

City of Biddeford
City Council
February 06, 2018 6:00 PM Council Chambers

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Adjustment(s) to Agenda**
- 4. Public Hearings**
 - 4.a. Liquor License Application: Yeto's
[2-06-2018 Yetos License Application.pdf](#)
 - 4.b. Liquor License: TJ's Pizza
[2-06-2018 TJs Pizza Liquor License Application.pdf](#)
- 5. Liquor License Consideration**
 - 5.a. Yeto's
[2-06-2018 Yetos License Application.pdf](#)
 - 5.b. TJ's Pizza
[2-06-2018 TJs Pizza Liquor License Application.pdf](#)
- 6. Consideration of Minutes:**
 - 6.a. January 16, 2018 Council Meeting Minutes
[1-16-2018 Council Meeting Minutes.docx](#)
- 7. Second Reading:**
 - 7.a. 2018.11) Adoption/Moratorium Ordinance on Retail Marijuana Store, Facilities and Social Clubs
[1-16-2018 Retail Marijuana Moratorium.doc](#)
- 8. Orders of the Day:**
 - 8.a. 2018.14) Confirmation/Appointment of Public Works Director/Jeffrey Demers
[2-06-2018 Confirmation-PW Dir Appt-Demers.docx](#)
[2-06-2018 PW Director-Press Release.pdf](#)
[2-06-2018Jeffrey Demers - Conditional Letter.pdf](#)
 - 8.b. 2018.15) Authorization/Requests for Proposals for Peer Review for Parking Garage Pro Forma and Other Project Information
[2-06-2018 RFP for Peer Review-Parking Garage Proj Info.docx](#)
- 9. Appointments:**
 - 9.a. Marsha Reynolds...Conservation Commission
[2-06-2018 Appt-Reynolds- Conservation Commission.docx](#)
[2-06-2018 Appt-Reynolds-Committee App.pdf](#)
 - 9.b. Susan Swanton...Downtown Development Commission
[2-06-2018 Appt-Swanton-DDC.docx](#)
[2-06-2018 Appt-Swanton-Committee App.pdf](#)
 - 9.c. William MacKeil...Harbor Commission
[2-06-2018 Appt-MacKeil-Harbor Commission.docx](#)
[2-06-2018 Appt-MacKeil-Committee App.pdf](#)
 - 9.d. Jeff Cabral...Historic Preservation Commission

[2-06-2018 Appt-Cabral-Historic Pres Comm.docx](#)

[2-06-2018 Appt-Cabral-Committee App.pdf](#)

9.e. Sean Tarpey...Planning Board (Associate Member)

[2-06-2018 Appt-Tarpey-Planning Board-Assoc Member.docx](#)

[2-06-2018 Appt-Tarpey-Committee App.pdf](#)

- 10. City Manager Report**
- 11. Public Addressing the Council..(5 minute limit per speaker; 30 minute total time limit)**
- 12. Other Business**
- 13. Council President Addressing the Council**
- 14. Mayor Addressing the Council**
- 15. Adjourn**

\$10.00 application fee is applicable to all NEW businesses

\$60.00 advertising fee for new liquor license applications is an up-front charge

PA \$210.00
1/02/2018

City of Biddeford
BUSINESS LICENSE APPLICATION

BUSINESS NAME: Yeto's

Business Address: 299 Main St Suite 104 Map Lot

Mailing Address: Same

Business Telephone Number: (207) 807-9285

Email Address: yeto's.llc@gmail.com

OWNER/OPERATOR: Yeto's LLC (Bryan Casale and Jackie Hardin)

Home Physical Address: 22 Ridgeway Circle, New Waterboro, ME 04061

Home Mailing Address: Same as physical

Home Telephone Number: (207) 247-7766

Applicant(s) Date of Birth: Bryan 7/30/89 Jackie 7/30/92


Applicant's Signature

1/2/18
Date

Any information provided in this application, which is found to be false, will result in the denial or revocation of this license - per 1 M.R.S.A. 17-A §453.

TYPES OF ENTERTAINMENT:

\$150.00 (single/multiple events)

- ☐ Concert
- ☐ Exhibitions (live performances)
- ☐ Circus/Carnival

☐ Playhouse/Play

- ☐ Indoor Skating Rink
- ☐ Bowling Lanes
- ☐ Theater/Movie House
(plus \$25.00 per screen)
- ☐ Billiard Room(s)

\$150.00 (annual)

- ☐ Public Firing Range
- ☐ Bottle Club

AUTOMOBILE REPAIR AND/OR GRAVEYARD:

- ☐ Automobile Repair Garage for maintenance
- ☐ Automobile Graveyard

\$75.00

\$200.00

PLACES/DEALERS IN PRODUCTS:

\$200.00

- ☐ Secondhand Dealers
- ☐ Dealers in gold jewelry, etc.
- ☐ Antique Dealer

- ☐ Flea Market (for 20 tables; \$5 per add'l table)
- ☐ Junk Dealer/Recycling

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☒ Yes ☐ No

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| ☒ RESTAURANT (Class I,II,III,IV) | ☐ RESTAURANT/LOUNGE (Class XI) | ☐ CLASS A LOUNGE (Class X) |
| ☐ HOTEL (Class I,II,III,IV) | ☐ HOTEL, FOOD OPTIONAL (Class I-A) | ☐ BED & BREAKFAST (Class V) |
| ☐ CLUB w/o Catering (Class V) | ☐ CLUB with CATERING (Class I) | ☐ GOLF COURSE (Class I,II,III,IV) |
| ☐ TAVERN (Class IV) | ☐ QUALIFIED CATERING | ☐ OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>Yetos LLC</u>		Business Name (D/B/A) <u>Yetos</u>	
APPLICANT(S) –(Sole Proprietor) <u>Jackie Hardin</u>		DOB: <u>07/30/1992</u>	
Physical Location: <u>299 Main Street Suite 104</u>		City/Town State Zip Code <u>Biddeford ME 04005</u>	
Address <u>22 Ridgeway Circle</u>		Mailing Address <u>22 Ridgeway Circle</u>	
City/Town State Zip Code <u>No. Waterboro ME 04061</u>		City/Town State Zip Code <u>No. Waterboro ME 04061</u>	
Telephone Number Fax Number <u>207-807-9285</u>		Business Telephone Number Fax Number	
Federal I.D. #		Seller Certificate #: or Sales Tax #:	
Email Address: Please Print <u>Yetos.llc@gmail.com</u>		Website: <u>Yetos.com</u>	

If business is NEW or under new ownership, indicate starting date: 02/18

Requested inspection date: _____ Business hours: _____

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
- Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any other Maine Liquor License? ☐ Yes ☒ No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License # _____ Name of Business _____ (Use an additional sheet(s) if necessary.)

Physical Location _____ City / Town _____

5. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒
6. If manager is to be employed, give name: _____
7. Business records are located at: _____
8. Is/are applicant(s) citizens of the United States? YES ☒ NO ☐
9. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Jackie Hardin	07/30/92	Fair Banks, AK
Bryan Casale	07/31/89	Rhinebeck, NY
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
North Waterboro Maine, Biddeford Maine, Winthrop New York, Oswego New York		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒
- Name: _____ Date of Conviction: _____
- Offense: _____ Location: _____
- Disposition: _____ (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes ☐ No ☒ If Yes, give name: _____
13. Has/have applicant(s) formerly held a Maine liquor license? YES ☐ NO ☒
14. Does/do applicant(s) own the premises? Yes ☐ No ☒ If No give name and address of owner: _____
15. Describe in detail the premises to be licensed: (On Premise Diagram Required) 950 sq ft, restaurant
serving lunch and dinner, seats approx 25 patrons
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES ☐ NO ☐ Applied for: _____
17. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 0.1 miles or 528 ft
Which of the above is nearest? church
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒
- If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: _____ on _____, 20____
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s) Signature of Applicant or Corporate Officer(s)

Jackie Hardin Bryan Casale
Print Name Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)..... \$ 10.00

Class I Spirituous, Vinous and Malt \$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) \$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only \$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only \$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only \$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) \$ 495.00
CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge \$2,200.00
CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge \$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW) .]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW) .]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD) .]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]
[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]
[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AMD) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Town's signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

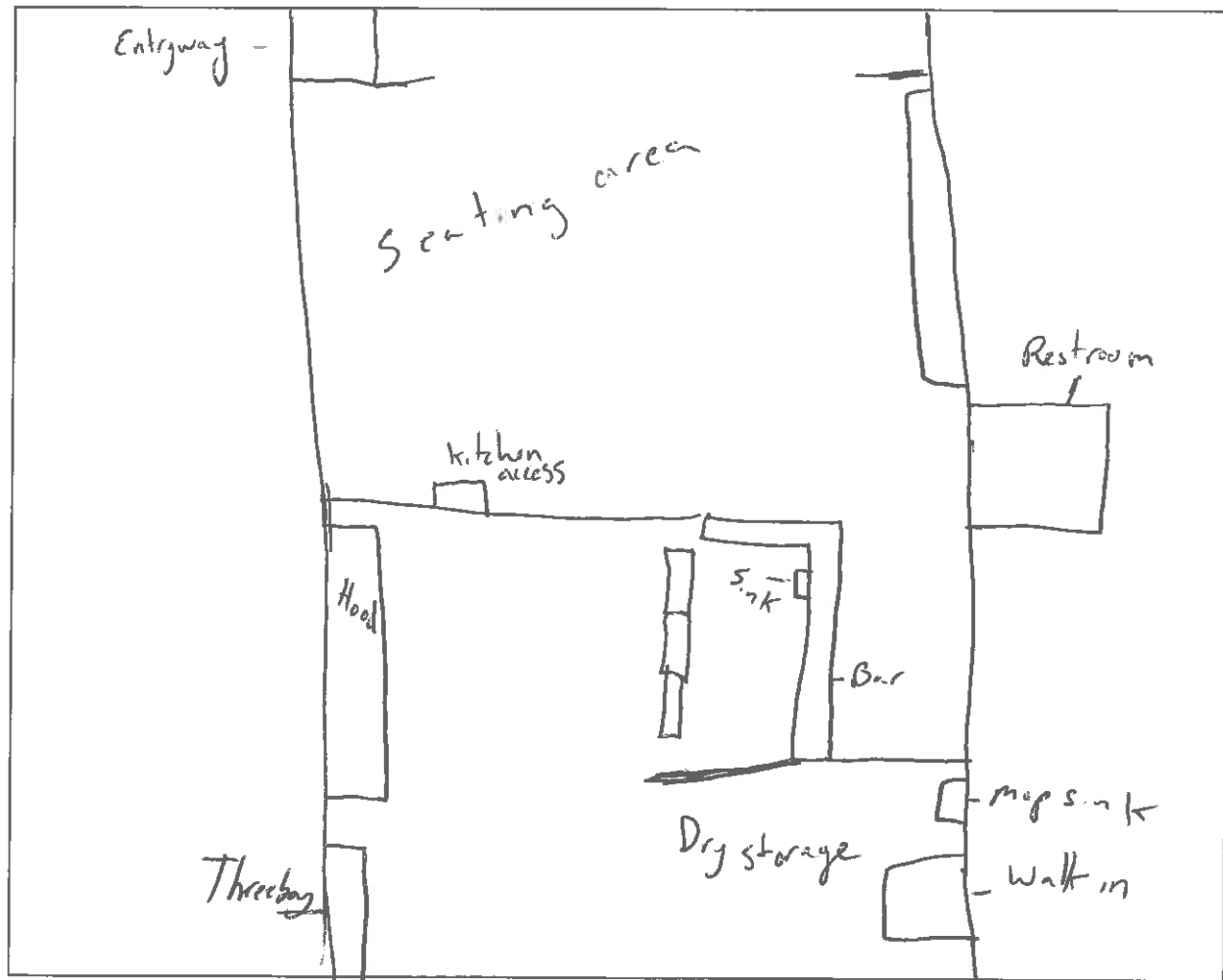
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
☐	Approved
☐	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



Basement +
for dry storage and office area



Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

SOS Checked: _____

100% Yes ☐ No ☐

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

- Exact legal name: Yeto's LLC
- Doing Business As, if any: Yeto's
- Date of filing with Secretary of State: ME State in which you are formed: ME
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Bryan Casale	22 Ridgeway Circle no. waterboro ME 04091 14 high st. B. Bedford ME 04005 551 mill st. windham NY 12446	07/31/1989	Head Chef	50
Jackie Hardin	22 Ridgeway Circle no. waterboro ME 04091 14 high st. B. Bedford ME 04005 18 Scotts bridge rd. Oswego NY 13620	07/30/1992	Front of house Manager	50

(Stock ownership in non-publicly traded companies must add up to 100%.)

- If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes ☐ No ☒ If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes ☐ No ☒

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Signature of Duly Authorized Person Date

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☒ Yes ☐ No

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☐ VINOUS ☐ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| ☒ RESTAURANT (Class I,II,III,IV) | ☐ RESTAURANT/LOUNGE (Class XI) | ☐ CLASS A LOUNGE (Class X) |
| ☐ HOTEL (Class I,II,III,IV) | ☐ HOTEL, FOOD OPTIONAL (Class I-A) | ☐ BED & BREAKFAST (Class V) |
| ☐ CLUB w/o Catering (Class V) | ☐ CLUB with CATERING (Class I) | ☐ GOLF COURSE (Class I,II,III,IV) |
| ☐ TAVERN (Class IV) | ☐ QUALIFIED CATERING | ☐ OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: Devin Greene LLC			Business Name (D/B/A) TJ's Pizza		
APPLICANT(S) –(Sole Proprietor) Devin Greene			DOB: 05/08/1995		
Physical Location: 366 Elm St.			City/Town Biddeford		
State Me.			Zip Code 04005		
Address 265 Hill St.			Mailing Address 366 Elm St.		
City/Town Biddeford			State Me		
Zip Code 04005			City/Town Biddeford		
State Me			Zip Code 04005		
Telephone Number 207-205-2308			Fax Number 207-284-6133		
Business Telephone Number 207-284-6133			Fax Number 207-571-4172		
Federal I.D. # 82-2965104			Seller Certificate #: or Sales Tax #: 1187813		
Email Address: Please Print devingreene33@gmail.com			Website:		

If business is NEW or under new ownership, indicate starting date: **12-1-17**

Requested inspection date: _____ Business hours: **10:30-9**

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____

2. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____

3. Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐

If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

 License # Name of Business (Use an additional sheet(s) if necessary.)

 Physical Location City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

6. If manager is to be employed, give name: _____

7. Business records are located at: 366 Elm St Biddeford Me 04005

8. Is/are applicant(s) citizens of the United States? YES ☒ NO ☐

9. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐

10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Davin Greene	5/8/1995	Sanford
Stephan Campbell	1/26/74	Biddeford
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Biddeford Me.		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____ (use additional sheet(s) if necessary)

12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?

Yes ☐ No ☒ If Yes, give name: _____

13. Has/have applicant(s) formerly held a Maine liquor license? YES ☐ NO ☒

14. Does/do applicant(s) own the premises? Yes ☒ No ☐ If No give name and address of owner: _____

15. Describe in detail the premises to be licensed: (On Premise Diagram Required) _____

16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES ☒ NO ☐ Applied for: _____

17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? .6 Miles

Which of the above is nearest? school

18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒

If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Biddford Me on 01/27, 20 18
Town/City, State Date

[Signature]
Signature of Applicant or Corporate Officer(s)

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Devin Greene
Print Name

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)..... \$ 10.00

Class I Spirituous, Vinous and Malt \$ 900.00

CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) \$1,100.00

CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only \$ 550.00

CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only \$ 220.00

CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only \$ 220.00

CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) \$ 495.00

CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge \$2,200.00

CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge \$1,500.00

CLASS XI: Restaurant/Lounge; and OTB.

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. **Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW) .]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW) .]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD) .]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]
[2009, c. 81, §§1-3 (AMD) .]

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A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]
[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Towns signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
 8 State House Station, Augusta, ME 04333-0008
 10 Water Street, Hallowell, ME 04347
 Tel: (207) 624-7220 Fax: (207) 287-3434
 Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
☐	Approved
☐	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

SOS Checked: _____

100% Yes ☐ No ☐

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: Devin Greene LLC
2. Doing Business As, if any: TJ's Pizza
3. Date of filing with Secretary of State: _____ State in which you are formed: _____
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Devin Greene	265 Hill St Biddeford Me	05/08/ 1995	owner	100%

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes ☐ No ☒ If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes ☐ No ☒

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:



Signature of Duly Authorized Person

6/27/2015
Date

Devin Greene

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

\$10.00 application fee is applicable to all NEW businesses

\$60.00 advertising fee for new liquor license applications is an up-front charge

PA \$210.00
1/02/2018

City of Biddeford
BUSINESS LICENSE APPLICATION

BUSINESS NAME: Yeto's

Business Address: 299 Main St Suite 104 Map Lot

Mailing Address: Same

Business Telephone Number: (207) 807-9285

Email Address: yeto's.llc@gmail.com

OWNER/OPERATOR: Yeto's LLC (Bryan Casale and Jackie Hardin)

Home Physical Address: 22 Ridgeway Circle, New Waterboro, ME 04061

Home Mailing Address: Same as physical

Home Telephone Number: (207) 247-7766

Applicant(s) Date of Birth: Bryan 7/30/89 Jackie 7/30/92


Applicant's Signature

1/2/18
Date

Any information provided in this application, which is found to be false, will result in the denial or revocation of this license - per 1 M.R.S.A. 17-A §453.

TYPES OF ENTERTAINMENT:

\$150.00 (single/multiple events)

- ☐ Concert
- ☐ Exhibitions (live performances)
- ☐ Circus/Carnival

☐ Playhouse/Play

- ☐ Indoor Skating Rink
- ☐ Bowling Lanes
- ☐ Theater/Movie House
(plus \$25.00 per screen)
- ☐ Billiard Room(s)

\$150.00 (annual)

- ☐ Public Firing Range
- ☐ Bottle Club

AUTOMOBILE REPAIR AND/OR GRAVEYARD:

- ☐ Automobile Repair Garage for maintenance
- ☐ Automobile Graveyard

\$75.00

\$200.00

PLACES/DEALERS IN PRODUCTS:

\$200.00

- ☐ Secondhand Dealers
- ☐ Dealers in gold jewelry, etc.
- ☐ Antique Dealer

- ☐ Flea Market (for 20 tables; \$5 per add'l table)
- ☐ Junk Dealer/Recycling

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☒ Yes ☐ No

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- ☒ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X)
☐ HOTEL (Class I,II,III,IV) ☐ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V)
☐ CLUB w/o Catering (Class V) ☐ CLUB with CATERING (Class I) ☐ GOLF COURSE (Class I,II,III,IV)
☐ TAVERN (Class IV) ☐ QUALIFIED CATERING ☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>Yetos LLC</u>			Business Name (D/B/A) <u>Yetos</u>		
APPLICANT(S) –(Sole Proprietor) <u>Jackie Hardin</u>		DOB: <u>07/30/1992</u>	Physical Location: <u>299 Main Street Suite 104</u>		
<u>Bryan Casale</u>		DOB: <u>07/31/1989</u>	City/Town <u>Biddeford</u>	State <u>ME</u>	Zip Code <u>04005</u>
Address <u>22 Ridgeway Circle</u>			Mailing Address <u>22 Ridgeway Circle</u>		
City/Town <u>No. Waterboro</u>	State <u>ME</u>	Zip Code <u>04061</u>	City/Town <u>No. Waterboro</u>	State <u>ME</u>	Zip Code <u>04061</u>
Telephone Number <u>207-807-9285</u>		Fax Number	Business Telephone Number		Fax Number
Federal I.D. #			Seller Certificate #: or Sales Tax #:		
Email Address: Please Print <u>Yetos.llc@gmail.com</u>			Website: <u>Yetos.com</u>		

If business is NEW or under new ownership, indicate starting date: 02/18

Requested inspection date: _____ Business hours: _____

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____
- State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____
- Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

License # _____ Name of Business _____ (Use an additional sheet(s) if necessary.)

Physical Location _____ City / Town _____

5. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒
6. If manager is to be employed, give name: _____
7. Business records are located at: _____
8. Is/are applicant(s) citizens of the United States? YES ☒ NO ☐
9. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐
10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Jackie Hardin	07/30/92	Fair Banks, AK
Bryan Casale	07/31/89	Rhinebeck, NY
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
North Waterboro Maine, Biddeford Maine, Winthrop New York, Oswego New York		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒
- Name: _____ Date of Conviction: _____
- Offense: _____ Location: _____
- Disposition: _____ (use additional sheet(s) if necessary)
12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes ☐ No ☒ If Yes, give name: _____
13. Has/have applicant(s) formerly held a Maine liquor license? YES ☐ NO ☒
14. Does/do applicant(s) own the premises? Yes ☐ No ☒ If No give name and address of owner: _____
15. Describe in detail the premises to be licensed: (On Premise Diagram Required) 950 sq ft, restaurant
serving lunch and dinner, seats approx 25 patrons
16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES ☐ NO ☐ Applied for: _____
17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 0.1 miles or 528 ft
Which of the above is nearest? church
18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒
- If YES, give details: _____

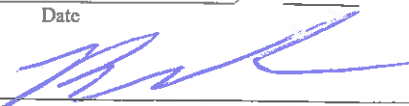
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Dated at: _____ on _____, 20____
Town/City, State Date


Signature of Applicant or Corporate Officer(s)
Jackie Hardin
Print Name

Please sign in blue ink


Signature of Applicant or Corporate Officer(s)
Bryan Casale
Print Name

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Class I Spirituous, Vinous and Malt \$ 900.00
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Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

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B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW) .]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD) .]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

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4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

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An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AMD) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Town's signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

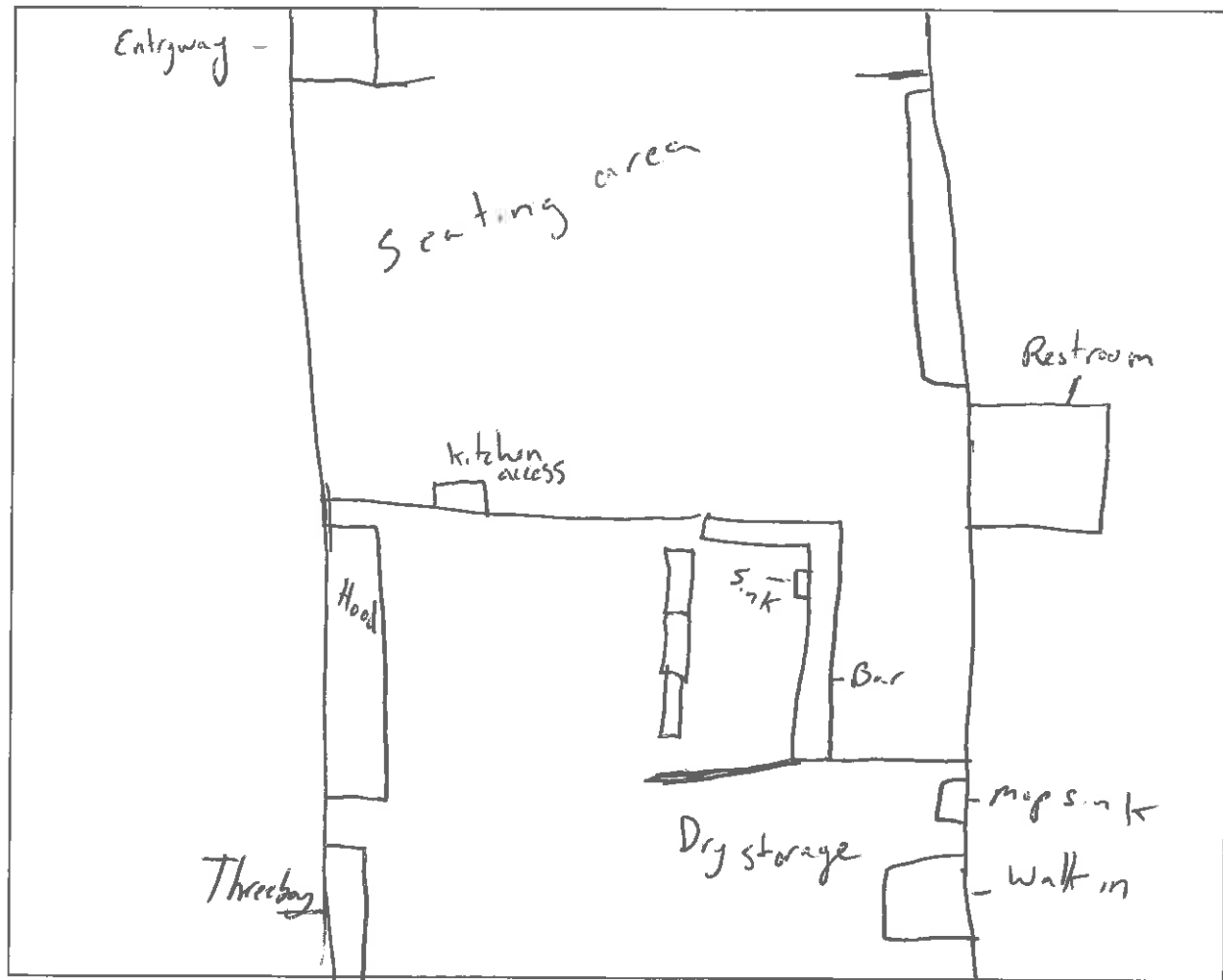
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
☐	Approved
☐	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



Basement +
for dry storage and office area



Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

SOS Checked: _____

100% Yes ☐ No ☐

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: Yeto's LLC
2. Doing Business As, if any: Yeto's
3. Date of filing with Secretary of State: ME State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Bryan Casale	22 Ridgeway Circle no. waterboro ME 04091 14 high st. B. Bedford ME 04005 551 mill st. windham NY 12446	07/31/1989	Head Chef	50
Jackie Hardin	22 Ridgeway Circle no. waterboro ME 04091 14 high st. B. Bedford ME 04005 18 Scotts bridge rd. Oswego NY 13620	07/30/1992	Front of house Manager	50

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes ☐ No ☒ If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes ☐ No ☒

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Signature of Duly Authorized Person Date

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages
Division of Liquor Licensing and Enforcement
8 State House Station, Augusta, Me 04333-0008 (Regular address)
10 Water Street, Hallowell, ME 04347 (Overnight address)
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@Maine.gov

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☒ Yes ☐ No

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☐ VINOUS ☐ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|--|---|--|
| ☒ RESTAURANT (Class I,II,III,IV) | ☐ RESTAURANT/LOUNGE (Class XI) | ☐ CLASS A LOUNGE (Class X) |
| ☐ HOTEL (Class I,II,III,IV) | ☐ HOTEL, FOOD OPTIONAL (Class I-A) | ☐ BED & BREAKFAST (Class V) |
| ☐ CLUB w/o Catering (Class V) | ☐ CLUB with CATERING (Class I) | ☐ GOLF COURSE (Class I,II,III,IV) |
| ☐ TAVERN (Class IV) | ☐ QUALIFIED CATERING | ☐ OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: Devin Greene LLC			Business Name (D/B/A) TJ's Pizza		
APPLICANT(S) –(Sole Proprietor) Devin Greene			DOB: 05/08/1995		
Physical Location: 366 Elm St.			City/Town Biddeford		
State Me.			Zip Code 04005		
Address 265 Hill St.			Mailing Address 366 Elm St.		
City/Town Biddeford			State Me		
Zip Code 04005			City/Town Biddeford		
State Me			Zip Code 04005		
Telephone Number 207-205-2308			Fax Number 207-284-6133		
Business Telephone Number 207-284-6133			Fax Number 207-571-4172		
Federal I.D. # 82-2965104			Seller Certificate #: or Sales Tax #: 1187813		
Email Address: Please Print devingreene33@gmail.com			Website:		

If business is NEW or under new ownership, indicate starting date: **12-1-17**

Requested inspection date: _____ Business hours: **10:30-9**

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: _____

2. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ _____ LIQUOR \$ _____

3. Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐

If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

 License # Name of Business (Use an additional sheet(s) if necessary.)

Physical Location City / Town

5. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

6. If manager is to be employed, give name: _____

7. Business records are located at: 366 Elm St Biddeford Me 04005

8. Is/are applicant(s) citizens of the United States? YES ☒ NO ☐

9. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐

10. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Davin Greene	5/8/1995	Sanford
Stephan Campbell	1/26/74	Biddeford
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
Biddeford Me.		

11. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES ☐ NO ☒

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____ (use additional sheet(s) if necessary)

12. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?

Yes ☐ No ☒ If Yes, give name: _____

13. Has/have applicant(s) formerly held a Maine liquor license? YES ☐ NO ☒

14. Does/do applicant(s) own the premises? Yes ☒ No ☐ If No give name and address of owner: _____

15. Describe in detail the premises to be licensed: (On Premise Diagram Required) _____

16. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES ☒ NO ☐ Applied for: _____

17. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? .6 Miles

Which of the above is nearest? school

18. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☒

If YES, give details: _____

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Biddford Me on 01/27, 20 18
Town/City, State Date

Devin Greene
Signature of Applicant or Corporate Officer(s)

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Devin Greene
Print Name

Print Name

FEE SCHEDULE

FILING FEE: (must be included on all applications)..... \$ 10.00

- Class I** Spirituous, Vinous and Malt \$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.
- Class I-A** Spirituous, Vinous and Malt, Optional Food (Hotels Only) \$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.
- Class II** Spirituous Only \$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.
- Class III** Vinous Only \$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.
- Class IV** Malt Liquor Only \$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.
- Class V** Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) \$ 495.00
CLASS V: Clubs without catering privileges.
- Class X** Spirituous, Vinous and Malt – Class A Lounge \$2,200.00
CLASS X: Class A Lounge
- Class XI** Spirituous, Vinous and Malt – Restaurant Lounge \$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. **Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application. [2003, c. 213, §1 (AMD).]

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant. [1995, c. 140, §5 (NEW).][2003, c. 213, §1 (AMD) .]

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime; [1987, c. 45, Pt. A, §4 (NEW) .]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c. 45, Pt. A, §4 (NEW) .]

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c. 730, §27 (AMD) .]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c. 592, §3 (AMD) .]

E. A violation of any provision of this Title; [2009, c. 81, §1 (AMD) .]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and [2009, c. 81, §2 (AMD) .]

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages. [2009, c. 81, §3 (NEW) .]
[2009, c. 81, §§1-3 (AMD) .]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c. 730, §27 (RP) .]

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause. [1993, c. 730, §27 (AMD) .]
[1995, c. 140, §6 (AMD) .]

4. No license to person who moved to obtain a license. [1987, c. 342, §32 (RP) .]

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

[1995, c. 140, §7 (AMD); 1999, c. 547, Pt. B, §78 (AMD); 1999, c. 547, Pt. B, §80 (AFF) .]

Please be sure to include the following with your application:

Completed the application and sign the form.

Signed check with correct license fee and filing fee.

Your local City or Towns signature(s) are on the forms.

Be sure to include your ROOM, FOOD and LIQUOR gross income for the year (if applicable).

Enclose diagram for all businesses, auxiliary locations, extended decks and storage areas.

Complete the Corporate Information sheet for all ownerships except sole proprietorships.

If you have any questions regarding your application, please contact us at (207) 624-7220.

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
 8 State House Station, Augusta, ME 04333-0008
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 Tel: (207) 624-7220 Fax: (207) 287-3434
 Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
☐	Approved
☐	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





Division of Alcoholic Beverages and Lottery
Operations
Division of Liquor Licensing and Enforcement

**Corporate Information Required for
Business Entities Who Are Licensees**

For Office Use Only:

License #: _____

SOS Checked: _____

100% Yes ☐ No ☐

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: Devin Greene LLC
2. Doing Business As, if any: TJ's Pizza
3. Date of filing with Secretary of State: _____ State in which you are formed: _____
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
Devin Greene	265 Hill St Biddeford Me	05/08/1995	owner	100%

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: _____ (list primary officers in the above boxes)

7. Is any principal person involved with the entity a law enforcement official?

Yes ☐ No ☒ If Yes, Name: _____ Agency: _____

8. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes ☐ No ☒

9. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:



Signature of Duly Authorized Person

6/27/2015
Date

Devin Greene

Print Name of Duly Authorized Person

Submit Completed Forms to:

Bureau of Alcoholic Beverages

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, Me 04333-0008 (Regular address)

10 Water Street, Hallowell, ME 04347 (Overnight address)

Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434

Email Inquiries: MaineLiquor@Maine.gov

**COUNCIL MEETING
JANUARY 16, 2018**

Mayor Casavant called the meeting to order at 6:00 p.m.

Roll Call: Michael Swanton, Stephen St. Cyr, Robert Quattrone, Jr., Victoria Foley, Norman Belanger, Michael Ready

John McCurry, Jr., Laura Seaver and Marc Lessard were excused.

The Council, and all who were present, recited the Pledge of Allegiance.

There were no adjustments to the agenda.

Special Request for Alcohol Consumption in Shevenell Park for WinterFest

Motion by Councilor Foley, seconded by Councilor Belanger to grant permission for alcohol to be served/consumed in Shevenell Park as part of the 2018 WinterFest festivities.

Vote: 5/1; Councilor Ready opposed.

Councilors Swanton, St. Cyr, Quattrone, Foley and Belanger in favor.

Motion carries.

Consideration of Minutes: **January 2, 2018**

Motion by Councilor Swanton, seconded by Councilor Foley to accept the minutes as printed.

Vote: Unanimous.

Second Readings:

{For a copy of the ordinance amendments and first readings, see the Council Meeting minutes of January 2, 2018}

2018.2) Amendment/Land Development Regulations/Art. V-Establishment of Zones/Density and Setback Requirements in R-2 Zone

Motion by Councilor Foley, seconded by Councilor Swanton to grant the second reading of the ordinance amendment.

Vote: Unanimous.

2018.3) Amendment/Land Development Regulations/Add Water Supply System to Art. II-Definitions; Art. V-Establishment of Zones; and Art. VI-Performance Standards

Motion by Councilor Swanton, seconded by Councilor Quattrone to grant the second reading of the ordinance amendment.

Vote: Unanimous.

2018.4) Amendment/Land Development Regulations/Art. XIII-Amendments, Section 3-Contract and conditional zoning/Delete Contract Zones No. 2, No. 3 and No. 5

Motion by Councilor Ready, seconded by Councilor Foley to grant the second reading of the ordinance amendment.

Vote: Unanimous.

2018.5) Amendment/Land Development Regulations/Art. V-Establishment of Zones/Correct Residential Cluster Subdivisions as Conditional Uses in B-2 Zone

Motion by Councilor Belanger, seconded by Councilor Foley to grant the second reading of the ordinance amendment.

Vote: Unanimous.

2018.6) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-59-Snow emergency parking ban/Add Water Street Municipal Parking Lot

Motion by Councilor Foley, seconded by Councilor Ready to grant the second reading of the ordinance amendment.

Vote: Unanimous.

Orders of the Day:

2018.10 **IN BOARD OF CITY COUNCIL..JANUARY 16, 2018**

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the award of a contract for wayfinding signage for the Robert G. Dodge and Alfred Road Business Parks to Bailey Signs of Westbrook, Maine in an amount not to exceed **\$39,925.00**, with funds coming out of the *Industrial Park Fund*.

NOTE: This item was reviewed and recommended by the Economic Improvement Commission.

Motion by Councilor Ready, seconded by Councilor Belanger to grant the order.

Motion by Councilor Ready, seconded by Councilor St. Cyr to amend the order to approve the purchase of only signs #1 and #3 – the park entrance signs; and further, to table the purchase of signs #2, #4, #5 and #6 until the Economic Improvement Commission has had an opportunity to come up with a recommendation for wayfinding signs (with street names) for all the City’s business parks.

Vote: Unanimous.

Vote on order, as amended: Unanimous.

2018.11 **IN BOARD OF CITY COUNCIL..JANUARY 16, 2018**
MORATORIUM ORDINANCE ON RETAIL MARIJUANA STORES, FACILITIES,
AND SOCIAL CLUBS

BE IT ORDAINED, that the City of Biddeford, Maine hereby adopts the following Moratorium Ordinance on retail marijuana stores, facilities, and social clubs:

WHEREAS, a ballot initiative to legalize, regulate and tax marijuana for non-medicinal purposes known as the “Marijuana Legalization Act,” proposed to be codified in the Maine Revised Statutes in Title 7, Chapter 417, was approved by referendum vote at a State-wide referendum election on November 8, 2016 (the “proposed Act”); and

WHEREAS, the proposed Act authorizes municipalities to regulate the number of retail marijuana stores and the location and operation of retail marijuana social clubs and retail marijuana establishments, including retail marijuana stores, retail marijuana cultivation facilities, retail marijuana products manufacturing facilities and retail marijuana testing facilities, as those terms are defined in the proposed Act, as well as providing the option to prohibit the operation of retail marijuana social clubs and retail marijuana establishments, including stores, cultivation facilities, manufacturing facilities and testing facilities, within their jurisdiction; and

WHEREAS, the proposed Act will not limit the privileges or rights afforded by the Maine Medical Use of Marijuana Act (22 M.R.S.A. §§ 2421 – 2430-B) to qualifying patients, primary caregivers, or registered dispensaries, including cultivation facilities associated with any of those classifications; and

WHEREAS, the Maine House and Senate currently is debating a legislative rewrite of the proposed Act and has implemented a State-wide moratorium postponing commercial licensing, cultivation and sales of marijuana until February 2018; and

WHEREAS, the City’s current Code of Ordinances does not include any regulations related to retail marijuana establishments or retail marijuana social clubs under the proposed Act; and

WHEREAS, the unregulated location and operation of retail marijuana establishments and retail marijuana social clubs within the City of Biddeford raises legitimate and substantial questions about the impact of such establishments and social clubs on the City, including questions about the compatibility of retail marijuana establishments and social clubs with existing uses and development in residential, commercial and industrial zoning districts; the potential adverse health and safety effects of retail marijuana establishments and social clubs on the community if not properly regulated; the possibility of illicit sale and use of marijuana and marijuana products to minors and misuse of marijuana and marijuana products by those who would abuse the uses authorized under the new law; potential criminal activity associated with

the cultivation, manufacturing, sale and use of marijuana and marijuana products for non-medicinal purposes and the potential increased burden on the City's Police Department and Fire Rescue Department; and the adequacy of the City's streets and infrastructure to accommodate the additional traffic and/or population that may result from the presence of retail marijuana establishments or social clubs; and

WHEREAS, the possible effect of the location and operation of retail marijuana establishments and/or retail marijuana social clubs within the City has potentially serious implications for the health, safety and welfare of the City and its residents; and

WHEREAS, the City needs time to review the final Marijuana Legalization Act which is implemented by the Maine legislature and to review its own Code of Ordinances to determine the implications of future proposed retail marijuana establishments and/or social clubs to develop reasonable ordinances governing the location and operations of such establishments and social clubs to address the concerns cited above; and

WHEREAS, the City's current ordinances are insufficient to prevent serious public harm that could be caused by the unregulated development of retail marijuana establishments and social clubs and other uses authorized by the proposed Act and any legislative rewrite of the Act, thereby necessitating a moratorium; and

WHEREAS, the City Council, the Administration and the Planning Board, with the professional advice and assistance of the Police Department, shall study the City's current Code of Ordinances to determine the land use and other regulatory implications of retail marijuana establishments and social clubs and consider what locations, if any, and conditions of approval, if any, might be appropriate for such uses; and

WHEREAS, a moratorium is necessary to prevent an overburdening of public facilities that is reasonably foreseeable as the result of retail marijuana establishments and social clubs and other uses authorized by the proposed Act and any legislative rewrite of the Marijuana Legalization Act, being located in the City; and

WHEREAS, it is anticipated that such a study, review, and development of recommended ordinance changes will take at least one hundred and eighty (180) days from the date the City enacts this Moratorium Ordinance on Retail Marijuana Establishments and Retail Marijuana Social Clubs;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Biddeford, that the following Moratorium Ordinance on Retail Marijuana Establishments and Retail Marijuana Social Clubs be, and hereby is, enacted, and, in furtherance thereof, the City Council does hereby declare a moratorium on the location, operation or licensing of any retail marijuana social clubs and any retail marijuana establishments, including retail marijuana stores, retail marijuana cultivation facilities, retail marijuana products manufacturing facilities and retail marijuana testing facilities, within the City. This Moratorium Ordinance shall take effect, once enacted by the City Council, in accordance with the provisions of the City Charter and Code of Ordinances (the "implementation date"). The moratorium shall remain in effect for one hundred and eighty (180) days from the date of the implementation of this Ordinance, unless extended, repealed, or modified by the City Council, for the express purpose of drafting an amendment or amendments to the City's current Code of Ordinances to protect the public from health and safety risks including, but not limited to, compatibility of retail marijuana establishments and social clubs with existing and permitted uses in residential, commercial and industrial zoning districts; the correlation of retail marijuana establishments and social clubs with medical marijuana cultivation facilities and dispensaries, all as defined in the proposed Act as may be amended, the potential adverse health and safety effects of retail marijuana establishments and social clubs on the community if not properly regulated; the possibility of illicit sale and use of marijuana and marijuana products to minors and misuse of marijuana and marijuana products by those who would abuse the uses authorized under the new law; criminal activity associated with the cultivation, manufacturing, sale and use of marijuana and marijuana products for non-medicinal purposes and the potential increased burden on the public safety agencies serving the City in responding to the same; and the adequacy of the City's infrastructure to accommodate the additional traffic and/or population that may result from the presence of retail marijuana establishments or social clubs in the City.

BE IT FURTHER ORDAINED, that this Ordinance shall apply to retail marijuana social clubs and retail marijuana establishments, including retail marijuana stores, retail marijuana cultivation facilities, retail marijuana products manufacturing facilities and retail marijuana testing facilities, as those terms currently are defined in the proposed Act, at 7 M.R.S. §§ 2442 (36), (38), (39), (40) (41), as may be amended by the Maine legislature, that may be proposed to be located within the City on or after the implementation date of this Ordinance; and

BE IT FURTHER ORDAINED, that notwithstanding the provisions of 1 M.R.S. § 302 or any other law to the contrary, this Ordinance, when enacted, shall govern any proposed retail marijuana establishments or social clubs for which an application for a building permit, Certificate of Occupancy, site plan or any other required approval has not been submitted to and granted final approval by the Code Enforcement Officer, Planning Board or other City official or board prior to the implementation date of this Ordinance; and

BE IT FURTHER ORDAINED, that no person or organization shall develop or operate a retail marijuana establishment or social club within the City on or after the implementation date of this Ordinance without complying with whatever ordinance amendment or amendments the City Council may enact as a result of this Moratorium Ordinance; and

BE IT FURTHER ORDAINED, that during the time this Moratorium Ordinance is in effect, no officer, official, employee, office, administrative board or agency of the City shall accept, process, approve, deny, or in any other way act upon any application for a license, building permit or any other type of land use approval or permit and/or any other permits or licenses related to a retail marijuana establishment or retail marijuana social club; and

BE IT FURTHER ORDAINED, that those provisions of the City's current Code of Ordinances that are inconsistent or conflicting with the provisions of this Ordinance, are hereby repealed to the extent that they are applicable for the duration of the moratorium hereby ordained, and as it may be extended as permitted by law, but not otherwise; and

BE IT FURTHER ORDAINED, that if retail marijuana establishments or retail marijuana social clubs are established in violation of this Ordinance, each day of any continuing violation shall constitute a separate violation of this Ordinance, and the City shall be entitled to all rights available to it in law and equity, including, but not limited to, fines and penalties, injunctive relief, and its reasonable attorney's fees and costs in prosecuting any such violations; and

BE IT FURTHER ORDAINED, that should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be invalid, such a declaration shall not invalidate any other section or provision.

Motion by Councilor Swanton, seconded by Councilor Quattrone to grant the moratorium.
Vote: Unanimous.

2018.12 **IN BOARD OF CITY COUNCIL..JANUARY 16, 2018**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to sign and execute an amended Joint Development Agreement for the Lincoln Mill development.

Motion by Councilor Foley, seconded by Councilor Belanger to grant the order.
Vote: Unanimous.

2018.13 **IN BOARD OF CITY COUNCIL..JANUARY 16, 2018**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby adopt the 2018/2019 Goals and Workplan for the City.

NOTE: Workplan is provided in a separate document.

Motion by Councilor Ready, seconded by Councilor Foley to grant the order.
Vote: Unanimous.

Appointments:

IN BOARD OF CITY COUNCIL...JANUARY 16, 2018

BE IT ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby re-appoint:

**Rick Laverriere
371 South Street
Ward 6**

as CHAIR of the *Airport Commission* for 2018.

Motion by Councilor Ready, seconded by Councilor Swanton to confirm the appointment.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...JANUARY 16, 2018

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Amy Clearwater
136 Alfred Street
Ward 5**

to the *Downtown Development Commission*, for a term to expire in December 2020.

Motion by Councilor Foley, seconded by Councilor Belanger to confirm the appointment.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...JANUARY 16, 2018

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby re-appoint:

**Adam Bellefeuille
111 Pool Street
Ward 2**

to the *Solid Waste Management Commission*, for a term to expire in December 2020.

Motion by Councilor Ready, seconded by Councilor Swanton to confirm the appointment.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...JANUARY 16, 2018

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

James Emerson

to the *Ad Hoc Community Center Committee*.

Motion by Councilor Ready, seconded by Councilor Foley to confirm the appointment.
Vote: Unanimous.

There was no City Manager Report.

Public Addressing the Council...(5 minute limit per speaker; 30 minute total time limit)
Heart of Biddeford Director, Delilah Poupore used this time to provide information on the upcoming WinterFest, which is taking place February 2nd through the 4th. Folks are encouraged to check out Biddeford WinterFest online for more information about the activities planned for that weekend.

Other Business:

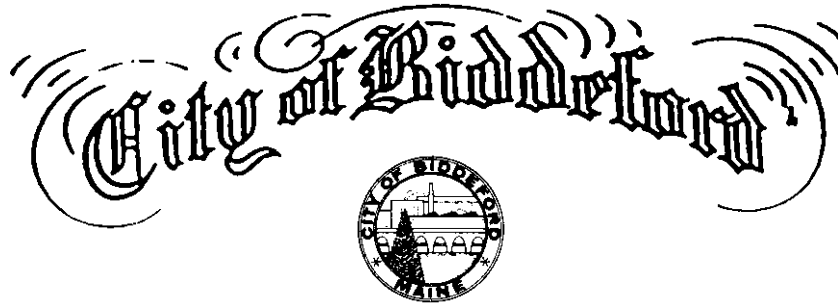
Councilor Ready: asked if the City Clerk could have information prepared to share at the February 6th council meeting regarding the opt-out of the delivery of unsolicited materials.

Councilor Foley: reminded folks that information about parking bans can be found on the City's website, people may sign up for alerts, and on the City of Biddeford mobile app on iPhones.

Mayor Addressing the Council: Mayor Casavant announced that the City, once again, received the National Night Out Award for the 2017 Bacon Street Festival. He congratulated all who were involved with the success of the Festival, especially the City’s CDBG Coordinator, Linda Waters.

Motion by Councilor Swanton, seconded by Councilor Belanger to adjourn.
Vote: Unanimous. Time: 6:11 p.m.

Attest by: _____
Carmen J. Morris, City Clerk



2018.11

IN BOARD OF CITY COUNCIL..JANUARY 16, 2018

**MORATORIUM ORDINANCE ON RETAIL MARIJUANA STORES,
FACILITIES, AND SOCIAL CLUBS**

BE IT ORDAINED, that the City of Biddeford, Maine hereby adopts the following Moratorium Ordinance on retail marijuana stores, facilities, and social clubs:

WHEREAS, a ballot initiative to legalize, regulate and tax marijuana for non-medicinal purposes known as the “Marijuana Legalization Act,” proposed to be codified in the Maine Revised Statutes in Title 7, Chapter 417, was approved by referendum vote at a State-wide referendum election on November 8, 2016 (the “proposed Act”); and

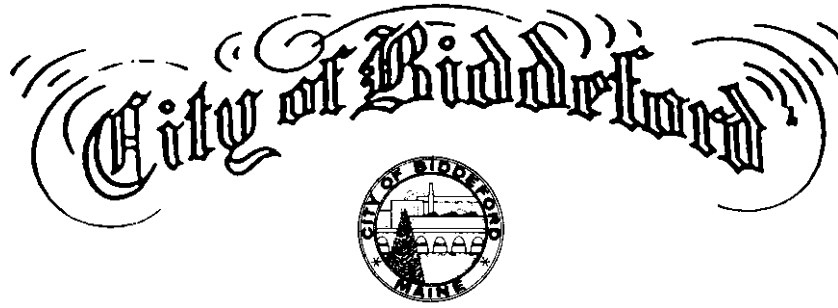
WHEREAS, the proposed Act authorizes municipalities to regulate the number of retail marijuana stores and the location and operation of retail marijuana social clubs and retail marijuana establishments, including retail marijuana stores, retail marijuana cultivation facilities, retail marijuana products manufacturing facilities and retail marijuana testing facilities, as those terms are defined in the proposed Act, as well as providing the option to prohibit the operation of retail marijuana social clubs and retail marijuana establishments, including stores, cultivation facilities, manufacturing facilities and testing facilities, within their jurisdiction; and

WHEREAS, the proposed Act will not limit the privileges or rights afforded by the Maine Medical Use of Marijuana Act (22 M.R.S.A. §§ 2421 – 2430-B) to qualifying patients, primary caregivers, or registered dispensaries, including cultivation facilities associated with any of those classifications; and

WHEREAS, the Maine House and Senate currently is debating a legislative rewrite of the proposed Act and has implemented a State-wide moratorium postponing commercial licensing, cultivation and sales of marijuana until February 2018; and

WHEREAS, the City’s current Code of Ordinances does not include any regulations related to retail marijuana establishments or retail marijuana social clubs under the proposed Act; and

WHEREAS, the unregulated location and operation of retail marijuana establishments and retail marijuana social clubs within the City of Biddeford raises legitimate and substantial questions about the impact of such establishments and social clubs on the City, including questions about the compatibility of retail marijuana



establishments and social clubs with existing uses and development in residential, commercial and industrial zoning districts; the potential adverse health and safety effects of retail marijuana establishments and social clubs on the community if not properly regulated; the possibility of illicit sale and use of marijuana and marijuana products to minors and misuse of marijuana and marijuana products by those who would abuse the uses authorized under the new law; potential criminal activity associated with the cultivation, manufacturing, sale and use of marijuana and marijuana products for non-medicinal purposes and the potential increased burden on the City's Police Department and Fire Rescue Department; and the adequacy of the City's streets and infrastructure to accommodate the additional traffic and/or population that may result from the presence of retail marijuana establishments or social clubs; and

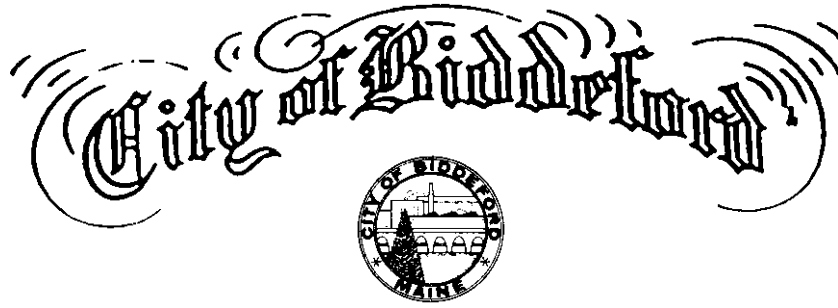
WHEREAS, the possible effect of the location and operation of retail marijuana establishments and/or retail marijuana social clubs within the City has potentially serious implications for the health, safety and welfare of the City and its residents; and

WHEREAS, the City needs time to review the final Marijuana Legalization Act which is implemented by the Maine legislature and to review its own Code of Ordinances to determine the implications of future proposed retail marijuana establishments and/or social clubs to develop reasonable ordinances governing the location and operations of such establishments and social clubs to address the concerns cited above; and

WHEREAS, the City's current ordinances are insufficient to prevent serious public harm that could be caused by the unregulated development of retail marijuana establishments and social clubs and other uses authorized by the proposed Act and any legislative rewrite of the Act, thereby necessitating a moratorium; and

WHEREAS, the City Council, the Administration and the Planning Board, with the professional advice and assistance of the Police Department, shall study the City's current Code of Ordinances to determine the land use and other regulatory implications of retail marijuana establishments and social clubs and consider what locations, if any, and conditions of approval, if any, might be appropriate for such uses; and

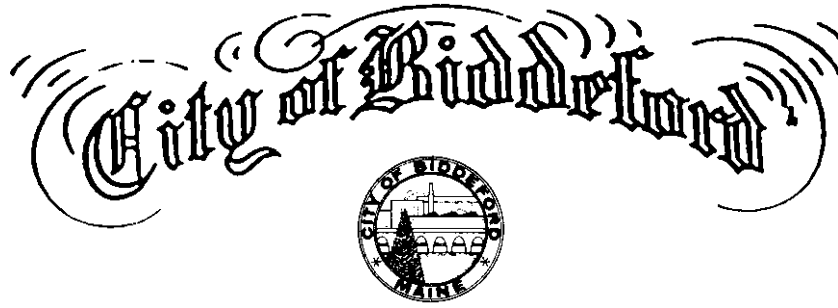
WHEREAS, a moratorium is necessary to prevent an overburdening of public facilities that is reasonably foreseeable as the result of retail marijuana establishments and social clubs and other uses authorized by the proposed Act and any legislative rewrite of the Marijuana Legalization Act, being located in the City; and



WHEREAS, it is anticipated that such a study, review, and development of recommended ordinance changes will take at least one hundred and eighty (180) days from the date the City enacts this Moratorium Ordinance on Retail Marijuana Establishments and Retail Marijuana Social Clubs;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Biddeford, that the following Moratorium Ordinance on Retail Marijuana Establishments and Retail Marijuana Social Clubs be, and hereby is, enacted, and, in furtherance thereof, the City Council does hereby declare a moratorium on the location, operation or licensing of any retail marijuana social clubs and any retail marijuana establishments, including retail marijuana stores, retail marijuana cultivation facilities, retail marijuana products manufacturing facilities and retail marijuana testing facilities, within the City. This Moratorium Ordinance shall take effect, once enacted by the City Council, in accordance with the provisions of the City Charter and Code of Ordinances (the “implementation date”). The moratorium shall remain in effect for one hundred and eighty (180) days from the date of the implementation of this Ordinance, unless extended, repealed, or modified by the City Council, for the express purpose of drafting an amendment or amendments to the City’s current Code of Ordinances to protect the public from health and safety risks including, but not limited to, compatibility of retail marijuana establishments and social clubs with existing and permitted uses in residential, commercial and industrial zoning districts; the correlation of retail marijuana establishments and social clubs with medical marijuana cultivation facilities and dispensaries, all as defined in the proposed Act as may be amended, the potential adverse health and safety effects of retail marijuana establishments and social clubs on the community if not properly regulated; the possibility of illicit sale and use of marijuana and marijuana products to minors and misuse of marijuana and marijuana products by those who would abuse the uses authorized under the new law; criminal activity associated with the cultivation, manufacturing, sale and use of marijuana and marijuana products for non-medicinal purposes and the potential increased burden on the public safety agencies serving the City in responding to the same; and the adequacy of the City’s infrastructure to accommodate the additional traffic and/or population that may result from the presence of retail marijuana establishments or social clubs in the City.

BE IT FURTHER ORDAINED, that this Ordinance shall apply to retail marijuana social clubs and retail marijuana establishments, including retail marijuana stores, retail marijuana cultivation facilities, retail marijuana products manufacturing facilities and retail marijuana testing facilities, as those terms currently are defined in the proposed Act, at 7 M.R.S. §§ 2442 (36), (38), (39), (40) (41), as may be amended by the



Maine legislature, that may be proposed to be located within the City on or after the implementation date of this Ordinance; and

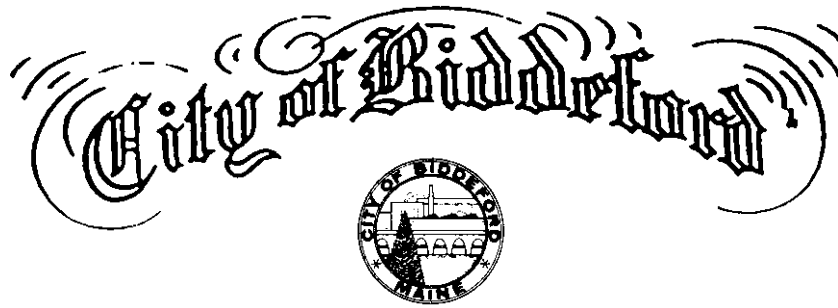
BE IT FURTHER ORDAINED, that notwithstanding the provisions of 1 M.R.S. § 302 or any other law to the contrary, this Ordinance, when enacted, shall govern any proposed retail marijuana establishments or social clubs for which an application for a building permit, Certificate of Occupancy, site plan or any other required approval has not been submitted to and granted final approval by the Code Enforcement Officer, Planning Board or other City official or board prior to the implementation date of this Ordinance; and

BE IT FURTHER ORDAINED, that no person or organization shall develop or operate a retail marijuana establishment or social club within the City on or after the implementation date of this Ordinance without complying with whatever ordinance amendment or amendments the City Council may enact as a result of this Moratorium Ordinance; and

BE IT FURTHER ORDAINED, that during the time this Moratorium Ordinance is in effect, no officer, official, employee, office, administrative board or agency of the City shall accept, process, approve, deny, or in any other way act upon any application for a license, building permit or any other type of land use approval or permit and/or any other permits or licenses related to a retail marijuana establishment or retail marijuana social club; and

BE IT FURTHER ORDAINED, that those provisions of the City's current Code of Ordinances that are inconsistent or conflicting with the provisions of this Ordinance, are hereby repealed to the extent that they are applicable for the duration of the moratorium hereby ordained, and as it may be extended as permitted by law, but not otherwise; and

BE IT FURTHER ORDAINED, that if retail marijuana establishments or retail marijuana social clubs are established in violation of this Ordinance, each day of any continuing violation shall constitute a separate violation of this Ordinance, and the City shall be entitled to all rights available to it in law and equity, including, but not limited to, fines and penalties, injunctive relief, and its reasonable attorney's fees and costs in prosecuting any such violations; and



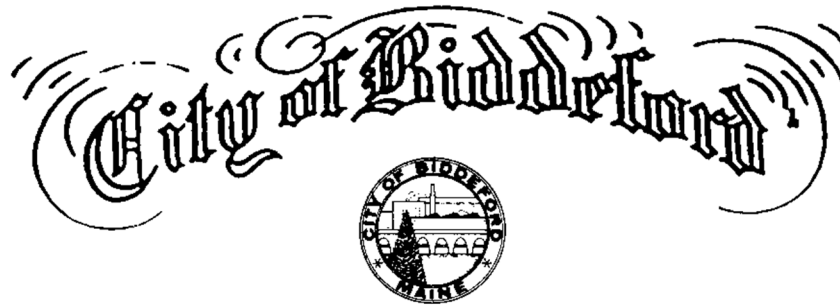
BE IT FURTHER ORDAINED, that should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be invalid, such a declaration shall not invalidate any other section or provision.

January 16, 2018

Motion by Councilor Swanton, seconded by Councilor Quattrone to grant the moratorium.

Vote: Unanimous.

Attest by: _____
Carmen J. Morris, City Clerk

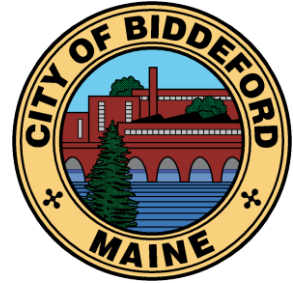


2018.14

IN BOARD OF CITY COUNCIL... FEBRUARY 6, 2018

BE IT ORDERED, that City Manager, James Bennett's appointment of *Jeffrey Demers* as the Public Works Director for the City of Biddeford, be confirmed.

From: Kendi Norton, Executive Assistant to the Mayor/City Manager
City of Biddeford, Maine
205 Main Street
Biddeford, Maine 04005
Phone: 207-286-9385
Email: kendi.norton@biddefordmaine.org
For additional information contact James Bennett.



FOR IMMEDIATE RELEASE

Jeffrey Demers Nominated as Biddeford's Next Public Works Director City Council to Review for Confirmation

The Biddeford City Council will be asked to support City Manager James A. Bennett's nomination of Jeffrey Demers to become Biddeford's next Public Works Director. The City Council will consider his nomination as part of their regular Council meeting on Tuesday, February 6, 2018.

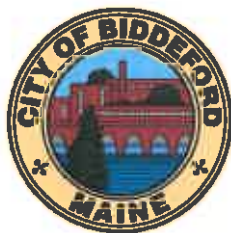
"I am pleased to nominate Mr. Demers to this position," shared City Manager Bennett. "As a current member of the Public Works management team and serving as the interim director for the last couple of months, I am confident in his abilities and leadership. Mr. Demers truly understands and appreciates how each department within the city contributes to the overall success of the City. It is always great to be able to promote an employee from within when they are the best qualified candidate for the position."

Mr. Demers has been employed by the City of Biddeford for the past (22) twenty two years and is currently the Acting Director of Public Works and current Assistant Director of Public Works and Wastewater Division. Under his leadership, the Wastewater Division has saved the City hundreds of thousands of dollars through the years. He is also a current member of the Lyman Board of Selectmen where he serves as the Chairperson of that Board.

Mayor Alan Casavant said "choosing Mr. Demers to be the next Public Works Director will be a seamless transition for Department and the City."

Councilor John McCurry added "There is no doubt that Mr. Demers will lead the Biddeford Public Works department into a new era with his strong work ethic, focus and dedication."

Mr. Demers was selected from a candidate pool of 13 applicants and was one of three interviewed for the position. The recommendation for his nomination was made by a diverse committee that included members of elected and appointed officials along with city employees. Once approved by the council, Mr. Demers would begin the duties as full time Public Works Director immediately.



City of Biddeford, Maine

The Office of
City Manager

James A. Bennett

Email: james.bennett@biddefordmaine.org

February 2, 2018

Jeffrey Demers
303 Wadleigh Pond Road
Lyman, Maine 04002

Re: Employment Offer – Public Works Director

Dear Jeffrey,

We are pleased to inform you that after careful consideration the City of Biddeford has chosen to extend an offer of employment to you for the position of Public Works Director, to commence on Tuesday, February 6, 2018. This promotion is contingent upon Council confirmation at the Tuesday, February 6, 2018 meeting of the Council.

This is an exempt full-time regular salaried position with a starting annual salary of \$100,000.00. After successful completion of a 6-month probationary period, your annual salary shall increase based upon the current Wage and Classification plan as defined in the Policies Procedures and Benefits Manual to Step 22/Level H. Your formerly held position as Assistant Public Works Director will remain vacant during the probationary period.

You may indicate your agreement with these terms and accept this offer by signing, dating and returning a copy to me. Thank you for your patience during this process and for your dedicated service to our community, I look forward to continuing our work together.

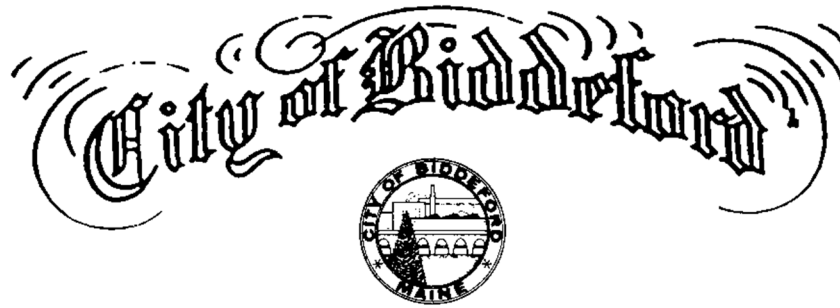
If you have any questions, or would like additional information, please contact me at 207-286-0593.

Sincerely,

James Bennett, City Manager

Accepted: Jeffrey Demers

2/2/2018
Date

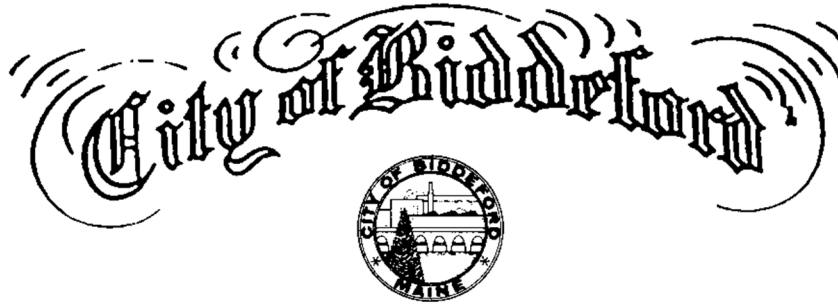


2018.15

IN BOARD OF CITY COUNCIL... FEBRUARY 6, 2018

BE IT ORDERED, that the City Manager be authorized to generate and release a request for proposal (RFP) to solicit pricing for a consultant to perform a “third-party” review of parking garage pro forma and other project information as may be needed.

Note: RFP responses shall be compiled and presented to the Finance Committee and City Council for review in accordance with the existing purchasing rules.



IN BOARD OF CITY COUNCIL...FEBRUARY 6, 2018
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Marsha Reynolds
91 Newtown Road
Ward 1

to the *Conservation Commission*, for a term to expire in December 2022.

CITY OF BIDDEFORD

Application for City Commissions, Committees and Boards

Date: Feb 28, 2017

Name: Marsha Reynolds

Street Address: 91 Newtown Rd
Biddeford, Me 04005

**Mailing Address:
(if different)**

Phone Number(s): 207 284-7362

Email Address: reynold3@earthlink.net

Please indicate whether you would like your contact information posted on the City's website:

YES ☒

NO ☐

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|--|--|
| ☐ Airport Commission | ☐ Historic Preservation Commission |
| ☐ Comprehensive Plan Committee | ☐ Planning Board |
| ☐ Biddeford Housing Authority | ☐ Police Commission |
| ☐ Board of Assessment Review | ☐ Policy Committee |
| ☐ Cable T.V. Committee | ☐ Project Canopy |
| ☐ Capital Projects/Operations Committee | ☐ Recreation Commission |
| ☒ Conservation Commission | ☐ Saco River Corridor Commission |
| ☐ Downtown Development Commission | ☐ Shellfish Conservation Committee |
| ☐ Economic Improvement Commission | ☐ Solid Waste Management Commission |
| ☒ Environmental Board | ☐ Wastewater Management Commission |
| ☐ Fire Commission | ☐ Zoning Board of Appeals |
| ☐ Harbor Commission | |

☒ Other: Education

☐ Other:

☐ Other:

☐ Other:

1. Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates):

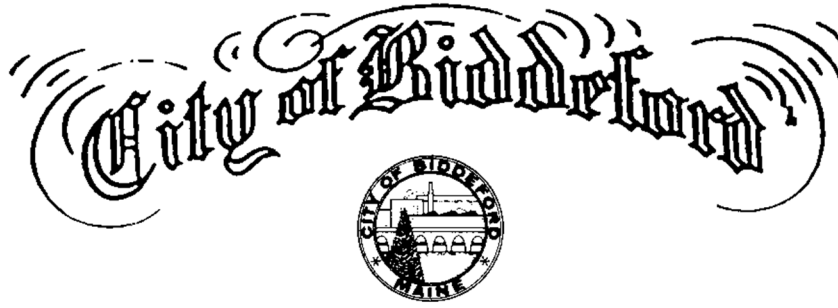
2. Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on:

I was a Life Science Teacher for close to 50 years in NY. There were many topics on Environment issues in my classes (middle school & high school). I was also a dean of students for several years especially 7th grade. I helped organize Earth Day activities and several other topics with conservation of issues.

3. Please provide a brief statement describing your interest in serving the City of Biddeford:

Now That I am retired I feel it is important to become involved in Biddeford Committees to give back to my community. I do volunteer work at Saco Food Pantry and Animal Welfare Society. I also bring my therapy dog to Southridge facility. I am a member of UNE's Body Wise community group and am interested in the UNE-Biddeford relationship.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...FEBRUARY 6, 2018
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Susan Swanton
110 Old Pool Road
Ward 1

to the *Downtown Development Commission*, for a term to expire in December 2020.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: January 22, 2018

Name: Susan Swanton

Street Address: 110 Old Pool Road
Biddeford, ME 04005

Mailing Address: _____
(if different) _____

Phone Number(s): 207-281-2453

Email Address: susanswanton2@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|---|--|
| ☐ • Airport Commission | ☐ • Harbor Commission |
| ☐ • Biddeford Fire Advisory Committee | ☐ • Historic Preservation Commission |
| ☐ • Biddeford Housing Authority | ☐ • Planning Board |
| ☐ • Biddeford Police Advisory Committee | ☐ • Policy Committee |
| ☐ • Board of Assessment Review | ☐ • Project Canopy Committee |
| ☐ • Cable T.V. Committee | ☐ • Recreation Commission |
| ☐ • Capital Projects Committee | ☐ • Shellfish Conservation Committee |
| ☐ • Conservation Commission | ☐ • Solid Waste Management Commission |
| ☒ • Downtown Development Commission | ☐ • Wastewater Management Commission |
| ☐ • Economic Improvement Commission | ☐ • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

Biddeford Strategic Planning Steering Committee 2016 - present

Submerged Lands Task Force (ME Legislature – 1995?)

Submerged Lands Working Group (Bureau of Parks & Lands 2008/9)

Stormwater General Permit Working Groups (ME DEP 2 rounds, early/mid 2000's)

Boat Yards & Marinas Initiative (ME DEP 2002-2004)

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

I have significant experience working on committees and task forces at the state, regional and national levels. I understand the value of collaborative work that I think is necessary in the successful completion of assigned tasks. I believe that downtowns tend to be the heart of any community and understand how critical that is to Biddeford and its citizens and visitors.

Please provide a brief statement describing your interest in serving the City of Biddeford.

I have lived in Biddeford for most of my life. I've seen the good times and the bad and am happy to see that thanks to the efforts of City government, staff, and dedicated volunteers, that things are finally looking up again. I'd like to be a part of helping to move that effort forward.

Attach any additional information to this application and return it to the City Clerk's Office.

BIOGRAPHY

Susan Swanton

Executive Director - Retired

Maine Marine Trades Association

www.mainemarinetrades.com



Ms. Swanton began her career in the marine industry in 1979. For nearly twenty years she worked primarily as a service manager in small boatyards located on Maine's southern coast. Other industry experience includes managing a major marine retail operation and inside sales work for a marine wholesaler.

In 1997, she accepted her current position as Executive Director of the Maine Marine Trades Association – a statewide organization that represents approximately 150 member firms that are engaged in all aspects of boat building, repair and service. During her tenure in this position she has played a significant role in creating the **Maine Marine Trades Apprenticeship Program**, the **Maine Clean Boatyards & Marinas Program** (the first in the nation to be housed in a trade association) and several other environmental initiatives in partnership with EPA Region 1 and Maine Dept. of Environmental Protection. In addition, she was instrumental in the creation of the Marine Systems Training Center, a program of the MMTA which focused on providing high quality, high demand training for incumbent workers, and she co-chaired **Maine's North Star Alliance Initiative**, a \$14.4M federal grant.

Recognitions/Appointments:

2004

US Environmental Protection Agency – New England Region Environmental Merit Award recognizing groundbreaking work on Maine Clean Boatyards & Marinas Program, New England Clean Marine Engines Initiative, etc.

2005

Recipient - **District Fifteen Altrusa International, Inc.** Reciprocal Career Exchange which provided the opportunity to spend several weeks studying the recreational marine industry in New Zealand

Appointed by Gov. John E. Baldacci to serve on the **Maine Jobs Council** – Maine's statewide workforce investment board (reappointed – 2008)

2008

National Skills Coalition Leadership Council (reappointed 2013)

2011

American Boat Builders & Repairers Association – Commitment to Training Award

2017

American Boat Builders & Repairers Association – Dennis Snow President's Award

Public Policy Experience:

Maine Dept. of Environmental Protection:

- Boatyards & Marinas Initiative – member stakeholders group (rewrote BMP manual)
- Stormwater Permit Program – member stakeholders group

Maine Dept. of Conservation:

- Served on the Submerged Lands Task Force as directed by the Maine Legislature's Joint Standing Committee on Agriculture, Conservation and Forestry

• Maine Coastal Program

- NOAA Working Waterfronts Project of Special Merit – advisory committee member

2016

City of Biddeford Strategic Planning Steering Committee

Provided testimony to Maine State legislature on various topics

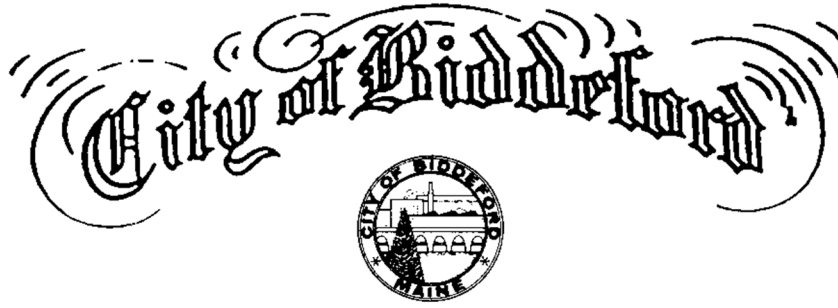
Provided Policy Briefing for Congress at the request of the Senate Oceans Caucus

PROFESSIONAL AFFILIATIONS

- **Maine's North Star Alliance Initiative** – co-chair Executive Committee (Maine's successful US DOL WIRED Initiative grant submission - Workforce Investment in Regional Economic Development - \$14.4M awarded) 2006 – 2009
- **Maine Jobs Council** – member statewide workforce investment board 2005 - 2011
- **Maine Sea Grant College Program** – member Policy Advisory Committee 2002 -2014
- **Maine's Working Waterfront Coalition** – founding member, Executive Committee member
- **MITEC** (Marine Industry Training & Education Council) – council member, vice chair
- **National Skills Coalition** (formerly The Workforce Alliance) – member National Leadership Council – 2008 - 2014
- **The Landing School of Boatbuilding and Design** – Board of Trustees – 2012 – present; current Chair Curriculum committee
- **American Boat Builders & Repairers Association** – mentor for Certified Marine Service Manager program candidates

VOLUNTEER AFFILIATIONS

- Past President Altrusa International, Inc. of Biddeford-Saco, Maine
- Past Governor District One Altrusa International, Inc. (territory includes New England, Eastern Canada and Bermuda)
- Former Strategic Planning Trainer and Coordinator District One Altrusa International, Inc.
- Former director **Altrusa International, Inc.**, Chicago, IL
- Member and Past Vice Commodore Biddeford Pool Yacht Club
- Past President American Cancer Society – York Unit



IN BOARD OF CITY COUNCIL...FEBRUARY 6, 2018
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
re-appoint:

William MacKeil
651 Pool Street
Ward 1

to the *Harbor Commission*, for a term to expire in December 2020.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: 12-27-17

Name: WILLIAM A MAC KEIL

Street Address: 651 POOL STREET, BIDDEFORD, ME 04005

Mailing Address:
(if different) PO BOX 210 BIDDEFORD POOL, ME 04006

Phone Number(s): 207.284.8979 207 272 0533 (C)

Email Address: billmdbi@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|--|--|
| ☐ Airport Commission | ☒ Harbor Commission |
| ☐ Biddeford Fire Advisory Committee | ☐ Historic Preservation Commission |
| ☐ Biddeford Housing Authority | ☐ Planning Board |
| ☐ Biddeford Police Advisory Committee | ☐ Policy Committee |
| ☐ Board of Assessment Review | ☐ Project Canopy Committee |
| ☐ Cable T.V. Committee | ☐ Recreation Commission |
| ☐ Capital Projects Committee | ☐ Shellfish Conservation Committee |
| ☐ Conservation Commission | ☐ Solid Waste Management Commission |
| ☐ Downtown Development Commission | ☐ Wastewater Management Commission |
| ☐ Economic Improvement Commission | ☐ Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

HARBOR Commission 2014-2017

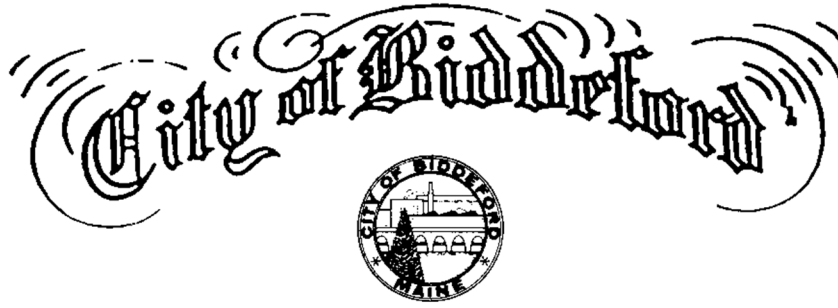
Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

- BOAT OWNER, MOORING @ MARBLEHEAD SINCE 2003
- MMA 1984 ENGINEERING, GRADUATE

Please provide a brief statement describing your interest in serving the City of Biddeford.

- MAINTAINING PUBLIC ACCESS TO THE SALCO RIVER
- NOT IN FAVOR OF COMBINING W/ CITY OF SALCO FOR COMMON HARBOR MASTER ETC.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...FEBRUARY 6, 2018
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
re-appoint:

Jeff Cabral
50 Adams Street, #5
Ward 5

to the *Historic Preservation Commission*, for a term to expire in December 2020.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date:

11/16/17

Name:

Jeff Cabral

Street Address:

50 Adams St #5

Biddeford ME 04005

Mailing Address:
(if different)

Phone Number(s):

(302) 858-8351 cell

Email Address:

jcabral@mcARTHUR.lib.me.us

Which City Committee, Board or Commission do you request to be appointed to:

- ☐ Airport Commission
- ☐ Biddeford Fire Advisory Committee
- ☐ Biddeford Housing Authority
- ☐ Biddeford Police Advisory Committee
- ☐ Board of Assessment Review
- ☐ Cable T.V. Committee
- ☐ Capital Projects Committee
- ☐ Conservation Commission
- ☐ Downtown Development Commission
- ☐ Economic Improvement Commission

- ☒ Harbor Commission
- ☐ Historic Preservation Commission
- ☐ Planning Board
- ☐ Policy Committee
- ☐ Project Canopy Committee
- ☐ Recreation Commission
- ☐ Shellfish Conservation Committee
- ☐ Solid Waste Management Commission
- ☐ Wastewater Management Commission
- ☐ Zoning Board of Appeals

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

VP, Board, Biddeford Mills Museum 2012-13

President, Board, Biddeford Mills Museum, 2013-Present

Appointed by Governor to Maine Library Commission, 2012-Present

Maine Library Advisory Council, At-Large Member, 2017-18

Southern Maine Library District Board Member, 2012-Present

Historic Preservation Commission, City of Biddeford, 2012-Present

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

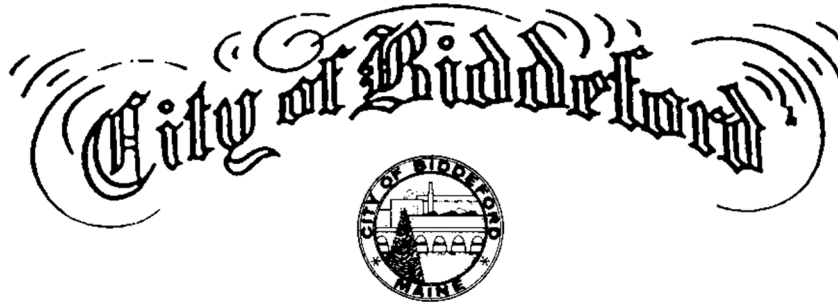
Director, McArthur Public Library, 2011-Present

Previous experience on HPC

Please provide a brief statement describing your interest in serving the City of Biddeford.

I'm very community-oriented, involved, dedicated, and passionate about the city's heritage/history and the downtown, as well as the mills' history. I live in Ward 5 and am focused on historic preservation as a catalyst for economic development.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...FEBRUARY 6, 2018
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Sean Tarpey
110 Cleaves Street
Ward 2

to the *Planning Board* as an Associate Member, for a term to expire in December 2020.

CITY OF BIDDEFORD

**Application for
City Commissions, Committees and Boards****Date:****Name:****Street Address:****Mailing Address:
(if different)****Phone Number(s):****Email Address:****Please indicate whether you would like your contact information posted on the City's website:****YES****NO**

Which City Committee, Board or Commission do you request to be appointed to:

Airport Commission

Comprehensive Plan Committee

Biddeford Housing Authority

Board of Assessment Review

Cable T.V. Committee

Capital Projects/Operations Committee

Conservation Commission

Downtown Development Commission

Economic Improvement Commission

Environmental Board

Fire Commission

Harbor Commission

Historic Preservation Commission

Planning Board

Police Commission

Policy Committee

Project Canopy

Recreation Commission

Saco River Corridor Commission

Shellfish Conservation Committee

Solid Waste Management Commission

Wastewater Management Commission

Zoning Board of Appeals

Other:

Other:

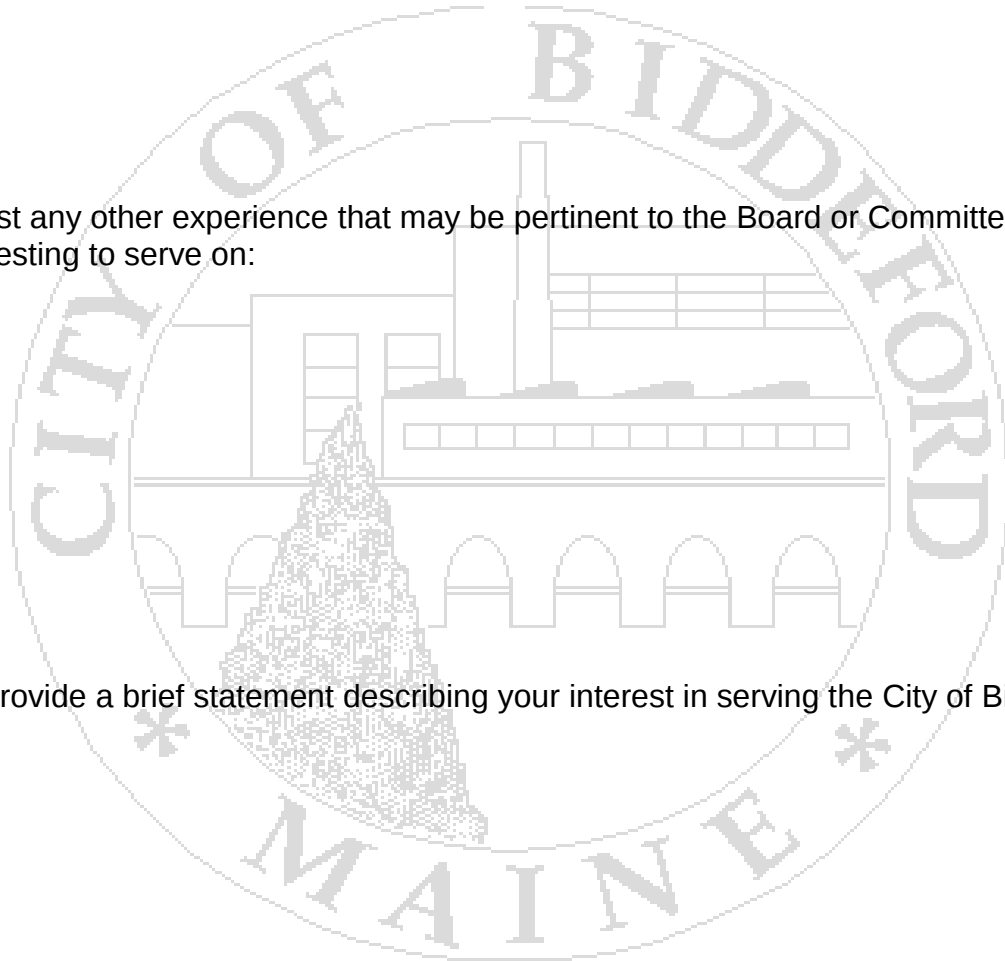
Other:

Other:

1. Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates):

2. Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on:

3. Please provide a brief statement describing your interest in serving the City of Biddeford:



Attach any additional information to this application and return it to the City Clerk's Office.