



**City of Biddeford
Public Art Commission**

January 8, 2026 at 5:00 PM
City Hall Second Floor Conference Room & Zoom

[Join Zoom Meeting Online](#)

Or call in by phone: +1 312 626 6799

Meeting ID: 966 8910 9717

Passcode: 818139

1. Call to Order
2. Approval of Minutes
 - 2.a PAC December 2025 Minutes DRAFT
3. Discussion Items
 - 3.a Master Plan Updates
 - 3.b Commission Goals 2025-2026
 - 3.c Review of Commission Letter Draft
 - 3.d Council Presentation February 2026
 - 3.e Other Business
4. Adjourn

**City of Biddeford Public Art Commission
Meeting Minutes · December 11, 2025**

In attendance:

- Jessica Muise, Chair
- Commission: Coco Corral, Rebecca Cote, and Braden Drypolcher
- Staff Liaison: Erika Dube, Deputy Recreation Director

Absent: Councilor Doughty, Kim Largey

Two Commission Vacancies: Student Liaison and one Commission seat

Meeting Called to Order: Zoom meeting started at 5:01PM; meeting officially called to order at 5:14PM to allow for quorum

Approval of November 2025 Meeting Minutes:

- Motion to Approve: Coco Corral
- Seconded: Brayden Drypolcher
- Discussion: none
- Vote: Unanimously approved

Discussion Items

3.a Commission Goals 2025-2026: The Commission discussed action items related to the four Commission Goals.

3.b Master Plan/Goal 1: Complete the PAC Master Plan and move through all required stages to adopt.

Discussion:

Regarding Master Plan Approval – city commissions/committees are currently in change-status while new council liaisons are being assigned. Jess Muise will continue to follow up with the Policy Committee regarding the Public Arts Master Plan Draft being included on a future Policy Committee agenda; date TBD.

It was noted during this discussion that the Council liaison assigned to the PAC during the new Council session will be Councilor Abigail Woods, who will join the commission at the January 2026 meeting.

3.c Budget Request/Goal 2: Establish a budget for the Public Art Commission and identify funding sources.

Discussion:

- Erika Dube confirmed that the PAC budget for FY26 is \$1,250.00; this was identified in the Municipal Services budget line. Erika will confirm if the PAC budget presentation timeline aligns with other presentations under Municipal Services, potentially in March.
- The group discussed the PAC Council presentation could include examples of projects with an estimated cost and description of impact.
- The group discussed other budgetary items such as reviewing commission budgets across Biddeford for a broader understanding of those budgets, determining ways to break down the PAC budget for example perhaps by identifying a set number of projects per year and assigning a budget per project.

Goal 3: Fill all Commission seats.

Discussion:

- Discussed appointment timeline for commission vacancies – next scheduled City Council meeting for commission appointments is December 16, 2025.
- Commission members took copies of the vacancy poster to distribute locally and had previously received a digital copy from Erika as well.

Goal 4: Define the Public Outreach Strategy for the Art Commission.

Projects Discussion:

- Continued conversation on ways the PAC can support existing municipal projects and play a role as conduits to other departments and commissions. For example:
 - Public Art Project – supporting the curated art project at City Hall.
 - Connecting with Brad Favreau in Planning/Development to identify potential overlap between the PAC and other commission work.
 - Rebecca Cote shared details regarding a wheat paste mural project she had developed in the past as a possible project to consider. Overview: the project focused on Sharing the Stories of Biddeford, using local images converted to a wheat paste mural or wayfinding sign accompanied by a QR code linked to the accompanying written story narrative. Aspects of the project included bringing art to each ward, creating accessibility, equity, and inclusion to art across the community. The group discussed a variety of possible ways to support this type of project, including community engagement for submissions, involving student work, creating a budgetary format featuring a project per ward annually, etc. At the end of the brainstorm, Rebecca offered

to share her original proposal with the PAC for a better understanding of the original project.

- Traffic Calming Interventions – the group discussed this potential project further in regards to conducting a data analysis with PD/Traffic Safety Committee to identify pilot locations for a proposed crosswalk artpiece, acquiring a stencil design, etc.
- Ongoing potential projects not discussed at the December meeting:
 - Artistic Wayfinding Signage for trails and municipal parks.
 - Merc building project.

Other Business: Discussion Items:

- City policy on recording future Commission meetings, tentatively scheduled to begin in January 2026.
- Proposed Project: The Recreation Department will be inviting students to submit artwork for the Earth Day 2026 volunteer t-shirts and is looking for ways the PAC could be involved. After discussion, the commission felt that they could contribute to the selection process by facilitating the creation of a selections committee.

Action Items Determined at Meeting

- Jess Muise to draft a letter inviting other Biddeford Commissions/Committees to submit ideas to the PAC regarding ways the commissions could collaborate.
- Rebecca Cote will share to the group her original wheat paste project proposal on sharing the stories of Biddeford.
- Erika Dube will confirm the budget presentation information and date.

Next Meeting: Thursday, January 8, 2026 at 5:00PM. Location: Room 2, J. Richard Martin Community Center – 189 Alfred Street

Meeting Adjourned: 6:40PM

- Motion to Adjourn: Coco Corral
- Seconded: Rebecca Cote
- Discussion: none
- Vote: Unanimously approved