City of Biddeford
Finance Committee Meeting Minutes
January 16, 2018

The meeting was called to order at 5:00 pm by Councilor Steven St. Cyr.

Present: Mayor Alan Casavant, Councilor Steven St. Cyr, Councilor Mike Ready, City Manager Jim Bennett, Finance Director Cheryl Fournier, and City Clerk Carmen Morris.

Excused: Chair, Council President John McCurry.

Adjustment to the Agenda
Remove Discussion of Audit Management Letter.

Approval of Minutes
Motion by Councilor Ready to approve the Minutes of January 2, 2018, seconded by Mayor Casavant.
Vote: unanimous.
Motion carried 3-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Wayfinding Signage for Robert G. Dodge and Alfred Road Business Parks
Motion by Councilor Ready to recommend the expenditure for wayfinding signage for the Robert G. Dodge and Alfred Road Business Parks, seconded by Mayor Casavant.

Economic Development Coordinator, Brad Favreau, gave an overview. The recommendation is to go with Bailey Signs of Westbrook, Maine, funds coming from the Industrial Park Fund.

Motion by Councilor Ready to split the vote into two pieces and first consider the entrance signs to both parks (1 & 3), seconded by Mayor Casavant.
Vote: unanimous.
Motion carried 3-0.

Motion by Councilor Ready to table the recommendation of wayfinding signs 2,4,5, and 6 and send to the Economic Improvement Commission so they may review and come back with a package for all the City's business parks, seconded by Mayor Casavant.
Vote: unanimous.
Motion carried 3-0.

Approval of Extension of Kenneally & Company Contract for Marketing and Advertising
Motion by Councilor Ready to recommend the expenditure for a contract with Kenneally & Company for marketing and advertising, seconded by Mayor Casavant.

The item was presented by Economic Development Director, Matthew Eddy.

Vote: unanimous.
Motion carried 3-0.

Audit Management Letter Discussion
Removed from the agenda.

Other Business
No other business

Motion to adjourn made by Councilor Ready, seconded by Mayor Casavant.
Vote: unanimous.
Motion carried 3-0.
Adjourned at 5:19 pm.