



**City of Biddeford
Finance Committee**

October 21, 2025 at 5:00 PM
City Hall Council Chambers & Zoom

[Click to Join Zoom Meeting Online](#)

Or call in by phone: +1 312 626 6799

Meeting ID: 939 2142 9915

Passcode:939865

1. Call to Order
2. Approval of Minutes
 - 2.a Meeting Minutes 10-07-2025
3. Signing of the Expenditure Warrant
4. Discussion/Approval
 - 4.a Quarterly Update- Fire Department Maine EMS Sustainability Grant #2
 - 4.b Year to Date Budget report 10.16.25
5. Other Business
 - 5.a Training Session Purchasing Policy Ordinance
6. Adjourn

City of Biddeford
Finance Committee
October 7, 2025 5:00 PM Council Chambers & Zoom

Councilor Beaupre: Excused
Councilor Lessard: Present
Councilor LaFountain: Present
Grohman: Present

1. Call to order

2. Approval of the Minutes

Approved
Grohman- First
Lessard – Second
Unanimous

3. Signing of the expenditure warrant

None

4. Discussion/Approval

**4.a Approval / Award of Structural Firefighter Personal Gear Bid Opening Results
Fire Tech & Safety Bid**

**Grohman first
Lessard Second**

Chief Best – The FD went out to bid for PPE but continue to have issues with the quality. He would like to reconsider second lowest bidder to current vendor. It is \$3,398 per set.

There have been 7 sets of gear with sizing issues. Company has to go back, refit everyone and 3-4 months out.

Lessard - Motion to move to executive session. Liam second.
Unanimous.
Unanimous out of executive session.

Lessard – Option to allow \$65 extra per PPE
Grohman – Second
Unanimous

4.b Approval/Award for Stryker Lucas CPR Device Stryker Lucas CPR Device Quote

Chief Best – Battery operated device for \$27,650. Currently there are 3 units, 2 on ambulance, 3rd would put on a third ambulance. Funding would come from Maine EMS Sustainability Grant.

Lessard – first
Grohman – Second

Sole source? Provides public information. Reason for sole source is due to compatibility to what they currently have. Save in the long run with capability. Form for sole source?

Unanimous

4.c Approval/Award Purchase of Standpipe Pack Hose and Kit

Chief Best – Fiscal 26 CIP request. The request was for 5 hose packs. Current packs are not efficient and outdated. Original cost was \$18k for 5 packs. Cost is now over by \$4800. He will go for 4 packs to be under \$18k. The type of hose has an operational component reason for sole source.

Lessard – Motion to purchase 4 hose packs
Grohman – Second
Unanimous

4.d Approval/Award Purchase of Rescue Airbag

Chief Best – FY26 CIP budget request. They have 13 rescue airbags that are all out of date and useful range. \$4k for project. Put bid out and came \$14,325 for 11 rescue bags. Additional funds will come from operating budget.

Lessard – Motion to purchase
Grohman – Second
Unanimous

4.e Approval/IT Platform Services

Liam recused. Client of his.

Gerlach - networking, security, cloud, vetting and patching, fire, endpoint, with monitoring by experts. Systems Engineering – no admin accounts. The City would adopt their best practices. Savings from cancelling current services. \$11k in licenses which will bring to the cost.

No quorum. Will go to Council Meeting

4.f Approval/Fortunes Rock Ocean Wall Repair

Director Fecteau - Regarding 2024 storms. Fortune's Rocks seawall is 1300 feet of wall. Two bids came from Shaw Brothers and Dearborn. Staff is recommending Shaw Brothers's \$23k savings. Roby would like 3% contingency. Going to council \$900,494 with 3% contingency. The funds are federal and state local money. Estimate for wall is \$1.1 million.

Lessard – Motion to go to Council
Grohman – Second
Unanimous

4.g Approval/Award Lead Hazard Reduction – 100 Graham Street

Jess Wilson – 3 Lead projects. Mike Koerner – will give run down. Jess – Will add more information to packets. Mike – \$70,400 lead work to be completed. Building qualifies fully. Hope to have more affordable units.

Grohman – Motion to award Sanderson
Lessard – Second
Unanimous

Liam would like tally of lead program grant with packet. If HUD were to audit the past, confident moving forward.

4.h Approval/Lead Hazard Reduction – 74 Summer Street

Mike Koerner – 2-unit property at 74 Summer Street. Both units are eligible for lead abatement. Work includes cleaning of lead dust and window replacement. The owner is working with Historical Preservation committee. Keeping original characteristic 2-unit building. \$51,500 for the abatement work. Willing to come down to \$1,600.

Marty – First
Lessard - Second
Unanimous

4.i Approval/Award Lead Reduction 78 Prospect Street

Mike Koerner – 3-unit building. Ray Corp submitted the lowest bid within 15%. Second bid left out 1 set of 3 staircases, left out doors. Interior lead will be cleaned, scraped and painted. Exterior works include door and window replacement and porch repair. \$78,400.

Marty – First
Lessard - Second
Unanimous

Council LaFountain – Asked about the\$3.5 million grant. What is left? Two projects going for final completion.

5 current projects plus completed projects.

5. Other Business

5.a Review / FY23 ACFR Compliance Report Management Response – Material Weaknesses & Recommendations (Other Comments)

Director Matherne went over the last of material weaknesses & recommendations from the FY23 audit.

5.b Berry Dunn Update

Director Matherne went over the latest items from most recent Berry Dunn invoice for the FY24 audit assistance.

Motion to adjourn – LaFountain 5:56

Second: Lessard

Unanimous



Finance Committee

Meeting Date: October 21, 2025
Meeting Time: 5:00 PM
Agenda Item No: 4.a
Item Description: Quarterly Update- Fire Department Maine EMS Sustainability Grant #2
Submitted By: Lawrence D. Best, Fire Chief

Key Terms:

Quarterly Update Fire Department EMS Sustainability Grant

Executive Summary:

On July 15, 2025, the City Council approved accepting grant funds in the amount of \$102,698.33 from the State of Maine Department of Public Safety as part of the State EMS Sustainability Program (see meeting minutes [City Council Meeting \(Live\) • Agendas and Minutes - City of Biddeford, ME • CivicClerk](#)). As part of Council Order 2025.91 the Fire Chief is to provide the Finance Committee, on a quarterly basis, with the grant performance progress reports and supporting documentation required to be submitted to the State of Maine Department of Public Safety. This is that quarterly update.

The grant was received in the second (2nd) quarter and accepted in the third (3rd) quarter of the grant program. The Fire Department spent the third quarter reviewing capital equipment needs and costs with a plan to bring those items forward to the Finance Committee for approval between now and the end of the year. In addition, the grant will be used to support EMS training and certifications as allowed within the program.

As of October 7, 2025, no funds have been spent from this grant during the second (2nd) and third (3rd) quarters and the quarterly reports have been submitted to the State of Maine Department of Public Safety.

Detailed Review:

In May of this year, Assistant Fire Chief Edward Dexter submitted an application for the second round of grant funds from the State of Maine Department of Public Safety for the Maine EMS Sustainability Program. The grant funds must be used only for the purposes outlined in the Grant Application (see below) and these funds must be spent by March 31, 2026. The Fire Department has received notice of the award in the grant amount of \$102,698.33. There are

no local matching funds necessary or associated with this grant.

A copy of the grant agreement and Order for authorization is included in this packet.

Eligible Grant Funded Activities: Recipients shall ensure that awarded grant funding is used for approved expenses only. The funding shall only be utilized for the following activities:

1. The initiation or support of programs, applications, or the use of consultants or experts to establish or support an ongoing mental health and wellness program.
2. The consolidation and/or regionalization of the delivery of emergency medical services.
3. Inter-municipality EMS planning for rural patient transport.
4. Supporting training directly related to the provision of clinical care, safety, leadership, or management of EMS.
5. Supplementing wages, benefits, stipends, and incentives for EMS clinicians, Ambulance Operators, and/or administrative support staff (e.g. service-level medical director, quality assurance and improvement officer, infection control officer, training officer, and administrative aid).
6. Implementation of other programming directly related to the Maine EMS Plan for a Sustainable EMS System in the State of Maine: A Vision for 2035, as published on May 22, 2023,
7. Investment in capital expenditures not to exceed \$100,000.00 in the aggregate.

Funding Source:

N/A

Staff Recommendation:

N/A

Next Steps:

Next Quarterly Update Will Be In January 2026

Attachments:

1. 2025.91) - Attest
2. Biddeford 2QTR Sustainability Grant Progress Report Report (99)

City of Biddeford



2025.91 IN BOARD OF CITY COUNCIL.....JULY 15, 2025

BE IT ORDERED, that the Biddeford City Council hereby accepts the State of Maine Department of Public Safety Maine EMS Sustainability Program grant award Project No. SUST-0100-0165 in the amount of \$102,698.33

BE IT FURTHER ORDERED, that the Fire Chief is hereby authorized to execute *the State of Maine Department of Public Safety Maine EMS Sustainability Program grant award Project No. SUST-0100-0165* as the City's authorized representative.

July 15, 2025

Motion: Councilor Emhiser

Second: Councilor LaFountain

Councilor LaFountain motion to add at the end of the order:

BE IT FURTHER ORDERED, that the Fire Chief shall provide to the Finance Committee, on a quarterly basis, the grant performance progress reports and supporting documentation required to be submitted to the State of Maine Department of Public Safety pursuant to the grant agreement.

Second: Councilor Lessard

Vote on the amendment: Unanimous in favor; Councilor Belanger yea via zoom.

Amendment passed.

Vote on the order as amended.

Vote: Unanimous in favor; Councilor Belanger yea via zoom.

Motion passed.

Attest by: _____


Robin Patterson, City Clerk



Sustainability Grant Quarterly Report

Agency Name	Biddeford Ambulance Service	Submitted By	Lawrence D. Best
Report Date	07/14/2025	Title	Fire Chief
Year	2025	Email	lawrence.best@biddefordmaine.org
Quarter	Second Quarter - April, May, June	Telephone	2072826632

Item 1 Maine EMS Plan for a Sustainable System in the State of Maine: A Vision for 2035

Status	Have Not Started- Funds were not applied or spent
Planned Start Date	08/01/2025
Project Activities	
Challenges	No Challenges. Conducting equipment, training and fund need analysis.
Expenditures	
Exp. Documentation	
Date Completed	



City of Biddeford

FY26 YTD BUDGET REPORT

GENERAL FUND

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21101	60101	001-1102-21101-300-951-60101-	Dept Manager Salary Exp	E	\$10,000.00	\$3,332.80	\$6,667.20	33.3
001	21101	60121	001-1102-21101-300-951-60121-	Council/Stipend Expense	E	\$10,800.00	\$3,600.00	\$7,200.00	33.3
001	21101	60251	001-1102-21101-300-951-60251-	Conferences/Training Expense	E	\$2,045.00	\$0.00	\$2,045.00	0.0
001	21101	60256	001-1102-21101-300-951-60256-	Dues/Memberships Expense	E	\$3,700.00	\$0.00	\$3,700.00	0.0
001	21101	60500	001-1102-21101-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$704.00	\$0.00	\$704.00	0.0
001	21101	60797	001-1102-21101-300-951-60797-	Miscellaneous Expense	E	\$11,260.00	\$663.39	\$10,596.61	5.9
	21101			Total 21101 Mayor/Council		\$38,509.00	\$7,596.19	\$30,912.81	19.7
001	21102	60101	001-1102-21102-300-951-60101-	Dept Manager Salary Exp	E	\$175,673.08	88,307.68	\$87,365.40	50.3
001	21102	60102	001-1102-21102-300-951-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$145,554.48	46,258.68	\$99,295.80	31.8
001	21102	60105	001-1102-21102-300-951-60105-	F-T Employee Wage Exp	E	\$80,304.48	25,522.08	\$54,782.40	31.8
001	21102	60123	001-1102-21102-300-951-60123-	Car Allowance Expense	E	\$8,592.32	4,248.09	\$4,344.23	49.4
001	21102	60251	001-1102-21102-300-951-60251-	Conferences/Training Expense	E	\$10,016.30	185.00	\$9,831.30	1.8
001	21102	60252	001-1102-21102-300-951-60252-	Travel/Mileage Expense	E	\$435.00	0.00	\$435.00	0.0
001	21102	60253	001-1102-21102-300-951-60253-	Food/Lodging Expense	E	\$875.00	30.28	\$844.72	3.5
001	21102	60256	001-1102-21102-300-951-60256-	Dues/Memberships Expense	E	\$2,870.00	0.00	\$2,870.00	0.0
001	21102	60402	001-1102-21102-300-951-60402-	Phone/Celular/Paging Exp	E	\$4,800.00	0.00	\$4,800.00	0.0
001	21102	60500	001-1102-21102-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$2,808.00	2,104.58	\$703.42	74.9
001	21102	60501	001-1102-21102-300-951-60501-	Operating Supp/Eqt Non-Cap	E	\$810.00	0.00	\$810.00	0.0
	21102			Total 21102 City Manager		\$432,738.66	166,656.39	\$266,082.27	38.5
001	21103	60101	001-1103-21103-300-951-60101-	Dept Manager Salary Exp	E	\$90,471.58	28,753.35	\$61,718.23	31.8
001	21103	60105	001-1103-21103-300-951-60105-	F-T Employee Wage Exp	E	\$263,756.16	83,972.32	\$179,783.84	31.8
001	21103	60251	001-1103-21103-300-951-60251-	Conferences/Training Expense	E	\$1,200.00	60.00	\$1,140.00	5.0
001	21103	60252	001-1103-21103-300-951-60252-	Travel/Mileage Expense	E	\$950.00	165.50	\$784.50	17.4
001	21103	60256	001-1103-21103-300-951-60256-	Dues/Memberships Expense	E	\$120.00	0.00	\$120.00	0.0
001	21103	60500	001-1103-21103-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$3,500.00	674.11	\$2,825.89	19.3
001	21103	60501	001-1103-21103-300-951-60501-	Operating Supp/Eqt Non-Cap	E	\$5,834.00	15.45	\$5,818.55	0.3
001	21103	60502	001-1103-21103-300-951-60502-	Printing & Copying Expense	E	\$14,500.00	305.00	\$14,195.00	2.1
	21103			Total 21103 City Clerk		\$380,331.74	113,945.73	\$266,386.01	30.0
001	21104	60107	001-1103-21104-300-951-60107-	Temp Employee Wage Exp	E	\$13,000.00	2,407.33	\$10,592.67	18.5
001	21104	60252	001-1103-21104-300-951-60252-	Travel/Mileage Expense	E	\$270.00	0.00	\$270.00	0.0
001	21104	60500	001-1103-21104-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$2,500.00	111.78	\$2,388.22	4.5
001	21104	60502	001-1103-21104-300-951-60502-	Printing & Copying Expense	E	\$12,000.00	3,535.54	\$8,464.46	29.5
	21104			Total 21104 Elections/Voter Registr		\$27,770.00	6,054.65	\$21,715.35	21.8

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21105	60101	001-1105-21105-300-951-60101-	Dept Manager Salary Exp	E	\$117,951.92	68,256.33	\$49,695.59	57.9
001	21105	60102	001-1105-21105-300-951-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$85,327.16	0.00	\$85,327.16	0.0
001	21105	60105	001-1105-21105-300-951-60105-	F-T Employee Wage Exp	E	\$87,964.65	19,841.36	\$68,123.29	22.6
001	21105	60251	001-1105-21105-300-951-60251-	Conferences/Training Expense	E	\$4,900.00	-292.42	\$5,192.42	-6.0
001	21105	60252	001-1105-21105-300-951-60252-	Travel/Mileage Expense	E	\$500.00	0.00	\$500.00	0.0
001	21105	60253	001-1105-21105-300-951-60253-	Food/Lodging Expense	E	\$4,000.00	0.00	\$4,000.00	0.0
001	21105	60256	001-1105-21105-300-951-60256-	Dues/Memberships Expense	E	\$580.00	0.00	\$580.00	0.0
001	21105	60306	001-1105-21105-300-951-60306-	Other Prof/Consult Svcs Exp	E	\$10,000.00	10,552.50	-\$552.50	105.5
001	21105	60310	001-1105-21105-300-951-60310-	Service Contracts Expense	E	0	1,296.15	-\$1,296.15	100.0
001	21105	60500	001-1105-21105-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$500.00	366.04	\$133.96	73.2
001	21105	60501	001-1105-21105-300-951-60501-	Operating Supp/Eqt Non-Cap	E	\$9,000.00	4,276.29	\$4,723.71	47.5
001	21105	60502	001-1105-21105-300-951-60502-	Printing & Copying Expense	E	\$500.00	0.00	\$500.00	0.0
	21105			Total 21105 Assessing		\$321,223.73	104,296.25	\$216,927.48	32.5
001	21106	60101	001-1106-21106-300-951-60101-	Dept Manager Salary Exp	E	140,538	44,662.45	\$95,876.01	31.8
001	21106	60102	001-1106-21106-300-951-60102-	Mid Mgmt Hrly Employee Wage Ex	E	104,400	37,600.00	\$66,800.00	36.0
001	21106	60105	001-1106-21106-300-951-60105-	F-T Employee Wage Exp	E	209,656	72,387.64	\$137,268.44	34.5
001	21106	60251	001-1106-21106-300-951-60251-	Conferences/Training Expense	E	6,775	-355.00	\$7,130.00	-5.2
001	21106	60252	001-1106-21106-300-951-60252-	Travel/Mileage Expense	E	0	573.11	-\$573.11	100.0
001	21106	60253	001-1106-21106-300-951-60253-	Food/Lodging Expense	E	0	70.04	-\$70.04	100.0
001	21106	60256	001-1106-21106-300-951-60256-	Dues/Memberships Expense	E	1,345	0.00	\$1,345.00	0.0
001	21106	60306	001-1106-21106-300-951-60306-	Other Prof/Consult Svcs Exp	E	0	37.50	-\$37.50	100.0
001	21106	60500	001-1106-21106-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	2,320	181.14	\$2,138.86	7.8
	21106			Total 21106 Finance		465,035	155,156.88	\$309,877.66	33.4
001	21107	60101	001-1107-21107-300-951-60101-	Dept Manager Salary Exp	E	\$115,362.00	36,663.90	\$78,698.10	31.8
001	21107	60251	001-1107-21107-300-951-60251-	Conferences/Training Expense	E	\$2,550.00	0.00	\$2,550.00	0.0
001	21107	60252	001-1107-21107-300-951-60252-	Travel/Mileage Expense	E	\$350.00	0.00	\$350.00	0.0
001	21107	60256	001-1107-21107-300-951-60256-	Dues/Memberships Expense	E	\$150.00	0.00	\$150.00	0.0
001	21107	60305	001-1107-21107-300-951-60305-	Computer Support/Service Exp	E	\$15,000.00	1,350.00	\$13,650.00	9.0
001	21107	60452	001-1107-21107-300-951-60452-	Operating Equip Repair Exp	E	\$5,000.00	944.50	\$4,055.50	18.9
001	21107	60500	001-1107-21107-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$150.00	31.19	\$118.81	20.8
001	21107	60501	001-1107-21107-300-951-60501-	Operating Supp/Eqt Non-Cap	E	\$0.00	12,231.94	-\$12,231.94	100.0
	21107			Total 21107 Computer Services		\$138,562.00	51,221.53	\$87,340.47	37.0
001	21108	60101	001-1108-21108-300-951-60101-	Dept Manager Salary Exp	E	\$115,445.52	62,849.53	\$52,595.99	54.4
001	21108	60105	001-1108-21108-300-951-60105-	F-T Employee Wage Exp	E	\$218,655.36	43,810.89	\$174,844.47	20.0
001	21108	60106	001-1108-21108-300-951-60106-	P-T Employee Wage Exp	E	\$38,223.45	13,115.86	\$25,107.59	34.3
001	21108	60219	001-1108-21108-300-951-60219-	Incident Initiative	E	\$143,600.00	28,530.86	\$115,069.14	19.9
001	21108	60251	001-1108-21108-300-951-60251-	Conferences/Training Expense	E	\$10,890.00	7,745.14	\$3,144.86	71.1
001	21108	60254	001-1108-21108-300-951-60254-	E2E Leadership Training	E	\$15,550.00	0.00	\$15,550.00	0.0
001	21108	60255	001-1108-21108-300-951-60255-	Other Training	E	\$18,644.00	110.87	\$18,533.13	0.6
001	21108	60256	001-1108-21108-300-951-60256-	Dues/Memberships Expense	E	\$299.00	499.00	-\$200.00	166.9
001	21108	60320	001-1108-21108-300-951-60320-	Advertising	E	\$14,550.00	3,686.87	\$10,863.13	25.3
001	21108	60500	001-1108-21108-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$2,200.00	38.54	\$2,161.46	1.8
	21108			Total 21108 Personnel		\$578,057.33	160,387.56	\$417,669.77	27.7

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21109	60101	001-1109-21109-300-951-60101-	Dept Manager Salary Exp	E	\$129,143.84	16,983.74	\$112,160.10	13.2
001	21109	60102	001-1109-21109-300-951-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$105,402.24	33,498.55	\$71,903.69	31.8
001	21109	60105	001-1109-21109-300-951-60105-	F-T Employee Wage Exp	E	\$207,421.92	65,922.05	\$141,499.87	31.8
001	21109	60251	001-1109-21109-300-951-60251-	Conferences/Training Expense	E	\$2,000.00	85.00	\$1,915.00	4.3
001	21109	60252	001-1109-21109-300-951-60252-	Travel/Mileage Expense	E	\$1,000.00	0.00	\$1,000.00	0.0
001	21109	60253	001-1109-21109-300-951-60253-	Food/Lodging Expense	E	\$900.00	159.04	\$740.96	17.7
001	21109	60256	001-1109-21109-300-951-60256-	Dues/Memberships Expense	E	\$1,645.00	0.00	\$1,645.00	0.0
001	21109	60306	001-1109-21109-300-951-60306-	Other Prof/Consult Srvs Exp	E	\$43,075.00	0.00	\$43,075.00	0.0
001	21109	60500	001-1109-21109-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$1,000.00	297.85	\$702.15	29.8
001	21109	60501	001-1109-21109-300-951-60501-	Operating Supp/Eqt Non-Cap	E	\$150.00	0.00	\$150.00	0.0
001	21109	60797	001-1109-21109-300-951-60797-	Miscellaneous Expense	E	\$13,250.00	19.76	\$13,230.24	0.1
	21109			Total 21109 Planning/Economic Devel		\$504,988.00	116,965.99	\$388,022.01	23.2
001	21110	60101	001-1110-21110-300-951-60101-	Dept Manager Salary Exp	E	\$104,333.18	33,708.77	\$70,624.41	32.3
001	21110	60102	001-1110-21110-300-951-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$75,293.28	17,274.46	\$58,018.82	22.9
001	21110	60105	001-1110-21110-300-951-60105-	F-T Employee Wage Exp	E	\$332,162.21	100,645.03	\$231,517.18	30.3
001	21110	60111	001-1110-21110-300-951-60111-	Overtime Wage Expense	E	\$5,500.27	134.13	\$5,366.14	2.4
001	21110	60230	001-1110-21110-300-951-60230-	Clothing/Uniforms Expense	E	\$500.00	61.19	\$158.81	68.2
001	21110	60251	001-1110-21110-300-951-60251-	Conferences/Training Expense	E	\$2,500.00	0.00	\$2,500.00	0.0
001	21110	60256	001-1110-21110-300-951-60256-	Dues/Memberships Expense	E	\$515.00	0.00	\$515.00	0.0
001	21110	60306	001-1110-21110-300-951-60306-	Other Prof/Consult Srvs Exp	E	\$500.00	0.00	\$500.00	0.0
001	21110	60411	001-1110-21110-300-951-60411-	Gasoline Expense	E	\$1,400.00	215.55	\$1,184.45	15.4
001	21110	60453	001-1110-21110-300-951-60453-	Vehicle Repair/Tires/Oil Exp	E	\$3,000.00	0.00	\$3,000.00	0.0
001	21110	60500	001-1110-21110-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$1,400.00	404.49	\$995.51	28.9
001	21110	60501	001-1110-21110-300-951-60501-	Operating Supp/Eqt Non-Cap	E	\$382.00	0.00	\$382.00	0.0
001	21110	60797	001-1110-21110-300-951-60797-	Miscellaneous Expense	E	\$400.00	0.00	\$400.00	0.0
	21110			Total 21110 Code Enforcement/Inspec		\$527,885.94	152,443.62	\$375,162.32	28.9

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21111	60214	001-1106-21111-300-951-60214-	Retiree Health Premiums Expens	E	\$205,732.91	57,878.05	147,854.86	28.1
001	21111	60256	001-1106-21111-300-951-60256-	Dues/Memberships Expense	E	\$357,375.00	12,000.00	345,375.00	3.4
001	21111	60259	001-1106-21111-300-951-60259-	Unemployment Comp Exp	E	\$7,500.00	0.00	7,500.00	0.0
001	21111	60301	001-1106-21111-300-951-60301-	Legal Services Expense	E	\$100,000.00	27,155.00	72,845.00	27.2
001	21111	60302	001-1106-21111-300-951-60302-	Audit Services Expense	E	\$81,900.00	69,820.00	12,080.00	85.3
001	21111	60304	001-1106-21111-300-951-60304-	Registry of Deeds Fee Expense	E	\$7,700.00	4,028.80	3,671.20	52.3
001	21111	60306	001-1106-21111-300-951-60306-	Other Prof/Consult Svcs Exp	E	\$20,000.00	0.00	20,000.00	0.0
001	21111	60308	001-1106-21111-300-951-60308-	Actuarial Expense	E	\$8,000.00	0.00	8,000.00	0.0
001	21111	60310	001-1106-21111-300-951-60310-	Service Contracts Expense	E	\$28,799.00	3,751.26	25,047.74	13.0
001	21111	60315	001-1106-21111-300-951-60315-	User License Expense	E	\$913,772.56	158,875.39	754,897.17	17.4
001	21111	60319	001-1106-21111-300-951-60319-	Employee Assistance Program Ex	E	\$16,400.00	3,076.80	13,323.20	18.8
001	21111	60320	001-1106-21111-300-951-60320-	Advertising	E	\$24,400.00	2,368.87	22,031.13	9.7
001	21111	60325	001-1106-21111-300-951-60325-	Postage/Shipping Expense	E	\$26,900.00	1,772.80	25,127.20	6.6
001	21111	60370	001-1106-21111-300-951-60370-	Workers Comp Insurance Exp	E	\$986,027.00	135,345.15	850,681.85	13.7
001	21111	60371	001-1106-21111-300-951-60371-	General Insurance Expense	E	\$47,700.00	73,631.00	-25,931.00	154.4
001	21111	60372	001-1106-21111-300-951-60372-	Vehicle Insurance Expense	E	\$184,187.00	86,877.00	97,310.00	47.2
001	21111	60373	001-1106-21111-300-951-60373-	Building/Boiler Insurance Exp	E	\$96,145.00	27,724.00	68,421.00	28.8
001	21111	60377	001-1106-21111-300-951-60377-	Surety Bonds Expense	E	\$1,645.00	175.00	1,470.00	10.6
001	21111	60379	001-1106-21111-300-951-60379-	Public Official Liab Insur Exp	E	\$32,459.00	33,448.00	-989.00	103.0
001	21111	60380	001-1106-21111-300-951-60380-	Police Prof Liab Insur Exp	E	\$35,000.00	48,756.00	-13,756.00	139.3
001	21111	60383	001-1106-21111-300-951-60383-	Insurance Deductibles	E	\$8,000.00	0.00	8,000.00	0.0
001	21111	60402	001-1106-21111-300-951-60402-	Phone/Celular/Paging Exp	E	\$20,000.00	9,263.88	10,476.88	47.6
001	21111	60406	001-1106-21111-300-951-60406-	Fiber/Internet Expense	E	\$28,320.00	1,807.70	26,512.30	6.4
001	21111	60500	001-1106-21111-300-951-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$3,700.00	0.00	3,700.00	0.0
001	21111	60501	001-1106-21111-300-951-60501-	Operating Supp/Eqt Non-Cap	E	\$8,100.00	315.52	7,784.48	3.9
001	21111	60502	001-1106-21111-300-951-60502-	Printing & Copying Expense	E	\$12,100.00	3,263.67	8,836.33	27.0
001	21111	60795	001-1106-21111-300-951-60795-	Personnel Reserve	E	\$389,796.30	109,079.88	280,716.42	28.0
001	21111	60797	001-1106-21111-300-951-60797-	Miscellaneous Expense	E	\$62,000.00	1,757.18	60,242.82	2.8
001	21111	60798	001-1106-21111-300-951-60798-	Contingency	E	\$700,000.00	0.00	700,000.00	0.0
001	21111	60799	001-1106-21111-300-951-60799-	Airport Subsidy Expense	E	\$35,000.00	0.00	35,000.00	0.0
	21111			Total 21111 General Administration		\$4,448,658.77	872,170.95	3,576,228.58	19.6
001	21121	60105	001-1102-21121-300-952-60105-	F-T Employee Wage Exp	E	\$52,137.36	16,570.13	\$35,567.23	31.8
001	21121	60111	001-1102-21121-300-952-60111-	Overtime Wage Expense	E	\$922.33	0.00	\$922.33	0.0
001	21121	60230	001-1102-21121-300-952-60230-	Clothing Allowance Expense	E	\$75.00	0.00	\$75.00	0.0
001	21121	60310	001-1102-21121-300-952-60310-	Service Contracts Expense	E	\$46,518.00	15,978.84	\$30,539.16	34.3
001	21121	60400	001-1102-21121-300-952-60400-	Electricity Expense	E	\$28,852.00	9,659.70	\$19,192.30	33.5
001	21121	60401	001-1102-21121-300-952-60401-	Water Expense	E	\$4,200.00	602.68	\$3,597.32	14.3
001	21121	60404	001-1102-21121-300-952-60404-	Sewer User Fee Expense	E	\$3,750.00	0.00	\$3,750.00	0.0
001	21121	60405	001-1102-21121-300-952-60405-	Heating Fuel Expense	E	\$22,000.00	584.57	\$21,415.43	2.7
001	21121	60411	001-1102-21121-300-952-60411-	Gasoline Expense	E	\$55.00	0.00	\$55.00	0.0
001	21121	60450	001-1102-21121-300-952-60450-	Building Repair/Maint Exp	E	\$14,700.00	3,489.45	\$11,210.55	23.7
001	21121	60452	001-1102-21121-300-952-60452-	Operating Equip Repair Exp	E	\$200.00	0.00	\$200.00	0.0
001	21121	60453	001-1102-21121-300-952-60453-	Vehicle Repair/Tires/Oil Exp	E	\$40.00	0.00	\$40.00	0.0
001	21121	60501	001-1102-21121-300-952-60501-	Operating Supp/Eqt Non-Cap	E	\$1,500.00	-2,840.45	\$4,340.45	-189.4
001	21121	60509	001-1102-21121-300-952-60509-	Cleaning Supplies Expense	E	\$3,152.61	467.16	\$2,685.45	14.8
	21121			Total 21121 City Hall Building Exp		\$178,102.30	44,512.08	\$133,590.22	25.0

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21122	60799	001-1106-21122-300-952-60799-	Private School Transportation	E	\$25,136.00	\$0.00	\$25,136.00	0.0
	21122			Total 21122 Private Schools		\$25,136.00	\$0.00	\$25,136.00	0.0
001	21123	60106	001-1124-21123-300-952-60106-	P-T Employee Wage Exp	E	\$91,994.20	21,686.89	\$70,307.31	23.6
001	21123	60107	001-1124-21123-300-952-60107-	Temp Employee Wage Exp	E	\$0.00	1,785.78	-\$1,785.78	100.0
001	21123	60111	001-1124-21123-300-952-60111-	Overtime Wage Expense	E	\$1,456.50	0.00	\$1,456.50	0.0
001	21123	60230	001-1124-21123-300-952-60230-	Clothing Allowance Expense	E	\$450.00	0.00	\$450.00	0.0
001	21123	60310	001-1124-21123-300-952-60310-	Service Contracts Expense	E	\$18,880.00	2,072.73	\$16,807.27	11.0
001	21123	60330	001-1124-21123-300-952-60330-	Equipment Rent/Lease Exp	E	\$500.00	0.00	\$500.00	0.0
001	21123	60400	001-1124-21123-300-952-60400-	Electricity Expense	E	\$18,000.00	0.00	\$18,000.00	0.0
001	21123	60401	001-1124-21123-300-952-60401-	Water Expense	E	\$3,842.00	759.50	\$3,082.50	19.8
001	21123	60404	001-1124-21123-300-952-60404-	Sewer User Fee Expense	E	\$1,500.00	0.00	\$1,500.00	0.0
001	21123	60405	001-1124-21123-300-952-60405-	Heating Fuel Expense	E	\$65,682.50	0.00	\$65,682.50	0.0
001	21123	60450	001-1124-21123-300-952-60450-	Building Repair/Maint Exp	E	\$55,000.00	21,024.33	\$33,975.67	38.2
001	21123	60454	001-1124-21123-300-952-60454-	Grounds Maint/Improve Exp	E	\$3,650.00	0.00	\$3,650.00	0.0
001	21123	60500	001-1124-21123-300-952-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$2,000.00	136.48	\$1,863.52	6.8
001	21123	60501	001-1124-21123-300-952-60501-	Operating Supp/Eqt Non-Cap	E	\$600.00	1,861.56	-\$1,261.56	310.3
001	21123	60509	001-1124-21123-300-952-60509-	Cleaning Supplies Expense	E	\$5,100.00	0.00	\$5,100.00	0.0
	21123			Total 21123 Community Center		\$268,655.20	49,327.27	\$219,327.93	18.4
001	21124	60101	001-1124-21124-300-952-60101-	Dept Manager Salary Exp	E	\$105,403.91	61,810.53	\$43,593.38	58.6
001	21124	60102	001-1124-21124-300-952-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$89,074.08	0.00	\$89,074.08	0.0
001	21124	60105	001-1124-21124-300-952-60105-	F-T Employee Wage Exp	E	\$505,483.92	99,469.76	\$406,014.16	19.7
001	21124	60106	001-1124-21124-300-952-60106-	P-T Employee Wage Exp	E	\$0.00	18,162.49	-\$18,162.49	100.0
001	21124	60107	001-1124-21124-300-952-60107-	Temp Employee Wage Exp	E	\$105,100.00	56,671.76	\$48,428.24	53.9
001	21124	60111	001-1124-21124-300-952-60111-	Overtime Wage Expense	E	\$0.00	6,070.51	-\$6,070.51	100.0
001	21124	60230	001-1124-21124-300-952-60230-	Clothing Allowance Expense	E	\$1,500.00	4,829.50	-\$3,329.50	322.0
001	21124	60251	001-1124-21124-300-952-60251-	Conferences/Training Expense	E	\$5,740.00	0.00	\$5,740.00	0.0
001	21124	60252	001-1124-21124-300-952-60252-	Travel/Mileage Expense	E	\$5,000.00	287.58	\$4,712.42	5.8
001	21124	60253	001-1124-21124-300-952-60253-	Food/Lodging Expense	E	\$3,500.00	0.00	\$3,500.00	0.0
001	21124	60256	001-1124-21124-300-952-60256-	Dues/Memberships Expense	E	\$250.00	0.00	\$250.00	0.0
001	21124	60310	001-1124-21124-300-952-60310-	Service Contracts Expense	E	\$8,300.00	2,821.50	\$5,478.50	34.0
001	21124	60365	001-1124-21124-300-952-60365-	Recreation Program Expense	E	\$10,440.00	2,328.79	\$8,111.21	22.3
001	21124	60400	001-1124-21124-300-952-60400-	Electricity Expense	E	\$13,000.00	14,420.29	-\$1,420.29	110.9
001	21124	60402	001-1124-21124-300-952-60402-	Phone/Celular/Paging Exp	E	\$8,500.00	1,444.36	\$7,055.64	17.0
001	21124	60405	001-1124-21124-300-952-60405-	Heating Fuel Expense	E	\$1,500.00	0.00	\$1,500.00	0.0
001	21124	60410	001-1124-21124-300-952-60410-	Diesel Fuel Expense	E	\$2,400.00	371.29	\$2,028.71	15.5
001	21124	60411	001-1124-21124-300-952-60411-	Gasoline Expense	E	\$2,250.00	96.50	\$2,153.50	4.3
001	21124	60450	001-1124-21124-300-952-60450-	Building Repair/Maint Exp	E	\$8,500.00	57,833.87	-\$49,333.87	680.4
001	21124	60452	001-1124-21124-300-952-60452-	Operating Equip Repair Exp	E	\$800.00	569.96	\$230.04	71.2
001	21124	60453	001-1124-21124-300-952-60453-	Vehicle Repair/Tires/Oil Exp	E	\$6,000.00	63.73	\$5,936.27	1.1
001	21124	60500	001-1124-21124-300-952-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$2,800.00	272.31	\$2,527.69	9.7
001	21124	60501	001-1124-21124-300-952-60501-	Operating Supp/Eqt Non-Cap	E	\$13,000.00	7,264.40	\$5,735.60	55.9
001	21124	60502	001-1124-21124-300-952-60502-	Printing & Copying Expense	E	\$2,800.00	157.48	\$2,642.52	5.6
001	21124	60509	001-1124-21124-300-952-60509-	Cleaning Supplies Expense	E	\$800.00	1,077.83	-\$277.83	134.7
	21124			Total 21124 Recreation		\$902,141.91	336,024.44	\$566,117.47	37.2

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21125	60105	001-1103-21125-300-952-60105-	F-T Employee Wage Exp	E	\$213,163.92	87,246.88	\$125,917.04	40.9
001	21125	60251	001-1103-21125-300-952-60251-	Conferences/Training Expense	E	\$399.00	0.00	\$399.00	0.0
001	21125	60252	001-1103-21125-300-952-60252-	Travel/Mileage Expense	E	\$420.00	0.00	\$420.00	0.0
001	21125	60256	001-1103-21125-300-952-60256-	Dues/Memberships Expense	E	\$120.00	0.00	\$120.00	0.0
001	21125	60306	001-1103-21125-300-952-60306-	Other Prof/Consult Srvs Exp	E	\$6,500.00	895.70	\$5,604.30	13.8
001	21125	60402	001-1103-21125-300-952-60402-	Phone/Celular/Paging Exp	E	\$0.00	83.10	-\$83.10	100.0
001	21125	60500	001-1103-21125-300-952-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$500.00	0.00	\$500.00	0.0
001	21125	60501	001-1103-21125-300-952-60501-	Operating Supp/Eqt Non-Cap	E	\$5,500.00	280.87	\$5,219.13	5.1
001	21125	60502	001-1103-21125-300-952-60502-	Printing & Copying Expense	E	\$100.00	0.00	\$100.00	0.0
001	21125	60730	001-1103-21125-300-952-60730-	G.A. Electricity Expense	E	\$6,000.00	2,718.01	\$3,281.99	45.3
001	21125	60731	001-1103-21125-300-952-60731-	G.A. Client Rent Expense	E	\$320,000.00	108,410.97	\$211,589.03	33.9
001	21125	60732	001-1103-21125-300-952-60732-	G.A. Food/Grocery Expense	E	\$60,000.00	8,945.94	\$51,054.06	14.9
001	21125	60734	001-1103-21125-300-952-60734-	G.A. Burials Expense	E	\$13,000.00	2,250.00	\$10,750.00	17.3
001	21125	60737	001-1103-21125-300-952-60737-	G.A. Telephone Expense	E	\$0.00	71.04	-\$71.04	100.0
001	21125	60739	001-1103-21125-300-952-60739-	G.A. Heating Fuel Expense	E	\$925.00	0.00	\$925.00	0.0
001	21125	60743	001-1103-21125-300-952-60743-	G.A. Medical Expense	E	\$3,108.00	32.95	\$3,075.05	1.1
001	21125	60747	001-1103-21125-300-952-60747-	Seeds of Hope	E	\$480,000.00	128,400.00	\$351,600.00	26.8
001	21125	60797	001-1103-21125-300-952-60797-	Miscellaneous Expense	E	\$0.00	\$0.00	\$0.00	0.0
	21125			Total 21125 Health & Welfare Expens		\$1,109,735.92	339,335.46	\$770,400.46	30.6
001	21128	61199	001-1102-21128-300-952-61199-	Total Muni Svcs Allocation	E	\$1,376,487.00	788,840.88	\$587,646.12	57.3
	21128			Total 21128 Municipal Services		\$1,376,487.00	788,840.88	\$587,646.12	57.3
001	21131	40130	001-1102-21131-300-952-40130-	Cable Franchise Excise Tax Rev	R	-\$299,000.00	0.00	-\$299,000.00	0.0
001	21131	40500	001-1102-21131-300-952-40500-	Investment Income Revenue	R	-\$700.00	0.00	-\$700.00	0.0
001	21131	60102	001-1102-21131-300-952-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$83,165.04	26,431.21	\$56,733.83	31.8
001	21131	60105	001-1102-21131-300-952-60105-	F-T Employee Wage Exp	E	\$70,198.56	21,645.07	\$48,553.49	30.8
001	21131	60106	001-1102-21131-300-952-60106-	P-T Employee Wage Exp	E	\$11,347.50	1,406.00	\$9,941.50	12.4
001	21131	60306	001-1102-21131-300-952-60306-	Other Prof/Consult Srvs Exp	E	\$72,000.00	18,000.00	\$54,000.00	25.0
001	21131	60320	001-1102-21131-300-952-60320-	Advertising	E	\$5,600.00	1,080.00	\$4,520.00	19.3
001	21131	60400	001-1102-21131-300-952-60400-	Electricity Expense	E	\$1,920.00	0.00	\$1,920.00	0.0
001	21131	60401	001-1102-21131-300-952-60401-	Water Expense	E	\$440.00	106.10	\$333.90	24.1
001	21131	60402	001-1102-21131-300-952-60402-	Phone/Celular/Paging Exp	E	\$3,120.00	336.78	\$2,783.22	10.8
001	21131	60404	001-1102-21131-300-952-60404-	Sewer User Fee Expense	E	\$140.00	0.00	\$140.00	0.0
001	21131	60405	001-1102-21131-300-952-60405-	Heating Fuel Expense	E	\$6,465.00	0.00	\$6,465.00	0.0
001	21131	60406	001-1102-21131-300-952-60406-	Fiber/Internet Expense	E	\$960.00	130.00	\$830.00	13.5
001	21131	60450	001-1102-21131-300-952-60450-	Building Repair/Maint Exp	E	\$5,000.00	294.00	\$4,706.00	5.9
001	21131	60500	001-1102-21131-300-952-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$100.00	14.04	\$85.96	14.0
001	21131	60501	001-1102-21131-300-952-60501-	Operating Supp/Eqt Non-Cap	E	\$5,080.00	150.00	\$4,930.00	3.0
001	21131	60509	001-1102-21131-300-952-60509-	Cleaning Supplies Expense	E	\$100.00	0.00	\$100.00	0.0
	21131			Total 21131 Communications		-\$34,063.90	69,593.20	-\$103,657.10	-204.3

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21141	60101	001-1141-21141-300-953-60101-	Dept Manager Salary Exp	E	\$128,172.28	42,754.14	\$85,418.14	33.4
001	21141	60102	001-1141-21141-300-953-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$219,202.90	42,366.50	\$176,836.40	19.3
001	21141	60105	001-1141-21141-300-953-60105-	F-T Employee Wage Exp	E	\$3,775,763.18	1,103,758.59	\$2,672,004.59	29.2
001	21141	60107	001-1141-21141-300-953-60107-	Temp Employee Wage Exp	E	\$70,000.00	20,091.46	\$49,908.54	28.7
001	21141	60111	001-1141-21141-300-953-60111-	Overtime Wage Expense	E	\$565,168.00	208,051.86	\$357,116.14	36.8
001	21141	60112	001-1141-21141-300-953-60112-	Extra Holiday Pay Exp	E	\$139,159.00	46,760.58	\$92,398.42	33.6
001	21141	60121	001-1141-21141-300-953-60121-	Annual Stipend Pay Expense	E	\$6,000.00	0.00	\$6,000.00	0.0
001	21141	60230	001-1141-21141-300-953-60230-	Clothing Allowance Expense	E	\$132,645.00	32,503.87	\$100,141.13	24.5
001	21141	60251	001-1141-21141-300-953-60251-	Conferences/Training Expense	E	\$112,500.00	47,855.15	\$68,608.85	39.0
001	21141	60252	001-1141-21141-300-953-60252-	Travel/Mileage Expense	E	\$1,000.00	1,886.40	-\$886.40	188.6
001	21141	60253	001-1141-21141-300-953-60253-	Food/Lodging Expense	E	\$4,200.00	4,128.54	\$71.46	98.3
001	21141	60256	001-1141-21141-300-953-60256-	Dues/Memberships Expense	E	\$4,427.00	575.99	\$3,851.01	13.0
001	21141	60258	001-1141-21141-300-953-60258-	Hiring Costs/EE Testing Exp	E	\$11,375.00	3,818.24	\$7,556.76	33.6
001	21141	60310	001-1141-21141-300-953-60310-	Service Contracts Expense	E	\$77,998.00	17,851.74	\$60,146.26	22.9
001	21141	60325	001-1141-21141-300-953-60325-	Postage/Shipping Expense	E	\$400.00	0.00	\$400.00	0.0
001	21141	60400	001-1141-21141-300-953-60400-	Electricity Expense	E	\$20,000.00	0.00	\$20,000.00	0.0
001	21141	60401	001-1141-21141-300-953-60401-	Water Expense	E	\$3,350.00	1,029.30	\$2,320.70	30.7
001	21141	60402	001-1141-21141-300-953-60402-	Phone/Celular/Paging Exp	E	\$16,000.00	1,628.20	\$14,371.80	10.2
001	21141	60404	001-1141-21141-300-953-60404-	Sewer User Fee Expense	E	\$3,000.00	0.00	\$3,000.00	0.0
001	21141	60405	001-1141-21141-300-953-60405-	Heating Fuel Expense	E	\$22,000.00	2,416.45	\$19,583.55	11.0
001	21141	60410	001-1141-21141-300-953-60410-	Diesel Fuel Expense	E	\$31,999.95	5,170.55	\$26,829.40	16.2
001	21141	60411	001-1141-21141-300-953-60411-	Gasoline Expense	E	\$11,819.00	1,851.01	\$9,967.99	15.7
001	21141	60450	001-1141-21141-300-953-60450-	Building Repair/Maint Exp	E	\$50,517.00	7,397.85	\$43,119.15	14.6
001	21141	60452	001-1141-21141-300-953-60452-	Operating Equip Repair Exp	E	\$101,579.00	3,534.31	\$98,044.69	3.5
001	21141	60453	001-1141-21141-300-953-60453-	Vehicle Repair/Tires/Oil Exp	E	\$111,025.00	21,809.91	\$89,215.09	19.6
001	21141	60461	001-1141-21141-300-953-60461-	Repair/Maint-CommunsEquip	E	\$25,831.00	375.00	\$25,456.00	1.5
001	21141	60465	001-1141-21141-300-953-60465-	Fire Boat Repair/Maint	E	\$3,500.00	0.00	\$3,500.00	0.0
001	21141	60500	001-1141-21141-300-953-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$5,900.00	3,863.71	\$2,036.29	65.5
001	21141	60501	001-1141-21141-300-953-60501-	Operating Supp/Eqt Non-Cap	E	\$9,480.00	134.61	\$9,345.39	1.4
001	21141	60508	001-1141-21141-300-953-60508-	Ambulance Supplies Non-Capital	E	\$68,790.00	15,119.25	\$53,670.75	22.0
001	21141	60509	001-1141-21141-300-953-60509-	Cleaning Supplies Expense	E	\$4,600.00	793.55	\$3,806.45	17.3
	21141			Total 21141 Fire Dept.		\$5,737,401.31	1,637,526.76	\$4,103,838.55	28.5
001	21142	60230	001-1141-21142-300-953-60230-	Clothing Allowance Expense	E	\$3,000.00	0.00	\$3,000.00	0.0
001	21142	60400	001-1141-21142-300-953-60400-	Electricity Expense	E	\$1,500.00	0.00	\$1,500.00	0.0
001	21142	60401	001-1141-21142-300-953-60401-	Water Expense	E	\$200.00	47.17	\$152.83	23.6
001	21142	60402	001-1141-21142-300-953-60402-	Phone/Celular/Paging Exp	E	\$340.00	0.00	\$340.00	0.0
001	21142	60405	001-1141-21142-300-953-60405-	Heating Fuel Expense	E	\$3,700.00	142.27	\$3,557.73	3.8
	21142			Total 21142 Biddeford Pool Fire Dep		\$8,740.00	189.44	\$8,550.56	2.2
001	21144	60101	001-1110-21144-300-953-60101-	Dept Manager Salary Exp	E	\$11,592.58	3,684.29	\$7,908.29	31.8
001	21144	60230	001-1110-21144-300-953-60230-	Clothing Allowance Expense	E	\$250.00	0.00	\$250.00	0.0
001	21144	60402	001-1110-21144-300-953-60402-	Phone/Celular/Paging Exp	E	\$580.00	0.00	\$580.00	0.0
	21144			Total 21144 Emergency Management		\$12,422.58	3,684.29	\$8,738.29	29.7
001	21145	60335	001-1141-21145-300-953-60335-	Hydrant Rental Expense	E	\$733,685.84	182,361.09	\$551,324.75	24.9
	21145			Total 21145 Hydrant Rental		\$733,685.84	182,361.09	\$551,324.75	24.9

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21146	60101	001-1146-21146-300-953-60101-	Dept Manager Salary Exp	E	\$143,654.40	47,297.60	\$96,356.80	32.9
001	21146	60102	001-1146-21146-300-953-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$120,456.72	37,743.07	\$82,713.65	31.3
001	21146	60105	001-1146-21146-300-953-60105-	F-T Employee Wage Exp	E	\$4,326,352.70	1,120,022.82	\$3,206,329.88	25.9
001	21146	60106	001-1146-21146-300-953-60106-	P-T Employee Wage Exp	E	\$0.00	27,532.88	-\$27,532.88	100.0
001	21146	60107	001-1146-21146-300-953-60107-	Temp Employee Wage Exp	E	\$32,407.85	263.70	\$32,144.15	0.8
001	21146	60111	001-1146-21146-300-953-60111-	Overtime Wage Expense	E	\$329,105.45	202,690.81	\$126,414.64	61.6
001	21146	60112	001-1146-21146-300-953-60112-	Extra Holiday Pay Exp	E	\$83,532.15	16,859.28	\$66,672.87	20.2
001	21146	60127	001-1146-21146-300-953-60127-	Health Club Dues	E	\$960.00	0.00	\$960.00	0.0
001	21146	60230	001-1146-21146-300-953-60230-	Clothing Allowance Expense	E	\$74,800.00	8,407.92	\$66,392.08	11.2
001	21146	60251	001-1146-21146-300-953-60251-	Conferences/Training Expense	E	\$30,000.00	12,797.00	\$17,203.00	42.7
001	21146	60252	001-1146-21146-300-953-60252-	Travel/Mileage Expense	E	\$6,900.00	1,270.80	\$5,629.20	18.4
001	21146	60253	001-1146-21146-300-953-60253-	Food/Lodging Expense	E	\$8,250.00	7,522.39	\$727.61	91.2
001	21146	60256	001-1146-21146-300-953-60256-	Dues/Memberships Expense	E	\$1,980.00	515.00	\$1,465.00	26.0
001	21146	60257	001-1146-21146-300-953-60257-	Professional License Fees Exp	E	\$7,645.00	5,290.00	\$2,355.00	69.2
001	21146	60306	001-1146-21146-300-953-60306-	Other Prof/Consult Svcs Exp	E	\$16,400.00	3,975.00	\$12,425.00	24.2
001	21146	60310	001-1146-21146-300-953-60310-	Service Contracts Expense	E	\$0.00	722.51	-\$722.51	100.0
001	21146	60325	001-1146-21146-300-953-60325-	Postage/Shipping Expense	E	\$200.00	272.88	-\$72.88	136.4
001	21146	60330	001-1146-21146-300-953-60330-	Equipment Rent/Lease Exp	E	\$9,886.00	3,494.81	\$6,391.19	35.4
001	21146	60400	001-1146-21146-300-953-60400-	Electricity Expense	E	\$65,208.00	17,495.52	\$47,712.48	26.8
001	21146	60401	001-1146-21146-300-953-60401-	Water Expense	E	\$1,000.00	353.76	\$646.24	35.4
001	21146	60404	001-1146-21146-300-953-60404-	Sewer User Fee Expense	E	\$800.00	0.00	\$800.00	0.0
001	21146	60405	001-1146-21146-300-953-60405-	Heating Fuel Expense	E	\$8,000.00	2,162.40	\$5,837.60	27.0
001	21146	60411	001-1146-21146-300-953-60411-	Gasoline Expense	E	\$65,550.00	10,728.36	\$54,821.64	16.4
001	21146	60450	001-1146-21146-300-953-60450-	Building Repair/Maint Exp	E	\$20,000.00	4,509.63	\$15,490.37	22.5
001	21146	60452	001-1146-21146-300-953-60452-	Operating Equip Repair Exp	E	\$13,736.00	365.00	\$13,371.00	2.7
001	21146	60453	001-1146-21146-300-953-60453-	Vehicle Repair/Tires/Oil Exp	E	\$90,000.00	8,816.37	\$81,183.63	9.8
001	21146	60500	001-1146-21146-300-953-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$3,500.00	734.53	\$2,765.47	21.0
001	21146	60501	001-1146-21146-300-953-60501-	Operating Supp/Eqt Non-Cap	E	\$113,077.00	56,180.41	\$56,896.59	49.7
001	21146	60502	001-1146-21146-300-953-60502-	Printing & Copying Expense	E	\$4,500.00	113.58	\$4,386.42	2.5
001	21146	60509	001-1146-21146-300-953-60509-	Cleaning Supplies Expense	E	\$7,300.00	2,268.20	\$5,031.80	31.1
001	21146	60603	001-1146-21146-300-953-60603-	Vehicles Purchase Capital	E	\$100,000.00	79,572.00	\$20,428.00	79.6
	21146			Total 21146 Police Dept.		\$5,685,201.27	1,679,978.23	\$4,005,223.04	29.6
001	21147	60105	001-1146-21147-300-953-60105-	F-T Employee Wage Exp	E	\$493,719.97	125,319.93	\$368,400.04	25.4
001	21147	60111	001-1146-21147-300-953-60111-	Overtime Wage Expense	E	\$50,000.00	21,498.74	\$28,501.26	43.0
001	21147	60112	001-1146-21147-300-953-60112-	Extra Holiday Pay Exp	E	\$11,503.01	712.40	\$10,790.61	6.2
001	21147	60230	001-1146-21147-300-953-60230-	Clothing Allowance Expense	E	\$4,200.00	114.95	\$4,085.05	2.7
001	21147	60251	001-1146-21147-300-953-60251-	Conferences/Training Expense	E	\$4,400.00	0.00	\$4,400.00	0.0
001	21147	60256	001-1146-21147-300-953-60256-	Dues/Memberships Expense	E	\$400.00	300.00	\$100.00	75.0
001	21147	60500	001-1146-21147-300-953-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$500.00	0.00	\$500.00	0.0
001	21147	60501	001-1146-21147-300-953-60501-	Operating Supp/Eqt Non-Cap	E	\$16,469.00	1,291.77	\$15,177.23	7.8
	21147			Total 21147 Police Investigative Se		\$581,191.98	149,237.79	\$431,954.19	25.7

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21148	60102	001-1146-21148-300-953-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$101,936.16	31,244.80	\$70,691.36	30.7
001	21148	60105	001-1146-21148-300-953-60105-	F-T Employee Wage Exp	E	\$1,248,477.84	364,603.86	\$883,873.98	29.2
001	21148	60106	001-1146-21148-300-953-60106-	P-T Employee Wage Exp	E	\$32,473.00	9,736.00	\$22,737.00	30.0
001	21148	60111	001-1146-21148-300-953-60111-	Overtime Wage Expense	E	\$132,692.03	50,826.90	\$81,865.13	38.3
001	21148	60112	001-1146-21148-300-953-60112-	Extra Holiday Pay Exp	E	\$51,740.00	8,023.04	\$43,716.96	15.5
001	21148	60251	001-1146-21148-300-953-60251-	Conferences/Training Expense	E	\$3,160.00	1,089.00	\$2,071.00	34.5
001	21148	60252	001-1146-21148-300-953-60252-	Travel/Mileage Expense	E	\$3,000.00	79.86	\$2,920.14	2.7
001	21148	60310	001-1146-21148-300-953-60310-	Service Contracts Expense	E	\$117,907.58	91,024.56	\$26,883.02	77.2
001	21148	60317	001-1146-21148-300-953-60317-	Translation Expense	E	\$5,800.00	674.12	\$5,125.88	11.6
001	21148	60400	001-1146-21148-300-953-60400-	Electricity Expense	E	\$8,000.00	569.59	\$7,430.41	7.1
001	21148	60402	001-1146-21148-300-953-60402-	Phone/Celular/Paging Exp	E	\$40,000.00	6,771.27	\$33,228.73	16.9
001	21148	60452	001-1146-21148-300-953-60452-	Operating Equip Repair Exp	E	\$3,000.00	272.50	\$2,727.50	9.1
001	21148	60500	001-1146-21148-300-953-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$1,000.00	0.00	\$1,000.00	0.0
001	21148	60501	001-1146-21148-300-953-60501-	Operating Supp/Eqt Non-Cap	E	\$4,000.00	325.51	\$3,674.49	8.1
	21148			Total 21148 Police Communications		\$1,753,186.61	565,241.01	\$1,187,945.60	32.2
001	21149	60105	001-1146-21149-300-953-60105-	F-T Employee Wage Exp	E	\$51,239.52	16,217.60	\$35,021.92	31.7
001	21149	60111	001-1146-21149-300-953-60111-	Overtime Wage Expense	E	\$550.00	0.00	\$550.00	0.0
001	21149	60230	001-1146-21149-300-953-60230-	Clothing Allowance Expense	E	\$750.00	157.90	\$592.10	21.1
001	21149	60310	001-1146-21149-300-953-60310-	Service Contracts Expense	E	\$32,925.00	0.00	\$32,925.00	0.0
001	21149	60402	001-1146-21149-300-953-60402-	Phone/Celular/Paging Exp	E	\$500.00	0.00	\$500.00	0.0
001	21149	60411	001-1146-21149-300-953-60411-	Gasoline Expense	E	\$875.00	361.64	\$513.36	41.3
001	21149	60453	001-1146-21149-300-953-60453-	Vehicle Repair/Tires/Oil Exp	E	\$800.00	0.00	\$800.00	0.0
001	21149	60501	001-1146-21149-300-953-60501-	Operating Supp/Eqt Non-Cap	E	\$375.00	0.00	\$375.00	0.0
	21149			Total 21149 Animal Control Officer		\$88,014.52	16,737.14	\$71,277.38	19.0
001	21150	60400	001-1146-21150-300-953-60400-	Electricity Expense	E	\$73,722.00	41,508.29	\$32,213.71	56.3
001	21150	60452	001-1146-21150-300-953-60452-	Operating Equip Repair Exp	E	\$100,000.00	10,930.82	\$89,069.18	10.9
	21150			Total 21150 Street & Traffic Lights		\$173,722.00	52,439.11	\$121,282.89	30.2

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21161	60101	001-1161-21161-300-954-60101-	Dept Manager Salary Exp	E	\$79,201.62	25,298.74	\$53,902.88	31.9
001	21161	60102	001-1161-21161-300-954-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$281,178.01	141,139.93	\$140,038.08	50.2
001	21161	60105	001-1161-21161-300-954-60105-	F-T Employee Wage Exp	E	\$873,473.04	192,820.99	\$680,652.05	22.1
001	21161	60111	001-1161-21161-300-954-60111-	Overtime Wage Expense	E	\$76,593.91	37,854.80	\$38,739.11	49.4
001	21161	60230	001-1161-21161-300-954-60230-	Clothing Allowance Expense	E	\$12,200.00	4,892.86	\$7,307.14	40.1
001	21161	60251	001-1161-21161-300-954-60251-	Conferences/Training Expense	E	\$6,000.00	0.00	\$6,000.00	0.0
001	21161	60252	001-1161-21161-300-954-60252-	Travel/Mileage Expense	E	\$4,750.00	878.01	\$3,871.99	18.5
001	21161	60256	001-1161-21161-300-954-60256-	Dues/Memberships Expense	E	\$735.00	0.00	\$735.00	0.0
001	21161	60310	001-1161-21161-300-954-60310-	Service Contracts Expense	E	\$11,000.00	1,080.00	\$9,920.00	9.8
001	21161	60325	001-1161-21161-300-954-60325-	Postage/Shipping Expense	E	\$190.00	44.06	\$145.94	23.2
001	21161	60400	001-1161-21161-300-954-60400-	Electricity Expense	E	\$25,184.53	1,624.64	\$23,559.89	6.5
001	21161	60401	001-1161-21161-300-954-60401-	Water Expense	E	\$5,127.00	925.91	\$4,201.09	18.1
001	21161	60402	001-1161-21161-300-954-60402-	Phone/Celular/Paging Exp	E	\$15,000.00	3,767.83	\$11,232.17	25.1
001	21161	60404	001-1161-21161-300-954-60404-	Sewer User Fee Expense	E	\$4,800.00	0.00	\$4,800.00	0.0
001	21161	60405	001-1161-21161-300-954-60405-	Heating Fuel Expense	E	\$26,750.00	722.02	\$26,027.98	2.7
001	21161	60411	001-1161-21161-300-954-60411-	Gasoline Expense	E	\$18,144.00	2,249.14	\$15,894.86	12.4
001	21161	60450	001-1161-21161-300-954-60450-	Building Repair/Maint Exp	E	\$13,500.00	397.80	\$13,102.20	2.9
001	21161	60452	001-1161-21161-300-954-60452-	Operating Equip Repair Exp	E	\$12,000.00	7,215.85	\$4,784.15	60.1
001	21161	60453	001-1161-21161-300-954-60453-	Vehicle Repair/Tires/Oil Exp	E	\$14,000.00	8,485.61	\$5,514.39	60.6
001	21161	60461	001-1161-21161-300-954-60461-	Repair/Maint-CommunsEquip	E	\$2,000.00	0.00	\$2,000.00	0.0
001	21161	60500	001-1161-21161-300-954-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$16,310.00	499.35	\$15,810.65	3.1
001	21161	60501	001-1161-21161-300-954-60501-	Operating Supp/Eqt Non-Cap	E	\$5,950.00	706.09	\$5,243.91	11.9
001	21161	60505	001-1161-21161-300-954-60505-	Construction Supplies	E	\$2,500.00	0.00	\$2,500.00	0.0
001	21161	60506	001-1161-21161-300-954-60506-	Equipment/Small Tools-Non-cap	E	\$20,500.00	5,190.39	\$15,309.61	25.3
001	21161	60509	001-1161-21161-300-954-60509-	Cleaning Supplies Expense	E	\$4,300.00	347.86	\$3,952.14	8.1
001	21161	60797	001-1161-21161-300-954-60797-	Miscellaneous Expense	E	\$1,225.00	0.00	\$1,225.00	0.0
	21161			Total 21161 PW Admin/Fleet Maint. E		\$1,532,612.11	436,141.88	\$1,096,470.23	28.5
001	21162	60105	001-1161-21162-300-954-60105-	F-T Employee Wage Exp	E	\$948,891.60	279,647.24	\$669,244.36	29.5
001	21162	60111	001-1161-21162-300-954-60111-	Overtime Wage Expense	E	\$115,000.00	26,079.25	\$88,920.75	22.7
001	21162	60230	001-1161-21162-300-954-60230-	Clothing Allowance Expense	E	\$18,050.00	4,767.56	\$13,282.44	26.4
001	21162	60312	001-1161-21162-300-954-60312-	Temporary Agency Help Exp	E	\$24,000.00	0.00	\$24,000.00	0.0
001	21162	60313	001-1161-21162-300-954-60313-	Construction Services Expense	E	\$28,000.00	2,999.26	\$25,000.74	10.7
001	21162	60346	001-1161-21162-300-954-60346-	Removal of Trees & Stumps	E	\$20,000.00	24,675.00	-\$4,675.00	123.4
001	21162	60410	001-1161-21162-300-954-60410-	Diesel Fuel Expense	E	\$81,139.00	8,851.71	\$72,287.29	10.9
001	21162	60411	001-1161-21162-300-954-60411-	Gasoline Expense	E	\$12,915.00	2,001.57	\$10,913.43	15.5
001	21162	60453	001-1161-21162-300-954-60453-	Vehicle Repair/Tires/Oil Exp	E	\$192,415.00	24,090.26	\$168,324.74	12.5
001	21162	60457	001-1161-21162-300-954-60457-	Road Maint/Improve Non-Cap	E	\$60,000.00	13,943.58	\$46,056.42	23.2
001	21162	60462	001-1161-21162-300-954-60462-	Road Painting Expense	E	\$111,888.00	105,648.47	\$6,239.53	94.4
001	21162	60501	001-1161-21162-300-954-60501-	Operating Supp/Eqt Non-Cap	E	\$7,000.00	0.00	\$7,000.00	0.0
001	21162	60503	001-1161-21162-300-954-60503-	Road Salt Expense	E	\$275,000.00	2,026.54	\$272,973.46	0.7
001	21162	60505	001-1161-21162-300-954-60505-	Construction Supplies	E	\$22,500.00	6,410.54	\$16,089.46	28.5
001	21162	60506	001-1161-21162-300-954-60506-	Equipment/Small Tools-Non-cap	E	\$12,700.00	1,709.18	\$10,990.82	13.5
001	21162	60507	001-1161-21162-300-954-60507-	Street Signs Expense	E	\$21,000.00	6,715.30	\$14,284.70	32.0
	21162			Total 21162 Public Works Roads Main		\$1,950,498.60	509,565.46	\$1,440,933.14	26.1

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21164	60102	001-1161-21164-300-954-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$73,523.28	31,545.43	\$41,977.85	42.9
001	21164	60105	001-1161-21164-300-954-60105-	F-T Employee Wage Exp	E	\$327,983.04	94,393.53	\$233,589.51	28.8
001	21164	60111	001-1161-21164-300-954-60111-	Overtime Wage Expense	E	\$32,500.00	15,075.26	\$17,424.74	46.4
001	21164	60230	001-1161-21164-300-954-60230-	Clothing Allowance Expense	E	\$6,650.00	2,394.94	\$4,255.06	36.0
001	21164	60311	001-1161-21164-300-954-60311-	Operations Contracts Expense	E	\$550,204.00	88,432.91	\$461,771.09	16.1
001	21164	60313	001-1161-21164-300-954-60313-	Construction Services Expense	E	\$4,500.00	0.00	\$4,500.00	0.0
001	21164	60340	001-1161-21164-300-954-60340-	Waste Tipping Fee Expense	E	\$388,988.00	107,108.81	\$281,879.19	27.5
001	21164	60341	001-1161-21164-300-954-60341-	Non-Burnable Disposal Exp	E	\$37,000.00	42,141.69	-\$5,141.69	113.9
001	21164	60345	001-1161-21164-300-954-60345-	Rodent Control Expense	E	\$1,100.00	0.00	\$1,100.00	0.0
001	21164	60410	001-1161-21164-300-954-60410-	Diesel Fuel Expense	E	\$48,338.00	10,268.32	\$38,069.68	21.2
001	21164	60412	001-1161-21164-300-954-60412-	Bottled Gas Expense	E	\$1,600.00	104.80	\$1,495.20	6.6
001	21164	60452	001-1161-21164-300-954-60452-	Operating Equip Repair Exp	E	\$5,500.00	125.00	\$5,375.00	2.3
001	21164	60453	001-1161-21164-300-954-60453-	Vehicle Repair/Tires/Oil Exp	E	\$41,600.00	9,437.06	\$32,162.94	22.7
001	21164	60501	001-1161-21164-300-954-60501-	Operating Supp/Eqt Non-Cap	E	\$4,150.00	2,191.06	\$1,958.94	52.8
001	21164	60502	001-1161-21164-300-954-60502-	Printing & Copying Expense	E	\$6,500.00	0.00	\$6,500.00	0.0
001	21164	60506	001-1161-21164-300-954-60506-	Equipment/Small Tools-Non-cap	E	\$1,300.00	458.89	\$841.11	35.3
001	21164	60797	001-1161-21164-300-954-60797-	Miscellaneous Expense	E	\$10,350.00	0.00	\$10,350.00	0.0
	21164			Total 21164 Solid Waste Management		\$1,541,786.32	403,677.70	\$1,138,108.62	26.2
001	21165	60102	001-1161-21165-300-954-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$76,406.81	34,460.14	\$41,946.67	45.1
001	21165	60105	001-1161-21165-300-954-60105-	F-T Employee Wage Exp	E	\$278,977.68	85,075.07	\$193,902.61	30.5
001	21165	60106	001-1161-21165-300-954-60106-	P-T Employee Wage Exp	E	\$74,667.50	12,187.50	\$62,480.00	16.3
001	21165	60111	001-1161-21165-300-954-60111-	Overtime Wage Expense	E	\$26,300.00	8,658.15	\$17,641.85	32.9
001	21165	60230	001-1161-21165-300-954-60230-	Clothing Allowance Expense	E	\$6,450.00	3,836.68	\$2,613.32	59.5
001	21165	60313	001-1161-21165-300-954-60313-	Construction Services Expense	E	\$30,000.00	955.05	\$29,044.95	3.2
001	21165	60400	001-1161-21165-300-954-60400-	Electricity Expense	E	\$8,250.00	2,691.58	\$5,558.42	32.6
001	21165	60401	001-1161-21165-300-954-60401-	Water Expense	E	\$10,500.00	14,981.75	-\$4,481.75	142.7
001	21165	60404	001-1161-21165-300-954-60404-	Sewer User Fee Expense	E	\$3,000.00	0.00	\$3,000.00	0.0
001	21165	60410	001-1161-21165-300-954-60410-	Diesel Fuel Expense	E	\$8,000.00	302.16	\$7,697.84	3.8
001	21165	60411	001-1161-21165-300-954-60411-	Gasoline Expense	E	\$11,373.00	1,512.16	\$9,860.84	13.3
001	21165	60450	001-1161-21165-300-954-60450-	Building Repair/Maint Exp	E	\$1,500.00	0.00	\$1,500.00	0.0
001	21165	60453	001-1161-21165-300-954-60453-	Vehicle Repair/Tires/Oil Exp	E	\$31,500.00	6,921.46	\$24,578.54	22.0
001	21165	60454	001-1161-21165-300-954-60454-	Grounds Maint/Improve Exp	E	\$47,910.00	21,113.97	\$26,796.03	44.1
001	21165	60500	001-1161-21165-300-954-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$2,425.00	219.16	\$2,205.84	9.0
001	21165	60501	001-1161-21165-300-954-60501-	Operating Supp/Eqt Non-Cap	E	\$1,400.00	787.79	\$612.21	56.3
001	21165	60505	001-1161-21165-300-954-60505-	Construction Supplies	E	\$4,550.00	392.64	\$4,157.36	8.6
001	21165	60506	001-1161-21165-300-954-60506-	Equipment/Small Tools-Non-cap	E	\$9,000.00	899.98	\$8,100.02	10.0
001	21165	60509	001-1161-21165-300-954-60509-	Cleaning Supplies Expense	E	\$2,000.00	32.61	\$1,967.39	1.6
	21165			Total 21165 Parks Maintenance		\$634,209.99	195,027.85	\$439,182.14	30.8

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21166	60101	001-1161-21166-300-954-60101-	Dept Manager Salary Exp	E	\$4,015.00	4,014.00	\$1.00	100.0
001	21166	60107	001-1161-21166-300-954-60107-	Temp Employee Wage Exp	E	\$24,978.00	8,775.00	\$16,203.00	35.1
001	21166	60310	001-1161-21166-300-954-60310-	Service Contracts Expense	E	\$4,300.00	0.00	\$4,300.00	0.0
001	21166	60400	001-1161-21166-300-954-60400-	Electricity Expense	E	\$400.00	151.24	\$248.76	37.8
001	21166	60401	001-1161-21166-300-954-60401-	Water Expense	E	\$275.00	136.21	\$138.79	49.5
001	21166	60402	001-1161-21166-300-954-60402-	Phone/Celular/Paging Exp	E	\$324.00	0.00	\$324.00	0.0
001	21166	60410	001-1161-21166-300-954-60410-	Diesel Fuel Expense	E	\$346.00	60.92	\$285.08	17.6
001	21166	60411	001-1161-21166-300-954-60411-	Gasoline Expense	E	\$460.00	94.15	\$365.85	20.5
001	21166	60450	001-1161-21166-300-954-60450-	Building Repair/Maint Exp	E	\$375.00	0.00	\$375.00	0.0
001	21166	60452	001-1161-21166-300-954-60452-	Operating Equip Repair Exp	E	\$1,800.00	252.37	\$1,547.63	14.0
001	21166	60454	001-1161-21166-300-954-60454-	Grounds Maint/Improve Exp	E	\$900.00	0.00	\$900.00	0.0
001	21166	60457	001-1161-21166-300-954-60457-	Road Maint/Improve Non-Cap	E	\$5,000.00	4,811.36	\$188.64	96.2
001	21166	60501	001-1161-21166-300-954-60501-	Operating Supp/Eqt Non-Cap	E	\$125.00	0.00	\$125.00	0.0
001	21166	60506	001-1161-21166-300-954-60506-	Equipment/Small Tools-Non-cap	E	\$850.00	93.96	\$756.04	11.1
	21166			Total 21166 Cemetery		\$44,148.00	18,389.21	\$25,758.79	41.7
001	21167	60101	001-1161-21167-300-954-60101-	Dept Manager Salary Exp	E	\$118,890.72	37,785.37	\$81,105.35	31.8
001	21167	60105	001-1161-21167-300-954-60105-	F-T Employee Wage Exp	E	\$121,034.05	38,466.59	\$82,567.46	31.8
001	21167	60230	001-1161-21167-300-954-60230-	Clothing Allowance Expense	E	\$800.00	0.00	\$800.00	0.0
001	21167	60251	001-1161-21167-300-954-60251-	Conferences/Training Expense	E	\$1,000.00	0.00	\$1,000.00	0.0
001	21167	60252	001-1161-21167-300-954-60252-	Travel/Mileage Expense	E	\$750.00	0.00	\$750.00	0.0
001	21167	60256	001-1161-21167-300-954-60256-	Dues/Memberships Expense	E	\$325.00	0.00	\$325.00	0.0
001	21167	60257	001-1161-21167-300-954-60257-	Professional License Fees Exp	E	\$800.00	0.00	\$800.00	0.0
001	21167	60304	001-1161-21167-300-954-60304-	Registry of Deeds Fee Expense	E	\$100.00	0.00	\$100.00	0.0
001	21167	60306	001-1161-21167-300-954-60306-	Other Prof/Consult Svcs Exp	E	\$37,500.00	17,764.82	\$19,735.18	47.4
001	21167	60310	001-1161-21167-300-954-60310-	Service Contracts Expense	E	\$4,480.00	0.00	\$4,480.00	0.0
001	21167	60402	001-1161-21167-300-954-60402-	Phone/Celular/Paging Exp	E	\$1,250.00	426.41	\$823.59	34.1
001	21167	60411	001-1161-21167-300-954-60411-	Gasoline Expense	E	\$400.00	75.90	\$324.10	19.0
001	21167	60452	001-1161-21167-300-954-60452-	Operating Equip Repair Exp	E	\$875.00	0.00	\$875.00	0.0
001	21167	60453	001-1161-21167-300-954-60453-	Vehicle Repair/Tires/Oil Exp	E	\$500.00	0.00	\$500.00	0.0
001	21167	60500	001-1161-21167-300-954-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$1,300.00	0.00	\$1,300.00	0.0
001	21167	60501	001-1161-21167-300-954-60501-	Operating Supp/Eqt Non-Cap	E	\$2,000.00	436.80	\$1,563.20	21.8
001	21167	60502	001-1161-21167-300-954-60502-	Printing & Copying Expense	E	\$150.00	0.00	\$150.00	0.0
001	21167	60797	001-1161-21167-300-954-60797-	Miscellaneous Expense	E	\$56,000.00	11,565.47	\$44,434.53	20.7
	21167			Total 21167 Engineering		\$348,154.77	106,521.36	\$241,633.41	30.6
001	21168	60102	001-1161-21168-300-954-60102-	Mid Mgmt Hrly Employee Wage Exp	E	\$78,989.04	25,104.01	\$53,885.03	31.8
001	21168	60251	001-1161-21168-300-954-60251-	Conferences/Training Expense	E	\$800.00	0.00	\$800.00	0.0
001	21168	60252	001-1161-21168-300-954-60252-	Travel/Mileage Expense	E	\$170.00	0.00	\$170.00	0.0
001	21168	60256	001-1161-21168-300-954-60256-	Dues/Memberships Expense	E	\$250.00	0.00	\$250.00	0.0
001	21168	60257	001-1161-21168-300-954-60257-	Professional License Fees Exp	E	\$275.00	0.00	\$275.00	0.0
001	21168	60306	001-1161-21168-300-954-60306-	Other Prof/Consult Svcs Exp	E	\$320.00	0.00	\$320.00	0.0
001	21168	60500	001-1161-21168-300-954-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$75.00	0.00	\$75.00	0.0
001	21168	60501	001-1161-21168-300-954-60501-	Operating Supp/Eqt Non-Cap	E	\$1,020.00	0.00	\$1,020.00	0.0
	21168			Total 21168 GIS Division		\$81,899.04	25,104.01	\$56,795.03	30.7

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	21179	60129	001-1106-21179-300-951-60129-	Insurance Buyout Pay	E	\$37,810.00	15,288.85	\$22,521.15	40.4
001	21179	60201	001-1106-21179-300-951-60201-	FICA/Medicare-ER Share Exp	E	\$1,578,448.24	441,302.39	\$1,137,145.85	28.0
001	21179	60202	001-1106-21179-300-951-60202-	MPERS-Employer Share Exp	E	\$1,635,611.91	613,031.72	\$1,022,580.19	37.5
001	21179	60203	001-1106-21179-300-951-60203-	457 Plan-Employer Share Exp	E	\$182,328.56	33,902.01	\$148,426.55	18.6
001	21179	60210	001-1106-21179-300-951-60210-	HPHC Ins Employer Share Exp	E	\$1,934,924.20	562,703.30	\$1,372,220.90	29.1
001	21179	60211	001-1106-21179-300-951-60211-	NNEBT Ins Employer Share Exp	E	\$2,522,962.79	597,623.12	\$1,925,339.67	23.7
001	21179	60212	001-1106-21179-300-951-60212-	S-T Disability ER Share Exp	E	\$7,209.91	3,601.69	\$3,608.22	50.0
001	21179	60213	001-1106-21179-300-951-60213-	L-T Disability ER Share Exp	E	\$5,833.35	1,533.00	\$4,300.35	26.3
001	21179	60217	001-1106-21179-300-951-60217-	RHSA Plan ER Share	E	\$187,828.88	44,912.29	\$142,916.59	23.9
001	21179	60218	001-1106-21179-300-951-60218-	College Reimbursement	E	\$24,600.00	7,350.00	\$17,250.00	29.9
	21179			Total 21179 Fringe Benefits		\$8,117,557.84	2,321,248.37	\$5,796,309.47	28.6
001	21181	60749	001-1102-21181-300-955-60749-	County Tax Expense	E	\$1,808,299.13	1,819,371.00	-11,072	100.6
	21181			Total 21181 County Tax		\$1,808,299.13	1,819,371.00	-11,072	100.6
001	21185	60750	001-1106-21185-400-958-60750-	Bond Principal Expense	E	\$2,184,749.94	1,392,558.68	\$792,191.26	63.7
001	21185	60754	001-1106-21185-400-958-60754-	Lease Principal Expense	E	\$1,197,231.84	158,211.30	\$1,039,020.54	13.2
	21185			Total 21185 Debt Service - Principa		\$3,381,981.78	1,550,769.98	\$1,831,211.80	45.9
001	21186	60751	001-1106-21186-400-958-60751-	Bond Interest Expense	E	\$871,848.69	344,204.76	\$527,643.93	39.5
001	21186	60755	001-1106-21186-400-958-60755-	Lease Interest Expense	E	\$159,345.00	5,661.71	\$153,683.29	3.6
	21186			Total 21186 Debt Service - Interest		\$1,031,193.69	349,866.47	\$681,327.22	33.9
001	21199	60799	001-1106-21199-600-959-60799-	Transfers out to Other Funds	E	\$150,000.00	\$0.00	\$150,000.00	0.0
	21199			Total 21199 Transfers Out		\$150,000.00	\$0.00	\$150,000.00	0.0
001	21201	60900	001-1102-21201-500-951-60900-	CIP Budget Holding	E	\$2,148,710.00	\$0.00	\$2,148,710.00	0.0
	21201			Total 21201 CIP General Government		\$2,148,710.00	\$0.00	\$2,148,710.00	0.0
001	21204	60602	001-1102-21204-500-954-60602-	14 Foot Mower Attachment	E	0	12,324.91	-\$12,324.91	100.0
				Total 21204 CIP Public Works		0	12,324.91	-\$12,324.91	100.0
001	21210	40999	001-1102-24151-500-957-40999-	Use of Undesignated Fund Balan	R	-\$500,000.00	\$0.00	-\$500,000.00	0.0
	21210			Total 21210 Use of Prior Year F/B-C		-\$500,000.00	\$0.00	-\$500,000.00	0.0
001	21302	60107	001-1300-21302-300-956-60107-	Temp Employee Wage Exp	E	0	1,395.00	-\$1,395.00	100.0
				Total 21302 Crossing Guards					
001	24101	40100	001-4001-24101-998-971-40100-	Current Property Tax Revenue	R	-\$66,123,811.01	-66,610,476.72	-\$66,610,476.72	100.8
001	24101	40110	001-4001-24101-998-971-40110-	Tax Interest Revenue	R	-\$100,000.00	-24,211.68	-\$75,788.32	24.2
001	24101	40111	001-4001-24101-998-971-40111-	Tax Lien Costs Revenue	R	-\$12,500.00	-12,244.31	-\$255.69	98.0
001	24101	40112	001-4001-24101-998-971-40112-	Quit Claim Fee Revenue	R	-\$1,500.00	0.00	-\$1,500.00	0.0
001	24101	40115	001-4001-24101-998-971-40115-	Payments in Lieu of Taxes Rev	R	-\$195,000.00	0.00	-\$195,000.00	0.0
001	24101	40406	001-4001-24101-998-971-40406-	State Vets Tax Reimburse Rev	R	-\$19,300.00	-15,262.00	-\$4,038.00	79.1
001	24101	40408	001-4001-24101-998-971-40408-	State Tree Growth Assess Rev	R	-\$25,000.00	0.00	-\$25,000.00	0.0
	24101			Total 24101 Property Taxes		-\$66,477,111.01	-66,662,194.71	-\$66,912,058.73	100.7

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	24102	40120	001-4002-24101-998-972-40120-	Motor Vehicle Excise Tax Rev	R	-\$4,100,000.00	-1,534,393.10	-\$2,565,606.90	37.4
001	24102	40121	001-4002-24101-998-972-40121-	Boat Excise Tax Revenue	R	-\$17,500.00	-3,168.60	-\$14,331.40	18.1
	24102			Total 24102 Excise Taxes		-\$4,117,500.00	-1,537,561.70	-\$2,579,938.30	37.3
001	24110	40122	001-4004-24102-998-973-40122-	Snowmobile Registration Reimbu	R	-\$1,400.00	0.00	-\$1,400.00	0.0
001	24110	40263	001-4004-24102-998-973-40263-	Motor Vehicle Reg Fee Rev	R	-\$84,000.00	-26,569.35	-\$57,430.65	31.6
001	24110	40264	001-4004-24102-998-973-40264-	IFW Registration Fee Rev	R	-\$2,900.00	-708.00	-\$2,192.00	24.4
	24110			Total 24110 Registration Fees		-\$88,300.00	-27,277.35	-\$61,022.65	30.9
001	24111	40200	001-5001-24102-998-951-40200-	Birth Certificate Fee Revenue	R	-\$20,000.00	-6,491.40	-\$13,508.60	32.5
001	24111	40201	001-5001-24102-998-951-40201-	Death Certificate Fee Revenue	R	-\$12,000.00	-3,515.80	-\$8,484.20	29.3
001	24111	40202	001-5001-24102-998-951-40202-	Burial Permit Revenue	R	-\$6,500.00	-1,348.00	-\$5,152.00	20.7
001	24111	40204	001-5001-24102-998-951-40204-	Marriage Certificate Fee Rev	R	-\$5,000.00	-2,122.80	-\$2,877.20	42.5
001	24111	40205	001-5001-24102-998-951-40205-	Marriage License Revenue	R	-\$6,500.00	-3,188.00	-\$3,312.00	49.0
001	24111	40206	001-5001-24102-998-951-40206-	Resident Turkey License Rev	R	-\$30.00	0.00	-\$30.00	0.0
001	24111	40207	001-5001-24102-998-951-40207-	Resident Fishing License Rev	R	-\$500.00	-36.00	-\$464.00	7.2
001	24111	40208	001-5001-24102-998-951-40208-	Massage Therapy License Revenu	R	-\$1,000.00	-300.00	-\$700.00	30.0
001	24111	40209	001-5001-24102-998-951-40209-	Muzzle Loading License Rev	R	-\$15.00	-1.00	-\$14.00	6.7
001	24111	40210	001-5001-24102-998-951-40210-	Duplicate License-Combo Rev	R	-\$10.00	0.00	-\$10.00	0.0
001	24111	40212	001-5001-24102-998-951-40212-	Coyote License Revenue	R	-\$10.00	-2.00	-\$8.00	20.0
001	24111	40213	001-5001-24102-998-951-40213-	Pheasant Stamp Fee Rev	R	-\$10.00	0.00	-\$10.00	0.0
001	24111	40214	001-5001-24102-998-951-40214-	Duck Stamp Fee Revenue	R	-\$5.00	0.00	-\$5.00	0.0
001	24111	40215	001-5001-24102-998-951-40215-	Resident Hunting Lic Rev	R	-\$100.00	-16.00	-\$84.00	16.0
001	24111	40216	001-5001-24102-998-951-40216-	Junior Hunting Lic Rev	R	-\$10.00	0.00	-\$10.00	0.0
001	24111	40217	001-5001-24102-998-951-40217-	Archery License Revenue	R	-\$100.00	-13.00	-\$87.00	13.0
001	24111	40218	001-5001-24102-998-951-40218-	Resident Combo Lic Rev	R	-\$250.00	-14.00	-\$236.00	5.6
001	24111	40220	001-5001-24102-998-951-40220-	Small Game License Rev	R	-\$5.00	0.00	-\$5.00	0.0
001	24111	40221	001-5001-24102-998-951-40221-	Bear License Revenue	R	-\$10.00	-2.00	-\$8.00	20.0
001	24111	40229	001-5001-24102-998-951-40229-	Victualers License Revenue	R	-\$12,000.00	-1,400.00	-\$10,600.00	11.7
001	24111	40230	001-5001-24102-998-951-40230-	Entertainment License Rev	R	-\$2,200.00	0.00	-\$2,200.00	0.0
001	24111	40232	001-5001-24102-998-951-40232-	Garage/Service Sta Lic Rev	R	-\$1,500.00	-150.00	-\$1,350.00	10.0
001	24111	40233	001-5001-24102-998-951-40233-	Vendor License Revenue	R	-\$300.00	-100.00	-\$200.00	33.3
001	24111	40234	001-5001-24102-998-951-40234-	Taxi License Revenue	R	-\$220.00	0.00	-\$220.00	0.0
001	24111	40237	001-5001-24102-998-951-40237-	Second Hand Dealer Lic Rev	R	-\$610.00	0.00	-\$610.00	0.0
001	24111	40239	001-5001-24102-998-951-40239-	Research Revenue	R	-\$50.00	0.00	-\$50.00	0.0
001	24111	40258	001-5001-24102-998-951-40258-	Advertising Costs Revenue	R	-\$800.00	-200.00	-\$600.00	25.0
001	24111	40259	001-5001-24102-998-951-40259-	City Clerk Services Rev	R	-\$1,000.00	-308.00	-\$692.00	30.8
001	24111	40260	001-5001-24102-998-951-40260-	Copies Revenue	R	-\$100.00	-1.00	-\$99.00	1.0
001	24111	40262	001-5001-24102-998-951-40262-	Returned Check Fee Rev	R	-\$700.00	-125.00	-\$575.00	17.9
001	24111	40265	001-5001-24102-998-951-40265-	Building Permit Revenue	R	-\$800,000.00	-426,117.07	-\$373,882.93	53.3
001	24111	40266	001-5001-24102-998-951-40266-	Electrical Permit Revenue	R	-\$80,000.00	-28,618.66	-\$51,381.34	35.8
001	24111	40267	001-5001-24102-998-951-40267-	Plumbing Permit Revenue	R	-\$40,000.00	-6,804.00	-\$33,196.00	17.0
001	24111	40268	001-5001-24102-998-951-40268-	Junk Yard Permit Revenue	R	-\$200.00	0.00	-\$200.00	0.0
001	24111	40271	001-5001-24102-998-951-40271-	Code Violations Fine Revenue	R	-\$500.00	0.00	-\$500.00	0.0
001	24111	40272	001-5001-24102-998-951-40272-	Code Prof Review Fee Rev	R	\$0.00	-100.00	-\$400.00	20.0
001	24111	40273	001-5001-24102-998-951-40273-	ZBA Fee Revenue	R	-\$500.00	-643.30	-\$2,356.70	21.4

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	24111	40275	001-5001-24102-998-951-40275-	Plan Bd Admin Fee Rev	R	-\$3,000.00	-375.00	-\$4,145.00	8.3
001	24111	40277	001-5001-24102-998-951-40277-	Plan Bd Minor Subdivision Rev	R	-\$4,520.00	0.00	-\$25,000.00	0.0
001	24111	40278	001-5001-24102-998-951-40278-	Plan Bd Major Subdivision Rev	R	-\$25,000.00	-2,976.00	-\$17,024.00	14.9
001	24111	40279	001-5001-24102-998-951-40279-	Plan Bd Site Review Rev	R	-\$20,000.00	0.00	-\$2,000.00	0.0
001	24111	40285	001-5001-24102-998-951-40285-	Plan Bd Cond Use/Oth1 Rev	R	-\$2,000.00	0.00	-\$2,750.00	0.0
001	24111	40288	001-5001-24102-998-951-40288-	Plan Bd Cont/Cond Zone1 Rev	R	-\$2,750.00	-3,840.00	-\$6,160.00	38.4
001	24111	40294	001-5001-24102-998-951-40294-	Plan Bd Shoreland Zone Rev	R	-\$10,000.00	-10.00	-\$150.00	6.3
001	24111	40310	001-5001-24102-998-951-40310-	Sole Proprietor Filing Fee Rv	R	-\$160.00	-12,000.00	-\$15,500.00	43.6
001	24111	40317	001-5001-24102-998-951-40317-	Code Permit Application Fee Rv	R	-\$27,500.00	-300.00	-\$2,700.00	10.0
001	24111	40318	001-5001-24102-998-951-40318-	Historic Preservation App Fee	R	-\$3,000.00	-1,000.00	-\$152,450.00	0.7
001	24111	40319	001-5001-24102-998-951-40319-	Special Event Permit Fees	R	-\$153,450.00	-400.00	-\$400.00	50.0
001	24111	40320	001-5001-24102-998-951-40320-	Accessory Dwelling Fee	R	-\$800.00	50.00	-\$100,050.00	-0.1
001	24111	40321	001-5001-24102-998-951-40321-	Inspection Program Revenue	R	-\$100,000.00	0.00	-\$50,000.00	0.0
001	24111	40324	001-5001-24102-998-951-40324-	Cannabis Business License	R	-\$50,000.00	-40.00	\$40.00	100.0
001	24111	40556	001-5001-24102-998-951-40556-	Copies Sold Revenue	R	-\$100.00	0.00	-\$100.00	0.0
	24111			Total 24111 Gen Govt Licenses, Perm		-\$1,395,015.00	-502,508.03	-\$892,506.97	36.0
001	24112	40600	001-5002-24102-998-952-40600-	Rental AT&T Cell ME Site Rev	R	-\$33,891.00	-11,196.84	-\$22,694.16	33.0
001	24112	40601	001-5002-24102-998-952-40601-	Rental Verizon Cell ME Site Rv	R	-\$18,742.75	-6,996.04	-\$11,746.71	37.3
001	24112	40602	001-5002-24102-998-952-40602-	Rental City Theater Revenue	R	-\$960.00	-960.00	\$0.00	100.0
001	24112	40605	001-5002-24102-998-952-40605-	Rental US Cellular ME Site Rev	R	-\$43,442.10	-14,561.64	-\$28,880.46	33.5
001	24112	40638	001-5002-24102-998-952-40638-	Rental T-Mobile Cell ME Site R	R	-\$32,864.00	0.00	-\$32,864.00	0.0
	24112			Total 24112 Pub Svcs Licenses, Per		-\$129,899.85	-33,714.52	-\$96,185.33	26.0
001	24113	40297	001-5003-24102-998-953-40297-	False Alarm Fee Revenue	R	-\$30,000.00	-3,885.00	-\$26,115.00	13.0
001	24113	40298	001-5003-24102-998-953-40298-	Ordinance Fines Revenue	R	-\$1,000.00	0.00	-\$1,000.00	0.0
001	24113	40299	001-5003-24102-998-953-40299-	Animal Cntrl Collections Rev	R	-\$2,500.00	-100.00	-\$2,400.00	4.0
001	24113	40300	001-5003-24102-998-953-40300-	Police Reports Revenue	R	-\$5,000.00	-992.00	-\$4,008.00	19.8
001	24113	40307	001-5003-24102-998-953-40307-	Court Ordered Restitution Rev	R	\$0.00	-100.00	\$100.00	100.0
001	24113	40309	001-5003-24102-998-953-40309-	Blasting Permit Fee Revenue	R	-\$685.09	-50.00	-\$635.09	7.3
001	24113	40316	001-5003-24102-998-953-40316-	Parking Fines Revenue	R	-\$25,000.00	-21,221.00	-\$3,779.00	84.9
001	24113	40460	001-5003-24102-998-953-40460-	PSAP Service Fees	R	-\$378,232.00	-114,639.00	-\$263,593.00	30.3
001	24113	40463	001-5003-24102-998-953-40463-	Police Grants	R	-\$20,000.00	-5,795.83	-\$14,204.17	29.0
001	24113	40630	001-5003-24102-998-953-40630-	Rental Verizon Cell Site	R	-\$20,988.00	-9,782.65	-\$11,205.35	46.6
	24113			Total 24113 Pub Safety Licenses, Pe		-\$483,405.09	-156,565.48	-\$326,839.61	32.4
001	24114	40223	001-5004-24102-998-954-40223-	Cemetery Fee Revenue	R	-\$10,000.00	-700.00	-\$9,300.00	7.0
001	24114	40231	001-5004-24102-998-954-40231-	Septic Sludge Permit Rev	R	-\$100.00	0.00	-\$100.00	0.0
001	24114	40235	001-5004-24102-998-954-40235-	Solid Waste Annual Fee Rev	R	-\$3,000.00	0.00	-\$3,000.00	0.0
001	24114	40302	001-5004-24102-998-954-40302-	Street Opening Permit Rev	R	-\$22,525.00	-8,270.00	-\$14,255.00	36.7
001	24114	40303	001-5004-24102-998-954-40303-	Recycling Revenue	R	-\$66,000.00	-45,822.17	-\$20,177.83	69.4
001	24114	40304	001-5004-24102-998-954-40304-	Solid Waste Bag Sales Revenue	R	-\$100,000.00	-25,298.05	-\$74,701.95	25.3
001	24114	40322	001-5004-24102-998-954-40322-	Large Bin Sales Revenue	R	-\$27,500.00	-5,246.00	-\$22,254.00	19.1
001	24114	40700	001-5004-24102-998-954-40700-	Municipal Garage Labor Charge	R	-\$120,000.00	-35,540.00	-\$84,460.00	29.6
	24114			Total 24114 Pub Works Licenses, Per		-\$349,125.00	-120,876.22	-\$228,248.78	34.6
001	24120	40400	001-4006-24103-998-974-40400-	State Revenue Sharing Rev	R	-\$4,254,393.34	-1,342,822.06	-\$2,911,571.28	31.6
	24120			Total 24120 State Revenue Sharing		-\$4,254,393.34	-1,342,822.06	-\$2,911,571.28	31.6

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
001	24121	40401	001-4007-24103-998-975-40401-	State Homestead Exemption Rev	R	-\$799,402.07	-637,283.11	-\$162,118.96	79.7
	24121			Total 24121 State Homestead Exempti		-\$799,402.07	-637,283.11	-\$162,118.96	79.7
001	24122	40433	001-5001-24103-998-951-40433-	Fed Fish & Wildlife Rev Share	R	-\$7,000.00	\$0.00	-\$7,000.00	0.0
	24122			Total 24122 Gen Govt Intergovernmen		-\$7,000.00	\$0.00	-\$7,000.00	0.0
001	24123	40402	001-5002-24103-998-952-40402-	State G A Reimbursement Rev	R	-\$622,393.10	-81,734.77	-\$540,658.33	13.1
	24123			Total 24123 Pub Srvc Intergovernme		-\$622,393.10	-81,734.77	-\$540,658.33	13.1
001	24124	40410	001-5003-24103-998-953-40410-	State Witness Fees Rev	R	-\$2,500.00	\$0.00	-\$2,500.00	0.0
	24124			Total 24124 Pub Safety Intergovernm		-\$2,500.00	\$0.00	-\$2,500.00	0.0
001	24125	40404	001-5004-24103-998-954-40404-	State Road Assist Program Rev	R	-\$200,000.00	\$0.00	-\$200,000.00	0.0
001	24125	40450	001-5004-24103-998-954-40450-	School Bus Electric Reimb.	R	-\$25,000.00	\$0.00	-\$25,000.00	0.0
	24125			Total 24125 Pub Works Intergovernme		-\$225,000.00	\$0.00	-\$225,000.00	0.0
001	24128	40405	001-4012-24103-998-976-40405-	State BETE Reimbursement Reven	R	-\$348,792.42	\$0.00	-\$348,792.42	0.0
	24128			Total 24128 State BETE Program Reim		-\$348,792.42	\$0.00	-\$348,792.42	0.0
001	24140	40500	001-4009-24104-998-978-40500-	Investment Income Revenue	R	-\$875,000.00	-388.59	-\$874,611.41	0.0
001	24140	40501	001-4009-24104-998-978-40501-	Interest on Notes Rec Rev	R	-\$16,500.00	0.00	-\$16,500.00	0.0
	24140			Total 24140 Investment Income		-\$891,500.00	-388.59	-\$891,111.41	0.0
001	24150	40559	001-5001-24105-998-951-40559-	Miscellaneous Revenue	R	\$0.00	-6,359.56	\$6,359.56	100.0
	24150			Total 24150 Gen Govt Other		\$0.00	-6,359.56	\$6,359.56	100.0
001	24151	40562	001-5002-24105-998-952-40562-	Arena Debt Serv Reimburse Rev	R	-\$62,118.24	\$0.00	-\$62,118.24	0.0
	24151			Total 24151 Pub Srvc Other		-\$62,118.24	\$0.00	-\$62,118.24	0.0
001	24152	40559	001-5003-24105-998-953-40559-	Miscellaneous Revenue	R	-\$26,380.00	\$0.00	-\$26,380.00	0.0
	24152			Total 24152 Pub Safety Other		-\$26,380.00	\$0.00	-\$26,380.00	0.0
001	24153	40559	001-5004-24105-998-954-40559-	Miscellaneous Revenue	R	-\$2,300.00	-29,428.46	\$27,128.46	1,279.5
	24153			Total 24153 Pub Works Other		-\$2,300.00	-29,428.46	\$27,128.46	1,279.5
001	24199	40801	001-4099-24199-998-959-40801-	Transfer in from Other Funds	R	-\$2,412,817.95	\$0.00	-\$2,412,817.95	0.0
	24199			Total 24199 Transfers In		-\$2,412,817.95	\$0.00	-\$2,412,817.95	0.0
001	44444	33333	001-0000-11001-827-957-33333-	NON-REIMBURSABLE EXP	E	\$0.00	\$0.00	\$0.00	0.0
	44444			Total 44444 Encampment 2024		\$0.00	\$0.00	\$0.00	0.0

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
SEWER OPERATIONS									
601	35101	40250	601-6001-35101-994-997-40250-	Inflow & Infiltration Fee Rev	R	0	4,654.04	-\$4,654.04	100.0
				Total 40250 Inflow & Infiltration F		0	4,654.04	-\$4,654.04	100.0
601	35102	40245	601-6001-35102-994-997-40245-	Septic Sludge Disposal Fee Rev	R	0	-15.00	15.00	100.0
601	35102	40246	601-6001-35102-994-997-40246-	Sewer Inspection Fee Revenue	R	\$0.00	-15.00	15.00	100.0
601	35102	40249	601-6001-35102-994-997-40249-	Sewer User Fee Revenue	R	\$0.00	-343,612.86	343,612.86	100.0
601	35102	40253	601-6001-35102-994-997-40253-	Sewer Current Interest Rev	R	\$0.00	-11,491.63	11,491.63	100.0
601	35102	40256	601-6001-35102-994-997-40256-	Sewer Submeter Sales Rev	R	\$0.00	-199.46	199.46	100.0
601	35102	40503	601-6001-35102-994-997-40503-	New Sewer Permit	R	\$0.00	-59,490.00	59,490.00	100.0
601	35102	60102	601-6001-35102-994-997-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$88,529.78	18,709.40	69,820.38	21.1
601	35102	60105	601-6001-35102-994-997-60105-	F-T Employee Wage Exp	E	\$60,755.03	7,759.84	52,995.19	12.8
601	35102	60106	601-6001-35102-994-997-60106-	P-T Employee Wage Exp	E	\$79,315.62	10,498.25	68,817.37	13.2
601	35102	60201	601-6001-35102-994-997-60201-	FICA/Medicare-ER Share Exp	E	\$17,680.13	2,727.21	14,952.92	15.4
601	35102	60202	601-6001-35102-994-997-60202-	MPERS Employer Share Exp	E	\$21,180.95	355.04	20,825.91	1.7
601	35102	60203	601-6001-35102-994-997-60203-	457 Plan-Employer Share Exp	E	\$1,057.21	387.99	669.22	36.7
601	35102	60210	601-6001-35102-994-997-60210-	HPHC Ins Employer Share Exp	E	\$57,620.82	5,362.61	52,258.21	9.3
601	35102	60212	601-6001-35102-994-997-60212-	S-T Disability ER Share Exp	E	\$0.00	21.02	-21.02	100.0
601	35102	60217	601-6001-35102-994-997-60217-	RHSA Plan ER Share	E	\$2,979.60	84.00	2,895.60	2.8
601	35102	60251	601-6001-35102-994-997-60251-	Conferences/Training Expense	E	\$300.00	0.00	300.00	0.0
601	35102	60252	601-6001-35102-994-997-60252-	Travel/Mileage Expense	E	\$350.00	0.00	350.00	0.0
601	35102	60257	601-6001-35102-994-997-60257-	Professional License Fees Exp	E	\$250.00	0.00	250.00	0.0
601	35102	60302	601-6001-35102-994-997-60302-	Audit Services Expense	E	\$10,000.00	0.00	10,000.00	0.0
601	35102	60304	601-6001-35102-994-997-60304-	Registry of Deeds Fee Expense	E	\$8,000.00	0.00	8,000.00	0.0
601	35102	60306	601-6001-35102-994-997-60306-	Other Prof/Consult Svcs Exp	E	\$10,000.00	0.00	10,000.00	0.0
601	35102	60310	601-6001-35102-994-997-60310-	Service Contracts Expense	E	\$128,923.00	9,558.43	119,364.57	7.4
601	35102	60325	601-6001-35102-994-997-60325-	Postage/Shipping Expense	E	\$8,300.00	0.00	8,300.00	0.0
601	35102	60331	601-6001-35102-994-997-60331-	Land/Building Lease Expense	E	\$1,240.00	0.00	1,240.00	0.0
601	35102	60370	601-6001-35102-994-997-60370-	Workers Comp Insuranct Exp	E	\$32,674.00	0.00	32,674.00	0.0
601	35102	60372	601-6001-35102-994-997-60372-	Vehicle Insurance Expense	E	\$8,852.00	8,852.00	0.00	100.0
601	35102	60373	601-6001-35102-994-997-60373-	Building/Boiler Insurance Exp	E	\$19,284.00	0.00	19,284.00	0.0
601	35102	60382	601-6001-35102-994-997-60382-	Pollution Insurance Expense	E	\$15,073.00	13,849.04	1,223.96	91.9
601	35102	60402	601-6001-35102-994-997-60402-	Phone/Celular/Paging Exp	E	\$2,191.00	0.00	2,191.00	0.0
601	35102	60404	601-6001-35102-994-997-60404-	Sewer User Fee Expense	E	\$5,000.00	0.00	5,000.00	0.0
601	35102	60500	601-6001-35102-994-997-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$700.00	0.00	700.00	0.0
601	35102	60501	601-6001-35102-994-997-60501-	Operating Supp/Eqt Non-Cap	E	\$30,000.00	0.00	30,000.00	0.0
601	35102	60602	601-6001-35102-994-997-60602-	Equipment Purchase Cap	E	\$100,000.00	0.00	100,000.00	0.0
601	35102	60603	601-6001-35102-994-997-60603-	Vehicles Purchase Capital	E	\$24,873.00	0.00	24,873.00	0.0
601	35102	60605	601-6001-35102-994-997-60605-	Sewer Construc/ImproveCap	E	\$386,500.00	0.00	386,500.00	0.0
601	35102	60700	601-6001-35102-994-997-60700-	Depreciation Expense	E	\$1,137,760.00	0.00	1,137,760.00	0.0
601	35102	60750	601-6001-35102-994-997-60750-	Bond Principal Expense	E	\$320,000.00	14,000.00	306,000.00	4.4
601	35102	60751	601-6001-35102-994-997-60751-	Bond Interest Expense	E	\$65,200.00	1,141.00	64,059.00	1.8
601	35102	60797	601-6001-35102-994-997-60797-	Miscellaneous Expense	E	\$12,800.00	11,779.63	1,020.37	92.0
601	35102	60798	601-6001-35102-994-997-60798-	Contingency	E	\$25,000.00	0.00	25,000.00	0.0
601	35102	60799	601-6001-35102-994-997-60799-	Transfer Out to Other Funds	E	\$130,474.00	0.00	130,474.00	0.0
				Total 35102 Sewer Operations		\$2,812,863.14	-309,738.49	3,122,601.63	-11.0

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
601	35103	60102	601-6001-35103-994-997-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$1,404.89	578.64	\$826.25	41.2
601	35103	60201	601-6001-35103-994-997-60201-	FICA/Medicare-ER Share Exp	E	\$110.92	42.13	\$68.79	38.0
601	35103	60202	601-6001-35103-994-997-60202-	MPERS Employer Share Exp	E	\$147.89	10.98	\$136.91	7.4
601	35103	60210	601-6001-35103-994-997-60210-	HPHC Ins Employer Share Exp	E	\$8.64	84.12	-\$75.48	-75.5
601	35103	60212	601-6001-35103-994-997-60212-	S-T Disability ER Share Exp	E	\$0.00	0.12	-\$0.12	100.0
601	35103	60252	601-6001-35103-994-997-60252-	Travel/Mileage Expense	E	\$350.00	0.00	\$350.00	0.0
601	35103	60301	601-6001-35103-994-997-60301-	Legal Services Expense	E	\$500.00	0.00	\$500.00	0.0
601	35103	60370	601-6001-35103-994-997-60370-	Workers Comp Insurance Exp	E	\$27.00	0.00	\$27.00	0.0
601	35103	60406	601-6001-35103-994-997-60406-	Fiber/Internet Expense	E	\$635.00	0.00	\$635.00	0.0
601	35103	60500	601-6001-35103-994-997-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$265.00	0.00	\$265.00	0.0
601	35103	60501	601-6001-35103-994-997-60501-	Operating Supp/Eqt Non-Cap	E	\$120.00	0.00	\$120.00	0.0
601	35103	60797	601-6001-35103-994-997-60797-	Miscellaneous Expense	E	\$27,551.57	7,288.13	\$20,263.44	26.5
601	35103	60799	601-6001-35103-994-997-60799-	Transfer Out to Other Funds	E	\$13,828.70	0.00	\$13,828.70	0.0
	35103			Total 35103 Sewer Ind Pretreat Prog		\$44,949.61	8,004.12	\$36,945.49	17.8
601	35104	60102	601-6001-35104-994-997-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$82,474.96	36,731.05	\$45,743.91	44.5
601	35104	60105	601-6001-35104-994-997-60105-	F-T Employee Wage Exp	E	\$313,909.92	91,154.11	\$222,755.81	29.0
601	35104	60111	601-6001-35104-994-997-60111-	Overtime Wage Expense	E	\$31,500.00	19,585.66	\$11,914.34	62.2
601	35104	60129	601-6001-35104-994-997-60129-	Insurance Buyout Pay	E	\$3,074.00	0.00	\$3,074.00	0.0
601	35104	60201	601-6001-35104-994-997-60201-	FICA/Medicare-ER Share Exp	E	\$28,840.67	10,878.83	\$17,961.84	37.7
601	35104	60202	601-6001-35104-994-997-60202-	MPERS Employer Share Exp	E	\$22,826.50	11,253.18	\$11,573.32	49.3
601	35104	60203	601-6001-35104-994-997-60203-	457 Plan-Employer Share Exp	E	\$7,422.75	2,210.86	\$5,211.89	29.8
601	35104	60210	601-6001-35104-994-997-60210-	HPHC Ins Employer Share Exp	E	\$289.44	0.00	\$289.44	0.0
601	35104	60211	601-6001-35104-994-997-60211-	NNEBT Ins Employer Share Exp	E	\$114,752.00	39,088.65	\$75,663.35	34.1
601	35104	60217	601-6001-35104-994-997-60217-	RHSA Plan ER Share	E	\$4,680.00	960.00	\$3,720.00	20.5
601	35104	60230	601-6001-35104-994-997-60230-	Clothing Allowance Expense	E	\$5,500.00	2,415.50	\$3,084.50	43.9
601	35104	60251	601-6001-35104-994-997-60251-	Conferences/Training Expense	E	\$1,350.00	0.00	\$1,350.00	0.0
601	35104	60252	601-6001-35104-994-997-60252-	Travel/Mileage Expense	E	\$1,050.00	0.00	\$1,050.00	0.0
601	35104	60253	601-6001-35104-994-997-60253-	Food/Lodging Expense	E	\$50.00	0.00	\$50.00	0.0
601	35104	60312	601-6001-35104-994-997-60312-	Temporary Agency Help Exp	E	\$25,000.00	0.00	\$25,000.00	0.0
601	35104	60313	601-6001-35104-994-997-60313-	Construction Services Expense	E	\$233,000.00	1,294.56	\$231,705.44	0.6
601	35104	60330	601-6001-35104-994-997-60330-	Equipment Rent/Lease Exp	E	\$600.00	0.00	\$600.00	0.0
601	35104	60342	601-6001-35104-994-997-60342-	Grit Disposal Expense	E	\$12,000.00	0.00	\$12,000.00	0.0
601	35104	60400	601-6001-35104-994-997-60400-	Electricity Expense	E	\$60,000.00	13,482.41	\$46,517.59	22.5
601	35104	60402	601-6001-35104-994-997-60402-	Phone/Celular/Paging Exp	E	\$5,750.00	919.85	\$4,830.15	16.0
601	35104	60410	601-6001-35104-994-997-60410-	Diesel Fuel Expense	E	\$15,500.00	2,709.45	\$12,790.55	17.5
601	35104	60411	601-6001-35104-994-997-60411-	Gasoline Expense	E	\$8,100.00	1,243.87	\$6,856.13	15.4
601	35104	60450	601-6001-35104-994-997-60450-	Building Repair/Maint Exp	E	\$97,000.00	13,801.81	\$83,198.19	14.2
601	35104	60452	601-6001-35104-994-997-60452-	Operating Equip Repair Exp	E	\$20,300.00	0.00	\$20,300.00	0.0
601	35104	60453	601-6001-35104-994-997-60453-	Vehicle Repair/Tires/Oil Exp	E	\$20,000.00	25,177.81	-\$5,177.81	125.9
601	35104	60457	601-6001-35104-994-997-60457-	Road Maint/Improve Non-Cap	E	\$20,000.00	19,490.80	\$509.20	97.5
601	35104	60500	601-6001-35104-994-997-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$4,300.00	0.00	\$4,300.00	0.0
601	35104	60501	601-6001-35104-994-997-60501-	Operating Supp/Eqt Non-Cap	E	\$3,100.00	21.97	\$3,078.03	0.7
601	35104	60505	601-6001-35104-994-997-60505-	Construction Supplies	E	\$46,000.00	11,959.80	\$34,040.20	26.0
601	35104	60506	601-6001-35104-994-997-60506-	Equipment/Small Tools-Non-cap	E	\$13,000.00	2,428.61	\$10,571.39	18.7
	35104			Total 35104 P.W. Wastewater Mainten		\$1,201,370.24	306,808.78	\$894,561.46	25.5

FUND	ORG	OBJECT	ACCOUNT	ACCOUNT DESCRIPTION	TYPE	REVISED ESTIM REV	ACTUAL YTD REVENUE	REMAINING REVENUE	% COLL
601	35105	60101	601-6001-35105-994-997-60101-	Dept Manager Salary Exp	E	\$57,541.50	18,285.43	\$39,256.07	31.8
601	35105	60102	601-6001-35105-994-997-60102-	Mid Mgmt Hrly Employee Wage Ex	E	\$112,939.92	0.00	\$112,939.92	0.0
601	35105	60105	601-6001-35105-994-997-60105-	F-T Employee Wage Exp	E	\$442,902.38	152,242.48	\$290,659.90	34.4
601	35105	60107	601-6001-35105-994-997-60107-	Temp Employee Wage Exp	E	\$9,600.00	7,690.00	\$1,910.00	80.1
601	35105	60111	601-6001-35105-994-997-60111-	Overtime Wage Expense	E	\$57,091.00	19,746.37	\$37,344.63	34.6
601	35105	60201	601-6001-35105-994-997-60201-	FICA/Medicare-ER Share Exp	E	\$52,253.45	14,326.64	\$37,926.81	27.4
601	35105	60202	601-6001-35105-994-997-60202-	MPERS Employer Share Exp	E	\$68,692.06	19,407.85	\$49,284.21	28.3
601	35105	60210	601-6001-35105-994-997-60210-	HPHC Ins Employer Share Exp	E	\$0.00	38.92	-\$38.92	100.0
601	35105	60211	601-6001-35105-994-997-60211-	NNEBT Ins Employer Share Exp	E	\$162,486.41	44,824.47	\$117,661.94	27.6
601	35105	60212	601-6001-35105-994-997-60212-	S-T Disability ER Share Exp	E	\$0.00	12.92	-\$12.92	100.0
601	35105	60217	601-6001-35105-994-997-60217-	RHSA Plan ER Share	E	\$6,256.22	1,428.25	\$4,827.97	22.8
601	35105	60230	601-6001-35105-994-997-60230-	Clothing Allowance Expense	E	\$5,900.00	1,699.88	\$4,200.12	28.8
601	35105	60251	601-6001-35105-994-997-60251-	Conferences/Training Expense	E	\$5,700.00	0.00	\$5,700.00	0.0
601	35105	60252	601-6001-35105-994-997-60252-	Travel/Mileage Expense	E	\$1,900.00	654.45	\$1,245.55	34.4
601	35105	60253	601-6001-35105-994-997-60253-	Food/Lodging Expense	E	\$1,500.00	87.67	\$1,412.33	5.8
601	35105	60256	601-6001-35105-994-997-60256-	Dues/Memberships Expense	E	\$500.00	0.00	\$500.00	0.0
601	35105	60257	601-6001-35105-994-997-60257-	Professional License Fees Exp	E	\$500.00	0.00	\$500.00	0.0
601	35105	60301	601-6001-35105-994-997-60301-	Legal Services Expense	E	\$750.00	0.00	\$750.00	0.0
601	35105	60306	601-6001-35105-994-997-60306-	Other Prof/Consult Svcs Exp	E	\$8,000.00	0.00	\$8,000.00	0.0
601	35105	60310	601-6001-35105-994-997-60310-	Service Contracts Expense	E	\$5,500.00	420.00	\$5,080.00	7.6
601	35105	60313	601-6001-35105-994-997-60313-	Construction Services Expense	E	\$5,000.00	700.00	\$4,300.00	14.0
601	35105	60325	601-6001-35105-994-997-60325-	Postage/Shipping Expense	E	\$250.00	0.00	\$250.00	0.0
601	35105	60330	601-6001-35105-994-997-60330-	Equipment Rent/Lease Exp	E	\$600.00	0.00	\$600.00	0.0
601	35105	60342	601-6001-35105-994-997-60342-	Grit Disposal Expense	E	\$302,000.00	50,032.15	\$251,967.85	16.6
601	35105	60370	601-6001-35105-994-997-60370-	Workers Comp Insurance Exp	E	\$15,860.00	0.00	\$15,860.00	0.0
601	35105	60400	601-6001-35105-994-997-60400-	Electricity Expense	E	\$231,500.00	50,584.67	\$180,915.33	21.9
601	35105	60401	601-6001-35105-994-997-60401-	Water Expense	E	\$6,700.00	946.51	\$5,753.49	14.1
601	35105	60402	601-6001-35105-994-997-60402-	Phone/Celular/Paging Exp	E	\$4,900.00	964.83	\$3,935.17	19.7
601	35105	60405	601-6001-35105-994-997-60405-	Heating Fuel Expense	E	\$21,000.00	2,501.12	\$18,498.88	11.9
601	35105	60406	601-6001-35105-994-997-60406-	Fiber/Internet Expense	E	\$4,900.00	40.15	\$4,859.85	0.8
601	35105	60410	601-6001-35105-994-997-60410-	Diesel Fuel Expense	E	\$22,000.00	0.00	\$22,000.00	0.0
601	35105	60411	601-6001-35105-994-997-60411-	Gasoline Expense	E	\$2,800.00	563.51	\$2,236.49	20.1
601	35105	60450	601-6001-35105-994-997-60450-	Building Repair/Maint Exp	E	\$15,400.00	3,924.19	\$11,475.81	25.5
601	35105	60452	601-6001-35105-994-997-60452-	Operating Equip Repair Exp	E	\$119,000.00	35,447.65	\$83,552.35	29.8
601	35105	60453	601-6001-35105-994-997-60453-	Vehicle Repair/Tires/Oil Exp	E	\$32,600.00	2,169.77	\$30,430.23	6.7
601	35105	60456	601-6001-35105-994-997-60456-	Plant Operations/Maint. Exp	E	\$13,000.00	1,981.39	\$11,018.61	15.2
601	35105	60500	601-6001-35105-994-997-60500-	Admin/Office Supp/Eqt Non-Cap	E	\$17,100.00	2,955.04	\$14,144.96	17.3
601	35105	60501	601-6001-35105-994-997-60501-	Operating Supp/Eqt Non-Cap	E	\$14,600.00	2,941.52	\$11,658.48	20.1
601	35105	60506	601-6001-35105-994-997-60506-	Equipment/Small Tools-Non-cap	E	\$8,000.00	7,852.57	\$147.43	98.2
601	35105	60509	601-6001-35105-994-997-60509-	Cleaning Supplies Expense	E	\$0.00	357.45	-\$357.45	100.0
601	35105	60510	601-6001-35105-994-997-60510-	Process Chemicals Expense	E	\$153,000.00	33,455.51	\$119,544.49	21.9
601	35105	60511	601-6001-35105-994-997-60511-	Laboratory Supplies	E	\$26,100.00	6,399.37	\$19,700.63	24.5
	35105			Total 35105 New Sewer Operations Ex		\$2,016,322.94	484,682.73	\$1,531,640.21	24.0

Part II Code of Ordinances

Chapter 2 – Administration

Article V – Finance

Division 2 – Procurement

Sec. 2-343. Purpose. [Ord. of 4-21-1998(2)]

The purpose of this article is to provide for the fair and equitable treatment of all persons involved in public purchasing by the City, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity.

Sec. 2-344. Application of article. [Ord. of 4-21-1998(2); Ord. No. 99.78, 9-21-1999]

- (a) This article applies to contracts for the procurement of supplies, services and construction entered into by the City. It shall apply to every expenditure of public funds by any department of the City irrespective of the source of funding. When the procurement involves the expenditure of federal or state assistance or contract funds, the procurement shall be conducted in accordance with any applicable laws and regulations. Nothing in this article shall prevent any department of the City from complying with the terms and conditions of any grant, gift or request that is otherwise consistent with law.
- (b) Representatives of the City involved in the purchase of goods; especially items of apparel or textiles such as clothing, uniforms, footwear, linens or fabric; shall not knowingly contract with vendors offering goods or services produced under sweatshop conditions by manufacturers, launderers or distributors of such items who may be paying poverty wages, violating workplace regulations or suppressing worker rights. In order to promote contracts with vendors having responsible employment practices, preference should be given to goods or services produced in the United States and to vendors known for their responsible labor practices. ~~Responsible labor practices shall include wage and benefit levels sufficient to meet basic needs while providing some discretionary income for a family of four, respect for workers' rights including the right to be heard and to organize and a safe and healthy work environment.~~ All solicitations offered by the City, not otherwise required to include contractor certifications related to a prohibition on trafficking of victims and forced or indentured child labor shall include such a certification. Any complaints or information received by a representative of the City involved in the purchase of goods or services identifying vendors or their subcontractors as producing their products under sweatshop conditions shall report such allegations to the respective authorities. ~~investigate said allegations and~~ The City shall cease to do business with any vendor or subcontractor found to be other than maintaining responsible labor practices.

Sec. 2-345. Definitions. [Ord. of 4-21-1998(2)]

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

BRAND NAME OR EQUAL SPECIFICATION — A specification limited to one or more items by manufacturers' names or catalogue numbers to describe the standard of quality, performance and other salient characteristics needed to meet City requirements, and which provides for the

submission of equivalent products.

BRAND NAME SPECIFICATION — A specification limited to one or more items by manufacturers' names or catalogue numbers.

CONSTRUCTION — The process of building, altering, repairing, improving or demolishing any public structure or building, or other public improvements of any kind to any public real property. It does not include the routine operation, routine repair or routine maintenance of existing structures, buildings or real property.

CONTRACT — All types of agreements, regardless of what they may be called, for the procurement of supplies, services or construction.

CONTRACTOR — Any person having a contract with the City or any of its departments.

COVERED BY BUDGETED AMOUNT – An item specifically listed by name in the approved current year ~~submitted~~ budget with an associated defined cost.

LOCATION AND OPERATION — Is narrowly defined as owning, leasing or renting physical space within the city limits of Biddeford, and staffing the same a minimum of 20 hours per week during a period commencing no less than thirty days prior to the bid deadline and continuing through the end of the bid agreements. **[Added 11-1-2011 by Ord. No. 2011.71]**

SERVICES — The furnishing of labor, time or efforts by a contractor, not involving the delivery of a specific end product other than reports which are merely incidental to the required performance. This term shall not include employment agreements or collective bargaining agreements.

SPECIFICATION — Any description of the physical or functional characteristics or the nature of a supply, service or construction item. It may include a description of any requirement for inspecting, testing or preparing a supply, service or construction item for delivery.

SUPPLIES — All consumables or property, including but not limited to equipment, materials, printing and leases for real property, excluding land or a permanent interest in land.

Sec. 2-346. Scope of authority. [Ord. of 4-21-1998(2)]

The current policy of the City is to maintain a decentralized purchasing process which shall be monitored by the City Manager, ~~and the Finance Director and Purchasing Agent~~. Each department head within this decentralized purchasing function shall be responsible for the function of procurement of suitable supplies, services or construction for their using departments, except as may be otherwise noted in these regulations. In all cases, purchase orders, ~~shall channel through the Purchasing Agent's office and~~, claims, invoices and any other such supporting documentation shall channel through the Finance Director's office in order that proper purchasing records may be maintained.

Sec. 2-347. Responsibility of departments. [Ord. of 4-21-1998(2); Ord. No. 99.69, 8-17-1999]

(1) The responsibility of department heads regarding procurement shall be as follows:

- (a) Development of specifications for supplies, services or construction shall be the responsibility of department heads. ~~Any specifications to be included in an invitation for competitive sealed bids or proposals shall be submitted to the Purchasing Agent.~~
- (b) Procuring the highest quality item(s) for a specified use at the lowest possible expense is required by all department heads, or their delegates who have authority to purchase.

- (c) Department heads are required to control, supervise and maintain any necessary inventories in a storeroom. Such storerooms shall serve as the receiving and distribution points for materials purchased by a using department.

With the exception of public works parts and fuel ~~inventories and school lunch supply~~ inventories, departments will be charged for items at the time of purchase. Departments receiving parts and fuel from public works inventories will be charged as items are used. Public works ~~and school lunch~~ department heads will conduct a physical inventory count of all supplies at such time as there is a change in personnel directly responsible for those storerooms, at fiscal year end, and as required throughout the year.

- (d) Local purchasing is encouraged where competitive market prices exist except when Section ~~2-3522-235(f)~~ and Section ~~2-3532-336~~ apply. Local purchasing is required unless non-local purchasing is more cost effective. The following factors shall be considered to determine cost effectiveness:

- a. Price;
- b. Comparable quality;
- c. Cost/ability to secure prices;
- d. Shipping and handling cost;
- e. Convenience of follow-up service;
- f. Time to secure the supply, item or service.

- (e) Inspection of incoming materials or services shall be performed for compliance with specifications. These inspections are to be maintained under rigorous review by department heads and their authorized designees. The receiving report copy of the purchase order and any packing slips are to be completed and returned to the Finance Department upon acceptance of an order.

- (f) ~~Unless otherwise provided, the single purchase of a supply or construction item in an amount estimated at \$5,000 or above shall be made only by written contract award through the formal bidding procedure. No supply, service or construction generally purchased in the whole shall be purchased as a sum of the parts for the purpose of avoiding the requirement to solicit bids. A single purchase of services in an amount estimated at \$10,000 shall be made only by written contract award through the appropriate proposal procedure.~~ Sole source purchases and emergency purchases shall be exceptions to these rules. [Amended 11-1-2011 by Ord. No. 2011.71]

(2) ~~Appointment, a~~ Authority and duties of Finance Director as Purchasing Agent:

- ~~(a) The City Manager shall appoint a candidate for Purchasing Agent, who will be confirmed by the City Council.~~

~~(b)~~(a) The authority and duties of the Purchasing Agent shall be as follows:

- 1. Except as may be otherwise provided, the Purchasing Agent shall serve as the principal purchasing official for the City, and shall be responsible for the procurement of supplies, services and construction in accordance with this article, as well as the management and disposal of supplies.

2. In accordance with this article, and subject to the supervision of the City Manager, the Purchasing Agent shall:
 - a. Procure or supervise the procurement of all supplies, services and construction needed by the City;
 - b. Exercise ~~direct~~-supervision ~~over~~of the City's central stores and general supervision over all other storeroom inventories belonging to the City;
 - c. Sell, trade or otherwise dispose of surplus supplies belonging to the City; assist the departments of the City with the establishment and maintenance of programs for specification development, contract administration and product inspection and acceptance and coordination of supplies and service purchases.
3. Consistent with this article, and with the approval of the City Manager, the Purchasing Agent may adopt operational procedures relating to the execution of ~~their~~~~his or her~~ duties.

Sec. 2-348. Competitive sealed bidding. [Ord. of 4-21-1998(2)]

- (a) All contracts of the City for purchases of supplies or construction at or in excess of \$5,000 and for the purchase of services at or in excess of \$5,000 shall be awarded by competitive sealed bidding except as otherwise provided in this article. **[Amended 11-1-2011 by Ord. No. 2011.71]**
- (b) An invitation to bid shall be issued and shall include specifications and all contractual terms and conditions applicable to the procurement.
- (c) Adequate public notice of the invitation to bid shall be given for a reasonable time, but not less than 10 calendar days prior to the date set forth therein for the opening of bids. Such notice shall include publication in a newspaper of general circulation a reasonable time prior to bid opening and shall be posted in a conspicuous place on the City's internet website, in a place designated for this purpose. This public notice shall minimally state the place, date and time of the bid opening. **[Amended 5-5-2009 by Ord. No. 2009.25]**
- (d) Bids shall be opened publicly at the time and place designated in the invitation for bids. The amount of each bid, and such other relevant information as the Purchasing Agent deems appropriate, together with the name of each bidder shall be publicly read for the benefit of any bidders and each bid shall be open to public inspection.
- (e) Bids shall be unconditionally accepted without alteration or correction, except as authorized in this article. Bids shall be evaluated based on the requirements set forth in the invitation for bids, which may include criteria to determine acceptability such as inspection, testing, quality, workmanship, delivery and suitability for a particular purpose. Those criteria that will affect the bid price and be considered in evaluation for award shall be objectively measurable, such as discounts, transportation costs and total or life cycle costs. The invitation for bids shall set forth the evaluation criteria to be used. No criteria may be used in a bid evaluation that are not set forth in the invitation for bids.
- (f) Correction or withdrawal of inadvertently erroneous bids before or after bid opening or cancellation of awards or contracts based on such bid mistakes may be permitted where appropriate. Mistakes discovered before bid opening may be modified or withdrawn by written or ~~telegraphic~~~~electronic~~ notice received in the office designated in the invitation for

bids prior to the time set for the bid opening. After bid opening, corrections in bids shall be permitted only to the extent that the bidder can show by clear and convincing evidence that a mistake of a nonjudgmental character was made, the nature of the mistake, and the bid price actually intended. After bid opening, no changes in bid prices or other provisions of bids prejudicial to the interest of the City or fair competition shall be permitted. In lieu of bid correction, a low bidder alleging a material mistake of fact may be permitted to withdraw its bid if:

- (1) The mistake is clearly evident on the face of the bid document but the intended correct bid is not similarly evident; or
 - (2) The bidder submits evidence which clearly and convincingly demonstrates that a mistake was made. All decisions to permit the correction or withdrawal of bids, or to cancel awards or contracts based on bid mistakes, shall be supported by a written determination made by the Purchasing Agent.
- (g) The contract shall be awarded with reasonable promptness by appropriate written notice to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the invitation for bids. In the event the low responsive and responsible bid for a construction project exceeds available funds as certified by the Finance Director and the ~~average variance~~ such bid does not exceed ~~such funds by more than~~ 10% of the available funds, the ~~Purchasing Agent~~ department head in conjunction with the Finance Director ~~authorized to~~ may negotiate a ~~reduction in the total bid amount~~ an adjustment of the bid price with the low responsive and responsible bidder in order to bring the bid within the amount of available funds. ~~Any sSuch negotiations negotiated adjustment shall be limited to be based only upon eliminating independent deductive items specified in the bid solicitation invitation for bids. When Once finalized by the Finance Director:~~
- (1) ~~by the Purchasing Agent, bid~~ Bid results greater than \$5,000 and less than \$50,000 ~~that are both the lowest bid, meet all bid specifications and is within covered by~~ the budgeted amount can be approved by the City Manager ~~and awarding of the contract to the successful bidder~~. These ~~awards shall results will~~ be reported monthly to the ~~City Council and/or the Finance Committee on a monthly basis~~.
 - (2) Bid results greater than \$5,000 Bids less than \$150,000 and Bidbid results less than and less than \$50,000 and over the budgeted amount or that are not the lowest bid or exceeds the budgeted amount and meets all bid specifications will ~~shall~~ be submitted to the Finance Committee for review and approval prior to award.
 - (3) All bids over \$50,000 and up to \$150,000 regardless of budget status or bid ranking shall be submitted to the Finance Committee for review and approval prior to award.
 - ~~(3)~~ (4) of the City Council for acceptance and awarding of the contract to the successful bidder. Contracts or bids exceeding that exceed \$50,000 \$150,000 require approval shall be approved by the City Council prior to awards signing and executing said contract without the necessity of Finance Committee review.
 - ~~(4)~~ (5) Contracts based on units of measure and unit pricing where the total number of units is not specified shall be calculated using a best estimate methodology or prior history to determine the estimated contract value. Approval of such contracts shall be managed under the approval criteria listed above based on the total estimated value. [Amended 11-1-2011 by Ord. No. 2011.71; 4-16-2019 by Ord. No. 2019.30]

- (h) When it is considered impractical to prepare initially a purchase description to support an award based on price, an invitation for bids may be issued requesting the submission of unpriced offers to be followed by an invitation for bids limited to those bidders whose offers have been determined to be technically acceptable under the criteria set forth in the first solicitation.

Sec. 2-349. Competitive sealed proposals. [Ord. of 4-21-1998(2)]

- (a) When the Purchasing Agent determines in writing that the use of competitive sealed bidding is either not practicable or not advantageous to the City, a contract may be entered into by use of the competitive sealed proposal method.
- (b) Proposals shall be solicited through a request for proposals.
- (c) Adequate public notice of the request for proposals shall be given in the same manner as provided in Section ~~2-348(c)~~~~2-336(e)~~, provided the minimum time shall be 20 calendar days.
- (d) No proposals shall be handled so as to permit disclosure of the identity of any offeror or the contents of any proposal to competing offerors during the process of negotiation. A register list of proposals shall be prepared containing the name of each offeror, the number of modifications received, if any, and a description sufficient to identify the item offered. The register of proposals shall be open for public inspection only after contract award.
- (e) The request for proposals shall state the relative importance of price and other evaluation factors.
- (f) As provided in the request for proposals, discussions may be conducted with the responsible offerors who submit proposals determined to be reasonably susceptible of being selected for award for the purpose of clarification to assure full understanding of, and conformance to, the solicitation requirements. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals and such revisions may be permitted after submissions and prior to award for the purpose of obtaining best and final offers. In conducting discussions there shall be no disclosure of the identity of competing offerors or of any information derived from proposals submitted by competing offerors.
- (g) Award shall be made to the responsible offeror whose proposal is determined in writing to be the most advantageous to the City, taking into consideration price and the evaluation factors set forth in the request for proposals. No other factors or criteria shall be used in the evaluation. The contract file shall contain the basis on which the award is made. When finalized by the Purchasing Agent, proposal results will be ~~submitted to the Finance Committee of the City Council for acceptance and awarding of the contract to the successful bidder. Contracts that exceed \$30,000 shall be approved by the City Council prior to signing and executing said contract~~ processed and awarded in the same manner and under the same dollar thresholds and identified in Sec. 2-348(g). [Amended 11-1-2011 by Ord. No. 2011.71]

Sec. 2-350. Contracting for professional services. [Ord. of 4-21-1998(2)]

- (a) For the purpose of procuring professional services such as auditing, accounting, banking, computer or information processing, architect, engineering, land surveying, clergy, medical, veterinary or dental; the department of the City requiring such services may procure them through a request for bid, request for proposal, or request for qualifications on its own behalf, ~~following notification of the Purchasing Agent and~~ in accordance with the selection

procedures specified in this section.

- (b) Except as provided under the provisions for sole source procurement and emergency procurements, professional services as described in Subsection (a) of this section shall be procured as follows when soliciting via a request for qualifications:
 - (1) Persons engaged in providing the described professional services may submit statements of qualifications and expressions of interest in providing such professional services. The department of the City using such professional services may specify a uniform format for statements of qualifications. Persons may amend these statements at any time by filing a new statement.
 - (2) Adequate notice of the need for such services shall be given by the City department requiring the services through a request for services. The request for ~~proposals~~ qualifications shall describe the service required, list the types of information and data required of each offeror, and state the relative importance of particular qualifications.
- (c) Sealed proposals shall be required with the exception of interest rate quotations for loans which may be received by telephone or facsimile.
- (d) Discussions may be conducted with any offeror who has submitted a proposal to determine such offeror's qualifications for further consideration. Discussions shall not disclose any information derived from proposals submitted by other offerors.
- (e) Awards shall be ~~made to the offeror determined in writing~~ recommended by the head of the City department procuring the required professional services to be best qualified based on evaluation factors set forth in the request for proposals, and negotiation of compensation determined to be fair and reasonable. If compensation cannot be agreed upon with the best qualified offeror, then negotiations will be formally terminated with the selected offeror. If proposals were submitted by one or more other offerors determined to be qualified, negotiations may be conducted with such other offer or offerors, in the order of their respected qualification ranking, and the contract may be awarded to the offeror then ranked best qualified if the amount of compensation is determined to be fair and reasonable. Awarding of contracts shall be consistent with Section ~~2-337(g)~~ 2-348(g).

Sec. 2-351. Small purchases. [Ord. of 4-21-1998(2); amended 11-1-2011 by Ord. No. 2011.71]

- (a) Any ~~non-renewing~~ contract ~~not exceeding less than~~ \$5,000 in aggregate, and identified in the approved fiscal budget may be ~~executed~~ made by the relevant department head in accordance with the small purchase procedures authorized in this section.
- (b) Insofar as it is practical for small purchases in excess of \$1,000, no less than three businesses shall be solicited to submit quotations. Quotations may be accepted by telephone. Award shall be made to the business offering the lowest acceptable quotation. The names of the businesses submitting quotations, and the date and amount of each quotation, shall be recorded ~~with purchase orders~~ and maintained as a public record.

Sec. 2-352. Sole source procurement and reporting exceptions. [Ord. of 4-21-1998(2); amended 12-15-2020 by Ord. No. 2020.110]

- (a) A contract may be awarded without competition when the City Manager Finance Committee determines ~~in writing, after conducting a good faith review of available sources~~, that there is

only one source for the required supply, service or construction item based upon review of the rationale and supporting documentation, if applicable. The City Manager with the appropriate department head or designee shall conduct negotiations, as appropriate, as to price, delivery and terms. ~~A record of sole source procurements shall be maintained as a public record and shall list each contractor's name, the amount and type of each contract, a listing of the item(s) procured under each contract and the identification number of each contract file~~ Award of sole source contracts shall be in accordance with Sec. 2-348(g).

(b) When the City or one or more of its Departments, as approved by the City Council, acts as the General Contractor for a construction project with the stated purpose of reducing overall project costs through internal coordination and oversight, the following procedure must be followed. Projects under this section may not exceed \$1,500,000.00

(1) Prior to Council approval, a written project plan shall be submitted to the City Council. This plan shall include:

- i. Department Head or other city official designated to be the Project Manager.
- ii. A cost estimate for materials, subcontracted services, and equipment rentals;
- iii. An estimate of internal labor hours, including the Department's role or expected involvement in the project;
- iv. Identification of anticipated funding sources;
- v. A summary of procurement deviations requested, including any expected sole-source or negotiated purchases;
- vi. An explanation of how City-led management is expected to yield cost savings or operational benefits.

(2) The City Manager must review and approve the project plan prior to its submission to the City Council for consideration. The City Manager shall verify that the plan is complete, to include but not be limited to the requirements of subsection (b)(1)(i-vi) of this section and that the internal capacity and oversight mechanisms are sufficient to support the proposed project approach.

(3) For projects approved by the City Council under this section, negotiated procurement is authorized in the approved plan:

- i. The Project Manager is authorized to negotiate purchases for goods or services of the project costs based on preapproved time and material price schedules or other approvals obtained in accordance with this Division and does not require additional approval from the Finance Committee or City Council. These purchases are exempt from the tiered review thresholds set by Section 2-348(g).
- ii. Purchases of goods or services that exceed the estimated project costs shall remain subject to the requirements of the tiered review thresholds established under Section 2-348(g) unless the City Council explicitly exempts such purchases through its project approval vote.

(4) When contracts are awarded under the sole source procurement provisions of subsection (a) or when projects are approved under subsection (b), a written report shall be submitted by the project manager or appropriate department head to the Finance Committee within 60 days of project completion. The report shall include:

- i. A description of the procurement or project and the justification for sole source or negotiated procurement.
- ii. A summary of all contracts executed including vendor names amounts and terms.
- iii. A comparison of final expenditures to original estimates and approved budget allocations.
- iv. Identification of any deviations from the approved project plan or procurement procedures with explanations.
- v. Such reports shall be maintained by the finance department as part of the permanent public record and shall be available for audit and public inspection.

Sec. 2-353. Emergency procurements. [Ord. of 4-21-1998(2)]

Notwithstanding any other provision of this article, the City Manager may make or authorize others to make emergency procurements of supplies, services or construction items when there exists a threat to public health, welfare or safety; provided that such emergency procurements shall be made with such competition as is practicable under the circumstances. A written explanation of the nature of the emergency, the goods or services procured, the procurement method used, and the total cost shall be submitted to the Finance Committee at the next scheduled meeting following the procurement. This report shall be entered into the public record and include certification by the Finance Director verifying the availability and source of funds.

Sec. 2-354. Cancellation of invitation for bids or requests for proposals. [Ord. of 4-21-1998(2)]

An invitation for bids, a request for proposals or other solicitation may be canceled, or any or all bids or proposals may be rejected in whole or in part as may be specified in the solicitation, when it is for good cause and in the best interests of the City. The reasons therefor shall be made part of the contract file. Each solicitation issued by the City shall state that the solicitation may be canceled and that any bid or proposal may be rejected in whole or in part for good cause when in the best interest of the City. Notice of cancellation shall be sent to all businesses solicited. The notice shall identify the solicitation, explain the reason for cancellation and, where appropriate, explain that an opportunity will be given to compete on any resolicitation or any future procurements of similar items. Reasons for rejection shall be provided upon request by unsuccessful bidders or offerors.

Sec. 2-355. Responsibility for selection of methods of construction contract management. [Ord. of 4-21-1998(2)]

The City Manager shall designate the official(s) to be responsible for any construction project in excess of ~~\$35,000~~\$50,000. ~~The designated official shall have discretion to select the appropriate method of construction contracting management for a particular project. In determining which method to use, the designated official shall consider the City's requirements, its resources and the potential contractor's capabilities. The designated official shall execute, and include in the contract file a written statement setting forth the facts which led to the selection of a particular~~

~~method of construction contracting management for each project.~~

Sec. 2-356. Bid security. [Ord. of 4-21-1998(2)]

- (a) Bid security shall be required for all competitive sealed bidding for construction contracts when the price is estimated by the designated official for construction contracting management to exceed \$50,000. Bid security shall be a bond provided by a surety company authorized to do business in the state, or the equivalent in cash, or otherwise supplied in a form satisfactory to the Finance Director. Nothing herein shall prevent the requirement of such bonds on construction contracts under \$50,000 when the circumstances warrant.
- (b) Bid security shall be in an amount equal to at least 5% of the amount of the bid.
- (c) When the invitation for bids requires security, noncompliance requires that the bid be rejected unless it is determined that the bid fails to comply only in a nonsubstantial manner with the security requirements.
- (d) If a bidder is permitted to withdraw a bid before award as provided in Section ~~2-336(f)~~ 2-348(f), no action shall be taken against the bidder or the bid security.

Sec. 2-357. Contract performance and payment bonds. [Ord. of 4-21-1998(2)]

- (a) When a construction contract is awarded in excess of \$50,000, the following bonds or security shall be delivered to the City and shall become binding on the parties upon the execution of the contract:
 - (1) A performance bond satisfactory to the Finance Director executed by a surety company authorized to do business in Maine or otherwise secured in a manner satisfactory to the City Manager and Finance Director in an amount equal to 100% of the price specified in the contract; and
 - (2) A payment bond satisfactory to the Finance Director executed by a surety company authorized to do business in the state or otherwise secured in a manner satisfactory to the City Manager and Finance Director for the protection of all persons supplying labor and material to the contractor or its subcontractors for the performance of the work provided for in the contract. The bond shall be in the amount equal to 100% of the price specified in the contract.
- (b) After notice to ~~approval by the City Manager~~ approval by the City Manager awarding authority, defined under Sec. 2-348(g), at the time of approval by the respective department, ~~the Purchasing Agent may reduce~~ the amount of performance and payment bonds may be reduced by the awarding authority to 50% of the contract price for each bond when a written determination is provided in the approval documentation that demonstrates to the awarding authority that such a reduction ~~made that it does not result in undue risk to is in the best interests of the City to do so.~~
- (c) Nothing in this section shall be construed to limit the authority of the City to require a performance bond or other security in addition to those bonds, or in circumstances other than specified in Subsection (a) of this section. Nor shall this section be construed to limit the authority of the City to require warranties or guarantees against defects where circumstances recommend them.

Sec. 2-358. Maximum practicable competition. [Ord. of 4-21-1998(2)]

All specifications shall be drafted to promote overall economy for the purposes intended and encourage competition in satisfying the City's needs, and shall not be unduly restrictive. The policy enunciated in this section applies to all specifications including but not limited to, those prepared for the City by architects, engineer, designers and draftsmen.

Sec. 2-359. Brand name or equal specification. [Ord. of 4-21-1998(2)]

- (a) Brand name or equal specification may be used when the Purchasing Agent determines in writing that:
 - (1) No other design or performance specification or qualified products list is available;
 - (2) Time does not permit the preparation of another form of purchase description, not including a brand name specification;
 - (3) The nature of the product or the nature of the City's requirements makes use of a brand name or equal specification suitable for procurement; or
 - (4) Use of a brand name or equal specification is in the City's best interest.
- (b) Brand name or equal specifications shall seek to designate three, or as many different brands as are practicable, as or equal references and shall further state that substantially equivalent products to those designated will be considered for award.
- (c) Where brand name or equal specification is used in a solicitation, the solicitation shall contain explanatory language that the use of a brand name is for the purpose of describing the standard of quality, performance and characteristics desired and is not intended to limit or restrict competition.

Sec. 2-360. Brand name specification. [Ord. of 4-21-1998(2)]

- (a) Since use of a brand name specification is restrictive of product competition, it may be used only when the Purchasing Agent makes a written determination that only the identified brand name item or items will satisfy the City's needs.
- (b) The department head shall provide sufficient information to the Purchasing Agent ~~shall seek~~ to identify sources from which the designated brand name item(s) can be obtained and shall solicit such sources to achieve whatever degree of price competition is practicable. If only one source can supply the requirement, the procurement shall be made under Section ~~2-3402-~~352.

Sec. 2-361. Finance Committee may examine and order payments. [Ord. of 4-21-1998(2)]

The Finance Committee may examine every bill, claim and demand presented for payment by any person or department official and may question its legality and validity. ~~The Finance Committee shall sign a warrant or order directed to the City Treasurer to pay such bill, claim or demand and designate the fund or appropriation to be charged therewith in accordance with the Charter. To support its oversight and review responsibilities, the Finance Committee shall be provided read-only access to the city's financial software system (for instance Munis or any current equivalent). This access shall include all expenses, revenues, encumbrances, and financial activity as well as line-item budgeted amounts. Information shall be provided in a format that enables the Committee to evaluate all financial activity whether or not previously budgeted relative to the appropriations~~

approved by the City Council in the adopted budget. The Finance Committee shall also have oversight responsibility to ensure that all expenditures budgeted or unbudgeted are properly recorded, tracked, and documented in the city's financial system. Discrepancies, omissions, and material concerns related to financial data integrity or unauthorized spending shall be documented and reported to the City Council and City Manager for corrective action.

Sec. 2-362. Signed statement required. [Ord. of 4-21-1998(2)]

The ~~City Auditor~~Finance Director is expressly enjoined and forbidden from approving any bill contracted by any official, agent or employee of the City unless the goods, articles or materials charged in the bill have been delivered and that they are of the quality and quantity ordered.

Sec. 2-363. ~~Treasurer~~Finance Director forbidden to pay or honor certain bills, warrants. [Ord. of 4-21-1998(2)]

- (a) The ~~Treasurer~~Finance Director is expressly enjoined and forbidden to pay any bill contracted by any official, agent or employee of the City unless an approved invoice~~purchase order form~~ is attached to each bill presented for payment.
- (b) The ~~Treasurer~~Finance Director is expressly forbidden to honor or pay any warrant drawn for the payment of moneys from the City treasury when the appropriation of the department to which such payment would properly be charged has been fully expended, or when such payment would overdraw such department's appropriation without approval of the City Manager who will then report such overages to the Finance Committee.