

**COUNCIL MEETING  
FEBRUARY 6, 2018**

Mayor Casavant called the meeting to order at 6:00 p.m.

**Roll Call:** Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Victoria Foley, Norman Belanger, Michael Ready, Marc Lessard

Laura Seaver was excused.

The Council, and all who were present, recited the Pledge of Allegiance.

There were no adjustments to the agenda.

*Public Hearing: Liquor License for Yeto's*

The Chair opened the Public Hearing at 6:01 p.m.

There were no public comments.

The Public Hearing was closed at 6:01 p.m.

*Public Hearing: Liquor License for TJ's Pizza*

The Chair opened the Public Hearing at 6:01 p.m.

There were no public comments.

The Public Hearing was closed at 6:01 p.m.

*Consideration of Liquor Licenses: Yeto's; TJ's Pizza*

Motion by Councilor Ready, seconded by Councilor Foley to recommend the issuance of a liquor license to **Yeto's**.

Vote: Unanimous.

Motion by Councilor McCurry, seconded by Councilor Swanton to recommend issuance of a liquor license to **TJ's Pizza**.

Vote: Unanimous.

*Consideration of Minutes: January 16, 2018*

Motion by Councilor McCurry, seconded by Councilor Lessard to accept the minutes as printed.

Vote: Unanimous.

*Second Reading:*

{For a copy of the order and first reading, see the council meeting minutes of January 16, 2018}

**2018.11) Adoption/Moratorium Ordinance on Retail Marijuana Stores, Facilities and Social Clubs**

Motion by Councilor Lessard, seconded by Councilor Ready to grant the second reading of the order.

Vote: Unanimous.

*Orders of the Day:*

**2018.14                                      IN BOARD OF CITY COUNCIL... FEBRUARY 6, 2018**

**BE IT ORDERED**, that City Manager, James Bennett's appointment of **Jeffrey Demers** as the Public Works Director for the City of Biddeford, be confirmed.

Motion by Councilor Ready, seconded by Councilor McCurry to confirm the appointment of Jeffrey Demers as the Public Works Director.

Vote: Unanimous.

**2018.15                                      IN BOARD OF CITY COUNCIL... FEBRUARY 6, 2018**

**BE IT ORDERED**, that the City Manager be authorized to generate and release a request for proposal (RFP) to solicit pricing for a consultant to perform a "third-party" review of parking garage pro forma and other project information as may be needed.

Note: RFP responses shall be compiled and presented to the Finance Committee and City Council for review in accordance with the existing purchasing rules.

Motion by Councilor Ready, seconded by Councilor Foley to grant the order.

The Council asked to be able to review the finalized RFP language before it is released. Chief Operating Officer, Brian Phinney assured the Council that they will see the RFP prior to it being released.

Vote: Unanimous.

*Appointments:*

**IN BOARD OF CITY COUNCIL...FEBRUARY 6, 2018**

**ORDERED**, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Marsha Reynolds  
91 Newtown Road  
Ward 1**

to the *Conservation Commission*, for a term to expire in December 2022.

Motion by Councilor McCurry, seconded by Councilor Ready to confirm the appointment.  
Vote: Unanimous.

**IN BOARD OF CITY COUNCIL...FEBRUARY 6, 2018**

**ORDERED**, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Susan Swanton  
110 Old Pool Road  
Ward 1**

to the *Downtown Development Commission*, for a term to expire in December 2020.

Motion by Councilor Foley, seconded by Councilor Lessard to confirm the appointment.  
Vote: Unanimous.

**IN BOARD OF CITY COUNCIL...FEBRUARY 6, 2018**

**ORDERED**, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby re-appoint:

**William MacKeil  
651 Pool Street  
Ward 1**

to the *Harbor Commission*, for a term to expire in December 2020.

Motion by Councilor Swanton, seconded by Councilor Lessard to confirm the appointment.  
Vote: Unanimous.

**IN BOARD OF CITY COUNCIL...FEBRUARY 6, 2018**

**ORDERED**, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby re-appoint:

**Jeff Cabral  
50 Adams Street, #5  
Ward 5**

to the *Historic Preservation Commission*, for a term to expire in December 2020.

Motion by Councilor Foley, seconded by Councilor Ready to confirm the appointment.  
Vote: Unanimous.

**IN BOARD OF CITY COUNCIL...FEBRUARY 6, 2018**  
**ORDERED**, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Sean Tarpey**  
**110 Cleaves Street**  
**Ward 2**

to the *Planning Board* as an Associate Member, for a term to expire in December 2020.

Motion by Councilor Ready, seconded by Councilor Lessard to confirm the appointment.  
Vote: Unanimous.

*City Manager Report:*

City Manager, James Bennett was not present.

Public Addressing the Council..(3 minute limit per speaker; 30 minute total time limit):  
There were no public comments.

*Other Business:*

Councilor Ready: asked City Clerk, Carmen Morris to address the opt-out option of the newly approved *Delivery of Unsolicited Material* Ordinance. Carmen explained that residents and property owners may opt out of receiving unsolicited printed and written materials by either going to the City Clerk's Office and completing an Opt-Out Form; or by going on the City's website, [www.biddefordmaine.org](http://www.biddefordmaine.org), and completing the super form online. She went on to say that she will be submitting the Opt-Out list to the local newspapers once a month.

Councilor St. Cyr: extended a sincere thank you to the students and staff at St. James School whose fundraising efforts raised money for the repair of the City Hall clock tower.

Council President Addressing the Council: congratulated Jeff Demers on his appointment as the City's Public Works Director. Since Jeff was still at the meeting, Councilor McCurry suggested that the parking ban for the next day's storm start earlier in order to keep Main Street clear of parked cars and make it easier for plowing efforts.

Councilor McCurry had the pleasure of attending a Naturalization ceremony last week, which was held at the Biddeford Middle School. He offered congratulations to those who were naturalized and are now U.S. citizens.

Councilor McCurry thanked Mayor Casavant, Councilor Foley and all who donated their time and efforts to this year's WinterFest.

*Mayor Addressing the Council:* Mayor Casavant introduced Katarie, who is an Intern from Quebec City who is currently working with the City to bring more awareness to the Franco ethnic heritage. The Mayor encouraged folks to reach out to the City and share their stories and even their French artifacts with Katarie.

Mayor Casavant reported that this past weekend's WinterFest was a great success. He thanked Councilor Foley for her tireless efforts during the course of the event. He also thanked all the many volunteers who contributed to the success of the 2018 WinterFest.

Motion by Councilor McCurry, seconded by Councilor Quattrone to adjourn.

Vote: Unanimous.

Time: 6:26 p.m.

**Attest by:** \_\_\_\_\_  
**Carmen J. Morris, City Clerk**