

City of Biddeford
Downtown Development Commission
January 18, 2023 5:30 PM City Hall
Conference Room 2nd Floor & Zoom
<https://biddeford.zoom.us/j/95635008841?pwd=bVJKZ3dBcWNieWloWlVvenZFbGo5UT09>
Passcode #475619 Webinar ID#956 3500 8841

**Status: Downtown Development Commission January 18, 2023 5:30PM in the Second Floor
Conference Room & via Zoom**

- 1. Roll Call**
- 2. Approval of Minutes**
 - 2.1. Approval of Meeting Minutes from November 21, 2022
[Downtown Development Commission 11-21-22.pdf](#)
- 3. Old Business**
 - 3.1. Farmer's Market
 - 3.2. Review of Existing Ordinance
 - 3.3. Survey
[QR Code to Online Survey.pdf](#)
 - 3.4. Vendor Contract
- 4. New Business**
- 5. Next Meeting**
- 6. Adjourn**

Downtown Development Commission

Meeting Minutes November 21st, 2022

A meeting of the Downtown Development Commission was held in the City Hall Conference room 5:30 pm on Monday November 21st, 2022.

1. Call to order: Roll Call; Present: Susan Swanton, Bob Cyr, Steve Beaudette and Julian Schlaver, Via Zoom Patrick Mourmouras, Camille White. Excused Absent: William Emhiser, Absent; Ari Brandstein, Renee Messier and Victoria Foley

City Staff: Brad Favreau

2. Motion was made nominating Julian Schlaver as the new Chairperson of the DDC by Susan Swanton and, 2nd by Bob Cyr. Vote was unanimous to accept Julian Schlaver as the new DDC Chairperson.

3. Approval of the October 17th meeting minutes. A motion made by Julian Schlaver, and 2nd by Steve Beaudette to accept the minutes as written. All voted in favor.

4. Budget report on the agenda. There is no budget. There was nothing to report.

Old Business:

6. A motion made by Susan Swanton to accept the Public Art Policy Ordinance as written to be present to the City Council in January 2023. 2nd by Bob Cyr. Vote was unanimous in favor.

7. A motion by Susan Swanton to accept the revised DDC Ordinance Revision to Existing Ordinance. 2nd by Bob Cyr. All voted in favor.

New Business:

Briefly discussed mission of the DDC. Establishing annual work plan with the City Council's initiatives for the inventorying of the downtown green space. No action taken

8. A motion by Julian Schlaver to pursue further investigation and review of the Public Market Ordinance Section 22-46 Number 2009.42. 2nd by Susan Swanton. All in Favor. Julian will review existing ordinance. Brad will investigate developing a survey. Bob will contact several vendors from the Saco Farmers Market. Susan will do initial market research local best practices.

There will be no December meeting of the DDC. Next meeting will be 5:30 pm Thursday, January 26th, 2023.

9. Julian made a motion to adjourn, 2nd by Susan. All voted in favor.

Submitted by; Bob Cyr Secretary DDC

QR Code to Online Survey

