



**City of Biddeford  
Citizens' Advisory Committee**

February 25, 2026 at 5:30 PM

City Planner's Office

City Hall Second Floor

[Citizens Advisory Committee | Meeting-Join | Microsoft Teams](#)

1. Call to Order
2. Approval of Meeting Minutes
  - 2.a Approval of Meeting Minutes from January 28, 2026
3. Discussion Items
  - 3.a Councilor Ward Meetings
  - 3.b FY26 Action Plan/Budget process
  - 3.c Recreation Bond and community feedback
4. Program/Project Updates
  - 4.a 2024-2028 Consolidated Plan
  - 4.b PY25 Action Plan
5. Other Business
6. Adjourn

#### 01.28.26 CAC Meeting Minutes

1. Call of Order at 5:30 PM by Leah
  - a. New member: David Kurtz (counsel member).
  - b. Erin was not present. All other members were present.
2. APPROVAL OF MINUTES
  - a. December 17, 2025 Meeting Minutes
  - b. Motion by Betsy, Second by Terje.
3. INTRODUCTIONS
  - a. Welcome City Manager Truc Dever - this did not happen. Jessica did not confirm attendance and there was a scheduling conflict.
  - b. We did an introductions, given the new members of the committee.
  - c. Leah will remain our chair, and Talia will remain our secretary, Betsy is still our Vice chair – by unanimous decision.
4. DISCUSSION ITEMS
  - a. Community engagement plans
    - i. In the past we have done a survey (online and via paper form at some different organizations)
    - ii. There were ward meeting in the past
    - iii. We want to ID groups for us to reach out to in order to disseminate a survey
    - iv. We have historically not received a ton of feedback
    - v. Some of our work is educating our community on how our funds can be spent
    - vi. Counselors are arranging their own ward meetings and we want to try and piggyback off that if we can – Talia asked if we could get this info, and Jessica will work on that.
    - vii. The survey – Jessica puts this together. The goal is to piggyback on the consolidated plan survey.
    - viii. Leah is willing to make a diagram of how our funding can be spent and how much we can spend in each category.
    - ix. Betsy said transportation has been a huge issue, from what she's seen in the community.
    - x. HUD is making the city verify immigration status (and making the city pay for it) for recipients of CDBG funds (and it will come out of the admin budget unless it's for housing rehab).
    - xi. We also do a provider survey that goes to providers and stakeholders as well.
    - xii. David is the heart of Biddeford liaison as well.
    - xiii. We want a better email distribution as well.
    - xiv. York County Community Action has a good mailing list as well. There should be a Southern Maine nonprofits association as well.
    - xv. We should ask the University of New England for their input as well.
    - xvi. Talia can share the survey link with Gracepoint as well.

- xvii. School department can also apply for CDBG funds as well – typically for social services category. Automobiles are very difficult to track for CDBG.
  - xviii. The wellness on wheels pilot program through the fire department is also looking to apply for funds.
  - xix. The library is going to go out to bid soon (will be around \$140K - \$200K for their elevator)
  - xx. If we talk to community members, we can send Jesscia the feedback to be included as well
  - b. FY26 Action Plan/Budget process
    - i. CDBG is always behind the city's fiscal year – our program year begins July 1, 2026
    - ii. Just LED has a separate budget from our CDBG as well
    - iii. The current LED grant runs out November 30, 2026 (and then several months after that to close out work still in progress)
      - 1. We may be looking for an extension to spend the money due to the hold we were on previously
      - 2. The city is planning to apply to renew this grant as well
      - 3. The city is also apply for the order adult home modification grant as well
      - 4. We want a draft plan and budget in April to take to counsel and public hearing in May. (Not part of city budget, but we want to try and align as well).
    - iv. Wellness on Wheels program will be coming to us with an application this upcoming year (Jake Hammer program).
    - v. We can also fill gaps in city projects to make them better projects for more people
    - vi. Our goal is to be more collaborative with other groups moving forward
5. PROGRAM/PROJECT UPDATES
- a. 2024-2028 Consolidated Plan
    - i. These are in the public comment period – hearing will on February 17th
  - b. PY24 Action Plan
    - i. These are in the public comment period – hearing will on February 17th
  - c. PY25 Action Plan
    - i. These are in the public comment period – hearing will on February 17th
  - d. Lead grant status
    - i. Mike is now certified to do Radon testing
    - ii. they are moving forward working on units and doing assessments
    - iii. there are new applications coming in
6. OTHER BUSINESS
- a. We will invite Truc again – we love her work and know she is very busy.
  - b. We want better updates from capital projects and rec commission to dive in where CDBG may be applicable
  - c. Jessica used to get invited to project update meetings, she hasn't in a while. Jessica will check with Truc on this.

- d. Jessica will be in DC next week for CDBG legislative conference.
- 7. ADJOURN – at 6:43 PM, by motion of Talia. Second by Betsy. Unanimous.

# **CITY OF BIDDEFORD**

## ***DRAFT***

# **2024-2028 Consolidated Plan**

**July 1, 2024 – June 30, 2029**



City of Biddeford, Maine Planning  
and Development Department  
Community Development Program  
205 Main Street  
Biddeford, ME 04005  
[www.biddefordmaine.org](http://www.biddefordmaine.org)

January 16, 2026

# Executive Summary

## ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The City of Biddeford, Maine has prepared the 2024-2028 Consolidated Plan (Con Plan) and the 2024 Annual Action Plan (AAP). These plans are required by the U.S. Department of Housing and Urban Development (HUD) in order to receive federal grants available under the Community Development Block Grant (CDBG) program. These plans serve both as local planning documents and applications to HUD for these funds. The grants may be used for affordable housing, facilities providing public or community services, infrastructure improvements such as streets and sidewalks, public services, and homeless programs. Additionally, the funds must be used primarily to benefit low- to moderate-income persons and neighborhoods in our community.

The 2024-2028 Con Plan was prepared in collaboration with residents, public agencies, private non-profit organizations, faith based organizations, local governments, and other stakeholders through consultations, surveys, and a citizen participation process. The Con Plan was informed by quantitative and qualitative data, existing plans and reports and general research.

This document is the 2024-2028 Consolidated Plan for the City of Biddeford CDBG program. It assesses local priority needs in the areas of affordable housing and non-housing community development and establishes local goals to guide the investment of CDBG funds estimated to be received over the five year period to address the identified needs. The Con Plan covers the period of July 1, 2024 through June 30, 2029. The 2024 Annual Action Plan is the first-year action plan under the 2024-2028 Con Plan and covers the period of July 1, 2024 through June 30, 2025. It identifies the amount of CDBG funds available for the 2024 program year and describes how these funds will be used to help meet the five-year goals established in the Con Plan.

### 2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

For each of the next five years, the City of Biddeford anticipates that the CDBG funds to address the needs outlined in the Consolidated Plan will range from approximately \$390,000 to \$425,000 per year. An Annual Action Plan is submitted to HUD outlining program activities and goals for each specific program year of the 5-year plan. Activities funded in the next five years will support at least one objective and one outcome.

The three overarching objectives guiding the proposed activities are:

- Providing Decent Affordable Housing
- Creating Suitable Living Environments

- Creating Economic Opportunities

The three outcomes illustrating the benefits of each activity funding by the CDBG program are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

The City of Biddeford has identified a high priority need for public services including homeless and special needs populations, affordable housing, and infrastructure and public facilities improvements.

The following goals have been established to meet these needs:

**Goal 1: Increase, maintain, and improve the supply of safe and affordable housing for individuals and families with extremely low to moderate incomes.**

To meet this goal, the City will provide match funds to further the work being done under the City's Lead Hazard Reduction Program. There is potential for small emergency repair grants to be provided to eligible single-family homeowners.

**Goal 2: Provide essential public services to improve quality of life for individuals and families with low-moderate incomes, including special needs populations and those experiencing homelessness or at risk of becoming homeless.**

To meet this goal the City will fund non-profit agencies and organizations to support community members including the homeless, those at risk of becoming homeless and special needs populations with a variety of services that are inclusive for residents of all ethnic and cultural backgrounds.

**Goal 3: Preserve and improve public facilities and infrastructure that serve low to moderate-income neighborhoods or special needs residents.**

The City will fund infrastructure projects that support parks, streets and sidewalks and improve broadband access in the identified target census tracts. Activities relating to public facility rehabilitation and improvement will also be funded. These activities will be carried out by non-profit owners/developers.

**Goal 4: Administration** – Administration is to cover staff salaries, equipment, supplies, and any other administrative expenses.

### **3. Evaluation of past performance**

CDBG funding has presented the City of Biddeford with a unique opportunity to make dramatic differences in the lives of the City's low income and elderly populations. Throughout the program's history, the City has made homeownership sustainable and affordable for dozens and dozens of families who would otherwise be unable to own their own home.

The Planning & Development department, as well as Finance, underwent a number of key staffing changes since the development of the last 5-year Con Plan. While positions were filled there were significant periods of time several when they sat vacate. These changes did impede the progress the City had anticipated making with CDBG funds.

Over the past 5 years the City has successfully implemented a number of improvements and programs that have assisted Biddeford's low to moderate income population and the City as a whole. Additionally, the City has been able to improve streets and sidewalks in low to moderate income neighborhoods when they would likely remain in poor condition; continued funding restraints have led the City to make difficult decisions as far as priority investments in the community are concerned. CDBG funding, especially for public improvements, have lessened that issue to a great extent.

The City will continue to work diligently to demonstrate an even higher level of achievement over the next five years and greater investment by citizens.

### **4. Summary of citizen participation process and consultation process**

The Citizen Participation Plan creates opportunities for residents to take part in the planning, development, and implementation of CDBG plans. The Citizens' Advisory Committee, appointed by City Council, assists city staff in implementing the consolidated plan, its programs, and ongoing evaluation of the plan's successes, failures, and adjustments.

The City holds monthly CAC meetings and has advertised public hearings to receive input on CDBG plans. The first hearing for 2024-2028 Con Plan will be held on January 20, 2026, along with a public comment period from January 16th to February 17th. The second hearing will be held on February 17, 2026.

Under the direction of the City's Director of Planning and Development, the CD Manager directs and coordinates all activities of the CAC. The CD Manager is the contact point for various non-profits (including philanthropic organizations), public housing authorities, businesses, and residents of assisted housing developments, social services (including faith-based organizations) and any population that would be eligible for CDBG funding.

The CAC provides comments and/or recommendations in areas such as assessment of needs, reviewing potential projects, and accepting community input and keeping the citizenry informed.

The CAC is designed and operated to provide outreach to local (and regional when appropriate) groups and citizens. Through Seeds of Hope and its Homeless Task Force, the City participates with various service and non-profit organizations focused specifically on the social welfare and housing needs of our low and very low-income individuals, and their families, where appropriate. The City participates in the State's Continuum of Care, convened by MaineHousing, as well as the Statewide Homeless Council and Region 1 Homeless Council. During the program year, the state's Homeless Response Hub system launched, and Biddeford is an active participant in the Region 1 (York County) Hub, which will focus on regional approaches to addressing homelessness and housing insecurity. Biddeford Ready represents a broad coalition of local and regional organizations focused on outreach to families and their children, with a focus on school readiness for children birth to 5. The Police Department has continued to increase staff who specifically work with vulnerable populations, particularly those experiencing homelessness/housing insecurity and those with substance use disorders. The CD Manager utilizes this network, in total, to reach out to the population (including the immigrant population) as a whole.

The City consults with these relevant parties to share resources, assess needs, and further refine strategies to achieve CDBG goals. A detailed account of these parties can be found in AP-10.

## **5. Summary of public comments**

The public comment period will run from January 16, 2026 to February 17, 2026. Any comments received will be included in this Con Plan.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

The public comment period will run from January 16, 2026 to February 17, 2026. Any comments received will be included in this Con Plan.

## **7. Summary**

The City of Biddeford is considered an entitlement community and receives funding from the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program. In FY24, which is the first year of the 2024-2028 Five Year Consolidated Plan, Biddeford will receive \$393,621 that will be utilized primarily to benefit low-to-moderate income individuals as discussed above.

## The Process

### PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

**1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BIDDEFORD	
CDBG Administrator	BIDDEFORD	Department of Economic & Community Development

**Table 1 – Responsible Agencies**

### Narrative

The City of Biddeford and Biddeford's Economic and Community Development Department, comprised of the Director, Planner Economic Development Coordinator and Community Development (CD) Manager, continues to serve as the lead agency and staff for the Consolidated Plan and Annual Action Plan process and implementation. The Department collaborates with City Departments, the Citizens Advisory Committee (CAC), organizations, agencies and citizens, to receive input, develop, and implement the Plan. The Department is responsible for keeping the City informed as to process, project progress and any additional funding and collaborative opportunities. The Department will continue to be responsible for all regulatory compliance, documentation and training under the Entitlement Program with the U.S. Department of Housing and Urban Development. The CD Manager will continue to recruit and work with the City's CAC, with full support from the City. The CD Manager will coordinate for the Economic and Community Development Department the projects and activities included in the Plans. The CD Manager will coordinate all aspects of the process with Public Works, Engineering and any other departments that will implement construction projects, and will work with City staff for planning and administrative activities. Regarding social services, a number of the non profits are already well coordinated with the City's Entitlement Program and neighborhood revitalization efforts. The CD Manager will work closely with any new programs to ensure adherence to all local and federal processes, policies and regulations. The CD Manager is responsible for the timely monitoring of all programs and review of bid specs, contracts, etc.

### Consolidated Plan Public Contact Information

Jessica Wilson, Community Development & Grants Manager, Planning and Development Department, 205 Main Street, P.O. Box 586 Biddeford, Maine 04005 (207) 571-0637

## **PR-10 Consultation – 91.100, 91.110, 91.200(b), 91.300(b), 91.215(I) and 91.315(I)**

### **1. Introduction**

The City of Biddeford continues to use a network system to consult with numerous stakeholders. Early consultations include bordering jurisdictions, such as the Town of Kennebunkport, Dayton, Arundel, Lyman, and City of Saco. The Southern Maine Regional Planning Commission is consulted with on early versions of the Plan. Due to staff and funding limitations, consultations are conducted with City Staff who are members of larger regional and State organizations. The Biddeford City Planner is relied upon to keep the CD Manager informed as to any opportunities to partner or developments with other regional plans and projects. Partnerships with the Biddeford Housing Authority and the Biddeford Area Resource Group and Community Partners for Protecting Children, which are contact networks for social services in the area, provide the CD Manager with "eyes and ears" on the street for projects benefiting LMI citizens that might be overlooked. The City also expanded its consultations to include GWI which is a local Internet provider for a consultation regarding fiber optic and Internet access for Biddeford citizens, and the Coastal Healthy Communities Coalition that keeps the City informed as to its lead-based paint and other health issues. The coalition is part of the University of New England's medical program outreaching into the community. This consultation along with the State's lead prevention program yielded updated information as to the lead-based paint issues in Biddeford. Numerous organizations including the Sexual Assault Response Services for Southern Maine, the City's Opiate Prevention Program, Age Friendly Program, and school system, provided information from senior needs to homeless youth, to assist in the development of this plan.

Please see the responses below and the table in the appendix that captures the City's efforts to consult with the required agencies.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).**

As required by the regulations, the City consulted with a wide range of public and private entities that provide housing, health services, and social services. City staff participate in a wide array of working groups specifically created to enhance the coordination and collaboration efforts of government entities, non-profit agencies, and other service providers. The overarching goal of these working groups is to identify gaps in services and work on solutions to address the needs of the individuals falling into these gaps.

The City of Biddeford continues to work to strengthen its network through the City's Health and Welfare Department, the Biddeford Housing Authority, and the service agencies it funds through its Entitlement Program. Under the direction of the CD Manager, these entities are encouraged to link housing, public

services and work/training programs that create a strong network to support Biddeford's LMI population. A person can be assisted through the City's Health and Welfare Department to connect with a public service funded by CDBG which can include a career center for work place readiness, senior meal assistance, financial budgeting assistance, youth programs, and housing assistance. The City found this year that the need for more enhanced coordination is necessary and implemented the development of identified neighborhoods and contacts to hold meetings and identify specific housing and program needs to be referred to the Citizens Advisory Committee.

Additionally, data for housing trends, capital needs, and future plans was obtained from MaineState Housing Authority and Biddeford Housing Authority.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness**

There has been a significant rise in homeless persons since the Covid-19 pandemic which has brought the growing issue of addressing the needs of the unhoused to a critical point. This forced more coordination, collaboration, and communication amongst City staff, the CoC, emergency shelters, and service providers. there are a number of working groups that meet on a weekly, monthly, and quarterly basis specifically to target the needs of homeless persons through Biddeford. The common goals of these working groups is to prevent individuals from entering homelessness, provide adequate services to individuals currently experience homelessness, and obtain permanent housing, with the appropriate level of supportive services, for individuals exiting homelessness.

The City's Health and Welfare Department provides data for the Plan regarding homeless persons including the chronically homeless, individuals and families, families with children, veterans, and unaccompanied youth.

The City also coordinated with the State's Continuum of Care (see narrative below). The following is a summary of assistance available:

City of Biddeford Health and Welfare Department

The department offers assistance to find shelter and provide access to programs and services for homeless and near homeless individuals and families.

Biddeford Housing Authority

Biddeford has a Section 8 Voucher Program whereby low to moderate income persons receive rental assistance in apartments scattered throughout the community. The Biddeford Housing Authority also assists clients with HUD and other housing programs.

The following is a summary listing of additional housing and program services in Biddeford, as well as those offered through cooperative regional agencies.

### Homeless Shelters

York County Shelter Programs, Inc. - Alfred, Maine

63 - bed facility serving both individuals and families

### Emergency Extended Shelter

While individuals are awaiting placement in an appropriate transitional or independent living program, counseling, case management and other self-help services are available. During their stay clients have access to housing, independent living skills, remedial education, vocational training, intensive case management, medical and other necessary services.

### Transitional/Permanent Housing

There are several facilities in Biddeford that provide transitional/supportive housing for persons with special needs, i.e. those suffering from mental illness and/or substance abuse. These facilities are owned and/or managed by area non-profit agencies that assist persons with special needs, e.g. Counseling Services, Inc., Community Living Options, Shalom House and Maine Way, Inc.

These and other agencies operate 9 such facilities in the City encompassing 85 units/beds. The facilities are a combination of single and multifamily residential properties that are situated in neighborhoods throughout the City.

In addition, there are several other facilities in nearby communities such as Saco and Old Orchard Beach which also provide housing and services to special needs populations, e.g. The Milestone Foundation in Old Orchard Beach operates a 20-bed facility that provides services and shelter to persons with substance abuse problems.

Within Biddeford are approximately seven soup kitchens and pantries, and a variety of clinics, churches, childcare services, furniture and clothing banks, as well as several satellite outreach services.

### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS**

The City of Biddeford is not a recipient of ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	MAINE STATE HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Continuum of Care
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	MaineHousing was consulted to gather data on housing and homelessness needs around the state and particularly in Biddeford. MaineHousing gathered needs assessment information from various methods, including focus groups working with individuals who are at risk of homelessness, experiencing homelessness, and hard to house populations.
2	<b>Agency/Group/Organization</b>	Biddeford Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Biddeford Housing Authority and City staff regularly discuss housing strategies and housing needs as well as BHA's future development plans.
3	<b>Agency/Group/Organization</b>	SOUTHERN MAINE AGENCY ON AGING
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	SMAA organizes services for the elders of Biddeford and has provided the City with its assessments of the emerging needs as identified in its assessment.
4	<b>Agency/Group/Organization</b>	Sanford Vet Center
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Biddeford has an ongoing relationship with the Vet Center and works in coordination with its staff to reach out to Biddeford's homeless veterans and provide resources and assistance with its mobile unit.
5	<b>Agency/Group/Organization</b>	Biddeford Saco Area Economic Development Corporation
	<b>Agency/Group/Organization Type</b>	Business Leaders Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Biddeford Saco Economic Development Corporation collaborates with the City to continue efforts to address code issues, health, and safety concerns to enhance economic development, business attraction, and job retention. A significant issue involving the homeless population has been raised.
6	<b>Agency/Group/Organization</b>	Maine Centers for Disease Control - Department of Health and Human Services
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was conducted online since all of the CDDC's data and reports are online and the City was directed to this information. This led to coordinating with the Coastal Healthy Communities Coalition who conducts the lead-based paint education programs in the area and will be directing HUB at 49 Sullivan Street with these and other health-oriented programs.
7	<b>Agency/Group/Organization</b>	Biddeford School Department
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The School Department was consulted in a meeting with several area homeless youth providers and local organizations. The school department was able to provide data on Biddeford's homeless youths numbers. It was decided that further coordination could be conducted and a resource list for youths who are homeless in the future.
8	<b>Agency/Group/Organization</b>	GWJ
	<b>Agency/Group/Organization Type</b>	Services - Broadband Internet Service Providers
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff collaborates with GWJ to identify the impact of broadband access being provided to LMI persons utilizing CDBG funds.
9	<b>Agency/Group/Organization</b>	SEXUAL ASSAULT RESPONSE SERVICES OF SOUTHERN MAINE
	<b>Agency/Group/Organization Type</b>	Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Victim Recovery & Prevention of Sexual Assault/ Abuse

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization is housed at the Biddeford Support Services Center at the Community Center and was consulted as to the number of Biddeford citizens seeking help and if the numbers are decreasing. The organization coordinates with the City and also provides support and educational groups.
10	<b>Agency/Group/Organization</b>	Coastal Healthy Communities Coalition
	<b>Agency/Group/Organization Type</b>	Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CHHC contracts with the City's lead-based paint program to provide education to LMI families regarding prevention efforts.

**Identify any Agency Types not consulted and provide rationale for not consulting**

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	MaineHousing Authority	The City's Strategic Plan goals overlap with the State's Continuum of Care goals in the social service section, homeless, and non-homeless special needs sections.

**Table 3 – Other local / regional / federal planning efforts**

**Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))**

The City of Biddeford looks for coordinating opportunities whenever possible to implement its Consolidated Plan. The City Planner and Director of the Biddeford Housing Authority participate in regional efforts through various State and adjacent local government entities. The City also partners with the Biddeford Housing Authority and any federal agencies for housing and infrastructure improvements.

## **PR-15 Citizen Participation – 91.105, 91.115, 91.200(c) and 91.300(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Biddeford uses a two-fold approach to citizen participation to establish its goals and actions for its Consolidated Plan and Annual Action Plans. It uses the standard method that it has been implemented over the past years of public hearings, informative media releases, and the CAC. The Citizens Participation Plan is closely followed by the City and provides a guide to ensure citizen input is sought at every opportunity. This year these standard participation methods included a call for projects through the City's Departments and the Biddeford Area Resource Group, and a focus group and meetings. Finally, two public hearings are publicized in the newspaper and on social media, including a 30-day comment period.

**First Public Hearing:** The first public hearing will be held on January 20, 2026 at City Hall. Notice of this public hearing was published in the Portland Press Herald on January 13, 2026.

**Second Public Hearing:** The second public hearing will be held on February 17, 2026 at City Hall. Notice of this public hearing will be published in the Portland Press Herald on January 6, 2026.

30-day comment period was held on: January 16, 2026 to February 17, 2026

Drafts of each Plan are made available at places where citizens know where to access them. These are at the Community Center, City Library, Planning & Development Department, and on the City's website, and/or available by request. The Community Development & Grants Manager is also available to answer citizens' questions, take input, and discuss goals and actions.

The CAC provides the Community Development & Grants Manager with information on LMI needs since the members either live in an LMI neighborhood, work with LMI persons, or are LMI themselves.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	Ward meetings were held during the fall months of 2022. There were varying numbers of residents in attendance from each ward.	Residents noted they would like to see efforts to address affordable housing, improve neighborhood parks, and assist unhoused persons.	None	
2	Internet Outreach	Non-targeted/broad community  Residents of Public and Assisted Housing	A two-phase survey was distributed via internet and hard copies at various public facilities. The first phase requested survey takers to prioritize goals. The second phase was a budget exercise to determine how the funds should be allocated among the project goals.	Almost two hundred responses were received which identified affordable housing, improved public facilities (including parks and green spaces), and assisting the unhoused as the priority goals.	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Focus Groups	Non-targeted/broad community	Planning Department staff held several focus groups to obtain feedback on element for the City's Comprehensive Plan.	Notes were kept and incorporated into the draft Comp Plan which has assisted in the development of the City's Five-Year Consolidated Plan.	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Non-targeted/broad community	<p>A Comp Plan survey was distributed via mail and made available online. There were 1,212 responses providing input relating to school-age children and availability of resources; adequacy of access to public transit; availability of downtown public restrooms; quality of accessible parks and open spaces; availability of downtown parking; access to Wi-Fi; concerns for quality of housing vs. affordability of rentals and ownership; climate change solutions; and adequate accessibility to beaches.</p>	<p>The majority of responders did not have school-age children living with them; respondents overall did not feel there was adequate access to public transit in their neighborhoods; not enough public bathrooms downtown; not enough high quality parks/open spaces for younger children; less concern over quality of housing as affordability; overall adequate access to beaches.</p>	None	

**Table 4 – Citizen Participation Outreach**

# Needs Assessment

## NA-05 Overview

### Needs Assessment Overview

The City and the Biddeford Housing Authority (BHA) work in partnership to identify and assess the affordable housing needs for Biddeford and its LMI citizens. The primary source for housing information is the BHA since they keep updated lists, constantly monitor Biddeford's housing market, conduct needs studies, work with numerous social service entities, and stay informed as to regional and statewide housing trends. To date, the BHA continues to have a significant waiting period for its Section 8 vouchers. Affordable housing is the main issue for both renters and homebuyers. Another issue is the need for homeless and transitional housing. The City does not have a homeless shelter and houses homeless persons looking for shelter in County facilities outside the City or in hotels and motels. Many citizens are earning 30% of the median family income while they are spending 50 plus percent on housing. The new AI reinforced these issues and will be used as a reference in the preceding housing needs sections.

Besides housing, there is still an equal need for infrastructure, particularly sidewalk construction and reconstruction in the LMI Census tracts in the downtown. Many LMI, including disabled citizens, access the downtown by walking. Many of the sidewalks still are badly deteriorated with poor lighting, and difficult to maneuver with a cane or wheelchair. Public facilities was considered a priority that would go under Infrastructure projects. Public facility projects could include, acquisition, demolition, design, engineering, and development of parks and green space for the dense downtown area with many multi-unit apartment buildings.

Social services were considered another priority including the needs for senior, job seeking adults, those needing financial management services, and youth programs that mentor and teach life and work skills. The Biddeford Resource Group, the City's Health and Welfare Department, the Age Friendly Committee, the Citizens Advisory Committee, and the various nonprofits helped identify and develop programming needs.

Lastly, Administration was deemed necessary for funding in order to keep all aspects of the CDBG Program running smoothly and compliant.

All of these activities connect to housing and work issues that are necessary for Biddeford residents in order to obtain and keep stable housing and create suitable living environments.

## NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

### Summary of Housing Needs

Demographics	Base Year: 2009	Most Recent Year: 2020	% Change
Population	21,290	21,500	1%
Households	8,485	9,430	11%
Median Income	\$46,940.00	\$54,915.00	17%

**Table 5 - Housing Needs Assessment Demographics**

Data Source: 2000 Census (Base Year), 2016-2020 ACS (Most Recent Year)

### Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households	1,110	1,640	1,785	1,350	3,540
Small Family Households	260	600	515	305	1,985
Large Family Households	0	25	10	45	105
Household contains at least one person 62-74 years of age	220	330	400	200	765
Household contains at least one person age 75 or older	210	260	260	105	165
Households with one or more children 6 years old or younger	95	119	339	135	295

**Table 6 - Total Households Table**

Data Source: 2016-2020 CHAS

## Housing Needs Summary Tables

### 1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>										
Substandard Housing - Lacking complete plumbing or kitchen facilities	0	0	0	0	0	0	0	0	0	0
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	0	0	0	4	4	0	0	0	0	0
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	0	45	0	0	45	0	0	0	4	4
Housing cost burden greater than 50% of income (and none of the above problems)	675	280	10	0	965	95	165	85	50	395

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Housing cost burden greater than 30% of income (and none of the above problems)	15	625	405	30	1,075	40	95	220	250	605
Zero/negative Income (and none of the above problems)	0	0	0	0	0	0	0	0	0	0

**Table 7 – Housing Problems Table**

Data 2016-2020 CHAS  
Source:

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
<b>NUMBER OF HOUSEHOLDS</b>										
Having 1 or more of four housing problems	675	325	10	4	1,014	95	165	85	55	400
Having none of four housing problems	285	860	1,155	795	3,095	55	295	535	500	1,385
Household has negative income, but none of the other housing problems	0	0	0	0	0	0	0	0	0	0

**Table 8 – Housing Problems 2**

Data 2016-2020 CHAS  
Source:

### 3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	225	470	60	755	0	4	110	114
Large Related	0	0	0	0	0	0	0	0
Elderly	115	150	65	330	114	185	115	414
Other	350	300	295	945	15	75	80	170
Total need by income	690	920	420	2,030	129	264	305	698

Table 9 – Cost Burden > 30%

Data 2016-2020 CHAS  
Source:

### 4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	0	0	60	60	0	0	0	0
Large Related	0	0	0	0	0	0	0	0
Elderly	100	75	0	175	75	110	30	215
Other	0	350	145	495	15	0	0	15
Total need by income	100	425	205	730	90	110	30	230

Table 10 – Cost Burden > 50%

Data 2016-2020 CHAS  
Source:

### 5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	0	45	0	4	49	0	0	0	4	4

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Multiple, unrelated family households	0	0	0	0	0	0	0	0	0	0
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	0	45	0	4	49	0	0	0	4	4

**Table 11 – Crowding Information – 1/2**

Data 2016-2020 CHAS  
Source:

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	0	0	0	0	0	0	0	0

**Table 12 – Crowding Information – 2/2**

Data Source  
Comments:

**What are the most common housing problems?**

The most common housing problem for renters and homebuyers remains affordability. There are many persons in the City who are carrying a housing burden that is greater than 50% of their family income. Almost three-quarters of households do not have the income to afford to purchase a median-priced home. This is evident from the charts presented in this section and from the City's AI. The housing burden is especially difficult for people on fixed incomes which include seniors, the disabled, and single female head of households. This is followed closely by problems with substandard housing throughout the downtown area. The oldest housing in Biddeford is located in the downtown LMI Census tracts. In addition, the City's population is expected to increase and with this there will be a demand for housing. Supply for even a family of 2.37 persons may not be sufficient in the coming decade. Since the Portland housing market is growing more costly, the demand for affordable housing in Biddeford will increase.

**Are any populations/household types more affected than others by these problems?**

According to the Biddeford Housing Authority and the data provided in this plan, the population most affected by the previously stated housing problems continues to be single female head of households, specifically renting households, and homeless and/or those in transition from homelessness. These

households continue to be in need of short-term housing assistance, daycare, work opportunities, and a more coordinated social service network. These families may be relocating due to family issues including divorce, abandonment, and violence and are in need of immediate housing. Shelters are often at capacity including those protecting women from violence. These heads of household and those in transition from homelessness are not only in need of housing but workforce training, job opportunities, and daycare, in order to support their families. Looking for inexpensive housing can force these families into substandard housing in neighborhoods with negative activities.

**Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance**

Low-income individuals including single female head of households, seniors and the disabled who are renting, continue to be under tremendous housing burdens. Particularly at risk are those who are paying greater than 30 to 50% of their income for rent. In Biddeford, these populations are often paying 50% or more of their income for rent, making food, clothing and other necessities nearly impossible for them and their families. Due to the cost demands of their housing they are under imminent risk of becoming homeless and a number of social services providing food, clothing, and other items for daily living fill the gap in their budgets. These social service entities are under a growing burden to provide for more families as the economic burden becomes heavier on Biddeford's poorest. Another characteristic of Biddeford's most needy populations for housing is that they can only afford housing in the worst neighborhoods where crime and violence are issues. Many of these families work constantly and so young children are left in the hands of older siblings or to fend for themselves. Homeless families and individuals may be receiving rapid re-housing assistance work with the York County Shelter Programs, a regional homeless entity for the City. The need for these individuals and families is transitional housing, the next step in leaving homelessness. The City does not have a homeless shelter but relies on the York County Shelter for those seeking emergency housing. The City is working to establish more permanent homeless housing beyond existing housing that is short term.

**Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness**

Housing characteristics in Biddeford that are linked to instability and an increased risk of homelessness continue to include substandard housing in the LMI Census tracts. This housing is located within the downtown core, and it is within walking distance to social services and programs for LMI persons. However, these areas can contain housing that is owned by an absentee landlord that is not responsive as to tenant needs. These areas can also contain higher rates of negative activities and violence. These buildings can be shut down by Code or foreclosure can occur and tenants forced to leave or become homeless.

## NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction

#### 0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	960	115	39
White	725	115	39
Black / African American	70	0	0
Asian	0	0	0
American Indian, Alaska Native	30	0	0
Pacific Islander	0	0	0
Hispanic	120	0	0

**Table 13 - Disproportionally Greater Need 0 - 30% AMI**

Data 2016-2020 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

#### 30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	920	220	0
White	875	220	0
Black / African American	0	0	0
Asian	0	0	0
American Indian, Alaska Native	10	0	0
Pacific Islander	0	0	0
Hispanic	35	0	0

**Table 14 - Disproportionally Greater Need 30 - 50% AMI**

Data 2016-2020 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

### 50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	895	760	0
White	815	675	0
Black / African American	25	0	0
Asian	30	15	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	65	0

**Table 15 - Disproportionally Greater Need 50 - 80% AMI**

Data 2016-2020 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than one person per room,
4. Cost Burden greater than 30%

### 80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	235	740	0
White	225	620	0
Black / African American	0	35	0
Asian	10	60	0
American Indian, Alaska Native	0	4	0
Pacific Islander	0	0	0
Hispanic	0	25	0

**Table 16 - Disproportionally Greater Need 80 - 100% AMI**

Data 2016-2020 CHAS  
Source:

\*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

## **Discussion**

## NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction

#### 0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	870	200	39
White	640	200	39
Black / African American	70	0	0
Asian	0	0	0
American Indian, Alaska Native	30	0	0
Pacific Islander	0	0	0
Hispanic	120	0	0

**Table 17 – Severe Housing Problems 0 - 30% AMI**

Data 2016-2020 CHAS  
Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities,
2. Lacks complete plumbing facilities,
3. More than 1.5 persons per room,
4. Cost Burden over 50%

#### 30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	290	845	0
White	280	810	0
Black / African American	0	0	0
Asian	0	0	0
American Indian, Alaska Native	10	0	0
Pacific Islander	0	0	0
Hispanic	0	35	0

**Table 18 – Severe Housing Problems 30 - 50% AMI**

Data 2016-2020 CHAS  
 Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

**50%-80% of Area Median Income**

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	125	1,520	0
White	100	1,385	0
Black / African American	25	0	0
Asian	0	50	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	0	65	0

**Table 19 – Severe Housing Problems 50 - 80% AMI**

Data 2016-2020 CHAS  
 Source:

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

**80%-100% of Area Median Income**

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	65	915	0
White	60	785	0
Black / African American	0	35	0
Asian	4	64	0
American Indian, Alaska Native	0	4	0
Pacific Islander	0	0	0
Hispanic	0	25	0

**Table 20 – Severe Housing Problems 80 - 100% AMI**

**Data** 2016-2020 CHAS  
**Source:**

\*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

## NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

### Introduction:

### Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	5,225	1,965	1,310	40
White	4,795	1,860	1,090	39
Black / African American	60	0	70	0
Asian	175	34	0	0
American Indian, Alaska Native	4	10	30	0
Pacific Islander	0	0	0	0
Hispanic	110	35	120	0

**Table 21 – Greater Need: Housing Cost Burdens AMI**

Data Source: 2016-2020 CHAS

### Discussion:

## NA-35 Public Housing – 91.205(b)

### Introduction

#### Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	0	309	0	309	0	0	0

Table 22 - Public Housing by Program Type

\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Data Source: PIC (PIH Information Center)

#### Characteristics of Residents

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	
Average Annual Income	0	0	0	11,442	0	11,442	0	0	
Average length of stay	0	0	0	6	0	6	0	0	
Average Household size	0	0	0	1	0	1	0	0	
# Homeless at admission	0	0	0	0	0	0	0	0	

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher	
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program
# of Elderly Program Participants (>62)	0	0	0	70	0	70	0	0
# of Disabled Families	0	0	0	155	0	155	0	0
# of Families requesting accessibility features	0	0	0	309	0	309	0	0
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

**Table 23 – Characteristics of Public Housing Residents by Program Type**

Data Source: PIC (PIH Information Center)

### Race of Residents

Race	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers			Special Purpose Voucher		
				Total	Project - based	Tenant - based	Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	0	303	0	303	0	0	0
Black/African American	0	0	0	5	0	5	0	0	0
Asian	0	0	0	0	0	0	0	0	0

Program Type									
Race	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
American Indian/Alaska Native	0	0	0	1	0	1	0	0	0
Pacific Islander	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0

\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

**Table 24 – Race of Public Housing Residents by Program Type**

Data Source: PIC (PIH Information Center)

### Ethnicity of Residents

Program Type									
Ethnicity	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	0	5	0	5	0	0	0
Not Hispanic	0	0	0	304	0	304	0	0	0

\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

**Table 25 – Ethnicity of Public Housing Residents by Program Type**

Data Source: PIC (PIH Information Center)

## MA-10 Number of Housing Units – 91.210(a)&(b)(2)

### Introduction

#### All residential properties by number of units

Property Type	Number	%
1-unit detached structure	4,665	44%
1-unit, attached structure	205	2%
2-4 units	3,050	29%
5-19 units	1,725	16%
20 or more units	760	7%
Mobile Home, boat, RV, van, etc	170	2%
<b>Total</b>	<b>10,575</b>	<b>100%</b>

Table 26 – Residential Properties by Unit Number

Data Source: 2016-2020 ACS

#### Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	0	0%	140	3%
1 bedroom	90	2%	1,295	26%
2 bedrooms	1,170	26%	2,270	46%
3 or more bedrooms	3,255	72%	1,220	25%
<b>Total</b>	<b>4,515</b>	<b>100%</b>	<b>4,925</b>	<b>100%</b>

Table 27 – Unit Size by Tenure

Data Source: 2016-2020 ACS

## MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

### Introduction

### Cost of Housing

	Base Year: 2009	Most Recent Year: 2020	% Change
Median Home Value	207,000	260,500	26%
Median Contract Rent	806	901	12%

Table 28 – Cost of Housing

Data Source: 2000 Census (Base Year), 2016-2020 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	710	14.4%
\$500-999	2,450	49.8%
\$1,000-1,499	1,590	32.3%
\$1,500-1,999	60	1.2%
\$2,000 or more	115	2.3%
<b>Total</b>	<b>4,925</b>	<b>100.1%</b>

Table 29 - Rent Paid

Data Source: 2016-2020 ACS

### Housing Affordability

Number of Units affordable to Households earning	Renter	Owner
30% HAMFI	375	No Data
50% HAMFI	1,150	250
80% HAMFI	3,340	880
100% HAMFI	No Data	1,540
<b>Total</b>	<b>4,865</b>	<b>2,670</b>

Table 30 – Housing Affordability

Data Source: 2016-2020 CHAS

### Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent					
High HOME Rent					
Low HOME Rent					

Table 31 – Monthly Rent

Data Source: HUD FMR and HOME Rents

## MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

### Introduction

Describe the jurisdiction's definition of "standard condition" and "substandard condition but suitable for rehabilitation":

### Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	1,250	28%	2,075	42%
With two selected Conditions	0	0%	20	0%
With three selected Conditions	0	0%	0	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	3,260	72%	2,825	57%
<b>Total</b>	<b>4,510</b>	<b>100%</b>	<b>4,920</b>	<b>99%</b>

Table 32 - Condition of Units

Data Source: 2016-2020 ACS

### Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	715	16%	255	5%
1980-1999	880	20%	870	18%
1950-1979	1,305	29%	1,465	30%
Before 1950	1,610	36%	2,335	47%
<b>Total</b>	<b>4,510</b>	<b>101%</b>	<b>4,925</b>	<b>100%</b>

Table 33 – Year Unit Built

Data Source: 2016-2020 CHAS

### Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	2,915	65%	3,800	77%
Housing Units build before 1980 with children present	360	8%	130	3%

Table 34 – Risk of Lead-Based Paint

Data Source: 2016-2020 ACS (Total Units) 2016-2020 CHAS (Units with Children present)

# MA-25 Public and Assisted Housing – 91.210(b)

## Introduction

### Totals Number of Units

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project -based	Tenant -based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available				118			0	0	0
# of accessible units									

\*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Table 35 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

# MA-45 Non-Housing Community Development Assets – 91.215 (f)

## Introduction

## Economic Development Market Analysis

## Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	28	25	0	0	0
Arts, Entertainment, Accommodations	1,224	1,124	13	11	-2
Construction	512	441	5	4	-1
Education and Health Care Services	2,217	3,008	23	30	7
Finance, Insurance, and Real Estate	643	320	7	3	-4
Information	157	236	2	2	1
Manufacturing	1,115	1,571	12	16	4
Other Services	302	356	3	4	0
Professional, Scientific, Management Services	681	340	7	3	-4
Public Administration	0	0	0	0	0
Retail Trade	1,530	1,923	16	19	3
Transportation and Warehousing	281	105	3	1	-2
Wholesale Trade	344	120	4	1	-2
Total	9,034	9,569	--	--	--

**Table 36 - Business Activity**

Data Source: 2016-2020 ACS (Workers), 2020 Longitudinal Employer-Household Dynamics (Jobs)

## Labor Force

Total Population in the Civilian Labor Force	12,735
Civilian Employed Population 16 years and over	12,165
Unemployment Rate	4.51
Unemployment Rate for Ages 16-24	13.97
Unemployment Rate for Ages 25-65	3.32

**Table 37 - Labor Force**

Data Source: 2016-2020 ACS

Occupations by Sector	Number of People
Management, business and financial	2,535
Farming, fisheries and forestry occupations	650
Service	1,430
Sales and office	3,205
Construction, extraction, maintenance and repair	995
Production, transportation and material moving	570

**Table 38 – Occupations by Sector**

Data Source: 2016-2020 ACS

## Travel Time

Travel Time	Number	Percentage
< 30 Minutes	7,524	66%
30-59 Minutes	3,314	29%
60 or More Minutes	518	5%
<b>Total</b>	<b>11,356</b>	<b>100%</b>

**Table 39 - Travel Time**

Data Source: 2016-2020 ACS

## Education:

### Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	280	25	165

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
High school graduate (includes equivalency)	2,405	215	845
Some college or Associate's degree	3,210	80	835
Bachelor's degree or higher	3,020	60	385

**Table 40 - Educational Attainment by Employment Status**

Data Source: 2016-2020 ACS

### Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	0	0	45	70	360
9th to 12th grade, no diploma	310	109	110	124	300
High school graduate, GED, or alternative	940	910	665	1,890	1,340
Some college, no degree	1,435	1,255	530	885	580
Associate's degree	105	530	320	610	350
Bachelor's degree	360	1,010	525	945	325
Graduate or professional degree	0	235	470	320	405

**Table 41 - Educational Attainment by Age**

Data Source: 2016-2020 ACS

### Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	20,315
High school graduate (includes equivalency)	28,971
Some college or Associate's degree	36,447
Bachelor's degree	44,194
Graduate or professional degree	73,185

**Table 42 – Median Earnings in the Past 12 Months**

Data Source: 2016-2020 ACS

**Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?**

**Describe the workforce and infrastructure needs of the business community:**

## SP-25 Priority Needs - 91.215(a)(2)

### Priority Needs

Table 43 – Priority Needs Summary

<b>1</b>	<b>Priority Need Name</b>	Social Services
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	<b>Geographic Areas Affected</b>	CITYWIDE
	<b>Associated Goals</b>	Social Services

	<b>Description</b>	Populations in need, both homeless and non-homeless, have been at the forefront of community discussions and addressing issues related to these marginalized populations has been identified as a priority. Area service providers are often limited by financial constraints and the Community Development department will continue to collaborate with these providers to work towards solutions and offer financial support when it is feasible.
	<b>Basis for Relative Priority</b>	Based on community conversations, community feedback, data, and analysis, we know that the community as a whole is very concerned about at-risk LMI individuals and families and marginalized populations in the City. These communities will continue to be supported by the City's CDBG program as is feasible.
<b>2</b>	<b>Priority Need Name</b>	Affordable Housing
	<b>Priority Level</b>	High
	<b>Population</b>	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Public Housing Residents Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence

	<b>Geographic Areas Affected</b>	CITYWIDE
	<b>Associated Goals</b>	Affordable Housing
	<b>Description</b>	Maintain and add safe and affordable housing for extremely low-to-moderate income individuals and families including public housing residents, the homeless population, and multifamily housing.
	<b>Basis for Relative Priority</b>	The need to add and maintain affordable, quality housing has been discussed in great length and identified as a priority by residents, community leaders and service providers.
<b>3</b>	<b>Priority Need Name</b>	Public Facilities & Infrastructure
	<b>Priority Level</b>	Low

<p><b>Population</b></p>	<p>Extremely Low  Low  Moderate  Large Families  Families with Children  Elderly  Public Housing Residents  Rural  Chronic Homelessness  Individuals  Families with Children  Mentally Ill  Chronic Substance Abuse  veterans  Persons with HIV/AIDS  Victims of Domestic Violence  Unaccompanied Youth  Elderly  Frail Elderly  Persons with Mental Disabilities  Persons with Physical Disabilities  Persons with Developmental Disabilities  Persons with Alcohol or Other Addictions  Persons with HIV/AIDS and their Families  Victims of Domestic Violence  Non-housing Community Development</p>
<p><b>Geographic Areas Affected</b></p>	<p>CITYWIDE</p>
<p><b>Associated Goals</b></p>	<p>Public Facilities &amp; Infrastructure</p>
<p><b>Description</b></p>	<p>The need for street, sidewalk, and other infrastructure improvements as well as public parks, playgrounds, and other public facility improvements are consistently identified by community leaders and citizens alike. The City's CDBG will assist with infrastructure and public facility improvements when practical and when there can be a benefit to LMI communities in the City.</p>
<p><b>Basis for Relative Priority</b></p>	

<b>4</b>	<b>Priority Need Name</b>	Planning and Administration
	<b>Priority Level</b>	Low
	<b>Population</b>	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Rural Chronic Homelessness Individuals Families with Children Mentally Ill Chronic Substance Abuse veterans Persons with HIV/AIDS Victims of Domestic Violence Unaccompanied Youth Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development
	<b>Geographic Areas Affected</b>	CITYWIDE
	<b>Associated Goals</b>	
<b>Description</b>	Robust and effective planning and administration of funding sources are imperative to successfully meeting other priorities identified in this plan. Ensuring that our HUD-funded programs align and complements other efforts that benefit the target population will be a priority over the next five years.	

<b>Basis for Relative Priority</b>	Planning and communicating with various city departments, service providers, and area organizations to deliver high-quality services to the LMI community in Bangor is important. Additionally, collecting data, reflecting on results, and course-correcting as necessary is important to ensure we are meeting the needs of the community.
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**Narrative (Optional)**

Biddeford's CDBG program will work city-wide, particularly in low-to-moderate income Census Block Groups, to carry out eligible projects. Priority needs include affordable housing, social services, public facility and infrastructure improvements, and prevent and respond to the COVID-19 pandemic as necessary.

**SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)**

**Introduction**

In Biddeford, CDBG funds continue to work to implement projects and programs that are not possible or that are not on the City's Capital Improvements budget.

The City does wish to show that even though there are not leveraged funds, that City staff work with the CD Coordinator to implement and complete projects from GIS to Engineering to Planning in-house whenever possible. The City has a grant writer who will work to enhance project funds whenever possible.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	393,621	0	288,914	682,535	1,574,484	The City will expend all Entitlement CDBG funds.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Admin and Planning Housing Public Improvements Public Services	35,885	0	0	35,885	0	CDBG-CV funds to be used to prevent, prepare for and respond to the coronavirus.

Table 44 - Anticipated Resources

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG, Lead, and Maine Housing grant funds are used together to target CDBG eligible neighborhoods with housing improvements through investment.

The Lead Hazard Reduction and Healthy Homes Grant allows the City to invest up to \$3.2 million in the CDBG target area (Census Tracts 252.01 and 252.02). The Lead program requires a 10% match from the property owner, and can be used on 2- to 10-unit residential buildings. The Maine Housing Community Solutions Grant provides CDBG matching funds of up to \$300,000 for housing rehabilitation projects in the target area for the same 3 years.

Private match investment in housing rehabilitation through these programs to date is nearly \$65,000.

The City's Housing Rehab Director manages these programs and assists applicants with accessing the funding that works best for their needs.

The CDBG, Lead, and Maine Housing grant funds are used together to target CDBG eligible neighborhoods with housing improvements through investment.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Although publically owned land designated for a CDBG project is reviewed on a case by case basis, the most common use of publically owned land is for park development. This could include acquisition, demolition, engineering and design, and construction activities. This addresses the City's need and access to green space and public facilities in the densest neighborhoods. This type of development is designated under the Public Facilities and Infrastructure component of these plans.

**Discussion**

If the award amount should be more or less than reflected in this plan, the public facilities and infrastructure allocation will be adjusted accordingly.

## SP-45 Goals Summary – 91.215(a)(4)

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Social Services	2024	2028	Homeless Non-Housing Community Development		Social Services	CDBG: \$295,215	
2	Affordable Housing	2024	2028	Affordable Housing Public Housing Homeless		Affordable Housing	CDBG: \$600,000	
3	Public Facilities & Infrastructure	2024	2028	Non-Housing Community Development		Public Facilities & Infrastructure	CDBG: \$295,215 CDBG-CV: \$35,885	
4	Planning and Administration	2024	2028	Planning and Administration			CDBG: \$393,620	Other: 0 Other

Table 45 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Social Services
	<b>Goal Description</b>	Biddeford will support at least one Social Service agencies and two neighborhood hotspots with the maximum 15% of program funds (\$59,043) each year of the five-year Con Plan. The City will administer the Mission Hill Neighborhood Hotspot and Main Street Hotspot. Any remaining funds may be programmed for other social services depending on need. The remainder of the CDBG-CV funds will partially fund personnel costs associated with the community support program at Seeds of Hope.
2	<b>Goal Name</b>	Affordable Housing
	<b>Goal Description</b>	Maintain and add safe and affordable housing for extremely low-to-moderate income individuals and families including public housing residents, homeless population, and multifamily housing.
3	<b>Goal Name</b>	Public Facilities & Infrastructure
	<b>Goal Description</b>	The City will make improvements to its street/sidewalk/parks/gardens to enhance public safety and accessibility.
4	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	Robust and effective planning and administration of funding sources are imperative to successfully meeting other priorities identified in this plan.

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

In Biddeford, CDBG funds continue to work to implement projects and programs that are not possible or that are not on the City's Capital Improvements budget.

The City does wish to show that even though there are not leveraged funds, that City staff work with the CD Coordinator to implement and complete projects from GIS to Engineering to Planning in-house whenever possible. The City has a grant writer who will work to enhance project funds whenever possible.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	393,621.00	0.00	288,914.00	682,535.00	1,574,484.00	The City will expend all Entitlement CDBG funds.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Admin and Planning Housing Public Improvements Public Services	35,885.00	0.00	0.00	35,885.00	0.00	CDBG-CV funds to be used to prevent, prepare for and respond to the coronavirus.

**Table 46 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG, Lead, and Maine Housing grant funds are used together to target CDBG eligible neighborhoods with housing improvements through investment.

The Lead Hazard Reduction and Healthy Homes Grant allows the City to invest up to \$3.2 million in the CDBG target area (Census Tracts 252.01 and 252.02). The Lead program requires a 10% match from the property owner, and can be used on 2- to 10-unit residential buildings. The MaineHousing Community Solutions Grant provides CDBG matching funds of up to \$300,000 for housing rehabilitation projects in the target area for the same 3 years.

Private match investment in housing rehabilitation through these programs to date is nearly \$65,000.

The City's Housing Rehab Director manages these programs and assists applicants with accessing the funding that works best for their needs.

The CDBG, Lead, and Maine Housing grant funds are used together to target CDBG eligible neighborhoods with housing improvements through investment.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Although publicly owned land designated for a CDBG project is reviewed on a case by case basis, the most common use of publicly owned land is for park development. This could include acquisition, demolition, engineering and design, and construction activities. This addresses the City's need and access to green space and public facilities in the densest neighborhoods. This type of development is designated under the Public Facilities and Infrastructure component of these plans.

**Discussion**

If the award amount should be more or less than reflected in this plan, the public facilities and infrastructure allocation will be adjusted accordingly.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Social Services	2024	2028	Homeless Non-Housing Community Development		Social Services	CDBG: \$59,043.15	Public service activities other than Low/Moderate Income Housing Benefit: 1250 Persons Assisted
2	Affordable Housing	2024	2028	Affordable Housing Public Housing Homeless		Affordable Housing	CDBG: \$120,000.00	Rental units rehabilitated: 15 Household Housing Unit Homeowner Housing Rehabilitated: 2 Household Housing Unit
3	Public Facilities & Infrastructure	2024	2028	Non-Housing Community Development		Public Facilities & Infrastructure	CDBG: \$424,768.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2050 Persons Assisted
4	Planning and Administration	2024	2028	Planning and Administration		Planning and Administration	CDBG: \$78,724.00	Other: 1 Other

**Table 47 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Social Services
	<b>Goal Description</b>	Biddeford will support at least one Public Service agency and a neighborhood hotspot with the maximum 15% of program funds (\$59,043). The City will administer the Mission Hill Neighborhood hotspots. Any remaining funds may be programmed for other social services depending on need.
2	<b>Goal Name</b>	Affordable Housing
	<b>Goal Description</b>	Housing Rehabilitation will focus on 2- to 7-unit structures, with 51% of the units being affordable at 80% of median income for at least 10 years, as well as emergency repair grants to LMI owner-occupied single-family homes.
3	<b>Goal Name</b>	Public Facilities & Infrastructure
	<b>Goal Description</b>	The City will make street/sidewalk/parks/gardens improvements to enhance public safety and public facilities improvements to benefit LMI areas.
4	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	Planning and communicating with various city departments, service providers, and area organizations to deliver high quality services to the LMI community in Biddeford is important. Additionally, collecting data, reflecting on results, and course-correcting as necessary is important to ensure we are meeting the needs of the community.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

In Biddeford, CDBG funds continue to work to implement projects and programs that are not possible or that are not on the City's Capital Improvements budget.

The City does wish to show that even though there are not leveraged funds, that City staff work with the CD Manager to implement and complete projects from GIS to Engineering to Planning in-house whenever possible. The City has a grant writer who will work to enhance project funds whenever possible.

### Projects

#	Project Name
1	Social Services
2	Affordable Housing
3	Public Facilities and Infrastructure
4	Planning & Administration

Table 48 – Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities are set by the Consolidated Plan and the public process through the Citizens' Advisory Committee. A primary focus this year is on the chronically homeless. This population has been identified as having emerging needs and whose numbers are rapidly increasing alongside shortages of housing and supportive services. The City has worked with a consultant to identify gaps in housing needs and services as well as the need to engage coordinated efforts to address these issues on a county level.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	Social Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Social Services
	<b>Needs Addressed</b>	Social Services
	<b>Funding</b>	CDBG: \$59,043.00
	<b>Description</b>	Biddeford will support at least one Public Service agency and one neighborhood hotspots with the maximum 15% of program funds (\$59,043.15). The City will administer the Mission Hill Hotspot. Any remaining funds may be programmed for other social services depending on need.
	<b>Target Date</b>	6/3/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	It is anticipated approximately 1250 LMI households will benefit from these activities.
	<b>Location Description</b>	CDBG funded activities are primarily directed in the eligible census tracts (252.01 and 252.02).
	<b>Planned Activities</b>	The program budget of \$59,043 has not been entirely allocated to activities, however, \$2000 of that amount will be awarded to providing wifi hotspots to the Mission Hill neighborhood.
<b>2</b>	<b>Project Name</b>	Affordable Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$120,000.00
	<b>Description</b>	Housing Rehabilitation will provide match funds to the City's lead hazard reduction program to focus on 2- to 7-unit structures, with 51% of the units being affordable at 80% of median income for at least 10 years.
	<b>Target Date</b>	6/30/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The housing rehab program will offer grants to 2 owner-occupied units and 15 rental units occupied by households at or below 80% AMI via a 10-year deed restriction.

	<b>Location Description</b>	CDBG designated census tracts of 252.01 and 252.02 as a first priority. Citywide as a secondary geographic focus.
	<b>Planned Activities</b>	Rehabilitation forgivable loans for units in accordance with CDBG rules, and associated program delivery costs, following this priority list: 1. Owner-occupants of 2- to 7-unit residential rental properties; 2. Non-profit owners of 2- to 7-unit residential rental properties; and 3. Investor-owned 2- to 7-unit residential rental properties.
<b>3</b>	<b>Project Name</b>	Public Facilities and Infrastructure
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Facilities & Infrastructure
	<b>Needs Addressed</b>	Public Facilities & Infrastructure
	<b>Funding</b>	CDBG: \$424,768.00
	<b>Description</b>	The city will make improvements to City owned street/sidewalk/parks/gardens, as well as buildings open to the public, to enhance public safety and improve access.
	<b>Target Date</b>	6/3/2025
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	These improvements will benefit persons with disabilities citywide, a population of 1250 people, as well as targeted neighborhoods served by improved public buildings/parks/gardens/streets/sidewalks.
	<b>Location Description</b>	Public facilities throughout LMI target area.
<b>Planned Activities</b>	Accessibility and public safety improvements to public facilities in LMI area. Specifically, ADA accessibility required improvements, and all age accessibility improvements were raised as priority needs.	
<b>4</b>	<b>Project Name</b>	Planning & Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	CDBG: \$78,724.00
	<b>Description</b>	Administration costs to administer the CDBG program.
	<b>Target Date</b>	6/30/2025

<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
<b>Location Description</b>	N/A
<b>Planned Activities</b>	Provide administrative oversight and support administrative costs of the CDBG program.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

For owner-occupied, nonprofit-owned, and investor-owned 2- to 7-unit residential buildings, housing rehabilitation efforts are directed within the CDBG eligible census tracts as the first priority (with at least 51% LMI), with rehabilitation permitted outside of these tracts as a second priority. Social Service assistance is typically directed citywide, with presumed benefit clients or income certification to ensure service to at least 51% LMI beneficiaries. ADA and other public facilities improvements will also primarily be within the CDBG eligible census tracts, but the benefit will be for people citywide, including people with disabilities.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 49 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The 2- to 7-unit housing rehabilitation program is available citywide, but the priority is still on the CDBG-eligible Census tracts (252.01 and 252.02), which are in the downtown and immediately adjacent areas and have the highest concentration of LMI households. This program represents targeted investments that preserve affordable housing, improve the quality of the home, and increase base value, leading to private neighborhood re-investment. The priority is on these tracts as the buildings are older on average than the buildings citywide, have the highest need for rehabilitation, and have higher rates of LMI residents.

### **Discussion**

In general, the city delivers CDBG-funded programs citywide in order to best support LMI residents. The rehab program prioritizes Census tracts 252.01 and 252.02, in order to best address needed improvements in these high-LMI areas, but the program is now available citywide as well.

# **CITY OF BIDDEFORD**

## ***DRAFT***

# **FFY 2025 Annual Action Plan**

**July 1, 2025 – June 30, 2026**



City of Biddeford, Maine Planning  
and Development Department  
Community Development Program  
205 Main Street  
Biddeford, ME 04005  
[www.biddefordmaine.org](http://www.biddefordmaine.org)

January 16, 2026

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

In the 2025 Action Plan, the City will use funds for: (1) Social Services; (2) Housing Rehabilitation; (3) Infrastructure and Public Facilities; and (4) Administration. In Housing Rehabilitation, a \$200,000 program budget will provide forgivable loans for moderate rehab and/or energy efficiency improvements in 15 units within 2- to 7-unit properties that are (in order of priority) owner-occupied, non-profit owned, or investor-owned, provided that at least 51% of the property occupants are households earning no more than 80% AMI and rents do not exceed fair market rents (FMR) for an affordability period of ten (10) years after the completion of the rehab work. Under the same program, owner-occupied single-family homes will be eligible for emergency repair grants to address unforeseen damage that causes health/safety issues and must be repaired immediately. In Infrastructure, a budget of \$627,622 will help improve accessibility and safety of public facilities in low/moderate income neighborhoods. In Social Services, a budget of \$58,626 will be available to provide the services needed to LMI residents. Finally, the Administration budget of \$78,168 will be used to pay staff salary and benefits, as well as other administrative costs as needed. The total plan year budget—including prior year resources—is \$964,416.

### 2. Summarize the objectives and outcomes identified in the Plan

The goals of the CDBG program are to provide decent housing, a suitable living environment for low- and moderate-income residents and expanding opportunities for low- to moderate-income residents. These goals can be achieved by helping homeless persons obtain appropriate housing and assisting those at risk being homeless preserving and increasing affordable housing; increasing the supply of supportive housing; improving the livability and safety of neighborhoods; increasing access to facilities and services; reducing the isolation of income groups within a certain area through the integration of low-income housing opportunities; and empowering low--income persons to achieve self-sufficiency.

Specific to Biddeford, the Year Two FY25 Annual Action Plan includes goals and objectives for: Affordable Housing; Public Facilities and infrastructure; Social services programs that assist LMI individuals and/or families, and Program Administration.

### 3. Evaluation of past performance

CDBG funding has presented the City of Biddeford with a unique opportunity to make dramatic differences in the lives of the City's low income and elderly populations. Throughout the program's history, the City has made homeownership sustainable and affordable for dozens and dozens of families who would otherwise be unable to own their own home.

The Planning & Development department, as well as Finance, underwent a number of key staffing changes since the development of the last 5-year Con Plan. While positions were filled there were significant periods of time several when they sat vacate. These changes did impede the progress the City had anticipated making with CDBG funds.

Over the past 5 years the City has successfully implemented a number of improvements and programs that have assisted Biddeford's low to moderate income population and the City as a whole. Additionally, the City has been able to improve streets and sidewalks in low to moderate income neighborhoods when they would likely remain in poor condition; continued funding restraints have led the City to make difficult decisions as far as priority investments in the community are concerned. CDBG funding, especially for public improvements, have lessened that issue to a great extent.

The City will continue to work diligently to demonstrate an even higher level of achievement over the next five years and greater investment by citizens.

#### **4. Summary of Citizen Participation Process and consultation process**

The Citizen Participation Plan creates opportunities for residents to take part in the planning, development, and implementation of CDBG plans. The Citizens' Advisory Committee, appointed by City Council, assists city staff in implementing the consolidated plan, its programs, and ongoing evaluation of the plan's successes, failures, and adjustments.

The City holds monthly CAC meetings and has advertised public hearings to receive input on CDBG plans. The first hearing for 2024-2028 Con Plan will be held on January 20, 2026, along with a public comment period from January 16th to February 17th. The second hearing will be held on February 17, 2026.

Under the direction of the City's Director of Planning and Development, the CD Manager directs and coordinates all activities of the CAC. The CD Manager is the contact point for various non-profits (including philanthropic organizations), public housing authorities, businesses, and residents of assisted housing developments, social services (including faith-based organizations) and any population that would be eligible for CDBG funding.

The CAC provides comments and/or recommendations in areas such as assessment of needs, reviewing potential projects, and accepting community input and keeping the citizenry informed.

The CAC is designed and operated to provide outreach to local (and regional when appropriate) groups and citizens. Through Seeds of Hope and its Homeless Task Force, the City participates with various service and non-profit organizations focused specifically on the social welfare and housing needs of our low and very low-income individuals, and their families, where appropriate. The City participates in the State's Continuum of Care, convened by MaineHousing, as well as the Statewide Homeless Council and Region 1 Homeless Council. During the program year, the state's Homeless Response Hub system launched, and Biddeford is an active participant in the Region 1 (York County) Hub, which will focus on regional

approaches to addressing homelessness and housing insecurity. Biddeford Ready represents a broad coalition of local and regional organizations focused on outreach to families and their children, with a focus on school readiness for children birth to 5. The Police Department has continued to increase staff who specifically work with vulnerable populations, particularly those experiencing homelessness/housing insecurity and those with substance use disorders. The CD Manager utilizes this network, in total, to reach out to the population (including the immigrant population) as a whole.

The City consults with these relevant parties to share resources, assess needs, and further refine strategies to achieve CDBG goals. A detailed account of these parties can be found in AP-10.

**5. Summary of public comments**

The public comment period will run from January 16, 2026 to February 17, 2026. Any comments received will be included in this Con Plan.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

The public comment period will run from January 16, 2026 to February 17, 2026. Any comments received will be included in this Con Plan.

**7. Summary**

The City of Biddeford is considered an entitlement community and receives funding from the U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) program. In FY25, which is the second year of the 2024-2028 Five Year Consolidated Plan, Biddeford will receive \$424,428 that will be utilized primarily to benefit low-to-moderate income individuals as discussed above.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BIDDEFORD	
CDBG Administrator	BIDDEFORD	Department of Economic & Community Development
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Biddeford and Biddeford's Economic and Community Development Department, comprised of the Director, Planner Economic Development Coordinator and Community Development (CD) Manager, continues to serve as the lead agency and staff for the Consolidated Plan and Annual Action Plan process and implementation. The Department collaborates with City Departments, the Citizens Advisory Committee (CAC), organizations, agencies and citizens, to receive input, develop, and implement the Plan. The Department is responsible for keeping the City informed as to process, project progress and any additional funding and collaborative opportunities. The Department will continue to be responsible for all regulatory compliance, documentation and training under the Entitlement Program with the U.S. Department of Housing and Urban Development. The CD Manager will continue to recruit and work with the City's CAC, with full support from the City. The CD Manager will coordinate for the Economic and Community Development Department the projects and activities included in the Plans. The CD Manager will coordinate all aspects of the process with Public Works, Engineering and any other departments that will implement construction projects, and will work with City staff for planning and administrative activities. Regarding social services, a number of the non profits are already well coordinated with the City's Entitlement Program and neighborhood revitalization efforts. The CD Manager will work closely with any new programs to ensure adherence to all local and federal processes, policies and regulations. The CD Manager is responsible for the timely monitoring of all programs and review of bid specs, contracts, etc.

**Consolidated Plan Public Contact Information**

Jessica Wilson, Community Development & Grants Manager, Planning and Development Department, 205 Main Street, P.O. Box 586 Biddeford, Maine 04005 (207) 571-0637

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Biddeford continues to use a network system to consult with numerous stakeholders. Early consultations include bordering jurisdictions, such as the Town of Kennebunkport, Dayton, Arundel, Lyman, and City of Saco. The Southern Maine Regional Planning Commission is consulted with on early versions of the Plan. Due to staff and funding limitations, consultations are conducted with City Staff who are members of larger regional and State organizations. The Biddeford City Planner is relied upon to keep the CD Manager informed as to any opportunities to partner or developments with other regional plans and projects. Partnerships with the Biddeford Housing Authority and the Biddeford Area Resource Group and Community Partners for Protecting Children, which are contact networks for social services in the area, provide the CD Manager with "eyes and ears" on the street for projects benefiting LMI citizens that might be overlooked. The City also expanded its consultations to include GWI which is a local Internet provider for a consolation regarding fiber optic and Internet access for Biddeford citizens, and the Coastal Healthy Communities Coalition that keeps the City informed as to its lead-based paint and other health issues. The coalition is part of the University of New England's medical program outreaching into the community. This consultation along with the State's lead prevention program yielded updated information as to the lead-based paint issues in Biddeford. Numerous organizations including the Sexual Assault Response Services for Southern Maine, the City's Opiate Prevention Program, Age Friendly Program, and school system, provided information from senior needs to homeless youth, to assist in the development of this plan. Please see the responses below and the table in the appendix that captures the City's efforts to consult with the required agencies.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

As required by the regulations, the City consulted with a wide range of public and private entities that provide housing, health services, and social services. City staff participate in a wide array of working groups specifically created to enhance the coordination and collaboration efforts of government entities, non-profit agencies, and other service providers. The overarching goal of these working groups is to identify gaps in services and work on solutions to address the needs of the individuals falling into these gaps.

The City of Biddeford continues to work to strengthen its network through the City's Health and Welfare Department, the Biddeford Housing Authority, and the service agencies it funds through its Entitlement Program. Under the direction of the CD Manager, these entities are encouraged to link housing, public services and work/training programs that create a strong network to support Biddeford's LMI population. A person can be assisted through the City's Health and Welfare Department to connect with a public service funded by CDBG which can include a career center for work-place readiness, senior meal

assistance, financial budgeting assistance, youth programs, and housing assistance. The City found this year that the need for more enhanced coordination is necessary and implemented the development of identified neighborhoods and contacts to hold meetings and identify specific housing and program needs to be referred to the Citizens Advisory Committee.

Additionally, data for housing trends, capital needs, and future plans was obtained from MaineState Housing Authority and Biddeford Housing Authority.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

There has been a significant rise in homeless persons since the Covid-19 pandemic which has brought the growing issue of addressing the needs of the unhoused to a critical point. This forced more coordination, collaboration, and communication amongst City staff, the CoC, emergency shelters, and service providers. there are a number of working groups that meet on a weekly, monthly, and quarterly basis specifically to target the needs of homeless persons through Biddeford. The common goals of these working groups is to prevent individuals from entering homelessness, provide adequate services to individuals currently experience homelessness, and obtain permanent housing, with the appropriate level of supportive services, for individuals exiting homelessness. The City's Health and Welfare Department provides data for the Plan regarding homeless persons including the chronically homeless, individuals and families, families with children, veterans, and unaccompanied youth. The City also coordinated with the State's Continuum of Care (see narrative below). The following is a summary of assistance available: City of Biddeford Health and Welfare Department The department offers assistance to find shelter and provide access to programs and services for homeless and near homeless individuals and families. Biddeford Housing Authority Biddeford has a Section 8 Voucher Program whereby low to moderate income persons receive rental assistance in apartment scattered throughout the community. The Biddeford Housing Authority also assists clients with HUD and other housing programs. The following is a summary listing of additional housing and program services in Biddeford, as well as those offered through cooperative regional agencies. Homeless Shelters York County Shelter Programs, Inc. - Alfred, Maine 63 - bed facility serving both individuals and families

Emergency Extended Shelter

While individuals are awaiting placement in an appropriate transitional or independent living program, counseling, case management and other self-help services are available. During their stay clients have access to housing, independent living skills, remedial education, vocational training, intensive case management, medical and other necessary services.

Transitional/Permanent Housing

There are several facilities in Biddeford that provide transitional/supportive housing for persons with special needs, i.e. those suffering from mental illness and/or substance abuse. These facilities are owned and/or managed by area non-profit agencies that assist persons with special needs, e.g. Counseling Services, Inc., Community Living Options, Shalom House and Maine Way, Inc.

These and other agencies operate 9 such facilities in the City encompassing 85 units/beds. The facilities are a combination of single and multifamily residential properties that are situated in neighborhoods throughout the City.

In addition, there are several other facilities in nearby communities such as Saco and Old Orchard Beach which also provide housing and services to special needs populations, e.g. The Milestone Foundation in Old Orchard Beach operates a 20-bed facility that provides services and shelter to persons with substance abuse problems.

Within Biddeford are approximately seven soup kitchens and pantries, and a variety of clinics, churches, childcare services, furniture and clothing banks, as well as several satellite outreach services.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Biddeford is not a recipient of ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	MAINE STATE HOUSING AUTHORITY
	<b>Agency/Group/Organization Type</b>	Housing Other government - State
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	MaineHousing was consulted to gather data on housing and homelessness needs around the state and particularly in Biddeford. MaineHousing gathered needs assessment information from various methods, including focus groups working with individuals who are at risk of homelessness, experiencing homelessness, and hard to house populations.
2	<b>Agency/Group/Organization</b>	Biddeford Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Biddeford Housing Authority and City staff regularly discuss housing strategies and housing needs as well as BHA's future development plans.
3	<b>Agency/Group/Organization</b>	SOUTHERN MAINE AGENCY ON AGING
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	SMAA organizes services for the elders of Biddeford and has provided the City with its assessments of the emerging needs as identified in its assessment.
4	<b>Agency/Group/Organization</b>	Sanford Vet Center
	<b>Agency/Group/Organization Type</b>	Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Biddeford has an ongoing relationship with the Vet Center and works in coordination with its staff to reach out to Biddeford's homeless veterans and provide resources and assistance with its mobile unit.
5	<b>Agency/Group/Organization</b>	Biddeford Saco Area Economic Development Corporation
	<b>Agency/Group/Organization Type</b>	Business Leaders Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Biddeford Saco Economic Development Corporation collaborates with the City to continue efforts to address code issues, health, and safety concerns to enhance economic development, business attraction, and job retention. A significant issue involving the homeless population has been raised.
6	<b>Agency/Group/Organization</b>	Maine Centers for Disease Control - Department of Health and Human Services
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This consultation was conducted online since all of the CDDC's data and reports are online and the City was directed to this information. This led to coordinating with the Coastal Healthy Communities Coalition who conducts the lead-based paint education programs in the area and will be directing HUB at 49 Sullivan Street with these and other health-oriented programs.
7	<b>Agency/Group/Organization</b>	Biddeford School Department
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The School Department was consulted in a meeting with several area homeless youth providers and local organizations. The school department was able to provide data on Biddeford's homeless youths numbers. It was decided that further coordination could be conducted and a resource list for youths who are homeless in the future.
8	<b>Agency/Group/Organization</b>	GWJ
	<b>Agency/Group/Organization Type</b>	Services - Broadband Internet Service Providers

	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	City staff collaborates with GWI to identify the impact of broadband access being provided to LMI persons utilizing CDBG funds.
9	<b>Agency/Group/Organization</b>	Sexual Assault Response Services of Southern Maine
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Victim Recovery & Prevention of Sexual Assault/Abuse
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	This organization was consulted as to the number of Biddeford citizens seeking help and if the numbers are decreasing. The organization coordinates with the City and also provides support and educational groups.
10	<b>Agency/Group/Organization</b>	Coastal Healthy Communities Coalition
	<b>Agency/Group/Organization Type</b>	Services-Health Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	CHHC contracts with the City's lead-based paint program to provide education to LMI families regarding prevention efforts.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The City of Biddeford uses a two-fold approach to citizen participation to establish its goals and actions for its Consolidated Plan and Annual Action Plans. It uses the standard method that it has been implemented over the past years of public hearings, informative media releases, and the CAC. The Citizens Participation Plan is closely followed by the City and provides a guide to ensure citizen input is sought at every opportunity. This year these standard participation methods included a call for projects through the City's Departments and the Biddeford Area Resource Group, and a focus group and meetings. Finally, two public hearings are publicized in the newspaper and on social media, including a 30-day comment period.

**First Public Hearing:** The first public hearing will be held on January 20, 2026 at City Hall. Notice of this public hearing was published in the Portland Press Herald on January 13, 2026.

**Second Public Hearing:** The second public hearing will be held on February 17, 2026 at City Hall. Notice of this public hearing will be published in the Portland Press Herald on January 6, 2026.

30-day comment period was held on: January 16, 2026 to February 17, 2026

Drafts of each Plan are made available at places where citizens know where to access them. These are at the Community Center, City Library, Planning & Development Department, and on the City's website, and/or available by request. The Community Development & Grants Manager is also available to answer citizens' questions, take input, and discuss goals and actions.

The CAC provides the Community Development & Grants Manager with information on LMI needs since the members either live in an LMI neighborhood, work with LMI persons, or are LMI themselves.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	Ward meetings were held during the fall months of 2022. There were varying numbers of residents in attendance from each ward.	Residents noted they would like to see efforts to address affordable housing, improve neighborhood parks, and assist unhoused persons.	None	
2	Internet Outreach	Non-targeted/broad community  Residents of Public and Assisted Housing	A two-phase survey was distributed via internet and hard copies at various public facilities. The first phase requested survey takers to prioritize goals. The second phase was a budget exercise to determine how the funds should be allocated among the project goals.	Almost two hundred responses were received which identified affordable housing, improved public facilities (including parks and green spaces), and assisting the unhoused as the priority goals.	None	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	A public hearing will be held before the Council at its regular meeting on January 20, 2026. The public comment period runs from January 16, 2026 through February 17, 2026.	Any comments received will be included in this Action Plan.		
4	Public Hearing	Non-targeted/broad community	A second public hearing will be held before the Council at its regular meeting on February 17, 2026. The public comment period runs from January 16, 2026 through February 17, 2026.	Any comments received will be included in this Action Plan.		

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

In Biddeford, CDBG funds continue to work to implement projects and programs that are not possible or that are not on the City's Capital Improvements budget.

The City does wish to show that even though there are not leveraged funds, that City staff work with the CD Coordinator to implement and complete projects from GIS to Engineering to Planning in-house whenever possible. The City has a grant writer who will work to enhance project funds whenever possible.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	424,428.00	0.00	539,988.00	964,416.00	1,563,364.00	Prior years' resources include unspent funds from program years 2020, 2022, 2023, and 2024.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Admin and Planning Housing Public Improvements Public Services	38,885.00	0.00	0.00	38,885.00	0.00	Funds to be used to prevent, respond to and prepare for COVID-19.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The CDBG and Lead grant funds are used together to target CDBG eligible neighborhoods with housing improvements through investment.

The Lead Hazard Reduction and Healthy Homes Grant allows the City to invest up to \$3.2 million in the CDBG target area (Census Tracts 252.01 and 252.02). The Lead program can be used on 2- to 10-unit residential buildings.

The City's housing program staff manages these programs and assists applicants with accessing the funding that works best for their needs.

The CDBG and Lead grant funds are used together to target CDBG eligible neighborhoods with housing improvements through investment.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Although publicly owned land designated for a CDBG project is reviewed on a case by case basis, the most common use of publicly owned land is for park development. This could include acquisition, demolition, engineering and design, and construction activities. This addresses the City's need and access to green space and public facilities in the densest neighborhoods. This type of development is designated under the Public Facilities and Infrastructure component of these plans.

**Discussion**

If the award amount should be more or less than reflected in this plan, the public facilities and infrastructure allocation will be adjusted accordingly.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Social Services	2024	2028	Homeless Non-Housing Community Development	BIDDEFORD DOWNTOWN CORE	Social Services	CDBG: \$63,664.00	Public service activities other than Low/Moderate Income Housing Benefit: 1250 Persons Assisted
2	Affordable Housing	2024	2028	Affordable Housing Public Housing Homeless	CITYWIDE	Affordable Housing	CDBG: \$80,000.00	Rental units rehabilitated: 15 Household Housing Unit Homeowner Housing Rehabilitated: 2 Household Housing Unit
3	Public Facilities & Infrastructure	2024	2028	Non-Housing Community Development	BIDDEFORD DOWNTOWN CORE	Public Facilities & Infrastructure	CDBG: \$195,878.00	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2050 Persons Assisted
4	Planning and Administration	2024	2028	Planning and Administration	CITYWIDE	Planning and Administration	CDBG: \$84,886.00	Other: 1 Other

Table 6 – Goals Summary

#### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Social Services
	<b>Goal Description</b>	Biddeford will support at least one Public Service agency and a neighborhood hotspot with the maximum 15% of program funds (\$63,664). The City will administer the Mission Hill Neighborhood hotspots. Any remaining funds may be programmed for other social services depending on need.
<b>2</b>	<b>Goal Name</b>	Affordable Housing
	<b>Goal Description</b>	Housing Rehabilitation will focus on 2- to 7-unit structures, with 51% of the units being affordable at 80% of median income for at least 10 years, as well as emergency repair grants to LMI owner-occupied single-family homes.
<b>3</b>	<b>Goal Name</b>	Public Facilities & Infrastructure
	<b>Goal Description</b>	The City will make street/sidewalk/parks/gardens improvements to enhance public safety and public facilities improvements to benefit LMI areas.
<b>4</b>	<b>Goal Name</b>	Planning and Administration
	<b>Goal Description</b>	Planning and communicating with various city departments, service providers, and area organizations to deliver high quality services to the LMI community in Biddeford is important. Additionally, collecting data, reflecting on results, and course-correcting as necessary is important to ensure we are meeting the needs of the community.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

In Biddeford, CDBG funds continue to work to implement projects and programs that are not possible or that are not on the City's Capital Improvements budget.

The City does wish to show that even though there are not leveraged funds, that City staff work with the CD Manager to implement and complete projects from GIS to Engineering to Planning in-house whenever possible. The City has a grant writer who will work to enhance project funds whenever possible.

### Projects

Sort*	Project Title
1	Social Services
2	Affordable Housing
3	Public Facilities and Infrastructure
4	Administration

Table 7 - Project Information

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities are set by the Consolidated Plan and the public process through the Citizens' Advisory Committee. A primary focus this year is on the chronically homeless. This population has been identified as having emerging needs and whose numbers are rapidly increasing alongside shortages of housing and supportive services. The City has worked with a consultant to identify gaps in housing needs and services as well as the need to engage coordinated efforts to address these issues on a county level.

# AP-38 Project Summary

## Project Summary Information

Project Summary Information					
No.	Project	Goals Supported	Geographic Areas	Needs Addressed	Funding
1	Social Services	Social Services	BIDDEFORD DOWNTOWN CORE - Local Target area	Social Services	CDBG : \$63,664.00
	Description	Biddeford will support at least one Public Service agency and a neighborhood hotspot with the maximum 15% of program funds. The City will administer the Mission Hill Neighborhood hotspots. Any remaining funds may be programmed for other social services depending on need.			
	Target Date for Completion	06/30/2026			
	Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	It is anticipated approximately 1250 LMI households will benefit from these activities.			
	Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)	Activities are anticipated to occur to benefit LMI individuals residing in Census Tracts 252.01 and 252.02.			
Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	The program budget of \$63,644 has not been entirely allocated to activities, however, \$10,000 of that amount will be awarded to providing wifi hotspots to the Mission Hill neighborhood.				
2	Affordable Housing	Affordable Housing	BIDDEFORD DOWNTOWN CORE - Local Target area	Affordable Housing	CDBG : \$80,000.00
	Description	Housing Rehabilitation will provide match funds to the City's lead hazard reduction program to focus on 2- to 7-unit structures, with 51% of the units being affordable at 80% of median income for at least 10 years.			
	Target Date for Completion	06/30/2026			
	Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	The housing rehab program will offer grants to 2 owner-occupied units and 15 rental units occupied by households at or below 80% AMI via a 10-year deed restriction.			
	Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)	CDBG designated census tracts of 252.01 and 252.02 as a first priority. Citywide as a secondary geographic focus.			
Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	Rehabilitation forgivable loans for units in accordance with CDBG rules, and associated program delivery costs, following this priority list: 1. Owner-occupants of 2- to 7-unit residential rental properties; 2. Non-profit owners of 2- to 7-unit residential rental properties; and 3. Investor-owned 2- to 7-unit residential rental properties.				
3	Public Facilities and Infrastructure	Public Facilities & Infrastructure	BIDDEFORD DOWNTOWN CORE - Local Target area	Public Facilities & Infrastructure	CDBG : \$195,878.00
	Description	The City will make improvements to City owned street/sidewalk/parks/gardens, as well as buildings open to the public, to enhance public safety and improve access.			
	Target Date for Completion	06/30/2026			
	Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	These improvements will benefit persons with disabilities citywide, a population of 1250 people, as well as targeted neighborhoods served by improved public buildings/parks/gardens/streets/sidewalks.			
	Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)	Public facilities and infrastructure located throughout LMI target area.			
Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	Accessibility and public safety improvements to public facilities in LMI area. Specifically, ADA accessibility required improvements and all age accessibility improvements were raised as priority needs.				
4	Administration	Planning and Administration	CITYWIDE - Local Target area	Planning and Administration	CDBG : \$84,886.00
	Description	Administration costs to administer the CDBG program.			
	Target Date for Completion	06/30/2026			
	Estimate the number and type of families that will benefit from the proposed activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	N/A			
	Location Description (additional information for this discussion may be available on the AP-36 Project Detail screen)	N/A			
Planned Activities (additional information for this discussion may be available on the AP-36 Project Detail screen)	Provide administrative oversight and support administrative costs of the CDBG program.				

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

For owner-occupied, nonprofit-owned, and investor-owned 2- to 7-unit residential buildings, housing rehabilitation efforts are directed within the CDBG eligible census tracts as the first priority (with at least 51% LMI), with rehabilitation permitted outside of these tracts as a second priority. Social Service assistance is typically directed citywide, with presumed benefit clients or income certification to ensure service to at least 51% LMI beneficiaries. ADA and other public facilities improvements will also primarily be within the CDBG eligible census tracts, but the benefit will be for people citywide, including people with disabilities.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
BIDDEFORD DOWNTOWN CORE	75
CITYWIDE	25

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The 2- to 7-unit housing rehabilitation program is available citywide, but the priority is still on the CDBG-eligible Census tracts (252.01 and 252.02), which are in the downtown and immediately adjacent areas and have the highest concentration of LMI households. This program represents targeted investments that preserve affordable housing, improve the quality of the home, and increase base value, leading to private neighborhood re-investment. The priority is on these tracts as the buildings are older on average than the buildings citywide, have the highest need for rehabilitation, and have higher rates of LMI residents.

### **Discussion**

In general, the city delivers CDBG-funded programs citywide in order to best support LMI residents. The rehab program prioritizes Census tracts 252.01 and 252.02, in order to best address needed improvements in these high-LMI areas, but the program is now available citywide as well.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The CDBG programs do not earn program income.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%