

City of Biddeford
City Council
February 05, 2019 6:00 PM Council Chambers

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Adjustment(s) to Agenda**
 - 3.a. Add: Appointment - Charles Drapeau....Biddeford Fire Advisory Committee
- 4. Presentation:**
 - 4.a. Polco - Polling Software
- 5. Consideration of Minutes:**
 - 5.a. January 15, 2019 Council Meeting Minutes
[1-15-2019 Council Meeting Minutes.docx](#)
 - 5.b. January 28, 2019 Special Council Meeting Minutes
[1-28-2019 Special Council Meeting Minutes.docx](#)
- 6. Second Reading:**
 - 6.a. 2019.2) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-64-Fees for Parking Violations/Delete Permit Parking in Municipal Lots
[1-15-2019 Ch 42, Fees for Parking Violations-permit parking.docx](#)
- 7. Orders of the Day:**
 - 7.a. 2019.5) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-62-Identification and Use of Municipal Parking Lots/Change Timed Parking in Downtown (Yellow) Parking Lot
[2-05-2019 Downtown Parking Lot-Increase Free Time for Parking.docx](#)
 - 7.b. 2019.6) Directive to Planning Board/Amend Official Zoning Map to Rezone a Specific Area from R-2 to MSRD-2
[2-05-2019 PB Directive-Rezone R2 to MSRD2 - ORDER.docx](#)
[2-05-2019 Proposed Zone Change-MAP.pdf](#)
 - 7.c. 2019.7) Approval/Extension of Moratorium on Downtown Parking Requirement Waivers
[2-05-2019 Moratorium-Downtown Parking Waivers.docx](#)
 - 7.d. 2019.8) Authorization/Lease Purchase Agreement/2 Water Street (Liberty Park)/Tale Wind, LLC
[2-05-2019 2 Water Street Property-Lease Purchase Agreement-ORDER.docx](#)
- 8. Appointments:**
 - 8.a. Charles Drapeau....Biddeford Fire Advisory Committee
[2-05-2019 Appt-Drapeau-BFAC.docx](#)
[2-05-2019 Appt Application-Drapeau-BFAC.pdf](#)
 - 8.b. Jon Phillips...Downtown Development Commission
[2-05-2019 Appt-Phillips-DDC.docx](#)
[2-05-2019 Appt Application-Phillips-DDC.pdf](#)

- 8.c. Brittany Saliwanchik...Downtown Development Commission
[2-05-2019 Appt-Saliwanchik-DDC.docx](#)
[2-05-2019 Appt Application - Saliwanchik-DDC.pdf](#)
- 8.d. Randall Desmarais...Harbor Commission
[2-05-2019 Appt-Desmarais-Harbor Commission.docx](#)
[2-05-2019 Appt Application-Desmarais-Harbor Comm.pdf](#)
- 8.e. Joseph McKenney....Recreation Commission
[2-05-2019 Appt-McKenney-Recreation Commission.docx](#)
[2-05-2019 Appt Application-McKenney-Recreation Comm.pdf](#)
- 8.f. Richard "Chico" Potvin...Solid Waste Management Commission
[2-05-2019 Appt-Potvin-SWMC.docx](#)
[2-05-2019 Appt Application-Potvin-SWMC.pdf](#)
- 8.g. Maine Service Center Coalition
[2-05-2019 Appt-Service Center Coalition.pdf](#)
- 9. Public Addressing the Council..(5 minute limit per speaker; 30 minute total time limit)**
- 10. City Manager Report**
- 11. Other Business**
- 12. Council President Addressing the Council**
- 13. Mayor Addressing the Council**
- 14. Adjourn**

**COUNCIL MEETING
JANUARY 15, 2019**

Mayor Casavant called the meeting to order at 6:00 p.m.

Roll Call: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Amy Clearwater, Michael Ready, Laura Seaver, Marc Lessard

Norman Belanger was excused.

The Council, and all who were present, recited the Pledge of Allegiance.

Adjustments to the Agenda:

- Add Order 2019.4) Approval/Alternate Payment – Gift Cards – at Parking Lot Kiosks
- Add Appointment: Bruce Benway...Planning Board, from Associate to Voting Member
- Add Executive Session: 1 MRSA 405(6)(E)...Consultation with Legal Counsel

*Special Event Application: **WinterFest 2019***

Motion by Councilor McCurry, seconded by Councilor Quattrone to grant the Special Event Permit for WinterFest 2019.

Vote: 6/2; Councilors Seaver and Lessard opposed.

Councilors Swanton, McCurry, St. Cyr, Quattrone, Clearwater and Ready in favor.

Motion carries.

Consideration of Minutes: **January 3, 2019**

Motion by Councilor Ready, seconded by Councilor Clearwater to accept the minutes as printed.

Vote: Unanimous.

Orders of the Day:

2019.1 **IN BOARD OF CITY COUNCIL...JANUARY 15, 2019**

BE IT ORDERED, that in accordance with the provisions set forth under *Ch. 6, Amusements, Article V – Sales, Possession and Consumption of liquor at and during Special Events on City Public Property*, the City Council of the City of Biddeford does hereby grant approval for Biddeford-Saco Chamber of Commerce to sponsor the service of liquor (beer and wine) at WinterFest 2019 on February 2, 2019 at Shevenell Park, providing that the said Biddeford-Saco Chamber of Commerce is and remains in compliance with the provisions set forth under Ch. 6, Section 6-178 et seq.

Motion by Councilor McCurry, seconded by Councilor Clearwater to grant the order.

Mayor Casavant noted that the funds generated from beer sales during this event will go towards the medical expenses of Tom Bull, who is the owner of Dirigo Brewing and has been a huge community supporter. Tom has been dealing with some major medical issues recently.

Vote on order: 5/3; Councilors Seaver, Lessard and Ready opposed.

Councilors Swanton, McCurry, St. Cyr, Quattrone and Clearwater in favor.

Motion carries.

2019.2 **IN BOARD OF CITY COUNCIL...JANUARY 15, 2019**

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article III, Parking Stopping and Standing, **Section 42-64-Fees for Parking Violations**, is amended by adding or ~~deleting~~ to read as follows:

Fees for parking violations.

(a) Fees for parking violations shall be set as follows:

(1) Parking in snow removal or plowing area: \$40.

(2) Parking in fire lane: \$40.

(3) Overtime parking: \$25.

(4) Parking in a truck zone and/or loading/unloading zone: \$30.

- (5) Double parking: \$40.
- (6) Parking in no parking, etc., area: \$40.
- (7) Parking in front of fire hydrant: \$40.
- (8) Blocking driveway (upon complaint): \$40.
- (9) Parking on sidewalks: \$35.
- (10) Parking facing traffic: \$25.
- (11) Parking in a permit only zone: \$35. ~~(except for municipal lots that require a permit)~~
- (12) Parking in a disability designated area: traffic infraction.
- ~~(13) Failure to purchase a permit for permit required municipal lots: \$50-\$35.~~

All parking fines left unpaid after 30 days shall be doubled.

- (b) A vehicle with three or more outstanding parking violations issued by the Police Department, and found to be in violation of any of the City parking ordinances, will be subject to towing or immobilized by the use of an auto boot. The vehicle will not be released to the owner or agent of the owner until the violations and tow charges are paid.

It will be prima facie evidence that the registered owner of the vehicle committed the parking violation.

- (c) The maximum fee that may be charged by a towing company for a vehicle requested to be towed by the Police Department will be at the direction of the Chief of Police.

Motion by Councilor McCurry, seconded by Councilor Swanton to grant the first reading of the ordinance amendment.

Motion by Councilor Seaver, seconded by Councilor Clearwater to amend the ordinance by removing #(13) completely; as well as the parenthetical language in #(11).

Vote: 7/1; Councilor Swanton opposed.

Councilors McCurry, St. Cyr, Quattrone, Clearwater, Ready, Seaver and Lessard in favor.
Amendment carries.

Vote on ordinance, as amended: 7/1; Councilor Seaver opposed.

Councilors Swanton, McCurry, St. Cyr, Quattrone, Clearwater, Ready and Lessard in favor.
First reading carries.

2019.3 IN BOARD OF CITY COUNCIL...JANUARY 15, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby grant permission for Balzer Family Clock Works of Freeport, Maine to repair the clock that is part of the City Hall Clock Tower, using the \$150,000 grant funds that were awarded to the Heart of Biddeford by the Partners in Preservation Grant Competition, with the funds coming from American Express and the National Trust for Historic Preservation.

(No City funds are being requested for this project)

NOTE: Two bids were received for the above-mentioned work:

- Balzer Family Clock Works of Freeport, ME \$86,725.00
- David Graf of Kittery, ME \$105,000.00

Motion by Councilor Clearwater, seconded by Councilor McCurry to grant the order.

Vote: 7/1; Councilor Ready opposed.

Councilors Swanton, McCurry, St. Cyr, Quattrone, Clearwater, Seaver and Lessard in favor.
Motion carries.

2019.4

IN BOARD OF CITY COUNCIL...JANUARY 15, 2019

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to undertake a preliminary evaluation of a so-called pre-paid parking card program to provide a kiosk payment option for cash-only customers.

BE IT FURTHER ORDERED, the preliminary evaluation shall be limited to 500 pre-paid cards.

BE IT FURTHER ORDERED, that the City Manager retain statistics on the use of pre-paid cards by lot and further quantify the relevant costs associated with the preliminary evaluation in order to assess any administrative fee that may be applicable if the preliminary evaluation is deemed beneficial.

BE IT FURTHER ORDERED, that the City Manager, or designee, report the statics back to the Downtown Committee once 350 pre-paid cards have been released/requested.

NOTE: The Downtown Committee voted unanimously to recommend a preliminary evaluation of the use of a so-called card program as a kiosk payment option for cash-only citizens.

Motion by Councilor Ready, seconded by Councilor Clearwater to grant the order.

Vote: 7/1; Councilor Seaver opposed.

Councilors Swanton, McCurry, St. Cyr, Quattrone, Clearwater, Ready and Lessard in favor.
Motion carries.

Appointments:

IN BOARD OF CITY COUNCIL...JANUARY 15, 2019

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby re-appoint:

**Rick Laverriere
371 South Street
Ward 6**

as CHAIR of the *Airport Commission* for 2019.

Motion by Councilor Swanton, seconded by Councilor McCurry to confirm the appointment.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...JANUARY 15, 2019

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby re-appoint:

**Martin Grohman
9 Lisa Lane
Ward 3**

to the *Solid Waste Management Commission*, for a term to expire in December 2021.

Motion by Councilor Clearwater, seconded by Councilor Seaver to confirm the appointment.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...JANUARY 15, 2019

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby re-designate:

**Bruce Benway
18 Ocean View Drive
Ward 1**

on the *Planning Board* from an Associate Member, to a Full Voting Member, for a term to expire in December 2021.

Motion by Councilor Ready, seconded by Councilor Seaver to confirm the appointment.
Vote: Unanimous.

Public Addressing the Council...(5 minute limit per speaker; 30 minute total time limit):
There were no public comments.

City Manager Report: There was no report given.

Other Business:

Councilor Swanton: reminded folks that the Public Access channel is no longer Channel 3, but is now Channel 1301.

Councilor Seaver: clarified that she did attempt to make last week's Joint Council and School Committee Meeting on the Audit Report Presentation; however, she was not able to find a disability accessible parking space at the High School due to the fact that there was a game going on in the gym at the same time.

Council President Addressing the Council: Councilor McCurry announced that there is now a porta-potty located at Mechanics Park, which has a fence around the outside to keep it aesthetically pleasing. This was done in response to the homelessness presentation given by Rev. Shirley Bowen of Seeds of Hope about a month ago.

Councilor McCurry let folks know that if their recycling is not getting picked up, they should contact the Public Works Department and they will send someone out to get it. Casella has a couple of new drivers who are still learning the routes.

Mayor Addressing the Council: Mayor Casavant reminded folks that WinterFest 2019 is coming up on February 1st and 2nd. Many events, activities and food vendors have been scheduled for the enjoyment of everyone of all ages.

On Friday night, Joe Boucher will do a show at the City Theater, which will be a tribute to the Beatles. Then on Saturday night, Comedian Juston McKinney will be performing at the City Theater.

New Life Church, who is always one of the biggest contributors to WinterFest, will be raffling off two brand new bicycles at the event.

Executive Session:

- **1 MRSA 405(6)(C)...Real Estate Matter**
- **1 MRSA 405(6)(D)...Labor Contract Negotiations (Public Works)**
- **1 MRSA 405(6)(E)...Consultation with Legal Counsel – potential litigation**

Motion by Councilor McCurry, seconded by Councilor Seaver to move into Executive Session.
Vote: Unanimous. Time: 6:35 p.m.

Motion by Councilor Ready, seconded by Councilor Seaver to move out of Executive Session.
Vote: Unanimous. Time: 7:20 p.m.

Motion by Councilor Ready, seconded by Councilor Seaver to adjourn.
Vote: Unanimous. Time: 7:20 p.m.

Attest by: _____
Carmen J. Morris, City Clerk

**SPECIAL COUNCIL MEETING
JANUARY 28, 2019**

Mayor Casavant called the meeting to order at 6:00 p.m.

Roll Call: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Amy Clearwater, Norman Belanger, Michael Ready, Laura Seaver, Marc Lessard

The Council, and all who were present, recited the Pledge of Allegiance.

Executive Session: 1 MRSA 405(6)(C)...Real Estate Matter

Motion by Councilor Lessard, seconded by Councilor McCurry to move into Executive Session.

Vote: Unanimous. Time: 6:03 p.m.

Motion by Councilor Swanton, seconded by Councilor McCurry to move out of Executive Session.

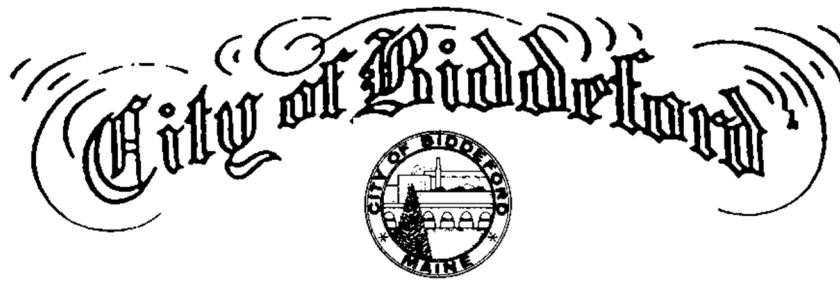
Vote: Unanimous. Time: 8:12 p.m.

A general update on this coming weekend's WinterFest was given.

Motion by Councilor McCurry, seconded by Councilor Quattrone to adjourn.

Vote: Unanimous. Time: 8:18 p.m.

Attest by: _____
Carmen J. Morris, City Clerk



2019.2

IN BOARD OF CITY COUNCIL...JANUARY 15, 2019

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article III, Parking Stopping and Standing, **Section 42-64-Fees for Parking Violations**, is amended by adding or ~~deleting~~ to read as follows:

Fees for parking violations.

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- (12) Parking in a disability designated area: traffic infraction.
- ~~(13) Failure to purchase a permit for permit required municipal lots: \$50 \$35.~~

All parking fines left unpaid after 30 days shall be doubled.

(b) A vehicle with three or more outstanding parking violations issued by the Police Department, and found to be in violation of any of the City parking ordinances, will be subject to towing or immobilized by the use of an auto boot. The vehicle will not be released to the owner or agent of the owner until the violations and tow charges are paid.

It will be prima facie evidence that the registered owner of the vehicle committed the parking violation.

(c) The maximum fee that may be charged by a towing company for a vehicle requested to be towed by the Police Department will be at the direction of the Chief of Police.

January 15, 2019

Motion by Councilor McCurry, seconded by Councilor Swanton to grant the first reading of the ordinance amendment.

Motion by Councilor Seaver, seconded by Councilor Clearwater to amend the ordinance by removing #(13) completely; as well as the parenthetical language in #(11).

Vote: 7/1; Councilor Swanton opposed.

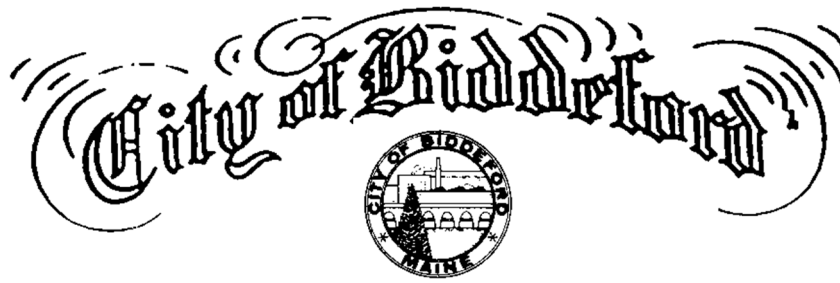
Councilors McCurry, St. Cyr, Quattrone, Clearwater, Ready, Seaver and Lessard in favor.

Amendment carries.

Vote on ordinance, as amended: 7/1; Councilor Seaver opposed.

Councilors Swanton, McCurry, St. Cyr, Quattrone, Clearwater, Ready and Lessard in favor.

First reading carries.



2019.5

IN BOARD OF CITY COUNCIL...FEBRUARY 5, 2019

BE IT ORDAINED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article III, Parking Stopping and Standing, **Section 42-62 Identification and Use of Municipal Parking Lots**, is amended by adding or ~~deleting~~ to read as follows:

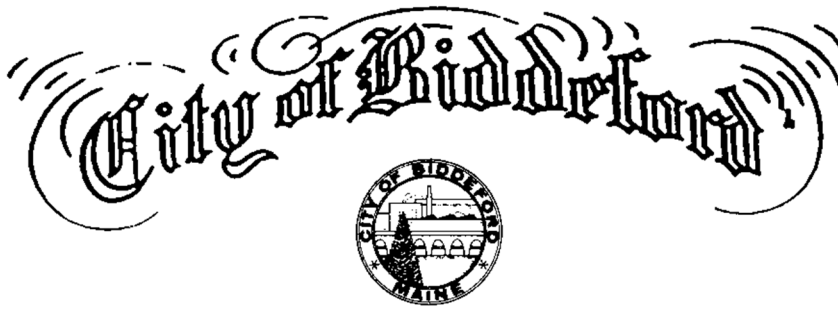
Identification and use of municipal parking lots.

Downtown Parking Lot, also known as the Yellow Lot, refers to the City public parking lot located at 17 — 21 Franklin Street and further described as Map 38, Lots 389 and 390.

The lot shall be reserved for hourly permit-only parking with the first **two** hours of any 24-hour day at no charge;

Two spaces which shall be posted and clearly marked as handicap parking.

NOTE: The Downtown Committee considered this item at their January 10, 2019 meeting and voted to refer the matter to the full Council for review, and with the Committee's recommendation for approval.

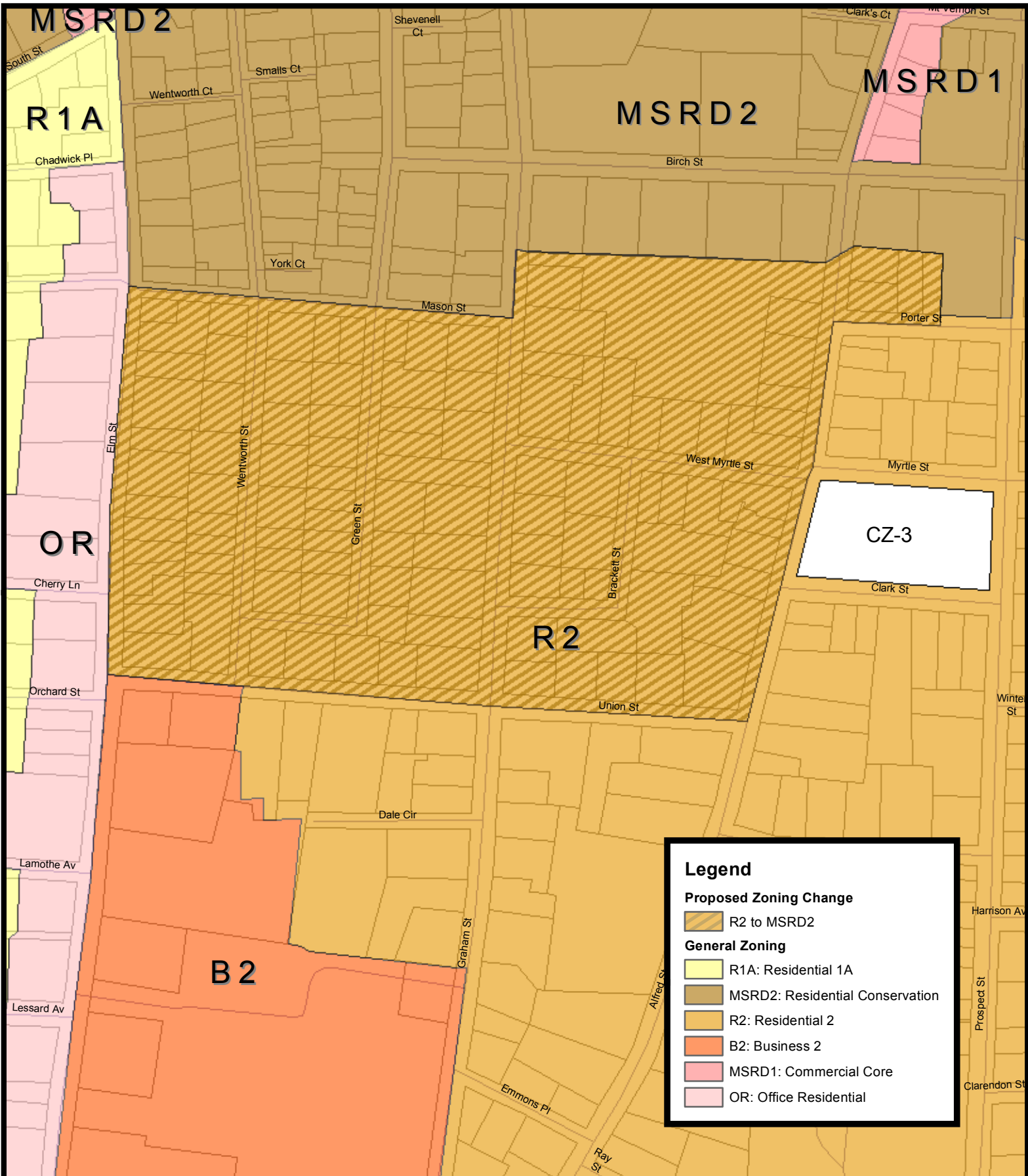


2019.6

IN BOARD OF CITY COUNCIL..FEBRUARY 5, 2019

BE IT ORDERED that the City Council does hereby direct the Planning Board to conduct a Public Hearing and make recommendations to the City Council regarding proposed amendments to the Zoning Ordinance as outlined below.

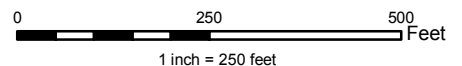
Part III (Land Development Regulations), Article III (Official Zoning Map), is amended to rezone the area depicted on the attached map from R-2 to MSRD-2.

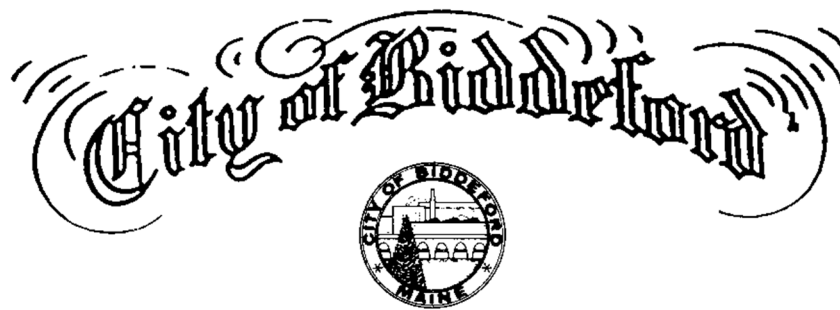


Proposed Zoning Change - R2 to MSRD2

The City of Biddeford, Maine
Technologies Department - GIS Mapping

205 Main Street · P.O. Box 586 · Biddeford, Maine 04005-0586"
 Tel. 207-571-0660 · Email gis@biddefordmaine.org





2019.7

IN BOARD OF CITY COUNCIL... FEBRUARY 5, 2019

**MORATORIUM ORDINANCE ON DOWNTOWN PARKING
REQUIREMENT WAIVERS**

BE IT ORDAINED: that the City of Biddeford, Maine hereby extend the following Moratorium Ordinance on the Granting of any Future Downtown Parking Waivers:

WHEREAS, the City of Biddeford is currently working on a formal Parking Management Program; and

WHEREAS, the Biddeford City Council has directed City staff to prepare a Parking Management Program for the City Council's study and review; and

WHEREAS, over the past six months, Staff has provided proposed parking ordinances for the Parking Management Program to the City Council and the public for review; and

WHEREAS, the City Council anticipates that after further discussion and deliberation, the Biddeford City Council will finalize the adoption of a Parking Management Program; and

WHEREAS, Section 49 of the Performance Standards of the Biddeford Land Use Ordinance allows the Biddeford Planning Board to waive parking requirements at the request of an applicant under certain circumstances; and

WHEREAS, the City Council needs more time to review the parking waiver provisions as they relate to any future Parking Management Program; and

WHEREAS, a moratorium is necessary to prevent the potential overburdening of public parking while the Parking Management Program is being implemented; and

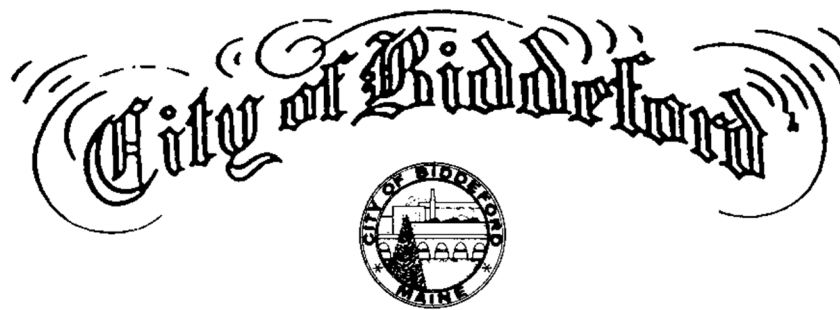
WHEREAS, it is anticipated that a study, review, and development of a final Parking Management Program will take at least another one hundred eighty (180) days from the date the City re-enacts this Moratorium on the waiver of parking requirements;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Biddeford, that the following Moratorium Ordinance on the Waiver of Downtown Parking Requirements be, and hereby is, enacted, and, in furtherance thereof, the City Council does hereby declare a Moratorium on the Waiver of Downtown Parking Requirements within the City. This Moratorium Ordinance shall be effective as of February 5, 2019, in accordance with the provisions of the City Charter and Code of Ordinances. The Moratorium shall remain in effect for one hundred eight (180) days from the date of the implementation of this Ordinance, unless extended, repealed, or modified by the City Council. Provided, however, that upon the City Council's adoption of a Parking Management Program, this Moratorium shall automatically be repealed.

BE IT FURTHER ORDAINED, that during the period this Moratorium Ordinance is in effect, no officer, official, employee, office, administrative board or agency of the City shall accept, process, approve, deny, or in any other way act upon a request to waive the downtown parking requirements contained in the Biddeford Land Use Ordinances; and

BE IT FURTHER ORDAINED, that those provisions of the City's current Code of Ordinances that are inconsistent or conflicting with the provisions of this Moratorium, are hereby repealed to the extent that they are applicable for the duration of this Moratorium, and as it may be extended as permitted by law, but not otherwise; and

BE IT FURTHER ORDAINED, that should any section or provision of this Ordinance be declared by any Court of competent jurisdiction to be invalid, such a declaration shall not invalidate any other section or provision.



2019.8

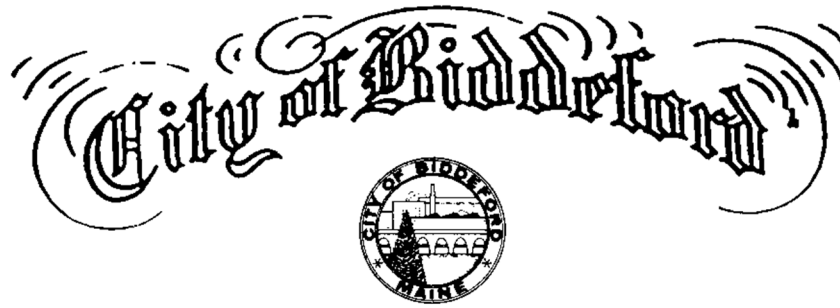
IN BOARD OF CITY COUNCIL...FEBRUARY 5, 2019

BE IT ORDERED, that the City Manager is authorized to enter into a long term Lease Purchase Agreement whereby the City shall lease 2 Water Street (Liberty Park) to Tale Wind LLC, owners of the adjacent 12 Water Street property. The Lease Purchase Agreement shall provide for the following annual lease payments:

Year 1 – no lease payment
Years 2-11 - \$2,500.00 annually
Years 12-21 - \$7,500.00 annually

The Lease Purchase Agreement also shall provide that after the completion of Year 2 of the Lease and each year thereafter, Tale Wind LLC shall have the option to purchase 2 Water Street for the purchase price of \$100,000.00 less all annual lease payments previously received by the City.

The Lease and Tale Wind LLC's option to purchase 2 Water Street shall be conditioned upon Tale Wind LLC retaining at its expense the landscape architectural design firm Richardson & Associates to redesign the 2 Water Street space and the new public space to be created by the improvements to the Water Street/Main Street intersection. Tale Wind LLC shall complete at its expense the redesign improvements to 2 Water Street and shall incur all costs of maintaining 2 Water Street. The City shall complete at its expense the design improvements for the new public space following the completion of the Water Street intersection work.



IN BOARD OF CITY COUNCIL...FEBRUARY 5, 2019

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Charles Drapeau
8 Cherryfield Avenue
Ward 3**

to the *Biddeford Fire Advisory Committee*, replacing Raymond Moreau, for a term to expire in December 2020.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: 1-22-2018

Name: CHARLES DRAPEAU

Street Address: 8 CHERRYFIELD AVE.

BIDDEFORD, ME. 04005

Mailing Address:
(if different) SAME

Phone Number(s): H 207-494-9511 C 207-710-1854

Email Address: DRAPEAU52@GMAIL.COM

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|--|--|
| ☒ • Airport Commission | ☐ • Harbor Commission |
| ☐ • Biddeford Fire Advisory Committee | ☐ • Historic Preservation Commission |
| ☐ • Biddeford Housing Authority | ☐ • Planning Board |
| ☐ • Biddeford Police Advisory Committee | ☐ • Policy Committee |
| ☐ • Board of Assessment Review | ☐ • Project Canopy Committee |
| ☐ • Cable T.V. Committee | ☐ • Recreation Commission |
| ☐ • Capital Projects Committee | ☐ • Shellfish Conservation Committee |
| ☐ • Conservation Commission | ☐ • Solid Waste Management Commission |
| ☐ • Downtown Development Commission | ☐ • Wastewater Management Commission |
| ☐ • Economic Improvement Commission | ☐ • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

FINANCE COMMITTEE - WATERBORO 2000-2003
ROAD REVIEW COMMITTEE - CHAIRMAN, WATERBORO
2014-2017

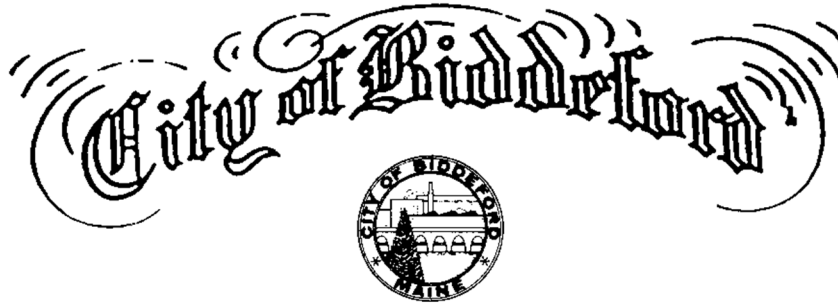
Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

WATERBORO FIRE DEPARTMENT 1978-1988
HELD POSITIONS FROM FIRE INVESTIGATOR
(CLASSES WITH RAY PARENT) ASSISTANT CHIEF,
AND ONE YEAR AS FIRE CHIEF.

Please provide a brief statement describing your interest in serving the City of Biddeford.

BORN AND RAISED IN BIDDEFORD. MOVE TO
WATERBORO IN 1976. NEVER FELT LIKE HOME!
GOAL WAS TO RETURN BY AGE 65. PURCHASED
HOME IN BIDDEFORD, CHERRYFIELD AVE, AUG 2017.
FEELS SO GOOD TO BE HOME. WANT TO BE
PART OF EVER CHANGING BIDDEFORD. I HAVE
ALWAYS BEEN VERY INTERESTED IN WORKINGS
OF FIRE SERVICE. BFD IS TOP NOTCH! WANT
TO HELP IN ANY WAY THAT I CAN, TO
IMPROVE AND GROW BFD.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...FEBRUARY 5, 2019
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Jon Phillips
51 High Street, #2
Ward 2

to the *Downtown Development Commission*, for a term to expire in December 2021.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: 01/22/2019

Name: Jon Phillips

Street Address: 51 High St #2
Biddeford ME 04005

Mailing Address:
(if different)

Phone Number(s): 347-383-0661

Email Address: jonjcphillips@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|---|--|
| ☐ • Airport Commission | ☐ • Harbor Commission |
| ☐ • Biddeford Fire Advisory Committee | ☐ • Historic Preservation Commission |
| ☐ • Biddeford Housing Authority | ☐ • Planning Board |
| ☐ • Biddeford Police Advisory Committee | ☐ • Policy Committee |
| ☐ • Board of Assessment Review | ☐ • Project Canopy Committee |
| ☐ • Cable T.V. Committee | ☐ • Recreation Commission |
| ☐ • Capital Projects Committee | ☐ • Shellfish Conservation Committee |
| ☐ • Conservation Commission | ☐ • Solid Waste Management Commission |
| ☒ • Downtown Development Commission | ☐ • Wastewater Management Commission |
| ☐ • Economic Improvement Commission | ☐ • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

| Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

I have never served on any Public Board, Commission, or Committee.

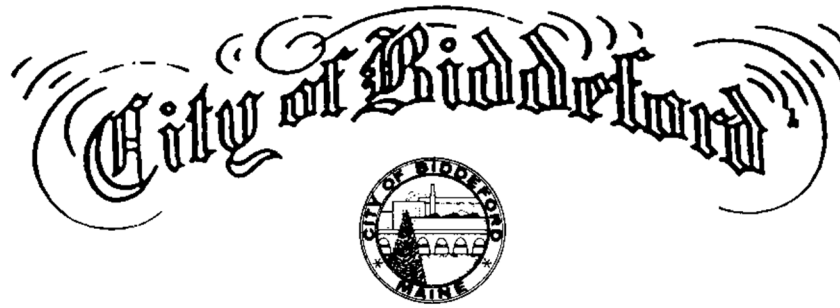
| Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

In addition to being a small business owner I formerly served as President of a Benevolent organization. In this capacity I presided over a monthly meeting following Robert's Rules of Procedure.

| Please provide a brief statement describing your interest in serving the City of Biddeford.

Jane Jacobs said "Cities have the capability of providing something for everybody, only because, and only when, they are created by everybody." Civic involvement is something I have always valued. Since moving to Biddeford I've seen the value of an involved citizenry. Being on this committee would enable me to enact positive change on the local level, one of the most important contributions any citizen can make to a thriving Democracy.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...FEBRUARY 5, 2019
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Brittany Saliwanchik
22 Fox Farm Road
Ward 1

to the *Downtown Development Committee* with a term to expire December 2021.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: 1/16/19

Name: Brittany Saliwanchik

Street Address: 22 Fox Farm Rd.
Biddeford, ME 04005

**Mailing Address:
(if different)**

Phone Number(s): (646) 675-6099

Email Address: brit.saliwanchik@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|---|--|
| ☐ • Airport Commission | ☐ • Harbor Commission |
| ☐ • Biddeford Fire Advisory Committee | ☐ • Historic Preservation Commission |
| ☐ • Biddeford Housing Authority | ☐ • Planning Board |
| ☐ • Biddeford Police Advisory Committee | ☐ • Policy Committee |
| ☐ • Board of Assessment Review | ☐ • Project Canopy Committee |
| ☐ • Cable T.V. Committee | ☐ • Recreation Commission |
| ☐ • Capital Projects Committee | ☐ • Shellfish Conservation Committee |
| ☐ • Conservation Commission | ☐ • Solid Waste Management Commission |
| ☒ • Downtown Development Commission | ☐ • Wastewater Management Commission |
| ☐ • Economic Improvement Commission | ☐ • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

The Biddeford DDC will (hopefully) be my first experience serving on a public board or committee!

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

Most of my professional experience is in the food and beverage industry, but I have a significant amount of experience in event planning as well. The business that I'm opening on Water St. is aimed to be a gathering place for the community, one that demonstrates progressive values and a culture of inclusivity. I believe these values should be extended further into the development of the downtown area, not only through like minded forward thinking businesses, but through policy, bridging gaps in the community and encouraging a spirit of growth so more people will see the opportunity in moving and contributing to Biddeford as a whole. My personal experience with opening a business here in Biddeford, and past experiences in organizing events and creati

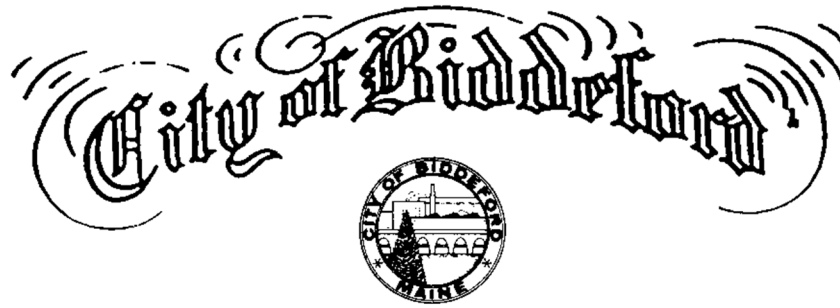
Please provide a brief statement describing your interest in serving the City of Biddeford.

I moved to Biddeford from New York City just over a year ago to help open Elda. At that point, I had considered several job opportunities in New York, in Portland or elsewhere in Maine, and in South Carolina.

What made me ultimately choose Biddeford as my home, outside of my professional interest, was the feeling of community. Exploring the downtown area, seeing so many open storefronts on Main St., so many young people at Elements, Banded and Palace, gave me the sense that a turning point in the economy and culture of Biddeford was on the horizon. It reminded me about some of my favorite neighborhoods in Brooklyn that were underdeveloped but had tangible potential. Since I moved here, I've wanted to contribute to the growth of Biddeford -

and I think that starts with a thriving downtown and progressive thinking. The experience of opening my first business has been overwhelmingly positive, and I want to continue to promote that entrepreneurial spirit in a more lasting way, and perhaps make it even more inviting for people seeking opportunity.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...FEBRUARY 5, 2019
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
re-appoint:

Randall Desmarais
5 Old Town Road
Ward 3

to the *Harbor Commission*, for a term to expire in December 2021.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: 1-1-19

Name: RANDALL DESMARAIS

Street Address: 5 OLD TOWN RD

Mailing Address:
(if different)

Phone Number(s): 207 423 5041

Email Address: WEST-WIND-04005@YALTOO.COM

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|--|--|
| ☐ Airport Commission | ☒ Harbor Commission |
| ☐ Biddeford Fire Advisory Committee | ☐ Historic Preservation Commission |
| ☐ Biddeford Housing Authority | ☐ Planning Board |
| ☐ Biddeford Police Advisory Committee | ☐ Policy Committee |
| ☐ Board of Assessment Review | ☐ Project Canopy Committee |
| ☐ Cable T.V. Committee | ☐ Recreation Commission |
| ☐ Capital Projects Committee | ☐ Shellfish Conservation Committee |
| ☐ Conservation Commission | ☐ Solid Waste Management Commission |
| ☐ Downtown Development Commission | ☐ Wastewater Management Commission |
| ☐ Economic Improvement Commission | ☐ Zoning Board of Appeals |

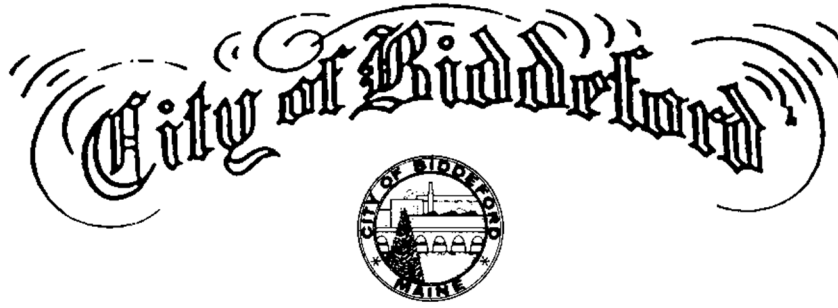
CITY OF BIDDEFORD
Committee Application

| Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

| Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

| Please provide a brief statement describing your interest in serving the City of Biddeford.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...FEBRUARY 5, 2019
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
re-appoint:

Joseph McKenney
125 West Street
Ward 3

to the *Recreation Commission* with a term to expire December 2023.

**Application for
City Committees, Commissions and Boards**

Date: 01/18/2019

Name: Joseph McKenney

Street Address: 125 West St

**Mailing Address:
(if different)** _____

Phone Number(s): 207-590-1355

Email Address: joe@mckenneyphoto.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|--|--|
| ☐ • Airport Commission | ☐ • Harbor Commission |
| ☐ • Biddeford Fire Advisory Committee | ☐ • Historic Preservation Commission |
| ☐ • Biddeford Housing Authority | ☐ • Planning Board |
| ☐ • Biddeford Police Advisory Committee | ☐ • Policy Committee |
| ☐ • Board of Assessment Review | ☐ • Project Canopy Committee |
| ☐ • Cable T.V. Committee | ☒ • Recreation Commission |
| ☐ • Capital Projects Committee | ☐ • Shellfish Conservation Committee |
| ☐ • Conservation Commission | ☐ • Solid Waste Management Commission |
| ☐ • Downtown Development Commission | ☐ • Wastewater Management Commission |
| ☐ • Economic Improvement Commission | ☐ • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

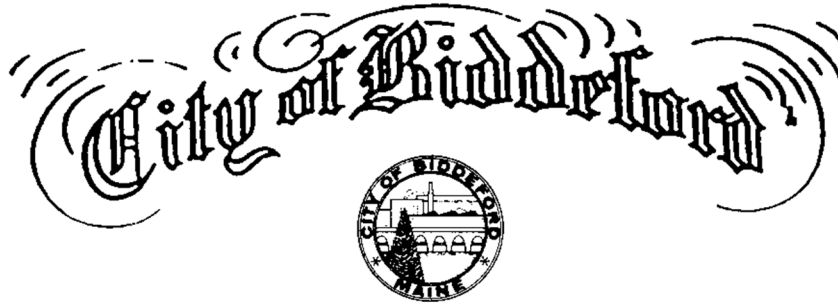
I have served on the Recreation Commission as Chair since 2013
I have also served on the board of directors for Heart of Biddeford, as chairperson for the Biddeford Dog Park, and on the Friends of Clifford Park among others

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

Please provide a brief statement describing your interest in serving the City of Biddeford.

I love this City, and have always been interested in ways in which I can help make this a better place for my family and others. It has been a fulfilling experience thus far, and I look forward to continuing to serve for years to come

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...FEBRUARY 5, 2019
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Richard “Chico” Potvin
150 Guinea Road
Ward 1

to the *Solid Waste Management Commission*, for a term to expire in December 2021.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: 01 / 20 / 19

Name: Richard " Chico " Potvin

Street Address: 150 Guinea Road
Biddeford, Maine 04005

**Mailing Address:
(if different)**

Phone Number(s): 207-294-1431

Email Address: Apotvin@maine.rr.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|--|---|
| ☐ • Airport Commission | ☐ • Harbor Commission |
| ☐ • Biddeford Fire Advisory Committee | ☐ • Historic Preservation Commission |
| ☐ • Biddeford Housing Authority | ☐ • Planning Board |
| ☐ • Biddeford Police Advisory Committee | ☐ • Policy Committee |
| ☐ • Board of Assessment Review | ☐ • Project Canopy Committee |
| ☐ • Cable T.V. Committee | ☐ • Recreation Commission |
| ☐ • Capital Projects Committee | ☐ • Shellfish Conservation Committee |
| ☐ • Conservation Commission | ☒ • Solid Waste Management Commission |
| ☐ • Downtown Development Commission | ☐ • Wastewater Management Commission |
| ☐ • Economic Improvement Commission | ☐ • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

EIC. 23 years . (present) Planning board 3 plus years . resigned in Sept. 2018

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

Please provide a brief statement describing your interest in serving the City of Biddeford.

I was informed that the committee had a few vacancies. Seeing that solid waste is becoming an ever changing dynamic in our world, I wouldn't mind being apart of that process. I think I have a good feel of the pulse of the community and what is expected of me serving.

Attach any additional information to this application and return it to the City Clerk's Office.

MAINE SERVICE CENTER COALITION

Resolution for Membership and Appointment of Voting Delegate Representative and Alternate

BE IT RESOLVED that the _____
(City/Town Council or Board of Selectmen)

hereby authorizes membership in the Maine Service Center Coalition for ~~2018~~ ²⁰¹⁹ and designates:

(name) (position in municipality)

to be the appointed REPRESENTATIVE for the Maine Service Centers Coalition and is therefore authorized to vote at the Maine Service Centers Coalition business meetings.

BE IT FURTHER RESOLVED that the designated ALTERNATE is:

(name) (position in municipality)

Dated

Attested To By:

Please return this Resolution as soon as possible to:

Maine Service Centers Coalition
c/o Theresa Chavarie, Manager, Member Relations
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
E-mail: tchavarie@memun.org

MAINE SERVICE CENTERS COALITION

VOTING DELEGATES - 2019

Membership Information Sheet

MSCC REPRESENTATIVE	MSCC ALTERNATE
NAME:	NAME:
TITLE:	TITLE:
MUNICIPALITY:	MUNICIPALITY:
MAILING ADDRESS:	MAILING ADDRESS:
CITY/ST/ZIP:	CITY/ST/ZIP:
TOWN OFFICE PHONE:	TOWN OFFICE PHONE:
WORK PHONE:	WORK PHONE:
HOME PHONE:	HOME PHONE:
FAX PHONE:	FAX PHONE:
E-MAIL ADDRESS:	E-MAIL ADDRESS:

RETURN TO:

Maine Service Centers Coalition
c/o Theresa Chavarie, Manager of Member Relations
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: (207) 626-3358
E-MAIL: tchavarie@memun.org