



City of Biddeford
Recycling and Waste Management Commission

June 18, 2025 at 6:30 PM

Biddeford Public Works

Join Zoom Meeting Online

Or call in by phone: +1 312 626 6799

Meeting ID:

Passcode:

1. Call to Order
2. Approval of Minutes for May 21, 2025
 - 2.a Minutes from May 21, 2025
3. Discussion/Approval
 - 3.a Waste Truck Update
 - 3.b HHW Date in Biddeford - Saturday, September 13th, 8am to 12pm. Who is available to volunteer from the Commission?
 - 3.c Revised Household Waste Definition - resulting from overflow trash audit
 - 3.d Upcoming Agenda Discussions
4. Recycling Education
 - 4.a New Recycling Sticker Update
 - 4.b Addition of New Sticker Information on City Website and published in Biddeford Beat Newsletter
 - 4.c Availability in Multiple Languages
5. Other Business
 - 5.a Commission to Skip July Meeting
6. Commission Roster Changes
 - 6.a One Opening Remains
7. Agenda for August Meeting
8. Adjourn

Recycling & Solid Waste Management Commission Minutes
May 21st, 2025, 6:30 pm meeting

1. Call to order

- a. Meeting called to order at 6:35 pm
- b. Present: Members Kobo, Kurtz, LaFountain, Pierson, Shapiro, and Woods
- c. Absent: Moriarty and Ortiz

2. Approval of Minutes

- a. No meeting in April
- b. March meeting did not have quorum

3. Discussion/Approval

- a. Update on waste truck
 - i. The city now has three trucks with a new packer added to the fleet
 - ii. Delivery of new automated one-arm truck scheduled for mid-July delivery
 - iii. Old packer to be sold
- b. Update on Hazard Household Waste (HHW) dates
 - i. Scarborough hosted their HHW on Saturday, May 17th. 18 Biddeford residents dropped off materials.
 - ii. Biddeford will host its HHW Day on Saturday, September 13th from 8 am – 12 pm
- c. Update on Audits for Recycling and Overflow Trash
 - i. Report from November's recycling audit with Casella showed a solid performance from the audited streets with an average of 11.30% of recycling materials deemed unacceptable. Keeping the city's recycling performance under the 25% threshold for fines (need a better word).
 - ii. Internal overflow trash audit conducted by members of the commission with the city waste management supervisor revealed that most of the overflow trash was due to household garbage and kitchen waste.
 - iii. BPW staff reacted positively to the overflow waste audit and tasked the department director with reconciling definitions of household trash to match those definitions from other communities and the state.
 - iv. Resulting definitions will determine how to move forward with education and management
- d. Update on Recycling Education
 - i. BPW has created a recycling sticker that is being adhered to new resident bins. The sticker provides information on recycling policies with a QR code for residents to get more information.

- ii. The information from the sticker, along with the QR code, will be added to other city informational resources including the city's website and the Biddeford Beat newsletter. An additional request was made to have the information available in multiple languages.
 - e. Upcoming Agenda Discussions
 - i. BPW director requested that member Shapiro develop meeting agenda with BPW office manager one week prior to each monthly meeting. The draft agenda will then be reviewed by the department director prior to the following week's meeting. The new process will be in place for the June meeting.
- 4. Other Business
 - a. Discussion of adding textile drop-off as part of September's HHW day.
 - b. Discussion of creating a document shredding event. Commission likely to recommend promoting other businesses that are already hosting shredding events in the city
 - c. Decision made to not have the commission in July
- 5. Commission Roster Update
 - a. Addition of member Kurtz, means there is only one opening on the commission
- 6. Agenda for Next Meeting
 - a. Discussion of definition of "Household Waste"
 - b. Update on new automated truck for July
 - c. Update on recycling education
 - d. Member Shapiro to request agenda items for June meeting, week of June 2nd

Meeting adjourned at 7:30 pm