



**City of Biddeford
Capital Projects / Operations Committee**

March 11, 2026 at 6:00 PM
City Hall Council Chambers & Teams

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Meeting ID: 278 472 712 055 24

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Phone conference ID: 332 274 359#

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Committee Members

Marc Lessard, Councilor-at-Large (Chair)

Dylan Doughty, Ward 4 Councilor

Brad Cote, Ward 7 Councilor

Dominic Deschambault

Kenneth Griffin

1. Roll Call
2. Adjustment(s) to Agenda
3. Approval of Minutes
 - 3.a 20260211 Capital Projects/Operations Committee Meeting -Minutes
4. Old Business
5. New Business
 - 5.a Discuss 5 Year CIP Process and Preparation
6. Other Business
7. Adjourn

Minutes: Capital Projects / Operations Committee

February 11, 2026 at 6:00 PM

1. Roll Call - Members Present: Councilor Lessard, Councilor Cote, Kenneth Griffin , Domenic Deschambault, Councilor Doughty was excused

2. Adjustment(s) to Agenda – Councilor Lessard would like to add future meetings to add an item of other business to the agenda

3. Approval of Minutes 3.a 20251112 Minutes

Motion: Dominic Deschambault

Second: Councilor Cote

Passed unanimously

4. Old Business

4.a Biddeford Municipal Airport Ground Leases

Councilor Lessard announced that a couple of items are relative to negotiations and they do not negotiate in public so he entertained a motion to move into Executive Session for the following: 5.a Verizon Lease Agreement executive session under 1 MRS 405 6 (C) real estate matters and for item 4.a Biddeford Municipal Airport Ground Leases executive session under 1 MRS 405 6 (C and E) Real Estate and Consulting with attorney on legal matters

Motion to move into executive session by Councilor Cote

Second by Dominic Deschambault

Vote Unanimous to enter Executive Session to return

Returned to the meeting at time stamp 1:03:14 and Councilor Lessard announced there would be no action on items 4.a or 5.a

Councilor Lessard allowed a resident to speak on Item 4.a Biddeford Municipal Airport Ground leases

5. New Business

5.a Verizon Lease Agreement

5.b Community Center Lease Agreements

Councilor Lessard invited Director Thompson to the podium. Director Thompson spoke to the presentation in the packet relating to the six lease agreements and what they entail. The presentation is for the Director to give some highlights, and for the committee to give some guidance for future direction. Leases are currently on differing sunset dates. Some users only use the room for two hours and that's not efficient. With constraints on space, they would like to use the Recreation Center space more efficiently. There are three routes to consider, continue as is, charge a fee or give access to more groups. All the other rooms not leased are open for rentals. Lisa will pull together a plan to bring back to the committee. Committee would like to see the Community Center utilized and have the Director come back with a plan with a matrix on the different groups.

5.c Skatepark Feasibility Bid – Councilor Lessard stated he was not ready to move forward or spend any money on a feasibility study. They are waiting for the FY24 and FY25 audits and would like a comprehensive review of the city properties and have a list of all the projects they would like to do. What do we want for a city and where should they be located. Councilor Cote noted the listening sessions for the \$6 Million bond and the community needs to vote on what they want. He would like to wait until they receive community feedback on the bond before they make any decisions. Ken Griffin said the proposal looks good but it's bigger picture ideas that are the issue. Determining the site is part of the proposal but the city needs to look at how it can be incorporated with other possible projects. Councilor Cote stated they aren't anti skate park but would like to table it until after the audit is done and feedback is received. Councilor Lessard is concerned about the bond rating and city financials.

Motion to table Councilor Cote

Second by Ken Griffin

With the intention to bring this back at a future meeting once more data is received.

Other business: Councilor Lessard mentioned the Capital Expenditure funds –\$456,000 remaining and the audit will be done in 2-3 weeks. At the next meeting he would like to discuss how to spend those dollars. There is a need for window at the building at Westbrook Skating. There are issues with drainage at the dog park and other issues that need to be taken care of like fencing. The third item was \$50k for sidewalks on May St. May Field has safety issues. Councilor Lessard is happy to take other items from members. Councilor Cote mentioned that May St. is in his ward and they have put islands with crosswalks and people cross away from the crosswalks and he would like to see a police presence to guide people to using the safety procedures already in place. Councilor

Lessard thanked the members for doing the work needed and taking the time to volunteer for the city.

6. Adjourn

Motion by Councilor Cote

Second by Ken Griffin

Unanimous

Meeting ended at time stamp 1:52:32



Capital Projects / Operations Committee

Meeting Date: March 11, 2026
Meeting Time: 6:00 PM
Agenda Item No: 5.a
Item Description: Discuss 5 Year CIP Process and Preparation
Submitted By: Truc Dever, City Manager

Key Terms:

Executive Summary:

The City is required by Charter to include a Capital Improvement 5-year budget plan in the annual municipal budget. In compliance with Article XI, Section 2 (i), "The City Manager and School Committee shall submit to the Budget Committee, Mayor and City Council a Capital Improvement 5-Year Budget Plan at the second regular meeting of the City Council in November of each year. Annually, during the budget process, the City shall appropriate at least five hundredths of one percent (0.05%) of the previous fiscal year's total taxable valuation for the sole purpose of funding the capital improvements."

Detailed Review:

This committee discussion will focus on the 5-year CIP process and preparation for FY27. Attachments include a summary of nearly \$104 million in CIP needs and projects through FY2030 and CIP recommendations and approvals for FY26.

Funding Source:

Staff Recommendation:

Next Steps:

Attachments:

1. Att 1-FY27 CIP Master Summary Sheet
2. Att 2-FY27 CIP Master Projects
3. Att 3-2025.84-June 17 2025 CIP Allocation 1
4. Att 4-2025.84) - Attest
5. Att 5-2025.13-CIP Recommendation No 2
6. Att 6-2025.113) - Attest
7. Att 7-2025.114) - Attest
8. Att 8-2025.114-Reallocation of CIP - MS Pump St

Fiscal Year 2027 Capital Improvement Requests

Funding Source		Project Totals
BLN	Bank Loan	\$ -
BON-GO	Bonding-General Obligation	\$ 20,443,405
BON-BAN	Bonding-Revenue BAN	\$ -
BON-REV	Revenue Bond	\$ -
COB	City-General Fund	\$ 43,880,306
DON	Anticipated Donations	\$ -
FUN	Fund Raising	\$ -
GRA-FED	Grants - Other	\$ 950,000
GRA-OTHER	Grants - FAA	\$ -
GRA-ST	Grants - State	\$ -
LEAS	Capital Lease	\$ 6,424,000
LIB	Library Funds	\$ -
PVT	Private Funding	\$ -
SAC	Saco	\$ 1,195,920
SCH	School Budget	\$ -
SRF	Special Revenue Funds	\$ -
TIF	TIF Financing	\$ -
WWF	Wastewater Fund	\$ 9,385,000
Total		\$ 82,278,631

Fiscal Year 2027 Capital Improvement Requests

Department CIP From All Funding Sources

Departments		Prior Funding	FY2026	FY2027	FY2028	FY2029	FY2030	Future
ENG	Engineering	\$ 200,000	\$ 200,000	\$ 4,428,750	\$ 4,263,180	\$ 3,500,000	\$ 2,200,000	\$ 27,500,000
BFD	Fire Department	\$ -	\$ -	\$ 456,171	\$ 432,534	\$ -	\$ 2,300,000	\$ -
BPD	Police Department	\$ -	\$ -	\$ 109,634	\$ 298,980	\$ 298,980	\$ 298,980	\$ 2,092,860
DPW	Public Works	\$ 2,950,953	\$ 191,475	\$ 3,635,475	\$ 4,233,000	\$ 2,824,000	\$ 3,399,000	\$ 3,159,000
REC	Recreation	\$ 330,000	\$ 75,000	\$ 2,033,000	\$ 475,000	\$ 480,000	\$ 460,000	\$ 470,000
WWT	Wastewater Treatment Plant	\$ -	\$ -	\$ 3,610,001	\$ 5,345,001	\$ 3,315,001	\$ 1,790,001	\$ 5,768,400
BIA	Facilities	\$ -	\$ -	\$ 6,233,520	\$ 6,790,850	\$ 653,000	\$ -	\$ -
WBS	Airport	\$ -	\$ -	\$ 1,020,000	\$ -	\$ -	\$ -	\$ -
TEC	Technology	\$ -	\$ -	\$ 62,776	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 3,480,953	\$ 466,475	\$ 21,589,327	\$ 21,838,545	\$ 11,070,981	\$ 10,447,981	\$ 38,990,260

CIP Total - All Funding Sources - All Requests FY2027 Through FY2030 \$ 103,937,094

Department CIP City Funding Only

Departments		Prior Funding	FY2026	FY2027	FY2028	FY2029	FY2030	Future
ENG	Engineering	\$ -	\$ 200,000	\$ 4,385,000	\$ 4,231,590	\$ 3,500,000	\$ 2,200,000	\$ 23,275,000
BFD	Fire Department	\$ -	\$ -	\$ 456,171	\$ 432,534	\$ -	\$ 2,300,000	\$ -
BPD	Police Department	\$ -	\$ -	\$ 109,634	\$ 149,490	\$ 149,490	\$ 149,490	\$ 1,046,430
DPW	Public Works	\$ 2,759,478	\$ 1,766,831	\$ 3,610,975	\$ 4,233,000	\$ 2,824,000	\$ 3,399,000	\$ 3,159,000
REC	Recreation	\$ 255,000	\$ -	\$ 2,033,000	\$ 475,000	\$ 480,000	\$ 460,000	\$ 470,000
WWT	Wastewater Treatment Plant	\$ -	\$ -	\$ 3,610,001	\$ 5,345,001	\$ 3,315,001	\$ 1,790,001	\$ 5,768,400
BIA	Facilities	\$ -	\$ -	\$ 6,233,520	\$ 6,790,850	\$ 653,000	\$ -	\$ -
WBS	Airport	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
TEC	Technology	\$ -	\$ -	\$ 62,776	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 3,014,478	\$ 1,966,831	\$ 20,571,077	\$ 21,657,465	\$ 10,921,491	\$ 10,298,491	\$ 33,718,830

CIP Total - City Portion Only - All Requests FY2027 Through FY2030 \$ 97,167,354

Fiscal Year 2027 Capital Improvement Requests

Department		Engineering	Prior Funding	FY2026	FY2027	FY2028	FY2029	FY2030	Future
ENG-FY27-002	2-DOT Route 1/Elm Street Master Plan - Saco River to Main Street (QC)		\$ -	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -
ENG-FY27-001	1-Andrews Road/Rt 111 - Sidewalk/Crosswalk (Devine Capital)		\$ -	\$ -	\$ 450,000	\$ -	\$ -	\$ -	\$ -
ENG-FY27-003	3-PACTS 2023 Complex Project - Alfred Street Sidewalks (Main to Washington)		\$ 50,000	\$ 50,000	\$ 56,250	\$ 1,700,000	\$ -	\$ -	\$ -
ENG-FY27-004	4-Asphalt Repaving - PACTS/MPI/Storm Separation Projects		\$ -	\$ -	\$ 1,200,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
ENG-FY27-005	5-Sidewalk Replacement - Storm Separation Projects		\$ -	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
ENG-FY27-006	6-City-Wide Crosswalk Upgrades		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
ENG-FY27-007	7-City-Wide Utility Construction Repairs		\$ -	\$ -	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
ENG-FY27-008	8-External Consultant Design Services (Traffic/Structural)		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
ENG-FY27-009	9-Connect 2045 Projects/SS4A Projects/5-Points Intersection (QC)		\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -
ENG-FY27-010	10-Lincoln Street Electrical Loop - Elm Street to Pearl Street (QC)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
ENG-FY27-011	11-Saco River Pedestrian Bridge (QC)		\$ -	\$ -	\$ 87,500	\$ 63,180	\$ -	\$ -	\$ 8,000,000
ENG-FY27-012	12-Riverwalk Project - Pearl Street to Laconia Plaza (QC)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500,000
ENG-FY27-013	13-River Wall Repair - Mechanics Park (QC)		\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -
ENG-FY27-014	14-River Wall Repair - Zanton Property (near Pearl Street) (QC)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000
ENG-FY27-015	15-South Street/Waterworks Drive Sidewalk (QC)		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
ENG-FY27-016	16-Western Avenue Storm Rehabilitation		\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -
ENG-FY27-017	17-Washington Street - Crosswalks/Lights/Sidewalks		\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -
ENG-FY27-018	18-Alfred Street Phase II - Sidewalks		\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -
ENG-FY27-019	19-Adams Street - Sidewalks		\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -
ENG-FY27-020	20-Thatcher Brook Watershed Mgt Plan - Phase 4		\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Grand Total			\$ 200,000	\$ 200,000	\$ 4,428,750	\$ 4,263,180	\$ 3,500,000	\$ 2,200,000	\$ 27,500,000

Department		Fire Department	Prior Funding	FY2026	FY2027	FY2028	FY2029	FY2030	Future
BFD-FY27-001	Aerial Tower Ladder Truck Replacement		\$ -	\$ -	\$ 280,756	\$ -	\$ -	\$ 2,300,000	\$ -
BFD-FY27-002	Ambulance Replacement		\$ -	\$ -	\$ 85,000	\$ 410,534	\$ -	\$ -	\$ -
BFD-FY27-004	FD Tactical EMS Vests & Helmets		\$ -	\$ -	\$ 21,000	\$ -	\$ -	\$ -	\$ -
BFD-FY27-003	PPE Fire Gear Washer		\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -
BFD-FY27-007	PPE Dryer		\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -
BFD-FY27-005	Replacement Extrication Tools for SH34		\$ -	\$ -	\$ 45,415	\$ -	\$ -	\$ -	\$ -
BFD-FY27-006	Brush Fire/EMS Insert Unit for Ranger 18		\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Grand Total			\$ -	\$ -	\$ 456,171	\$ 432,534	\$ -	\$ 2,300,000	\$ -

Fiscal Year 2027 Capital Improvement Requests

Department		Police Department							
		Prior Funding	FY2026	FY2027	FY2028	FY2029	FY2030	Future	
BPD-FY27-001	Exacq 96 TB Server Replacement	\$ -	\$ -	\$ 29,066	\$ -	\$ -	\$ -	\$ -	
BPD-FY27-002	WatchGuard Interview Room Camera System	\$ -	\$ -	\$ 30,315	\$ -	\$ -	\$ -	\$ -	
BPD-FY27-004	Purchase of 14 Troy Industry Patrol Rifles	\$ -	\$ -	\$ 38,153	\$ -	\$ -	\$ -	\$ -	
BPD-FY27-005	Building upgrade	\$ -	\$ -	\$ 12,100	\$ -	\$ -	\$ -	\$ -	
BPD-FY27-003	Motorola Flex CAD/RMS system-Update	\$ -	\$ -	\$ -	\$ 298,980	\$ 298,980	\$ 298,980	\$ 2,092,860	
Grand Total		\$ -	\$ -	\$ 109,634	\$ 298,980	\$ 298,980	\$ 298,980	\$ 2,092,860	

Department		Public Works							
		Prior Funding	FY2026	FY2027	FY2028	FY2029	FY2030	Future	
DPW-FY27-001	1-Vehicle Maintenance 5 Year Vehicle/Equip Replacement Program	\$ 839,000	\$ 985,000	\$ 1,349,000	\$ 2,148,000	\$ 739,000	\$ 1,214,000	\$ 974,000	
DPW-FY27-002	2-Street Maintenance - Capital Paving Program	\$ 1,920,478	\$ 868,331	\$ 1,800,000	\$ 1,900,000	\$ 1,900,000	\$ 2,000,000	\$ 2,000,000	
DPW-FY27-003	3-Vehicle Garage Solar Heating Repairs	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	
DPW-FY27-005	5-Recycling 30 Yard Roll-Off Container	\$ 18,975	\$ -	\$ 18,975	\$ -	\$ -	\$ -	\$ -	
DPW-FY27-006	6-City-Wide Sidewalks/ADA Improvements	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	\$ 97,500	
DPW-FY27-007	7-Auto Gate (School Entrance)	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	
DPW-FY27-008	8-City-Wide Tree Maintenance & Replacement	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
DPW-FY27-009	9-DPW Washbay Upgrade	\$ 37,500	\$ -	\$ 37,500	\$ -	\$ -	\$ -	\$ -	
DPW-FY27-010	10-Large Overhead Garage Doors	\$ 37,500	\$ -	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	
DPW-FY27-011	11-Salt Shed Addition	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	
DPW-FY27-012	12-Mechanics Bay Ventilation	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
Grand Total		\$ 2,950,953	\$ 1,950,831	\$ 3,635,475	\$ 4,233,000	\$ 2,824,000	\$ 3,399,000	\$ 3,159,000	

Fiscal Year 2027 Capital Improvement Requests

Department		Recreation							
		Prior Funding	FY2026	FY2027	FY2028	FY2029	FY2030	Future	
REC-FY27-002	Clifford Park	\$ 19,000	\$ -	\$ 55,000	\$ 25,000	\$ 30,000	\$ -	\$ 20,000	
REC-FY27-009	Community Center UST Removal	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-006	Doran Field	\$ 10,000	\$ -	\$ 20,000	\$ -	\$ -	\$ 10,000	\$ -	
REC-FY27-007	Rotary Park Complex	\$ 75,000	\$ -	\$ 195,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-008	St Louis Field Complex	\$ 226,000	\$ -	\$ 380,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	
REC-FY27-010	Community Center Security	\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-013	Redmond Field Resurfacing	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-016	Clifford Park Courts	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-017	Clifford Park Playground Upgrades	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-018	Mayfield Tennis Court	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-021	Shevenell Park Renovation	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-022	Mechanics Park Fence	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-023	Middle Beach Fence	\$ -	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-024	Pierson's Lane Playground Upgrades	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-019	Mayfield Basketball Court	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	
REC-FY27-020	Mayfield Playground	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	
Grand Total		\$ 330,000	\$ -	\$ 2,033,000	\$ 475,000	\$ 480,000	\$ 460,000	\$ 470,000	

Fiscal Year 2027 Capital Improvement Requests

Department		Wastewater Treatment							
		Prior Funding	FY2026	FY2027	FY2028	FY2029	FY2030	Future	
WWTF-FY27-003	3-External Consultant Design Services (Sewer/Capacity Projects)	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
WWTF-FY27-004	4-Sludge Tank Lining	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	
WWTF-FY27-005	5-Sewer Pipe Rehab	\$ -	\$ -	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	
WWTF-FY27-006	6-Force Main Replacement (Non-capacity related)	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	
WWTF-FY27-007	7-Manhole Rehab (20 to 40 per year)	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
WWTF-FY27-008	8-Updating PLC at Pump Stations	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
WWTF-FY27-009	9-Home Depot Generator	\$ -	\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ -	
WWTF-FY27-010	10-Biddeford Pool Treatment Plant Generator	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	
WWTF-FY27-011	11-Bernard Pump Station Generator	\$ -	\$ -	\$ 115,000	\$ -	\$ -	\$ -	\$ -	
WWTF-FY27-012	12-Climate Resiliency/Adaptation	\$ -	\$ -	\$ 25,000	\$ 100,000	\$ -	\$ -	\$ -	
WWTF-FY27-013	13-Biddeford Pool WWTF RBC	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	
WWTF-FY27-014	14-CSO Storage - Diamond Lot	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	
WWTF-FY27-015	15-CSO Masterplan Projects (Years 6-10)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,443,400	
WWTF-FY27-016	16-CSO Phase III Master Plan Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	
WWTF-FY27-017	17-Private I/I Removal	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	
WWTF-FY27-018	18-WWTF Modifications for Nitrogen Removal	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	
WWTF-FY27-019	19-Effluent Flow Meter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ -	
WWTF-FY27-020	20-GIS Mapping	\$ -	\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	
WWTF-FY27-021	21-CSO09 Tank Pumps (Mechanics Park)	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	
WWTF-FY27-022	22-CSO09 Valve and Actuator Replacement	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -	
WWTF-FY27-023	23-Plant Water Strainer (Waiting on quote)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	
WWTF-FY27-024	24-Chopper Pumps/New Bearing Assembly	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	
WWTF-FY27-025	25-Clarifier #1 New Drive/Plough System	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	
WWTF-FY27-026	26-Chemical Tanks (Hypo/bisulfite)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	
WWTF-FY27-027	27-Polymer Skids (2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	
WWTF-FY27-028	28-480v Blower/Aeration Actuator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	
WWTF-FY27-029	29-Sludge Conveyor #2 Auger	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	
WWTF-FY27-001	1-Sewer Capacity Improvements	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	
WWTF-FY27-002	2-CSO Masterplan Projects (Years 1-5) (QC)	\$ -	\$ -	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	
Grand Total		\$ -	\$ -	\$ 3,610,001	\$ 5,345,001	\$ 3,315,001	\$ 1,790,001	\$ 5,768,400	

Fiscal Year 2027 Capital Improvement Requests

Department		Facilities	Prior Funding	FY2026	FY2027	FY2028	FY2029	FY2030	Future
REC-FY27-003	Community Center Code		\$ -	\$ 35,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -
BFD-FY27-008	Eastern Fire & EMS Substation		\$ -	\$ -	\$ 4,000,000	\$ 6,000,000	\$ -	\$ -	\$ -
REC-FY27-005	Community Center Window Replacement		\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -
REC-FY27-012	Community Center- Basement Flooring		\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ -
REC-FY27-014	Community Center Handicap Doors		\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
REC-FY27-015	Community Center Elevator		\$ -	\$ -	\$ 121,500	\$ -	\$ -	\$ -	\$ -
REC-FY27-001	St. Louis Field Complex Building		\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
FAC-FY27-005	Fire Dept. Window Replacement Phase 1		\$ -	\$ -	\$ 16,820	\$ 22,500	\$ 22,500	\$ -	\$ -
FAC-FY27-002	Fire Dept. Central Sta. Brick Repointing & Sealing		\$ -	\$ -	\$ 63,200	\$ 84,850	\$ -	\$ -	\$ -
FAC-FY27-003	Fire Dept. South Lawn Tree Removal x2 and Pruning		\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
FAC-FY27-004	Public Access Parking Lot		\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -
DPW-FY27-004	4-Public Works Buildout - EMA/Engineering Relocation		\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
REC-FY27-004	Community Center HVAC		\$ -	\$ -	\$ 589,000	\$ -	\$ -	\$ -	\$ -
FAC-FY27-006	City Hall Parking Lot Renovation		\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -
FAC-FY27-007	City Hall HVAC System		\$ -	\$ -	\$ 218,000	\$ 203,500	\$ 140,500	\$ -	\$ -
FAC-FY27-008	City Hall South Street Access		\$ -	\$ -	\$ 100,000	\$ 480,000	\$ -	\$ -	\$ -
FAC-FY27-009	City Hall Roof Membrane Replacement		\$ -	\$ -	\$ -	\$ -	\$ 370,000	\$ -	\$ -
Grand Total			\$ -	\$ 35,000	\$ 6,233,520	\$ 6,790,850	\$ 653,000	\$ -	\$ -

Fiscal Year 2027 Capital Improvement Requests

Department		Airport		Prior Funding	FY2026	FY2027	FY2028	FY2029	FY2030	Future
AIR-FY27-001	1-Replace Fuel Island			\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
AIR-FY27-002	2-Hangars Taxiway/Apron			\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Grand Total				\$ -	\$ -	\$ 1,020,000	\$ -	\$ -	\$ -	\$ -

Fund	(All)
Include	(All)
Priority	(All)

CIP Projects	CIP Total	FY27 City Cost	FY28 City Cost	FY29 City Cost	FY30 City Cost	Future City Cost
Engineering	\$41,891,930	\$4,385,000	\$4,231,590	\$3,500,000	\$2,200,000	\$23,275,000
ENG-FY27-001-1-Andrews Road/Rt 111 - Sidewalk/Crosswalk (Devine Capital)	\$450,000	\$450,000	\$0	\$0	\$0	\$0
ENG-FY27-002-2-DOT Route 1/Elm Street Master Plan - Saco River to Main Street (QC)	\$800,000	\$800,000	\$0	\$0	\$0	\$0
ENG-FY27-003-3-PACTS 2023 Complex Project - Alfred Street Sidewalks (Main to Washington)	\$1,756,250	\$56,250	\$1,700,000	\$0	\$0	\$0
ENG-FY27-004-4-Asphalt Repaving - PACTS/MPI/Storm Separation Projects	\$4,000,000	\$1,200,000	\$700,000	\$700,000	\$700,000	\$700,000
ENG-FY27-005-5-Sidewalk Replacement - Storm Separation Projects	\$1,750,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
ENG-FY27-006-6-City-Wide Crosswalk Upgrades	\$250,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
ENG-FY27-007-7-City-Wide Utility Construction Repairs	\$5,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
ENG-FY27-008-8-External Consultant Design Services (Traffic/Structural)	\$500,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
ENG-FY27-009-9-Connect 2045 Projects/SS4A Projects/5-Points Intersection (QC)	\$85,000	\$85,000	\$0	\$0	\$0	\$0
ENG-FY27-010-10-Lincoln Street Electrical Loop - Elm Street to Pearl Street (QC)	\$500,000	\$0	\$0	\$0	\$0	\$500,000
ENG-FY27-011-11-Saco River Pedestrian Bridge (QC)	\$8,150,680	\$43,750	\$31,590	\$0	\$0	\$4,000,000
ENG-FY27-012-12-Riverwalk Project - Pearl Street to Laconia Plaza (QC)	\$4,500,000	\$0	\$0	\$0	\$0	\$4,500,000
ENG-FY27-013-13-River Wall Repair - Mechanics Park (QC)	\$250,000	\$250,000	\$0	\$0	\$0	\$0
ENG-FY27-014-14-River Wall Repair - Zanton Property (near Pearl Street) (QC)	\$12,000,000	\$0	\$0	\$0	\$0	\$12,000,000
ENG-FY27-015-15-South Street/Waterworks Drive Sidewalk (QC)	\$300,000	\$0	\$0	\$0	\$0	\$75,000
ENG-FY27-016-16-Western Avenue Storm Rehabilitation	\$300,000	\$0	\$300,000	\$0	\$0	\$0
ENG-FY27-017-17-Washington Street - Crosswalks/Lights/Sidewalks	\$500,000	\$0	\$0	\$500,000	\$0	\$0
ENG-FY27-018-18-Alfred Street Phase II - Sidewalks	\$500,000	\$0	\$0	\$500,000	\$0	\$0
ENG-FY27-019-19-Adams Street - Sidewalks	\$200,000	\$0	\$0	\$200,000	\$0	\$0
ENG-FY27-020-20-Thatcher Brook Watershed Mgt Plan - Phase 4	\$100,000	\$0	\$0	\$100,000	\$0	\$0
Fire Department	\$3,074,641	\$456,171	\$432,534	\$0	\$2,300,000	\$0
BFD-FY27-001-Aerial Tower Ladder Truck Replacement	\$2,466,692	\$280,756	\$0	\$0	\$2,300,000	\$0
BFD-FY27-002-Ambulance Replacement	\$495,534	\$85,000	\$410,534	\$0	\$0	\$0
BFD-FY27-003-PPE Fire Gear Washer	\$22,000	\$0	\$22,000	\$0	\$0	\$0
BFD-FY27-004-FD Tactical EMS Vests & Helmets	\$21,000	\$21,000	\$0	\$0	\$0	\$0
BFD-FY27-005-Replacement Extrication Tools for SH34	\$45,415	\$45,415	\$0	\$0	\$0	\$0
BFD-FY27-006-Brush Fire/EMS Insert Unit for Ranger 18	\$10,000	\$10,000	\$0	\$0	\$0	\$0
BFD-FY27-007-PPE Dryer	\$14,000	\$14,000	\$0	\$0	\$0	\$0
Police Department	\$3,099,434	\$109,634	\$149,490	\$149,490	\$149,490	\$1,046,430
BPD-FY27-001-Exacq 96 TB Server Replacement	\$29,066	\$29,066	\$0	\$0	\$0	\$0
BPD-FY27-002-WatchGuard Interview Room Camera System	\$30,315	\$30,315	\$0	\$0	\$0	\$0
BPD-FY27-004-Purchase of 14 Troy Industry Patrol Rifles	\$38,153	\$38,153	\$0	\$0	\$0	\$0
BPD-FY27-005-Building upgrade	\$12,100	\$12,100	\$0	\$0	\$0	\$0
BPD-FY27-003-Motorola Flex CAD/RMS system-Update	\$2,989,800	\$0	\$149,490	\$149,490	\$149,490	\$1,046,430
Public Works	\$17,250,475	\$3,610,975	\$4,233,000	\$2,824,000	\$3,399,000	\$3,159,000
DPW-FY27-001-1-Vehicle Maintenance 5 Year Vehicle/Equip Replacement Program	\$6,424,000	\$1,349,000	\$2,148,000	\$739,000	\$1,214,000	\$974,000
DPW-FY27-002-2-Street Maintenance - Capital Paving Program	\$9,600,000	\$1,800,000	\$1,900,000	\$1,900,000	\$2,000,000	\$2,000,000
DPW-FY27-003-3-Vehicle Garage Solar Heating Repairs	\$60,000	\$60,000	\$0	\$0	\$0	\$0
DPW-FY27-005-5-Recycling 30 Yard Roll-Off Container	\$18,975	\$18,975	\$0	\$0	\$0	\$0
DPW-FY27-006-6-City-Wide Sidewalks/ADA Improvements	\$487,500	\$97,500	\$97,500	\$97,500	\$97,500	\$97,500
DPW-FY27-007-7-Auto Gate (School Entrance)	\$35,000	\$10,500	\$0	\$0	\$0	\$0
DPW-FY27-008-8-City-Wide Tree Maintenance & Replacement	\$250,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
DPW-FY27-009-9-DPW Washbay Upgrade	\$37,500	\$37,500	\$0	\$0	\$0	\$0
DPW-FY27-010-10-Large Overhead Garage Doors	\$187,500	\$37,500	\$37,500	\$37,500	\$37,500	\$37,500
DPW-FY27-011-11-Salt Shed Addition	\$50,000	\$50,000	\$0	\$0	\$0	\$0
DPW-FY27-012-12-Mechanics Bay Ventilation	\$100,000	\$100,000	\$0	\$0	\$0	\$0
Recreation	\$3,918,000	\$2,033,000	\$475,000	\$480,000	\$460,000	\$470,000
REC-FY27-002-Clifford Park	\$130,000	\$55,000	\$25,000	\$30,000	\$0	\$20,000
REC-FY27-006-Doran Field	\$30,000	\$20,000	\$0	\$0	\$10,000	\$0
REC-FY27-007-Rotary Park Complex	\$195,000	\$195,000	\$0	\$0	\$0	\$0
REC-FY27-008-St Louis Field Complex	\$2,180,000	\$380,000	\$450,000	\$450,000	\$450,000	\$450,000
REC-FY27-009-Community Center UST Removal	\$100,000	\$100,000	\$0	\$0	\$0	\$0
REC-FY27-010-Community Center Security	\$67,000	\$67,000	\$0	\$0	\$0	\$0
REC-FY27-013-Redmond Field Resurfacing	\$300,000	\$300,000	\$0	\$0	\$0	\$0
REC-FY27-016-Clifford Park Courts	\$70,000	\$70,000	\$0	\$0	\$0	\$0
REC-FY27-017-Clifford Park Playground Upgrades	\$80,000	\$80,000	\$0	\$0	\$0	\$0
REC-FY27-018-Mayfield Tennis Court	\$250,000	\$250,000	\$0	\$0	\$0	\$0
REC-FY27-019-Mayfield Basketball Court	\$30,000	\$30,000	\$0	\$0	\$0	\$0
REC-FY27-020-Mayfield Playground	\$125,000	\$125,000	\$0	\$0	\$0	\$0
REC-FY27-021-Shevenell Park Renovation	\$200,000	\$200,000	\$0	\$0	\$0	\$0
REC-FY27-022-Mechanics Park Fence	\$50,000	\$50,000	\$0	\$0	\$0	\$0
REC-FY27-023-Middle Beach Fence	\$11,000	\$11,000	\$0	\$0	\$0	\$0
REC-FY27-024-Pierson's Lane Playground Upgrades	\$100,000	\$100,000	\$0	\$0	\$0	\$0
Wastewater Treatment Plant	\$19,828,405	\$3,610,001	\$5,345,001	\$3,315,001	\$1,790,001	\$5,768,400
WWTF-FY27-003-3-External Consultant Design Services (Sewer/Capacity Projects)	\$500,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
WWTF-FY27-004-4-Sludge Tank Lining	\$60,000	\$60,000	\$0	\$0	\$0	\$0
WWTF-FY27-005-5-Sewer Pipe Rehab	\$1,750,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000
WWTF-FY27-006-6-Force Main Replacement (Non-capacity related)	\$1,000,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
WWTF-FY27-007-7-Manhole Rehab (20 to 40 per year)	\$500,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
WWTF-FY27-008-8-Updating PLC at Pump Stations	\$100,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
WWTF-FY27-009-9-Home Depot Generator	\$115,000	\$115,000	\$0	\$0	\$0	\$0
WWTF-FY27-010-10-Biddeford Pool Treatment Plant Generator	\$100,000	\$100,000	\$0	\$0	\$0	\$0
WWTF-FY27-011-11-Bernard Pump Station Generator	\$115,000	\$115,000	\$0	\$0	\$0	\$0
WWTF-FY27-012-12-Climate Resiliency/Adaptation	\$125,000	\$25,000	\$100,000	\$0	\$0	\$0
WWTF-FY27-013-13-Biddeford Pool WWTF RBC	\$250,000	\$0	\$250,000	\$0	\$0	\$0
WWTF-FY27-014-14-CSO Storage - Diamond Lot	\$1,500,000	\$0	\$1,500,000	\$0	\$0	\$0
WWTF-FY27-015-15-CSO Masterplan Projects (Years 6-10)	\$4,443,400	\$0	\$0	\$0	\$0	\$4,443,400
WWTF-FY27-016-16-CSO Phase III Master Plan Development	\$100,000	\$0	\$0	\$0	\$50,000	\$50,000
WWTF-FY27-017-17-Private I/I Removal	\$1,500,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
WWTF-FY27-018-18-WWTF Modifications for Nitrogen Removal	\$300,000	\$0	\$300,000	\$0	\$0	\$0
WWTF-FY27-019-19-Effluent Flow Meter	\$80,000	\$0	\$0	\$0	\$80,000	\$0
WWTF-FY27-020-20-GIS Mapping	\$250,000	\$125,000	\$125,000	\$0	\$0	\$0
WWTF-FY27-021-21-CSO09 Tank Pumps (Mechanics Park)	\$60,000	\$0	\$0	\$60,000	\$0	\$0
WWTF-FY27-022-22-CSO09 Valve and Actuator Replacement	\$85,000	\$0	\$0	\$85,000	\$0	\$0
WWTF-FY27-023-23-Plant Water Strainer (Waiting on quote)	\$150,000	\$0	\$0	\$0	\$0	\$150,000
WWTF-FY27-024-24-Chopper Pumps/New Bearing Assembly	\$100,000	\$0	\$0	\$100,000	\$0	\$0
WWTF-FY27-025-25-Clarifier #1 New Drive/Plough System	\$400,000	\$0	\$0	\$0	\$400,000	\$0
WWTF-FY27-026-26-Chemical Tanks (Hypo/bisulfite)	\$150,000	\$0	\$0	\$0	\$150,000	\$0
WWTF-FY27-027-27-Polymer Skids (2)	\$40,000	\$0	\$0	\$0	\$40,000	\$0
WWTF-FY27-028-28-480v Blower/Aeration Actuator	\$40,000	\$0	\$0	\$0	\$0	\$40,000
WWTF-FY27-029-29-Sludge Conveyor #2 Auger	\$15,000	\$0	\$0	\$0	\$0	\$15,000
WWTF-FY27-001-1-Sewer Capacity Improvements	\$6,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$0	\$0
WWTF-FY27-002-2-CSO Masterplan Projects (Years 1-5) (QC)	\$5	\$1	\$1	\$1	\$1	\$0
Facilities	\$13,632,370	\$6,233,520	\$6,790,850	\$653,000	\$0	\$0
REC-FY27-005-Community Center Window Replacement	\$350,000	\$350,000	\$0	\$0	\$0	\$0
DPW-FY27-004-4-Public Works Buildout - EMA/Engineering Relocation	\$75,000	\$75,000	\$0	\$0	\$0	\$0
REC-FY27-001-St. Louis Field Complex Building	\$50,000	\$50,000	\$0	\$0	\$0	\$0
REC-FY27-003-Community Center Code	\$40,000	\$40,000	\$0	\$0	\$0	\$0
REC-FY27-004-Community Center HVAC	\$589,000	\$589,000	\$0	\$0	\$0	\$0
REC-FY27-011-Community Center Window Replacement	\$350,000	\$350,000	\$0	\$0	\$0	\$0
REC-FY27-012-Community Center - Basement Flooring	\$55,000	\$55,000	\$0	\$0	\$0	\$0
REC-FY27-014-Community Center Handicap Doors	\$25,000	\$25,000	\$0	\$0	\$0	\$0
REC-FY27-015-Community Center Elevator	\$121,500	\$121,500	\$0	\$0	\$0	\$0
FAC-FY27-002-Fire Dept. Central Sta. Brick Repointing & Sealing	\$148,050	\$63,200	\$84,850	\$0	\$0	\$0
FAC-FY27-003-Fire Dept. South Lawn Tree Removal x2 and Pruning	\$5,000	\$5,000	\$0	\$0	\$0	\$0
FAC-FY27-004-Public Access Parking Lot	\$175,000	\$175,000	\$0	\$0	\$0	\$0
FAC-FY27-005-Fire Dept. Window Replacement Phase 1	\$16,820	\$16,820	\$22,500	\$22,500	\$0	\$0
FAC-FY27-006-City Hall Parking Lot Renovation	\$120,000	\$0	\$0	\$120,000	\$0	\$0
FAC-FY27-007-City Hall HVAC System	\$562,000	\$218,000	\$203,500	\$140,500	\$0	\$0
FAC-FY27-008-City Hall South Street Access	\$580,000	\$100,000	\$480,000	\$0	\$0	\$0
FAC-FY27-009-City Hall Roof Membrane Replacement	\$370,000	\$0	\$0	\$370,000	\$0	\$0
BFD-FY27-008-Eastern Fire & EMS Substation	\$10,000,000	\$4,000,000	\$6,000,000	\$0	\$0	\$0
Airport	\$1,020,000	\$70,000	\$0	\$0	\$0	\$0
AIR-FY27-001-1-Replace Fuel Island	\$1,000,000	\$50,000	\$0	\$0	\$0	\$0
AIR-FY27-002-2-Hangars Taxiway/Apron	\$20,000	\$20,000	\$0	\$0	\$0	\$0
Technology	\$62,776	\$62,776	\$0	\$0	\$0	\$0
TEC-FY27-001-UPS Replacement	\$44,398	\$44,398	\$0	\$0	\$0	\$0
TEC-FY27-002-Phone System	\$18,378	\$18,378	\$0	\$0	\$0	\$0
Grand Total	\$103,778,031	\$20,571,077	\$21,657,465	\$10,921,491	\$10,298,491	\$33,718,830



City Council

Meeting Date: June 17, 2025
Meeting Time: 6:00 PM
Agenda Item No: 10.i
Item Description: 2025.84 Approval Allocation No. 1 of FY26 Capital Improvement Funds
Submitted By: Brian S. Phinney

Supporting Information/Documentation:

20250617 Capital Projects Operations Committee Rec No. 1 - ORDER , 20250617 Capital Projects Operations Committee Rec No. 1 - Summary Rev 1, 20250617 Capital Projects Operations Committee Rec No. 1 (A) - Vehicle Fund 001, 20250617 Capital Projects Operations Committee Rec No. 1 (B) - Vehicle Fund 601, 20250617 Capital Projects Operations Committee Rec No. 1 (C) - Vehicle Fund 268, Fund 202, 20250617 Capital Projects Operations Committee Rec No. 1 (D) - Capital Paving, 20250617 Capital Projects Operations Committee Rec No. 1 (E) - Capital Projects

Key Terms:

Executive Summary:

An affirmative vote on this item accepts the Capital Projects /Operations Committee FY26 CIP allocation Recommendation No.1. The allocation is provided in two recommendations - one with this order and one with a future order - due to uncertainty with existing project balances.

Detailed Review:

The FY2026 Budget included an appropriation for capital improvement projects (CIP) in the amount of \$2,148,710. The Capital Projects / Operations Committee (Committee) is charged with recommending the allocation of the CIP funds to the City Council for adoption. The Committee met on June 11th to review and make allocation recommendations for the FY2026 CIP.

As presented to the Committee in May, the CIP funds are divided across three main categories - capital vehicle purchases, capital projects, and capital paving. The proposal is to assign approximately \$422,300 to vehicle purchases, approximately \$900,000 to capital paving, and approximately \$806,410 to CIP projects. As you are aware, the City is behind schedule

completing the Annual Comprehensive Financial Reports (ACFR), commonly referred to as the "annual audit". Finance staff are currently working with a consultant to balance the various accounts and ledgers for FY24 and FY25. Without accurate account balance data for projects, it is difficult to ensure accurate allocation of funds. This is currently impacting the proposed paving allocation and project allocation. To ensure decisions are based on realistic estimates, it was initially proposed that the Committee table the allocation of the FY26 Paving and FY26 Project funds until the regular August meeting in order to allow Finance staff time to ensure complete and accurate project account reconciliations. Instead, the Committee opted to make allocations in phases to allow existing paving projects to move forward, vehicle purchase orders to be placed, and one of the projects to get underway. The allocation recommendations have been separated by category for ease of discussion. Attachment *20250617 FY26 Capital Projects Operations Committee Rec No. 1 - Summary* depicts the preliminary proposed distribution of the CIP funds among the categories, the Committee's recommendation No.1, and the balance to be allocated at a future meeting. The Committee's G. F. recommendation No. 1 totals \$835,700. The balance of the recommendations will be determined at a future committee meeting once the account and project balances have been confirmed. Each of the allocations is discussed below.

Recommendation 1(A) - Vehicle Recommendation, General Fund 001

The vehicle recommendation included a detective vehicle, front end loader, skid steer loader, mid-excavator, zero-steer mower, F-600 recycling vehicle, marine rescue boat, and the ordering of a fire truck (pumper) for a total of \$422,300. The Committee authorized the requested allocations with the following exceptions.

- The 213 detective vehicle be charged to the Asset Forfeiture Account (Fund 268)
- The marine patrol boat be charged to the Mooring Fee Fund (Fund 202)

See attachment, *20250617 FY26 Capital Projects Operations Committee Rec No. 1(a) - Vehicle Fund 001*.

Recommendation 1(B) - Vehicle Recommendation, Sewer Fund 601

As part of the department budget presentation process, Public Works proposed the purchase of a wastewater pump truck and a new camera vehicle. The equipment recommendation was adopted by the Committee. The funding for the equipment comes from the Sewer Fund rather than the G.F. The expenses will be assigned to two different account lines. The wastewater pump truck will be assigned to the \$100,000 capital allocation. The camera truck is listed here but was approved as part of the budget process. The camera truck will be assigned to 35102-60303 as discussed during the budget process. The total allocation is \$47,368 in leases.

See attachment, *20250617 FY26 Capital Projects Operations Committee Rec No. 1(B) - Vehicle Fund 601*.

Recommendation 1(C) - Vehicle Recommendation Fund 268 and Fund 202

As noted above, the Committee adopted the recommendation for the detective vehicle and the marine patrol unit, but motioned to have the purchases assigned to the Asset Forfeiture Account (Fund 268) and the Mooring Fee Fund (Fund 202), respectively.

See attachment, *20250617 FY26 Capital Projects Operations Committee Rec No. 1(C) - Vehicle Fund 268 and Fund 202.*

Recommendation 1(D) - Capital Paving

The Public Works Department maintains a running list of paving projects associated with the annual CIP allocation and other projects that may include paving as a component. The construction season in Maine for paving is generally April to November. The actual seasonal start and end dates are weather-dependent from year to year.

The City's fiscal year is July 1 through June 30, annually. The budget for a particular fiscal year starts July 1. By this time, most contractors have their work scheduled for the summer. For this reason, the City's paving funds allocated through CIP most often result in carryover from the prior year. The work from July through November is typically performed under the prior year's funding. The current year's CIP is used to complete potentially missed prior year paving projects and is used for allocations toward project bids that span April through June of the current year and July through November of the next fiscal year. From a practical perspective, if this process was not in place, the City would likely be bidding July to November projects with few bidders or receiving bids priced at a premium given typical contractor availability.

As referenced above, the City is currently behind on the Annual Comprehensive Financial Report (ACFR), having just completed the FY23 ACFR and working to complete the FY24 ACFR while preparing for the FY25 ACFR. Due to the ongoing work in Finance to reconcile the various funds and accounts, there are a number of project balances to be reconciled. Due to this uncertainty, there is a lack of confidence in project and account balances. This makes it difficult to allocate, with certainty, the funds needed to complete existing projects for paving. As a result, the Committee allocated a portion of the paving funds with the intent to allocate the remainder once the reconciliation has been completed. The CIP Paving recommendation from the Committee comes in two parts. First, the Committee moved to carry forward \$800,000 in FY25 Capital Paving Funds, which will involve a separate Order. The second part is the partial allocation of FY26 Capital Paving funds. The partial allocation is a result of uncertainty with existing project/paving balances. At this time, the FY26 Capital Paving allocation recommendation totals \$500,000 with the funds directed to paving a portion of Hill Street, Brenton St, Harmon St, Oakwood Circle, and First St. Fox Hollow and Garden Drive are on the paving list for but covered by funding from the proposed FY25 carry over.

See attachment, *20250617 FY26 Capital Projects Operations Committee Rec No. 1(D) - Capital*

Paving. The dark-shaded rows reflect FY25 carry over and the lightly shaded rows reflect the partial FY26 Capital Paving allocation.

Recommendation 1(E) - Capital Projects

Finally, one project was advanced by the Committee under recommendation No. 1. This is the Skate Park Feasibility Study in the amount of \$35,000. The consensus of the Committee was that this work should be started as soon as possible so that information is available for the FY27 budget work or potentially in time for a November bond referendum if considered by the Council. The balance of the FY26 Capital Projects will be addressed in recommendation No. 2.

See attachment, *20250617 FY26 Capital Projects Operations Committee Rec No. 1(E) - Capital Projects.*

Funding Source:

Funding for the FY2026 Capital Projects / Operations Committee Recommendations are as follows:

Fund 001 - \$800,700 vehicle & paving (various)

Fund 601 - \$47,386 vehicle (wastewater pumper and camera)

Fund 268 - \$41,600 vehicle (detective)

Fund 202 - \$80,000 vehicle (marine unit)

Staff Recommendation:

Staff recommends acceptance of Capital Projects / Operations Committee Recommendation No. 1 (A-E)

City of Biddeford



2025.84 **IN BOARD OF CITY COUNCIL..... JUNE 17, 2025**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve recommendation No. 1 for the FY26 Capital Improvement Projects allocation for capital vehicle purchases, capital paving, and capital projects as referenced in the “FY26 CIP Allocation No.1(A-E)” detail sheets as recommended by the Capital Projects / Operations Committee on June 11, 2025.

Note: The budgeted FY26 CIP amount equals \$2,148,710 within account 21201-60900.

June 17, 2025

Motion: Councilor LaFountain

Second: Councilor Belanger

Vote: Unanimous in favor.

Motion passed.

Attest by: 
Robin Patterson, City Clerk



City Council

Meeting Date: September 2, 2025
Meeting Time: 6:00 PM
Agenda Item No: 8.c
Item Description: 2025.113 Approval Allocation No. 2 of FY26 Capital Improvement Funds
Submitted By: Brian S. Phinney, COO

Key Terms:

Executive Summary:

The FY2026 Budget appropriated \$2,148,710 for capital improvement projects (CIP), with allocations reviewed by the Capital Projects/Operations Committee in May, June, and August. The City Council previously approved \$835,700 in June, leaving \$1,313,010 unallocated. Following notice that Bateman Partners LLC will not pursue LIHTC funding for the Forest Green Apartment Complex, the Committee redirected \$1,000,000 of FY26 CIP funds to cover a potential funding gap in the Main Street Pump Station Project. The Committee also recommended additional CIP allocations totaling \$162,288, supporting equipment and system replacements across Fire, Police, and Public Works. These allocations are included in Order 2025.114 for Council consideration.

Staff recommends acceptance of Capital Projects/Operations Committee Recommendation No. 2 in the amount of \$162,288. Approval of this allocation will enable departments to begin the procurement process in compliance with City purchasing rules. Based on current thresholds, three items will require Finance Committee approval and one item, the Biddeford Police CAD/RMS system, will require City Council approval. Adoption of these allocations will support priority capital needs while maintaining a remaining balance of \$150,722 in FY26 CIP funds.

Detailed Review:

The FY2026 Budget included an appropriation for capital improvement projects (CIP) in the amount of \$2,148,710. The Capital Projects / Operations Committee (Committee) is charged with recommending the allocation of the CIP funds to the City Council for adoption. The Committee met on June 11th to review and make allocation recommendations for the FY2026

CIP and again on August 13th to review allocation of the balance of the funds. The June 11th meeting materials, including meeting video and supporting documentation, are available via this [link](#). The August 13th meeting materials, including meeting video and supporting documentation, are available via this [link](#). An earlier Capital Projects / Operations Committee Meeting occurred in May to present the FY26 CIP requests. The May meeting materials, including meeting video and supporting documentation, are available via this [link](#).

As presented to the Committee in May, the CIP funds are divided across three main categories - capital vehicle purchases, capital projects, and capital paving. The proposal is to assign approximately \$422,300 to vehicle purchases, approximately \$900,000 to capital paving, and approximately \$806,410 to CIP projects. The City Council is aware that the City is behind schedule to complete the FY24 Annual Comprehensive Financial Report (ACFR), commonly referred to as the "annual audit". Finance staff have been working with a consultant to balance the various accounts and ledgers for FY24 and FY25. This work delayed the typical allocation process. Without accurate account balance data for projects, it is difficult to ensure accurate allocation of funds. This impacted the proposed paving allocation and project allocation. The Committee opted to make allocations in phases to allow existing paving projects to move forward, vehicle purchase orders to be placed, and one of the projects to get underway. The first allocation in the amount of \$835,700 was approved by the City Council at the June 17th meeting, leaving a balance of \$1,313,010.

The Committee met again on August 13th to review and allocate the balance of the funds. Instead, the recent notice by Bateman Partners LLC, the developers of the Forest Green Apartment Complex, indicating they would not apply for low income tax credit funding through Maine State Housing's Low Income Housing Tax Credit (LIHTC Program), caused the Committee to reevaluate the allocation of FY26 CIP funds. The Forest Green Project included funding for Main Street Pump Station upgrades required in part to support the Forest Green Apartment Complex. The total cost of the upgrades is estimated to be approximately \$1.3M. The funding source is broken down as follows:

- Approximately \$400,000 is designated to come from Sewer Impact Fee Fund
- Up to \$798,400 is covered by a cash contribution by Bateman Partners LLC
- Approximately \$201,600 comes from sewer impact fees paid by Bateman Partners, LLC

With notice by Bateman Partners that they will not seek LIHTC Program funding during the 2025-2026 funding cycle, this guarantees that there will be no funds for the Main Street Pump Station Project this fiscal year to cover the upfront cost of the project. The project is currently underway. The Committee decided to direct \$1,000,000 of FY26 CIP funds to the Main Street Pump Station Project to fill any funding gap that may be created by the delay in the Forest Green Apartment Complex Project. The reallocation of FY26 Funds is on this agenda as Order 2025.114. The unallocated FY26 CIP balance is approximately \$313,010.

The Committee did review the balance of projects and recommended award of up to \$185,000 for FY26 CIP Projects. The order associated with this agenda item reflects the allocation as follows:

- [BFD-FY26-004-Standpipe Hose Pack & Equipment Replacement](#) - \$18,000
- [BFD-FY26-001-Rescue Air Bags Replacement](#) - \$14,000
- [BPD-FY26-001-CAD/RMS System \(financed\)](#) - \$111,313
- [DPW-FY26-003-3 Recycling 30-Yard Roll-Off Container](#) - \$18,975

The total for these allocations is \$162,288, leaving a remaining balance of \$150,722. The CIP requests associated with these items are hyperlinked to the item names above.

Funding Source:

Funding for the FY2026 Capital Projects / Operations Committee Recommendations is as follows:

Fund 001 - \$162,288 CIP projects (various)

Staff Recommendation:

Staff recommends acceptance of Capital Projects / Operations Committee Recommendation No. 2 in the amount of \$162,288.

Next Steps:

Approval of this FY26 CIP allocation will result in allowing respective departments to begin the procurement process for the designated projects or items. The timing of the approval to purchase will be in compliance with the City's procurement rules. Based on current procurement thresholds, three items will require Finance Committee approval and one will require City Council approval (Biddeford Police CAD/RMS System).

Attachments:

1. 20250902 2025.113 Capital Projects Operations Committee CIP Rec No. 2 - ORDER

City of Biddeford



2025.113 **IN BOARD OF CITY COUNCIL..... SEPTEMBER 2, 2025**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve recommendation No. 2 for the FY26 Capital Improvement Projects allocation for capital projects as referenced in the "FY26 CIP Allocation No. 2 Detail Sheet" as recommended by the Capital Projects / Operations Committee on August 13, 2025.

Note: The budgeted FY26 CIP amount equals \$2,148,710 within account 21201-60900.

September 2, 2025

Motion: Councilor Belanger

Second: Councilor Lessard

Vote: Unanimous in favor.

Motion passed.

Attest by: _____

A handwritten signature in black ink, appearing to read "R. Patterson", is written over a horizontal line.

Robin Patterson, City Clerk

FY26 CIP Allocation No. 2 Detail Sheet

FY26 CIP - Capital Projects / Operations Committee Recommendation No. 2 - Summary

FY26 CIP Approved Budget	\$ 2,148,710
Allocation #1	\$ 835,700
Balance	\$ 1,313,010

Allocation #2

BFD-FY26-004-Standpipe Hose Pack & Equipment Replacement	\$ 18,000.00
BFD-FY26-001-Rescue Air Bags Replacement	\$ 14,000.00
BPD-FY26-001-CAD/RMS System (\$500,000 financed)	\$ 111,313.00
DPW-FY26-003-3 Recycling 30-Yard Roll-Off Container	\$ 18,975.00
	\$ 162,288.00

Unallocated FY26 CIP Funds \$1,150,722.00

City of Biddeford



2025.114 **IN BOARD OF CITY COUNCIL..... SEPTEMBER 2, 2025**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve reallocation of \$1,000,000 in budgeted FY26 CIP funds as recommended by the Capital Projects / Operations Committee on August 13, 2025, to cover an expected funding shortfall within the fiscal year for the Main Steet Pump Station Upgrade Project.

BE IT FURTHER ORDERED, that the City Manager through the fiscal year evaluate alternative funding sources to cover the expected shortfall and bring such recommendation(s) to the City Council to restore the FY26 CIP funds.

NOTE: The total budgeted FY26 CIP funds equal \$2,148,710 with a current balance of \$1,150,722 (if Order 2025.113 is approved). The fund account is 21201-60900.

September 2, 2025

Motion: Councilor Belanger

Second: Councilor Lessard

Vote: Unanimous in favor.

Motion passed.

Attest by: _____

Robin Patterson, City Clerk

A handwritten signature in black ink, appearing to read "R. Patterson", is written over a horizontal line.

FY26 CIP Allocation No. 2 Detail Sheet

FY26 CIP - Capital Projects / Operations Committee Recommendation No. 2 - Summary

FY26 CIP Approved Budget	\$ 2,148,710
Allocation #1	\$ 835,700
Balance	\$ 1,313,010

Allocation #2

BFD-FY26-004-Standpipe Hose Pack & Equipment Replacement	\$ 18,000.00
BFD-FY26-001-Rescue Air Bags Replacement	\$ 14,000.00
BPD-FY26-001-CAD/RMS System (\$500,000 financed)	\$ 111,313.00
DPW-FY26-003-3 Recycling 30-Yard Roll-Off Container	\$ 18,975.00
	\$ 162,288.00

Unallocated FY26 CIP Funds \$1,150,722.00



City Council

Meeting Date: September 2, 2025
Meeting Time: 6:00 PM
Agenda Item No: 8.d
Item Description: 2025.114 Approval Reallocation of FY26 CIP Funds
Submitted By: Brian S. Phinney, COO

Key Terms:

Executive Summary:

Detailed Review:

The FY2026 Budget included an appropriation for capital improvement projects (CIP) in the amount of \$2,148,710. The Capital Projects / Operations Committee (Committee) is charged with recommending the allocation of the CIP funds to the City Council for adoption. The Committee met on June 11th to review and make allocation recommendations for the FY2026 CIP and again on August 13th to review allocation of the balance of the funds. The June 11th meeting materials, including meeting video and supporting documentation, are available via this [link](#). The August 13th meeting materials, including meeting video and supporting documentation, are available via this [link](#). An earlier Capital Projects / Operations Committee Meeting occurred in May to present the FY26 CIP requests. The May meeting materials, including meeting video and supporting documentation, are available via this [link](#).

As presented to the Committee in May, the CIP funds are divided across three main categories - capital vehicle purchases, capital projects, and capital paving. The proposal is to assign approximately \$422,300 to vehicle purchases, approximately \$900,000 to capital paving, and approximately \$806,410 to CIP projects. The City Council is aware that the City is behind schedule to complete the FY24 Annual Comprehensive Financial Report (ACFR), commonly referred to as the "annual audit". Finance staff has been working with a consultant to balance the various accounts and ledgers for FY24 and FY25. This work delayed the typical allocation process. Without accurate account balance data for projects, it is difficult to ensure accurate allocation of funds. This impacted the proposed paving allocation and project allocation. The

Committee opted to make allocations in phases to allow existing paving projects to move forward, vehicle purchase orders to be placed, and one of the projects to get underway. The first allocation in the amount of \$835,700 was approved by the City Council at the June 17th meeting leaving a balance of \$1,313,010.

The Committee met again on August 13th to review and allocate the balance of the FY26 CIP funds. Instead, the recent notice by Bateman Partners LLC, the developers of the Forest Green Apartment Complex, indicating they will not apply for low income tax credit funding through Maine State Housing's Low Income Housing Tax Credit (LIHTC Program), caused the Committee to reevaluate the allocation of FY26 CIP funds. The Forest Green Project included funding for Main Street Pump Station upgrades needed in part to support the Forest Green Apartment Complex Project. The total cost of the pump station upgrades is estimated to be approximately \$1.35M. The funding source is broken down as follows:

- Approximately \$350,000 is designated to come from Sewer Impact Fee Fund
- Up to \$798,400 is covered by a cash contribution by Bateman Partners LLC
- Approximately \$201,600 comes from sewer impact fees paid by Bateman Partners, LLC

With notice by Bateman Partners that they will not seek LIHTC Program funding during the 2025-2026 funding cycle, this guarantees that there will be no funds for the Main Street Pump Station Project this fiscal year to cover the upfront cost of the project. The project is currently underway. The Committee decided to direct \$1,000,000 of FY26 CIP funds to the Main Street Pump Station Project to fill any funding gap that may be created by the delay in the Forest Green Apartment Complex Project. The reallocation of FY26 Funds is the focus of this agenda item.

The Committee reasoned that reallocation of the FY26 CIP funds in the amount of \$1,000,000 to cover the upfront costs of the Maine Street Pump Station Project will ensure that a funding source for the project is known within this fiscal year. If / when an alternative funding source is identified to cover the \$1,000,000 expense, the Committee recommended review and allocation of the \$1,000,000 for FY26 CIP projects. Currently, it is expected that the FY22 CSO Bond will have a balance in the approximate value of \$1,000,000. The final balance of available bond funds will be known within the current fiscal year.

Funding Source:

Funding for the FY2026 Capital Projects / Operations Committee Recommendations is as follows:

Fund 001 - \$1,000,000 CIP 21201-60900

Staff Recommendation:

Staff is neutral as to the reallocation of FY26 CIP funds. This is a policy decision that weighs the need for investing in infrastructure through the budgeted CIP program against the need to

establish definitive funding sources for approved projects. It is also understood that the FY26 CIP projects that are not funded due to the reallocation of CIP funds will be reconsidered once a definitive alternative funding source is identified.

Next Steps:

Approval of this item will solidify the funding source for the approved and in-progress Main Street Pump Station Upgrade Project. As part of Order 2025.114, the City Manager is directed to evaluate alternative funding sources to cover the expected shortfall. Any alternative funding sources are to be brought to the City Council for consideration. If / when an alternative funding source is approved by the City Council, the FY26 CIF funds will be restored, allowing the Capital Projects / Operations Committee the ability to complete the CIP review and make recommendations for \$1,000,000 in FY26 CIP projects.

Attachments:

- 1. 20250902 2025.114 Approval Reallocation of FY26 CIP Funds - Main St Pump Station - ORDER