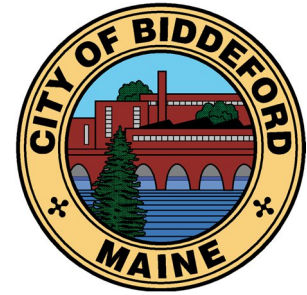


City of Biddeford
City Council - Workshop
January 16, 2020 5:45 PM University of New England, 11 Hills Beach Road
President's Conference Room

- 1. Workshop Discussion Items**
 - 1.1. New Council Goal Setting
[1-16-2020 Council Retreat Agenda.docx](#)

Agenda

Thursday, January 16, 2020, President's Office, UNE



Purpose

The primary purpose of this retreat is to establish and discuss a short list of Top Priorities for the City Council to focus on in 2020. We expect to achieve consensus not only on what the top priorities should be, but how to make significant progress on each one.

Agenda

- 5:30 Opening
Mayor Alan Casavant will say a few words of welcome. Facilitator Craig Freshley will explain the agenda and a few simple ground rules.
- 5:40 Advance Interview Findings
Craig will explain the highlights of what he heard in the advance interviews.
- 5:50 Establishing Our Top Priorities
Rather than applying dots to a long list of priorities, we will have a facilitated discussion to establish a short list of top priorities. We will begin with the top priorities that seemed to emerge from the advance interviews, provide Councilors an opportunity to add to and refine the list, and come to a conclusion about our top 3-6 priorities for 2020.
- 6:15 Dinner
- 6:45 How to Achieve our Top Priorities
Taking each top priority in turn, we will go through these steps:
 1. Define the nature of the problem and what success would look like
 2. Brainstorm approaches to achieve our goals
 3. Come to conclusions about specific next steps, including roles and timelines
Craig will write discussion highlights on the screen as we go and, in particular, our apparent conclusions. We will have a chance to review and refine the words to make sure we are all on the same page, literally.
- 8:30 Council Decorum
Wanting to present the very best and most effective public persona, we will have a brief conversation about how we treat the public, our staff, and each other in Council meetings and other public places.
- 8:50 Closing Comments
This is a chance for each person to say a brief last word, perhaps a hope for going forward or a reflection about the retreat.
- 9:00 Adjourn