

City of Biddeford
Citizens Advisory Committee
January 25, 2023 5:30 PM City Hall Second Floor Conference Room & Zoom
<https://biddeford.zoom.us/j/98701315891?pwd=OGJqMVhlWnlkcFhYZi93QnlvRmdGQT09>
Webinar ID #987 0131 5891 Passcode #085485

Status: Citizens' Advisory Committee Public Hearing & Meeting-1-25-23-City Hall Second Floor Conference Room 5:30PM

- 1. Open Public Hearing**
- 2. Discussion**
 - 2.1. Consolidated Annual Performance Evaluation Report (CAPER)
- 3. Close Public Hearing**
- 4. Open CAC Meeting**
- 5. Agenda Review**
- 6. Consideration of Minutes**
 - 6.1. Approval of Meeting Minutes from 12-21-22
[CAC 12.21.22.pdf](#)
- 7. Discussion**
 - 7.1. Memo and presentation to City Council
Update on staff recommendations
 - 7.2. Social Services Funding
 - 7.3. Consolidated Plan
- 8. Project/Program Update**
 - 8.1. CDBG, CDBG-CV, and ADA Self-Evaluation and Transition Plan
- 9. Other Business**
- 10. Relevant Meeting/City Updates**
 - 10.1 Comprehensive Plan
- 11. Adjourn**

City of Biddeford
Citizens Advisory Committee
December 21, 2022 5:30 PM City Hall Second Floor Conference Room & Zoom
Status: Citizen's Advisory Meeting
December 21, 2022 5:30PM

In Attendance

Members: Schaffer, Edwards, Bates, Turner, Bey, George
Staff: Smallwood

1. Open Public Meeting, 5:31p – Bates
2. Discussion – Smallwood
 - 2.1. Amendments to the Year 5 Action Plan, [Public Hearing Notice.pdf](#)
 - 2.2. Adding back in public WiFi and Emergency Repair Program; and considered Apex amendment (they do not wish to move forward).
 - 2.3. Apex program funding will be reapportioned via separate amendment process.
3. Close Public Hearing – 5:40p – Bates
4. Approve Meeting Minutes
 - 4.1. Approval of Meeting Minutes from November 16, 2022
[Draft - Meeting Minutes Nov.16.2022 CAC meeting.pdf](#)
 - 4.2. Moved: Schaffer, Second: Turner, Vote: Unanimous
5. Discussion
 - 5.1. Vote: Officer Positions (Chair, Vice Chair, Secretary)
 - 5.1.1. Slate: Chair: Bates, Vice Chair: Schaffer, Secretary: Edwards
Moved: George, Second: Turner, Vote: Unanimous
 - 5.2. Memo & presentation to Council: [Draft - City Council Memo.pdf](#)
 - 5.2.1. A list of properties is in development that can support moving this project forward; CIP infrastructure/Public Works input also coming
 - 5.2.2. Some discussion with City Manager regarding timeliness spending
 - 5.2.3. Next Steps: Final draft by January 10th (slides similar timeline)
Packet Deadline: January, Smallwood will confirm
Preparation Meeting: January 18th, 5:30p
Presentation to Council: January 24th
 - 5.3. Emergency repair program guidelines
 - 5.3.1. Wilkerson working on guidelines, in tandem with relaunch of lead abatement program
 - 5.3.2. Move from loan to grant, working on cap and other details.
 - 5.3.3. Considerations of owner-occupied and income limits.
6. Project/Program Update
 - 6.1. CDBG, CDBG-CV, and ADA Self-Evaluation and Transition Plan.
Smallwood: Close to closing all HUD monitoring findings (Dec. 30). Some excess funds in CV, exploring eligibility requirements for those funds. City report is forthcoming on projects that can impact ADA funds. Rehab program has one complete and one almost complete property.

7. Other Business

7.1 Funding consideration from Apex not pursuing HUD funds: \$15-20K, potential to move funds to Seeds of Hope Warming Center and/or other emergency needs-based programs (e.g. Food Bank, transportation to shelter, etc.).

8. Relevant Meeting/City Updates

8.1. Comprehensive Plan (please refer to 12/14 Planning Board packet)

[Planning Board Packet - 12.14.22.pdf](#)

8.2. Update also on Our Biddeford site, can provide comment via that platform or give feedback to Abigail directly.

8.3. Second half of chapters coming in early 2023; final by April 2023.

9. Adjourn, 7:00p - Bates

Moved: Bey, Second: Schaffer, Vote: Unanimous