

City of Biddeford

City Council

January 18, 2022 6:00 PM Council Chambers and via Zoom

Please click the link below to join the webinar:

<https://biddeford.zoom.us/j/95336848295?pwd=MWlGTfhKclFYMFVoYjZzWktGdng1QT09>

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Or One tap mobile :

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Or Telephone:

Dial(for higher quality, dial a number based on your current location):

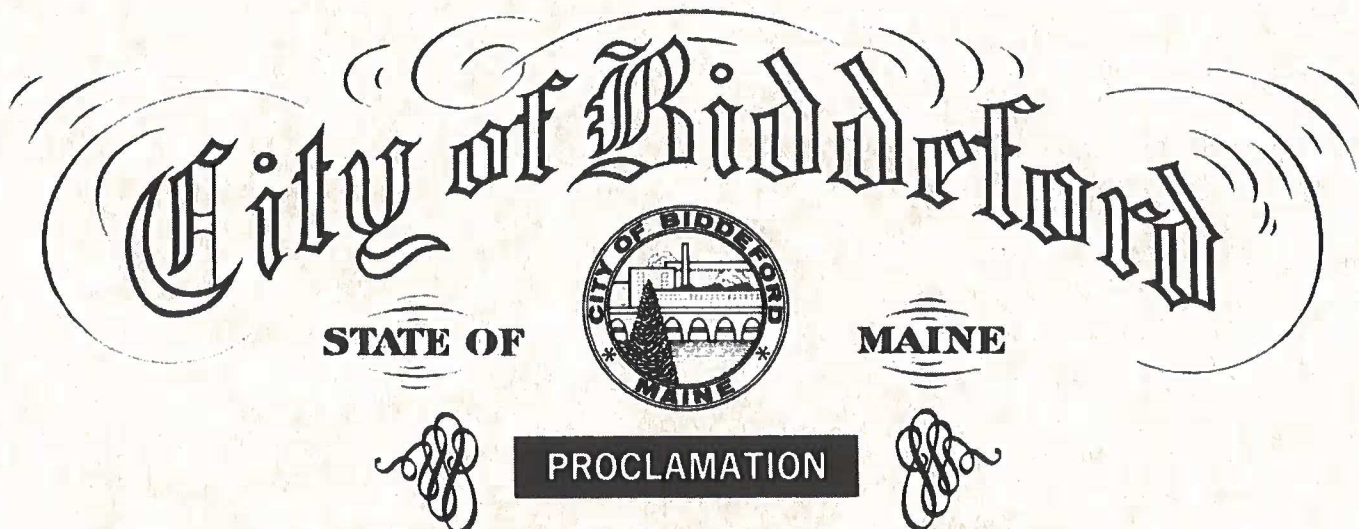
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669 900 9128 or +1 253 215 8782**

Webinar ID: 953 3684 8295

International numbers available: <https://biddeford.zoom.us/j/abkVrNWXZc>

- 1. Roll Call**
 - 2. Pledge of Allegiance**
 - 3. Adjustment(s) to Agenda**
 - 4. Proclamation:**
 - 4.a. Support for Local Businesses During Pandemic
[1-18-2022 Proc-Support Businesses During Pandemic.pdf](#)
 - 5. Presentations:**
 - 5.a. Community Garden - Holly Culloton
 - 5.b. Update from Climate Change Task Force - Chrystina Gastelum
 - 5.c. FY23 Capital Improvement Projects
- Public Addressing the Council...(3 minute limit per speaker for up to a total of 15 minutes)**
- 6. Consideration of Minutes:**
 - 6.a. January 4, 2022 Council Meeting Minutes
[1-04-2022 Council Meeting Minutes.docx](#)
 - 7. Orders of the Day:**
 - 7.a. 2022.5) Authorization/Use of ARP Funds for Lost Revenue
[1-18-2022 Use of ARPA Funds-Lost Revenue-ORDER.docx](#)
[1-18-2022 Use of ARPA Funds-Lost Revenue-MEMO.docx](#)
 - 7.b. 2022.6) Authorization/Use of ARP Funds for Lost Revenue and to Eliminate the Wastewater Treatment Plant Internal Loan
[1-18-2022 Pay Off Interfund WWTP Loan-ORDER.docx](#)
[1-18-2022 Pay Off Interfund WWTP Loan-MEMO.docx](#)
 - 8. Appointments:**

- 8.a. Ad Hoc Housing Committee
 - [1-18-2022 Appt-Ad Hoc Housing Committee.docx](#)
 - [1-18-2022 Committee Apps-Housing Committee.pdf](#)
- 8.b. Vito Mininni..Capital Projects Committee
 - [1-18-2022 Appt-Mininni-Capital Projects Comm.docx](#)
 - [1-18-2022 Committee App-Mininni-Capital Projects Comm.pdf](#)
- 9. Public Addressing the Council..(5 minute limit per speaker; 30 minute total time limit)**
- 10. City Manager Report**
- 11. Other Business**
- 12. Council President Addressing the Council**
- 13. Mayor Addressing the Council**
- 14. Adjourn**



Whereas the Renaissance of Biddeford has created tremendous pride and joy within the community, and that Renaissance has centered on the uniqueness and desirability of the new and old businesses that make our community special; and

Whereas, our residents value that our local shops, restaurants, and businesses remain open and prosperous, and residents want to support local businesses and protect them from closure and harm; and

Whereas, our residents want to do what is best to protect the health and wellbeing of our friends, neighbors, and all employees, shoppers, diners, healthcare workers, and customers within our City; and

Whereas, being a community means being proactive in the enhancement of the public good, while supporting the health and welfare of all; and further, residents of Biddeford want the City to continue to prosper, blossom, and develop; and

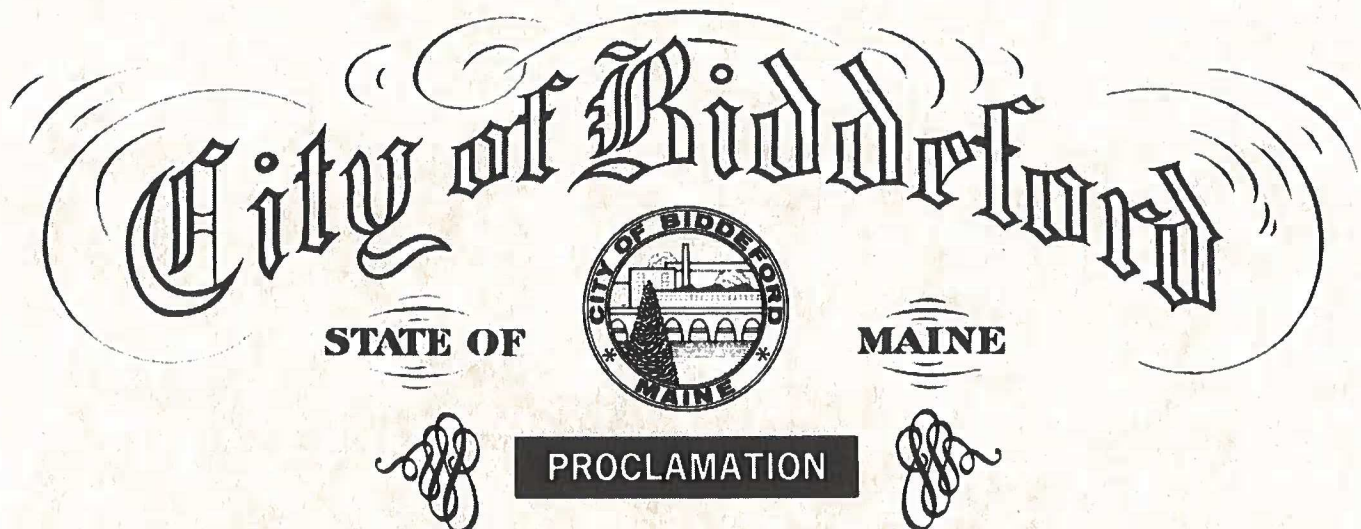
Whereas, being a good neighbor means being concerned and protective of others, especially at a time when the pandemic has undermined and threatened the fabric and relationships that bind us together.

*In Witness Whereof, We, the undersigned have herewith
affixed our signatures this _____ day of _____ 20____*

City Clerk

Great Seal of the City of Biddeford to be affixed.

Mayor



Whereas
Now Therefore, the Mayor and the City Council of Biddeford, Maine do urge all residents and visitors within our wonderful City to:

Wear appropriate masks in all public settings, in solidarity with our businesses and neighbors, to protect those around us and help to ensure that the businesses and organizations that we cherish have the healthy staff needed to operate, to produce their products and goods, and to provide the services that we all cherish and value.

We further urge all residents and visitors, in your relationships and interactions with others, to be patient and understanding of the challenges this pandemic imposes on everyone that are beyond our control, so that our community can prosper, not only financially, but also emotionally, as the pandemic continues to disrupts our lives, our jobs, our education, our relationships, and our hopes.

Together we are stronger.

*In Witness Whereof, We, the undersigned have herewith
affixed our signatures this 18th day of January 2022*

Carmen J. Mori

City Clerk



Mayor

COUNCIL MEETING

JANUARY 4, 2022

NOTE: Due to COVID-19, this meeting was held in-person in the Council Chambers, as well as virtually (via ZOOM),

Mayor Casavant called the meeting to order at 6:04 p.m.

Roll Call: William Emhiser, Scott Whiting, Martin Grohman, Bobby Mills, Amy Clearwater, Norman Belanger, Liam LaFountain, Doris Ortiz and Marc Lessard

The Council, and all who were present, recited the Pledge of Allegiance.

Adjustment to the Agenda:

- Add Order of the Day 2022.2

Swearing In of Fire Department Officers:

City Clerk Carmen Morris administered the Oath to the following newly-appointed Lieutenants:

- ❖ Michael Drew
- ❖ Steven Kiesman
- ❖ Robert Mertz (joined via Zoom)
- ❖ Timothy Seigny
- ❖ Andrew Stevenson

Special Event Permit: WinterFest 2022 – Sponsored by Heart of Biddeford

Motion by Councilor Clearwater, seconded by Councilor Emhiser to recommend issuance of the Special Event Permit to Heart of Biddeford for *WinterFest 2022*.

Vote: Unanimous.

Public Addressing the Council...(3 minute limit per speaker for up to 15 minutes):

There were no public comments.

Consideration of Minutes: December 21, 2021

Motion by Councilor Belanger, seconded by Councilor Lessard to accept the minutes as printed.

Vote: Unanimous.

Orders of the Day:

2022.1

IN BOARD OF CITY COUNCIL. JANUARY 4, 2022

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve Sportsfield Specialties to complete the work on St. Louis Field I, as recommended by the Finance Committee on January 4, 2022. Funds allocated for this project to come from Backstop Netting – Field I account number 22002-92112-22101 and St. Louis Field Improvements 22002-92112-21601.

NOTE: The Finance Committee will review this item and bring forward a final recommendation at their January 4, 2022 meeting.

Motion by Councilor Lessard, seconded by Councilor Clearwater to authorize the recommendation made by the Finance Committee to purchase the Base 45'H Backstop and 40'H Baseline Extensions with chain link work; along with the canopy and 20'H baseline extensions for the left field only. The full purchase is not to exceed the budgeted amount of \$307,695.00.

Point of Order: It was motioned by Councilor Belanger, and seconded by Councilor Clearwater to waive the Rules and allow Councilor Lessard to speak for a third time.

Vote on Order: Unanimous.

2022.2

IN BOARD OF CITY COUNCIL..JANUARY 4, 2022

BE IT ORDERED, that the City Council of the City of Biddeford does hereby extend the ***Resolution of the Biddeford City Council***, dated September 21, 2021 as approved by the City Council, regarding remote meetings in response to COVID-19. This extension will expire on June 30, 2022.

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the extension.

Motion by Councilor Whiting, seconded by Councilor Clearwater to amend the order by removing the reference to the Delta Variant and replace it with “variants of concern.”
Vote on amendment: Unanimous.

Vote on order, as amended: Unanimous.

Appointments:
The Citizens’ Advisory Committee (CAC) voted to recommend these members for reinstatement for their second term. CAC members may serve two consecutive terms, then must wait one year before re-applying.

<u>Name</u>	<u>Address</u>	<u>Term</u>
Stephanie Edwards	5 Laurier Street	1/1/2022 to 12/31/2023
Loretta Turner	60 South Street	1/1/2022 to 12/31/2023
Doris Ortiz	25 Union Street	1/1/2022 to 12/31/2023

Additionally, the CAC voted to recommend Ronda Bey of 65 Green Street as a member.
Ronda’s first term will be 1/1/2022 to 12/31/2023.

Motion by Councilor Clearwater, seconded by Councilor Belanger to confirm the appointments.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...JANUARY 4, 2022
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
re-appoint:

Tom Bryand
456 Pool Street
Ward 1

to the *Airport Commission*, for a term to expire in December 2024.

Motion by Councilor Clearwater, seconded by Councilor Belanger to confirm the appointment.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...JANUARY 4, 2022
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
re-appoint:

Roland J. Pelletier
336 Granite Street
Ward 3

to the *Airport Commission*, for a term to expire in December 2024.

Motion by Councilor Clearwater, seconded by Councilor Belanger to confirm the appointment.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...JANUARY 4, 2022
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
re-appoint:

Catherine Glynn
179 Hill Street
Ward 4

to the *Historic Preservation Commission*, for a term to expire in December 2024.

Motion by Councilor Clearwater, seconded by Councilor Belanger to confirm the appointment.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...JANUARY 4, 2022

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Jake Pierson
24 Buzzell Road
Ward 6**

to the *Policy Committee*, for a term to expire in December 2023.

Motion by Councilor Clearwater, seconded by Councilor Belanger to confirm the appointment.
Vote: Unanimous.

Public Addressing the Council...(5 minute limit per speaker; 30 minute total time limit):
One citizen addressed his comments to the Council.

City Manager Report:

City Manager Jim Bennett gave a brief update on the RiverWalk collapse. The City has filed for and been granted an extension with FEMA. FEMA suggested that the City explore other avenues for possible funding, including applying with the USDA. An application was filed with USDA and was denied. Code Enforcement Officer Roby Fecteau has done a tremendous job and continues to work diligently on finding and securing means of funding for this project.

There was no *Other Business*.

Council President Addressing the Council: Councilor Belanger reminded folks that Christmas tree pick up by the Public Works Department has been scheduled for the first two weeks of January. Christmas trees may be left out on regular trash pickup days.

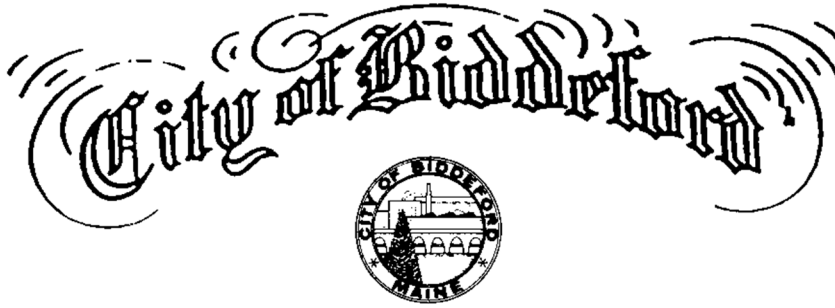
Councilor Belanger explained that due to the change in the Rules of the Council approved at the last Council Meeting, there are now two sections of the Council Meeting that allow for Public Addressing the Council – one towards the beginning of the meeting and one towards the end.

Motion by Councilor Clearwater, seconded by Councilor Belanger to adjourn.

Vote: Unanimous.

Time: 6:39 p.m.

**Attest by: _____
Carmen J. Morris, City Clerk**



2022.05

IN BOARD OF CITY COUNCIL...JANAURY 18, 2022

BE IT ORDERED, that the City Council of the City of Biddeford does hereby identify \$3,650,862 as lost revenue in accordance with American Rescue Plan Act (ARPA) and authorizes the use of ARPA Grant Funds in amount of \$3,650,862 to be deposited into the General Fund, unencumbered, for replacement of lost revenue as allowed under ARPA rules.

NOTE: This item will be considered by the Finance Committee at their January 18, 2022 meeting and a recommendation will be forwarded to the Council.



City Council

Meeting Date: January 18, 2022

Meeting Time: 6:00 pm

Agenda Item No: 7.a.

Item Description: 2022.5) Authorization/Use of ARP Funds for Lost Revenue

Submitted by: James A. Bennett, City Manager

Supporting Information/Documentation:

N/A

Key Terms:

ARPA – America Rescue Plan Act of 2021. Also referred to as the COVID-19 Stimulus Package.

U.S. Department of Treasury Coronavirus Local Fiscal Recovery Funds – the actual allocation mechanism under ARPA for grant distributions to states and municipalities.

Executive Summary:

ARP funds are limited in their use to four categories. One of those categories allows a community to use the funds to replace any lost revenues that occurred as a result of the pandemic. There is very specific regulations on how those losses are calculated. Staff has completed the review and identified that Biddeford is eligible to transfer \$3,650,862 of the \$9,759,098 that the City was allocated. Staff is recommending that the Council endorse this recommendation for two reasons. First, by doing so, these funds become unencumbered by the ARP limitations on uses. The funds can be used for any purpose. Second, it will significantly improve the chances of the City receiving a bond rating upgrade. That being achieved, the interest rate on the \$12.5 million in bonds being issued later this spring would be less.

Detailed Review:

In the spring of 2021, the U.S. Department of Treasury released \$9,759,098 in Coronavirus Local Fiscal Recovery Funds (CLFR) to the City of Biddeford under the American Rescue Plan Act (ARPA). The CLFR Funds are payable in two tranches with the first in the spring of 2021 and the second due in the spring of 2022. As a service center community, the grant came as a non-competitive award.

The Council has been informed that the uses of the ARP funds is very limited. Broadly, the four major eligible expense categories are:

1. Response to the public health or its negative economic consequences
2. Provision of premium pay to eligible workers
3. Revenue replacement

4. Investments in water, sewer and broadband infrastructure

To date, the City Council has authorized two use of the funds. The previous Council decided to reduce the authorize borrowing for CSO work by \$5,000,000 (down from \$10,000,000 authorized by the voters). In December, this Council also ratified the previous Council's authorization to use some of the funds for premium pay. Subject to the final paperwork and reporting, the current estimate of \$363,642 will be eligible. Prior to any consideration on Tuesday, the balance of unallocated funds is \$4,395,455.75.

Many communities have struggled to find the right 'niche' to use the ARP funds. The limitations on the allowable uses of the funds have frustrated municipal leaders that are trying to use the funds in the best way to address the needs of the community. One of the major advantage of being able to qualify to use ARP funds to replace lost revenues is the removal of the limitations. If the Council decides to approve this recommendation, those funds can be used as the Council deems best. It is a major reason that staff is recommending this action.

The recommended amount (\$3,650,862.00) is arrived by following the detailed federal guidelines within the act. Stated simply, this amount is legitimately real losses in revenues that would have been received by the City but for the pandemic. It should be noted that a significant portion of that loss occurred within the Waste Water Treatment Plant (WWTP) enterprise account. In the briefing for agenda item 2205.6, more detail is provided for the recommendation to use these transferred funds (estimated to be \$1,694,572) to the WWTP enterprise fund to eliminate the interfund loan between the general fund and that fund.

An additional benefit of making this decision now would be the impact on the upcoming bond issuance. Part of that process includes seeking a bond rating upgrade. The unintentional interfund loan from the general fund to the WWTP fund is a significant barrier to the upgrade. This action, combined with the recommendation in the agenda item 2022.6, will provide the best position for the community to achieve the bond rating upgrade. This will result in a lower interest rate having to be paid not only on the upcoming issuance of \$12,500,000 but for the foreseeable future.

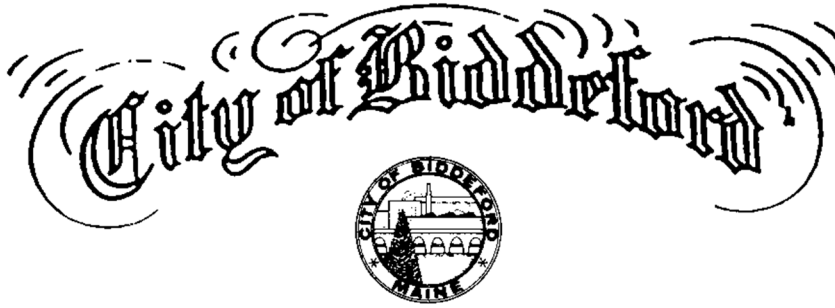
Finally, assuming the Council follows the two recommendations, \$744,593.75 would remain in the ARP account for future allocation. In addition, \$1,956,285 of ARP funds would now be available to use in an unrestricted fashion.

Funding Source:

N/A

Staff Recommendation:

Request adoption of the resolution as presented.



2022.06

IN BOARD OF CITY COUNCIL...JANAURY 18, 2022

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to facilitate payoff of the Waste Water Treatment Plant interfund loan, in the amount of approximately \$1,694,572 with the actual amount verified in accordance with the FY21 financial audit and YTD balance as of the date of payoff. The payoff shall be from the unencumbered ARPA lost revenue funds.

NOTE: This item will be considered by the Finance Committee at their January 18, 2022 meeting and a recommendation will be forwarded to the Council.



City Council

Meeting Date: January 18, 2022

Meeting Time: 6:00 pm

Agenda Item No: 7.b.

Item Description: 2022.6: Authorization/Use of ARP Funds for Lost Revenue to Eliminate the Wastewater Treatment Plant Internal Loan

Submitted by: James A. Bennett, City Manager

Supporting Information/Documentation:

N/A

Key Terms:

ARPA – America Rescue Plan Act of 2021. Also referred to as the COVID-19 Stimulus Package.

U.S. Department of Treasury Coronavirus Local Fiscal Recovery Funds – the actual allocation mechanism under ARPA for grant distributions to states and municipalities.

Executive Summary:

Assuming the Council has endorsed the recommended action in the previous agenda item, using a portion of those funds to eliminate the WWTP interfund loan (estimated to be \$1,694,572) will greatly improve the bond rating upgrade process. A significant portion of the documented revenue losses occurred with this account. If supported, there would still remain \$744,593.75 in unallocated ARP funds as well as \$1,956,285 of now unrestricted ARP funds for the Council to allocate in the future. Staff strongly recommends the Council take affirmative action on this as well as agenda item 2022.5.

Detailed Review:

Assuming that the City Council takes affirmative action on item 2022.5 (Authorization/Use of ARP Funds for Lost Revenue), the connected recommendation is to use a portion of those funds to eliminate the internal interfund loan between the general fund and the WWTP Enterprise Fund. Based on the draft FY21 audit it is currently estimated that amount has been reduced to \$1,694,572.

As outlined in the 2022.5 support documents, a significant portion of the eligible amount is from losses within the WWTP fund. Transferring an amount that would eliminate the liability off the books is a legitimate use of the ARP funds. Further, this decision would be a positive impact on the upcoming bond issuance. The unintentional interfund loan from the general fund to the WWTP fund is a significant barrier to the upgrade.

On January 20, 2017, Moody's assigned a negative outlook for the City's Aa3 bond rating because of the declining fund balance during the first half of the decade. Beyond the decline

in the City's fund balance, the emergence of an unplanned internal fund loan between the general fund and the WWTP fund was troubling to the rating agency. The June 2015 audit showed a high liability of \$4,642,948, which occurred over the previous half decade or so. The unassigned fund balance at that time was \$1,723,143.

On March 14, 2019, Moody's downgraded the City's bond rating to A1 for Aa3. This occurred even though the fund balance had increased to \$2,983,231 (FY17) and the interfund loan had decreased to \$3,266,029.

This recommended action will provide the best position for the community to achieve the bond rating upgrade. If the Council proceeds with both items, the unassigned fund balance is estimated to be over \$10,000,000. Combined with the elimination of the interfund loan, it is hard to not anticipate a bond rating upgrade. Should the City be successful, it will result in a lower interest rate having to be paid not only on the upcoming issuance of \$12,500,000 but for the foreseeable future.

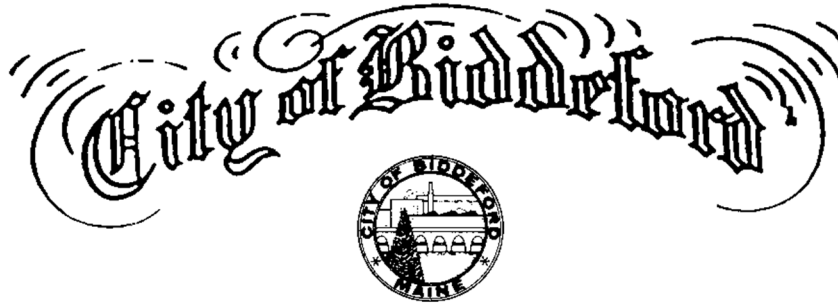
Finally, assuming the Council follows the two recommendations, \$744,593.75 would remain in the ARP account for future allocation. In addition, \$1,956,285 of ARP funds would now be available to use in an unrestricted fashion.

Funding Source:

N/A

Staff Recommendation:

Request adoption of the resolution as presented.



IN BOARD OF CITY COUNCIL...JANUARY 18, 2022
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint the following to the *Ad Hoc Housing Committee*:

Councilor Doris Ortiz, Chair
Councilor Martin Grohman
Daniel Boucher
Shirley Bowen
Ciel Caldwell
Dominic Deschambault
Seth Harkness
Jessica Johnson

Morris, Carmen

From: noreply@civicplus.com
Sent: Tuesday, January 11, 2022 10:27 AM
To: Morris, Carmen
Subject: Online Form Submission #11631 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	Daniel P Boucher
Street Address	72 Hill St. 102 Bidd. Me.
Mailing Address (If Different)	<i>Field not completed.</i>
Phone Number(s)	207-590-3883
Email Address	dpdraft54@yahoo.com
(Section Break)	
Which City Committee, Board or Commission do you request to be appointed to?	<i>Field not completed.</i>
Why are you interested in serving the City of Biddeford?	My application is for the special Housing Committee approved by the City Council.
Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	I was employed by Dow & Coulombe, Inc engineers land surveyors for 40 years total and have done architectural design as a business for 37 years. I've been involved in many types of projects, both commercial and residential.
Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).	I have served on the City Council, 5 terms on the School Committee, Chair of the Building Committee for the Middle School project, co-chair of the High School Renovation/Expansion Building Committee, Charter Revision Commission, Parking garage study committee, and presently a member of the Capital Projects Committee of the City Council.

Email not displaying correctly? [View it in your browser.](#)

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: January 11, 2022

Name: Rev. Shirley Bowen

Street Address: 20 Sky Harbor Drive

Biddeford, ME 04005

Mailing Address:
(if different)

Phone Number(s): 207-2105-4155

Email Address: rev.shirley@seedsofhope4me.org

Which City Committee, Board or Commission do you request to be appointed to:

- | | | | |
|--------------------------|---------------------------------------|--------------------------|-------------------------------------|
| ☐ | • Airport Commission | ☐ | • Harbor Commission |
| ☐ | • Biddeford Fire Advisory Committee | ☐ | • Historic Preservation Commission |
| ☐ | • Biddeford Housing Authority | ☐ | • Planning Board |
| ☐ | • Biddeford Police Advisory Committee | ☐ | • Policy Committee |
| ☐ | • Board of Assessment Review | ☐ | • Project Canopy Committee |
| ☐ | • Cable T.V. Committee | ☐ | • Recreation Commission |
| ☐ | • Capital Projects Committee | ☐ | • Shellfish Conservation Committee |
| ☐ | • Conservation Commission | ☐ | • Solid Waste Management Commission |
| ☐ | • Downtown Development Commission | ☐ | • Wastewater Management Commission |
| ☐ | • Economic Improvement Commission | ☐ | • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

Applying for the Housing Committee. It isn't listed above. I was on the Strategic Planning Committee while it was meeting, but it just stopped meeting. I really enjoyed working with others in the community to envision what could be the future of Biddeford.

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

I chair a community wide Homeless Task Force. We have been meeting for approximately 4 years and have been able to initiate or help support a few initiatives to better serve those experiencing homelessness in the community and exploring ways in which we might provide services to prevent homelessness.

Please provide a brief statement describing your interest in serving the City of Biddeford.

The United States is experiencing an affordable housing crisis. Biddeford is a reflection of that trend. It is imperative for us to think strategically about how to craft incentives and policies which will result in increasing the quality affordable housing stock. With research of other communities experiencing success, we can bring ideas and recommendations to City Council for consideration. It won't be an easy task, but will raise the desirability of Biddeford as a place to live with the reputation of being a dynamic and caring community. Too many times I have heard "the market's gonna do what the market's gonna do". I'm not an economist, but I have to believe there are solutions which can influence more positive outcomes. I would be pleased to be part of seeking solutions.

Attach any additional information to this application and return it to the City Clerk's Office.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: January 11th 2022

Name: Ciel R. Caldwell

Street Address: 114 Milestretch Road

Biddeford, ME 04005

Mailing Address: SAME
(if different)

Phone Number(s): 508-333-8551

Email Address: caldwell_ciel@yahoo.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | | | |
|--------------------------|---------------------------------------|--------------------------|-------------------------------------|
| ☐ | • Airport Commission | ☐ | • Harbor Commission |
| ☐ | • Biddeford Fire Advisory Committee | ☐ | • Historic Preservation Commission |
| ☐ | • Biddeford Housing Authority | ☐ | • Planning Board |
| ☐ | • Biddeford Police Advisory Committee | ☐ | • Policy Committee |
| ☐ | • Board of Assessment Review | ☐ | • Project Canopy Committee |
| ☐ | • Cable T.V. Committee | ☐ | • Recreation Commission |
| ☐ | • Capital Projects Committee | ☐ | • Shellfish Conservation Committee |
| ☐ | • Conservation Commission | ☐ | • Solid Waste Management Commission |
| ☐ | • Downtown Development Commission | ☐ | • Wastewater Management Commission |
| ☐ | • Economic Improvement Commission | ☐ | • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

My experience with boards and governance is within the corporate realm. I trained and was licensed as a CPA (I am not currently an active CPA). As a Public Company CFO and President, I have been on a Publically Traded, SEC registrant Company Board of Directors, Served as Secretary, been a member of a Board Executive Committee, and supported multiple Public Company Audit Committees. I am thoroughly experienced in matters of governance, and fiduciary responsibilities. These activities were 2005 - 2018. I volunteered on the communities focus group for the most recent Biddeford Comprehensive plan. Finally I

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

My husband and I own approximately 30 units of apartments in Biddeford. We are actively remodeling our current units, adding five units as well as planning to add additional units over the coming 3 - 5 years. We self-manage our units as well as GC our own renovations. Our portfolio ranges from one-bedroom through oversized three-bedroom units. We also opened LaundrYuPI with a vision of offering an immaculate laundry and food offering for local Biddeford residents situated away from Main Street and we are opening restaurants at 12 Washington Street. I can provide multiple references of long-term Biddeford local residents.

Please provide a brief statement describing your interest in serving the City of Biddeford.

We all see the criticality of the crossroads that Biddeford is at in shaping our future. I see housing as an epicenter for this being done as a success. Ownership as a conceptual feeling to a community versus necessarily a literal status is crucial to commitment and caring by residents. As landlords we play a vital aspect by providing a diverse range of options for this participation. With this important topic getting critical attention from our government leaders, I want to act as both a voice of people as well as part of a solution to carry a message and enact goals as an example in our community. I have completed my career in Corporate America and my goals now surround the success of Biddeford. This success rests on a broad need of participation not just attracting certain types of new faces.

Addresses that we own: 53 Pool Street, 77 Hill Street, 100 and 104 Summer Street, 1 Green Street and 12 Washington Street. We also completed complete renovation of a two family home which has been sold to an owner at 147 Granite Street.

Attach any additional information to this application and return it to the City Clerk's Office.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: 1/12/2022

Name: Dominic J Deschambault

Street Address: 75 Saco Falls Way #107
Biddeford, ME 04005

Mailing Address:
(if different) _____

Phone Number(s): 2075906301

Email Address: djdeschambault@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | | | |
|--------------------------|---------------------------------------|--------------------------|-------------------------------------|
| ☐ | • Airport Commission | ☐ | • Harbor Commission |
| ☐ | • Biddeford Fire Advisory Committee | ☐ | • Historic Preservation Commission |
| ☐ | • Biddeford Housing Authority | ☐ | • Planning Board |
| ☐ | • Biddeford Police Advisory Committee | ☐ | • Policy Committee |
| ☐ | • Board of Assessment Review | ☐ | • Project Canopy Committee |
| ☐ | • Cable T.V. Committee | ☐ | • Recreation Commission |
| ☐ | • Capital Projects Committee | ☐ | • Shellfish Conservation Committee |
| ☐ | • Conservation Commission | ☐ | • Solid Waste Management Commission |
| ☐ | • Downtown Development Commission | ☐ | • Wastewater Management Commission |
| ☐ | • Economic Improvement Commission | ☐ | • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

Downtown Parking Ad-Hoc committee 2016, Charter Revision Commission 2017, Biddeford School Committee '17-'21, Biddeford Housing Authority 2019-present

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

I am a resident on the downtown mill district and keenly aware of housing issues ongoing in the area

Please provide a brief statement describing your interest in serving the City of Biddeford.

As I desire to always learn more and contribute to our city and community, this is another opportunity for me to do so. As a former member of the school committee, current member of the BHA and a resident of the mills I feel well suited to offer my insight and and solutions if need be.

Attach any additional information to this application and return it to the City Clerk's Office.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: January 11, 2022

Name: Seth Harkness

Street Address: 25 Summer St, Portland, ME 04102

Mailing Address:
(if different) _____

Phone Number(s): 207 939 2774

Email Address: seth.harkness@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | | | |
|--------------------------|---------------------------------------|--------------------------|-------------------------------------|
| ☐ | • Airport Commission | ☐ | • Harbor Commission |
| ☐ | • Biddeford Fire Advisory Committee | ☐ | • Historic Preservation Commission |
| ☐ | • Biddeford Housing Authority | ☐ | • Planning Board |
| ☐ | • Biddeford Police Advisory Committee | ☐ | • Policy Committee |
| ☐ | • Board of Assessment Review | ☐ | • Project Canopy Committee |
| ☐ | • Cable T.V. Committee | ☐ | • Recreation Commission |
| ☐ | • Capital Projects Committee | ☐ | • Shellfish Conservation Committee |
| ☐ | • Conservation Commission | ☐ | • Solid Waste Management Commission |
| ☐ | • Downtown Development Commission | ☐ | • Wastewater Management Commission |
| ☐ | • Economic Improvement Commission | ☐ | • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

I was a founder and president of the Biddeford Landlords Association from 2012 to 2015.

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

I've been involved in renovating and renting multi-family housing in Biddeford since 2008. I own and manage 42 rental apartments and am about to begin a new project to create 8 apartments in a downtown building at 5 Alfred Street. I've worked with a wide cross-section of tenants, from Section 8 renters to UNE medical students and young people renting their first apartments.

Please provide a brief statement describing your interest in serving the City of Biddeford.

When I first became involved in multifamily housing in Biddeford over a decade ago, this city was a place where many renters lived not by choice but by default -- it was the only location they could afford. Buildings were generally run down, rents were inexpensive, and demand for apartments was low. Today, Biddeford is a place many people want to be, but rents are increasingly unaffordable for a large part of the population and there is a critical shortage of housing. On the plus side, people are investing in their properties and addressing long-overlooked maintenance issues. Public policy can play a part in balancing these extremes. We need a city that is vibrant and growing, but we also need to keep housing affordable so Biddeford, a city with deep working class roots, isn't only home to the wealthy.

Attach any additional information to this application and return it to the City Clerk's Office.

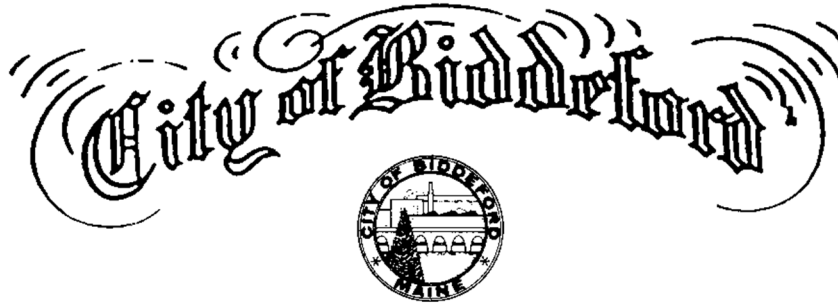
Morris, Carmen

From: noreply@civicplus.com
Sent: Tuesday, January 11, 2022 10:28 AM
To: Morris, Carmen
Subject: Online Form Submission #11632 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	Jessica Johnson
Street Address	14 Union St.
Mailing Address (If Different)	<i>Field not completed.</i>
Phone Number(s)	2072191825
Email Address	jesstruitt@gmail.com
(Section Break)	
Which City Committee, Board or Commission do you request to be appointed to?	<i>Field not completed.</i>
Why are you interested in serving the City of Biddeford?	I am applying for the newly formed Housing Committee. It is not listed above. I love the city of Biddeford and I feel like it's important for every citizen to do their part and get involved.
Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	I work with many citizens within community initiative project, Sew Together and as a volunteer within the city. I am invested in this city, I understand their needs and want to help those that are struggling.
Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)



IN BOARD OF CITY COUNCIL...JANUARY 18, 2022
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Vito Mininni
8 Harvard Street
Ward 7

to the *Capital Projects Committee*, for a term to expire in December 2023.

Morris, Carmen

From: noreply@civicplus.com
Sent: Wednesday, January 12, 2022 11:16 AM
To: Morris, Carmen
Subject: Online Form Submission #11654 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	Vito
Street Address	8 Harvard St
Mailing Address (If Different)	<i>Field not completed.</i>
Phone Number(s)	12072293500
Email Address	vitoinme@gmail.com
(Section Break)	
Which City Committee, Board or Commission do you request to be appointed to?	Capital Projects Committee
Why are you interested in serving the City of Biddeford?	I've always been interested in serving on a committee and I am a a point that I have the time
Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	Biddeford arena board Saint Joseph school board Saint James school board
Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).	Same as above.

Email not displaying correctly? [View it in your browser.](#)