



**City of Biddeford
Veterans Committee**

September 22, 2025 at 4:30 PM
City Hall Second Floor Council Chambers & Zoom

Join Zoom Meeting

<https://biddeford.zoom.us/j/95995603097>

Meeting ID: 959 9560 3097

1. Roll Call
2. Pledge of Allegiance
3. Approval of Past Meeting Minutes
 - 3.a Review/ Approve minutes from 23 June 2025 Veterans Committee Meeting
4. Old Business
 - 4.a Updates:
 - Bridge Naming
 - Adopt a Flag
5. New Business
 - 5.a Veterans Day Events
 - Parade/event
 - Vietnam Veteran panel discussion (City Theater)
6. Discussion/Review
7. Adjourn

City of Biddeford
Veterans Committee Meeting Minutes
June 23, 2025 at 4:30p.m.
City Hall Council Chambers

** This June meeting was held primarily to review the flag distribution process at local cemeteries and make recommendations based on the after action from Memorial Day 2025.

1. Meeting called to order at 1630 hours (4:30pm)

- Members in attendance: Roger Beaupre (chair), Eric Gates (vice chair), Jen Fullmer, Fred Oliver, Quang Mihn Le, Kevin Locke, Jake Hammer (city representative)

- Members absent: Ben Neveux

2. Minutes approved – 19 May 2025 meeting

3. Old Business

- Cemetery Flag process
 - This year's Memorial Day process:
 - Rick received 22 boxes of flags and had to use 2 of the boxes from last year
 - With current understanding of numbers, 23 boxes are needed
 - Flags were supposed to be dropped off at the middle school but went to John Latellia

 - Typical challenges with current process:
 - Not one person/organization leading the whole process – too many people in process
 - Need method to more exactly determine numbers of flags needed – in progress
 - Communication between city and Veteran organizations
 - Lack of clarity on exact number of flags needed at each location
 - Volunteer coordination and need for additional adult volunteers for school classes

 - One recommendation to go back to the way the process used to run:
 - Flags ordered and purchased by AMVETS
 - Invoice sent to City of Biddeford
 - City of Biddeford writes the check
 - AMVETS (with other veteran org coordination) runs the receiving and distribution Process

NOTE: Before making this the official recommendation from the committee, research needs to be done regarding current city processes, financial, etc.

- Adopt a Flag program
 - No updates
 - Concern was raised that there is no lighting on the flags at St. Louis Field or the Woodland Cemetery

- Ted Sirois volunteered to look up the flag regulations and bring back for Sep's meeting.

- Bridge Naming
 - No updates

4. New Business

- AMVETS – recent events
 - Installed/elected new officers
 - Fed about 100 people on Memorial Day
 - Function hall available for rent
- American Legion - recent events
 - Installed a new sign at the post
 - Used/old flag drop off is available – they have some brand new flags to give out
 - Involved in Trex Recycling Challenge – old plastic bags turned into benches for Saco trails
 - Any organization can participate – contact Ted Sirois or look on website
 - Function hall available for rent

5. Next Meeting & Agenda Items

- Monday, 22 September 2025 at 4:30pm at City Hall Council Chambers
- Agenda items
 - Veterans Day

6. Meeting adjourned – 5:00pm