

City of Biddeford
Policy Committee
November 10, 2025 at 6:00 PM
City Hall Council Chambers & Zoom

1. Roll Call - all present

Councilor Belanger

Councilor Beaupre

Councilor LaFountain

Jake Pierson

Marie Potvin

2. Pledge of Allegiance

3. Adjustment(s) to Agenda

None

4. Approval of Minutes

4.a Minutes of September 22, 2025

Motion: Councilor Beaupre

Second: Councilor LaFountain

Marie Potvin – motion to amend item 6.g. Pollinator Friendly to reflect that Jake Pierson voted yes and Marie Potvin voted no.

Second: Councilor Beaupre

Vote on the amendment: Unanimous in favor.

Amendment passed.

Vote on the minutes as amended: Unanimous in favor.

Minutes approved.

4.b Minutes of October 27, 2025

Motion: Councilor Beaupre

Second: Marie Potvin

Vote: Unanimous in favor.

Minutes approved

5. Discussion/Review

5.a Review/Amend Code of Ordinances, Ch. 2, Art. 1, Sec. 2-3 Code of Ethics (from City Council)

Councilor Beaupre– motion to amend as follows:

Change all “condemnation” and replace with “reprimand”

(B) Grounds

(c) change “acting” to “attempting to act”

(d) change “shall avoid” to “including” and delete the last sentence.

(g) delete the last sentence.

(h) Change “failure to make decisions only after” to “making decisions before all”

(j) change to “failure to attend meetings without providing notice to the chairperson”

(k) change “his or her” to “their”

D. Procedure –

Add: “ 8. If the Council determines that a censure is not an adequate remedy for the board/committee/commission member’s actions, the Council by a two-thirds vote of the entire Council and not just those present at a meeting, may remove the member from the relevant board, committee, or commission. This removal provision shall not apply to elected officials.”

Second: Marie Potvin

Councilor LaFountain – motion to keep section 2.3 and add sections 2.4 Applicability and 2.5 Censure and Removal.

Second: Councilor Beaupre

Vote on the amendment adding 2.4 and 2.5: Unanimous in favor.

Amendment passed.

Vote on the amendments motioned by Councilor Beaupre: Unanimous in favor.

Amendments passed.

Motion to send this ordinance as amended to Council: Unanimous in favor.

Motion passed.

5.b Discussion - Comprehensive Board/Committee/Commission Review Next Steps

The committee discussed several options for the sequence that these will be reviewed in the future. The new template will be used to standardize the format for each during the review process. The Committee should invite the existing committee members when those are discussed.

Jake Pierson suggested they review the statutory committees next.

Councilor LaFountain suggested the Shellfish/Harbor Commissions, Cable TV and Veterans committees.

Councilor Belanger suggested the Veterans and Planning Board as priorities.

5.c Review - Revise Code of Ordinances — Add Veterans Committee

The committee would like to move this from ad hoc to permanent status. They request that staff use the new template to draft an ordinance for review. Councilor Beaupre will have the Veterans' Committee provide input over the next few months before an ordinance is created. They will bring their feedback to the Policy Committee, especially duties, responsibilities and membership. Councilor Belanger suggested the new committee might also collaborate with other communities.

Other – Councilor LaFountain asked for an update on the Clifford Park Conservation Easement process. City Manager Truc Dever will check into it.

6. Adjourn

Motion to adjourn at 6:40 pm by Councilor Beaupre

Second: Marie Potvin

Vote: Unanimous in favor.

Meeting adjourned.