

City of Biddeford
School Committee
February 27, 2018 7:00 PM Little Theater at BHS

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance:**
- D. Performance:** - *Musical Performance by: Ethan Paquet (junior at BHS), Cassidy Neal (senior at BHS)*
- E. Adjustments to Agenda:**
 - E.1. ADDENDUM
[Addendum2:27:18.pdf](#)
- F. Consideration of Minutes:**
 - F.1. Minutes from 2/13/18
[Minutes2:13:18.pdf](#)
- G. Student Rep Reports:**
- H. Superintendent's Report:**
- I. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee**
- J. Old Business:**
 - J.1. 1. Consideration: Change of School Committee meeting times tabled from last meeting.
 - 2. Second Reading: Overnight field trip – Maine Skills USA – Bangor Maine - March 1st & 2nd
 - 3. ADDENDUM: 2nd Reading: Overnight field trip-State Jazz Festival Finals-BHS Jazz Combo 1-March 16th-17th- Teacher in charge Patrick Bolin BHS
[Biddeford School committee meetings 2018.pdf](#)
[SkillsUSAmaine.pdf](#)
[JazzFestival2ndread.pdf](#)
- K. New Business: Public participation opportunity after each item listed below (3 minutes per item)**
 - K.1. 1. 1st Reading: Overnight field trip – Maine Model United Nations Conference – Biddeford Model UN Team - May 16th to May 18th – Teachers in charge: Mr. Minzy & Mr. Reddy BHS
 - 2. 1st Reading: Overnight field trip-US Regional Brain Bee-March 15th-18th-Teacher in charge: Ms. Salo BHS.
ADDENDUM: 1st & 2nd Reading needed for Overnight field trip-US Regional Brain Bee-March 15th-18th due to time constraint.

[MaineModelFieldTrip.pdf](#)
[RegionalBrainBee.pdf](#)
- L. Resignations: Accepted by the Superintendent**
- M. Nominations:**

- M.1. 1. Alexis Hilsinger – Custodian – District – To replace Austin Gagne who moved to new position within District.

N. Appointments:

O. Transfers:

P. Public Participation: (3 minutes; any item)

Q. Communications:

R. Executive Session:

- R.1. 1. 1 M.R.S.A. § 405(6)(E) consult with legal counsel
2. 1 M.R.S.A. § 405(6)(A) to discuss a personnel issue

S. Adjournment: - *School Committee Members: Alan Casavant, - Chair, Tony Michaud - Vice Chair, Dennis Anglea, Karen Ruel, Crystal Blais, Lisa Vadnais, Dominic Deschambault, & Vassie Fowler*

Student Members: Jenna Delorenzo - BHS, Washima Fairouz - BHS

Biddeford School Department

Tuesday, February 27, 2018

7:00pm

Little Theater BHS

Addendum

J. Old Business:

1. 2nd Reading: Overnight field trip-State Jazz Festival Finals-BHS Jazz Combo 1-March 16th-17th- Teacher in charge Patrick Bolin BHS

K. New Business:

- a. US Regional Brain Bee needs a 1st and 2nd reading tonight due to time constraint.

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Dennis Anglea	Karen Ruel
Crystal Blais	Lisa Vadnais

Student Members:

Washima Fairouz-2018
Jenna Delorenzo-2018
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

Biddeford School Department

Tuesday, February 13, 2018

7:00pm

Little Theater BHS

Agenda

- A. **Call to Order:** Meeting was called to order at 7:01pm
- B. **Roll Call:** Dennis Anglea, Dominic Deschambault, Karen Ruel, Lisa Vadnais, Crystal Blais, Jeremy Ray, Chris Indorf, Washima Fairouz, and Jenna Delorenzo were all present.
- C. **Pledge of Allegiance:**
- D. **Adjustments to the Agenda:** None
- E. **Approval of Last Meeting's Minutes:** 1/23/18 – Dennis Anglea moved, Crystal Blais seconded, and all were in favor.
- F. **Student Rep Reports:** Students reported on upcoming events for the High School.
- G. **Superintendent's Report:** Jeremy Ray updated everyone on how the schools are doing in sporting events, academics, and performances.
- H. **Committee Reports: Finance/Building & Grounds, Curriculum, Policy:** Policy committee will meet on Tuesday, February 27th at 3:30pm
- I. **Old Business:**
 - 1. Consideration: Change of School Committee meeting times tabled from last meeting. Dennis Anglea motioned to table until all were present. Crystal Blais seconded and all were in favor.
- J. **New Business:**
 - 1. Presentation: ESSA Comprehensive Needs Assessment report by Chris Indorf, Assistant Superintendent.
 - 2. Presentation: 2017-2018 ESEA Annual School District Report Card by Chris Indorf, Assistant Superintendent.
 - 3. First Reading: Consideration of 2018-2019 school year calendar draft. – Dennis Anglea moved, Crystal Blais seconded and all were in favor.
 - 4. Budget update – Jeremy Ray presented a Budget update to the Biddeford School Committee.
 - 5. SMLC update: Jeremy Ray gave a recent update of SMLC. Things

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Dennis Anglea	Karen Ruel
Crystal Blais	Lisa Vadnais

Student Members:

Washima Fairouz-2018
Jenna Delorenzo-2018
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

are moving along nicely. Still have a lot of work to do.

K. Resignations, Nominations, Appointments & Transfers:

Appointments:

- a) Carly Hughes-Ed Tech II-BPS-Replacing Karen Forbes _ Dennis Anglea moved, Crystal Blais seconded and all were in favor.
- b) Michelle Devereux-Ed Tech II-BMS-Replacing Tammy Drew-Dennis Anglea moved, Crystal Blais seconded, and all were in favor.

L. Communications:

M. Public Participation (3 minutes; any item)

N. Executive Session: None

O. Adjournment: Meeting was adjourned at 7:35pm – Dennis Anglea moved and Crystal Blais seconded.

Signed:



Date: 2/16/18

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Dennis Anglea	Karen Ruel
Crystal Blais	Lisa Vadnais

Student Members:

Washima Fairouz-2018
Jenna Delorenzo-2018
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

BIDDEFORD SCHOOL COMMITTEE MEETINGS 2018



4:00pm meeting ~ BHS Little Theater



7:00pm meeting ~ BHS Little Theater

JANUARY							FEBRUARY							MARCH							APRIL							MAY							JUNE							
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	
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8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
29	30	31					26	27	28					26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31											
																					30																					
JULY							AUGUST							SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER							
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	
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2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				26	27	28	29	30				24	25	26	27	28	29	30	
30	31																																			31						

Biddeford School Committee Members

Alan Casavant ~ Chair & Mayor ~ 284-4690	Vassie Fowler ~ 511 Pool St ~ 408-2274
Dennis Anglea ~ 3 Sheltra Ave ~ 251-2424	Tony Michaud ~ 6 Village Lane ~ 205-1982
Crystal Blais ~ 5 Papoose Dr ~ 571-9141	Karen Ruel ~ 33 Forest St ~ 468-9176
Dominic Deschambault ~ 361 Elm St ~ 590-6301	Lisa Vadnais ~ 294 Granite St Ext ~ 283-2449

OVERNIGHT FIELD TRIP FORM

☐ BHS/ (9-12) ☒ BRCOT (9-12) ☐ BMS (6-8) ☐ BIS (4-5) ☐ BPS (1-3) ☐ JFK (Kindergarten)

Name of Event: SKULS USA Maine Date(s) of Event: MARCH 1 + 2
 Teacher in Charge: Holly Scribner Class/Group Attending: SKULS USA
 Address & phone number where group can be reached: UTC 200 Hagen Rd Bangor, ME
UTC # 207-942-5296 207-632-0283 (Holly cell) 044101

A. The minimum number of chaperones: 1 staff/teacher per every 25 students | 1 chaperone per every 8 10 students

12 # of students attending trip 2 # of staff/teachers required _____ # of chaperones required

For any co-ed overnight field trip, you must ensure that both genders are proportionally represented.
 (example – for every 8 female students, there will be 1 female chaperone, etc.)

1 # of female chaperones required 1 # of male chaperones required

Names of Chaperones (attached separate sheet if necessary):

Holly Scribner
Eric Walker

B. Completed volunteer forms required for chaperones.

Volunteer forms completed, verified and approved by Building Administrator for every chaperone that is not a staff member of the Biddeford School Department.

☐ Yes ☐ No

Paullette Bonner
 (Signature of Building Administrator)

4/18/17
 (Date)

C. Date Received by Superintendent: _____

D. First Reading: Initial presentation to school committee. Must be no less than 28 days prior to event.

1/23/18 Date for presentation to the Biddeford School Committee.

E. Second Reading: Final presentation, include official chaperone list, alternates and additional information. Must be no less than 14 days prior to event.

2/27/18 Date for final presentation to the Biddeford School Committee.

F. On the date of departure, a passenger manifest, listing of all passengers per vehicle, must be submitted to the building administrator (Manifest must be kept on file in the main office of appropriate school building).

Cross Reference: EAAF-R2, Overnight Field Trips

Adopted: July 23, 2013

Revised: May 9, 2017

Group: Biddeford Regional Center of Technology
 Event: Maine SkillsUSA
 Location: Bangor Maine
 Date: March 1 & 2

Number of Students: 12

Contests and Student:

Auto Tool Identification - State Only	Ethan Littlefield
Automotive MLR - State Only	Grant Dow
Automotive Service Technology	Justin Kimball
Collision Repair Tool Identification - State Only	Bryce Salamacha
Health Knowledge Bowl (4 member team)	Ashlin Ruel
	Abby Morrill
	Erica Verville
	Samantha Morse
Medical Terminology	Sarah Marcotte
Precision Machining (SMCC) (1 students)	Carl Pellerin
Electrical Construction Wiring 2	Carl Meserve
Welding	Preston Lariviere

Number of Chaperones:

2 Overnight - Eric Wales, Auto Body Instructor
 Holly Scribner, Student Services / SkillsUSA Advisor

3 Day of Event - Paulette Bonneau, Director
 Eric Wales, Auto Body Instructor
 Holly Scribner, Student Services / SkillsUSA Advisor

Overnight Field Trip Form:

Date of Event: 3/16/18 & 3/17/18

Name of Event: State Jazz Festival Finals. BHS Jazz Ensemble and BHS Jazz Combo 1 will perform IF they receive a high enough rating at the District festival.

School: BHS

Teacher in Charge: Patrick Bolin

Class/Group Attending: BHS Jazz Ensemble and Jazz Combo 1

Number of students attending trip: 22

Address and phone number where group can be reached: Lovely's Motel. 526 Oxbow Rd
Palmyra ME 04965 (207)368-4311

Number of staff/teachers required: (1 staff/teacher per every 25 students): 1

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented.
(example-for every 8 female students, there will be 1 female chaperone, etc.) Number of Female
Chaperones required: 11 female students. 2 female chaperones required.

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented.
(example-for every 8 male students, there will be 1 male chaperone, etc.) Number of Male
Chaperones required: 11 male students. 2 male chaperones required.

Name of Chaperones: Patrick Bolin (male, teacher). Rich McBrine (male, parent). Lisa Sodones
(female, parent). Sharon Robertson (female, aunt).

Completed volunteer forms required for chaperones: No

First Reading: 1/23/18

Second Reading: 2/27/18

3/16/18-3/17/18
Overnight Field Trip
MMEA State High School Instrumental Jazz Festival

School Bus Driver: TBA
Teacher: Patrick Bolin (Cell [207-415-1089](tel:207-415-1089)). PBolin@BiddefordSchools.me
Female Chaperone: Lisa Sodones (parent)
Male Chaperone: Rich McBrine (parent)

Female students:
Emily Cote
Sarah Alrefai
Andrea Carpenter
Alex Petermann
Emily Poisson
Cassidy Neal
Olivianna Bridges
Taylor Wildes
Allie Hayden
Deidre Sodones
Gracie Ouellette

Male Students:
Jared Bayley
Alfred Romero
Josh Paquet
Josh Wason
Casey Hafford
Damien Haynes
Brendan McBrine
David Nadeau
Aviry Chandler
Ethan Paquet
Jacob Douglass

Hotel:
Lovely's Motel
[526 Oxbow Rd](#)
[Palmyra ME 04965](#)
[\(207\)368-4311](tel:2073684311)

School address:
Nokomis Regional High School
[266 Williams Rd](#)
[Newport ME 04953](#)
[\(207\)368-4354](tel:2073684354)

If both groups get a 1 or 2 (out of 4) rating at the District 1 Jazz Festival on March 6, 2018, then the BHS Jazz Combo will perform Friday, March 16 and the BHS Jazz Ensemble will perform on March 17, performance times TBD.

The students attending the field trip and the BHS Band Activities Fund will pay for the hotel rooms and the bus driver's room and food.

Overnight Field Trip Form:

Date of Event: May 16-May 18

Name of Event: Maine Model United Nations Conference

School: BHS

Teacher in Charge: Reddy/Minzy

Class/Group Attending: Biddeford Model UN Team

Number of students attending trip: 15

Address and phone number where group can be reached: 207-756-3385 (Mr. Reddy's Cell)

Number of staff/teachers required: (1 staff/teacher per every 25 students): 2

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented. (example-for every 8 female students, there will be 1 female chaperone, etc.) Number of Female Chaperones required: 1

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented. (example-for every 8 male students, there will be 1 male chaperone, etc.) Number of Male Chaperones required: 2

Name of Chaperones: Mr. Reddy, Mr. Minzy, Ms. Lane

Completed volunteer forms required for chaperones: Doesn't apply. No Chaperones needed

First Reading: 2/27/18

Overnight Field Trip Form:

Date of Event: March 15-18' 2018

Name of Event: US Regional Brain Bee Championship

School: BHS

Teacher in Charge: Victoria Salo

Class/Group Attending: Alexandra Peterman from AP Biology class

Number of students attending trip: 1

Address and phone number where group can be reached: Teacher Cell or University of Maryland School of Dentistry/Days Inn

Number of staff/teachers required: (1 staff/teacher per every 25 students): 1

Name of Chaperones: Student will lodge with parents. Teacher will have her own Hotel room.

Completed volunteer forms required for chaperones: Doesn't apply. No Chaperones needed

First & Second Reading: 2/27/18