the program in an efficient and effective manner.
- c. The Director of Public Works shall determine the manner in which unacceptable waste shall be managed and deposited.
- d. The Director of Public Works or designee shall ensure that a reasonable attempt is made to provide appropriate notice to affected parties upon adoption of material changes to this chapter. **[Added 3-5-2019 by Ord. No. 2019.11]**

(5) Solid Waste Management Commission.

- a. To review the City's waste collection and management policies and propose revisions as may be needed to facilitate the City's comprehensive solid waste management plan, and reduce costs to the taxpayers of the City.
- b. Evaluate, propose, and conduct education and outreach to facilitate the program in an efficient and effective manner.

Sec. 58-7. Regulated activities and administration.

The accumulation, collection, transportation and disposal of solid waste, both acceptable and unacceptable, generated within the City of Biddeford shall be regulated in the following manner:

- (1) Such City collection will be limited to properties whose primary use is residential in nature.
- (2) The operating hours and general administration of the City transfer station shall be set by the City Council, except for holidays or emergencies where the Director of Public Works would have the authority to set emergency hours.
- (3) When a holiday falls upon the day of collection, or severe weather necessitates cancellation of collection services, recycling services for the residents on that day's route will be collected on the following Saturday. Collection of waste shall be on the next day following the cancellation.
- (4) In the event of two or more collection service cancellations in one week, the Public Works Director shall publish an emergency collection schedule, which may include, but may not be limited to, no collection for one or more routes with collection occurring on the next week's regular schedule. The requirement that all acceptable municipal solid waste fit in the designated municipal solid waste container shall be waived during emergency collection events.

- (5) All grandfathered facilities shall submit a written performance-based recycling plan to the Director of Public Works as identified by the following schedule: **[Added 3-5-2019 by Ord. No. 2019.11]**
- (1) Grandfathered facilities shall submit a written performance-based recycling plan within 30 days of the effective date of this subsection.
 - (2) A written performance-based recycling plan shall be submitted to the Code Enforcement Office. The method of delivery may include plans submitted via email, fax, regular mail or hand delivery.
 - (3) The Code Enforcement Office shall identify any deficiencies, in writing, along with a due date for a response/corrective action and may request a plan modification upon failure to provide a performance-based demonstration of compliance.
- (6) Residential property owners shall be issued a recycling container and are responsible for compliance with the rules and restrictions for its use, including the separation of acceptable recyclable materials as defined in this Chapter 58 (the "Recycling Rules"). Violations are subject to the provisions of Section 58-9. **[Added 10-18-2022 by Ord. No. 2022.84]**

Sec. 58-8. Variances.

- (a) Evaluation of private ways for municipal waste collection and curbside collection of acceptable recyclables shall be reviewed through the variance process. The Director of Public Works may, on written application, grant a variance from a specific provision of this chapter in specific cases, subject to appropriate conditions, where such variance is in harmony with the general purpose and intent of this chapter. Such variance, if granted, shall remain valid until such time as the condition or conditions warranting the variance are no longer valid. As an example and for the avoidance of doubt, the sale of property or the assignment of a new tenant shall terminate the variance, at which time the new property owner or tenant may apply for a variance.
- (b) A grandfathered facility, excluding grandfathered condominium facilities, shall no longer be eligible to receive municipal curbside collection services following the date upon which ownership of the property changes or the property becomes otherwise ineligible for services. **[Amended 3-3-2015 by Ord. No. 2015.10]**

Sec. 58-9. Penalties. [Amended 3-5-2019 by Ord. No. 2019.11; 10-18-2022 by Ord. No. 2022.84]

- (1) Any person who violates any portion of this chapter shall be subject to penalties and enforcement as authorized under the provisions of City of Biddeford Ordinance, Sec. 1-12, General penalty for violation of Code; continuing violations.
- (2) In no event does this section limit the City's ability to address a nuisance or take other action for equitable relief.
- (3) Any grandfathered facility that generates two documented violations of Sec. 58-32, Mandatory separation, within any twelve-month period, shall result in the loss of City curbside trash collection and recycling services.

- (4) Any unacceptable material placed in the City-issued recycling bin for curbside pickup as set forth in the Recycling Rules shall subject the resident to the loss of their recycling privileges subject to the enforcement process set forth in Section 58-10.

Sec. 58-10. Enforcement. [Amended 3-5-2019 by Ord. No. 2019.11; 10-18-2022 by Ord. No. 2022.84]

This chapter shall be enforced by the Public Works Department, authorized commercial hauler, and Code Enforcement Office as further described below.

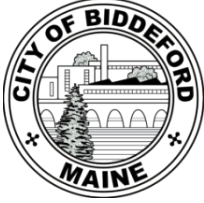
- (1) Any unacceptable material placed in the City-issued recycling bin for curbside pickup as set forth in the Recycling Rules shall be subject to the following cumulative enforcement provisions:
- a. Upon the first offense within any twelve-consecutive-month period, the issued recycling container will be removed from the curb and placed on the offender's property. A notice will be placed on the container that outlines the violation, along with a contact number of a Public Works staff member. A member of the Department of Public Works will attempt to contact the building owner to arrange for delivery of a brochure that outlines and explains the proper recycling rules. Staff will also advise the property owner of the consequences of further violations.
 - b. Upon the second offense within 12 months of the first offense, the recycling tote will be pulled away from the curb and placed back on the offender's property. A tag will be placed on the container that outlines the violation as a second offense. This will also serve as a warning of the potential loss of curbside services if a third infraction occurs within a period of one year.
 - c. Upon the third offense within 12 months of the second offense, the resident shall lose recycling curbside service. The Codes Department will be notified to allow enforcement action. Contact will be made with the building owner explaining that they have lost all curbside recycling privileges. City staff will explain other options. If there is a loss of recycling service and privileges as a result of noncompliance with the Recycling Rules, the resident who has lost such privileges will be required to lease a larger solid waste bin as described in Section 58-35 to replace both the recycling and the solid waste receptacles and pay the fee set forth in Section 58-35. Such penalty shall be resident specific, and if the resident at said location changes either due to a change in the tenant or a change in the owner/resident of such property, the new resident shall return the larger solid waste receptacle and be provided with receptacles as set forth in Section 58-35.
- (2) Upon observation of failure to place only acceptable municipal solid waste in the designated solid waste container [or the violation of the provisions of Section 58-4](#), the receptacle will not be collected, and a warning notice shall be placed on the appropriate designated container by the Public Works Department or City-authorized commercial hauler.
- a. The address, date, and nature of the nonconformance shall be forwarded to the Director of Public Works and the Code Enforcement Officer.

- b. The Director of Public Works and Code Enforcement Officer shall document and review each nonconformance and determine the appropriate enforcement action.
 1. Nonconformance notices corrected prior to the next scheduled collection date shall be closed with no further action except as otherwise identified in Sec. 58-9.
 2. Failure to correct a nonconformance notice prior to the next scheduled collection date or two or more consecutive nonconformance events in any twelve-month period shall warrant direct contact with the property owner and responsible party to document education and outreach, except as otherwise identified in Sec. 58-9.
 3. Nonconformance notices issued after contact and education shall be subject to penalties as per Section 58-9.
 4. Enforcement for the performance-based recycling plan requirement and performance-based demonstration of compliances shall commence relative to the applicable timelines specified in Sec. 58-7.
- (3) Upon determination by the Code Enforcement Officer that a violation of this chapter exists or has occurred, the Code Enforcement Officer shall give written notice of the violation to the violator, which notice shall specify the section violated, the nature of the violation, and a reasonable time period to cure the violation.
- (4) If a waste hauler is found to be unlicensed, penalties and enforcement shall be in accordance with Section 58-9.

Sec. 58-11. Effect on other laws; severability.

The provisions of this chapter shall supersede all other local laws, ordinances, resolutions, rules or regulations contrary thereto or in conflict therewith. If provisions of this chapter, or the applicability thereof to any person or circumstance, shall be held invalid, the remainder of this chapter and the application thereof shall not be affected thereby.

Sec. 58-12. through Sec. 58-30. (Reserved)



City Council

Meeting Date: March 17, 2026
Meeting Time: 6:00 PM
Agenda Item No: 10.d
Item Description: 2026.42 Approval of Recreation Grant Projects
Submitted By: Lisa Thompson, CPRP, Recreation Director

Key Terms:

Executive Summary:

To provide Council with recommendations and seek approval to move forward for projects for the Land and Water Conservation Fund Grant and Maine Trails Program Grant.

Detailed Review:

- The Recreation Department intends to apply for projects through the Land and Water Conservation Fund (LWCF) and the Maine Trails Program (MTP). Typically, LWCF awards up to \$500,000 per community; however, due to unused funds from previous years, the program is offering **one-time awards up to \$1 million** with a **50/50 match** for this grant cycle only. MTP awards up to **\$250,000 per project/ community** with a **90/10 match** each grant cycle. This provides a valuable opportunity for the City to leverage Recreation Bond funds with federal dollars and advance multiple recreation projects.

Timeline

- Application deadline: **June 26, 2026**
- Award announcements: **Fall 2026**
- Projects must be shovel-ready: **Spring 2027**
- All projects must be completed by: **December 2028**

Because of the tight timeline and the requirement to specify projects within the application, the Recreation Department is requesting Council direction between two project scope options.

Scope Option 1: Multi-Park Improvements using LWCF and Rec Bond funds

- Improvements at Rotary Park, Clifford Park, Mayfield Park, Doran Field, Pierson's Lane, and

St. Louis Field

- Total estimated project cost: **\$1,980,355**
- LWCF match request: **\$990,177.50**
- Recreation Bond funds required: **\$990,177.50**
- Detailed project listing provided in the attached document

Scope Option 2: Skatepark Project and Clifford Park Trail Management Plan using LWCF, MTP and Rec Bond funds

- Total LWCF request: **\$1,500,000**
- LWCF match amount: **\$750,000**
- Recreation Bond match required: **\$750,000**

This option includes:

- A new skatepark, including feasibility study (location + design) and full installation
- A new Clifford Park Trail Management Plan: trail development and design, wayfinding, updated signage, trail accessibility upgrades, and improved trail system layout

Additional Grant Leverage

Clifford Park may qualify for a **Maine Trails Program grant** with a **90/10 match**, potentially providing **up to \$250,000** and reducing the Recreation Bond match requirement for the trail portion of the project.

Additional Considerations

For either option, the Recreation Department may request support from Public Works for labor and project assistance.

Funding Source:

Option #1 \$990,177.50 from Rec Bond funding

Option #2 \$750,000.00 from Rec Bond funding

Staff Recommendation:

The Recreation Department recommends Option #1 to complete several necessary deferred maintenance projects that have been identified as priority level 1 or 2 to address safety concerns and prevent potential future liability issues. This option will require support from other City Departments as all projects must be completed within the 2-year time period. Option #2 would be recommended if the thought is that all projects listed could not be completed within the 2-year window; this option allows the city to complete two projects on the Rec Bond priority list with additional potential matching funds from the MTP grant program.

Next Steps:

Attachments:

1. LWCF Meeting Minutes 2.12.26
2. Rec Bond - LWCF eligibility for Rec Dept projects - 3.17.26 mtg
3. 2026.42 Approval of Recreation Grant Projects -Order

Land Water Conservation Fund Meeting Minutes · February 12, 2026

In attendance:

- Doug Beck: Grants and Community Recreation Program Manager - Bureau of Parks and Lands
- Erika Dube: Biddeford Deputy Recreation Director
- Brian Dunphe: Biddeford Coordinator of Facilities and Outdoor Recreation

Meeting Objective: Determine Biddeford's project eligibility for 2026 LWCF Grant Cycle

Discussion Points:

- **LWCF Timeline for 2026 Cycle:**
 - **Deadline for Grant Application:** Friday, June 26, 2026
 - **Approved Projects:** will receive a project agreement from Maine BPL in Fall 2026
 - **RFP Process:** Conducted by the city in Fall-Winter-Spring
 - **Project Construction Phase:** 2027, 2028
 - Municipalities are not eligible to apply for new LWCF grant funding until a funded project is complete.
- **Match Funding Higher than Usual:** The 2026 LWCF Grant application will allow for project requests for up to \$1,000,000 in matching funds (i.e. \$2mil projects).
 - This higher project value is possible due to leftover funding from previous grant cycles; rare opportunity.
 - 2027 cycle is anticipated to be project match of \$750K or \$500K, variable on Federal apportionment.
- **Sources of Potential Matching Funds:**
 - Other grants can be a match, which is the best mechanism to maximize funding
 - **Maine Trails Bond grant:** application also due Friday, June 26, 2026, 90/10 match – *eligible MTB projects must be trails-focused so a portion of the LWCF project must include trail development for match.*
 - **CDBG grant:** depending on project criteria/eligibility
 - Biddeford Recreation Bond
 - Recreation Revenue Account – maybe use for initial investment for cost of A&E project design (engineered site plan, landscape architecture).
 - *If a local designer or in-house engineer develops this plan at no-cost or donated time, this can be used as an in-kind donation in the matching budget.*

Next Steps and Identifying Project Focus

- **Identify Project (Feb-March):** determine Recreation Facility priorities and narrow scope of project

- Use data identified by survey, and community/Council engagement events in February/March 2026
- Review the “inventory of need” in the 2023 Comp Plan
- Recommendations:
 - One grant can benefit multiple sites (i.e. Rotary, Clifford, & Mayfield for example) so it is possible to include more than one location.
 - The grant must result in a completed project that creates access to outdoor recreation amenities that the city will commit to maintaining as outdoor recreation spaces for perpetuity.
 - Overall the project must be achievable and well-planned.
- **LWCF/BPL Site Visit April 2026:** once the park site(s) are identified, conduct an on-site visit with Doug Beck.
- **Design Plan April/May:** work with an A&E Design Firm/Engineer/Landscape Architect to create plan and budget; “project must be more than a visioning process” and an engineered design is required to be included in the application. This shows investment on the part of the municipality.
- **April/May/June 2026:** prepare application
 - **Identify a Grant Taskforce:** Erika, Brian, and others: (Jess Wilson? Christine Ohman? Planning? Engineering/DPW?)
 - **Develop Narrative and Budget**
 - **Obtain Project Clearances** (previous LWCF site, Maine Historic Preservation, Maine INFW, Maine Natural Areas Program)
 - **Demonstrate Community Support:** letters, survey results, ward meetings, council public comment, etc.
- **Submit Application Packet:** Friday, June 26, 2026 (to both LWCF and MTB)


Key Meeting Takeaway: The 2026 grant cycle is a great opportunity to leverage and expand on funds from the Rec Bond by accessing larger-than-typical fund values in the federal and state grants system. The LWCF fund will allow a match of \$1 million, which is uncommon, and the MTB grants program only has two more cycles remaining, so capitalizing on this timing is essential, and it is important to note the planning timeline is brief. If it is realistic to compile a complete application by June, it would be a great benefit to the many recreation facility priorities in Biddeford. Critical to the potential success of our application being selected amongst the competitive applicant pool is the completion of an engineered design plan in spring; it was suggested this was likely the reason our recent MTB application was not selected. Additionally, Erika and Brian both feel this deadline will require more city resources to meet the application deadline and would like to spearhead a collaborative team to work on this together, if this endeavor is supported by city administration.

Location	Project	Description	Total cost	Priority 2/26				
Community Center	HVAC	Complete renovation	\$ 589,000.00	1	LWCF cannot fund indoor recreation facilities			
	Window replacements	85% needs replacement	\$ 320,000.00	1				
	Security upgrades	cameras interior and exterior	\$ 67,000.00	1				
	New roof	Complete roof replacement	\$ 500,000.00	1				
	Handicap automatic doors	3 installs	\$ 75,000.00	1				
	Flooring- basement	cub care wing	\$ 55,000.00	1				
	UST removal	Beneath Myrtle St. parking lot	\$ 110,000.00	1				
	Myrtle St. Parking lot paving	after UST removal/ HVAC upgrade	\$ 85,000.00	1				
	Code violations	fire closet, vinyl siding interior, rails,	\$ 35,000.00	1				
	Commercial Kitchen install	in current dining room kitchen	\$ 200,000.00	2				
	2 shower rooms installed	2 for emergency use	\$ 50,000.00	1				
	Generator	for emergency use	\$ 125,000.00	1				
	Elevator	needs replacement	\$ 115,000.00	1				
			\$ 2,326,000.00					
Rotary Park	Club House siding		\$ 12,000.00	1	Probably eligible - need more info			
	Club House Window replacment		\$ 10,000.00	1				
	Club House Kitchen upgrade	commercial grade stove with proper ventilation	\$ 20,000.00	2				
	Club House HVAC		\$ 25,000.00	1				
	Club House new doors		\$ 18,000.00	1				
	Martel Field	New Back Stop and side fencing	\$ 100,000.00	2				
	Beach Grove and Club House	New security cameras	\$ 50,000.00	1				
	Beach Grove	New Gate	\$ 50,000.00	1				
	Bath house	Pump station	\$ 95,000.00	1				
	Bath house	New doors with timers	\$ 20,000.00	1				
	Redmond Field	resurfacing	\$ 305,000.00	1				
	Beach parking lot	paving	\$ -	3				
	ClubHouse parking lot	paving/ basketball court lines, new hoop	\$ -	3				
	Boat launch parking area	paving	\$ -	3				
		\$ 705,000.00						
Clifford Park	Fencing	near playground on Pool Steeet	\$ 75,000.00	2	Total possible LWCF Funds-Rotary: \$ 455,000.00			
	New play structures	playground	\$ 100,000.00	2				
	Basketball court	resurfacing	\$ 30,000.00	2				
	Tennis court	resurfacing	\$ 40,000.00	2				
	Trail System	Forest management plan, wayfinding, signage	\$ 200,000.00	1				
	Skate Park	repair or replace	UNK					
		\$ 445,000.00						
Pierson's Lane Playg	New playground structures		\$ 100,000.00	1	Total possible MTP Funds-Clifford: \$ 180,000.00			
	new fencing	waiting on estimate	\$ 15,000.00	1				
			\$ 115,000.00		Total possible LWCF Funds-Clifford: \$ 265,000.00			
Pierson's Lane Playg			\$ 100,000.00	1	Total possible LWCF Funds-Piersons: \$ 115,000.00			
	new fencing	waiting on estimate	\$ 15,000.00	1				
			\$ 115,000.00					
Mayfield Park	Tennis court	resurfacing	\$ 250,000.00	1	Total possible LWCF Funds-Mayfield: \$ 505,000.00			
	basketball court	resurfacing	\$ 30,000.00	1				
	Playground	install new play structures/ remove tennis wall	\$ 125,000.00	3				
	Perimeter fencing		\$ 100,000.00	1				
	Softball Field	Dugouts, fencing, retaining wall	UNK					
		\$ 505,000.00						
Doran Field	Finish concession building		\$ 25,000.00	3	Total possible LWCF Funds-Doran: \$ 30,000.00			
	Timers on doors	Bathrooms	\$ 5,000.00	3				
	Lights/ poles		TBD					
			\$ 30,000.00					

LWCF Key	
	Eligible
	Questionable
	Ineligible

Location	Project	Description	Total cost	Priority 2/26	
St. Louis Field Comp	new fencing	perimeter of entire complex- based on estimate from 2	\$ 135,355.00	1	
	scoreboard poles	replacement and relocate	\$ 10,000.00	1	
	new bathrooms	St. Louis Building- Not ADA complaint	\$ 50,000.00	1	
	lighting control links	upgrade technology for more efficient access	\$ 15,000.00	2	
	Upgraded lighting	replace bulbs that are worn out- waiting on estimate	\$ 100,000.00	2	
	irrigation outfield field 1		\$ 100,000.00	2	
	Building	new trim boards and metal wrap on roof	\$ 50,000.00	1	Total possible LWCF Funds-St. Louis:
	Upgraded seating Field 1		\$ 150,000.00	2	\$ 610,355.00
		\$ 610,355.00			
Possible new skate p	complete new build		\$ 1,000,000.00	3	
Shevenell Park	renovation	complete renovation	\$ 200,000.00	2	Total possible LWCF budget (parks/fields)
					\$ 1,980,355.00
Total Rec Dept.			\$ 5,886,355.00		Funded by LWCF:
					\$ 990,177.50
					Potential Sources of Matching Funds:
					Rec Bond: \$990,177.50
					Maine Trails Bond Clifford: \$180,000

City of Biddeford



2026.42 IN BOARD OF CITY COUNCIL... March 17, 2026

BE IT ORDERED, that the City Council does hereby approve the City Manager in coordination with the Recreation Director to pursue one of the following Scope Options for the Land and Water Conservation Fund Grant and Maine Trails Program Grant:

Scope Option 1: Multi-Park Improvements using LWCF and Rec Bond funds

- Improvements at Rotary Park, Clifford Park, Mayfield Park, Doran Field, Pierson’s Lane, and St. Louis Field
- Total estimated project cost: **\$1,980,355**
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This option includes:

- A new skatepark, including feasibility study (location + design) and full installation
- A new Clifford Park Trail Management Plan: trail development and design, wayfinding, updated signage, trail accessibility upgrades, and improved trail system layout

Funding Source: Option #1 \$990,177.50 from Rec Bond funding
Option #2 \$750,000.00 from Rec Bond funding

Attest by: _____
Robin Patterson, City Clerk