



City of Biddeford
Recreation Commission
January 21, 2026 at 6:00 PM
J. Richard Martin Community Center
Room 8

Join Zoom Meeting Online
<https://biddeford.zoom.us/j/8126371348?omn=97480023642>
Or call in by phone: +1 312 626 6799
Meeting ID: 812 637 1348
Passcode:

1. Call to Order
2. Approval of Minutes
 - 2.a Minutes 11.19.2025
3. Recreation Department Report
4. Community Group Liaison Updates
 - 4.a Presentation/ Discussion- Kim Cochrane, Biddeford Little League Softball
5. New Business
 - 5.a Follow up Council Presentation- Discussion and next steps
 - 5.b Upcoming Events- Department Support needed!
 - A. Winterfest Sledding party Feb. 6
 - B. Cheering Competition Feb. 21
6. Other Business
7. Public Addressing the Commission
8. Adjourn
9. Approval of Minutes

Recreation Commission Minutes

November 19, 2025

Present: Kathryn Lagasse, Julianna DiTomasso, Peter Harrison, Andy Kaherl, Lucas Scott, Lauren Giddings

1. Call to Order- The meeting was called to order at 6:03 PM
2. Minutes- Moved by Lauren and seconded by Andy to approve the Oct. 22, 2025, minutes- 6-0 motion passes.
3. Recreation Department Report- Lisa shared the current program numbers, Recreation Bond next steps. Budget season is upon us, and the staff is currently working on their budgets. CIP requests were due in early November.
4. Community Group liaison updates- None
5. New Business:
 - a. SWOT analysis- Kathryn asked the group if a SWOT analysis would be beneficial to the commission. Many agreed.
 - b. Feedback from Rec. Staff: Kathryn shared the following feedback she received from Recreation Staff:
 - i. For RC members to be public advocates for the department
 - ii. Work to ensure we have adequate resources

Discussions took place about ways to help with the feedback. The Commission asked if one staff member could attend each month so that the commission could ask them about their job and have a discussion on ways to help them do their job better, more efficiently, etc. Lisa will bring this up at the next Staff meeting. Also discussed- getting information about Recreation Dept through schools on their digital platforms, have meetings at local businesses, become actively involved in events such as the Maine Backyard Campout in July. Do a "Staff Spotlight" or "Facility Spotlight" on social media.

6. Other Business- none
7. Public Addressing the Commission- None
8. Next meeting: Wednesday, December 17, 2025 6pm JR Martin Community Center, room 2
9. Adjourn- Motion by Julianna, seconded by Peter to adjourn at 6:56pm PM. 6-0 motion passes.