City of Biddeford
Downtown Development Commission
January 06, 2020 5:30 PM City Hall
Conference Room 2nd Floor

1. **Roll Call**
2. **Welcome Guests**
3. **Approval of Minutes**
   3.1. Downtown Development Commission Meeting Minutes....December 2, 2019
   12-02-2019 DDC Meeting Minutes.docx
4. **Budget Report**
5. **Chairman Follow-ups/Updates**
6. **Old Business**
7. **New Business**
   7.1. Discussion: 3 Lincoln Street Park RFQ & Vision
8. **Next Meeting**
   8.1. February 3, 2020
9. **Adjourn**

CITY OF BIDDEFORD

DOWNTOWN DEVELOPMENT COMMISSION

December 2, 2019
5:30p, Second Floor Conference Room

PRESENT: Brenner, Edwards, Phillips, Schlaver, Saliwanchik
ABSENT: Clearwater, Foley, Swanton
CITY STAFF: Eddy
GUESTS: Hannah and Zach (UNE students for Civics course)

I. Call to order, 5:35p

II. Eddy presentation on Riverwalk
   a. Work to date update
   b. Riverwalk funding tied in with parking garage development
      i. Final funding at committee and City Council next week (Dec 10)
   c. $3 million will be approved for work
   d. Construction: upcoming 3 pods on either side of the parking garage
   e. Pearl St – goal to return to city ownership, with brick pavers that allow for vehicle movement but not vehicle primary (pedestrian oriented); ends in park area
   f. Eventual hook up to Eastern Trail
   g. Goals: pedestrian connections, and defined routes; basic ADA compliance; continuous access
   h. Park at end of Riverwalk planning is next step
      i. RFQ will be drafted by Eddy – DDC will provide input
      ii. RFQ will be for $9-15K for study, basic planning, public process
      iii. Limitations: non-weight bearing (beyond pavement); need road access for stack maintenance crane; plow and fire truck maneuvers
      iv. Potential inclusion of: aesthetic decisions, gateways

III. Approval of October minutes
   a. Moved: Brenner, Second: Phillips, Vote: Unanimous

IV. Reports
   a. Benches installed and plaque in (needs install location)
   b. Street performer ordinance still pending with city
   c. Gateways tabled until January
   d. Wifi
      i. Discussions ongoing with Oulette, Favreau, and Edwards for installing final spot
      ii. Ongoing discussion for community broadband

e. HoB has parking cards
    i. Edwards will email Delilah new businesses
    ii. Commissioners keep eye on needs
    iii. Council Parking Committee is taking ownership of printing as proper city

V. Upcoming Meeting Dates, remain first Mondays
a. Jan 6, 5:30p

VI. Adjourn – 6:20p
a. Moved: Edwards, Second: Phillips, Vote: Unanimous