



Commissioners Present: Clearwater (non-voting), Dubois, Durkin, Edwards, Foley, Nielson [QUORUM]

Commissioners Absent: Droggitis, Schlaver

City Representative: Eddy, Favreau

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I • Welcome New Commissionaer and Guests: Matthew Eddy (City Economic Development Director)

II • New Officers via email: Durkin will initiate to include all commissioners

III • Vote to approve December 2017 Minutes
[Moved: Foley, Second: Edwards, Vote: Unanimous]

IV • Reports

• Budget

\$4015.38 remaining from FY17

Hold on for a couple months to see if Laconia Plaza tables will work out.

FY19

Clean Team and Flower budget line items

DDC budget line discussion: make sure downtown is cared for in budget

Continue to edit Google Doc budget advocacy memorfor submission to Council in March

Vote to approve \$5,000 recommendation to city budget

[Moved: Dubois, Second: Foley, Vote: Unanimous]

• Main Street Planning

Intersections discussion

Review Dubois memo re: Main and Alfred/Lincoln

2/8 meeting, 5pm City Engineer for review of Lincoln Street Improvement Project

Dubois will attend; revise memo as necessary; email to DDC for approval

Will then send to City of Biddeford Engineering

V • Old Business and City Business

• Winterfest

Earned more than \$600 (40 tickets sold) for Adult Sledding.



- **WiFi**

Favreau update: 265 Main Street agrees (David Flood), but there are logistical issues (electricity to roof, which will cost), and fiber connection runs to first floor; connection needs to be run to roof. Potential use of budget money

Jim Plomonden: EIC member is electrician, will offer estimate to Favreau; he will email to DDC to approve

180 Main Street: also Flood building; potential to bounce signal from City Hall down to that location.

- **Parking**

Eddy update: 2/6 – presentation of parking management program; potential support from DDC; spreadsheet posted online in city council packet – DDC will review all materials and decide contribution of policy memo

The Management Program explains the usage, hours, kiosks, etc.; just for downtown core at the moment; operate for 2 years, and then full evaluation of success, and make changes as necessary

- **Business Retention and Expansion**

Eddy update: Utilize 'intake' type of instrument to meet with businesses (universal) with aim of general business retention and needs assessment. DDC role in helping to interview business leaders and bring information back (in cooperation with HoB, Chamber, and City Economic Development).

Proposal will be offered in March for summer surveys, by end of summer can consolidate information and see trends, gaps, needs, etc. (Business parks: Dodge, Alfred Rd, Biddeford, Airport). Existing info: 2014 Main Street inventory; update parks annually; Mill District grown, but new for survey.

- **Potential subcommittees**

Business Retention; Parking and Transportation; Cleaning and Beautification; Gateways and Signage – pending further discussion

VI • **Meeting Adjourned (8:02p)**

[Moved: Edwards, Second: Foley, Vote: Unanimous]