

City of Biddeford

City Council

January 04, 2022 6:00 PM Council Chambers and via Zoom

Please click the link below to join the webinar:

<https://biddeford.zoom.us/j/97264171309?pwd=U1gycVVRRkZUdkVYRFJ6bjhpQ0Izd09>

Passcode: 065390

Or One tap mobile :

US: +16465588656,,97264171309# or +13017158592,,97264171309#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

**US: +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 9128 or +1
253 215 8782 or +1 346 248 7799**

Webinar ID: 972 6417 1309

International numbers available: <https://biddeford.zoom.us/j/97264171309?pwd=U1gycVVRRkZUdkVYRFJ6bjhpQ0Izd09>

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Adjustment(s) to Agenda**
 - 3.a. Add: Order of the Day 2022.2
- 4. Recognition:**
 - 4.a. Swearing-In of Fire Department Officers

Special Event Application:

WinterFest 2022 - Sponsored by Heart of Biddeford

[1-04-2022 Special Event Permit-WinterFest 2022.pdf](#)

Public Addressing the Council....(3 minute limit per speaker for up to a total of 15 minutes)

- 5. Consideration of Minutes:**
 - 5.a. December 21, 2021 Council Meeting Minutes
[12-21-2021 Council Meeting Minutes.docx](#)
- 6. Orders of the Day:**
 - 6.a. 2022.1) Authorization/Purchase of St. Louis Field I Foul Ball Containment System
[1-04-2022 St. Louis Field I Fould Ball Containment System-ORDER.docx](#)
[1-04-2022 St Louis Field I Containment System-MEMO.docx](#)
[1-04-2022 St. Louis Field I Containment System-Quote.pdf](#)
[1-04-2022 St Louis Field I Containment System-PHOTOS.pdf](#)
[1-04-2022 St. Louis Field I Containment System-MAP.pdf](#)
 - 6.b. 2022.2) Approval/Extension of Resolution of the Biddeford City Council for Remote Meetings
[1-04-2022 Extension of Remote Meetings Resolution.doc](#)
[9-21-2021 Declaration-Limited Emergency-Remote Meetings.doc](#)
- 7. Appointments:**

- 7.a. Citizens' Advisory Committee
 - [1-04-2022 Appt Citizens' Advisory Comm.docx](#)
 - [1-04-2022 CAC Member List 2022.docx](#)
 - [1-04-2022 Committee App-Bey-CAC.pdf](#)
- 7.b. Tom Bryand...Airport Commission
 - [1-04-2022 Appt-Bryand-Airport Commission.docx](#)
 - [1-04-2022 Committee App-Bryand-Airport Commission.pdf](#)
- 7.c. Roland Pelletier...Airport Commission
 - [1-04-2022 Appt-Pelletier-Airport Commission.docx](#)
 - [1-04-2022 Committee App-Pelletier-Airport Commission.pdf](#)
- 7.d. Catherine Glynn...Historic Preservation Commission
 - [1-04-2022 Appt-Glynn-Historic Pres Comm.docx](#)
 - [1-04-2022 Committee App-Glynn-Historic Pres Comm.pdf](#)
- 7.e. Jake Pierson...Policy Committee
 - [1-04-2022 Appt-Pierson-Policy Committee.docx](#)
 - [1-04-2022 Committee App-Pierson-Policy Committee.pdf](#)
- 8. Public Addressing the Council..(5 minute limit per speaker; 30 minute total time limit)**
- 9. City Manager Report**
- 10. Other Business**
- 11. Council President Addressing the Council**
- 12. Mayor Addressing the Council**
- 13. Adjourn**

APPLICATION NUMBER: _____

**INDEMNIFICATION AND RELEASE PROVISIONS
CITY OF BIDDEFORD SPECIAL EVENT PERMIT**

EFFECTIVE 7-6-2017 THE FOLLOWING
FEES WILL APPLY:

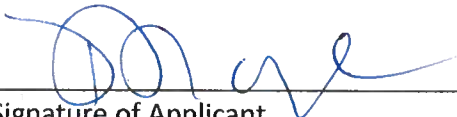
BO50 Administrative fee	\$25.00
BO51 Parade Permit fee	\$50.00
BO52 Block Party Permit fee	\$75.00
BO53 Mass Gathering fee	\$100.00

A. In consideration for being permitted to use the facilities and/or rights-of-way of the City of Biddeford, (hereinafter "City"), Heart of Biddeford
(insert name of person/entity seeking permission to use facilities and/or right-of-way, hereinafter "Applicant") agrees to indemnify and hold harmless the City, its officers, employees, and insurers, from and against all liability, claims, and demands, which are incurred, made, or brought by any person or entity on account of damage, loss, or injury, including without limitation claims arising from property loss, or damage, bodily injury, personal injury, sickness, disease, death, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with the use of the facilities and/or rights-of-way, whether any such liability, claims, and demands result from the act, omission, negligence, or other fault on the part of the City, its officers, or its employees, or from any other cause whatsoever.

B. By signing below, Applicant agrees that in the event of damage, loss or injury to the facilities or to any property or equipment therein or to the City rights-of-way, the City may deduct from any damage deposit the full amount of such damage, loss, or injury. Applicant further agrees that if such damage, loss, or injury exceeds the amount of the damage deposit, Applicant will promptly reimburse the City for all costs associated therewith upon billing by the City.

C. In addition, in consideration for being permitted or allowed to use the facilities and/or right-of-way, Applicant on behalf of itself and its officers, employees, members, and participants, hereby expressly exempts and releases the City, its officers, employees, insurers, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from property loss or damage, bodily injury, personal injury, sickness, disease, or death, that Applicant may incur as a result of such use, whether any such liability claims and demands result from the act, omission, negligence, or other fault on the part of the City, its officer, or its employees, or from any other cause whatsoever.

D. In addition, Heart of Biddeford has furnished and attached two copies of certificates of insurance with the City of Biddeford named as an additional insured in the amount of \$400,000 unless a greater amount is warranted.



Signature of Applicant

01/20/21

Date

Delilah Poupore

Printed Name of Applicant

APPLICATION NUMBER: _____

CITY OF BIDDEFORD
SPECIAL EVENT APPLICATION

City of Biddeford
P.O. Box 586
Biddeford, ME 04005

Name of Event WinterFest 2022 Location of Event Adams Street + South Street
Date of Event: 2/4/22 - 2/6/22 Start Time daytime Finish Time Early Sunday Morning

Detailed and specific description of Event (attached separate sheet if necessary)

- ① Creation of Sledding Hill on Adams Street
- begins Thursday morning
- ② Sledding event Friday evening (2/4/22) from 6 - 7:30 p.m.
- saturday:
- ③ all-day sledding event on Adams Street
w/activities on South Street + in City Hall Parking Lot.

Estimated # of Participants 75 Estimated Attendance 500 - 700

Type of Event:

☒ Festival/Fair With Alcohol: Yes: _____ ** No: x

☐ Race/Walk/Bike Ride

☐ Concert

☐ Parade/March

☐ Other - Please Specify: This events requires 1-2 day set up on Adams Street

**** NOTE:** If alcohol is being sold, or otherwise available, permission must be obtained through application at City Clerk's Office, and must be approved by the City Council. If alcohol is sold, this requires applicable State of Maine Liquor license to sell alcohol. List contact name and address of licensee:

APPLICATION NUMBER: _____

What impact will this have upon the surrounding neighborhood? (Noise, Traffic, etc.) Please explain:

Lack of parking on Adams Street. Closure of South Street behind City Hall for Snow Golf.

Describe the means by which the neighborhood (residents and businesses) will be notified of this event and its public hearing:

Posters, announcement at City Council, posters in school folders

Organization (Applicant) Information

Name of Organization or Name of Applicant if NOT an Organization

Heart of Biddeford, on behalf of City-wide committee

Physical Address: 205 Main Street, Suite 103 Biddeford ME 04005

Mailing Address: 205 Main Street, Suite 103 Biddeford ME 04005

Business Telephone 207-284-8520 Fax _____ E-mail director@heartofbiddeford.org

Income Tax Exempt: Yes: _____ No: X Tax Exempt Number: _____

Contact Person/Event Coordinator

Name & Address

Delilah Poupore

Telephone 207-284-8520 Cellular 207-251-5695 E-Mail director@heartofbiddeford.org

Relationship Organization: Director

General Service Questions

Department of Public Works

Is the use of barricades necessary/requested for this event? Yes

If yes, number needed 15

Will it be necessary to cover street and/or parking signs for this event? Yes If yes, please note on diagram.

What is your plan for cleanup and debris disposal for this event? Volunteers

New Life removes all snow. Volunteers help with clean up after event.

APPLICATION NUMBER: _____

①trashcans

Is any other Public Works assistance anticipated?

Parks and Recreation Department

Will this event take place in a Public Right of Way, Public Way, City Park or athletic field? Yes

If yes, where

Adams Street & South Street

Will tenting/staging be utilized for this event? possible If yes, what is your plan to repair any damage caused by stakes, tie-downs, etc.?

Any tents set up would use sand bags to tie down. No damage will down to any property.

Any Parks and Recreation assistance required?

Same as past years involvement.

Fire Department

Will the Fire Department have access to all sites in the event of an emergency?

Yes

Will any fire hydrants be obstructed? No Will you have access to E 9-1-1?

Yes

Will you have First Aid or medical staff present?

Fire Dept may bring a truck.

******* If First aid or Medical Staff is needed, The Biddeford Fire Department can provide for a fee. Please Contact the Biddeford Fire Department at 207-282-6632 for details.*******

Police Department

Is traffic control necessary for this event? No If yes, who will provide it?

Is crowd control necessary for this event? No If yes, who will provide it?

Revised 8/5/2021

APPLICATION NUMBER: _____

Other

All vendors *must* obtain proper licenses/permits from the City Clerk's office (284-9307).

Indemnification agreement/insurance certificate must be attached to this application at the time of submission. Site Plan Sketch may be accompanied by a separate map, if necessary.

SITE PLAN SKETCH OF SPECIAL EVENT (Completed by Event Coordinator)

In the space below, please provide the following information. Attach a separate map if necessary.

General Map of Location
Event Coordinator's Booth
Tents/Stages/Grandstands
Rest Facilities

Vender Locations
Garbage Cans
Water Sources

Street Closures/Parking Information
Water/Electricity Sources
Loudspeakers



Friday Night

① Sledding Hill

Saturday

① Sledding Hill

② Stage, warming tent, fire pits, sound system

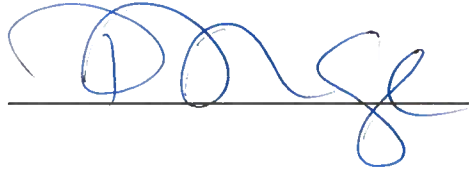
③ snow covered, for snow golf, fat bikes

APPLICATION NUMBER: _____

Applicant's Statement of Agreement

Everything I have stated on this agreement is correct to the best of my knowledge. This permit, if granted, is not transferable and is revocable at any time at the discretion of the City of Biddeford. I understand that the issuance of this permit is contingent upon compliance with any and all conditions imposed by the City of Biddeford or its officers.

Applicant Signature: _____

A handwritten signature in blue ink, appearing to be 'D. O. S.', written over a horizontal line.

Date _____

12/20/21

COUNCIL MEETING

DECEMBER 21, 2021

NOTE: Due to COVID-19, this meeting was held in-person in the Council Chambers, as well as virtually (via ZOOM),

Mayor Casavant called the meeting to order at 6:00 p.m.

Roll Call: William Emhiser, Scott Whiting, Bobby Mills, Amy Clearwater, Norman Belanger, Liam LaFountain, Doris Ortiz and Marc Lessard

Martin Grohman arrived at 6:20 p.m.

The Council, and all who were present, recited the Pledge of Allegiance.

There were no adjustments to the agenda.

Recognition: Police Chief Roger P. Beaupre – 50 Years of Service

Mayor Casavant presented Police Chief Roger P. Beaupre a plaque in honor of his recent 50th Anniversary of working at the Biddeford Police Department. Mayor Casavant recognized Chief Beaupre's institutional knowledge, continuing innovation and true leadership during his tenure.

Senator Susan Deschambault presented Chief Beaupre with a *Legislative Sentiment* signed by Speaker of the House (and District 11 House Representative for Biddeford) Ryan Fecteau and Senate President Troy Jackson, as well as District 12 Representative Erin Sheehan, District 9 Representative Tracie Gere and Senator Susan Deschambault.

Recognition: Out-Going City Councilors from 2019-2021 Term

John McCurry, Jr and Stephen St. Cyr were in attendance and were presented with a commemorative chair as a token of appreciation for their service as City Councilors. Michael Ready and Ashanti Williams were not able to attend, but will be given chairs as well.

{Martin Grohman arrived}

Public Hearing: Liquor License Application – Mick's Sports Bar, LLC

Mayor Casavant opened the Public Hearing at 6:20 p.m.

There were no public comments.

The Public Hearing was closed at 6:20 p.m.

Consideration of Liquor License: Mick's Sports Bar, LLC

Motion by Councilor Clearwater, seconded by Councilor Emhiser to recommend issuance of a State Liquor License to Mick's Sports Bar, LLC.

Vote: Unanimous.

Consideration of Minutes: November 16, 2021

Motion by Councilor Clearwater, seconded by Councilor Lessard to accept the minutes as printed.

Vote: Unanimous.

Second Reading:

{For a copy of the ordinance amendment and first reading, see the Council Meeting minutes of November 16, 2021.}

2021.119) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-59-Snow emergency parking ban/Update Parking Lots – Remove Sullivan Street Parking Lot

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the second reading of the ordinance amendment.

Vote: Unanimous.

Orders of the Day:

2021.122 **IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021**
BE IT ORDERED that the City Council of the City of Biddeford nominate and elect a Council President.

Motion by Councilor Clearwater, seconded by Councilor Emhiser to nominate Councilor Norman Belanger as Council President.

Vote: Unanimous.

2021.123 **IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby adopt Roberts Rules of Order.

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the order.

Vote: Unanimous.

2021.124 **IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby adopt Code of Ordinances, Appendix A – Rules of the Council.

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the order.

Motion by Councilor Belanger, seconded by Councilor Lessard to move into Committee-of-the-Whole for discussion purposes.

Vote: Unanimous.

Councilor Belanger had submitted a number of proposed amendments to the Rules of the Council, which include:

Rule 1: Duties and powers of Mayor or Presiding Officer.

j. When, as required by law, the City Council must act as municipal officers, they shall do so during a Council meeting. At each regular Council meeting there shall be two periods of the "public addressing the Council" for a total of up to thirty (30) minutes ~~Towards the end of each regular Council meeting there shall be a "public addressing the Council," portion for 30 minutes,~~ when the residents of Biddeford shall be afforded an opportunity to address the City Council on any item of City business which is not before the Council as an order of the day on the Council agenda, over which the Council has direct control, not to exceed ~~five (5)~~ **three (3)** minutes per speaker during the first such period and five (5) minutes per speaker during the second period during the first such period and five (5) minutes per speaker during the second period. The first such period shall take place near the beginning of the meeting for up to fifteen (15) minutes, and the second period towards the end of such meeting for fifteen (15) minutes plus any unused portion of time from the beginning of the same meeting. The same person may not speak more than once in any evening without the majority vote of the Council.

Rule 2: Rights and duties of members.

b. Unless excused, ~~E~~very member shall take notice of the day and hour to which the Council stands adjourned and shall give his or her punctual attendance accordingly; and shall attend all special meetings properly called.

o. Each member, when sending an email correspondence from the City email system, shall include the following disclaimer:

NOTICE: Under Maine's Freedom of Access (Right to Know) Law, documents, including emails, in the possession of public officials about City business are classified as public records. This means if anyone asks to see them, we are required to provide them. There are very few exceptions. We welcome citizens' comments and want to hear from our constituents, but please keep in mind that what you write in an email is not private and could show up in the mediamedia .

Rule 3. Proceedings and debates.

h. ~~The previous question shall be in this form: "Shall the main question now be put." It A motion to previous question shall only take effect when approved be admitted when demanded~~ by a majority of the Council; and until it is decided, shall preclude all amendments and further debate of the main question.

p. Any public comment on any Council order, resolve or ordinance, when allowed by state law or the Council shall not exceed three minutes per individual speaker. Such persons shall be permitted to speak only once on an item and shall confine their remarks to the merits of the order, resolve, [amendment](#) or ordinance before the Council.

q. Procedure for addressing the Council on agenda items or during the municipal officers meeting:

(1) No public comment shall be permitted on the following agenda items: personnel matters, informational reports or communications from boards and commissions, staff or other organizations or entities; appointments and administrative action implementing prior action to the Council where that prior action had permitted public comment.

(2) On items other than those set forth in Subsection (1) above, public comment shall be permitted only once prior to final Council action. Except as specifically decided by the Council, such public comment shall occur at the advertised public hearing or at the first [and second](#) reading of such item [if such item requires two readings](#). The public also may address the Council on proposed amendments at either the first or second reading.

Rule 5: Committees.

(4) Policy Committee. The Policy Committee shall be responsible for establishing and recommending ordinance language, Code revisions, (except for [changes delegated to the Parking Authority under Section 42 8 Chapter 42, Motor Vehicles and Traffic, and all other matters and ordinances that relate to Public Safety](#)) and City policy to the full Council. The Policy Committee shall coordinate with the City Planner and the Code Enforcement Officer regarding the amendment, establishment and/or update of the City's land use ordinances.

Rule 6: Rules.

b. No rules or orders of the Council shall be repealed or amended unless the [majority of the](#) members of the Council concur therein.

Motion by Councilor Belanger, seconded by Councilor Lessard to move out of Committee-of-the-Whole.

Vote: Unanimous.

Motion by Councilor Belanger, seconded by Councilor Clearwater to accept all the proposed amendments, as discussed and agreed upon during Committee-of-the-Whole; including in **Rule 2: Rights and duties of members. (o.)** changing "one of the local newspapers" to **"the media."**

Vote: Unanimous.

Vote on Rules of the Council, as amended: Unanimous.

2021.125 IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021

BE IT ORDERED, that Mayor Casavant's appointment of Keith R. Jacques and the firm of Woodman Edmands Smith Danylik, Austin & Jacques, P.A., as City Solicitor, in accordance with the Charter of the City of Biddeford be confirmed.

Motion by Councilor Clearwater, seconded by Councilor Lessard to confirm the appointment.

Vote: Unanimous.

2021.126 IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021

BE IT ORDERED, that Mayor Alan Casavant's appointment of William Emhiser to the Finance Committee be confirmed.

Motion by Councilor Clearwater, seconded by Councilor Lessard to confirm the appointment.
Vote: Unanimous.

2021.127 **IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021**
BE IT ORDERED, that the Council President's appointment to the Finance Committee,
Marc Lessard, be confirmed.

Motion by Councilor Mills, seconded by Councilor Clearwater to confirm Councilor Marc Lessard as the Council President's appointment to the Finance Committee.
Vote: Unanimous.

2021.128 **IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021**
BE IT ORDERED, that Alan Casavant, Mayor of the City of Biddeford is hereby authorized to create and appoint members to an ***Affordable Housing Committee*** for the purpose of gathering information, conducting hearings and recommending a plan of action for the City to deal with housing issues, including affordable housing units.

Motion by Councilor Mills, seconded by Councilor Lessard to grant the order.
5/4; Councilors Lessard, Clearwater, Mills and Whiting opposed.
Councilors Emhiser, Grohman, Belanger, LaFountain and Ortiz in favor.
Motion carries.

2021.129 **IN BOARD OF CITY COUNCIL.....DECEMBER 21, 2021**
BE IT ORDERED, that the City Manager be authorized to purchase one (1) 2022 John-Deere Backhoe-Loader, as per bid of November 9, 2021 (the "Equipment") from United Construction & Forestry (the "Vendor") and may pay the Vendor an amount not to exceed \$115,500.00 (which includes an allowance of \$26,000 for a trade-in) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$115,500.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$115,500.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The lease-purchase of this item is included in the FY22 CIP budget line 21204-60603.

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

2021.130 **IN BOARD OF CITY COUNCIL.....DECEMBER 21, 2021**
BE IT ORDERED, that the City Manager be authorized to purchase one (1) 2022 Ford F-250 Pickup Truck, as per bid of December 15, 2021 (the "Equipment") from Arundel Ford (the "Vendor") and may pay the Vendor an amount not to exceed \$43,630.00 for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$43,630.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$43,630.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The lease-purchase of this item is included in Budget Line 21204-60900 – Vehicle Capital Replacement.

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the order.

Vote: Unanimous.

2021.131 **IN BOARD OF CITY COUNCIL.....DECEMBER 21, 2021**
BE IT ORDERED, that the City Manager be authorized to purchase one (1) 2022 Freightliner 10-wheel truck equipped with plow gear, as per bid of November 9, 2021 (the “Equipment”) from Freightliner of Maine (the “Vendor”) and may pay the Vendor an amount not to exceed \$208,900 (which includes an allowance of \$38,000 for a trade-in) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$208,900.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$208,900.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The lease-purchase of this item is included in the FY22 CIP budget line 21204-60603.

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the order.

Vote: Unanimous.

2021.132

IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, MOTOR VEHICLES & TRAFFIC, **Section 42-66 Beach permit parking regulations enumerated, Sub-section (2) & (3).** is amended by adding or ~~deleting~~ to read as follows:

(2) For the purpose of this section, the word “resident” shall meet one of the following criteria:

- a. Person who pays real estate property taxes to the City;
- b. Person who is a registered voter in the City;
- c. Person who can provide a vehicle registered both in the City and the State of Maine. All residents of the City may obtain parking permits for compliance with this Section for a fee of ~~\$28~~ **\$30** for the first vehicle, \$15 per additional vehicle registered at the same address, \$15 for residents 65 and older, payable to the City Clerk. Proof of eligibility will be the burden of the applicant.

(3) Persons ineligible under Subsection (2) may obtain a parking permit to be in compliance with this section for a fee of ~~\$153~~ **\$155** for a season permit; ~~\$79~~ **\$82** for a seven-day permit; ~~\$46~~ **\$49** for a three-day permit; and ~~\$22~~ **\$25** for a one-day permit. The seven-day and three-day permits are valid in consecutive days only, and are not transferable from vehicle to another.

NOTE: This ordinance amendment was considered at the October 12, 2021 Policy Committee meeting and was voted unanimously to recommend passage by the Council.

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the first reading of the ordinance amendment.

Motion by Councilor Mills, seconded by Councilor Lessard to table the ordinance amendment and send it back to the Policy Committee for further review.

Vote: Unanimous.

2021.133

IN BOARD OF CITY COUNCIL. DECEMBER 21,2021

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the expenditure for the Fire Protection System at the J. Richard Martin Community Center Sprinkler Room in an amount not to exceed \$23,200.00, as per bid on November 19, 2021, from Eastern Fire.

NOTE: Funds for this project to come from The Community Center Improvement Fund 22002-60905.

Motion by Councilor Clearwater, seconded by Councilor Mills to grant the order.

Vote: 8/1; Councilor Lessard opposed.

Councilors Emhiser, Whiting, Grohman, Mills, Clearwater, Belanger, LaFountain and Ortiz in favor.

Motion carries.

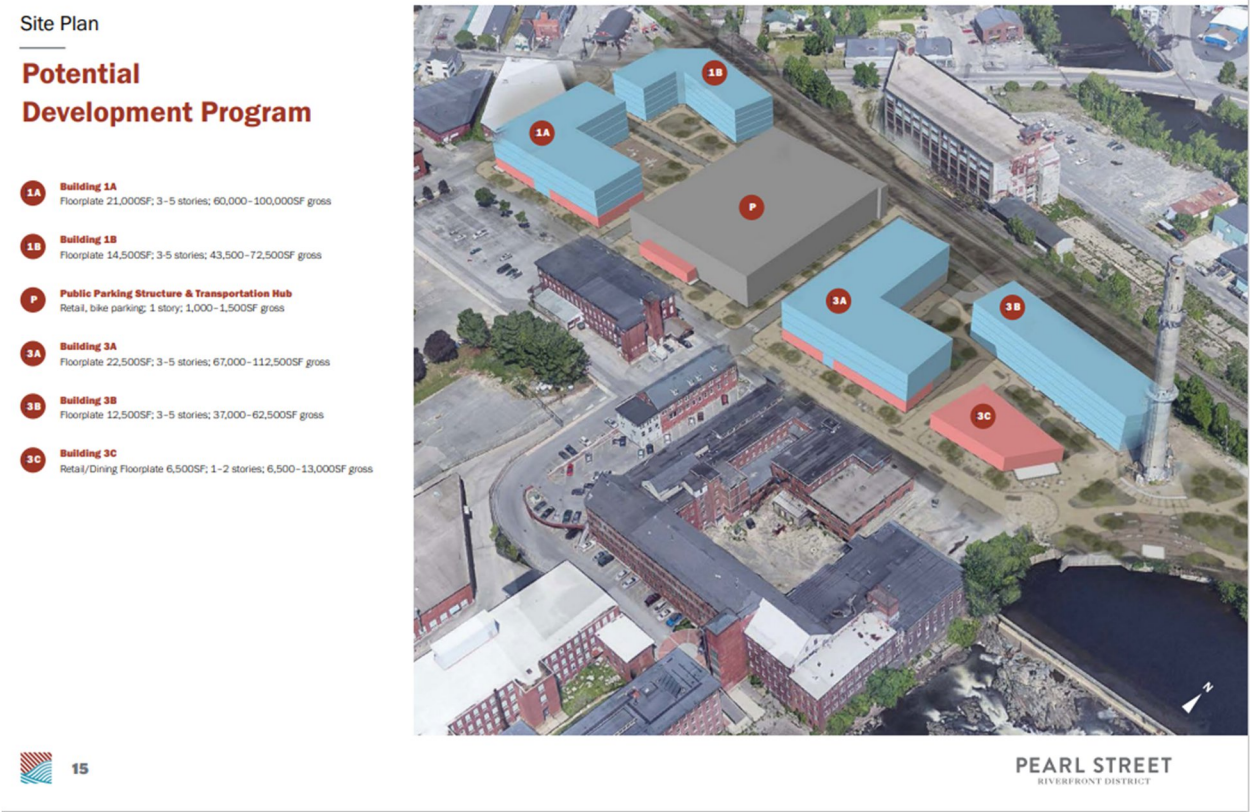
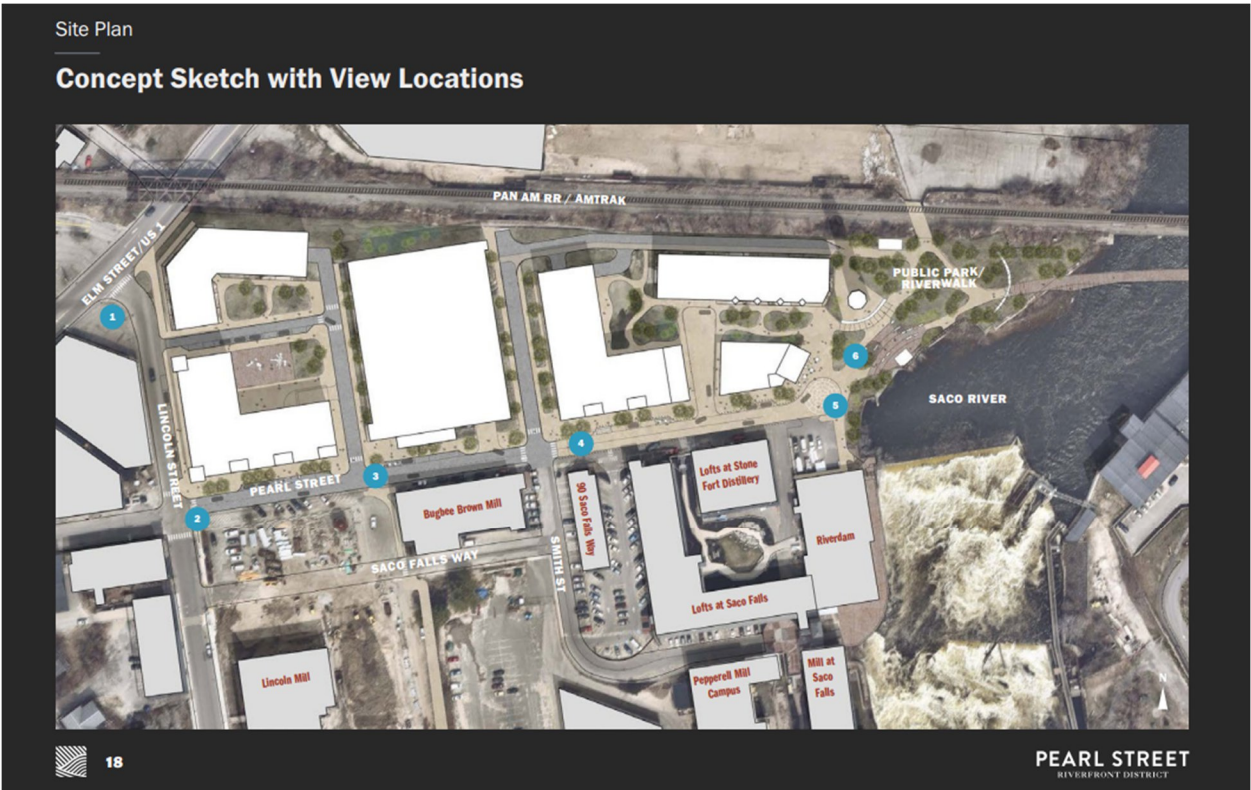
2021.134

IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021

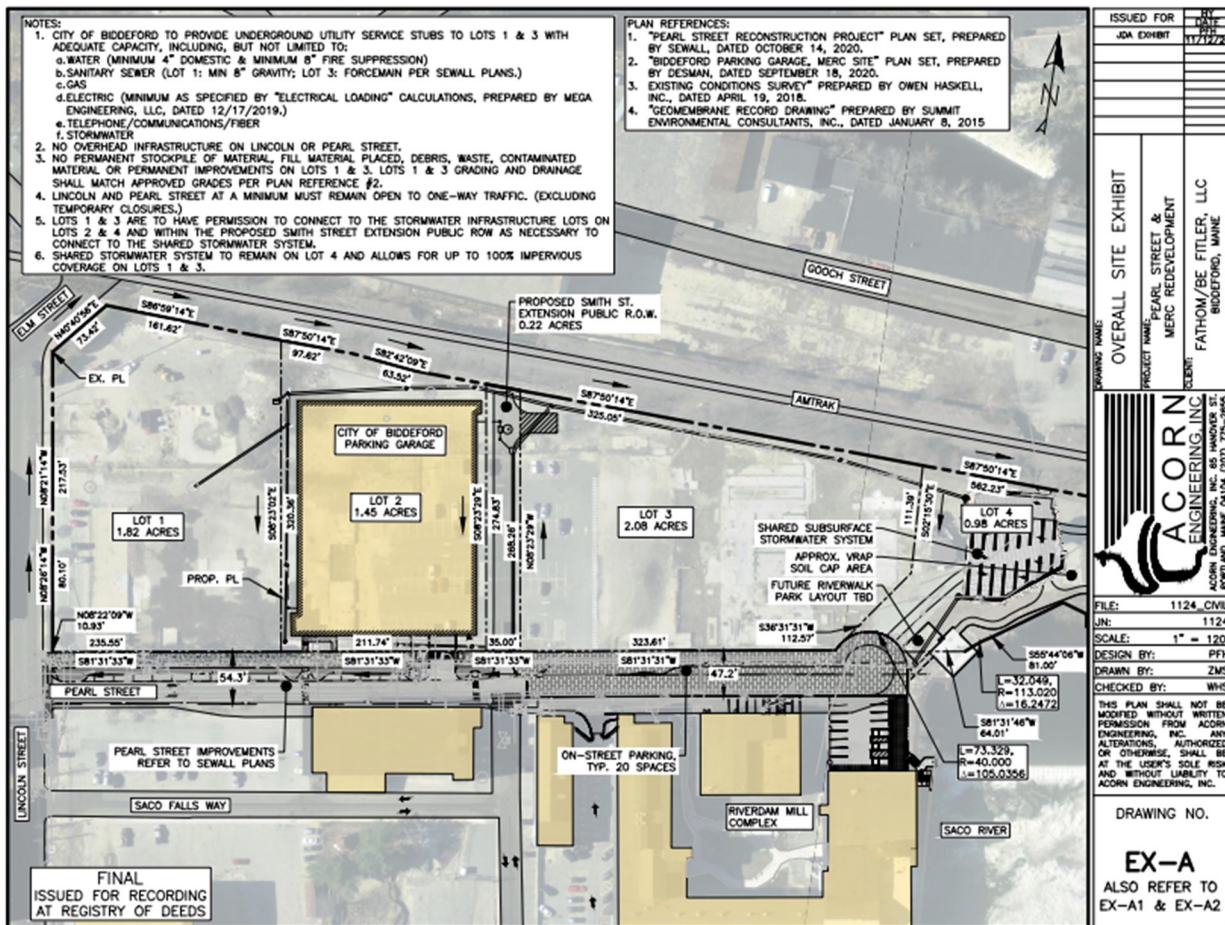
BE IT ORDERED, that the City Council approves the Preliminary Concept Plan submitted by 3-Lincoln LLC (the Fathom Company and partners) for the redevelopment of the so-called “MERC site” at 3 Lincoln Street, substantially in the form represented in the attached concept plan and consistent with the Master Plan Development Agreement, signed on November 13, 2020 and subject to the following conditions:

1. *The City of Biddeford will coordinate the DEP Shoreland Zoning amendment to allow the density proposed for the Pearl Street Riverfront District. This approval will allow the Site Plan Application for Lot 3 to be submitted and avoid further delays to the permitting process due to the existing amendment.*
2. *The timeline outlined in the Master Plan Development Agreement (Section 1.3 Project Schedule) will not start until the DEP Shoreland Zoning amendment is approved to allow the density proposed for the Pearl Street Riverfront District in the Preliminary Concept Plan and Lot 3 Site Plan Application.*

Preliminary Concept Plan:



Survey of Property



Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

2021.135 IN BOARD OF CITY COUNCIL...DECEMBER 21, 2021
RESOLUTION AUTHORIZING PUBLIC JUSTIFICATION FOR EXPENDING ARPA
FUNDS FOR COVID-19 PREMIUM PAY ABOVE 150% OF STATE OR COUNTY
MEDIAN PAY

WHEREAS, the City Council of Biddeford, Maine, has been awarded U.S. Department of Treasury Coronavirus Local Fiscal Recovery Funds (the Funds); and

WHEREAS, the terms and conditional of the award specify certain eligible uses for the Funds including but not limited to premium pay for eligible workers; and

WHEREAS, “eligible workers” means ***workers needed to maintain continuity of operations of essential critical infrastructure sectors, including health care; emergency response; sanitation, disinfection, and cleaning work; maintenance work;*** grocery stores, restaurants, food production, and food delivery; pharmacy; biomedical research; behavioral health work; medical testing and diagnostics; home and community-based health care or assistance with activities of daily living; family or child care; ***social services work;*** public health work; vital services to Tribes; ***any work performed by an employee of a State, local, or Tribal government;*** educational work, school nutrition work, and other work required to operate a school facility; laundry work; elections work; ***solid waste or hazardous materials management, response, and cleanup work;*** ***work requiring physical interaction with patients;*** dental care work; transportation and warehousing; work at hotel and commercial lodging facilities that are used for COVID–19 mitigation and containment; work in a mortuary; work in critical clinical research,

development, and testing necessary for COVID-19 response. (emphasis added); and

WHEREAS, the City of Biddeford agrees with the concept of premium pay for all employees required to work during the State of Emergency as designated by the Governor of Maine and has made such payments retroactively in the amount of \$2,250 or portion thereof based on hours worked; and

WHEREAS, certain persons employed by the City of Biddeford fall within one or more categories as eligible workers, including but not limited to personnel at the Fire Department, Police Department, Public Works Department (solid waste, street maintenance, and wastewater); and

WHEREAS, a local government's premium pay program should target low- and moderate-income employees, may not exceed \$13.00/hr or a maximum of \$25,000 and if premium pay increases an eligible employee's total wages and remuneration above 150% of the State's average annual wage for all occupations or for the county's average annual wage, whichever is higher, the local government is required to provide an additional written justification to US Treasury and the public on how granting premium pay to these employees responds to eligible workers performing essential work; and

WHEREAS, the higher of 150% of the state or county average annual wage is the county wage of \$77,679 (at 150%); and

WHEREAS, the compensation for certain employees classified as eligible workers exceeds 150% of the county annual average wage with premium pay; and

WHEREAS, the City of Biddeford intends to draw upon the Funds for premium pay to these employees;

NOW, THEREFORE, BE IT RESOLVED, that the Biddeford City Council and Mayor publicly state that premium pay for eligible employees above 150% of the average annual wage for York County (the threshold) is responsive to these employees performing essential work during the public health emergency as follows:

1. Employees of the City of Biddeford with compensation above 150% of the threshold faced the same Coronavirus exposures in the workplace as their counterparts receiving premium pay with total compensation less than 150% of the threshold.
2. Employees of the City of Biddeford with compensation above 150% of the threshold faced the same Coronavirus-related personal expenses as their counterparts receiving premium pay with total compensation less than 150% of the threshold.
3. As employment is a choice, the absence of the City employees receiving premium pay above 150% of the threshold from the workforce would have caused a significant interruption in critical municipal services during the pandemic.

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the Resolution.
Vote: Unanimous.

2021.136 **IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021**
BE IT ORDERED, that the City Manager be authorized to sell by sealed bid process the following tax acquired properties:

1. ~~120 Proctor Rd, Parcel #0030170080~~
2. ~~312 Guinea Rd, Parcel #0800010000~~
3. ~~Pool St (Off of), Parcel #0050370000~~
4. ~~680 Pool St, Parcel #0100470000~~
5. ~~30 Old Alfred Rd, Parcel #0020630000~~

The City Council hereby directs that the City hold title to the below listed properties and directs the Tax Assessor to revise the property tax cards to list the City of Biddeford as record owner of the properties. The Council further directs that unpaid taxes, interest and any associated lien fees on the properties be written off. The properties will now be listed as tax acquired property as an asset:

1. 49 Center St, Parcel #0381680000
2. 42 Center St, Parcel #0381510000
3. 4 Fortunes Rock Rd, Parcel #0630460000

NOTE: The Finance Committee reviewed this item on November 16, 2021 and voted to recommend it to the City Council for approval.

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the order.

Motion by Councilor Clearwater, seconded by Councilor Mills to amend the order as follows:
To authorize the City Manager to enter into the payment arrangements as requested for the listed properties below and to further authorize the City Manager to place the property up for sealed bid process if the terms and conditions of the payment arrangement are not kept:

- 312 Guinea Road, Map 80, Lot 1
- 680 Pool Street, Map 10, Lot 47
- Pool Street (Off of), Map 5, Lot 37

Vote on amendment: Unanimous.

Vote on Order, as amended: Unanimous.

2021.137 **IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to sign a Settlement Agreement in the Opioid Litigation.

Motion by Councilor Clearwater, seconded by Councilor Mills to grant the order.

Vote: 7/2; Councilors Lessard and Mills opposed.

Councilors Emhiser, Whiting, Grohman, Clearwater, Belanger, LaFountain and Ortiz in favor.
Motion carries.

2021.138) Discussion & Approval/Council Options for South Street Village Development with Hidden Hills, LLC

Motion by Councilor Belanger, seconded by Councilor Lessard to move into Committee-of-the-Whole.

Vote: Unanimous.

Councilor Lessard provided some background: the South Street Village Project has been proposed as 200 mobile home park to be placed on the west side of the Maine Turnpike. This type of project requires very little review; while any other type of development would require more money and more of a process. He argued that rather than mobile homes, the City needs first homes, second homes and affordable homes. He suggested that the Council ask Staff to meet with the Developers to find out what they need to develop beyond mobile homes and come back to the Council in February with other options.

Councilor Clearwater agreed with the idea of approaching the Developer and finding out what would need to be done to go in a different direction than mobile homes.

Mayor Casavant would like to have a greater exploration of how we can assist the Developer to better achieve the best use of this land.

Councilor Mills is not supportive of the current direction that the project is going in.

Councilor Emhiser is also supportive of asking Staff to talk with the Developer to come up with other alternatives.

Councilor Belanger agrees that the City should be moving towards helping the Developer to find a better development opportunity and to investigate other possibilities.

The general consensus of the Council is to ask Staff to go back to the Developer to determine what other options there may be other than a mobile home park.

City Manager Jim Bennett and/or his designee will meet with Developers; find out what their choice is; come back to Council and get approval; then Staff would get together to see how to make that happen and recommend the best way to get to the “finish line.” It would then come to Council as a recommendation to the Planning Board, who would have a Public Hearing and come back to Council with a final recommendation. Council would then have two readings on any proposed zoning change.

Motion by Councilor Lessard, seconded by Councilor Clearwater to move out of Committee-of-the-Whole.

Vote: Unanimous.

Appointments:

IN BOARD OF CITY COUNCIL..DECEMBER 21, 2021

BE IT ORDERED, that I, Alan Casavant, Mayor of the City of Biddeford, do hereby appoint the following Councilors to the PERSONNEL COMMITTEE:

Norman Belanger, Chair
William Emhiser
Scott Whiting
Doris Ortiz

BE IT FURTHER ORDERED, that the following Councilors are appointed to the POLICY COMMITTEE:

Norman Belanger, Chair
Liam Lafountain
Amy Clearwater

BE IT FURTHER ORDERED, that the following Councilors are appointed to the CAPITAL PROJECTS COMMITTEE:

Marc Lessard, Chair
Martin Grohman
Bobby Mills

BE IT FURTHER ORDERED, that the following Councilors are appointed to the DOWNTOWN COMMITTEE:

Doris Ortiz
Amy Clearwater
Scott Whiting
Bobby Mills

BE IT FURTHER ORDERED, that the following Councilors are appointed to the following City Committees/Commission:

RECYCLING & WASTE MANAGEMENT COMMISSION:

Doris Ortiz
Liam Lafountain

WASTEWATER MANAGEMENT COMMISSION:

William Emhiser

JOINT BIDDEFORD-SACO COMMITTEE:

Martin Grohman
Marc Lessard

MAINE WATER CITIZENS ADVISORY COMMITTEE:

Scott Whiting

BIDDEFORD ARENA BOARD:
Liam Lafountain

DOWNTOWN DEVELOPMENT COMMISSION:
William Emhiser

TRI-CITY TRANSIT (SHUTTLEBUS):
Doris Ortiz

CABLE T.V. COMMITTEE:
Bobby Mills

BIDDEFORD HOUSING AUTHORITY:
Amy Clearwater

GENERAL ASSISTANCE FAIR HEARING BOARD:
Amy Clearwater
Liam Lafountain

BIDDEFORD EDUCATIONAL FOUNDATION:
Scott Whiting

CHAMBER OF COMMERCE LIAISON:
Martin Grohman

Motion by Councilor Clearwater, seconded by Councilor Emhiser to confirm the appointments.
Vote: Unanimous.

Citizen Committee/Commission/Board Appointments:

- **Marc Malon, II...Recycling & Waste Management Commission CHAIR**
- **Roger Cantara...Biddeford Fire Advisory Committee**
- **Jessica Johnson...Board of Assessment Review**
- **Richard Rhames...Cable TV Committee**
- **Daniel P. Boucher...Capital Projects Committee**
- **John Hennedy...Harbor Commission**
- **Alexa Plotkin...Planning Board, Associate Member**
- **Renee O'Neil...Policy Committee**
- **Leo Letendre...Project Canopy Committee**
- **Richard "Chico" Potvin...Recycling & Waste Management Commission**
- **Peter Bouthillette...Shellfish Conservation Committee**
- **Sean Tarpey...Zoning Board of Appeals**

All appointments were motioned by Councilor Clearwater, seconded by Councilor Lessard to be confirmed.

Vote: Unanimous.

Public Addressing the Council...(5 minute limit per speaker; 30 minute total time limit):
A few citizens addressed their comments to the Council.

City Manager Report:

City Manager James Bennett had the following items:

- 1) Update on RiverWalk Wall Collapse: the coffer dam has been constructed. The Engineers are now working to determine what caused the collapse and what options the City has moving forward. Once there is a recommendation, it will be brought to Council for approval. There has been some discussion amongst federal agencies, and it appears that FEMA may make the most sense for funding. \$440,000 has been spent on this project, to date. The Council will be kept updated as new information is forthcoming.
- 2) State Property Tax Deferment Program has been instituted and is officially in effect. He encouraged citizens who feel they may be eligible to contact the Assessor's Office to apply.

- 3) The Public Works Department has a Grader down and in need of repair. Jim noted that he has okayed the expenditure for the repair as an emergency since this is a piece of equipment used for snow removal.
- 4) He thanked all the City Volunteers and City Employees who worked through a very tough year. He especially thanked the Citizens for their support and their shows of appreciation throughout the year that have been directed towards our Employees.

Other Business:

Councilor Lessard – thanked the entire City Staff for all that they have done in a difficult couple of years. Unfortunately, he does not think there is much relief in sight. The upcoming budget is going to be very hard and he cautioned that we all need to remember to look at the budget from both the expenditures and revenues points of view.

The prior Council had great decorum and respectful debates, and he hopes that continues with this new Council.

He wished everyone a Merry Christmas and Happy Holidays.

Councilor Clearwater – welcomed all the new Councilors.

She noted that goal setting is less than a month away and she has been talking with constituents and has encouraged them to reach out and share what they feel should be Council goals over the next couple of years.

She thanked City Staff for another wonderful year of dedicated service.

Councilor Mills – wished Happy Holidays to everyone. He is happy to be back on the Council. He announced that he is also the York County Treasurer so may have to abstain from certain votes.

Council President Addressing the Council: Councilor Belanger thanked his fellow Councilors for electing him Council President. For the new Councilors, he encouraged them not to worry about asking stupid questions – he jokingly stated that he has set that bar pretty low!!

He reminded everyone that the requirement to use PAYT bags will not be in effect during Christmas week and encouraged folks to check the City’s website for what is recyclable and not.

He wished everyone a Merry Christmas and Happy Holidays.

Mayor Addressing the Council: Mayor Casavant shared that there was a WinterFest meeting yesterday and plans are underway for another fun-filled weekend. The event is planned for the first weekend in February.

He met with the new Mill owners last week and was able to confirm that rent increases are planned for an average of 5%, and not the substantial hike that the media was reporting. The new Mill owners promised to work with the City in an effort of transparency. They plan to come to a future Council Meeting to introduce themselves.

He shared that City Manager Jim Bennett was chosen as the next President of MMA, which is a huge role for him personally, as well as for the City. He thanked Jim for volunteering for this position.

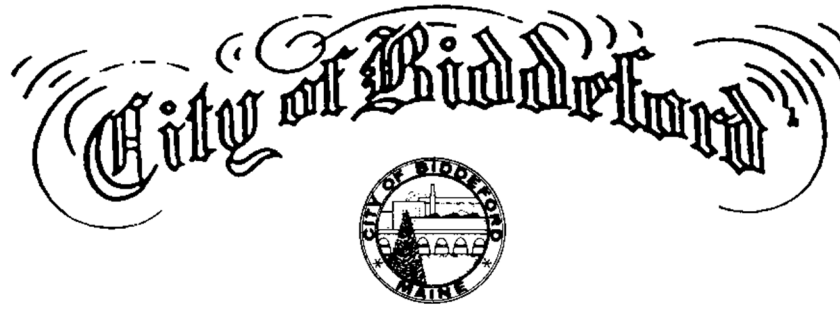
He wished everyone a Merry Christmas and Happy Holidays; and encouraged everyone to carry the spirit of holidays throughout the coming year, with a focus on being kind and helping each other.

Motion by Councilor Belanger, seconded by Councilor Lessard to adjourn.

Vote: Unanimous.

Time: 8:04 p.m.

Attest by: _____
Carmen J. Morris, City Clerk



2022.1

IN BOARD OF CITY COUNCIL. JANUARY 4, 2022

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve Sportsfield Specialties to complete the work on St. Louis Field I, as recommended by the Finance Committee on January 4, 2022. Funds allocated for this project to come from Backstop Netting – Field I account number 22002-92112-22101 and St. Louis Field Improvements 22002-92112-21601.

NOTE: The Finance Committee will review this item and bring forward a final recommendation at their January 4, 2022 meeting.



Finance Committee/City Council

Meeting Date: January 4, 2022
Meeting Time: 5:00 PM Finance, 6:00 PM City Council
Agenda Item No: Finance Committee Item # 4A, City Council Agenda Item # 6A
Item Description: St. Louis Field I Foul Ball Containment System
Submitted by: Carl Walsh, Recreation/Teen Director

Supporting Information/Documentation:

- Sales Quotation- City of Biddeford St. Louis Field- Sportsfield Specialties.
- Photos of St. Louis Field II Backstop Project 2021
- St. Louis Field Project Map 2021

Key Terms:

Request for Proposed Solution (RFPS) and Request for Proposal (RFP)

Executive Summary:

The community has been dealing with backstop issues around St. Louis Field for 20 plus years. Concerns over balls leaving the field, potentially causing damage to vehicles, harming pedestrians and the neighbor's property have been consistent. With the increased traffic over the years especially on West and Hill Streets these concerns have only become greater. For the past five years we have either gone out to bid for solutions or worked directly with a vendor in obtaining quotes to mitigate these issues. Below are the results since 2017. In 2021 Field II backstop project was completed. This has significantly reduced balls leaving the field, however no solution will contain 100% of the foul balls.

- 2017 RFPS for Field I sent out: No bidders.
- 2018 RFPS for Field I sent out: One bidder. Council did not approve.
- 2019 RFPS for Fields I & II sent out: One bidder. Council asked to include stadium style seating for field I. Funding provided for an architect to look at the complex.
- 2019 RFP went out for architectural work. Firm was approved and has been refining their work around the seating after providing an option to council for consideration.
- 2020 Council directed Recreation Department to provide cost for field II backstop and netting.
- 2021 work was completed by Sportsfield Specialties.
- 2021 RFP went out using the specs provided by Weston & Sampson Architects. Only one bidder responded.

Detailed Review:

The athletic complex is located at St. Louis Field (284 Hill Street). Proposed work to be done includes replacing the backstop on Field I, chain-link fencing along the first and third base lines to connect with the safety netting.

The issue is foul balls leaving the field, increasing the chance of damaging adjacent properties, including homes and vehicles along with vehicles and pedestrians moving along both Hill and West Streets.

Quotes for four options provided. Work would be similar in style to St. Louis Field II.

Quotes include the following;

Base for the 45'H Backstop and 40'H Baseline Extensions with chain link work: **\$250,129.00**

- o adding only the canopy: **\$274,739.00**
- o adding only the 20'H baseline extensions: **\$307,067.00**
- o adding both the canopy and the 20' baseline extensions: **\$331,677.00**

An additional \$10,000.00 will have to be put aside for work done prior to and after the completion of the project by Public Works and Parks. Mow curb is not included in the above quotes.

Funding Source:

Funding available; \$150,000.00 from 22002-92112-22101 and \$157,695.00 available from St. Louis Field Improvements 22002-92112-21601. For a total of \$307,695.00.

Staff Recommendation:

“Neutral”

The \$274,739.00 option will allow for current funds to cover the project including those needed for Public Works-Park pre and post work.



Bill-to Address:
City of Biddeford
 PO Box 586
 Recreation Department
 Biddeford ME 04005
 USA

SALES QUOTATION

Document Number	Document Date	Page
59241	12/22/21	1/7

Customer No.
C04828

Customer Reference No.
St. Louis Field 1 Foul Ball Containment System

Sales Contact
Daniel Devantier
 Direct: 607-746-1440
 Cell: 607-437-7301
 ddevantier@sportsfield.com

Ship-to Address:
St. Louis Field
 284 Hill Street
 Biddeford ME 04005
 USA

Item	Quantity	UoM	Price	Total
BASE BID: 45'H Backstop with 40'H 1B/3B Baseline Extensions				
TNPPUC	1	Each	79,095.00	79,095.00

Custom Pole to Pole Tension Netting System, Includes Powder Coated Black Steel Poles with Welded Tabs, Cabling, Hardware Per Drawings and Specifications and Black Ultra Cross Knotless Dyneema® Netting with 1-3/4" Square Mesh and a Rope Bound Perimeter

Remarks: BASE BID -

Custom 45'H Tension Pole-to-Pole Backstop Netting System with 45-40'H Tapered Baseline Extensions:

BACKSTOP:

45'H x 134'L [1B 47' - Home 30' - 3B 57'], (4) Poles
 For Integration Into 6'H Chain Link Fence

40'H LF BASELINE EXTENSION:

45'H Tapered to 40'H x 168'L, (3) Poles
 For Integration into 6'H Chain Link Fence

40'H RF BASELINE EXTENSION:

45'H Tapered to 40'H x 163'L, (3) Poles
 For Integration into 6'H Chain Link Fence

Includes (4) 51'L x 8.625"O.D. x 0.322"TH Powder Coated Black Steel Backstop Poles with Welded Tabs for 6' Ground Sleeve Embedment. Includes (6) 45'L x 8.625"O.D. x 0.250"TH Powder Coated Black Steel Backstop Poles with Welded Tabs for 5' Ground Sleeve Embedment. Includes Cabling and Hardware Per Engineered Design. Includes Black Ultra Cross Knotless Dyneema® Netting Panels with 1-3/4" Square Mesh and a Rope Bound Perimeter.

Preliminary Materials and Foundations Subject to Pending Required PE Stamping. Pricing is Contingent Upon Stampability of the System and Verification of Required Pole Size. No Snow/Ice Loads.

Carry Over: **79,095.00**

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Remit To:
 PO Box 231
 Delhi, NY 13753

Billing Questions:
 Phone: 607-746-8911
 Email: Billing@Sportsfield.com

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Carry Over: **79,095.00**

Item	Quantity	UoM	Price	Total
GS-CUSTOM	4	Each	0.00	

Custom Ground Sleeve Product

Remarks: Octagonal Steel Ground Sleeve, 72" Long with Welded Base Plate for 8.625" O.D. Post

GS0860	6	Each	0.00	
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Octagonal Steel Ground Sleeve, 60" Long with Welded Base Plate for 8.625" O.D. Post

PESTNPP	2	Each	1,625.00	3,250.00
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Stamped and Sealed Drawings and Calculations by a Licensed Professional Engineer for Pole to Pole Tension Style Ground Sleeve Insert or Direct Pole Embedment Ball Safety Netting Systems, Structural Design Details for Pole and Concrete Anchoring Foundation, Based on Local Building Codes and Soil Conditions, Customer to Provide Required Soils Report Information

INSTALL	1	Each	165,883.00	165,883.00
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Installation service(s) per remarks.

Remarks: BASE BID -

Installation of Custom 45'H Tension Pole-to-Pole Backstop Netting System with 45-40'H Tapered Baseline Extensions, Per Details Above.

Includes Excavating and Concrete for Ground Sleeve Foundations. Includes Assembly of Netting System Poles, Cabling, Hardware and Netting.

Includes Material and Installation for 821 Linear Feet of 6'H Chain Link Fencing.

Pricing Contingent Upon (1) Initial Combined Mobilization to Set All Netting System Foundations/Poles and (1) Follow-up Combined Mobilization for Completion of Chain Link Fencing and All Netting/Cabling/Hardware Assembly.

Assumes Clear Access For Heavy Equipment, No Field Protection Included. Assumes Appropriate Natural Grass Digging Conditions With Designated Spoils Dumping Location On Site, Does Not Include Dumpster or Off-Site Disposal of Spoils. No Allowances for Rock Shoring or Drilling.

Preliminary Materials and Foundation Details Assume Non-Cohesive Soils and Dimensions Per Customer Provided Layout. Subject to Adjustment Pending Required PE Stampability.

Subject To Additional Installation Terms & Conditions Outlined Below.

ALTERNATE OPTION #1: 45'H Backstop with 40'H 1B/3B Baseline Extensions, Including Additional Canopy Netting Over 45'H Section

Carry Over: **248,228.00**

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Carry Over: **248,228.00**

Item	Quantity	UoM	Price	Total
Alternate: TNPPUC (Items marked as "Alternate" are not included in the quote total)	1	Each	102,080.00	102,080.00

Custom Pole to Pole Tension Netting System, Includes Powder Coated Black Steel Poles with Welded Tabs, Cabling, Hardware Per Drawings and Specifications and Black Ultra Cross Knotless Dyneema® Netting with 1-3/4" Square Mesh and a Rope Bound Perimeter

Remarks: ALTERNATE OPTION #1:

Custom 45'H Tension Pole-to-Pole Canopy Backstop Netting System with 45-40'H Tapered Baseline Extensions:

CANOPY BACKSTOP:

45'H x 134'L [1B 47' - Home 30' - 3B 57'], (4) Poles
For Integration Into 6'H Chain Link Fence
Includes Canopy Over 45'H Backstop Section

40'H 3B BASELINE EXTENSION:

45'H Tapered to 40'H x 168'L, (3) Poles
For Integration into 6'H Chain Link Fence

40'H 1B BASELINE EXTENSION:

45'H Tapered to 40'H x 163'L, (3) Poles
For Integration into 6'H Chain Link Fence

Includes (4) 51'L x 12.750"O.D. x 0.375"TH Powder Coated Black Steel Canopy Backstop Poles with Welded Tabs for 6' Ground Sleeve Embedment. Includes (6) 45'L x 8.625"O.D. x 0.250"TH Powder Coated Black Steel Backstop Poles with Welded Tabs for 5' Ground Sleeve Embedment. Includes Cabling and Hardware Per Engineered Design. Includes Black Ultra Cross Knotless Dyneema® Netting Panels with 1-3/4" Square Mesh and a Rope Bound Perimeter.

Preliminary Materials and Foundations Subject to Pending Required PE Stamping. Pricing is Contingent Upon Stampability of the System and Verification of Required Pole Size. No Snow/Ice Loads.

Alternate: GSO1272 (Items marked as "Alternate" are not included in the quote total)	4	Each	0.00	
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Octagonal Steel Ground Sleeve, 72" Long with Welded Base Plate for 12.75" O.D. Post

Alternate: GSO860 (Items marked as "Alternate" are not included in the quote total)	6	Each	0.00	
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Octagonal Steel Ground Sleeve, 60" Long with Welded Base Plate for 8.625" O.D. Post

Alternate: PESTNPP (Items marked as "Alternate" are not included in the quote total)	2	Each	2,437.50	4,875.00
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Stamped and Sealed Drawings and Calculations by a Licensed Professional Engineer for Pole to Pole Tension Style Ground Sleeve Insert or Direct Pole Embedment Ball Safety Netting Systems, Structural Design Details for Pole and Concrete Anchoring Foundation, Based on Local Building Codes and Soil Conditions, Customer to Provide Required Soils Report Information

Carry Over: **248,228.00**

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Document Date
12/22/21

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Carry Over: **248,228.00**

Item	Quantity	UoM	Price	Total
Alternate: INSTALL (Items marked as "Alternate" are not included in the quote total)	1	Each	165,883.00	165,883.00

Installation service(s) per remarks.

Remarks: ALTERNATE OPTION #1 -

Installation of Custom 45'H Tension Canopy Pole-to-Pole Backstop Netting System with 45-40'H Tapered Baseline Extensions, Per Details Above.

Includes Excavating and Concrete for Ground Sleeve Foundations. Includes Assembly of Netting System Poles, Cabling, Hardware and Netting.

Includes Material and Installation for 821 Linear Feet of 6'H Chain Link Fencing.

Pricing Contingent Upon (1) Initial Combined Mobilization to Set All Netting System Foundations/Poles and (1) Follow-up Combined Mobilization for Completion of Chain Link Fencing and All Netting/Cabling/Hardware Assembly.

Assumes Clear Access For Heavy Equipment, No Field Protection Included. Assumes Appropriate Natural Grass Digging Conditions With Designated Spoils Dumping Location On Site, Does Not Include Dumpster or Off-Site Disposal of Spoils or Existing Materials. No Allowances for Rock Shoring or Drilling.

Preliminary Materials and Foundation Details Assume Non-Cohesive Soils and Dimensions Per Customer Provided Layout. Subject to Adjustment Pending Required PE Stampability.

Subject To Additional Installation Terms & Conditions Outlined Below.

ADD OPTION #2: Additional 20'H LF/RF Baseline Netting to Foul Poles

Alternate: TNPPUC (Items marked as "Alternate" are not included in the quote total)	1	Each	32,960.00	32,960.00
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Custom Pole to Pole Tension Netting System, Includes Powder Coated Black Steel Poles with Welded Tabs, Cabling, Hardware Per Drawings and Specifications and Black Ultra Cross Knotless Dyneema® Netting with 1-3/4" Square Mesh and a Rope Bound Perimeter

Remarks: ADD OPTION #2:

Custom 20'H Tension Pole-to-Pole Backstop Netting Extensions:

20'H x 130'L LF BASELINE EXTENSION:

40'H Tapered to 20'H Over First Pole Span, (5) Poles
For Integration into 6'H Chain Link Fence

20'H x 114'L RF BASELINE EXTENSION:

40'H Tapered to 20'H Over First Pole Span, (4) Poles
For Integration into 6'H Chain Link Fence

Includes (9) 23'L x 4.500"O.D. x 0.337"TH Powder Coated Black Steel Baseline Extension Poles with Welded Tabs for 3' Ground Sleeve Embedment. Includes Cabling and Hardware Per Engineered Design. Includes Black Ultra Cross Knotless Dyneema® Netting Panels with 1-3/4" Square Mesh and a Rope Bound Perimeter.

Preliminary Materials and Foundations Subject to Pending Required PE Stamping. Pricing is Contingent Upon Stampability of the System and Verification of Required Pole Size. No Snow/Ice Loads.

Alternate: GS-CUSTOM (Items marked as "Alternate" are not included in the quote total)	9	Each	0.00	
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Custom Ground Sleeve Product

Remarks: Custom Steel Ground Sleeve, 36" Long with Welded Base Plate for 5.563" O.D. Post

Carry Over: **248,228.00**

Printed By: liwanow

Printed On:
12/22/2021 11:37:10A

Remit To:
PO Box 231
Delhi, NY 13753

Billing Questions:
Phone: 607-746-8911
Email: Billing@Sportsfield.com

Document Number
59241

Document Date
12/22/21

Page
5/7

Carry Over: **248,228.00**

Item	Quantity	UoM	Price	Total
Alternate: PESTNPP (Items marked as "Alternate" are not included in the quote total)	1	Each	1,625.00	1,625.00

Stamped and Sealed Drawings and Calculations by a Licensed Professional Engineer for Pole to Pole Tension Style Ground Sleeve Insert or Direct Pole Embedment Ball Safety Netting Systems, Structural Design Details for Pole and Concrete Anchoring Foundation, Based on Local Building Codes and Soil Conditions, Customer to Provide Required Soils Report Information

Alternate: INSTALL (Items marked as "Alternate" are not included in the quote total)	1	Each	22,353.00	22,353.00
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Installation service(s) per remarks.

Remarks: ADD OPTION #2 -

Additional Installation Cost for 20'H Baseline Extension Netting, Per Details Above.

*Pricing Shown Contingent Upon Completion During Same Mobilizations as Base Bid or Alternate Option #1 Scopes Above.

Includes Excavating and Concrete for Ground Sleeve Foundations. Includes Assembly of Netting System Poles, Cabling, Hardware and Netting.

Assumes Clear Access For Heavy Equipment, No Field Protection Included. Assumes Appropriate Natural Grass Digging Conditions With Designated Spoils Dumping Location On Site, Does Not Include Dumpster or Off-Site Disposal of Spoils or Existing Materials. No Allowances for Rock Shoring or Drilling.

Preliminary Materials and Foundation Details Assume Non-Cohesive Soils and Dimensions Per Customer Provided Layout. Subject to Adjustment Pending Required PE Stampability.

Subject To Additional Installation Terms & Conditions Outlined Below.

Please be aware that due to our limited storage capacity, we do not have much flexibility to extend ship dates for certain products. Please let us know immediately if you need to adjust your shipment date.

DISCLAIMER: Sportsfield Specialties, Inc. protective netting systems are designed and intended as a complete netting system. In the event your facility replaces an existing system, relies on existing structural elements, or purchases an extension to an existing protective netting system, Sportsfield Specialties, Inc. does not make any representations or warranty relating to the overall design of the combined facility and/or the connection points to and the cables that are part of the existing netting system. Owner's decision to proceed with an extension in lieu of a complete new netting system will be at Owner's sole risk and without liability to Sportsfield Specialties, Inc. and Owner shall indemnify and hold harmless Sportsfield Specialties, Inc. from all claims, damages, losses and expenses arising out of or resulting therefrom.

- If foundations are required, public and private utilities must be marked by end user prior to our arrival. Sportsfield Specialties cannot be held liable for any damages resulting from unmarked utilities.
- Proposal assumes appropriate digging conditions and does not include shoring or rock drilling.
- End user to designate on site location for dumping spoils.
- The installation pricing included in this proposal reflects preliminary foundation estimates based on similar projects completed in the past. SSI reserves the right to update pricing as required once the stamped design is received from a licensed Professional Engineer.

Carry Over: **248,228.00**

Printed By: liwanow

Printed On:
12/22/2021 11:37:10A

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Document Date
12/22/21

Page
6/7

Carry Over: **248,228.00**

Item	Quantity	UoM	Price	Total
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- Pricing does not include tax.
- Includes equipment rental as required.
- Proposal assumes equipment (lifts, utility vehicles, etc.) can access warning track and/or construction area without field protection. SSI will not be held liable for any resulting damages if field protection is not requested by the Owner/Contractor.
- If field protection is used, SSI will not be held liable for any damages to the field, turf, warning track and/or construction area.
- Restoration of warning track, grass, turf and/or any other field surface is not included.
- Some wrinkles in the windscreen/vinyl are characteristic of the material and are to be expected.
- Excludes permits, bonds, inspections and any associated costs.
- The costs associated with union/prevaling wages are not included unless otherwise stated. Any prevailing wage schedules or certified payroll requirements must be explicitly outlined prior to bid and/or contract execution to ensure wage compliance.
- The installation of athletic equipment includes an estimated number of mobilizations to ensure favorable cost management and utilizes the most efficient scheduling practices. Therefore, it is the responsibility of the Contractor or Owner's Representative to mitigate unsuccessful mobilizations. If additional mobilizations are necessary, there will be an additional charge subject to travel time, mileage, lodging and other associated expenses.
- At the completion of the project, Sportsfield Specialties and/or the Installer will schedule a walk-through with the Contractor/Owner's Representative to address any issues/concerns before leaving the job site. If the Contractor/Owner's Representative is not available for a walk-through, or non-warranty issues are discovered after the Installer leaves the job site, additional remobilization charges to address the punch list may apply.

DISCLAIMER: Due to the ongoing increase of steel and aluminum raw material pricing caused by increased demand, coupled with market instability and uncertainty due to the implementation of international trade tariffs, Sportsfield Specialties, Inc. will no longer be able to guarantee current product pricing after this quotation has expired in sixty (60) days. To avoid a potential product price increase, customers will need to provide Sportsfield Specialties, Inc. with a fully executed purchase order or letter of intent before this quotation expires to guarantee this product pricing. Sportsfield Specialties, Inc. reserves the right to requote product pricing as necessary based on current steel and aluminum raw material pricing once this quotation has expired in sixty (60) days.

Payment Term Prepaid

Quotation Subtotal: **\$ 248,228.00**

Freight Shipping Type: **Bestway**

Freight: **\$1,901.00**

Tax: **\$0.00**

Description	Amount
Freight(D4) Flatbd	1,483.00
Freight(D4) NC	418.00

Total Amount: \$ 250,129.00

Quotation Valid Until: 02/20/22

Remarks:

Contact:
 Carl Walsh
 207-283-0841

Quote Created By: Lauren Iwanow

Printed By: liwanow

Printed On:
 12/22/2021 11:37:10A

Remit To:
 PO Box 231
 Delhi, NY 13753

Billing Questions:
 Phone: 607-746-8911
 Email: Billing@Sportsfield.com

Document Number

59241

Document Date

12/22/21

Page

7/7

1. Customer is responsible for material take-off, quantities and specification compliance and/or equivalency of quoted products.
2. All prices listed are in US Dollars
3. Delivery is 2-8 Weeks after receipt of purchase order, credit approval, and acceptance of color, material(s) and design.
4. All freight is FOB Origin. **Freight rates are estimates provided at the time of quotation and the actual freight charges may be adjusted and will be invoiced at the time of product shipment.** The actual freight rates may differ from the estimates as a result of variable factors, such as the change in product quantity and/or material order, state of the national economy, fuel costs, capacity and/or rate levels at the time of shipment. Split orders will require additional freight charges. Freight quoted does not include additional equipment to unload or unloading services, assembly or installation.
5. Applicable State and Local Sales Tax will be added to the final invoice unless a tax exempt or Resale Certificate is provided prior to order shipment.
6. Wire transfers, prepayment by check and established credit terms are accepted payment methods. Accepted credit cards are VISA, Mastercard and American Express.
7. Pricing assumes any electrical connections and wiring are supplied by others unless otherwise indicated.
8. Customer is responsible for approval and associated cost of any applicable local and state codes.
9. Due to the ongoing increase of steel and aluminum raw material pricing caused by increased demand, coupled with market instability and uncertainty due to the implementation of international trade tariffs, Sportsfield Specialties, Inc. will no longer be able to guarantee current product pricing after this quotation has expired in sixty (60) days. To avoid a potential product price increase, customers will need to provide Sportsfield Specialties, Inc. with a fully executed purchase order or letter of intent before this quotation expires to guarantee this product pricing. Sportsfield Specialties, Inc. reserves the right to requote product pricing as necessary based on current steel and aluminum raw material pricing once this quotation has expired in sixty (60) days.

Printed By: liwanow

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Remit To:
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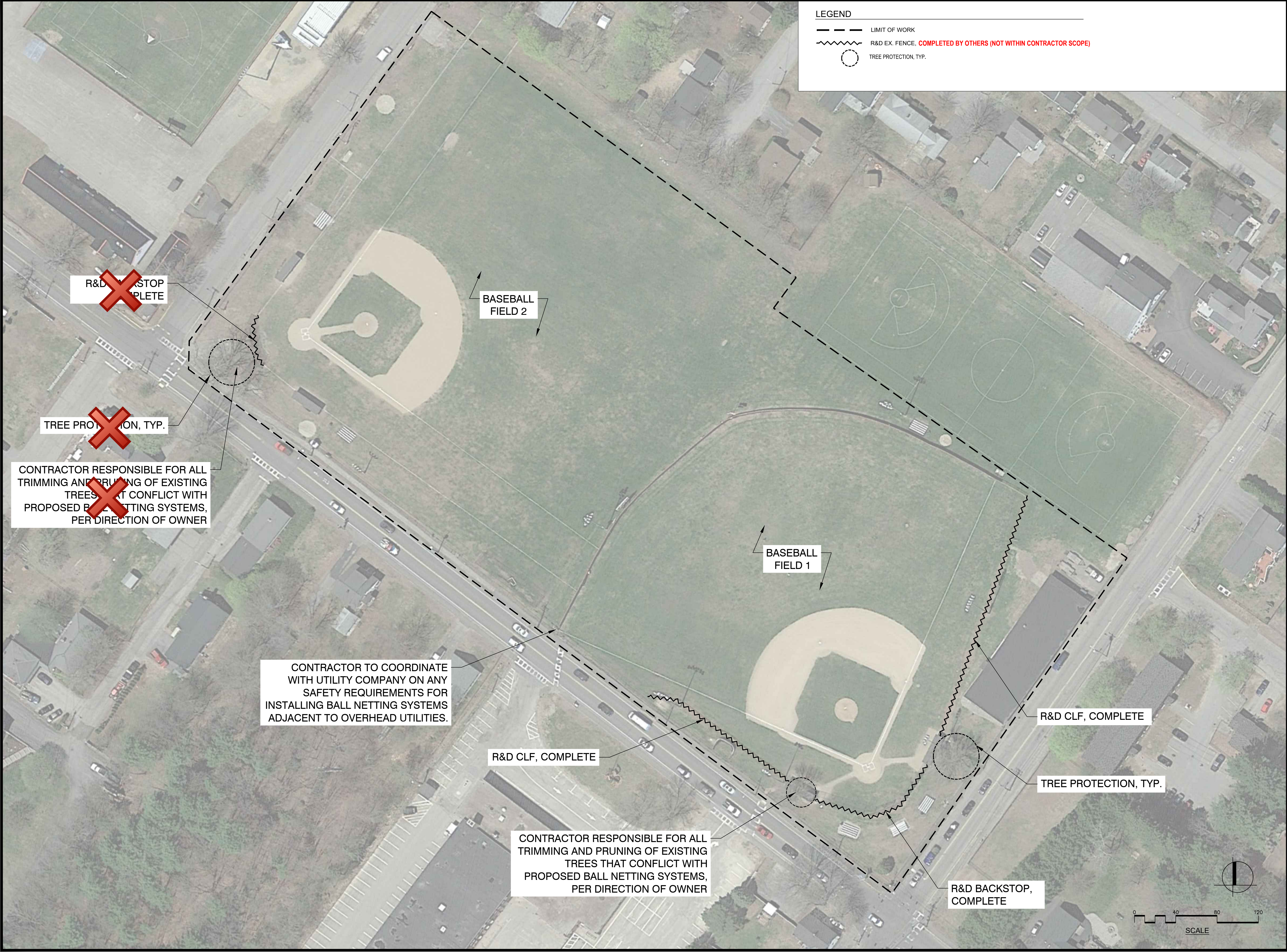
Walsh, Carl

From: Walsh, Carl
Sent: Wednesday, December 29, 2021 8:13 AM
To: Walsh, Carl
Subject: St. Louis Field II





Sent from my iPhone



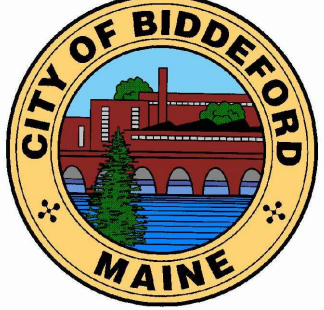
LEGEND

--- LIMIT OF WORK

~~~~~ R&D EX. FENCE, **COMPLETED BY OTHERS (NOT WITHIN CONTRACTOR SCOPE)**

○ TREE PROTECTION, TYP.

Project:  
CITY OF BIDEFORD, ME.



ST. LOUIS FIELD  
FIELD NETTING AND  
FENCING

284 HILL ST.  
BIDDEFORD, ME. 04005

**Weston & Sampson**

427 Main Street,  
Suite 400, Worcester, MA 01608  
978.977.0110 800.SAMPSON  
www.westonandsampson.com

Consultants:

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Revisions:

| No. | Date | Description |
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Seal:

Issued For:

Scale: AS NOTED

Date: SEPTEMBER 21, 2020

Drawn By: EJA

Reviewed By: MSM

Approved By: MSM

W&S Project No:

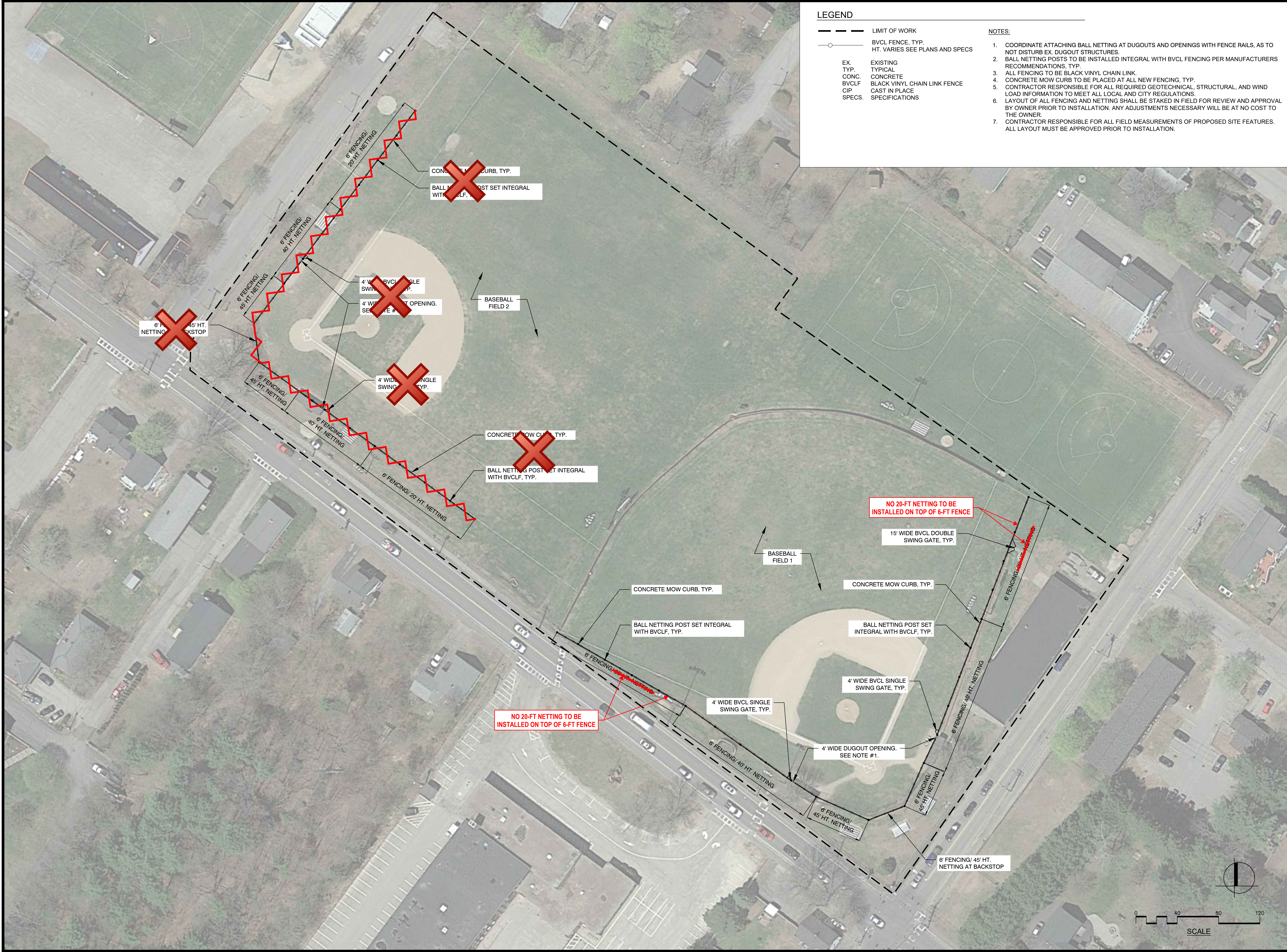
W&S File No:

Drawing Title:

**SITE PREPARATION  
AND DEMOLITION  
PLAN**

Sheet Number:

**L2.00**



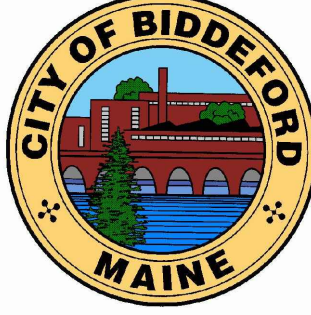
LEGEND

- LIMIT OF WORK
- BVCL FENCE, TYP.  
HT. VARIES SEE PLANS AND SPECS
- EX. EXISTING
- TYP. TYPICAL
- CONC. CONCRETE
- BVCLF BLACK VINYL CHAIN LINK FENCE
- CIP CAST IN PLACE
- SPECS. SPECIFICATIONS

NOTES:

- COORDINATE ATTACHING BALL NETTING AT DUGOUTS AND OPENINGS WITH FENCE RAILS, AS TO NOT DISTURB EX. DUGOUT STRUCTURES.
- BALL NETTING POSTS TO BE INSTALLED INTEGRAL WITH BVCL FENCING PER MANUFACTURERS RECOMMENDATIONS, TYP.
- ALL FENCING TO BE BLACK VINYL CHAIN LINK.
- CONCRETE MOW CURB TO BE PLACED AT ALL NEW FENCING, TYP.
- CONTRACTOR RESPONSIBLE FOR ALL REQUIRED GEOTECHNICAL, STRUCTURAL, AND WIND LOAD INFORMATION TO MEET ALL LOCAL AND CITY REGULATIONS.
- LAYOUT OF ALL FENCING AND NETTING SHALL BE STAKED IN FIELD FOR REVIEW AND APPROVAL BY OWNER PRIOR TO INSTALLATION. ANY ADJUSTMENTS NECESSARY WILL BE AT NO COST TO THE OWNER.
- CONTRACTOR RESPONSIBLE FOR ALL FIELD MEASUREMENTS OF PROPOSED SITE FEATURES. ALL LAYOUT MUST BE APPROVED PRIOR TO INSTALLATION.

Project:  
CITY OF BIDDEFORD, ME.



ST. LOUIS FIELD  
FIELD NETTING AND  
FENCING

284 HILL ST.  
BIDDEFORD, ME. 04005

Weston & Sampson

427 Main Street,  
Suite 400, Worcester, MA 01608  
978.977.0110 800.SAMPSON  
www.westonandsampson.com

Consultants:

Revisions:

| No. | Date | Description |
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Seal:

Issued For:

Scale: AS NOTED

Date: SEPTEMBER 21, 2020

Drawn By: EJA

Reviewed By: MSM

Approved By: MSM

W&S Project No:

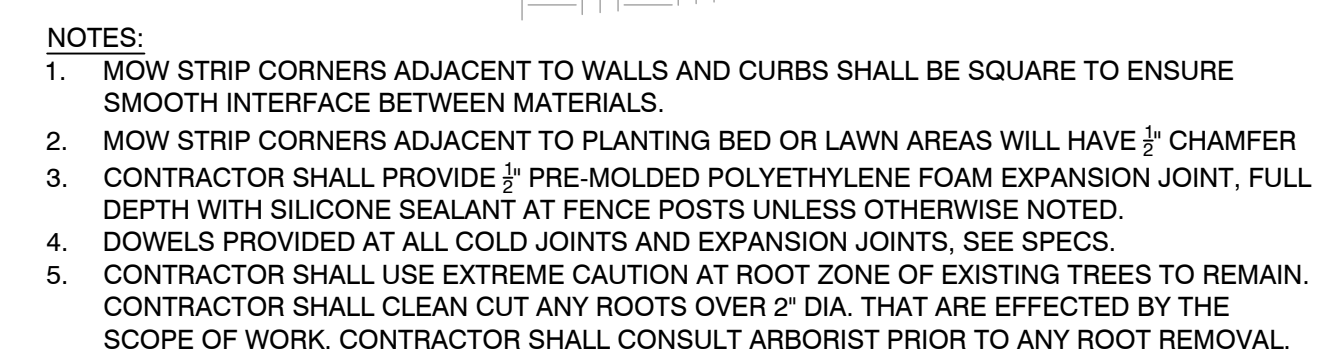
W&S File No:

Drawing Title:

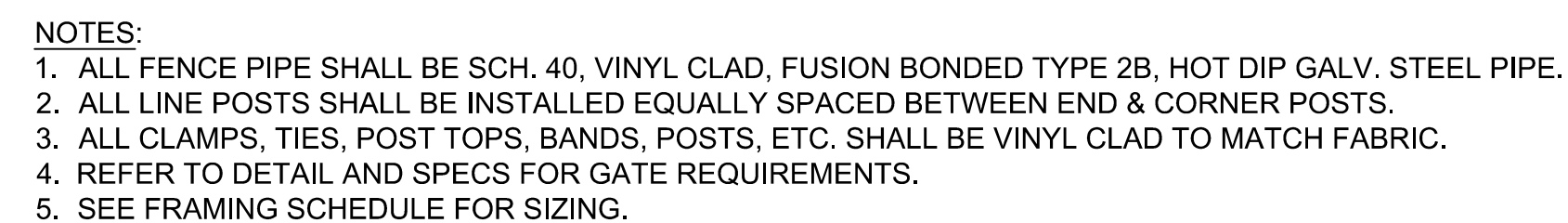
LAYOUT AND  
MATERIALS PLAN

Sheet Number:

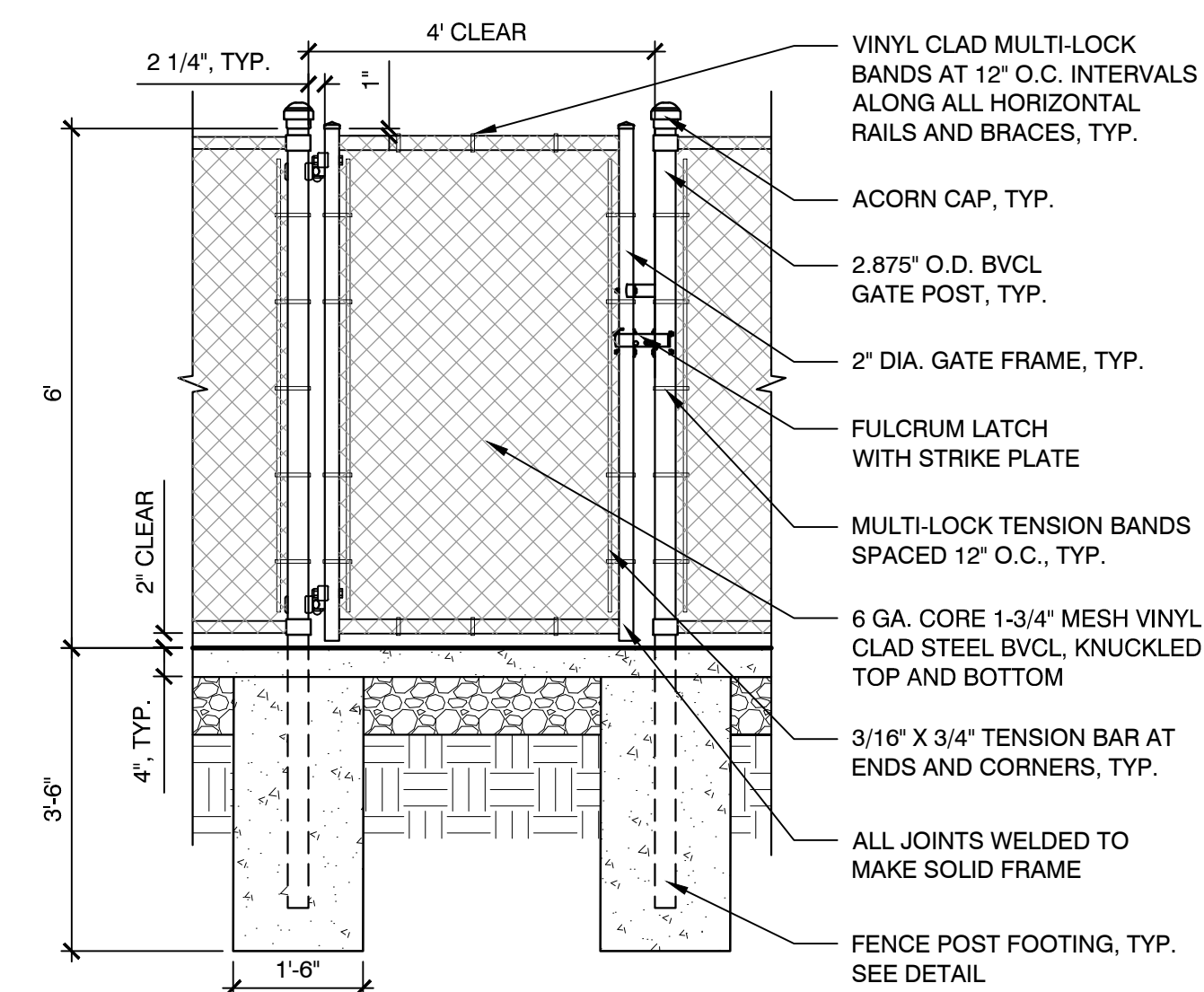
L3.00



**1 CONCRETE MOW CURB**  
SCALE: N.T.S.



2 BVCL FENCE  
SCALE: N.T.S.



3 BVCL SINGLE SWING GATE  
SCALE: N.T.S.



**4** SPORTS NETTING  
SCALE: N.T.S.



**5 FENCE POST FOOTING**  
SCALE: N.T.S.

Project:

CITY OF BIDDEFORD, ME.



The seal of the City of Biddeford, Maine, is a circular emblem. It features a yellow outer ring with the words "CITY OF BIDDEFORD" in black at the top and "MAINE" in black at the bottom, separated by two small stars. The center of the seal depicts a red brick bridge with multiple arches spanning a blue river. In the background, there are green hills and a small building with a red roof.

ST. LOUIS FIELD  
FIELD NETTING AND  
FENCING

284 HILL ST.  
BIDDEFORD, ME. 04005

Weston (&) Sampson<sup>SM</sup>

427 Main Street,  
Suite 400, Worcester, MA 01608  
978.977.0110 800.SAMPSON  
[www.westonandsampson.com](http://www.westonandsampson.com)

Consultants:

[illegible]

Seal:

Issued For:

Scale: AS NOTED

Date: SEPTEMBER 21, 2020

Drawn By: EJA

Reviewed By: MSM

Approved By: MSM

W&amp;S Project No:

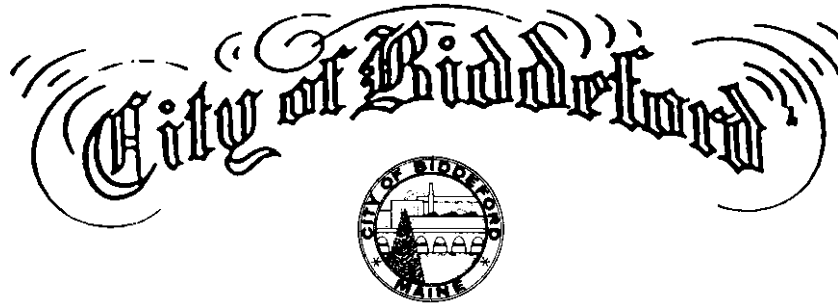
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Drawing Title:

## CONSTRUCTION DETAILS

Sheet Number:

L4.00



2022.2

IN BOARD OF CITY COUNCIL...JANUARY 4, 2022

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby extend the *Resolution of the Biddeford City Council*, dated September 21, 2021 as approved by the City Council, regarding remote meetings in response to COVID-19. This extension will expire on June 30, 2022.

*A Resolution of the Biddeford City Council:*

**WHEREAS**, in the Spring of 2021 the COVID-19 Pandemic had seemed to be coming to an end with the advent of vaccines and good vaccination rates, but instead infection rates, and new variants, hospitalizations, and deaths from the COVID-19 virus have been increasing in recent months; and

**WHEREAS**, in the two (2) weeks between July 14 and July 28, 2021, the rate of COVID-19 infections confirmed by testing have more than doubled in the United States, and those trends continue; and

**WHEREAS**, on July 1, 2021, in the State of Maine, the average daily case total was 22.1;

**WHEREAS**, since that time the rate of COVID-19 infections confirmed by testing in the State of Maine has increased at a significant rate to an average number of 67.1 daily cases as of July 27, 2021, for an increase of 203.6 percent, and those trends continue; and

**WHEREAS**, a majority of the new infections in the United States and the State of Maine involve the Delta variant, a highly contagious SARS-CoV-2 virus strain; and

**WHEREAS**, the Delta variant has increased transmission, the severity of COVID-19 infections based on hospitalization and case fatality rates, and decreased susceptibility to therapeutic agents; and

**WHEREAS**, the Delta variant represents 47.6 percent of all sequenced samples collected in July in the State of Maine; and

**WHEREAS**, as a result of the Delta variant and the increase in COVID-19 infections, the United States Centers for Disease Control and Prevention announced on July 27, 2021, that fully vaccinated individuals should wear masks in indoor public settings in parts of the country that are experiencing a substantial or high transmission of COVID-19; and

**WHEREAS**, the Maine Center for Disease Control and Prevention similarly announced on July 28,2021, that masks are recommended to be worn by fully vaccinated individuals in public indoor settings in almost all Maine counties, including York County; and

**WHEREAS**, the risk of COVID-19 virus transmission from vaccinated individuals to unvaccinated individuals (for example children under 12) remains unknown; and

**WHEREAS**, the technology infrastructure and processes currently exist to continue to allow remote participation in and public access to City Council, Board, and Committee meetings in accordance with Maine law; and

**WHEREAS**, the City of Biddeford is committed to continuing to provide opportunities for public engagement which are accessible and safe; and

**NOW, THEREFORE, BE IT ORDERED AND DECLARED** by the Biddeford City Council that a limited emergency continues to exist within the City of Biddeford; and

**BE IT FURTHER ORDERED**, that as a result of the declared limited emergency and the existence of an “emergency or urgent issue” as described above, pursuant to 1 M.R.S. section 403-B and the City of Biddeford’s recently adopted Remote Participation Policy, being physically

present for meetings in Biddeford City buildings may not be practicable at this time, and therefore allows that all members of the City of Biddeford **City Council** boards, committees, and other groups may conduct meetings by remote technology/methods only until the limited emergency is terminated without limitations that currently exist with the current policy; and

**BE IT FURTHER ORDERED**, that in addition, all City of Biddeford's **City Council**, boards, committees and commissions and other groups may conduct meetings by remote technology and/or methods only until the limited emergency is terminated, subject however, to a public vote by the respective meeting body to remote only meetings; and

**BE IT FURTHER ORDERED** that this Order is enacted as an Emergency so that it may take effect immediately, with an expiration of December 31, 2021, unless otherwise repealed or extended by the Biddeford City Council.

**September 21, 2021**

Motion by Councilor Ready, seconded by Councilor Clearwater to grant the Order.

Motion by Councilor Belanger, seconded by Councilor Clearwater to amend the Order by adding "**City Council**" to any provision that says 'boards, committees, and other groups.'

Vote: Unanimous.

Vote on Declaration, as amended: 6/1; Councilor McCurry opposed.  
Councilors St. Cyr, Williams, Clearwater, Belanger, Ready and Ortiz in favor.  
Motion carries.

Attest by: \_\_\_\_\_  
**Carmen J. Morris, City Clerk**

TO: Alan Casavant, Mayor

FROM: Abigail Smallwood, Community Development Coordinator

DATE: December 21, 2021

SUBJECT: Mayoral Appointments to Committee

The Citizens' Advisory Committee (CAC) voted to recommend these members for reinstatement for their second term. CAC members may serve two consecutive terms, then must wait one year before re-applying.

| <u>Name</u>       | <u>Address</u>   | <u>Term</u>            |
|-------------------|------------------|------------------------|
| Stephanie Edwards | 5 Laurier Street | 1/1/2022 to 12/31/2023 |
| Loretta Turner    | 60 South Street  | 1/1/2022 to 12/31/2023 |
| Doris Ortiz       | 25 Union Street  | 1/1/2022 to 12/31/2023 |

Additionally, the CAC voted to recommend Ronda Bey of 65 Green Street as a member. Ronda's first term will be 1/1/2022 to 12/31/2023.

Our Citizens Participation Plan states that CAC members will represent "residents and/or owners of low- and moderate-income areas and/or persons representing organizations serving LMI persons." The new CAC policy also states that one member shall be a City Councilor. There are no restrictions on the councilor's location, but it is recommended that the member chosen is either the downtown councilor (Ward 5) or at-large. The term for the City Councilor is concurrent with the election cycle.

### Committee Members

Cat Bates

Chair

255 Elm Street

Term expires: December 2022

Leah Schaffer

Vice Chair

105 Main Street, #5

Term expires: December 2022

Stephanie Edwards

Secretary

5 Laurier Street

Ward 4

Term expires: December 2023

Doris Ortiz

City Council Representative

25 Union Street

Term expires: December 2023

Loretta Turner

60 South Street

Term expires: December 2023

Ronda Bey

[address]

Term expires: December 2023

(NOTE: waiting for update on this. She came on in mid-2021, so we'd want to backdate her start time, but I'm confirming that she is able to serve as a member. And if so, having her fill out the application.)

Kaily George

[address]

Term expires: December 2022

### Staff Liaison

Abigail Smallwood

[abigail.smallwood@biddefordmaine.org](mailto:abigail.smallwood@biddefordmaine.org)

## Morris, Carmen

---

**From:** noreply@civicplus.com  
**Sent:** Wednesday, December 29, 2021 1:04 PM  
**To:** Morris, Carmen  
**Subject:** Online Form Submission #11385 for Committee, Board, and Commission Application Form

### Committee, Board, and Commission Application Form

|                                |                             |
|--------------------------------|-----------------------------|
| Name                           | Ronda Bey                   |
| Street Address                 | 65 Green St. Apt. 6         |
| Mailing Address (If Different) | <i>Field not completed.</i> |
| Phone Number(s)                | 4017449516                  |
| Email Address                  | bey.ronda@gmail.com         |

(Section Break)

|                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Which City Committee, Board or Commission do you request to be appointed to?                                     | Biddeford Citizens Advisory Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Why are you interested in serving the City of Biddeford?                                                         | <p>I have lived in Biddeford for 10 years and over that time have seen the city revitalized and moving in a positive direction, and have been interested in taking a more active role in my community (public garden, neighborhood trash pickup, etc.).</p> <p>Despite or possible due to this progress, there is clearly a looming housing crisis that is threatening to push out many Biddeford residents who have lived here for years. I believe we can find solutions to make Biddeford a wonderful place to live for those currently moving into Biddeford (often from Portland due to the excessive rent increases) while still being accessible to it's existing long-term residents.</p> |
| Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve. | Many years ago I worked for George Campbell, Jr. in a support and marketing role when he was in private governmental consulting. Prior to this, George was Maine DOT Commissioner and subsequent to his private practice (Governmental Services Inc.) he served as mayor of Portland.                                                                                                                                                                                                                                                                                                                                                                                                             |

Most of my experience is on the state-level and many years ago, but I am willing and eager to learn about our local government.

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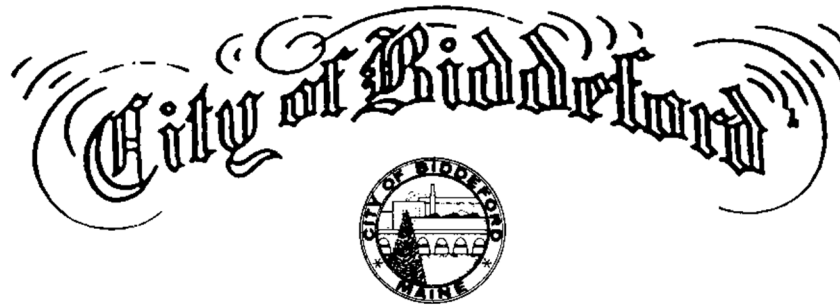
Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).

---

Boston Scholar's Program (2005-2008)  
Maine People's Alliance – Mainer's Together (2020-2021) York  
County Coordinator

---

Email not displaying correctly? [View it in your browser.](#)



**IN BOARD OF CITY COUNCIL...JANUARY 4, 2022**  
**ORDERED**, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby  
re-appoint:

**Tom Bryand**  
**456 Pool Street**  
**Ward 1**

to the *Airport Commission*, for a term to expire in December 2024.

# CITY OF BIDDEFORD

## Application for City Committees, Commissions and Boards

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address:  
(if different) \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Which City Committee, Board or Commission do you request to be appointed to:

- |                                             |                                           |
|---------------------------------------------|-------------------------------------------|
| _____ • Airport Commission                  | _____ • Harbor Commission                 |
| _____ • Biddeford Fire Advisory Committee   | _____ • Historic Preservation Commission  |
| _____ • Biddeford Housing Authority         | _____ • Planning Board                    |
| _____ • Biddeford Police Advisory Committee | _____ • Policy Committee                  |
| _____ • Board of Assessment Review          | _____ • Project Canopy Committee          |
| _____ • Cable T.V. Committee                | _____ • Recreation Commission             |
| _____ • Capital Projects Committee          | _____ • Shellfish Conservation Committee  |
| _____ • Conservation Commission             | _____ • Solid Waste Management Commission |
| _____ • Downtown Development Commission     | _____ • Wastewater Management Commission  |
| _____ • Economic Improvement Commission     | _____ • Zoning Board of Appeals           |

**CITY OF BIDDEFORD**  
**Committee Application**

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

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Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

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Please provide a brief statement describing your interest in serving the City of Biddeford.

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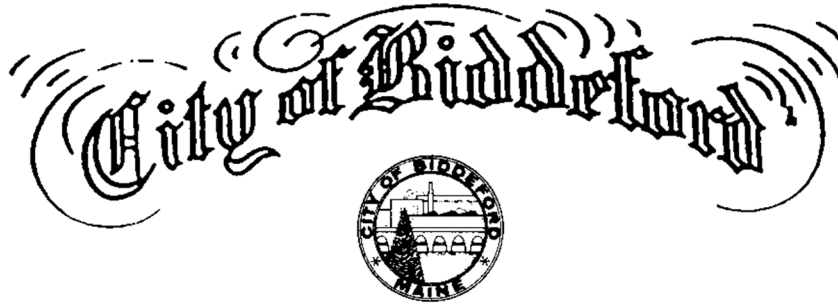
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Attach any additional information to this application and return it to the City Clerk's Office.



**IN BOARD OF CITY COUNCIL...JANUARY 4, 2022**  
**ORDERED**, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby  
re-appoint:

**Roland J. Pelletier**  
**336 Granite Street**  
**Ward 3**

to the *Airport Commission*, for a term to expire in December 2024.

# CITY OF BIDDEFORD

## Application for City Committees, Commissions and Boards

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address:  
(if different) \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Which City Committee, Board or Commission do you request to be appointed to:

- |                                             |                                           |
|---------------------------------------------|-------------------------------------------|
| _____ • Airport Commission                  | _____ • Harbor Commission                 |
| _____ • Biddeford Fire Advisory Committee   | _____ • Historic Preservation Commission  |
| _____ • Biddeford Housing Authority         | _____ • Planning Board                    |
| _____ • Biddeford Police Advisory Committee | _____ • Policy Committee                  |
| _____ • Board of Assessment Review          | _____ • Project Canopy Committee          |
| _____ • Cable T.V. Committee                | _____ • Recreation Commission             |
| _____ • Capital Projects Committee          | _____ • Shellfish Conservation Committee  |
| _____ • Conservation Commission             | _____ • Solid Waste Management Commission |
| _____ • Downtown Development Commission     | _____ • Wastewater Management Commission  |
| _____ • Economic Improvement Commission     | _____ • Zoning Board of Appeals           |

**CITY OF BIDDEFORD**  
**Committee Application**

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

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Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

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Please provide a brief statement describing your interest in serving the City of Biddeford.

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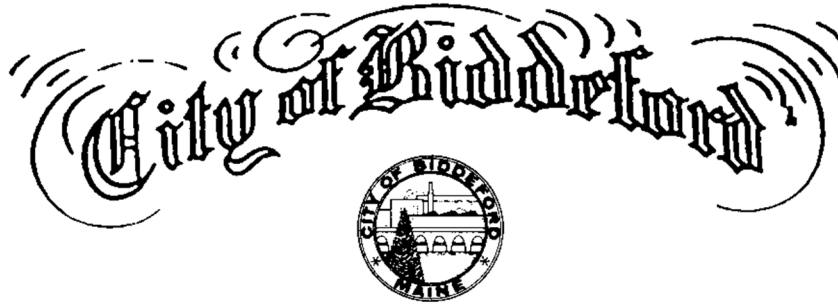
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Attach any additional information to this application and return it to the City Clerk's Office.



**IN BOARD OF CITY COUNCIL...JANUARY 4, 2022**  
**ORDERED**, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby  
re-appoint:

**Catherine Glynn**  
**179 Hill Street**  
**Ward 4**

to the *Historic Preservation Commission*, for a term to expire in December 2024.

# CITY OF BIDDEFORD

## Application for City Committees, Commissions and Boards

Date: 12/15/21

Name: Catherine Glyn

Street Address: 179 Hill St.  
Biddeford

Mailing Address:  
(if different) \_\_\_\_\_

Phone Number(s): 207-831-7508

Email Address: cathmg45@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- |                                                              |                                                                      |
|--------------------------------------------------------------|----------------------------------------------------------------------|
| <input type="checkbox"/> Airport Commission                  | <input type="checkbox"/> Harbor Commission                           |
| <input type="checkbox"/> Biddeford Fire Advisory Committee   | <input checked="" type="checkbox"/> Historic Preservation Commission |
| <input type="checkbox"/> Biddeford Housing Authority         | <input type="checkbox"/> Planning Board                              |
| <input type="checkbox"/> Biddeford Police Advisory Committee | <input type="checkbox"/> Policy Committee                            |
| <input type="checkbox"/> Board of Assessment Review          | <input type="checkbox"/> Project Canopy Committee                    |
| <input type="checkbox"/> Cable T.V. Committee                | <input type="checkbox"/> Recreation Commission                       |
| <input type="checkbox"/> Capital Projects Committee          | <input type="checkbox"/> Shellfish Conservation Committee            |
| <input type="checkbox"/> Citizens Advisory Committee         |                                                                      |
| <input type="checkbox"/> Conservation Commission             | <input type="checkbox"/> Recycling & Waste Management Commission     |
| <input type="checkbox"/> Downtown Development Commission     | <input type="checkbox"/> Wastewater Management Commission            |
| <input type="checkbox"/> Economic Improvement Commission     | <input type="checkbox"/> Zoning Board of Appeals                     |

**CITY OF BIDDEFORD**  
**Committee Application**

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

7 years HPC in Saco + Biddeford 2012 - present

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

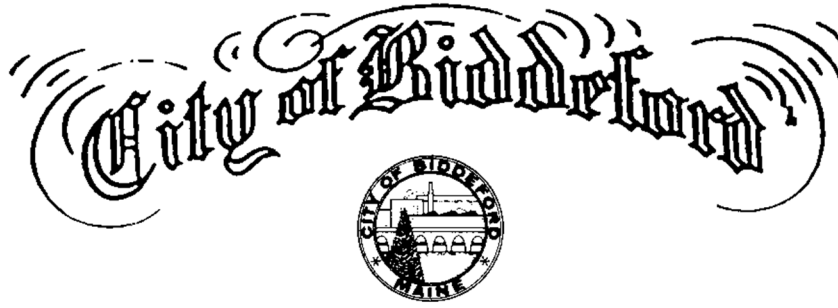
BQ History, USM 2019

Historic House museum interpreter Historic New England  
Ex Director - Biddeford Historical Society

Please provide a brief statement describing your interest in serving the City of Biddeford.

I am honored to have served on Biddeford's  
Historic Preservation Commission for the past few  
years, protecting our built environment and providing  
fair governance to applicants. Biddeford's  
stock of historic buildings and sites adds value  
to property assessments and gives a unique  
identity to downtown and adjacent neighborhoods.  
Please consider my continued service in this  
commission.

Attach any additional information to this application and return it to the City Clerk's Office.



**IN BOARD OF CITY COUNCIL...JANUARY 4, 2022**  
**ORDERED**, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby  
appoint:

**Jake Pierson**  
**24 Buzzell Road**  
**Ward 6**

to the *Policy Committee*, for a term to expire in December 2023.

## CITY OF BIDDEFORD

### Application for City Committees, Commissions and Boards

Date: 12-29-21

Name: Jake Pierson

Street Address: 24 Buzzell Rd

Mailing Address:  
(if different) \_\_\_\_\_

Phone Number(s): 207-229-1022

Email Address: jpierson@piersonnurses.com

Which City Committee, Board or Commission do you request to be appointed to:

- |                                                                |                                                            |
|----------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Airport Commission                    | <input type="checkbox"/> Harbor Commission                 |
| <input type="checkbox"/> Biddeford Fire Advisory Committee     | <input type="checkbox"/> Historic Preservation Commission  |
| <input type="checkbox"/> Biddeford Housing Authority           | <input type="checkbox"/> Planning Board                    |
| <input type="checkbox"/> Biddeford Police Advisory Committee   | <input checked="" type="checkbox"/> Policy Committee       |
| <input type="checkbox"/> Board of Assessment Review            | <input type="checkbox"/> Project Canopy Committee          |
| <input type="checkbox"/> Cable T.V. Committee                  | <input type="checkbox"/> Recreation Commission             |
| <input checked="" type="checkbox"/> Capital Projects Committee | <input type="checkbox"/> Shellfish Conservation Committee  |
| <input type="checkbox"/> Conservation Commission               | <input type="checkbox"/> Solid Waste Management Commission |
| <input type="checkbox"/> Downtown Development Commission       | <input type="checkbox"/> Wastewater Management Commission  |
| <input type="checkbox"/> Economic Improvement Commission       | <input type="checkbox"/> Zoning Board of Appeals           |

**CITY OF BIDDEFORD  
Committee Application**

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

Maine Landscape & Nursery Association Executive Committee 2014-Present

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

Owner of Biddeford Nursery & Landscaping business that supplies plant material all over New England to contractors & other nurseries & garden centers

Please provide a brief statement describing your interest in serving the City of Biddeford.

I am a lifelong resident of Biddeford and would like to assist the city in growing into the great city that it can be. I want to keep our community vibrant & a place that my children can be proud to call home.

Attach any additional information to this application and return it to the City Clerk's Office.