

City of Biddeford

City Council

March 01, 2022 6:00 PM Council Chambers and via Zoom

Please click the link below to join the webinar:

<https://biddeford.zoom.us/j/98711681775>

Or One tap mobile :

US: +13017158592,,98711681775# or +13126266799,,98711681775#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

**US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1
346 248 7799 or +1 669 900 9128**

Webinar ID: 987 1168 1775

International numbers available: <https://biddeford.zoom.us/u/abgTCsNBZq>

1. Zoom Meeting Link

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2. Roll Call

3. Pledge of Allegiance

4. Adjustment(s) to Agenda

4.a. Add: Order 2022.17) Authorization/Additional Funding for Main, Hill Water Street
Intersection Improvements Project

5. Public Hearing

5.a. Liquor License Application: Fish & Whistle, LLC

6. Liquor License Consideration

6.a. Fish & Whistle, LLC @ 299 Main Street

[3-01-2022 Fish & Whistle License Application.pdf](#)

7. Presentations:

- 7.a. Overview of York County Government Purchase of a Regional Dredge
- 7.b. Proposed FY23 City Government Budget

Public Addressing the Council...(3-minute limit per speaker for up to a total of 15 minutes)

8. Consideration of Minutes:

- 8.a. February 15, 2022 Council Meeting Minutes
[2-15-2022 Council Meeting Minutes.docx](#)

9. Orders of the Day:

- 9.a. 2022.12) Authorization/Award of Contract for Horrigan Court Pump Station
[3-01-2022 Horrigan Court Pump Station-ORDER.doc](#)
[3-01-2022 Horrigan Court Pump Station-MEMO.docx](#)
[3-01-2022 Horrigan Court Pump Station - Gordon Bid Package.pdf](#)
[3-01-2022 Horrigan Court Pump Station - Bid Recommendation Letter-Wright Pierce.pdf](#)
[3-01-2022 Horrigan Court Pump Station - Construction Drawings.pdf](#)
[3-01-2022 Horrigan Court Pump Station - GIS Sewer Map.pdf](#)
- 9.b. 2022.17) Authorization/Additional Funding for Main, Hill, Water Street Intersection Improvements Project
[3-01-2022 Main Hill Water Project-Additional Funding-ORDER.doc](#)
[3-01-2022 Main Hill Water Project-Additional Funding-MEMO.docx](#)
[3-01-2022 Main Hill Water Project-Additional Funding Request.pdf](#)
[3-01-2022 Main Hill Water Project-Notice to contractors.pdf](#)
[3-01-2022 Main Hill Water Project - D.O.T Bid Tab.pdf](#)
[3-01-2022 Main Hill Water Project - Plan Set.pdf](#)
[3-01-2022 Main Hill Water Project - VHB General Plan.pdf](#)
- 9.c. 2022.13) Amendment/Land Use Regulations/Art. XV-Historic Preservation Ordinance/Section 5 and Section 14
[3-01-2022 Historic Preservation Ordinance Amendments-ORDER.docx](#)
[3-01-2022 Historic Preservation Ordinance Amendments-PDF.pdf](#)
[3-01-2022 Historic Preservation Ordinance Amendments-MEMO.docx](#)
- 9.d. 2022.14) Request to Planning Board/Property Off of Cole Road/Zone Change from Industrial-1 to Residential-1-A
[3-01-2022 Cole Road I-1 to R-1-A PB Directive-ORDER.docx](#)
[3-01-2022 Cole Road I-1 to R-1-A PB Directive-MEMO.docx](#)
[3-01-2022 Cole Road I-1 to R-1-A PB Directive-MEMO.pdf](#)
- 9.e. 2022.15) Approval/Raising of Irish Flag on St. Patrick's Day
[3-01-2022 Raising of Irish Flag-ORDER.docx](#)
[8-10-2021 Flag Display Policy.docx](#)
- 9.f. 2022.16) Acceptance/Resolution for Community Resilience Partnership as prepared by Biddeford's Climate Task Force
[3-01-2022 Climate Task Force Resolution-ORDER.doc](#)
[3-01-2022 Climate Task Force Resolution-MEMO.docx](#)
[3-01-2022 Climate Task Force - Community Resilience Self-Evaluation.pdf](#)
[3-01-2022 Climate Task Force-List of Community Actions.pdf](#)

10. Appointments:

- 10.a. Ian Garcia-Grant...Ad Hoc Housing Committee
[3-01-2022 Appt-Garcia-Grant-Affordable Housing Ad Hoc Comm.docx](#)
[3-01-2022 Committee App-Affordable Housing Task Force-Garcia-Grant.pdf](#)
- 10.b. George Sutherland...Biddeford Police Advisory Committee
[3-01-2022 Appt-Sutherland-BPAC.docx](#)
[3-01-2022 Committee App-Sutherland-BPAC.pdf](#)
- 10.c. Patrick Mourmouras...Downtown Development Commission
[3-01-2022 Appt-Mourmouras-DDC.docx](#)
[3-01-2022 Committee App-Mourmouras-DDC.pdf](#)
- 10.d. Alexa Plotkin...Planning Board - Re-designation to Regular Member
[3-01-2022 Appt Redesignation-Plotkin-Planning Board.docx](#)
- 10.e. Randy Seaver...Zoning Board of Appeals
[3-01-2022 Appt-Seaver-ZBA.docx](#)
[3-01-2022 Committee App-Seaver-ZBA.pdf](#)
- 10.f. Diversity, Equity and Inclusion Committee
[3-01-2022 Appt-DEI Committee.docx](#)
[3-01-2022 Committee App-Brackett-DEI Committee.pdf](#)
[3-01-2022 Committee App-Hammer-DEI Committee.pdf](#)
[3-01-2022 Committee App-Jacques-DEI Committee.pdf](#)
[3-01-2022 Committee App-Leighton-DEI Committee.pdf](#)
[3-01-2022 Committee App-Lovley-DEI Committee.pdf](#)
[3-01-2022 Committee App-Morrissey-DEI Committee.pdf](#)
[3-01-2022 Committee App-Nikiforova-DEI Committee.pdf](#)
[3-01-2022 Committee App-Wolf-DEI Committee.pdf](#)

11. Public Addressing the Council..(5-minute limit per speaker; 30 minute total time limit)

12. City Manager Report

13. Other Business

14. Council President Addressing the Council

15. Mayor Addressing the Council

16. Adjourn

\$10.00 application fee is applicable to all NEW businesses

\$60.00 advertising fee for new liquor license applications is an up-front charge

pd \$210.00 - 2/16/2022

new business

City of Biddeford
BUSINESS LICENSE APPLICATION

BUSINESS NAME: Fish & Whistle

Business Address: 299 Main St. Suite 104 Map Lot

Mailing Address: 299 Main St. Suite 104, Biddeford ME 04005

Business Telephone Number: 312-282-0616

Email Address: Fishandwhistlemaine@gmail.com

OWNER/OPERATOR: Jason Eckerson

Home Physical Address: 26 Prospect St. Saco ME 04072

Home Mailing Address: same

Home Telephone Number: 312-282-0616

Applicant(s) Date of Birth: 06/06/1982



Applicant's Signature

2/11/22

Date

Any information provided in this application, which is found to be false, will result in the denial or revocation of this license – per 1 M.R.S.A. 17-A §453.

TYPES OF ENTERTAINMENT:

\$150.00 (single/multiple events)

- ☐ Concert
- ☐ Exhibitions (live performances)
- ☐ Circus/Carnival

☐ Playhouse/Play

- ☐ Indoor Skating Rink
- ☐ Bowling Lanes
- ☐ Theater/Movie House
(plus \$25.00 per screen)
- ☐ Billiard Room(s)

\$150.00 (annual)

- ☐ Public Firing Range
- ☐ Bottle Club

AUTOMOBILE REPAIR AND/OR GRAVEYARD:

- ☐ Automobile Repair Garage for maintenance
- ☐ Automobile Graveyard

\$75.00

\$200.00

PLACES/DEALERS IN PRODUCTS:

\$200.00

- ☐ Secondhand Dealers
- ☐ Dealers in gold jewelry, etc.
- ☐ Antique Dealer

- ☐ Flea Market (for 20 tables; \$5 per add'l table)
- ☐ Junk Dealer/Recycling

*\$10.00 application fee is applicable to all NEW businesses
\$60.00 advertising fee for new liquor license applications is an up-front charge*

PAWNBROKER: \$200.00

VENDOR ON A PUBLIC PLACE: \$50.00

ICE CREAM TRUCK VENDOR \$75.00

(need to show proof of at least \$500,000 liability insurance)

VENDING ON WATERWAYS \$100.00

OPERATING LICENSE:

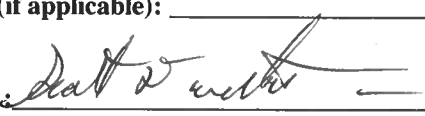
- ☐ Victualer (no alcohol)-State Cert. Required **\$75.00**
- ☐ Victualer serving beer and/or wine-State Cert. Required **\$100.00**
- ☒ Victualer serving beer, wine and/or liquor **\$150.00**
State Cert. Required
- ☐ Taxicab, motorbus, public automobile **\$50.00**
(plus \$20.00 per vehicle)
- ☐ Massage Establishment/Therapist **\$100.00**
- ☐ Combined Massage Establishment/Massage Therapist **\$150.00**
- ☐ Adult Business **\$2,000.00**
- ☐ Sludge Disposal **\$50.00**

MISCELLANEOUS:

- ☒ Advertising (for liquor licenses) **\$60.00**
- ☐ Newspaper Vending Machines (per machine) **\$10.00**
- ☐ Video Game Devices (up to a max of \$50.00) **\$10.00 (each machine)**

New Business License Application Disclosure: By submitting, signing and paying the applicable \$10.00 application fee (and \$60.00 advertising, when applicable), the issuance of business license in the City of Biddeford is not guaranteed. You will be required to pay the full business license fee(s) once departmental reviews have been completed and an Occupancy Permit has been issued by the Code Enforcement Office.

CITY COUNCIL APPROVAL DATE (if applicable): _____

CODE ENFORCEMENT APPROVAL:  _____
(Occupancy Permit Issued)

CITY CLERK ISSUED: _____ **DATE:** _____



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes ☐ No ☐	

Section I: Licensee/Applicant(s) Information;
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): Fish & Whistle, LLC	Business Name (D/B/A):
Individual or Sole Proprietor Applicant Name(s):	Physical Location: 299 Main Street Beddeford ME 04005
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: 26 Prospect Street Saco ME 04072
Mailing address, if different from DBA address:	Email Address: fishandwhistlemaine@gmail.com
Telephone # Fax #: 312-282-0616	Business Telephone # Fax #: 312-282-0616
Federal Tax Identification Number: 87-4183872	Maine Seller Certificate # or Sales Tax #:
Retail Beverage Alcohol Dealers Permit:	Website address: fishandwhistlemaine.com

1. New license or renewal of existing license? ☒ New Expected Start date: 04/01/2022
☐ Renewal Expiration Date: 04/01/2023

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \$307,887 Beer, Wine or Spirits: \$60,375 Guest Rooms: 0

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| ☒ Restaurant
(Class I, II, III, IV) | ☐ Class A Restaurant/Lounge
(Class XI) | ☐ Class A Lounge
(Class X) |
| ☐ Hotel
(Class I, II, III, IV) | ☐ Hotel – Food Optional
(Class I-A) | ☐ Bed & Breakfast
(Class V) |
| ☐ Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | ☐ Auxiliary | ☐ Mobile Cart |
| ☐ Tavern
(Class IV) | ☐ Other: _____ | |
| ☐ Qualified Caterer | ☐ Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

26 Prospect Street Saco ME 04072

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

☐ Yes ☒ No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Jason Eckerson	06/06/1982	Silver Spring, MD
Katherine Hamm	03/06/1987	Worcester, MA
Residence address on all the above for previous 5 years		
Name Jason Eckerson	Address: 26 Prospect Street Saco ME 04072	
Name Katherine Hamm	Address: 26 Prospect Street Saco ME 04072	
Name	Address:	
Name	Address:	

13. Will any law enforcement officer directly benefit financially from this license, if issued?

☐ Yes ☒ No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? ☐ Yes ☒ No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? ☐ Yes ☒ No

17. Does the licensee/applicant(s) own the premises? ☐ Yes ☒ No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Please see attached written discription.

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: St. Joseph Catholic Church

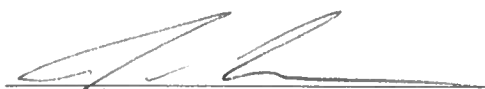
Distance: .2 miles

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 2/16/22



Signature of Duly Authorized Person

Signature of Duly Authorized Person

Jason Eckerson

Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? ☐ Municipal Officers of _____

☐ County Commissioners of _____ County

- ☐ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

**This Application will Expire 60 Days from the date of
Municipal or County Approval unless submitted to the Bureau**

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G.After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

5. Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
 - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

Section V: Fee Schedule

Filing fee required. In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

Please note: For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

<u>Class of License</u>	<u>Type of liquor/Establishments included</u>	<u>Fee</u>
Class I	For the sale of liquor (malt liquor, wine and spirits) This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers	\$ 900.00
Class I-A	For the sale of liquor (malt liquor, wine and spirits) This class includes only hotels that do not serve three meals a day.	\$1,100.00
Class II	For the Sale of Spirits Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.	\$ 550.00
Class III	For the Sale of Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class IV	For the Sale of Malt Liquor Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	\$ 220.00
Class III and IV	For the Sale of Malt Liquor and Wine Only This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	\$ 440.00
Class V	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Club without catering privileges.	\$ 495.00
Class X	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Class A Lounge	\$2,200.00
Class XI	For the sale of liquor (malt liquor, wine and spirits) This class includes only a Restaurant Lounge	\$1,500.00

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

Please see attached layout and Floor plan.

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Fish & Whistle, LLC
2. Doing Business As, if any: _____
3. Date of filing with Secretary of State: 11/15/2021 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

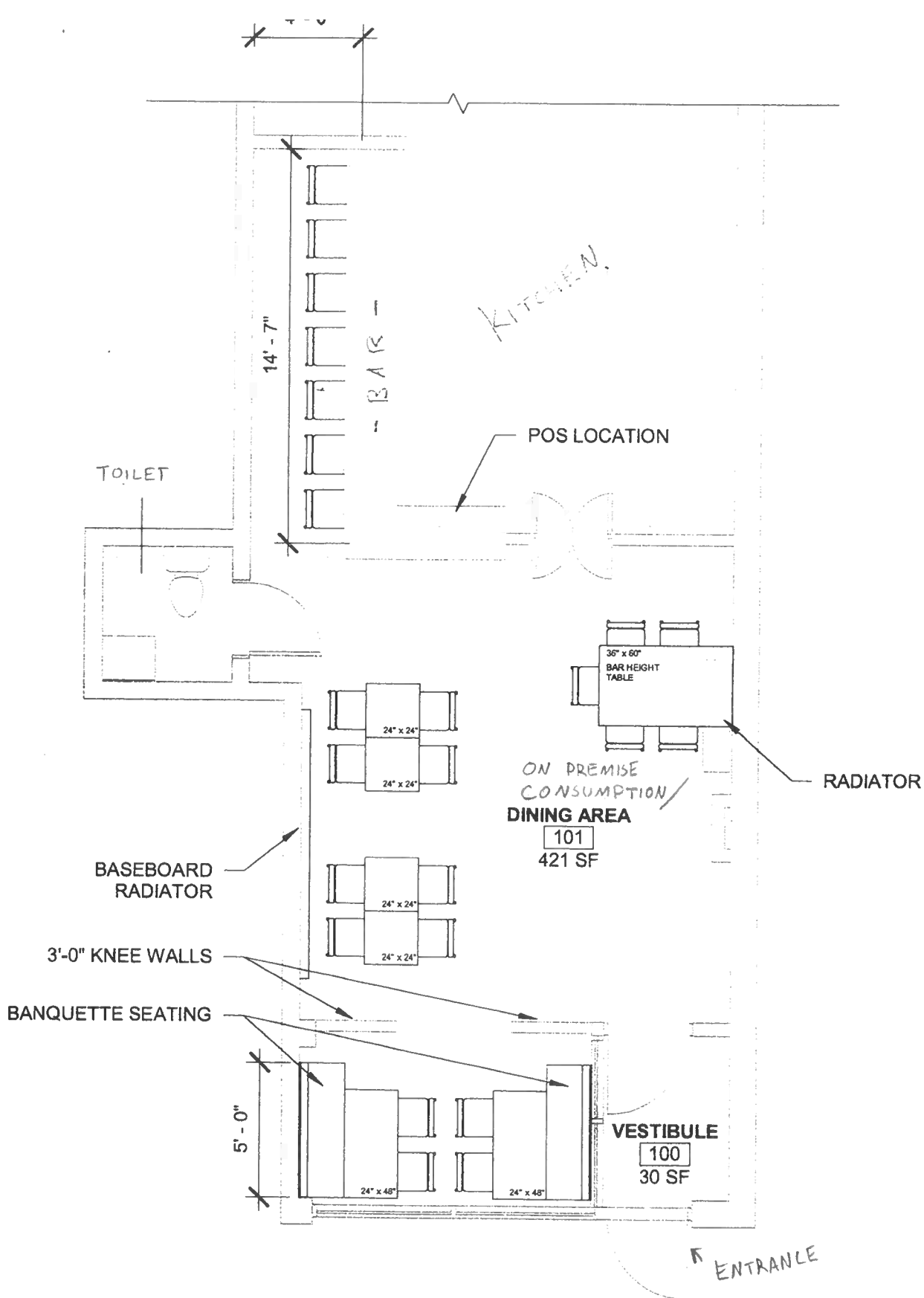
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Jason Eckerson	26 Prospect Street Saco ME 04072	06/06/1982	Manager	50.0000
Katherine Hamm	26 Prospect Street Saco ME 04072	03/06/1987	Manager	50.0000

(Ownership in non-publicly traded companies must add up to 100%.)

Description of layout

With an approximate size of 421 square feet, our dining area will have a seating capacity of 28. This will consist of 7 bar seats and 21 seats at assorted tables. The bar and POS counter are located to the rear of the dining area. The bar is approximately 15 feet long. We will offer counter and bar service. Patrons will enter the premises through a vestibule, make their way across the dining room floor, and place their orders at the counter. They can then take a seat at an open table, bar seat, or take their food to go. There is an easily accessible bathroom. The kitchen is located behind the counter/bar and is accessed through a set of swinging doors. It has an approximate size of 500 square feet. There is a direct line to a rear exit. Most equipment is located along one wall under a 15' hood. This is followed by a dish machine and 3-bay sink. There is a walk in cooler to the rear of the kitchen. There are also a few prep tables and a service refrigerator that will be positioned in the center of the kitchen floor plan. Please see attached floor plans for a more detailed layout.



DINING AREA - 421 SF
- 28 SEATS

FISH & WHISTLE

FLOOR PLAN - 3/16" = 1'-0"

01/21/2022

COUNCIL MEETING

FEBRUARY 15, 2022

NOTE: Due to COVID-19, this meeting was held in-person in the Council Chambers, as well as virtually (via ZOOM),

Mayor Casavant called the meeting to order at 6:00 p.m.

Roll Call: William Emhiser, Scott Whiting, Martin Grohman, Bobby Mills, Amy Clearwater, Norman Belanger, Liam LaFountain and Marc Lessard

Doris Ortiz was excused.

The Council, and all who were present, recited the Pledge of Allegiance.

There were no adjustments to the agenda.

Presentation: FY23 Capital Improvement Projects Budget

City Manager James Bennett gave a high level review of the proposed FY23 Capital Improvement Projects Budget. Jim stressed that the CIP Budget is a planning document, and not a funding mechanism. The CIP Budget is prepared each year as a guide for the Council to make decisions on what projects should be integrated into the actual City Government Budget.

Jim explained that the Council has direct responsibility over the following:

- Land
- Buildings
- Vehicles/Equipment
- Infrastructure
- Construction in Progress

Jim suggested that an annual CIP appropriations goal should be \$2,500,000; and to get to that, he further suggested:

- ✓ Phase in \$2.5 million appropriation over 3 years (\$250,000 per year)
- ✓ Use 'excess' for capital and/or onetime expenses
- ✓ Limit tax increases to grow in operational expenses; less new revenues

Public Addressing the Council... (3-minute limit per speaker for up to 15 minutes):

One citizen addressed his comments to the Council.

Consideration of Minutes: February 1, 2022

Motion by Councilor Mills, seconded by Councilor Clearwater to accept the minutes as printed.

Vote: Unanimous.

Second Readings:

{For a copy of the ordinance amendments and first readings, see the Council Meeting minutes of February 1, 2022}

2022.8) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-99-No through trucks/ Add Round Hill Street

Motion by Councilor Mills, seconded by Councilor Lessard to grant the second reading of the ordinance amendment.

Vote: Unanimous.

2022.9) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-90-No Parking/ Add Lemieux Street

Motion by Councilor Mills, seconded by Councilor Lessard to grant the second reading of the ordinance amendment.

Vote: 4/4; Councilors Lessard, Mills, Clearwater and Grohman opposed.

Councilors Emhiser, Whiting, Belanger and LaFountain in favor.

Mayor Casavant voted in favor to break the tie.

Motion carries.

2021.132) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-66-Beach permit parking regulations enumerated/Increase in Beach Permit Fees

Motion by Councilor Clearwater, seconded by Councilor Belanger to grant the second reading of the ordinance amendment.

Motion by Councilor Lessard, seconded by Councilor Mills to amend the ordinance by removing all charges for resident beach permits.

Vote: 3/5; Councilors Lessard, Mills and Clearwater in favor.

Councilors Emhiser, Whiting, Grohman, Belanger and LaFountain opposed.

Amendment fails.

Motion by Councilor Grohman, seconded by Councilor Clearwater to keep the resident 65 and older beach permit at \$15.00.

Vote: 3/5; Councilors Grohman, Lessard and Mills in favor.

Councilors Emhiser, Whiting, Clearwater, Belanger and LaFountain opposed.

Amendment fails.

Vote on ordinance, as written: 6/2; Councilors Lessard and Mills opposed.

Councilors Emhiser, Whiting, Grohman, Clearwater, Belanger and LaFountain in favor.

Motion carries.

Orders of the Day:

2022.11 IN BOARD OF CITY COUNCIL..FEBRUARY 15, 2022

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize awarding a contract for Aeration Basin Painting at the Wastewater Treatment Plant to Apex Construction, Inc. in an amount not to exceed \$36,775.00. Funding for this project will be from Bond proceeds.

NOTE: The Finance Committee will consider this item at their February 15, 2022 meeting and vote to send their recommendation to the Council.

Motion by Councilor Clearwater, seconded by Councilor Mills to grant the order.

Vote: Unanimous.

Appointment:

IN BOARD OF CITY COUNCIL...FEBRUARY 15, 2022

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Kaily George
46 Sullivan Street, Apt. 201
Ward 2**

to the *Citizen Advisory Committee*, for a term to expire in December 2022.

Motion by Councilor Clearwater, seconded by Councilor Mills to confirm the appointment.

Vote: Unanimous.

Public Addressing the Council... (5-minute limit per speaker; 30 minute total time limit):

There were no public comments.

City Manager Report:

City Manager James Bennett had the following items:

- 1) FEMA Region 1 has accepted the City's application as complete for the funding of the River Wall Repairs.
- 2) An application has been submitted for the acquisition of a couple more electric vehicles; and if accepted, Jim proposes to sell two of the City's 2019 Ford Focuses. Once the City hears from the dealer that we can get the two electric vehicles, we will go through the rebate program offered through Efficiency Maine.
- 3) The Hill/Main/Water Street Project was rebid and while project costs came in about half a million dollars less than the last bidding, it is still about a million dollars more than what the project had originally been identified for. When this happens, the overage

becomes the responsibility of the municipality. Jim is working on getting MDOT and PACTs to secure more funding.

- 4) The State Attorney General recently signed off on the Opioid Lawsuit, of which proceeds will be used to help those impacted by opioids. It is expected that 30% of the proceeds will be divided amongst the communities who participated in the lawsuit.

Other Business:

Councilor Mills; referenced a Study mentioned by Richard Rhames during the *Public Addressing the Council* portion of this meeting, namely the 2004 Economic Impact Study. He would like to see this document circulated to the Councilors.

He saw in the newspaper that the Saco Wastewater Treatment Plant is being considered for re-location because it dumps wastewater into the Saco River. He wonders why the Biddeford Wastewater Treatment Plant is not being considered since we are in the same situation as Saco. City Manager James Bennett clarified that Saco has not been awarded any money; and that the article only chose to showcase Saco.

Mayor Addressing the Council: Mayor Casavant is very pleased with the huge success of this year's WinterFest. More people attended this year's event than ever. He noted how important these types of events are to bring people together and to gain a true sense of community. He credited much of the success of the event to the volunteers from New Life Church; as well as the donations from Wal-Mart and many local food establishments. He looks forward to an even bigger and better WinterFest next year!

Executive Session: 1 MRSA 405(6)(C)...Real Estate Matters

Motion by Councilor Belanger, seconded by Councilor Lessard to move into Executive Session.

Vote: Unanimous.

Time: 7:21 p.m.

Motion by Councilor Belanger, seconded by Councilor Lessard to move out of Executive Session.

Vote: Unanimous.

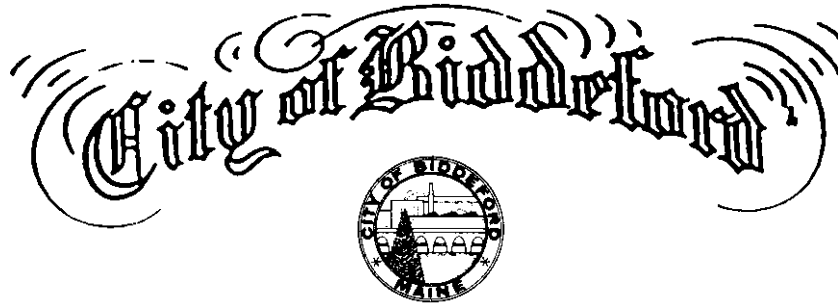
Time: 7:58 p.m.

Motion by Councilor Belanger, seconded by Councilor Lessard to adjourn.

Vote: Unanimous.

Time: 7:58 p.m.

Attest by: _____
Carmen J. Morris, City Clerk



2022.12

IN BOARD OF CITY COUNCIL..MARCH 1, 2022

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the award of contract for the replacement of the wastewater pump station at Horrigan Court to Gordon Contracting, Inc. of Sangerville, Maine in an amount not to exceed \$4,326,285.00.

BE IT FURTHER ORDERED, that \$450,000.00 be allocated for change orders, inspections and administrative fees.

Funding for this project will be as follows:

- \$3,776,285 from American Rescue Plan Act (ARPA) Funds
- \$1,000,000 from the Dept. of Environmental Protection Grant

NOTE: This item will be considered by the Finance Committee at their March 1, 2022 meeting.



Finance Committee / City Council

Meeting Date: March 1st, 2022
Meeting Time: 5:00 PM/6:00 PM

Agenda Item No: 2022.12
Item Description: Horrigan Court Pump Station Replacement – Bid Acceptance

Submitted by: Jeff Demers (Public Works Director)
Alex Buechner (Wastewater Superintendent)
Tom Milligan, PE (City Engineer)
Craig Chekan, PE (Deputy Engineer)

Supporting Information/Documentation:

1. GIS Sewer Map
2. Construction Drawings
3. Wright-Pierce Bid Recommendation Letter
4. Recommended Bidder (Gordon Contracting) Bid Package

Executive Summary:

- a) The existing wastewater pump station at Horrigan Court serves the western portion of the city and is in emergency need of replacement.
- b) Over the past couple of years, construction documents for the pump station replacement have been created and approved by the required permitting agencies (DEP, Saco River Corridor Commission, and City of Biddeford Planning Board).

Detailed Review:

- a) Wright-Pierce, the design engineer, advertised this project to bid on December 17th, 2021.
- b) A public open-bid process was held on January 27th, 2022 in the City's Council Chambers.
- c) Three construction bids were received:
 - i. Doten's Construction: \$3,960,565
 - ii. Gordon Contracting: \$4,326,285
 - iii. T. Buck Construction: \$4,328,127
- d) Per Wright-Pierce's detailed review and Bid Recommendation Letter, Doten's and T. Buck's bids were determined to be non-responsive:
 - i. Doten's omitted necessary information and lacked the required project qualifications
 - ii. T. Buck's original bid included mathematical tabular errors resulting in an actual higher bid value. Once informed of this error, T. Buck declined entering the contract for the corrected bid amount
- e) Gordon's bid package and qualifications have been reviewed, compared against the bid documents, and deemed acceptable.
- f) Possible added expenses for this size project:
 - I. Change orders 5% - 6% \$250,000
 - II. Inspections Wright/Pierce and BH2M \$150,000
 - III. Administration \$50,000
 - IV. Total \$450,000

Funding Source:

This project will be funded from:

- American Rescue Plan Act (ARPA) Funds \$3,776,285
- Department Environmental Protection Grant \$1,000,000

Staff Recommendation:

Staff recommends to accept Gordon Contracting's 'Horrigan Court Pump Station Replacement' bid of \$4,326,285.

Staff recommends \$450,000 For Change orders, Inspections and Administration fee's

Total of \$4,776,285.00

SECTION 00410BID FORM FOR CONSTRUCTION CONTRACT

The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 1—OWNER AND BIDDER

- 1.01 This Bid is submitted to:
 City of Biddeford, P.O. Box 586, Biddeford, ME 04005
 Horrigan Court Pump Station Upgrade
- 1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2—ATTACHMENTS TO THIS BID

- 2.01 The following documents are submitted with and made a condition of this Bid:
- A. Required Bid security; ✓
 - B. List of Proposed Subcontractors; ✓
 - C. List of Proposed Suppliers; ✓
 - D. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such authority within the time for acceptance of Bids; ✓
 - E. Contractor's license number as evidence of Bidder's State Contractor's License or a covenant by Bidder to obtain said license within the time for acceptance of Bids; N/A
 - F. Required Bidder Qualification Statement with supporting data; ✓
 - G. Signed Compliance Statement (Section 00406). ✓
 - H. Signed Certification of Non-Segregated Facilities (SC-40). ✓
 - I. Signed Labor Union Notice (SC-41). ✓
 - J. Maine DEP Form 6100-4, "DBE Subcontractor Utilization Form" ✓
 - K. Maine DEP Form 6100-3, "DBE Subcontractor Performance Form" for each proposed DBE subcontractor. ✓

ARTICLE 3—BASIS OF BID—LUMP SUM BID AND UNIT PRICES

- 3.01 *Base Bid Items*
- A. Bidder will complete the Work in accordance with the Contract Documents for the following lump sum, unit price and allowance items.
 - B. Bidder acknowledges that:

1. each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and
2. estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents (estimated "***").

Item No.	Description	Unit	Quantity	Bid Unit Price	Bid Amount
1	Mobilization/Demobilization	LS	1	216,300	\$ 216,300
2	Pump Station Installation	LS	1	2,541,000.00	\$ 2,541,000.00
3	Aggregate Base Course (MDOT "A" Gravel)	CY	150	50.00	\$ 7,500
4	Aggregate Subbase Course (MDOT "D" Gravel)	CY	455	40.00	\$ 18,200.00
5	12-Inch Gravity Sewer Pipe	LF	15	150.00	\$ 2,250.00
6	14-Inch Gravity Sewer Pipe	LF	70	195.00	\$ 13,650.00
7	24-Inch Gravity Sewer Pipe	LF	260	200.00	\$ 52,000.00
8	Sewer-Granite Culvert Crossing	LS	1	7,500.00	\$ 7,500.00
9	12-Inch RCP Culvert	LF	35	130.00	\$ 455.00 4,550.00
10	4-foot Diameter Sanitary Sewer Manholes	VF	6.5	1,000.00	\$ 6,500.00
11	5-foot Diameter Sanitary Sewer Manholes	VF	27	1,200.00	\$ 32,400.00
12	12-Inch Force Main Pipe	LF	60	580.00	\$ 34,800.00
13	2-Inch Copper Service Pipe	LF	240	75.00	\$ 18,000.00
14	2-Inch Curb Stops	EA	2	1,400.00	\$ 2,800.00
15	Yard Hydrant Assembly	LS	1	5,000.00	\$ 5,000.00
16	Water Meter Pit	LS	1	12,000.00	\$ 12,000.00
17	Ledge Excavation and Disposal	CY	350	455.00	\$ 159,250.00
18	Test Pit Excavation	EA	2	750.00	\$ 1,500.00
19	Additional Earthwork Materials – Compacted Structural Fill*	CY	100	45.00	\$ 4,500.00
20	Additional Earthwork Materials – Compacted Screened Stone*	CY	100	50.00	\$ 5,000.00
21	Additional Earthwork Materials – Common Borrow*	CY	100	25.00	\$ 2,500.00
22	Additional Earthwork – Excavation and Disposal*	CY	100	25.00	\$ 2,500.00
23	Handling and Disposal of Contaminated Soils*	TON	100	50.00	\$ 5,000.00
24	Loaming and Seeding	LS	1	18,000.00	\$ 18,000.00
25	Chain Link Fence and Gates	LF	370	88.00	\$ 32,560.00
26	Bollards	EA	7	1700.00	\$ 11,900.00
27	Initial Pavement (Binder Course)	Ton	80	200.00	\$ 16,000.00
28	Final Pavement (Surface Course)	Ton	65	200.00	\$ 13,000.00
29	Tapered Shiplap Joint from Existing to New Pavement	SF	160	15.00	\$ 2,400.00
30	Mill, Shim and Overlay with 1.5" Wearing Course	SY	850	35.00	\$ 2,9750.00 29,750.00
31	Sidewalk Construction	SY	15	175.00	\$ 2,625.00
32	Vertical Granite Curb	LF	55	70.00	\$ 3,850.00
33	Stormwater BMPs	LS	1	40,000.00	\$ 40,000.00
34	Electrical and Instrumentation Subcontract	LS	1	859,000.00	\$ 859,000.00
35	As-Built Survey	LS	1	7,500.00	\$ 7,500.00
36	Demolition of the Existing Pump Station	LS	1	30,000.00	\$ 30,000.00
37	Handling and Disposal of Contaminated Groundwater	AL	1	\$30,000	\$30,000
38	Electrical Service Allowance	AL	1	\$75,000	\$75,000
Total Base Bid					\$ 4,316,285.00

3.02 *Total Bid*

Total Bid (Total of all Lump Sum and Unit Price Bids)	\$ 4,326,285.00
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ARTICLE 4—DELETED

ARTICLE 5—DELETED

ARTICLE 6—TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Deleted.
- 6.03 Deleted.
- 6.04 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7—BIDDER'S ACKNOWLEDGEMENTS: ACCEPTANCE PERIOD, INSTRUCTIONS, AND RECEIPT OF ADDENDA

7.01 *Bid Acceptance Period*

- A. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

7.02 *Instructions to Bidders*

- A. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security.

7.03 *Receipt of Addenda*

- A. Bidder hereby acknowledges receipt of the following Addenda:

Addendum Number	Addendum Date
No. 1	1/13/22
No. 2	1/18/22
No. 3	1/21/22
No.4	1/26/22

ARTICLE 8—BIDDER'S REPRESENTATIONS AND CERTIFICATIONS

8.01 *Bidder's Representations*

- A. In submitting this Bid, Bidder represents the following:
1. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 2. Bidder has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

3. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work, including all American Iron and Steel requirements.
4. Bidder has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.
5. Bidder has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
6. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (c) Bidder's (Contractor's) safety precautions and programs.
7. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
9. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
11. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

8.02 *Bidder's Certifications*

A. The Bidder certifies the following:

1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation.
2. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid.
3. Bidder has not solicited or induced any individual or entity to refrain from bidding.

4. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 8.02.A:
- a. Corrupt practice means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process.
 - b. Fraudulent practice means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition.
 - c. Collusive practice means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels.
 - d. Coercive practice means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

BIDDER hereby submits this Bid as set forth above:

Bidder:

Gordon Contracting, Inc

(typed or printed name of organization)

By:

(individual's signature)

Name: Brian Howard

(typed or printed)

Title: President

(typed or printed)

Date: 1/27/2022

(typed or printed)

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

(individual's signature)

Name:

(typed or printed)

Title:

(typed or printed)

Date:

(typed or printed)

Address for giving notices:

627 North Dexter Road Sangerville, ME 04479

Bidder's Contact:

Name: Brian Howard

(typed or printed)

Title: President

(typed or printed)

Phone: 207.876.3798

Email: brian@gcmaine.com

Address:

627 North Dexter Road Sangerville, ME 04479

Bidder's Contractor License No.: (if applicable)

END OF SECTION

February 9, 2022
W-P Project No. 12223G

Jeff Demers
Public Works Director
City of Biddeford
371 Hill Street
Biddeford, ME 04005

Subject: Horrigan Court Pump Station Upgrade
Evaluation of Bids

Dear Jeff:

We have completed our review of the construction bids received for the Horrigan Court Pump Station Upgrade project on January 27, 2022. This letter represents a summary of our findings.

Three bids were received and reviewed. A tabulation of the bids received is enclosed. Doten's Construction, Inc (DC) submitted the lowest Total Bid of \$3,960,565. DC's bid is approximately 8.9% less than the engineer's estimate for the project. The remaining two base bids were approximately 4.6% and 9.2% higher than DC's bid. These bids are evidence of competitive pricing and reasonable bids. In reviewing the three bid packages, several deficiencies were noted.

In reviewing DC's bid package, it was discovered they did not submit the following items:

- List of Proposed Subcontractors
- List of Proposed Suppliers
- Evidence of Authority to do business in the state
- Contractor's license number
- Signed Certificate of Non-Segregated Facilities (SC-40)
- Signed Labor Union Notice (SC-41)
- Maine DEP Form 6100-4, "DBE Subcontractor Utilization Form"
- Maine DEP Form 6100-3, "DBE Subcontractor Performance Form"

Some of these omissions are considered minor informalities while others are of greater concern. The following items represent our analysis of DC's qualifications based on information provided in their bid:

- DC is a small corporation that has been in business since 1982 but indicated on the Qualifications Statement that they have acted as a general contractor for similar projects for only 5 years.
- DC did not provide evidence of experience with any wastewater projects or any similar type of project with significant earthwork/excavation complexities like those in the Horrigan Court Pump station project.
- DC only listed one project with the scope of utility work. The listed project is an ongoing Wright-Pierce project for a water booster pump station upgrade with a total project cost of \$805,000. We

have reviewed the plans for this project and do not consider it to be similar in magnitude or complexity.

- Based on the project list provided in the bid package, DC has never completed a wastewater pump station related project of any size and did not provide 3 to 6 examples of projects similar in type and cost of construction to the Horrigan Court Pump Station project as required in Section 00450 – Qualifications Statement.
- DC appears to be a general contractor with a focus on building construction and renovation. Based on their work history, much of this project would need to be subcontracted, however a list of subcontractors was not submitted.

Based on the above information, Wright-Pierce has determined that DC submitted a non-responsive bid by omitting the items noted above. In addition, DC does not have documented experience proving they are capable of succeeding on a project of this type and magnitude. As such, they are considered a not-responsible bidder for this project, and we do not recommend their selection for award. Wright-Pierce has consulted with Maine DEP on this matter, and they are in agreement with our recommendation.

Ultimately, the decision to not award the contract to DC lies with the City of Biddeford. Should the City decide to award the contract to DC, it is possible that other Bidders could file a protest because DC did not submit a responsive bid.

The second lowest bidder on the project is T. Buck Construction with a Total Bid of \$4,328,127 (as totaled on the bid form) which has been corrected to be \$4,146,687 based on errors in the bid form noted below:

Item No.	Description	Unit	Quantity	Bid Unit Price	Submitted Bid Amount	Corrected Bid Amount
6	14-Inch Gravity Sewer Pipe	LF	70	\$28.00	\$19,600.00	\$1,960.00
17	Ledge Excavation and Disposal	CY	350	\$52.00	\$182,000.00	\$18,200.00
23	Handling and Disposal of Contaminated Soils*	Ton	100	\$400.00	\$4,000.00	\$40,000.00

Per Specification section 00200 Instructions to Bidders, Article 13.01 C, discrepancies between the multiplication of units of work and unit prices will be resolved in favor of the unit prices. As such, T. Buck's bid has moved to be the second low bidder. Conversations with T-Buck indicate the submitted bid amount is the value they intended for items 6 and 17 while the corrected bid amount is the value they intended for item 23. T. Buck recognizes Article 13.01 C, but does not wish to enter the contract for the corrected bid amount. As such, T. Buck's bid is considered non-responsive.

The third bidder on the project is Gordon Contracting, Inc. (GC) with a Total Base Bid of \$4,326,285. In reviewing GC's bid package, it appears that all requested items were submitted. GC's list of work experience shows they have complete projects with values over \$8,000,000 and have highlighted three wastewater/pump station projects completed since 2019. GC submitted Financial Statements and supplementary information for 2019 and 2020. Based on the documentation provided, it appears that they are in good financial standing.

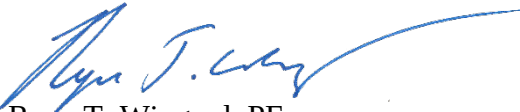
Wright-Pierce has followed up on GC's references for three recent projects deemed to be similar in nature. In each case, the project engineer was contacted, and asked questions related to quality, workmanship, safety and the contractor's ability to perform the project. Each reference provided a positive outlook on working with GC. Based on the responses received, it is apparent that GC does have experience with wastewater pump stations.

Based on the above, Wright-Pierce is not aware of any reason why this contract should not be awarded to GC as the lowest responsive and responsible bidder.

If the City decides to proceed with the project based on the lowest responsive bid, the City should issue a letter to Gordon Contracting stating the City's intention to award the contract. Suggested language for this letter is attached. We would be happy to assist you with submitting the necessary documentation to Maine DEP for approval, awarding the contract, requesting the required bonds and insurance information, and executing the Contract Documents.

Very truly yours,

WRIGHT-PIERCE



Ryan T. Wingard, PE
Vice President



Charles A. Daigle, PE
Project Engineer

Enclosures

- Bid Tabulation
- Draft Notice of Intent to Award Letter

cc: Thomas Milligan, Biddeford
Alex Buechner, Biddeford
Craig Chekan, Biddeford
Brandy Piers, MaineDEP



BID TABULATION

Project Name: Horrigan Court Pump Station Upgrade

Issuing Office: 75 Washington Ave., Suite 202, Portland, ME 04101 Tel: (207) 761-2991

Project No.: 12223G

Location: Biddeford, ME

Bid Date: January 27, 2022

ENG/PM: C. Daigle

Engineers Estimate: \$4,350,000

BID QUANTITIES				T. Buck Construction		Doten's Construction		Gordon Contracting, Inc.	
Item		Qty.	UNIT	UNIT AMT	BID	UNIT AMT	BID	UNIT AMT	BID
1	Mobilization / Demobilization	1	LS	\$300,000.00	\$300,000.00	\$165,000.00	\$165,000.00	\$216,300.00	\$216,300.00
2	Pump Station Installation	1	LS	\$2,799,255.00	\$2,799,255.00	\$2,300,000.00	\$2,300,000.00	\$2,541,000.00	\$2,541,000.00
3	Aggregate Base Course (MDOT "A" Gravel)	150	CY	\$35.00	\$5,250.00	\$36.00	\$5,400.00	\$50.00	\$7,500.00
4	Aggregate Subbase Course (MDOT "D" Gravel)	455	CY	\$30.00	\$13,650.00	\$36.00	\$16,380.00	\$40.00	\$18,200.00
5	12-inch Gravity Sewer Pipe	15	LF	\$425.00	\$6,375.00	\$300.00	\$4,500.00	\$150.00	\$2,250.00
6	14-inch Gravity Sewer Pipe	70	LF	\$28.00	\$1,960.00	\$300.00	\$21,000.00	\$195.00	\$13,650.00
7	24-inch Gravity Sewer Pipe	260	LF	\$380.00	\$98,800.00	\$360.00	\$93,600.00	\$200.00	\$52,000.00
8	Sewer-Granite Culvert Crossing	1	LS	\$297,777.00	\$297,777.00	\$36,000.00	\$36,000.00	\$7,500.00	\$7,500.00
9	12-inch RCP Culvert	35	LF	\$195.00	\$6,825.00	\$300.00	\$10,500.00	\$130.00	\$4,550.00
10	4-foot Diameter Sanitary Sewer Manholes	6.5	VF	\$770.00	\$5,005.00	\$1,800.00	\$11,700.00	\$1,000.00	\$6,500.00
11	5-foot Diameter Sanitary Sewer Manholes	27	VF	\$850.00	\$22,950.00	\$1,800.00	\$48,600.00	\$1,200.00	\$32,400.00
12	12-inch Force Main Pipe	60	LF	\$314.00	\$18,840.00	\$276.00	\$16,560.00	\$580.00	\$34,800.00
13	2-inch Copper Service Pipe	240	LF	\$127.00	\$30,480.00	\$276.00	\$66,240.00	\$75.00	\$18,000.00
14	2-inch Curb Stops	2	EA	\$950.00	\$1,900.00	\$1,440.00	\$2,880.00	\$1,400.00	\$2,800.00
15	Yard Hydrant Assembly	1	LS	\$3,800.00	\$3,800.00	\$4,200.00	\$4,200.00	\$5,000.00	\$5,000.00
16	Water Meter Pit	1	LS	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$12,000.00	\$12,000.00
17	Ledge Excavation and Disposal	350	CY	\$52.00	\$18,200.00	\$360.00	\$126,000.00	\$455.00	\$159,250.00
18	Test Pit Excavation	2	EA	\$1,800.00	\$3,600.00	\$600.00	\$1,200.00	\$750.00	\$1,500.00
19	Additional Earthwork Materials - Compacted Structural Fill*	100	CY	\$45.00	\$4,500.00	\$60.00	\$6,000.00	\$45.00	\$4,500.00
20	Additional Earthwork Materials - Compacted Screened Stone*	100	CY	\$55.00	\$5,500.00	\$60.00	\$6,000.00	\$50.00	\$5,000.00
21	Additional Earthwork Materials - Common Borrow*	100	CY	\$35.00	\$3,500.00	\$60.00	\$6,000.00	\$25.00	\$2,500.00
22	Additional Earthwork - Excavation and Disposal*	100	CY	\$45.00	\$4,500.00	\$60.00	\$6,000.00	\$25.00	\$2,500.00
23	Handling and Disposal of Contaminated Soils*	100	TON	\$400.00	\$40,000.00	\$240.00	\$24,000.00	\$50.00	\$5,000.00
24	Loaming and Seeding	1	LS	\$15,000.00	\$15,000.00	\$24,000.00	\$24,000.00	\$18,000.00	\$18,000.00
25	Chain Link Fence and Gates	370	LF	\$90.00	\$33,300.00	\$57.00	\$21,090.00	\$88.00	\$32,560.00
26	Bollards	7	EA	\$1,155.00	\$8,085.00	\$600.00	\$4,200.00	\$1,700.00	\$11,900.00
27	Initial Pavement (Binder Course)	80	TON	\$224.00	\$17,920.00	\$180.00	\$14,400.00	\$200.00	\$16,000.00
28	Final Pavement (Surface Course)	65	TON	\$180.00	\$11,700.00	\$180.00	\$11,700.00	\$200.00	\$13,000.00
29	Tapered Shiplap Joint from Existing New Pavement	160	SF	\$16.00	\$2,560.00	\$12.00	\$1,920.00	\$15.00	\$2,400.00
30	Mill, Shim, and Overlay with 1.5" Wearing Course	850	SY	\$31.00	\$26,350.00	\$33.00	\$28,050.00	\$35.00	\$29,750.00
31	Sidewalk Construction	15	SY	\$114.00	\$1,710.00	\$180.00	\$2,700.00	\$175.00	\$2,625.00
32	Vertical Granite Curb	55	LF	\$110.00	\$6,050.00	\$60.00	\$3,300.00	\$70.00	\$3,850.00
33	Stormwater BMPs	1	LS	\$7,400.00	\$7,400.00	\$6,000.00	\$6,000.00	\$40,000.00	\$40,000.00
34	Electrical and Instrumental Subcontract	1	LS	\$197,445.00	\$197,445.00	\$682,445.00	\$682,445.00	\$859,000.00	\$859,000.00
35	As-Built Survey	1	LS	\$500.00	\$500.00	\$12,000.00	\$12,000.00	\$7,500.00	\$7,500.00
36	Demolition of Existing Pump Station	1	LS	\$15,000.00	\$15,000.00	\$60,000.00	\$60,000.00	\$30,000.00	\$30,000.00
37	Handling and Disposal of Contaminated Groundwater	1	AL	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
38	Electrical Service Allowance	1	AL	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
TOTAL BASE BID AMOUNT				\$4,146,687.00	\$4,328,127.00	\$3,960,565.00		\$4,326,285.00	

Note: T. Buck Construction's bid contained calculation errors for items 6, 17 and 23 as noted above. Per specification section 00200 Instructions to Bidders, Article 13.01C, discrepancies between multiplication of units of work and unit prices will be resolved in favor of the unit prices. As such, T. Bucks Total bid has been corrected above.

February 9, 2022

Brian Howard, President
Gordon Contracting, Inc.
627 North Dexter Road
Sangerville, ME 04479

Subject: Horrigan Court Pump Station Upgrade
 Notice of Intent to Award

Gentlemen:

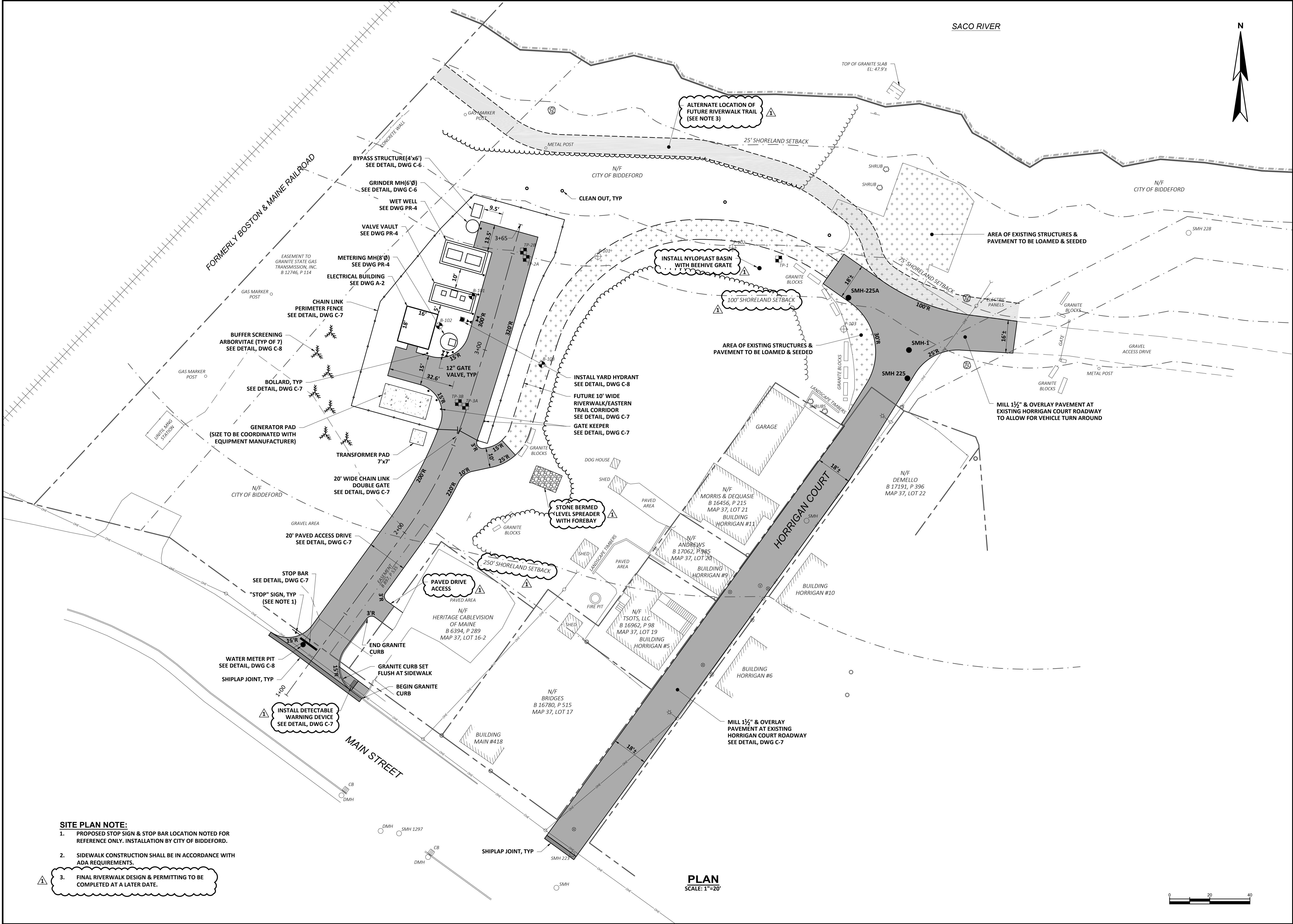
It is the intention of the City of Biddeford to award a contract for the above referenced project to Gordon Contracting, Inc. on the basis of the Total Base Bid in the amount of \$4,326,285 as received on January 27, 2022. Award of this contract is contingent upon review and approval by the Maine Department of Environmental Protection (DEP) of your documentation of compliance with the Disadvantaged Business Enterprise (DBE) regulations as well as approval by DEP to award the contract.

Please feel free to contact me or Ryan Wingard, of Wright-Pierce, if you have any questions regarding this notice.

Very truly yours,

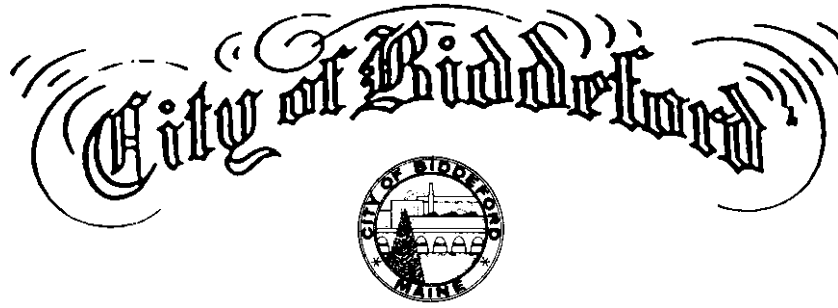
Jeff Demers
Superintendent

cc: Ryan Wingard, PE – Wright-Pierce





EXISTING PUMP STATION



2022.17

IN BOARD OF CITY COUNCIL..MARCH 1, 2022

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the expenditure of an additional \$345,012 towards the Hill, Main & Water Street Intersection Improvements Project. (This will bring the total City contribution to this project to \$637,012). Funding for this project will come from the FY22 Operational Surplus and Contingency from prior year funding.

NOTE: The Finance Committee will consider this item at their March 1, 2022 meeting and send their recommendation to the Council.



Finance Committee / City Council

Meeting Date: March 1st, 2022

Meeting Time: 5:00 PM

Agenda Item No: 2022.17

Item Description: Main/Hill/Water Intersection Improvements – Bid Acceptance

Submitted by: Jeff Demers (Public Works Director)

Tom Milligan, PE (City Engineer)

Supporting Information/Documentation:

1. City Managers letter dated February 17, 2022
2. Department of Transportation (D.O.T) VHB Drawings
3. D.O.T Bid Tab 1/19/2022
4. Notice to contractors from D.O.T
5. D.O.T plan set

Executive Summary:

- a) City staff has been working on this project for the last 6 plus years with the Department of transportation.
- b) Over the past two years, construction documents and bid documents have been completed.

Detailed Review:

- a) The Department of Transportation along with VHB the design engineer, advertised this project for bid the second time on January 19, 2022. The city decided in October the first attempt of bid came in much higher than expected. City staff and the D.O.T decided to modify the plans and re submit the bid.
- b) A public open-bid process was held on 2/9/2022
- c) Two construction bids were received:
 - i. Shaw Bro. Construction: \$2,272,836.90
 - ii. Pratt & Sons, Contracting: \$2,452,186.75
- d) Per the Department of Transportation's bid review Shaw brothers bid document is complete and satisfies all the requirements requested for bid.

Funding Source:

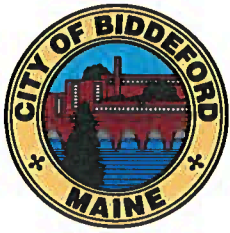
The city share will be \$637,012.00

This project will be funded from:

- FY 2022 Operational Surplus
- Contingency from Prior year funding

Staff Recommendation:

Staff recommends to move forward with Shaw Brothers Inc. recommended by the D.O.T



City of Biddeford, Maine

*The Office of
City Manager James A. Bennett*

Email: James.Bennett@biddefordmaine.org

February 17, 2022

Elizabeth Roberts
Transportation Engineer
970 Baxter Boulevard
Suite 201
Portland, ME 04103

RE: Funding for Biddeford Hill, Main and Water St Intersection Improvements #18574

Dear Ms. Roberts,

This letter is to formally ask for additional funding for the above-mentioned project. The project has a long and unusual history. As a precursor to the request, I will provide you a recap of the history, as I understand it.

The project was initially submitted as a complex project for initial planning prior to 2015. As the project went through its review and design process, the status of the intersection changed. At the time of the initial review, the data supported the necessary 'warrants' to declare the intersection to be a high crash location. Signalization was justified and appropriate safety modifications were needed. At some point prior to 2019, the warrants changed. The intersection no longer was deemed a high crash location. By 2019, the warrants again changed as it regained the high crash designation. Since that time, the number of and severity of the incidents have increased. The non-signalized location has only become more dangerous, especially to pedestrian activity.

It is my understanding this change in the warrant determination resulted in changes in prioritization level by the project team. As a result, delays and redesigns occurred.

With over a half decade of project work, it was finally ready to go to bid in 2020. The project was then put on hold, along with many other projects because of funding challenges with MDOT. In 2021, the project was finally authorized to be released for bidding. The initial bids were significantly higher than the bidding environment in 2019/2020. The first bids were rejected. A limited amount of changes were done to the bids as well as clarity regarding the timing that work could be achieved. On February 9, bids were reopened. The apparent low bidder was thankfully in the neighborhood of \$500,000 less than the previous bids. Yet, it was a million above the expected prices if the project had not been delayed.

205 Main Street, Biddeford, ME 04005 P: 207.284.9313 F: 207.571.0678 www.biddefordmaine.org

*The City of Biddeford is an equal opportunity provider. To file a complaint, write to
Diana Depaolo, Human Resource Director, 205 Main Street Biddeford, ME 04005, or call (207) 286-0593.*

As PACTS members are very aware, the additional project cost (\$1,025,012) over the 2019 estimate now becomes 100% of the total responsibility of Biddeford property taxpayers. Yet, the delays in getting the project to bid is anything but in total control of the City of Biddeford.

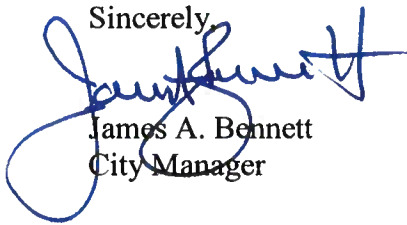
Today, the collective parties are facing a project that needs to be done for safety reason. The intersection is considered a high crash location. Pedestrians have been hurt at that location. The factors that have contributed to these is increasing (conversion of vacant mill space in Biddeford and Saco Island, more commercial activity and traffic). There is no single party that is responsible for the history of the project. No single party should be totally responsible for the increase in costs because of the delays that contributed to the cost increases.

Notwithstanding current policies and funding, I am asking for additional funding because of the unusual history on this project and the current safety issues. I am requesting PACTS contribute \$340,000 additional funding to the project. The City is also requesting that MDOT contribute the same to the project as well. If agreed, the City will contribute the balance of \$345,012 to the project. If approved, the total that the City of Biddeford would contribute to the project is \$637,012.

The bids are good until March 11. The City Council will consider this item on March 1, 2022.

I appreciate the consideration. Given the short period of time to prepare this communication, I apologize for the lack of more specific information with the letter.

Sincerely,

A handwritten signature in blue ink, appearing to read "James A. Bennett", is written over the typed name and title.

James A. Bennett
City Manager

CC: Dale Doughty, MDOT

STATE OF MAINE DEPARTMENT OF TRANSPORTATION NOTICE TO CONTRACTORS

Sealed Bids addressed to the Maine Department of Transportation, Augusta, Maine 04333 and endorsed on the wrapper "Bids for **Highway Safety Improvements** in the city of **Biddeford**" will be received from contractors at the Reception Desk, MaineDOT Building, Capitol Street, Augusta, Maine, until 11:00 o'clock A.M. (prevailing time) on February 9, 2022 and at that time and place, publicly opened and read. Bids will be accepted from all bidders. The lowest responsive bidder must have completed, or successfully complete, a **Highway Construction prequalification**, or project specific prequalification to be considered for the award of this contract. **We now accept electronic bids for bid packages posted on the bidx.com website. Electronic bids do not have to be accompanied by paper bids. Please note: The Department will accept a facsimile of the bid bond; however, the original bid bond must then be received at the MDOT Contract Section within 72 hours of the bid opening.** Until further notice, dual bids (one paper, one electronic) will be accepted, with the paper copy taking precedence.

Description: Maine Federal Aid Project No. STP-1857(400) WIN. 018574.00

Location: In York County, project is located at the intersection of Rte.9 / Water Street / and North Dam Mill Entrance.

Outline of Work: Highway Safety Improvements and other incidental work.

For general information regarding Bidding and Contracting procedures, contact George Macdougall at (207) 624-3410. Our webpage at <http://www.maine.gov/mdot/contractors/> contains a copy of the Schedule of Items, Plan Holders List, written portions of bid amendments, drawings, bid results and an electronic form for RFI submittal. For Project-specific information fax all questions to Project Manager Brian Keezer at (207) 624-3431, use electronic RFI form or email questions to RFI-Contracts.MDOT@maine.gov, project name and identification number should be in the subject line. Questions received after 12:00 noon of Monday (or if that Monday is a state holiday, Friday) prior to bid date will not be answered. Bidders shall not contact any other Departmental staff for clarification of Contract provisions, and the Department will not be responsible for any interpretations so obtained. TTY users call Maine Relay 711.

Plans, specifications and bid forms may be seen at the MaineDOT Building in Augusta, Maine, and at the Department of Transportation's Regional Office in Scarborough. They may be purchased from the Department between the hours of 8:00 a.m. to 4:30 p.m. by cash, credit card (Visa/Mastercard) or check payable to Treasurer, State of Maine sent to Maine Department of Transportation, Attn.: Mailroom, 16 State House Station, Augusta, Maine 04333-0016. They also may be purchased by telephone at (207) 624-3536 between the hours of 8:00 a.m. to 4:30 p.m. Full size plans \$32.00 (\$36.50 by mail). Half size plans \$16.00 (\$19.00 by mail), Bid Book \$10 (\$13 by mail), Single Sheets \$2, payment in advance, all non-refundable.

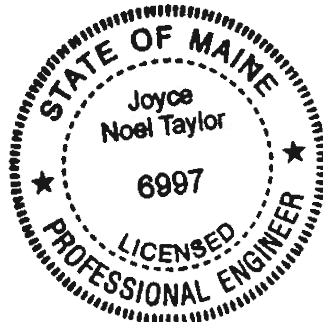
Each Bid must be made upon blank forms provided by the Department and must be accompanied by a bid bond at 5% of the bid amount or an official bank check, cashier's check, certified check, certificate of deposit, or United States postal money order in the amount of 5% of the bid amount, payable to Treasurer, State of Maine as a Bid guarantee. A Contract Performance Surety Bond and a Contract Payment Surety Bond, each in the amount of 100 percent of the Contract price, will be required of the successful Bidder.

This Contract is subject to all applicable Federal Laws. This contract is subject to compliance with the Disadvantaged Business Enterprise program requirements as set forth by the Maine Department of Transportation.

All work shall be governed by *State of Maine, Department of Transportation, Standard Specifications, March 2020 Edition*, price \$10 [\$15 by mail], and *Standard Details, March 2020 Edition*, price \$10 [\$15 by mail]. They also may be purchased by telephone at (207) 624-3536 between the hours of 8:00 a.m. to 4:30 p.m. *Standard Detail* updates can be found at <http://www.maine.gov/mdot/contractors/publications/>.

The right is hereby reserved to the MaineDOT to reject any or all bids.

Augusta, Maine
January 19, 2022



JOYCE NOEL TAYLOR P. E.
CHIEF ENGINEER

Tabulation of Bids

Contract ID: 018574.00 **Counties:** CUMBERLAND
Letting Date: February 09, 2022 **District(s):** SOUTHERN REGION
Call Order: 1 **Project(s):** STP-1857(400)
Contract Time: 12/30/22 COMPLETION DATE
Contract Description: BIDDEFORD, INTERSECTION IMPROVEMENTS, RTE.9.

Maine Department of Transportation
A True Copy: _____
Title : _____
Attest: _____
Notary Public

Line No / Item ID Item Description				(1) SHAW BROTHERS CONSTRUCTION, INC.		(2) PRATT & SONS, INC.			
Alt Set / Alt Member				Quantity and Units		Unit Price Ext Amount		Unit Price Ext Amount	
SECTION: 1 Project items				Cat Alt Set:		Cat Alt Member:		LCC:	
0010	202.202	2,600.000	2,600.000	12.00000	31,200.00	12.00000	31,200.00		
REMOVING PAVEMENT SURFACE SY SY									
0020	203.20	1,700.000	1,700.000	44.00000	74,800.00	40.00000	68,000.00		
COMMON EXCAVATION CY CY									
0030	203.2312	(1)	(1)	5,500.00000	5,500.00	10,000.00000	10,000.00		
HEALTH AND SAFETY PLAN LS LS									
0040	203.233	1.000	1.000	2,000.00000	2,000.00	2,500.00000	2,500.00		
DISPOSAL OF SPECIAL EXCAVATION CY CY									
0050	304.10	1,750.000	1,750.000	45.00000	78,750.00	75.00000	131,250.00		
AGGREGATE SUBBASE COURSE - GRAVEL CY CY									
0060	403.2081	350.000	350.000	150.00000	52,500.00	150.00000	52,500.00		
12.5 MM POLYMER MODIFIED HOT MIX ASPHALT T T									
0070	403.209	22.000	22.000	185.00000	4,070.00	185.00000	4,070.00		
HOT MIX ASPHALT 9.5 MM (SIDEWALKS, DRIVES, INCIDENTALS) T T									
0080	403.211	150.000	150.000	165.00000	24,750.00	165.00000	24,750.00		
HOT MIX ASPHALT (SHIMMING) T T									
0090	403.213	480.000	480.000	135.00000	64,800.00	135.00000	64,800.00		
HOT MIX ASPHALT 12.5 MM BASE T T									

Tabulation of Bids

Contract ID:	018574.00	Counties:	CUMBERLAND	Maine Department of Transportation
Letting Date:	February 09, 2022	District(s):	SOUTHERN REGION	A True Copy: _____
Call Order:	1	Project(s):	STP-1857(400)	Title : _____
Contract Time:	12/30/22 COMPLETION DATE			Attest: _____
Contract Description:	BIDDEFORD, INTERSECTION IMPROVEMENTS, RTE.9.			Notary Public

Line No / Item ID Item Description				(1) SHAW BROTHERS CONSTRUCTION, INC.		(2) PRATT & SONS, INC.			
Alt Set / Alt Member				Quantity and Units		Unit Price		Ext Amount	
						Unit Price		Ext Amount	
SECTION: 1				Cat Alt Set:		Cat Alt Member:		LCC:	
0100	409.15	560.000	560.000			20.00000	11,200.00	20.00000	11,200.00
BITUMINOUS TACK COAT - APPLIED				G	G				
0110	603.159	103.000	103.000			240.00000	24,720.00	225.00000	23,175.00
12 INCH CULVERT PIPE OPTION III				LF	LF				
0120	604.072	2.000	2.000			6,000.00000	12,000.00	6,000.00000	12,000.00
CATCH BASIN TYPE A1-C				EA	EA				
0130	604.092	3.000	3.000			6,000.00000	18,000.00	6,000.00000	18,000.00
CATCH BASIN TYPE B1-C				EA	EA				
0140	604.16	3.000	3.000			2,175.00000	6,525.00	2,000.00000	6,000.00
ALTERING CATCH BASIN TO MANHOLES				EA	EA				
0150	604.161	5.000	5.000			2,175.00000	10,875.00	2,000.00000	10,000.00
ALTERING CATCH BASIN				EA	EA				
0160	604.164	1.000	1.000			2,750.00000	2,750.00	3,500.00000	3,500.00
REBUILDING CATCH BASIN				EA	EA				
0170	604.166	5.000	5.000			2,750.00000	13,750.00	3,500.00000	17,500.00
REBUILDING MANHOLE				EA	EA				
0180	604.18	8.000	8.000			1,800.00000	14,400.00	1,750.00000	14,000.00
ADJUSTING MANHOLE OR CATCH BASIN TO GRADE				EA	EA				
0190	605.13	45.000	45.000			250.00000	11,250.00	200.00000	9,000.00
18 INCH UNDERDRAIN TYPE C				LF	LF				

Tabulation of Bids

Contract ID: 018574.00 **Counties:** CUMBERLAND
Letting Date: February 09, 2022 **District(s):** SOUTHERN REGION
Call Order: 1 **Project(s):** STP-1857(400)
Contract Time: 12/30/22 COMPLETION DATE
Contract Description: BIDDEFORD, INTERSECTION IMPROVEMENTS, RTE.9.

Maine Department of Transportation

A True Copy: _____

Title : _____

Attest: _____

Notary Public

Line No / Item ID Item Description				(1) SHAW BROTHERS CONSTRUCTION, INC.		(2) PRATT & SONS, INC.			
Alt Set / Alt Member		Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
SECTION: 1 Project items				Cat Alt Set:		Cat Alt Member:		LCC:	
0200	608.08	420.000	420.000	122.00000	51,240.00	200.00000	84,000.00		
REINFORCED CONCRETE SIDEWALK		SY	SY						
0210	608.10	39.000	39.000	120.00000	4,680.00	200.00000	7,800.00		
BRICK SIDEWALK, REMOVE AND REBUILD		SY	SY						
0220	608.26	350.000	350.000	70.00000	24,500.00	175.00000	61,250.00		
CURB RAMP DETECTABLE WARNING FIELD		SF	SF						
0230	609.11	470.000	470.000	75.00000	35,250.00	100.00000	47,000.00		
VERTICAL CURB TYPE 1		LF	LF						
0240	609.12	95.000	95.000	110.00000	10,450.00	120.00000	11,400.00		
VERTICAL CURB TYPE 1 - CIRCULAR		LF	LF						
0250	609.221	290.000	290.000	75.00000	21,750.00	110.00000	31,900.00		
TERMINAL CURB TYPE 1		LF	LF						
0260	609.222	45.000	45.000	120.00000	5,400.00	125.00000	5,625.00		
TERMINAL CURB TYPE 1 - CIRCULAR		LF	LF						
0270	609.34	120.000	120.000	45.00000	5,400.00	90.00000	10,800.00		
CURB TYPE 5		LF	LF						
0280	609.35	30.000	30.000	100.00000	3,000.00	275.00000	8,250.00		
CURB TYPE 5 - CIRCULAR		LF	LF						

Tabulation of Bids

Contract ID: 018574.00 **Counties:** CUMBERLAND
Letting Date: February 09, 2022 **District(s):** SOUTHERN REGION
Call Order: 1 **Project(s):** STP-1857(400)
Contract Time: 12/30/22 COMPLETION DATE
Contract Description: BIDDEFORD, INTERSECTION IMPROVEMENTS, RTE.9.

Maine Department of Transportation

A True Copy: _____

Title : _____

Attest: _____

Notary Public

Line No / Item ID Item Description				(1) SHAW BROTHERS CONSTRUCTION, INC.		(2) PRATT & SONS, INC.			
Alt Set / Alt Member		Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
SECTION:	1	Project items		Cat Alt Set:	Cat Alt Member:	LCC:			
0290	615.07	105.000	105.000	75.00000	7,875.00	95.00000	9,975.00		
LOAM		CY	CY						
0300	618.14	9.000	9.000	40.00000	360.00	100.00000	900.00		
SEEDING METHOD NUMBER 2		UN	UN						
0310	619.12	9.000	9.000	40.00000	360.00	100.00000	900.00		
MULCH		UN	UN						
0320	626.11	10.000	10.000	1,100.00000	11,000.00	1,100.00000	11,000.00		
PRECAST CONCRETE JUNCTION BOX		EA	EA						
0330	626.22	435.000	435.000	80.00000	34,800.00	80.00000	34,800.00		
NON-METALLIC CONDUIT		LF	LF						
0340	626.221	40.000	40.000	120.00000	4,800.00	120.00000	4,800.00		
NON-METALLIC CONDUIT CONCRETE ENCASED		LF	LF						
0350	626.251	455.000	455.000	120.00000	54,600.00	120.00000	54,600.00		
NON-METALLIC UNDER PAVEMENT CONDUIT (SCHEDULE 80 OR GREATER RATING)		LF	LF						
0360	626.35	1.000	1.000	3,500.00000	3,500.00	3,500.00000	3,500.00		
CONTROLLER CABINET FOUNDATION		EA	EA						
0370	626.36	1.000	1.000	32,100.00000	32,100.00	5,000.00000	5,000.00		
REMOVE OR MODIFY CONCRETE FOUNDATION		EA	EA						

Tabulation of Bids

Contract ID: 018574.00 **Counties:** CUMBERLAND
Letting Date: February 09, 2022 **District(s):** SOUTHERN REGION
Call Order: 1 **Project(s):** STP-1857(400)
Contract Time: 12/30/22 COMPLETION DATE
Contract Description: BIDDEFORD, INTERSECTION IMPROVEMENTS, RTE.9.

Maine Department of Transportation

A True Copy: _____

Title : _____

Attest: _____

Notary Public

Line No / Item ID Item Description				(1) SHAW BROTHERS CONSTRUCTION, INC.		(2) PRATT & SONS, INC.			
Alt Set / Alt Member		Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
SECTION:	1	Project items		Cat Alt Set:	Cat Alt Member:	LCC:			
0380	626.421	84.000	84.000	350.00000	29,400.00	350.00000	29,400.00		
24 INCH DIAMETER FOUNDATION		LF	LF						
0390	626.48	37.000	37.000	1,500.00000	55,500.00	1,500.00000	55,500.00		
60 INCH DIAMETER FOUNDATION		LF	LF						
0400	627.18	353.000	353.000	1.00000	353.00	2.00000	706.00		
12 " SOLID WHITE PAVEMENT MARKING		LF	LF						
0410	627.733	2,683.000	2,683.000	0.30000	804.90	0.25000	670.75		
4" WHITE OR YELLOW PAINTED PAVEMENT MARKING LINE		LF	LF						
0420	627.75	1,828.000	1,828.000	1.75000	3,199.00	2.50000	4,570.00		
WHITE OR YELLOW PAVEMENT & CURB MARKING		SF	SF						
0430	627.78	9,100.000	9,100.000	0.20000	1,820.00	0.25000	2,275.00		
TEMPORARY 4 INCH PAINTED PAVEMENT MARKING LINE, WHITE OR YELLOW		LF	LF						
0440	629.05	50.000	50.000	60.00000	3,000.00	40.00000	2,000.00		
HAND LABOR, STRAIGHT TIME		HR	HR						
0450	631.12	100.000	100.000	245.00000	24,500.00	120.00000	12,000.00		
ALL PURPOSE EXCAVATOR (INCLUDING OPERATOR)		HR	HR						
0460	631.172	200.000	200.000	116.00000	23,200.00	65.00000	13,000.00		
TRUCK - LARGE (INCLUDING OPERATOR)		HR	HR						

Tabulation of Bids

Contract ID: 018574.00 **Counties:** CUMBERLAND
Letting Date: February 09, 2022 **District(s):** SOUTHERN REGION
Call Order: 1 **Project(s):** STP-1857(400)
Contract Time: 12/30/22 COMPLETION DATE
Contract Description: BIDDEFORD, INTERSECTION IMPROVEMENTS, RTE.9.

Maine Department of Transportation

A True Copy: _____

Title : _____

Attest: _____

Notary Public

Line No / Item ID Item Description				(1) SHAW BROTHERS CONSTRUCTION, INC.		(2) PRATT & SONS, INC.			
Alt Set / Alt Member				Quantity and Units		Unit Price		Ext Amount	
				Unit Price		Ext Amount		Unit Price	
				Unit Price		Ext Amount		Unit Price	
SECTION: 1 Project items				Cat Alt Set:		Cat Alt Member:		LCC:	
0470	631.32	8.000	8.000	250.00000	2,000.00	250.00000	2,000.00		
CULVERT CLEANER (INCLUDING OPERATOR)									
0480	634.208	1.000	1.000	1,500.00000	1,500.00	600.00000	600.00		
REMOVE AND RESET LIGHT STANDARDS									
0490	639.19	1.000	1.000	26,625.00000	26,625.00	10,000.00000	10,000.00		
FIELD OFFICE TYPE B									
0500	643.62	2.000	2.000	9,000.00000	18,000.00	10,000.00000	20,000.00		
RECTANGULAR RAPID FLASHING BEACON									
0510	643.80	(1)	(1)	140,000.00000	140,000.00	170,000.00000	170,000.00		
TRAFFIC SIGNALS AT Route 9 (Main St) at Water St.									
0520	643.81	(1)	(1)	28,000.00000	28,000.00	35,000.00000	35,000.00		
TRAFFIC SIGNAL CONTROL SYSTEM									
0530	643.83	(1)	(1)	32,000.00000	32,000.00	40,000.00000	40,000.00		
VIDEO DETECTION SYSTEM at Route 9 & Water St.									
0540	643.90	(1)	(1)	25,000.00000	25,000.00	30,000.00000	30,000.00		
INTERCONNECT WIRE BETWEEN Route 9 & Water St. intersection to Fire Department									
0550	643.91	2.000	2.000	24,000.00000	48,000.00	28,000.00000	56,000.00		
MAST ARM POLE w/ 50 ft. arm									

Tabulation of Bids

Contract ID: 018574.00 **Counties:** CUMBERLAND
Letting Date: February 09, 2022 **District(s):** SOUTHERN REGION
Call Order: 1 **Project(s):** STP-1857(400)
Contract Time: 12/30/22 COMPLETION DATE
Contract Description: BIDDEFORD, INTERSECTION IMPROVEMENTS, RTE.9.

Maine Department of Transportation

A True Copy: _____

Title : _____

Attest: _____

Notary Public

Line No / Item ID Item Description				(1) SHAW BROTHERS CONSTRUCTION, INC.		(2) PRATT & SONS, INC.			
Alt Set / Alt Member				Quantity and Units		Unit Price		Ext Amount	
						Unit Price		Ext Amount	
SECTION: 1 Project items				Cat Alt Set:		Cat Alt Member:		LCC:	
0560	643.91	1.000	1.000	26,000.00000	26,000.00	30,000.00000	30,000.00		
MAST ARM POLE w/ 55 ft. arm				EA	EA				
0570	643.92	12.000	12.000	1,200.00000	14,400.00	1,500.00000	18,000.00		
PEDESTAL POLE				EA	EA				
0580	645.106	20.000	20.000	500.00000	10,000.00	300.00000	6,000.00		
DEMOUNT REGULATORY, WARNING, CONFIRMATION AND ROUTE MARKER ASSEMBLY SIGN				EA	EA				
0590	645.116	3.000	3.000	500.00000	1,500.00	350.00000	1,050.00		
REINSTALL REGULATORY, WARNING, CONFIRMATION AND ROUTE MARKER ASSEMBLY SIGN				EA	EA				
0600	645.271	25.000	25.000	150.00000	3,750.00	200.00000	5,000.00		
REGULATORY, WARNING, CONFIRMATION AND ROUTE MARKER ASSEMBLY SIGNS, TYPE I				SF	SF				
0610	645.512	2.000	2.000	4,800.00000	9,600.00	4,800.00000	9,600.00		
LED BLANK-OUT SIGN, OVERHEAD MOUNT				EA	EA				
0620	652.33	50.000	50.000	70.00000	3,500.00	100.00000	5,000.00		
DRUM				EA	EA				
0630	652.34	50.000	50.000	25.00000	1,250.00	40.00000	2,000.00		
CONE				EA	EA				

Tabulation of Bids

Contract ID:	018574.00	Counties:	CUMBERLAND	Maine Department of Transportation
Letting Date:	February 09, 2022	District(s):	SOUTHERN REGION	A True Copy: _____
Call Order:	1	Project(s):	STP-1857(400)	Title : _____
Contract Time:	12/30/22 COMPLETION DATE			Attest: _____
Contract Description:	BIDDEFORD, INTERSECTION IMPROVEMENTS, RTE.9.			Notary Public

Line No / Item ID Item Description				(1) SHAW BROTHERS CONSTRUCTION, INC.		(2) PRATT & SONS, INC.			
Alt Set / Alt Member		Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
SECTION: 1 Project items				Cat Alt Set:		Cat Alt Member:		LCC:	
0640	652.35	500.000	500.000	15.00000	7,500.00	30.00000	15,000.00		
CONSTRUCTION SIGNS		SF	SF						
0650	652.36	150.000	150.000	695.00000	104,250.00	75.00000	11,250.00		
MAINTENANCE OF TRAFFIC CONTROL DEVICES		CD	CD						
0660	652.38	6,000.000	6,000.000	33.00000	198,000.00	32.70000	196,200.00		
FLAGGER		HR	HR						
0670	652.381	100.000	100.000	110.00000	11,000.00	120.00000	12,000.00		
TRAFFIC OFFICER		HR	HR						
0680	652.41	4.000	4.000	4,500.00000	18,000.00	5,000.00000	20,000.00		
PORTABLE CHANGEABLE MESSAGE SIGN		EA	EA						
0690	656.75	(1)	(1)	6,300.00000	6,300.00	300,000.00000	300,000.00		
TEMPORARY SOIL EROSION AND WATER POLLUTION CONTROL		LS	LS						
0700	658.20	60.000	60.000	18.00000	1,080.00	7.00000	420.00		
ACRYLIC LATEX COLOR FINISH, GREEN		SY	SY						
0710	659.10	(1)	(1)	580,000.00000	580,000.00	400,000.00000	400,000.00		
MOBILIZATION		LS	LS						
0720	803.01	5.000	5.000	1,500.00000	7,500.00	300.00000	1,500.00		
TEST PITS		EA	EA						
0730	812.162	8.000	8.000	1,800.00000	14,400.00	1,750.00000	14,000.00		
ADJUSTING SEWER MANHOLE TO		EA	EA						

Tabulation of Bids

Contract ID: 018574.00 **Counties:** CUMBERLAND Maine Department of Transportation
Letting Date: February 09, 2022 **District(s):** SOUTHERN REGION A True Copy: _____
Call Order: 1 **Project(s):** STP-1857(400) Title : _____
Contract Time: 12/30/22 COMPLETION DATE Attest: _____
Contract Description: BIDDEFORD, INTERSECTION IMPROVEMENTS, RTE.9. Notary Public

Line No / Item ID Item Description				(1) SHAW BROTHERS CONSTRUCTION, INC.		(2) PRATT & SONS, INC.			
Alt Set / Alt Member				Quantity and Units		Unit Price		Ext Amount	
SECTION: 1				Project items		Cat Alt Set:		Cat Alt Member:	
GRADE								LCC:	
0740	824.32	1.000	1.000			7,500.00000	7,500.00	4,500.00000	4,500.00
REMOVE/RESET HYDRANT				EA	EA				
0750	910.301	(1)	(1)			9,500.00000	9,500.00	10,000.00000	10,000.00
SPECIAL WORK				LS	LS				
Section Totals:						\$2,272,836.90		\$2,452,186.75	
Life Cycle Costs:									
Section Total with LCC:						\$2,272,836.90		\$2,452,186.75	
Contract Item Totals						\$2,272,836.90		\$2,452,186.75	
Contract Time Totals									
Contract Life Cycle Costs Totals						\$0.00		\$0.00	
Contract Grand Totals						\$2,272,836.90		\$2,452,186.75	

() indicates item is bid as Lump Sum

Maine Department of Transportation

2/9/2022

Vendor Ranking

Page 1 of 1

Call Order: 1 **Contract ID:** 018574.00 **Counties:** CUMBERLAND
Letting Date: February 09, 2022 11:00 **District(s):** SOUTHERN REGION
Contract Time: 12/30/22 COMPLETION DATE **Min:** **Max:**

Contract Description: BIDDEFORD, INTERSECTION IMPROVEMENTS, RTE.9. **Project(s):** STP-1857(400)

Rank	Vendor ID/Name	Total Bid	Percent Of Low Bid
1	000116 SHAW BROTHERS CONSTRUCTION, INC.	\$2,272,836.90	100.00%
2	000403 PRATT & SONS, INC.	\$2,452,186.75	107.89%

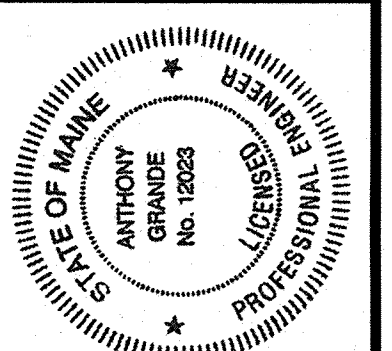
STATE OF MAINE
DEPARTMENT OF TRANSPORTATION

PLANS PREPARED BY:



500 Southborough Drive, Suite 105B
South Portland, Maine 04106

STATE OF MAINE DEPARTMENT OF TRANSPORTATION	APPROVED	DATE
	<i>[Signature]</i>	1-11-22
	COMMISSIONER: <i>[Signature]</i>	CHIEF ENGINEER: <i>[Signature]</i>



<i>[Signature]</i>	SIGNATURE	P.E. NUMBER	DATE
Anthony Grande			

PROJECT INFORMATION				
PROGRAM	MULTIMODAL	PROJECT MANAGER	B. KEEZER	
DESIGNER		T. GRANDE	VHB	
CONSULTANT		PROJECT RESIDENT		
CONTRACTOR		PROJECT COMPLETION DATE		

BIDDEFORD STATE ROUTE 9	TITLE SHEET

SHEET NUMBER
1
OF 32

PLAN LEGEND

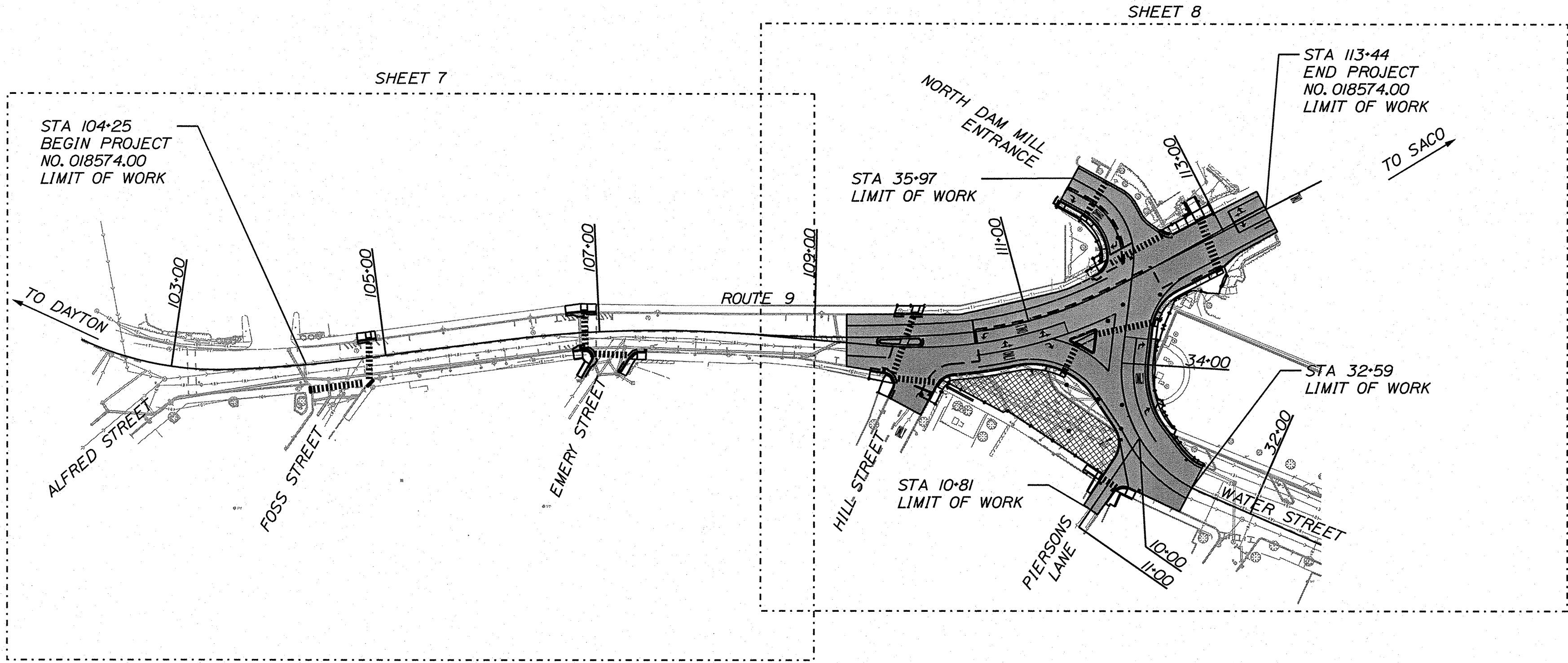
Town, County, State	_____	Catch Basins	Existing	Proposed
Property Lines	_____	Manholes	Existing	Proposed
R/W Lines-Existing	_____	Proposed Underdrain	_____	_____
R/W Lines-Proposed	_____	Proposed Ditch	_____	_____
Culvert-Existing	_____	Existing Ditch	_____	_____
Culvert Proposed	_____	Utility Poles	Existing	Proposed
Curbing	Existing	Fire Hydrants	Existing	Proposed
Type 1	_____	Existing Water Line	_____	_____
Type 3	_____	Existing San. Sewer	_____	_____
Type 5	_____	Existing San. Sewer Manhole	_____	_____
Outline of Bodies of Water	_____	Guardrail-Existing	_____	_____
Exposed Bedrock	_____	Guardrail-Proposed	_____	_____
Buildings	_____	Guardrail-Cable, Other	_____	_____
Trees	Conifer	Centerline-Existing	_____	_____
Tree Line	Deciduous	Centerline-Proposed	_____	_____
Clearing Limit Line	_____	Travelway-Existing	_____	_____
Railroad	_____	Travelway-Proposed	_____	_____
Boring	HB-XXX-###	Probe	P-#.X	
Pavement Core	PC-#	#, # = Depth		
Test Pit	TP-XXX-###	X = W (Weathered Rock)		
		R (Refusal)		
		NR (No Refusal)		



BIDDEFORD
YORK COUNTY
ROUTE 9 & WATER STREET
STP-1857(400)
PROJECT LENGTH : 0.13 MILES

INDEX OF SHEETS

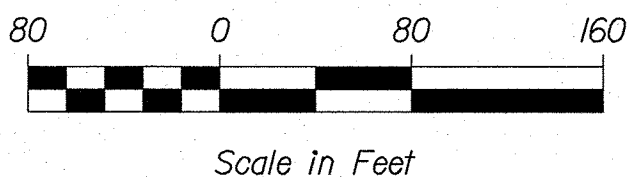
Description	Sheet No.
Title Sheet	1
Typical Sections	2-3
General Notes	4
Superelevation Table & Grading Plan	5
Construction Notes	6
General Plans	7-8
Profiles	9-10
Geometric Curb Layout	11-12
Traffic Signal Plans	13-15
Interconnect Plan	16
Cross Sections	17-27
Sign Summary	28
Signing and Striping Plans	29-30
Foundation & Boring Plans	31
Right of Way Map	32



TRAFFIC DATA MAIN ST WATER ST

Current (2018) AADT	18,720	6,240
Future (2038) AADT	20,590	6,860
DHV - % of AADT	9%	8%
Design Hour Volume	1,776	558
% Heavy Trucks (AADT)	3%	3%
% Heavy Trucks (DHV)	2%	2%
Directional Distribution (DHV)	54%	56%
18 kip Equivalent P 2.0	368	127
18 kip Equivalent P 2.5	351	121
Design Speed (mph)	25	25
Functional Class	Urban Collector	Local Road
Corridor Priority	2	6

LAYOUT SCALE



PROJECT LOCATION:

LOCATED AT THE INTERSECTION OF MAIN STREET, WATER STREET, AND NORTH DAM MILL ENTRANCE

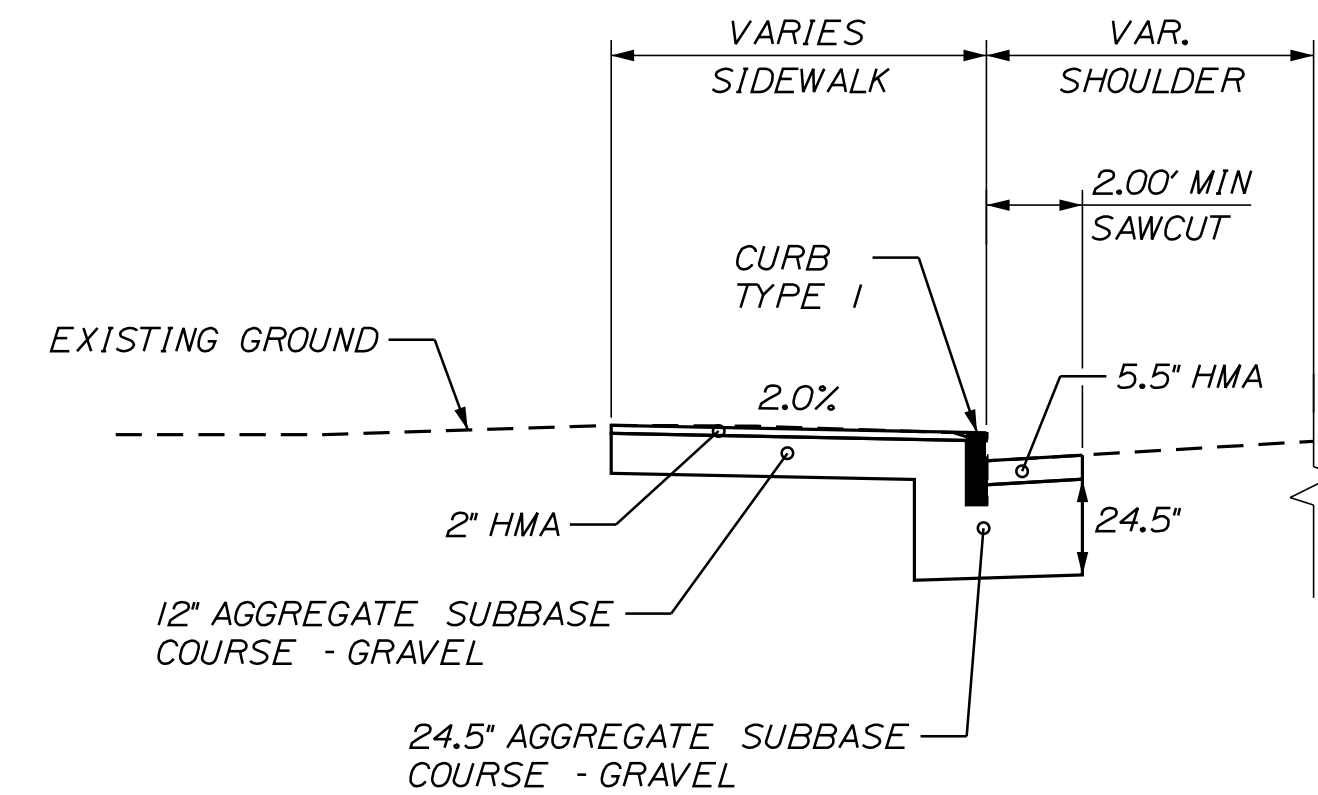
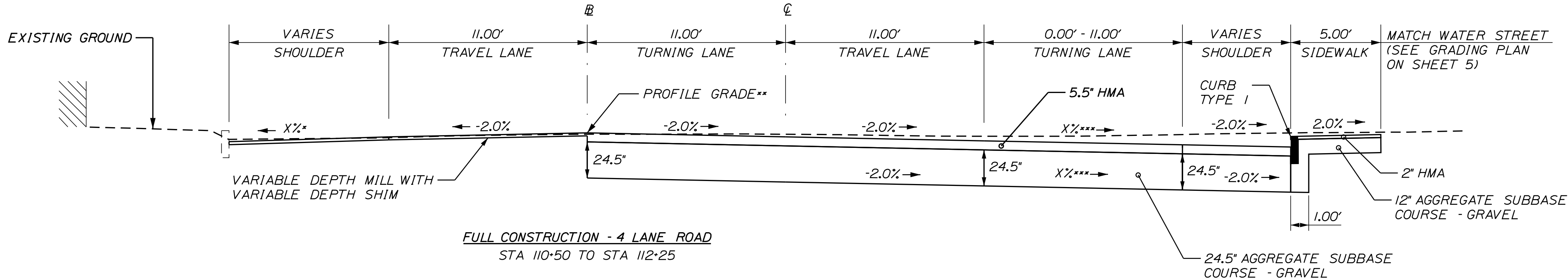
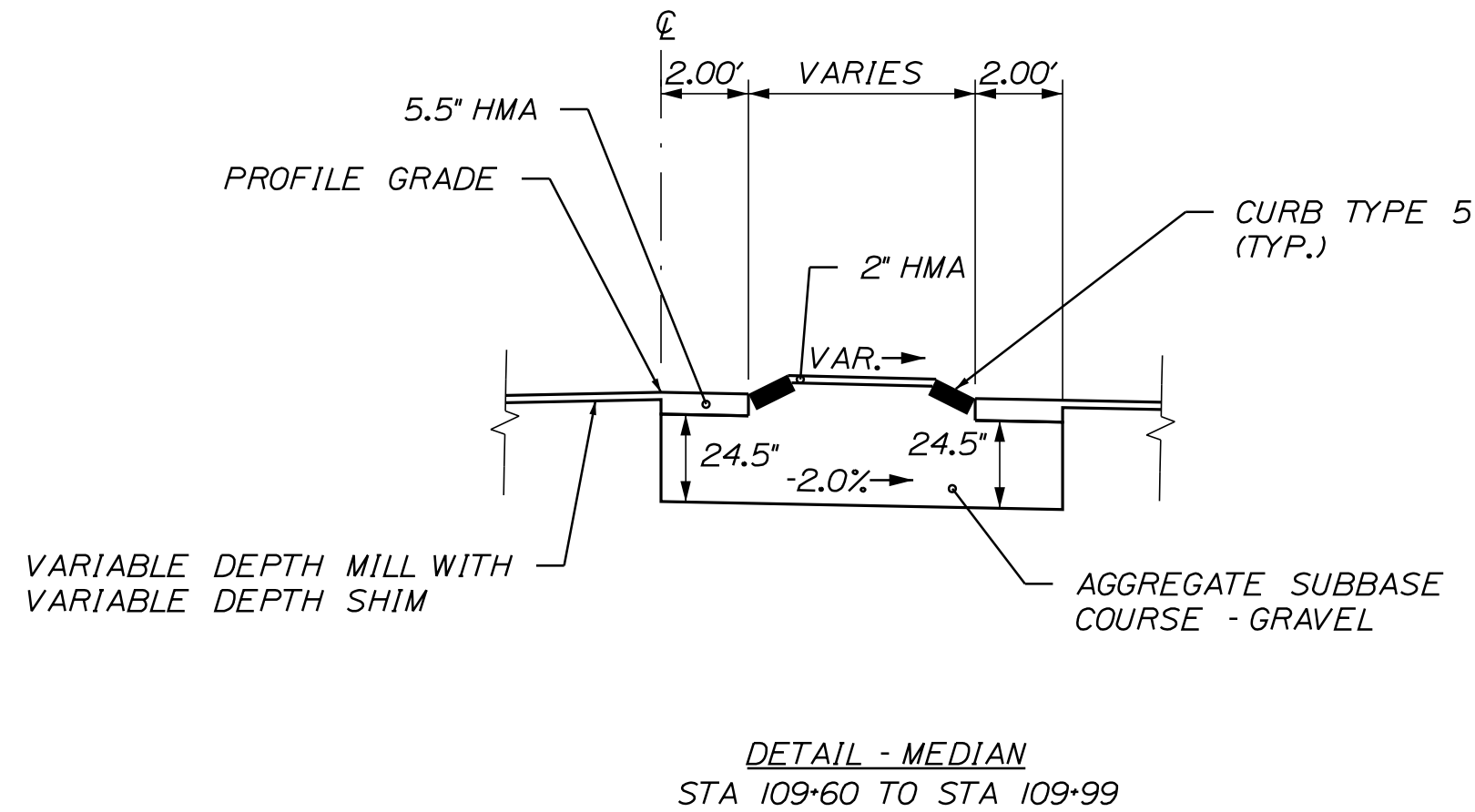
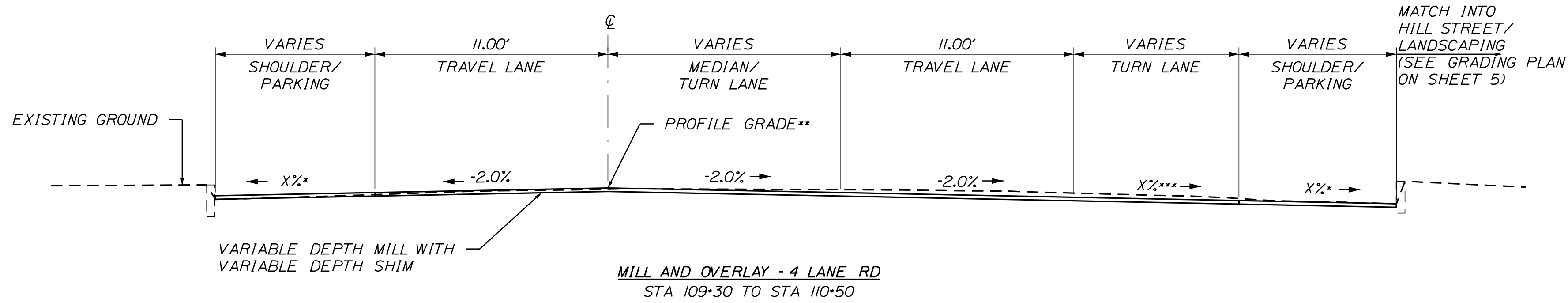
PROGRAM AREA:

MULITMODAL PROGRAM

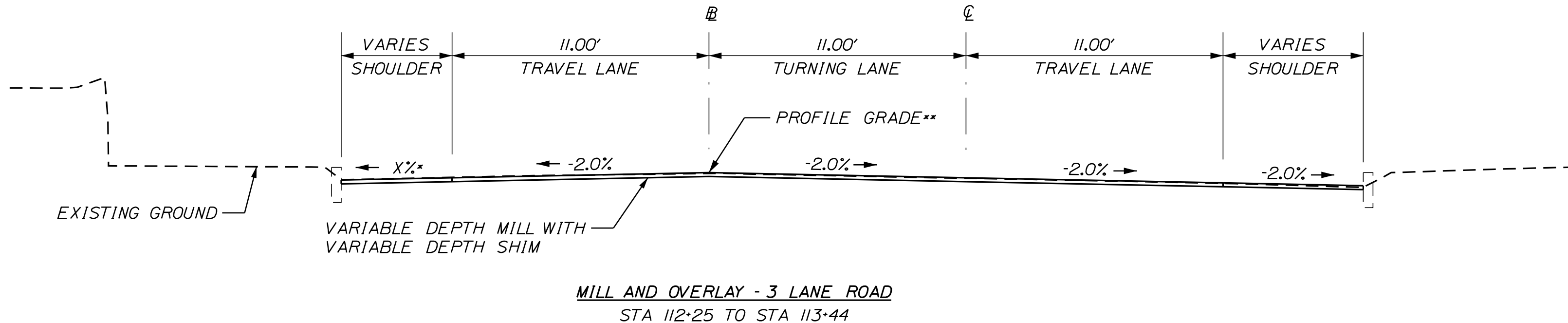
SCOPE OF WORK:

INTERSECTION IMPROVEMENTS WITH SIGNAL INCLUDING PAVEMENT, DRAINAGE, PEDESTRIAN AND SAFETY IMPROVEMENTS

WIN 18574.00 STP-1857(400)



SIDEWALK RECONSTRUCTION
STA 104+72 TO 104+98 LT.
STA 106+70 TO 106+98 LT.
STA 106+69 TO 106+93 RT.
STA 107+18 TO 107+43 RT.
STA 109+52 TO 109+73 RT.
STA 109+75 TO 110+00 LT.
STA 110+03 TO 110+50 RT.
STA 111+70 TO 111+80 LT.
STA 112+25 TO 112+83 RT.
STA 112+56 TO 112+99 LT



NOTES:

1. THE PAVEMENT, BASE, AND SUBBASE DEPTHS AS SHOWN ON THE PLANS ARE INTENDED TO BE NOMINAL.
 2. CROWNS FOR BOTH NORMAL AND SUPERELEVATION SECTIONS FOR ALL COURSES OF SUBBASE AND PAVEMENT SHALL BE STRAIGHT.
 3. THE ALGEBRAIC DIFFERENCE BETWEEN THE SHOULDER AND TRAVELWAY CROSS SLOPES (ROLLOVER) SHALL NOT EXCEED 8%.
 4. THE STATIONING SHOWN UNDER EACH TYPICAL IS APPROXIMATE.
- * SEE SUPERELEVATION TABLE ON SHEET 5 FOR SLOPES.
** THE PROPOSED PROFILE GRADE IS BASED OFF OF THE MILLING DEPTHS SHOWN IN THE SUPERELEVATION TABLE ON SHEET 5.
*** SEE CROSS SECTION AND CONTROL POINT ELEVATIONS FOR TURN LANE GRADING ON SHEET 5.

NOT TO SCALE

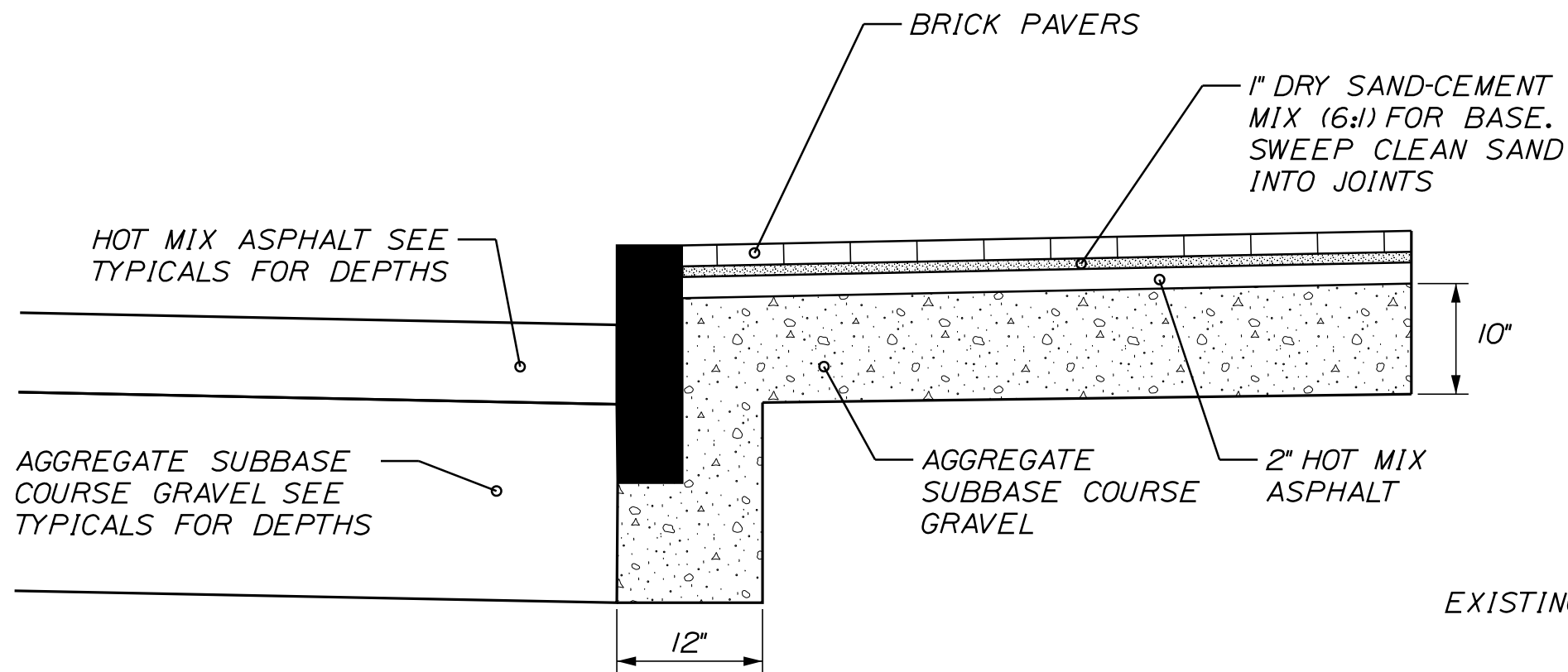
STATE OF MAINE DEPARTMENT OF TRANSPORTATION	STP-1857(400)		WIN 18574.00		HIGHWAY PLANS	
BIDDEFORD STATE ROUTE 9	PROJ. MANAGER	B. KEEZER	BY	DATE		
	DESIGN-DETAILED	ACC	JRD	12/21		
	CHECKED-REVIEWED	ECF	AG	12/21		
	DESIGN-DETAILED					
	DESIGN-DETAILED					
TYPICAL SECTIONS	REVISIONS 1					
	REVISIONS 2					
	REVISIONS 3					
	REVISIONS 4					
FIELD CHANGES						
SHEET NUMBER						
2						
OF 32						

Date:1/6/2022

Username: jomedavis

Division: HIGHWAY

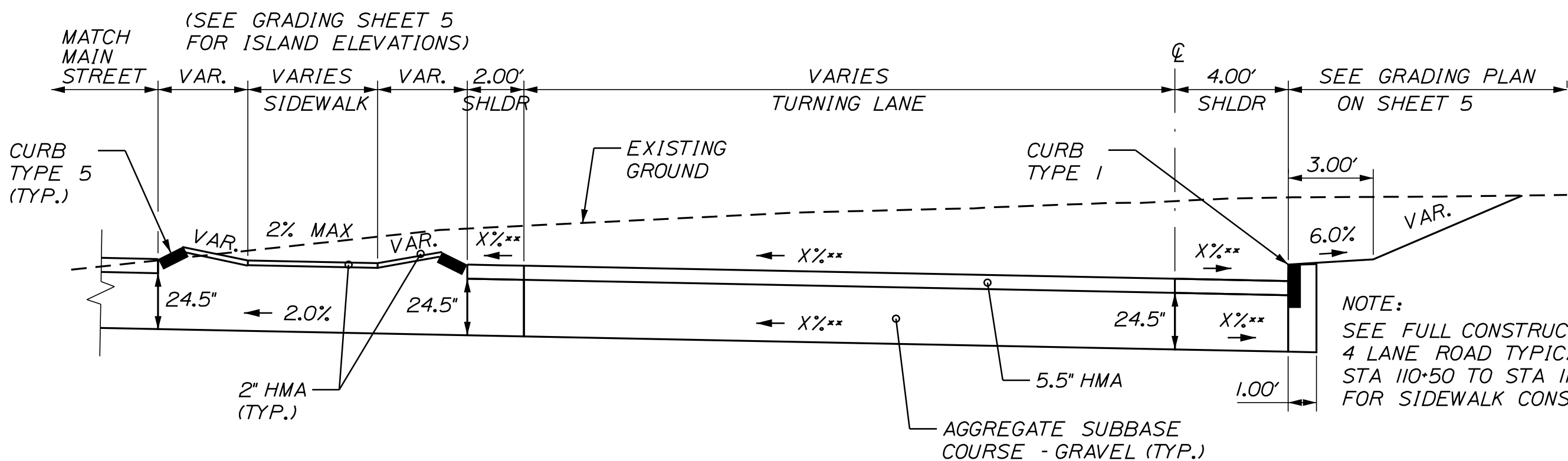
Filename: ... \MSTAD003_Typicals_WaterSt.dgn



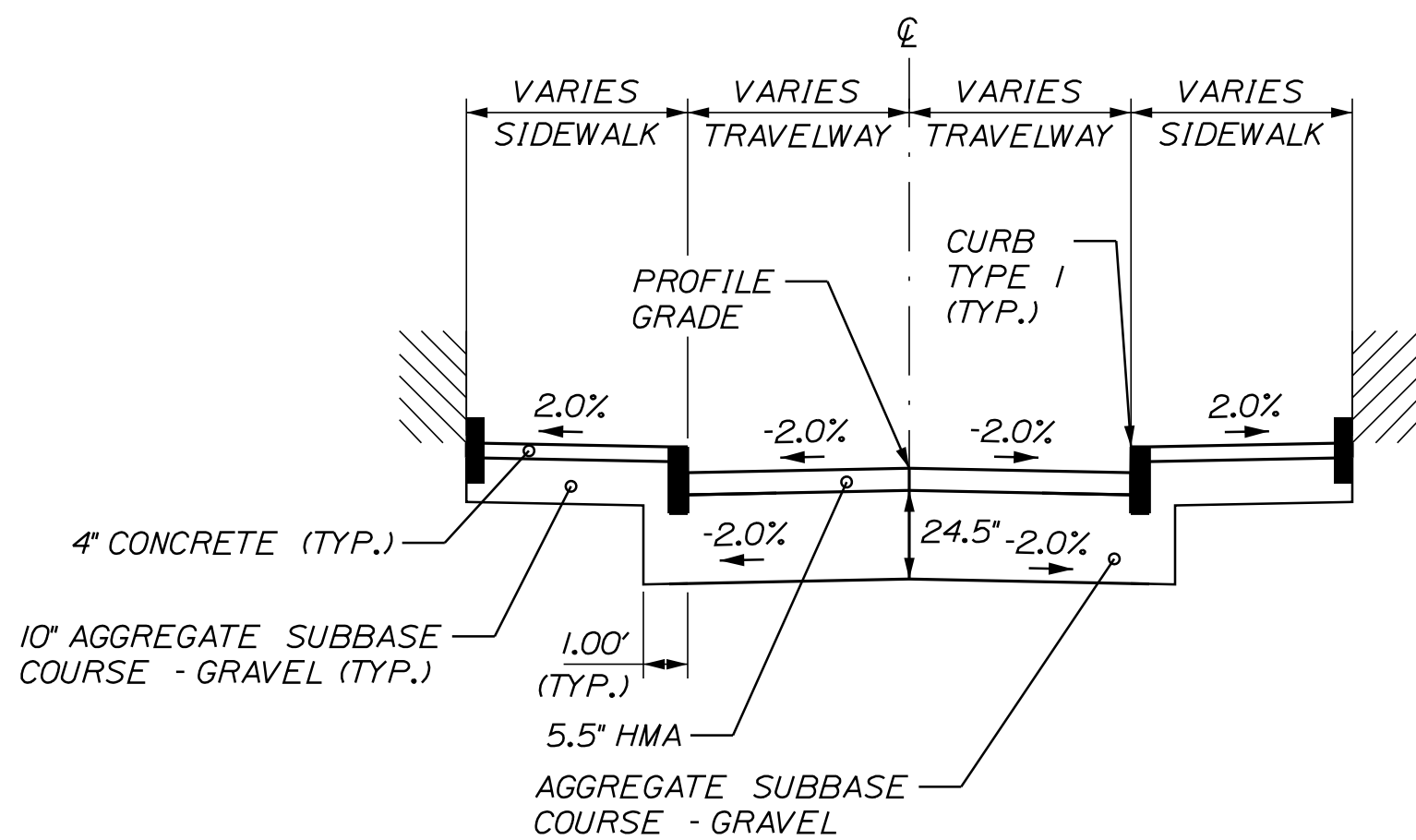
NOTES:

1. INSTALL 4" WIDE X 8.5" HIGH PIECE OF FILTER FABRIC AT BACK OF CURB AT EACH CURB JOINT. PAYMENT WILL BE INCIDENTAL TO CURB.
2. 1/2" PREFORMED EXPANSION JOINT FILLER WITH 5/8" BACK ROD AND JOINT SEALANT TYPICAL AT ALL WALL, STEP, SIDEWALK, AND BUILDING INTERFACES. PAYMENT WILL BE INCIDENTAL TO BRICK SIDEWALK WITH BITUMINOUS BASE, ITEM 608.10.
3. ALL BRICKS SHALL BE CUT WITH PAVER SAW AND CUT-OFF WHEEL.
4. ALL EXISTING BRICKS SHALL BE REMOVED AND REUSED.

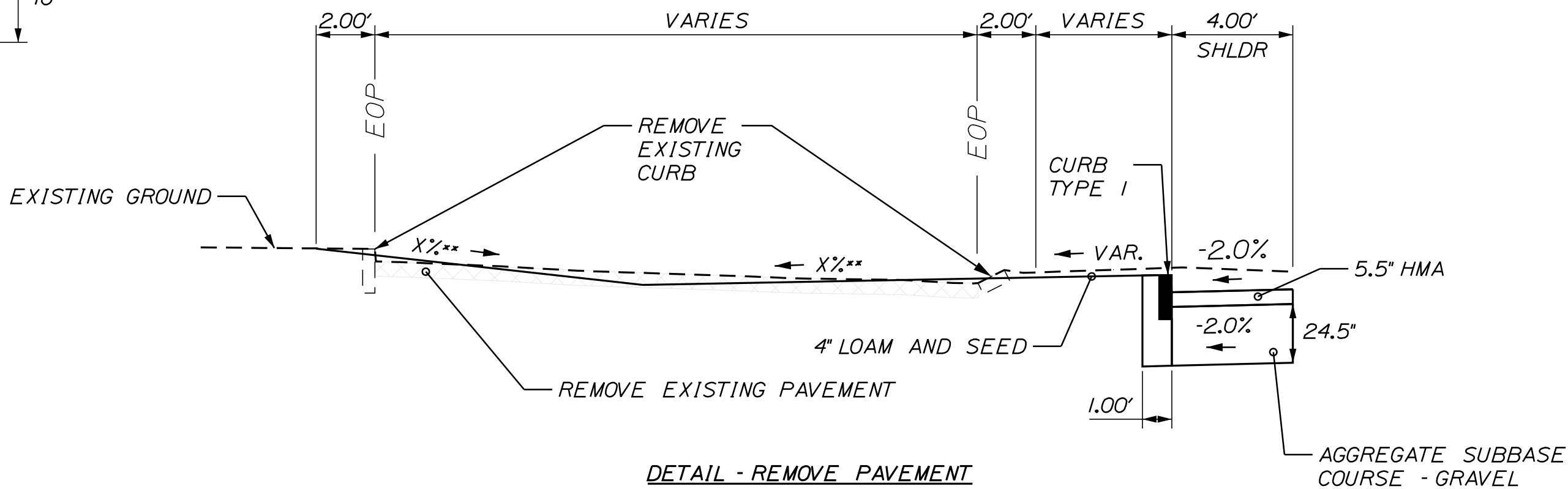
DETAIL - BRICK SIDEWALK
STA 33+50 TO STA 34+25, RT



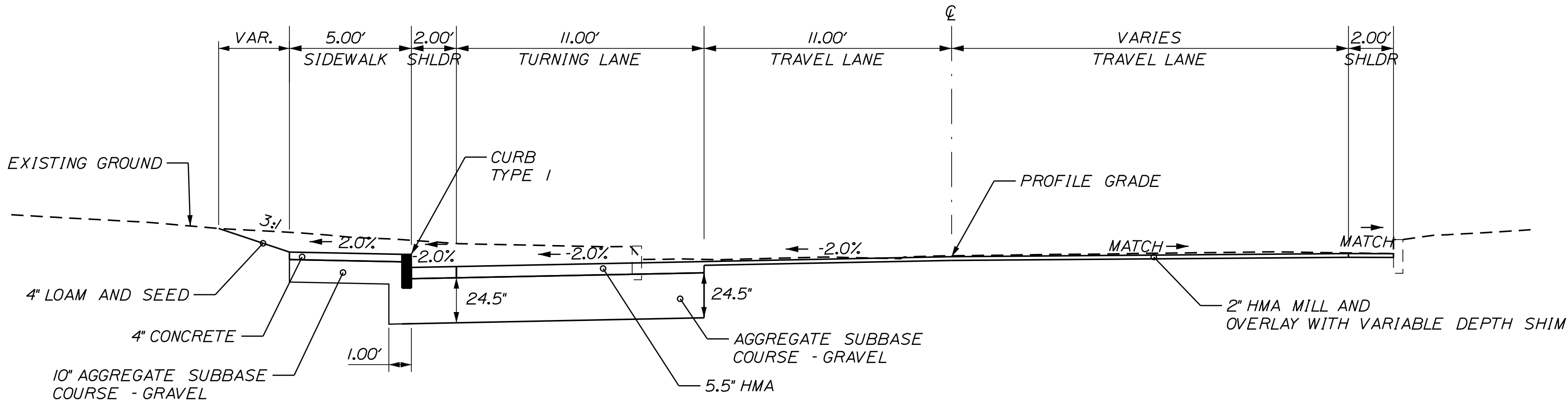
RIGHT TURN LANE DETAIL
FROM MAIN ST TO WATER ST



FULL CONSTRUCTION - 1 LANE ROAD
STA 10+53 TO STA 10+80



FULL CONSTRUCTION - 3 LANE ROAD
STA 33+44 TO STA 34+03



ROADWAY WIDENING - 3 LANE ROAD
STA 34+96 TO STA 35+98

NOTES:

1. THE PAVEMENT, BASE, AND SUBBASE DEPTHS AS SHOWN ON THE PLANS ARE INTENDED TO BE NOMINAL.
 2. CROWNS FOR BOTH NORMAL AND SUPERELEVATION SECTIONS FOR ALL COURSES OF SUBBASE AND PAVEMENT SHALL BE STRAIGHT.
 3. THE ALGEBRAIC DIFFERENCE BETWEEN THE SHOULDER AND TRAVELWAY CROSS SLOPES (ROLLOVER) SHALL NOT EXCEED 8%.
 4. THE STATIONING SHOWN UNDER EACH TYPICAL IS APPROXIMATE.
- * SEE SUPERELEVATION TABLE FOR SLOPES.
** SEE GRADING PLAN ON SHEET 5.

NOT TO SCALE

STATE OF MAINE		DEPARTMENT OF TRANSPORTATION		STP-1857(400)		WIN 18574.00		HIGHWAY PLANS																																																													
<table border="1"><thead><tr><th>PROJ. MANAGER</th><th>DATE</th><th>BY</th><th>DATE</th><th>REVISIONS</th><th>FIELD CHANGES</th></tr></thead><tbody><tr><td>ACC</td><td>12/21</td><td>AG</td><td>12/21</td><td></td><td></td></tr><tr><td>ECF</td><td>12/21</td><td></td><td></td><td></td><td></td></tr><tr><td>DESIGN-DETAILED</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>CHECKED-REVIEWED</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>DESIGN-DETAILED</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>REVISIONS 1</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>REVISIONS 2</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>REVISIONS 3</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>REVISIONS 4</td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>										PROJ. MANAGER	DATE	BY	DATE	REVISIONS	FIELD CHANGES	ACC	12/21	AG	12/21			ECF	12/21					DESIGN-DETAILED						CHECKED-REVIEWED						DESIGN-DETAILED						REVISIONS 1						REVISIONS 2						REVISIONS 3						REVISIONS 4					
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					OF 32																																																																

GENERAL NOTES

1. THE UTILITIES INVOLVED IN THIS CONTRACT ARE NOTED IN SPECIAL PROVISION 104.

2. ALL UTILITIES FACILITIES SHALL BE ADJUSTED OR RELOCATED BY THE RESPECTIVE UTILITIES UNLESS OTHERWISE NOTED IN COORDINATION WITH THE WORK OF THE CONTRACTOR.

3. FOR EASEMENTS, CONSTRUCTION LIMITS, AND RIGHT OF WAY LINES, REFER TO RIGHT OF WAY PLANS.

4. FLAT TOPS FOR CATCH BASINS ARE NOT ALLOWED UNLESS NOTED ON THE PLANS OR DIRECTED BY THE RESIDENT.

5. THE PROJECT GEOTECHNICAL REPORT TITLED GEOTECHNICAL DESIGN REPORT MAST ARM STRUCTURES, SOILS REPORT 2018-43C, NOVEMBER 5, 2018 CAN BE ACCESSED AT THE MAINEDOT WEBSITE HTTP://WWW.MAINE.GOV/MDOT/CONTRACTORS/.

6. GEOTECHNICAL INFORMATION FURNISHED OR REFERRED TO IN THE BID DOCUMENTS IS FOR THE USE OF THE BIDDERS. NO ASSURANCE IS GIVEN THAT THE INFORMATION OR INTERPRETATIONS WILL BE REPRESENTATIVE OF THE ACTUAL SUBSURFACE CONDITIONS THROUGHOUT THE CONSTRUCTION SITE. MAINEDOT WILL NOT BE RESPONSIBLE FOR ANY INTERPRETATIONS OR CONCLUSION DRAWN FROM THE GEOTECHNICAL INFORMATION. THE BORING LOGS PROVIDED IN THE BID DOCUMENTS (IF ANY) PRESENT FACTUAL AND INTERPRETIVE SUBSURFACE INFORMATION COLLECTED AT DISCRETE LOCATIONS. DATA PROVIDED MAY NOT BE REPRESENTATIVE OF THE SUBSURFACE CONDITIONS BETWEEN BORING LOCATIONS.

7. THE CONTRACTOR IS RESPONSIBLE FOR FINDING EXACT LOCATIONS OF EXISTING UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL CONTACT DIG-SAFE AND APPROPRIATE AUTHORITIES PRIOR TO ANY SUBSURFACE ACTIVITIES.

8. THE RESIDENT AND MAINEDOT SHALL HAVE THE RIGHT AND AUTHORITY TO DETERMINE THE ACCEPTABILITY OF WORK AND MATERIALS IN PROGRESS OR COMPLETED AND SHALL HAVE THE RIGHT TO REJECT ANY WORK OR MATERIALS WHICH DO NOT CONFORM, IN ITS SOLE OPINION, TO THE PLANS OR SPECIFICATIONS.

9. ALL SIGNING, SIGNAL AND STRIPING MATERIALS AND PLACEMENT SHALL CONFORM TO THE MAINEDOT STANDARD SPECIFICATIONS, SUPPLEMENTAL SPECIFICATIONS AND STANDARD DETAILS AND WITH THE FEDERAL HIGHWAY ADMINISTRATION MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) DATED 2009, AS AMENDED.

10. ALL WORK SHALL BE DONE IN ACCORDANCE WITH THE MAINE DEPARTMENT OF TRANSPORTATION'S BEST MANAGEMENT PRACTICES FOR EROSION AND SEDIMENT CONTROL, FEBRUARY, 2008.

11. PAVEMENT CUT LINE SHALL BE NEAT, CLEAN AND STRAIGHT AS DIRECTED BY THE RESIDENT. PAYMENT FOR CUTTING OF EXISTING PAVEMENT SHALL BE INCIDENTAL TO 403 ITEMS.

12. REMOVAL OF EXISTING CURBING SHALL BE CONSIDERED INCIDENTAL TO ITEM 203.20 COMMON EXCAVATION, UNLESS OTHERWISE NOTED.

13. EXISTING CATCH BASINS WILL BE CLEANED AS DIRECTED BY THE RESIDENT UNDER THE APPROPRIATE PAY ITEMS.

14. THE CONTRACTOR SHALL CONSTRUCT ALL SIDEWALKS, RAMPS AND LANDINGS TO BE ADA COMPLIANT IN ACCORDANCE WITH THE MAINEDOT'S LATEST STANDARD DETAILS AND RELATED NOTES. THE CONTRACTOR SHALL VERIFY THAT ALL GRADES AND SLOPES ARE ADA COMPLIANT PRIOR TO PLACEMENT OF THE SURFACE MATERIAL AND SHALL COORDINATE WITH THE RESIDENT AND THE DEPARTMENT ON ANY NON-COMPLIANT LOCATIONS. FAILURE TO CONSTRUCT SIDEWALKS, LANDINGS AND RAMPS TO BE ADA COMPLIANT MAY RESULT IN REJECTION OF WORK BY THE RESIDENT AND/OR MAINEDOT. THE CONTRACTOR SHALL REBUILD ALL REJECTED WORK AREAS AT NO ADDITIONAL COST TO THE PROJECT. IF THERE IS A CONDITION THAT DOES NOT ALLOW FOR FULL ADA COMPLIANCE, THEN THE CONTRACTOR SHALL NOTIFY THE RESIDENT PRIOR TO PLACING SURFACE MATERIAL.

15. TEST PITS SHALL BE COMPLETED WHERE DIRECTED BY THE RESIDENT. PAYMENT FOR TEST PITS SHALL BE MADE UNDER ITEM 803.01 TEST PITS.

16. WHERE NOTED ON THE PLANS, THE CONTRACTOR SHALL REMOVE AND REPLACE EXISTING COBBLESTONES BEHIND NEW CURB OR SIDEWALK. THIS WORK SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT.
17. ALL WASTE MATERIAL NOT USED ON THE PROJECT SHALL BE DISPOSED OF OFF THE PROJECT IN ACCEPTABLE WASTE AREAS REVIEWED BY THE RESIDENT. GRADING, SEEDING AND MULCHING OF WASTE AREAS SHALL BE CONSIDERED INCIDENTAL.

18. ANY NECESSARY CLEANING OF EXISTING PAVEMENT PRIOR TO PAVING OR MILLING SHALL BE INCIDENTAL TO THE RELATED PAVING OR MILLING ITEMS. THIS INCLUDES KILLING AND REMOVAL OF ALL VEGETATIVE MATTER.

19. NO EXISTING DRAINAGE SHALL BE ABANDONED, REMOVED OR PLUGGED WITHOUT PRIOR APPROVAL OF THE RESIDENT.

20. ANY NECESSARY CUTTING OF EXISTING CATCH BASINS TO ALLOW FOR PROPOSED PIPE CONNECTIONS WILL NOT BE PAID FOR SEPARATELY AND WILL BE CONSIDERED INCIDENTAL TO ITEMS 603 OR 605.

21. THE CULVERT SIZES SHOWN ON THE PLANS AND CROSS SECTIONS ARE FOR SMOOTHLINED PIPES.

22. EXISTING ABANDONED WATER MAINS BROKEN BY THE CONTRACTOR DURING CONSTRUCTION SHALL HAVE THE ENDS PLUGGED WITH BRICK AND MORTAR. COST FOR ALL LABOR AND MATERIAL SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT AND NO DIRECT PAYMENT WILL BE MADE.

23. LOAM SHALL BE PLACED TO A NOMINAL DEPTH OF 4 INCHES UNLESS OTHERWISE NOTED OR DIRECTED.

24. UNLESS OTHERWISE NOTED SEEDING METHOD NO 1 SHALL BE UTILIZED ON ALL DISTURBED AREAS.

25. DURING CONSTRUCTION AT THE MAIN STREET AND WATER STREET INTERSECTION, WATER STREET MAY BE REDUCED TO RIGHT-IN AND RIGHT-OUT ONLY UNTIL THE TRAFFIC SIGNALS AT THIS LOCATION BECOME ACTIVE. THE CONTRACTOR SHALL ADDRESS THIS IN THEIR TRAFFIC CONTROL PLAN.

26. NO SEPARATE PAYMENT FOR SUPERINTENDENT OR FOREMAN WILL BE MADE FOR THE SUPERVISION OF EQUIPMENT AND LAYOUT OF WORK BEING PAID FOR UNDER THE EQUIPMENT RENTAL ITEMS.

27. "UNDETERMINED LOCATIONS" SHALL BE DETERMINED BY THE RESIDENT.

28. FINAL STRIPING FOR THE PROJECT SHALL BE DONE BY THE CONTRACTOR PER THE STRIPING PLANS. PAYMENT SHALL BE MADE UNDER THE APPROPRIATE CONTRACT ITEMS.

29. LIMITS OF FULL CONSTRUCTION SHOWN ON THE PLANS ARE OFFSET FROM ALIGNMENTS AND LANE LINES FOR CLARITY. SEE TYPICAL SECTIONS AND CROSS SECTIONS FOR ACTUAL WIDTHS.

30. ANY GRANITE CURB, COBBLESTONE, OR BRICK PAVERS THAT ARE NOT REUSED AND ARE IN GOOD CONDITION AS DETERMINED BY THE RESIDENT SHALL BECOME PROPERTY OF THE CITY OF BIDDEFORD. THE CONTRACTOR WILL DELIVER THESE MATERIALS TO THE PUBLIC WORKS GARAGE AT 371 HILL STREET AND NO ADDITIONAL PAYMENT WILL BE MADE FOR THE TEMPORARY STORAGE, LOADING, TRANSPORTATION, OR UNLOADING OF THESE MATERIALS.

31. THE CONTRACTOR SHALL REPLACE THE DETECTABLE WARNING FIELDS ON THE PEDESTRIAN RAMPS AT STATIONS 104+25 RT & 104+80 RT. NO OTHER RAMP IS REQUIRED AT THESE LOCATIONS AND THE CONTRACTOR IS NOT RESPONSIBLE FOR MAKING THESE LOCATIONS FULLY ADA COMPLIANT. ALL OTHER PEDESTRIAN RAMPS WHERE PROPOSED WORK IS SHOWN, SHALL BE MADE FULLY ADA COMPLIANT. IF THE CONTRACTOR BELIEVES THEY CAN NOT ACHIEVE THIS WITHIN THE WORK LIMITS SHOWN ON THE PLANS, THEN THE CONTRACTOR SHALL NOTIFY THE RESIDENT IMMEDIATELY BEFORE PROCEEDING.



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION
STP-1857(400)
WIN 18574.00
HIGHWAY PLANS

PROJ. MANAGER	B. KEEZER	BY	DATE
DESIGN-DETAILED	ACC	JRD	12/21
CHECKED-REVIEWED	ECF	AG	12/21
DESIGNS-DETAILED			
REVISIONS 1			
REVISIONS 2			
REVISIONS 3			
REVISIONS 4			
FIELD CHANGES			

BIDDEFORD STATE ROUTE 9
GENERAL NOTES

SHEET NUMBER
4
OF 32

Date:1/6/2022

Username: jomesdavis

Division: HIGHWAY

Filename: ... \006_Construction_Notes.dgn

CONSTRUCTION NOTES

SIDEWALK - PAVED

LOCATION	OFFSET	QUANTITY (SY)
MAIN ST		
112+13 TO 112+88	RT	72
WATER ST		
33+09 TO 33+44	RT	15
34+28 TO 34+53	RT	14

ITEM 202.202 - REMOVE PAVEMENT SURFACE

LOCATION	OFFSET	QUANTITY (SY)
MAIN ST		
109+30 TO 113+44	LT & RT	2000
WATER ST		
33+18 TO 33+95	LT	600

ITEM 603.159 - 12 INCH CULVERT PIPE OPT III

LOCATION	OFFSET	QUANTITY (LF)
MAIN ST		
111+72 TO 111+78	LT	4
111+78 TO 35+01	LT	18
112+12 TO 112+61	LT	45
112+21 TO 112+31	RT	7
WATER ST		
33+83 TO 33+89	LT	12
35+01 TO 112+12	LT	17

ITEM 604.072 - CATCH BASIN TYPE A-C

LOCATION	OFFSET	QUANTITY (EA)
MAIN ST		
112+30.83	28.4 RT	1
WATER ST		
33+88.63	42.4 LT	1

ITEM 604.092 - CATCH BASIN TYPE B-C

LOCATION	OFFSET	QUANTITY (EA)
MAIN ST		
111+75.95	16.8 LT	1
112+60.66	17.6 LT	1
WATER ST		
35+01.00	23.0 LT	1

ITEM 604.16 - ALTER CB TO MH

LOCATION	OFFSET	QUANTITY (EA)
MAIN ST		
111+67.49	25.0 RT	1
112+20.79	25.2 RT	1
NORTH DAM MILL RD		
35+21.18	11.7 LT	1

ITEM 604.161 - ALTER CB

LOCATION	OFFSET	QUANTITY (EA)
MAIN ST		
112+12.30	17.3 LT	1
WATER ST		
32+93.72	30.4 LT	1
33+06.66	48.7 LT	1
33+15.15	53.4 LT	1
33+33.80	15.9 LT	1

ITEM 604.164 - REBUILD CB

LOCATION	OFFSET	QUANTITY (EA)
WATER ST		
32+78.98	19.5 RT	1

ITEM 604.166 - REBUILD MH

LOCATION	OFFSET	QUANTITY (EA)
WATER ST		
33+42.17	11.5 LT	1
33+61.69	3.4 LT	1
33+54.00	57.6 LT	1
33+70.43	23.5 LT	1
33+83.41	51.5 LT	1

ITEM 604.18 - ADJUST CB OR MH TO GRADE

LOCATION	OFFSET	QUANTITY (EA)
MAIN ST		
106+82.42	16.6 LT	1
106+93.10	26.7 RT	1
109+64.02	31.4 RT	1
110+04.40	54.9 RT	1
110+56.65	16.6 RT	1
111+85.85	17.6 RT	1

WATER ST

33+73.39	47.4 LT	1
34+58.92	33.5 RT	1

ITEM 608.08 - REINFORCED CONCRETE SIDEWALK

LOCATION	OFFSET	QUANTITY (SY)
MAIN ST		
104+72 TO 104+98	LT	22
106+68 TO 106+91	RT	33
106+70 TO 107+00	LT	23
107+16 TO 107+42	RT	22
109+50 TO 109+74	RT	36
109+75 TO 110+05	LT	22
110+05 TO 111+20	RT	89
112+50 TO 113+00	LT	64

WATER ST

32+95 TO 33+05	LT	25
33+15 TO 33+30	LT	23

NORTH DAM MILL RD

34+78 TO 36+00	LT	58
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ITEM 608.10 - BRICK SIDEWALK (REMOVE AND REBUILD)

LOCATION	OFFSET	QUANTITY (SY)
WATER ST		
33+47 TO 34+25	RT	39

ITEM 608.26 - CURB RAMP DETECTABLE WARNING FIELD

LOCATION	OFFSET	QUANTITY (SF)
MAIN ST		
104+25	RT	9
104+80	RT	28
104+80	LT	12
106+85	RT	26
106+85	LT	12
107+30	RT	20
109+75	RT	25
109+90	LT	12
110+10	RT	15
111+90	LT	28
112+50	LT	22
112+75	RT	12
112+80	LT	20

WATER ST

33+00	LT	25
33+20	LT	13
33+90	LT	10
34+10	LT	12
34+20	LT	10
34+45	RT	13

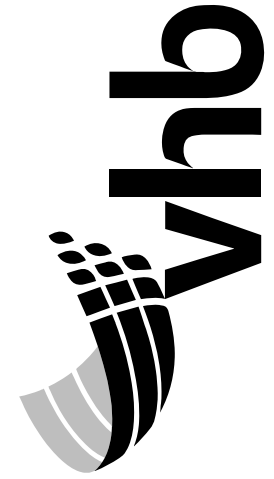
NORTH DAM MILL RD

35+75	LT	12
35+98	LT	10

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION

STP-1857(400)

WIN
18574.00
HIGHWAY PLANS



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REVISIONS 4			
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BIDDEFORD
STATE ROUTE 9

CONSTRUCTION NOTES

SHEET NUMBER

6

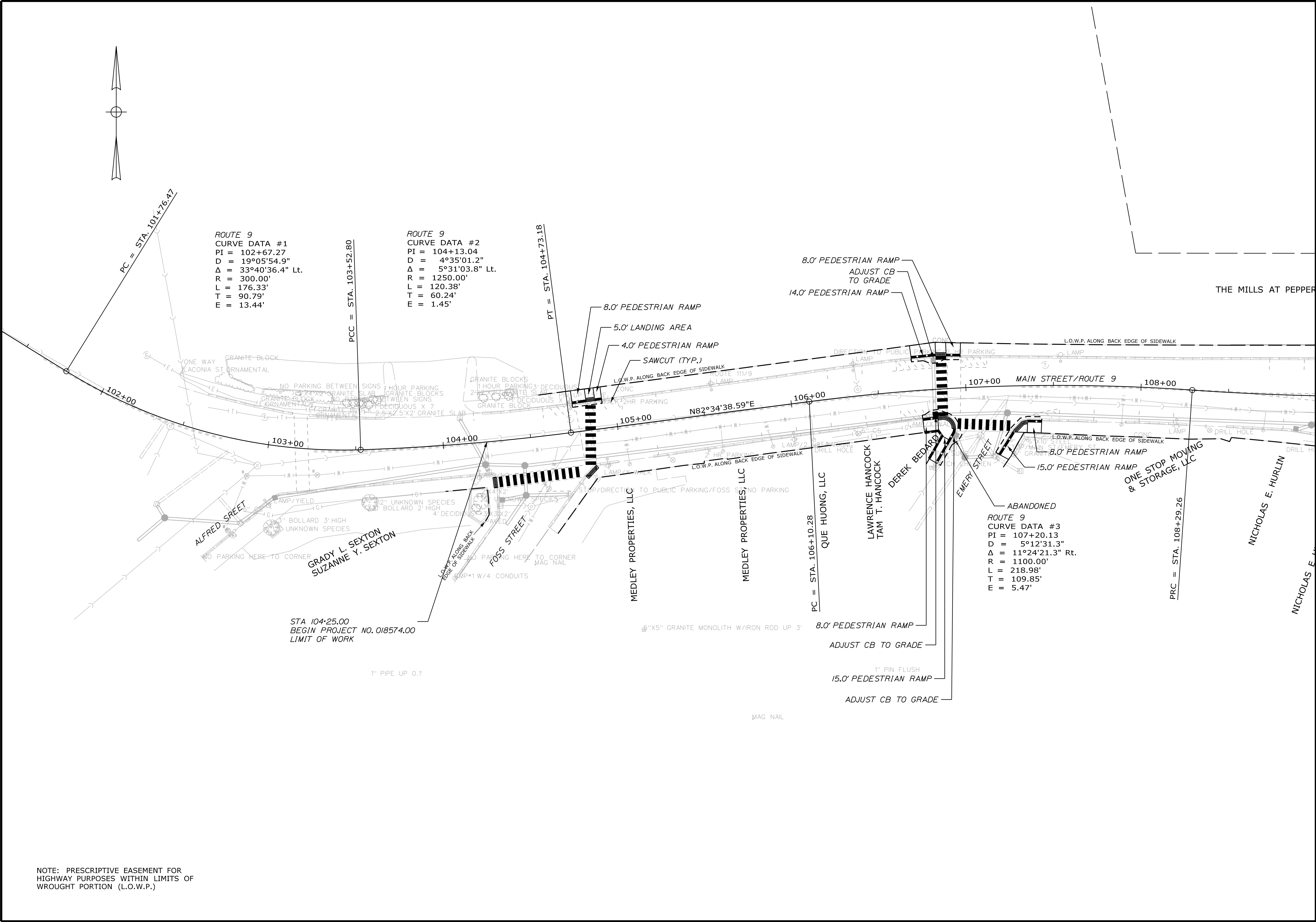
OF 32

Date:1/6/2022

Username: jomesdavis

Division: HIGHWAY

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STATE OF MAINE
DEPARTMENT OF TRANSPORTATION

STP-1857(400)

WIN
18574.00

HIGHWAY PLANS

DATE

12/21

BY

AG

DESIGNED-DETAILED

ACC

CHECKED-REVIEWED

ECF

DESIGN-DETAILED

ACC

DESIGN-REVIEWED

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REVISIONS 1

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REVISIONS 2

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REVISIONS 3

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REVISIONS 4

ECF

FIELD CHANGES

ACC

FIELD CHANGES

ECF

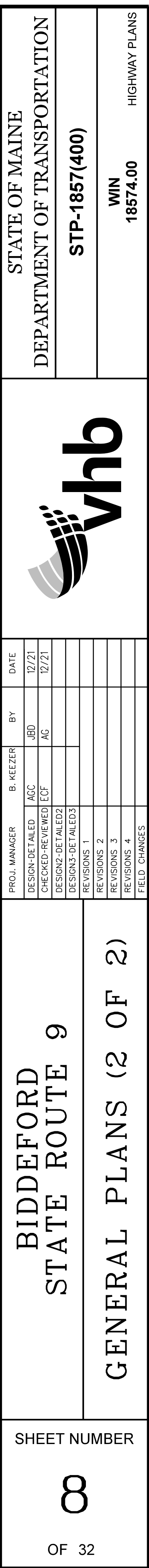
BIDDEFORD
STATE ROUTE 9

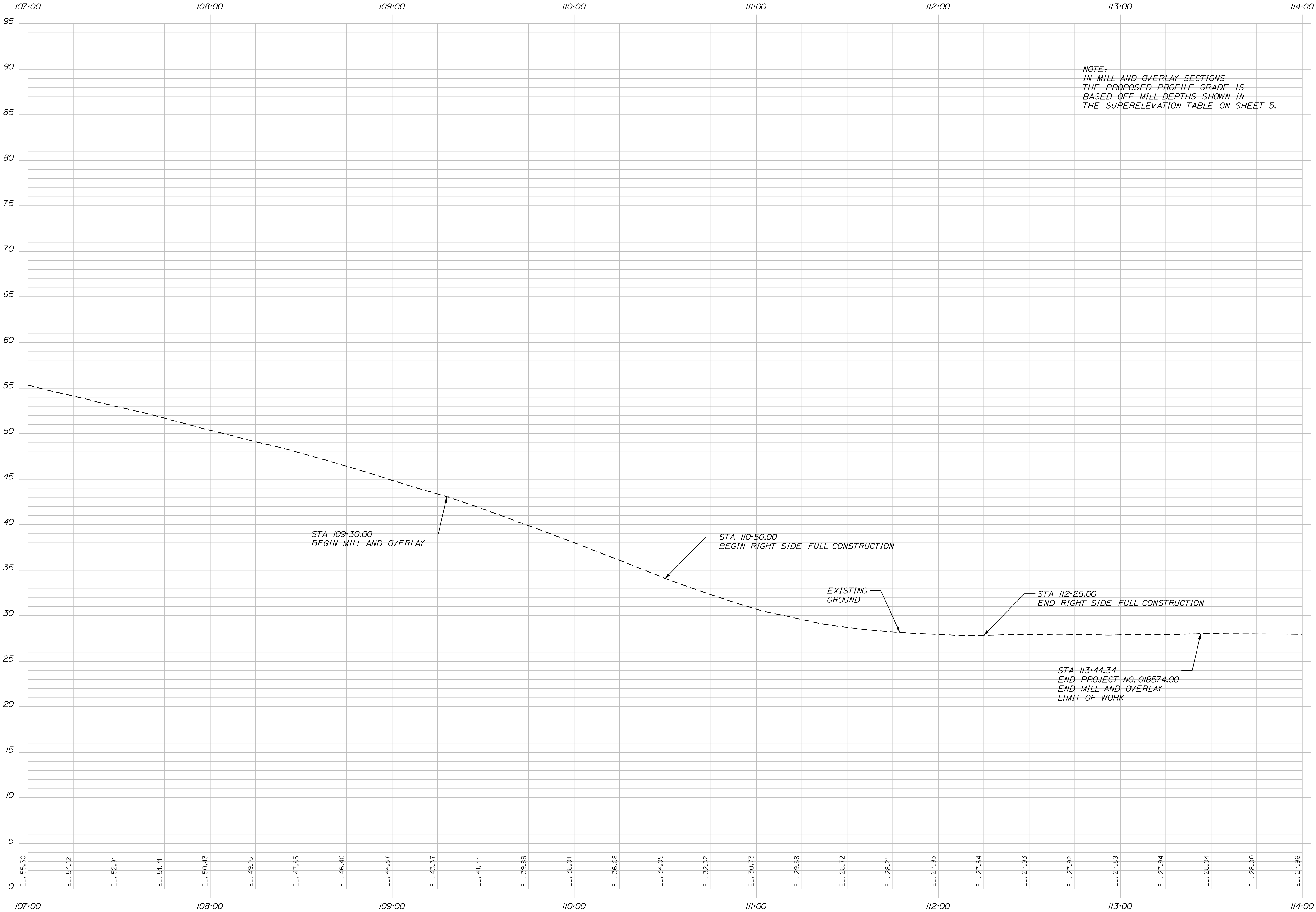
GENERAL PLANS (1 OF 2)

SHEET NUMBER

32

61





PROFILE

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION

STP-1857(400)

WIN
18574.00
HIGHWAY PLANS

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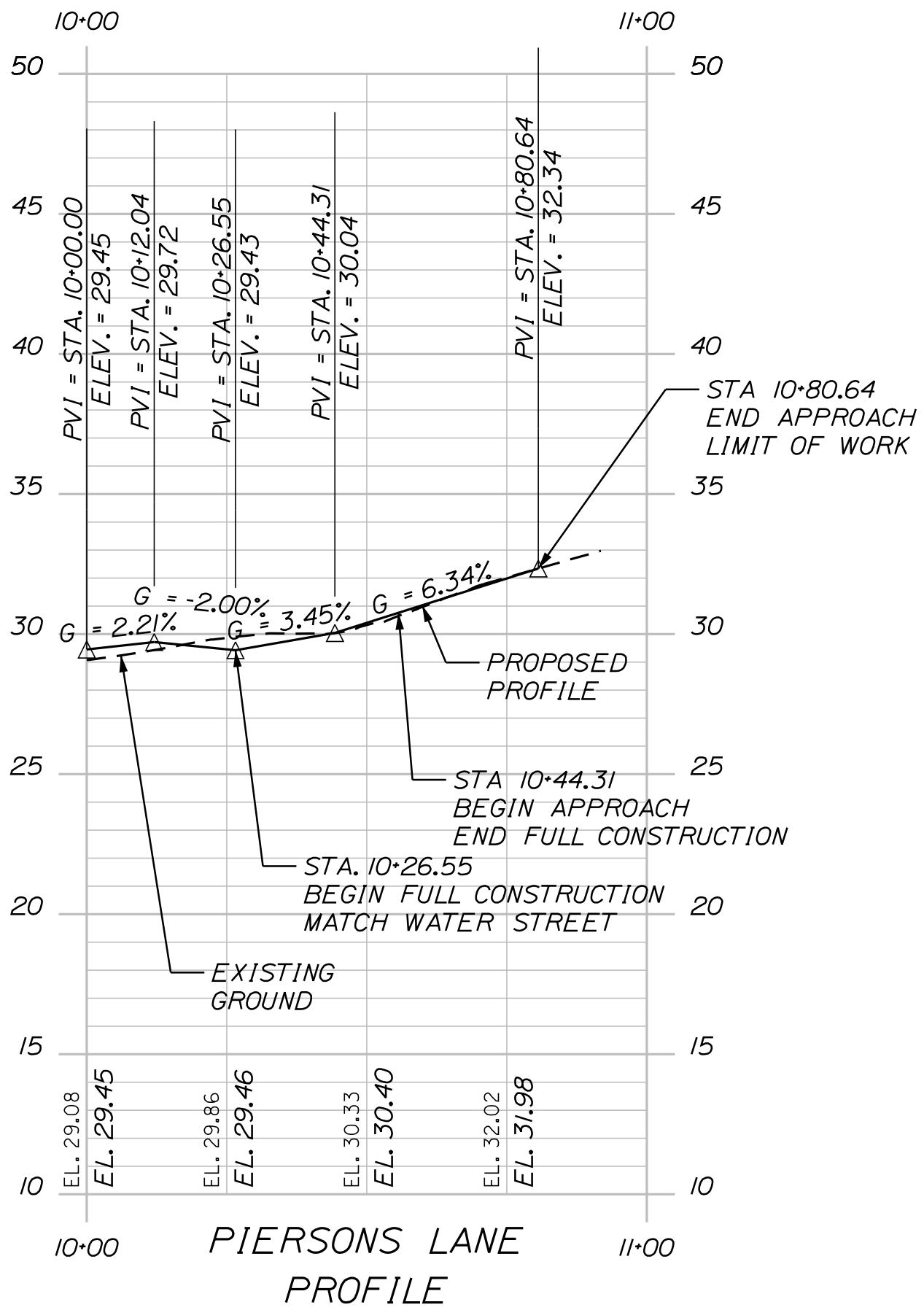
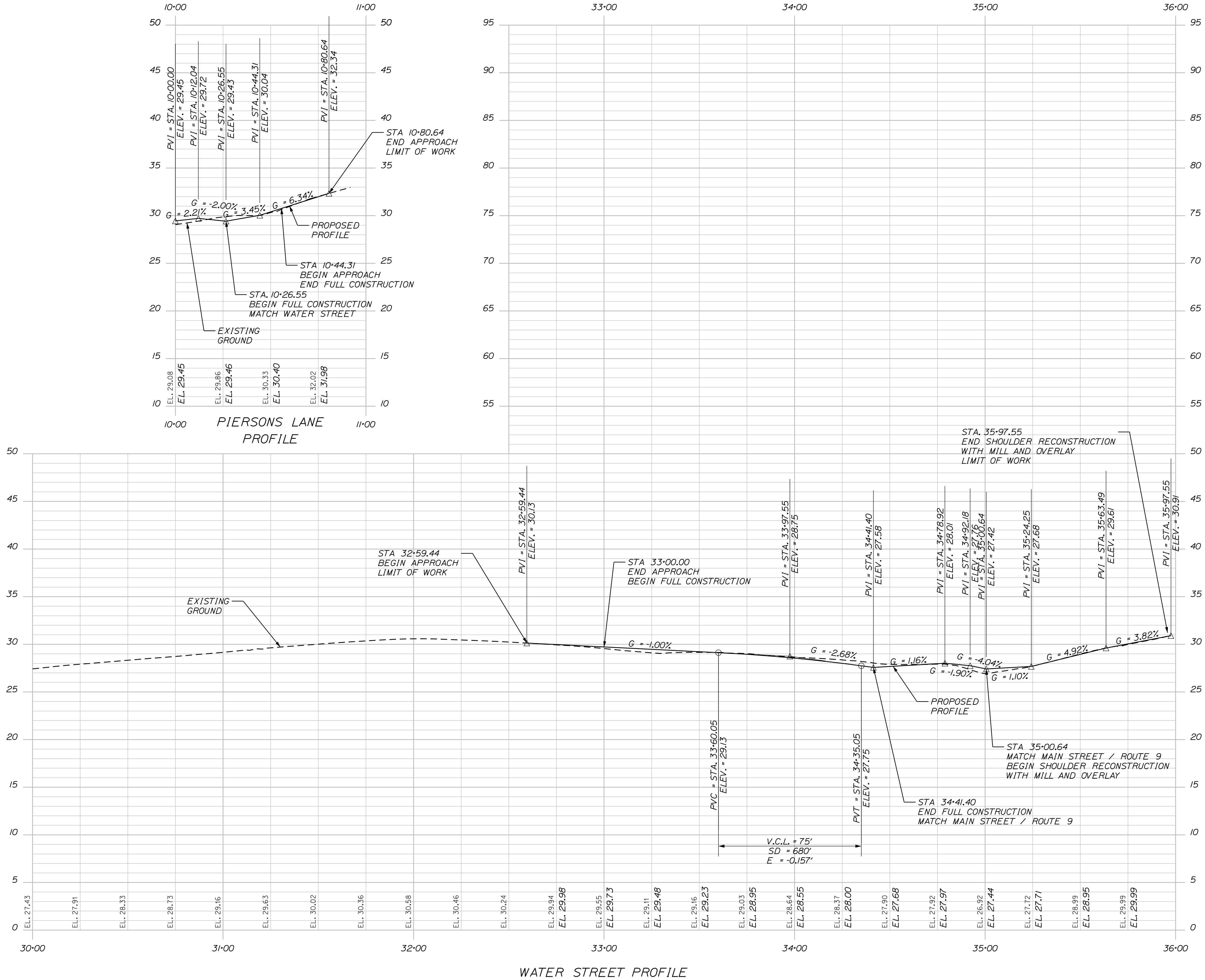
BIDDEFORD
STATE ROUTE 9

PROFILE

SHEET NUMBER

9

OF 32



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION

STP-1857(400)

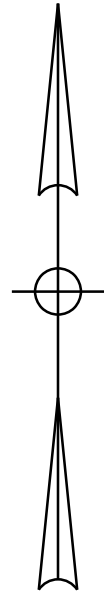
WIN
18574.00
HIGHWAY PLANS

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BIDDEFORD
WATER ST/PIERSON'S LN

SHEET NUMBER
10
OF 32

PROFILE

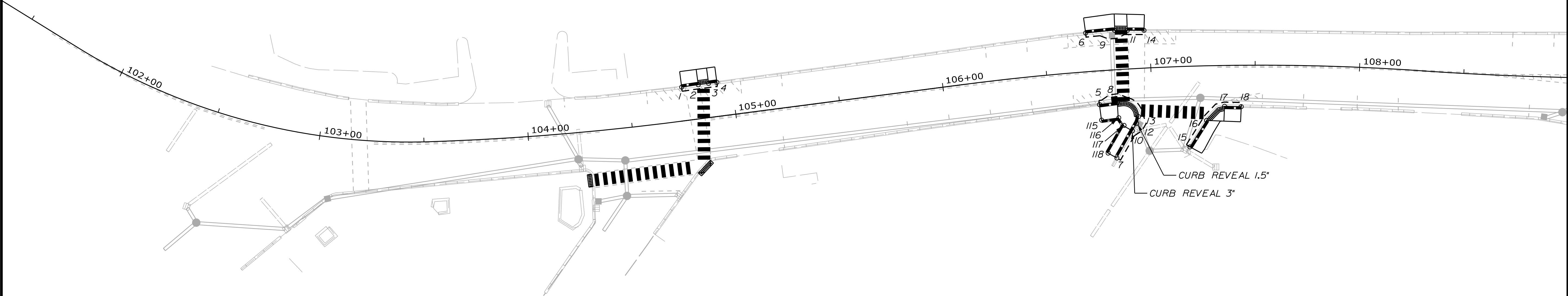


CONTROL POINTS				
POINT	STATION	OFFSET	X. COORD.	Y. COORD
1	104+75.96	16.2 LT.	963666.96	240300.65
2	104+83.96	16.3 LT.	963674.88	240301.81
3	104+88.96	16.3 LT.	963679.83	240302.46
4	104+92.96	16.3 LT.	963683.80	240302.98
5	106+74.24	16.2 RT.	963867.02	240292.26
6	106+70.14	18.6 LT.	963860.38	240326.61
7	106+80.97	42.3 RT.	963875.35	240266.65
8	106+82.97	15.6 RT.	963875.57	240293.39
9	106+83.89	18.9 LT.	963874.32	240327.89
10	106+89.44	29.7 RT.	963882.75	240279.69
11	106+89.79	18.5 LT.	963880.32	240327.88
12	106+91.73	26.2 RT.	963884.78	240283.29
13	106+92.84	23.1 RT.	963885.69	240286.50
14	106+97.64	18.1 LT.	963888.32	240327.87
15	107+17.51	38.7 RT.	963910.32	240271.99
16	107+26.08	26.2 RT.	963918.28	240284.70
17	107+35.00	19.6 RT.	963926.88	240291.46
18	107+43.14	19.9 RT.	963934.88	240291.28
115	106+74.71	23.6 RT.	963868.02	240248.83
116	106+83.18	23.1 RT.	963876.25	240285.95
117	106+85.53	26.9 RT.	963878.78	240282.29
118	106+76.79	39.6 RT.	963871.15	240269.01

ITEM 609.221 - TERMINAL CURB TYPE 1		
PT. TO PT.	RADIUS	LENGTH
1 TO 2	-	8.0'
3 TO 4	-	4.0'
5 TO 8	-	8.0'
6 TO 9	-	14.0'
7 to 10	-	15.0'
11 TO 14	-	8.0'
15 TO 16	-	15.0'
17 TO 18	-	8.0'
10 TO 12	-	4.1'

ITEM 609.222 - TERMINAL CURB TYPE 1 - CIRCULAR		
PT. TO PT.	RADIUS	LENGTH
12 TO 13	7.0'	3.4'

ITEM 609.11 - VERTICAL CURB TYPE 1		
PT. TO PT.	RADIUS	LENGTH
115 TO 116	-	8.3'
116 TO 117	-	3.7'
117 TO 118	-	15.3'



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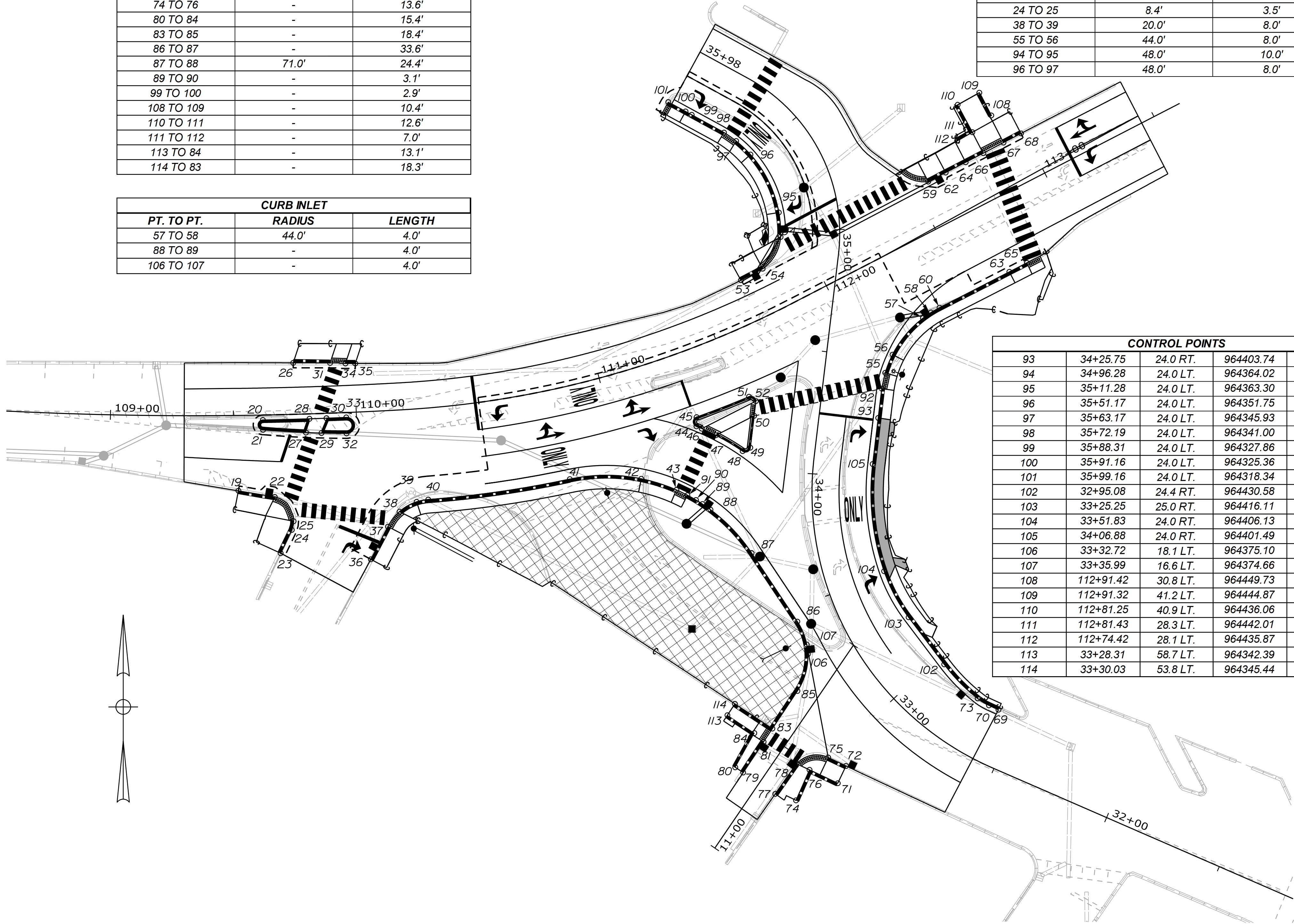
BIDDEFORD
STATE ROUTE 9

GEOMETRIC PLANS (1 OF 2)

SHEET NUMBER

11

OF 32



CONTROL POINTS				
POINT	STATION	OFFSET	X. COORD.	Y. COORD
19	109+51.70	30.6 RT.	964143.48	240274.38
20	109+61.95	2.0 RT.	964153.41	240303.18
21	109+61.96	6.0 RT.	964153.49	240299.18
22	109+66.13	33.4 RT.	964158.27	240271.88
23	109+67.94	56.3 RT.	964160.65	240248.98
24	109+72.58	47.0 RT.	964165.21	240258.45
25	109+73.36	43.5 RT.	964165.93	240261.97
26	109+74.92	20.9 LT.	964165.75	240326.40
27	109+79.29	7.5 RT.	964170.93	240298.07
28	109+80.90	2.0 RT.	964172.38	240303.66
29	109+85.57	8.0 RT.	964177.25	240297.85
30	109+87.83	2.0 RT.	964179.31	240303.89
31	109+90.12	20.4 LT.	964180.75	240326.37
32	109+95.71	8.5 RT.	964187.47	240297.70
33	109+95.85	2.0 RT.	964187.33	240304.20
34	109+96.44	20.0 LT.	964187.00	240326.15
35	110+00.49	19.8 LT.	964191.00	240326.15
36	110+03.16	60.1 RT.	964197.34	240246.50
37	110+10.51	47.2 RT.	964204.31	240259.79
38	110+15.38	41.3 RT.	964209.01	240265.89
39	110+22.14	37.8 RT.	964215.96	240269.85
40	110+26.51	37.1 RT.	964220.68	240270.80
41	110+79.73	37.1 RT.	964278.28	240279.11
42	111+05.34	44.0 RT.	964307.35	240279.25
43	111+16.40	52.5 RT.	964321.64	240274.72
44	111+30.79	30.5 RT.	964329.79	240300.58
45	111+32.03	27.0 RT.	964329.86	240304.32
46	111+32.43	32.1 RT.	964331.99	240299.66
47	111+36.53	36.6 RT.	964337.72	240296.97
48	111+43.63	46.5 RT.	964348.58	240290.50
49	111+46.69	46.3 RT.	964351.70	240291.91
50	111+52.44	35.0 RT.	964353.25	240304.86
51	111+53.43	27.0 RT.	964351.17	240312.61
52	111+55.17	29.7 RT.	964353.95	240310.83
53	111+69.50	17.7 LT.	964347.88	240360.03
54	111+79.97	18.0 LT.	964356.72	240364.70
55	34+44.32	24.7 RT.	964406.60	240322.34
56	34+52.03	26.7 RT.	964409.58	240329.76
57	112+28.88	29.7 RT.	964421.92	240344.57
58	112+32.84	29.2 RT.	964425.20	240346.86
59	112+56.26	18.6 LT.	964424.07	240400.11
60	34+73.26	43.4 RT.	964428.67	240348.85
62	112+64.26	18.7 LT.	964431.17	240403.80
63	112+68.77	29.1 RT.	964457.09	240363.41
64	112+73.41	18.6 LT.	964439.31	240407.99
65	112+76.77	29.2 RT.	964464.21	240367.06
66	112+81.50	18.7 LT.	964446.48	240411.71
67	112+90.76	18.7 LT.	964454.70	240416.00
68	112+98.80	18.7 LT.	964461.82	240419.73
69	32+59.43	22.4 RT.	964452.65	240185.31
70	32+64.64	22.1 RT.	964448.77	240187.10
71	32+92.96	40.5 LT.	964387.28	240155.42
72	32+94.85	33.1 LT.	964390.61	240162.46
73	32+71.19	22.1 RT.	964444.20	240189.90
74	32+98.11	57.4 LT.	964370.29	240148.45
75	33+00.70	35.9 LT.	964383.38	240165.88
76	33+01.80	44.9 LT.	964375.79	240160.85
77	33+03.27	61.7 LT.	964361.86	240151.09
78	33+05.68	47.1 LT.	964370.53	240163.33
79	33+13.11	66.3 LT.	964348.79	240159.76
80	33+15.46	67.6 LT.	964345.57	240161.88
81	33+16.57	52.2 LT.	964357.10	240172.25
83	33+18.24	46.2 LT.	964360.68	240177.64
84	33+20.10	53.3 LT.	964353.34	240175.81
85	33+23.69	29.2 LT.	964370.85	240192.94
86	33+44.87	16.3 LT.	964370.83	240221.16
87	33+72.10	26.6 LT.	964352.22	240249.08
88	33+87.15	41.4 LT.	964335.50	240266.67
89	33+88.93	44.6 LT.	964332.22	240268.97
90	33+90.17	47.2 LT.	964329.60	240270.61
91	33+91.60	50.7 LT.	964326.11	240272.57
92	34+37.76	24.0 RT.	964405.18	240315.91

STATE OF MAINE
DEPARTMENT OF TRANSPORTATION

STP-1857(400)

WIN
18574.00
HIGHWAY PLANS

PROJ. MANAGER	B. KEEZER	DATE	BY
DESIGN-DETAILED	ACC	12/21	JRD
CHECKED-REVIEWED	ECF	12/21	AC
DESIGN-DETAILED			
DESIGN-DETAILED			
REVISIONS 1			
REVISIONS 2			
REVISIONS 3			
REVISIONS 4			
FIELD CHANGES			

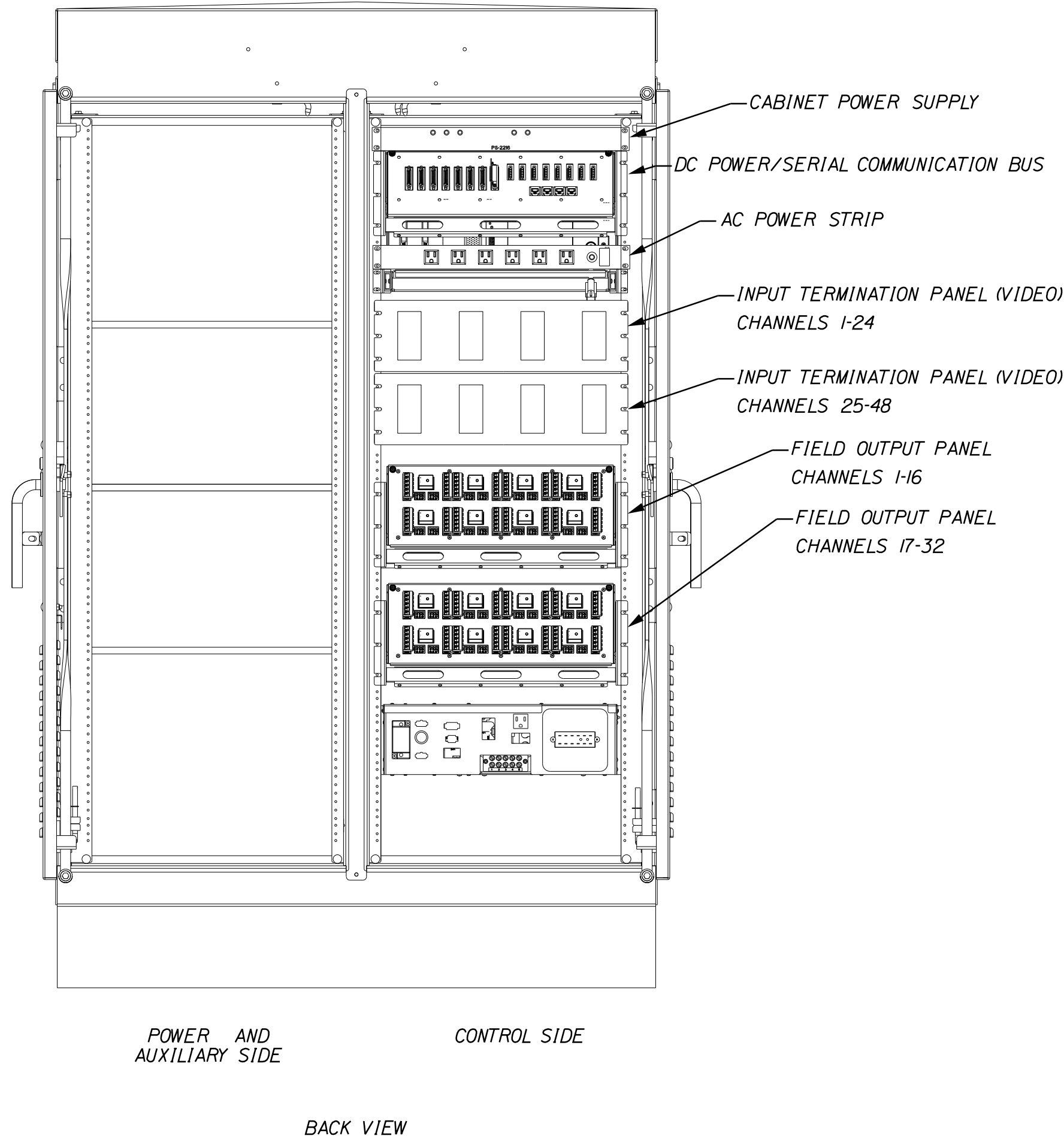
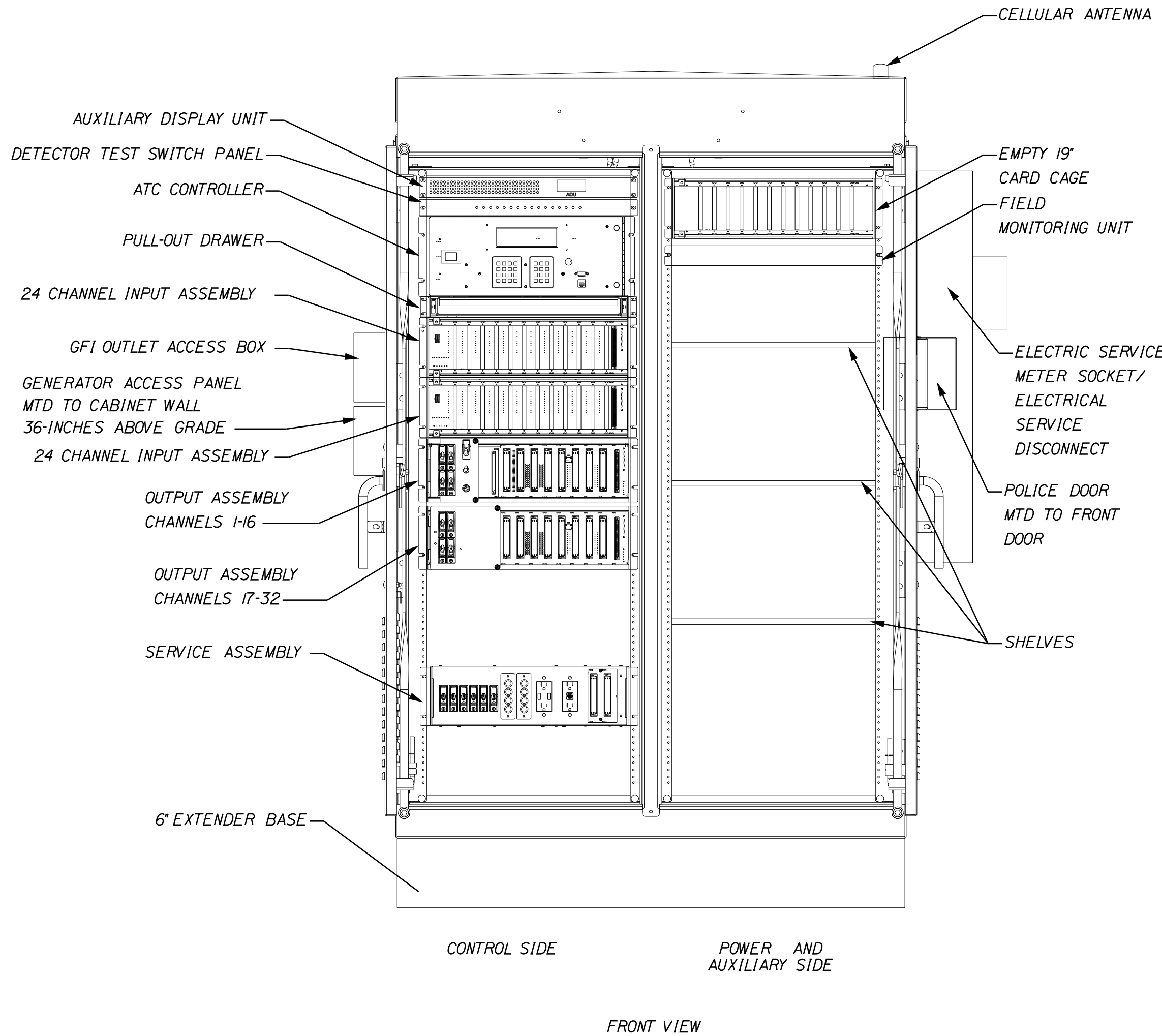
BIDDEFORD
STATE ROUTE 9

GEOMETRIC PLANS (2 OF 2)

SHEET NUMBER

12

OF 32



MaineDOT 32/48 ATC CABINET
NOT TO SCALE

- NOTES:
1. DRAWING SHOWN IS A SCHEMATIC REPRESENTATION OF THE ATC CABINET DEPICTING THE RELATIVE LOCATION OF VARIOUS IN-CABINET DEVICES AND SUBASSEMBLIES. THE EXACT SIZE OF VARIOUS ELEMENTS MAY VARY PER MANUFACTURER.
 2. INPUT TERMINATION PANEL SHOWN IS FOR VIDEO BASED INPUTS.
 3. DRAWING DEPICTS TWO INPUT PANELS AND TWO OUTPUT PANELS. THIS QUANTITY MAY BE REDUCED DEPENDING ON APPLICATION; SEE SPECIAL PROVISIONS FOR NUMBER OF PANELS TO BE SUPPLIED.
 4. FAN AND THERMOSTAT SHALL BE INSTALLED ON CABINET FRAME ABOVE THE DOOR.
 5. LED LIGHT STRIPS SHALL BE INSTALLED ON CABINET FRAME ABOVE THE DOOR AND ON THE UNDERSIDE OF THE LOWER SHELF.
 6. THE SIZE OF THE METER SOCKET WILL VARY BASED ON THE LOCAL ELECTRIC UTILITY COMPANY REQUIREMENT.
 7. THE METER SHALL BE INSTALLED SUCH THAT THE BOTTOM OF THE METER IS AT LEAST 48 INCHES ABOVE FINAL GRADE.
 8. THE LOAD SIDE CABLE SHALL BE ROUTED THROUGH THE INTERIOR OF THE CABINET SUCH THAT IT DOES NOT BLOCK OR ENTER INTO AVAILABLE RACK SPACE. THE CABLE SHALL BE ROUTED BETWEEN THE EDGE OF THE RACK SYSTEM AND THE CABINET SIDE WALL, ALONG THE BOTTOM OF THE CABINET AND BELOW THE BOTTOM OPENING OF THE DOORS.

NOMINAL TERMINAL PANEL SIZE
PER 24 INPUT RACK:
LOOP = 6U HIGH (10.5")
VIDEO = 3U HIGH (5.25")

			
PROJ. MANAGER	B. KEEZER	BY	DATE
DESIGN-DETAILED	M.C.	JAR	12/21
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DESIGN-DETAILED			
DESIGN-DETAILED			
REVISIONS 1			
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REVISIONS 3			
REVISIONS 4			
FIELD CHANGES			

BIDDEFORD STATE ROUTE 9	TRAFFIC SIGNAL PLAN
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SHEET NUMBER
13
OF 32

LIST OF WORK ITEMS

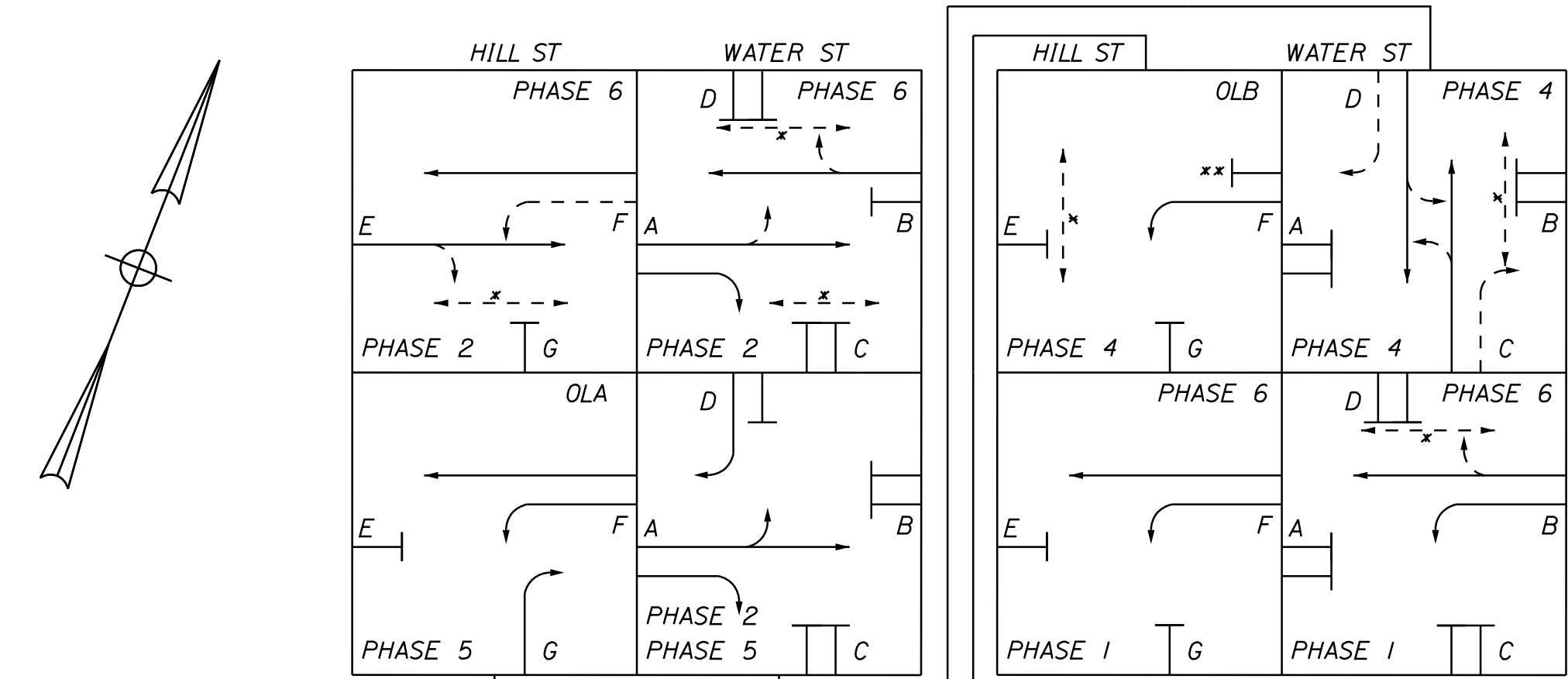
EQUIPMENT AND WORK ITEMS 643.80	QUANTITY
FURNISH AND INSTALL NEW ATCC MAINEDOT 32/48 SPEC GROUND MOUNT CABINET AND ATC CONTROLLER COMPLETE WITH ALL ANCILLARY EQUIPMENT AND WIRING INCLUDING CELL MODEM/FIELD MONITORING UNIT	1
FURNISH AND INSTALL ONE-WAY 3-SECTION 12-INCH TRAFFIC SIGNAL HEADS, WITH LED MODULES, TUNNEL VISORS, AND 5-INCH LOUVERED BACK PLATE WITH 3-INCH RETROREFLECTIVITY MOUNTED ON MAST ARMS WITH ASTRO-BRACKETS	10
FURNISH AND INSTALL ONE-WAY 5-SECTION 12-INCH TRAFFIC SIGNAL HEADS, WITH LED MODULES, TUNNEL VISORS, AND 5-INCH LOUVERED BACK PLATE WITH 3-INCH RETROREFLECTIVITY MOUNTED ON MAST ARMS WITH ASTRO-BRACKETS	2
FURNISH AND INSTALL ONE-WAY 3-SECTION 12-INCH TRAFFIC SIGNAL HEADS, WITH LED MODULES, TUNNEL VISORS, AND 5-INCH LOUVERED BACK PLATE WITH 3-INCH RETROREFLECTIVITY MOUNTED ON MAST ARM UPRIGHTS WITH BRACKETS	3
FURNISH AND INSTALL ONE-WAY 3-SECTION 12-INCH TRAFFIC SIGNAL HEADS, WITH LED MODULES, TUNNEL VISORS, AND 5-INCH LOUVERED BACK PLATE WITH 3-INCH RETROREFLECTIVITY MOUNTED ON PEDESTAL POLES WITH BRACKETS	5
FURNISH AND INSTALL ONE-WAY, 16X18-INCH LED SIDE OF POLE MOUNTED COUNTDOWN PEDESTRIAN SIGNAL HEAD	5
FURNISH AND INSTALL ONE-WAY, 16X18-INCH LED TOP OF POST MOUNTED COUNTDOWN PEDESTRIAN SIGNAL HEAD	5
FURNISH AND INSTALL ADA COMPLIANT ACCESSIBLE PEDESTRIAN SIGNAL (APS) BUTTON WITH 9"X15" RIO-3E INFORMATIONAL SIGN	10
FURNISH AND INSTALL 4-CHANNEL PREEMPTION PHASE SELECTOR	2
FURNISH AND INSTALL LIGHT-BASED PREEMPTION RECEIVERS WITH DETECTOR CABLE	6
FURNISH AND INSTALL PREEMPTION CONFIRMATION RED STROBE WITH CABLE	3
FURNISH AND INSTALL 19-INCH 1RU FIBER OPTIC 12-POSITION PATCH PANEL WITH PIGTAILS	1
FURNISH AND INSTALL ENVIRONMENTALLY HARDENED FIBER OPTIC ETHERNET SWITCH	1
FURNISH AND INSTALL MAST ARM MOUNTED SIGNS	14
FURNISH AND INSTALL NEW SIGNAL CABLE	-
IMPLEMENT LOCAL AND SYSTEM SIGNAL TIMINGS	-

THE LISTED QUANTITIES ARE APPROXIMATE AND ARE FURNISHED FOR INFORMATION ONLY.

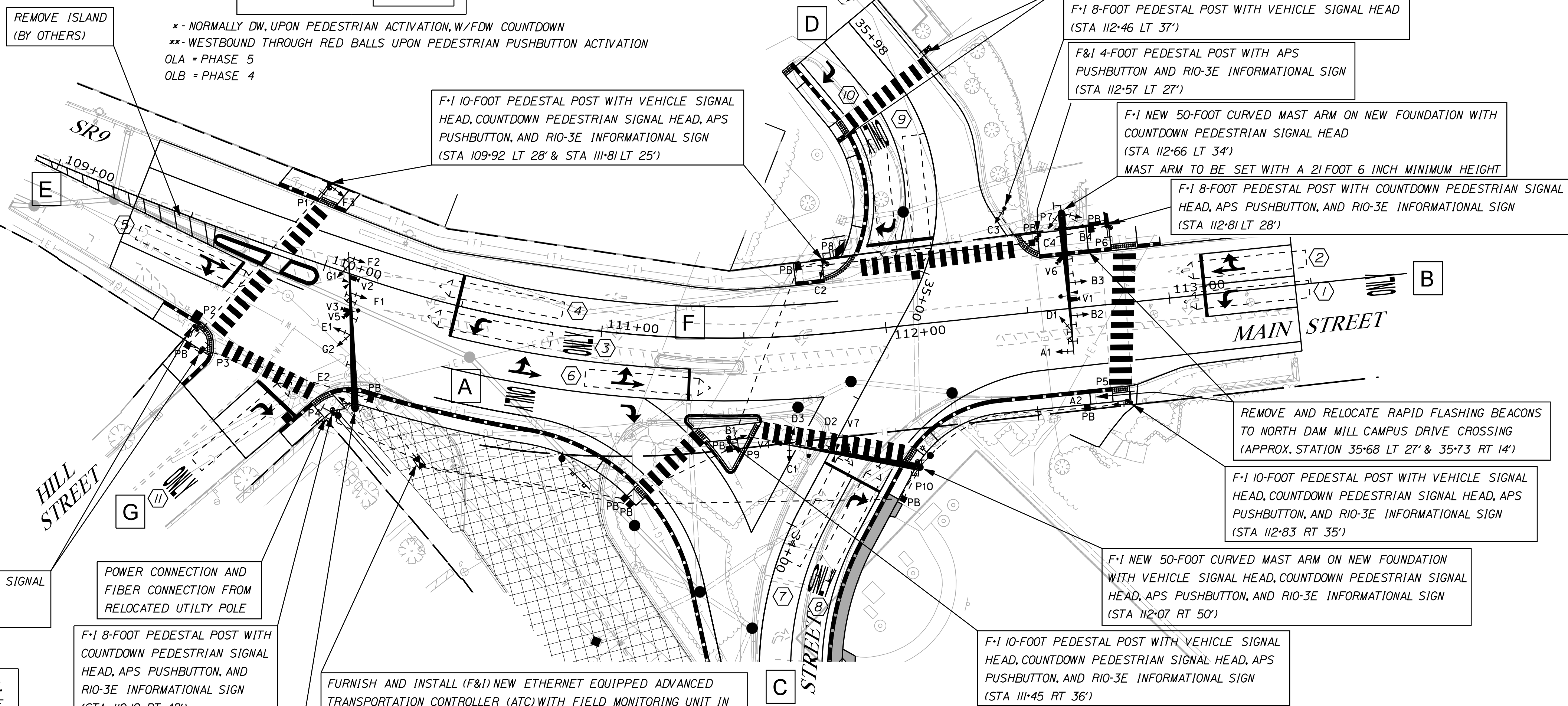
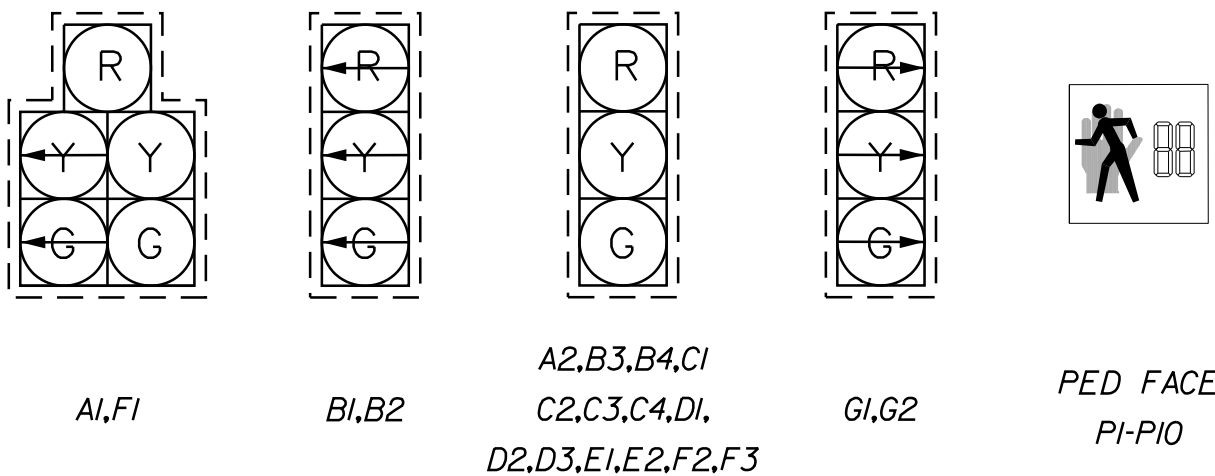
DETECTOR SCHEDULE

DETECTOR ZONE NO.	LOCATION	φ CALLED	φ EXT.	MODE A-ADVANCE B-STOPLINE	DELAY TIME	EXT. TIME
①	MAIN ST WB LEFT	1	1	B	-	-
②	MAIN ST WB THRU-RIGHT	6	6	B	-	-
③	MAIN ST WB LEFT	6	6	B	-	-
④	MAIN ST WB THRU	6	6	B	-	-
⑤	MAIN ST EB THRU-RIGHT	2	2	B	-	-
⑥	MAIN ST EB LEFT-THRU	5	5	B	-	-
⑦	WATER ST NB LEFT-THRU	4	4	B	-	-
⑧	WATER ST NB RIGHT	4	4	B	5	-
⑨	MILL DRIVE SB LEFT-THRU	4	4	B	-	-
⑩	MILL DRIVE SB RIGHT	4	4	B	5	-
⑪	HILL ST NB RIGHT	5	5	B	5	-

PHASE DIAGRAM

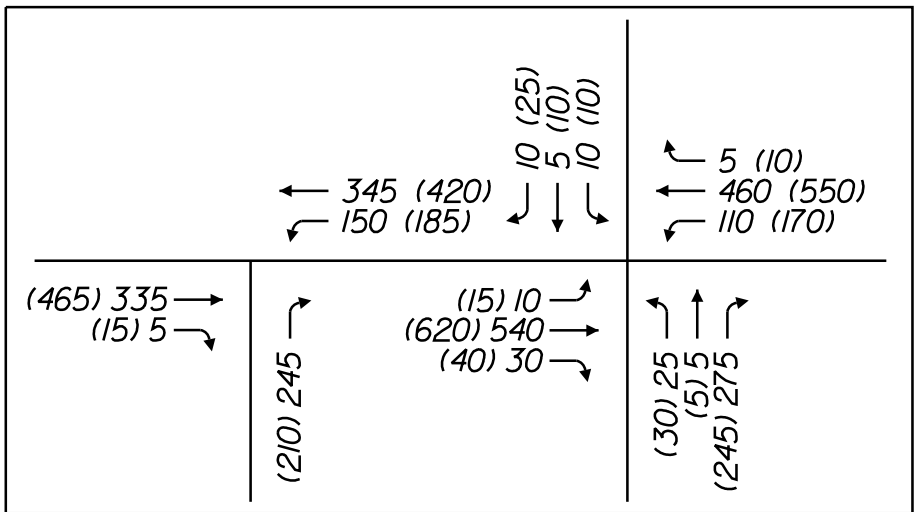


PROPOSED INDICATIONS



FURNISH AND INSTALL (F&I) NEW ETHERNET EQUIPPED ADVANCED TRANSPORTATION CONTROLLER (ATC) WITH FIELD MONITORING UNIT IN NEW ATC EXTENDED BASE MOUNT CABINET (ATCC). NEW CABINET TO BE INSTALLED ON A NEW CONCRETE FOUNDATION WITHIN THE EXISTING RIGHT-OF-WAY. ELECTRIC METER AND DISCONNECT SHALL BE MOUNTED ON THE POWER SIDE OF THE ATCC CABINET. IMPLEMENT LOCAL TIMINGS. (STA 110:49 RT 57')

2017 SYSTEM DESIGN VOLUMES AM (PM)



LEGEND

- BASE MOUNTED TS2-I CABINET WITH CONTROLLER
- PROPOSED VEHICULAR HEAD (BLACK)
- OVERHEAD SIGN
- MAST ARM POLE
- ALUMINUM PEDESTAL POLE
- PREMPTION RECEIVER
- CONFIRMATION STROBE
- PEDESTRIAN SIGNAL HEAD (BLACK) WITH APS PUSH BUTTON AND INFORMATIONAL SIGN
- UNDERGROUND CONDUIT
- VIDEO DETECTION CAMERA
- VIDEO DETECTION ZONE
- PB ■ PULL BOX

PLAN



PROJ. MANAGER	B. KEEZER	DATE	BY
DESIGN-DETAILED	MJC	12/21	JAR
CHECKED-REVIEWED	CMB	12/21	AC
DESIGN-DETAILED			
DESIGN-DETAILED			
REVISIONS 1			
REVISIONS 2			
REVISIONS 3			
REVISIONS 4			
FIELD CHANGES			

LIST OF WORK ITEMS

EQUIPMENT AND WORK ITEMS xxx.yyyzz	QUANTITY
FURNISH AND INSTALL PRECAST CONCRETE JUNCTION BOX (ITEM 626.11)	10 EA
FURNISH AND INSTALL (3-INCH) NON-METALLIC CONDUIT (ITEM 626.22)	435 LF
FURNISH AND INSTALL NON-METALLIC UNDER PAVEMENT CONDUIT (SCHEDULE 80 OR GREATER) (ITEM 626.251)	455 LF
FURNISH AND INSTALL NON-METALLIC CONDUIT, CONCRETE ENCASED (ITEM 626.221)	40 LF
FURNISH AND INSTALL CONTROLLER CABINET FOUNDATION (ITEM 626.35)	1 EA
FURNISH AND INSTALL 24-INCH DIAMETER FOUNDATION (ITEM 626.421)	84 LF
FURNISH AND INSTALL 60-IN DIAMETER FOUNDATIONS (ITEM 626.48)	37 LF
FURNISH AND INSTALL TRAFFIC CONTROL SYSTEM (ITEM 643.81)	1 LS
FURNISH AND INSTALL VIDEO DETECTION SYSTEM FOR 7 APPROACHES, COMPLETE (ITEM 643.83)	1 LS
FURNISH AND INSTALL 50' CURVED MAST ARM POLE (ITEM 643.91)	2 EA
FURNISH AND INSTALL 55' CURVED MAST ARM POLE (ITEM 643.91)	1 EA
FURNISH AND INSTALL 4-FOOT PEDESTAL POLE (ITEM 643.92)	1 EA
FURNISH AND INSTALL 8-FOOT PEDESTAL POLE (ITEM 643.92)	4 EA
FURNISH AND INSTALL 10-FOOT PEDESTAL POLE (ITEM 643.92)	5 EA
FURNISH AND INSTALL 15-FOOT PEDESTAL POLE (RRFB) (ITEM 643.92)	2 EA
FURNISH AND INSTALL LED BLANK OUT SIGN (ITEM 645.512)	2 EA

THE LISTED QUANTITIES ARE APPROXIMATE AND ARE FURNISHED FOR INFORMATION ONLY.

STRUCTURE LIST

STRUCTURE	DESCRIPTION	FOUNDATION
(A-C)	CONTROLLER CABINET	L48"xW36"xH48"
(A-M)	50' MAST ARM	TBD
(A-P)	10' PEDESTAL POLE	24" DIAMETER
(B-M)	50' MAST ARM	TBD
(B-P)	8' PEDESTAL POLE	24" DIAMETER
(B-P2)	10' PEDESTAL POLE	24" DIAMETER
(B-P3)	4' PEDESTAL POLE	24" DIAMETER
(B-P4)	PEDESTAL POLE (RELOCATED/NEW)	24" DIAMETER
(C-P)	10' PEDESTAL POLE	24" DIAMETER
(C-P2)	PEDESTAL POLE (RELOCATED/NEW)	24" DIAMETER
(D-P)	10' PEDESTAL POLE	24" DIAMETER
(E-M)	55' MAST ARM	TBD
(E-P)	8' PEDESTAL POLE	24" DIAMETER
(G-P)	10' PEDESTAL POLE	24" DIAMETER
(H-P)	8' PEDESTAL POLE	24" DIAMETER
(H-P2)	8' PEDESTAL POLE	24" DIAMETER

SIGNAL TIMING SCHEDULE

NEMA RING AND BARRIER DIAGRAM

ITEM / PHASE	1 2 4 6 5					
	φ 1	φ 2	φ 3	φ 4	φ 5	φ 6
MOVEMENT	B (LT)	A, E	-	C, D	F, G	B, F
MINIMUM INITIAL	5	7	-	5	5	7
PASSAGE TIME	3.0	3.0	-	3.0	3.0	3.0
MAXIMUM 1	30	50	-	25	20	50
MAXIMUM 2	-	-	-	-	-	-
YELLOW	3.5	3.5	-	3.5	3.5	3.5
ALL RED	3.0	3.0	-	2.5	3.0	3.0
PED WALK	-	5.0	-	5.0	-	5.0
PED CLEAR	-	14.0	-	15.0	-	14.0
RECALL	OFF	SOFT	-	OFF	OFF	SOFT
DETECTOR	PR	PR	-	PR	PR	PR
PRE-EMPT PRIORITY	3	4	-	6	5	3
FLASH	FR	FY	-	FR	FR	FY
DUAL ENTRY	OFF	ON	-	OFF	OFF	ON

NOTES: S = SOFT RECALLY = YELLOW
O = RECALL OFF R = RED
PR = PRESENCE D = DARK

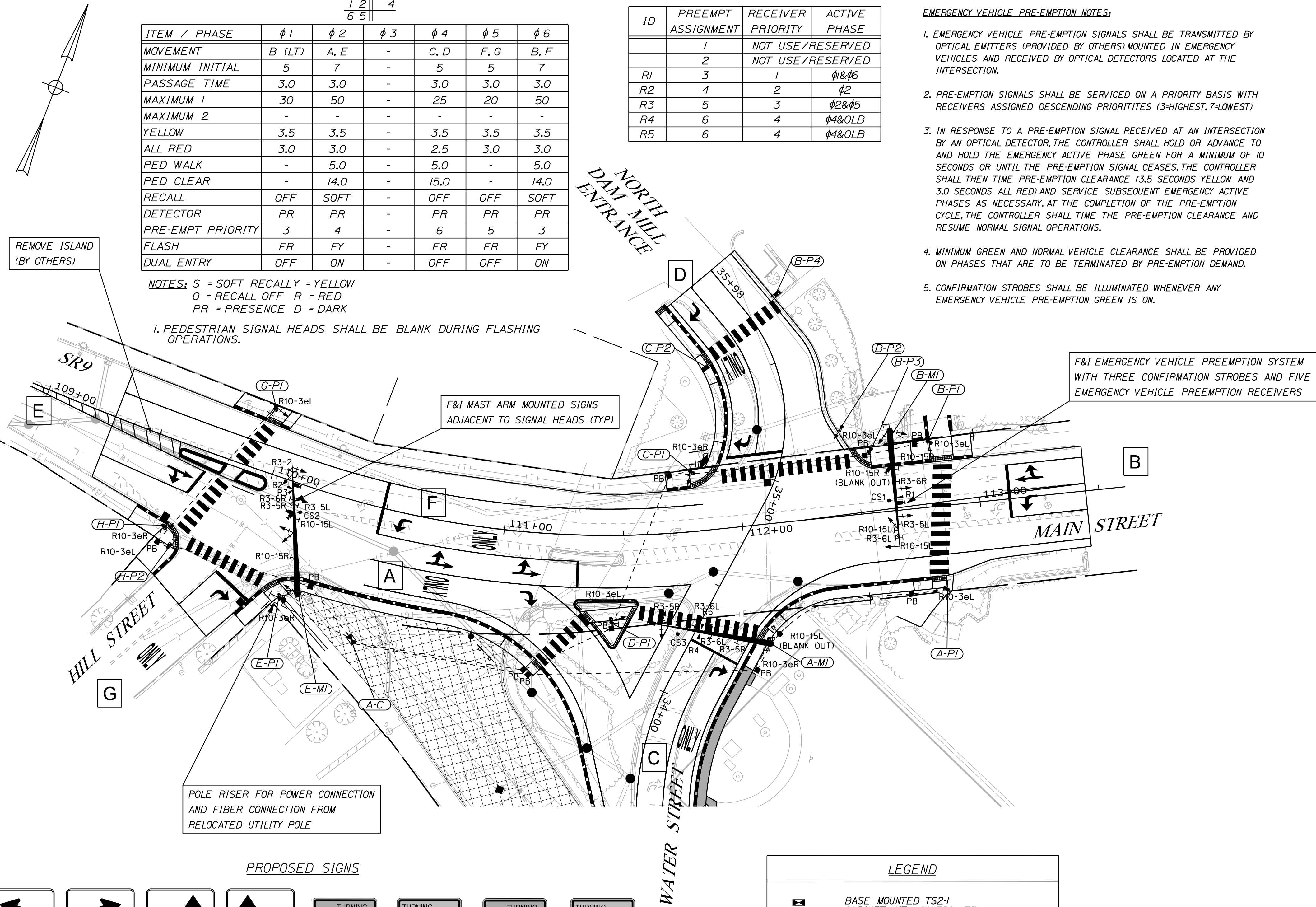
1. PEDESTRIAN SIGNAL HEADS SHALL BE BLANK DURING FLASHING OPERATIONS.

EMERGENCY VEHICLE PRE-EMPTION OPERATION

ID	PREEMPT ASSIGNMENT	RECEIVER PRIORITY	ACTIVE PHASE
	1	NOT USE/RESERVED	
	2	NOT USE/RESERVED	
R1	3	1	φ1&φ6
R2	4	2	φ2
R3	5	3	φ2&φ5
R4	6	4	φ4&OLB
R5	6	4	φ4&OLB

EMERGENCY VEHICLE PRE-EMPTION NOTES:

- EMERGENCY VEHICLE PRE-EMPTION SIGNALS SHALL BE TRANSMITTED BY OPTICAL EMITTERS (PROVIDED BY OTHERS) MOUNTED IN EMERGENCY VEHICLES AND RECEIVED BY OPTICAL DETECTORS LOCATED AT THE INTERSECTION.
- PRE-EMPTION SIGNALS SHALL BE SERVICED ON A PRIORITY BASIS WITH RECEIVERS ASSIGNED DESCENDING PRIORITIES (3+HIGHEST, 7+LOWEST)
- IN RESPONSE TO A PRE-EMPTION SIGNAL RECEIVED AT AN INTERSECTION BY AN OPTICAL DETECTOR, THE CONTROLLER SHALL HOLD OR ADVANCE TO AND HOLD THE EMERGENCY ACTIVE PHASE GREEN FOR A MINIMUM OF 10 SECONDS OR UNTIL THE PRE-EMPTION SIGNAL CEASES. THE CONTROLLER SHALL THEN TIME PRE-EMPTION CLEARANCE (3.5 SECONDS YELLOW AND 3.0 SECONDS ALL RED) AND SERVICE SUBSEQUENT EMERGENCY ACTIVE PHASES AS NECESSARY. AT THE COMPLETION OF THE PRE-EMPTION CYCLE, THE CONTROLLER SHALL TIME THE PRE-EMPTION CLEARANCE AND RESUME NORMAL SIGNAL OPERATIONS.
- MINIMUM GREEN AND NORMAL VEHICLE CLEARANCE SHALL BE PROVIDED ON PHASES THAT ARE TO BE TERMINATED BY PRE-EMPTION DEMAND.
- CONFIRMATION STROBES SHALL BE ILLUMINATED WHENEVER ANY EMERGENCY VEHICLE PRE-EMPTION GREEN IS ON.



PROPOSED SIGNS

ONLY

ONLY

R3-5L
30"x36"
2-PROPOSED

R3-5R
30"x36"
3-PROPOSED

R3-6L
30"x36"
2-PROPOSED

R3-6R
30"x36"
2-PROPOSED

R10-15L
30x30
2-PROPOSED

R10-15R
30x30
2-PROPOSED

R10-15L (BLANK OUT)
30x30
1-PROPOSED

R10-15R (BLANK OUT)
30x30
1-PROPOSED

R10-3eL
9"x15"
6-PROPOSED

R10-3eR
9"x15"
4-PROPOSED

R3-2
24x24
1-PROPOSED

NOTE:
HOUSING FOR BLANK OUT MAY BE LARGER THAN 30" SIGN FACE (I.E., 33"x33" HOUSING, ITEM 645.512)

LEGEND

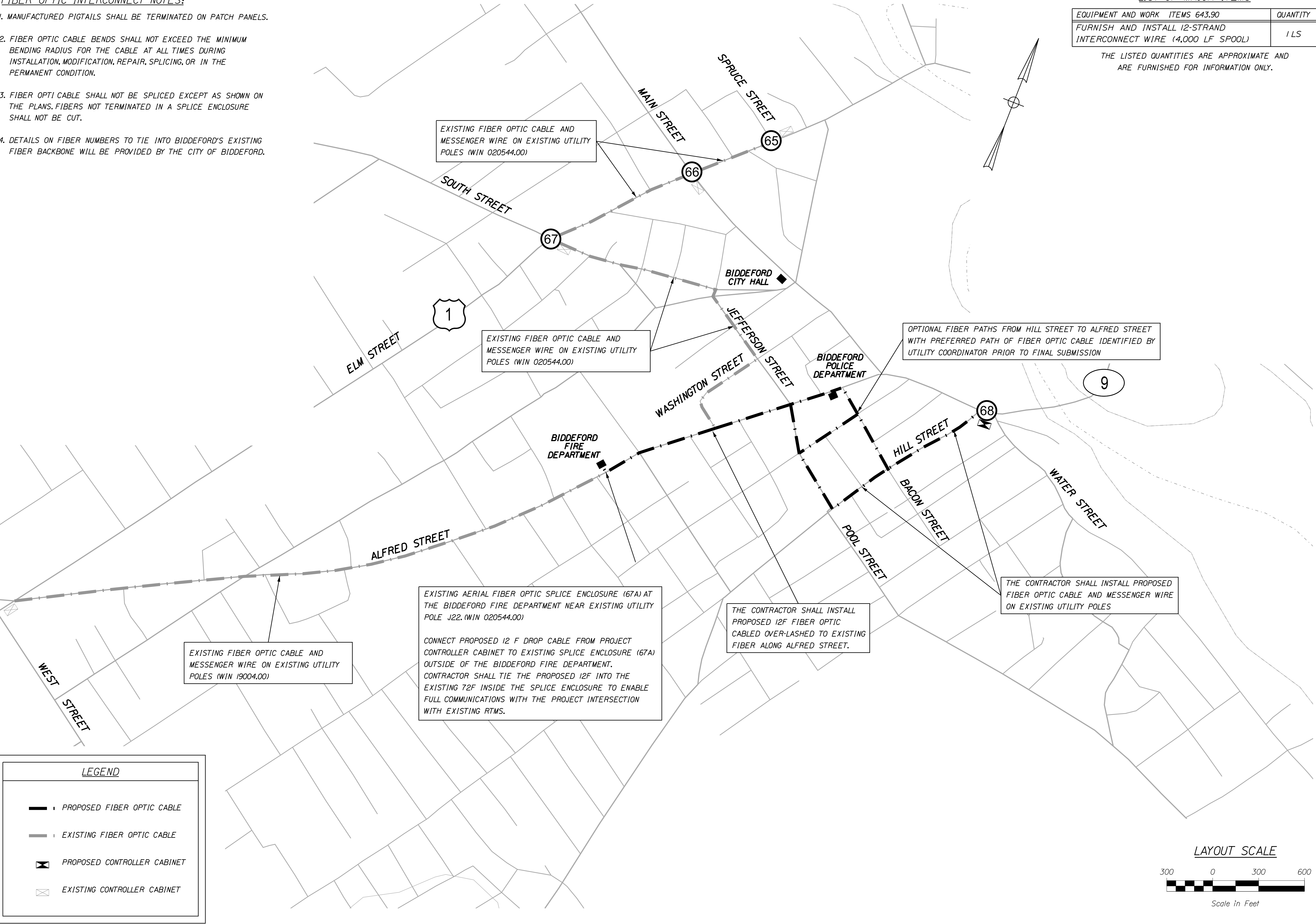
- BASE MOUNTED TS2-1 CABINET WITH CONTROLLER
- PROPOSED VEHICULAR HEAD (BLACK)
- OVERHEAD SIGN
- MAST ARM POLE
- ALUMINUM PEDESTAL POLE
- PREMPTION RECEIVER
- CONFIRMATION STROBE
- PEDESTRIAN SIGNAL HEAD (BLACK) WITH APS PUSH BUTTON AND INFORMATIONAL SIGN
- UNDERGROUND CONDUIT
- VIDEO DETECTION CAMERA
- VIDEO DETECTION ZONE
- PULL BOX

PLAN



- FIBER OPTIC INTERCONNECT NOTES:**
- 1. MANUFACTURED PIGTAILS SHALL BE TERMINATED ON PATCH PANELS.
 - 2. FIBER OPTIC CABLE BENDS SHALL NOT EXCEED THE MINIMUM BENDING RADIUS FOR THE CABLE AT ALL TIMES DURING INSTALLATION, MODIFICATION, REPAIR, SPLICING, OR IN THE PERMANENT CONDITION.
 - 3. FIBER OPTI CABLE SHALL NOT BE SPLICED EXCEPT AS SHOWN ON THE PLANS. FIBERS NOT TERMINATED IN A SPLICE ENCLOSURE SHALL NOT BE CUT.
 - 4. DETAILS ON FIBER NUMBERS TO TIE INTO BIDDEFORD'S EXISTING FIBER BACKBONE WILL BE PROVIDED BY THE CITY OF BIDDEFORD.

LIST OF MAJOR ITEMS		
EQUIPMENT AND WORK	ITEMS	QUANTITY
FURNISH AND INSTALL 12-STRAND INTERCONNECT WIRE (4,000 LF SPOOL)		1 LS
THE LISTED QUANTITIES ARE APPROXIMATE AND ARE FURNISHED FOR INFORMATION ONLY.		



STATE OF MAINE
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STP-1857(400)

WIN
18574.00
HIGHWAY PLANS

PROJ. MANAGER	B. KEEZER	BY	DATE
DESIGN-DETAILED	M.C.	JAR	12/21
CHECKED-REVIEWED	CMB	AC	12/21
DESIGN-DETAILED			
REVISIONS 1			
REVISIONS 2			
REVISIONS 3			
REVISIONS 4			
FIELD CHANGES			

BIDDEFORD
STATE ROUTE 9
INTERCONNECT PLAN

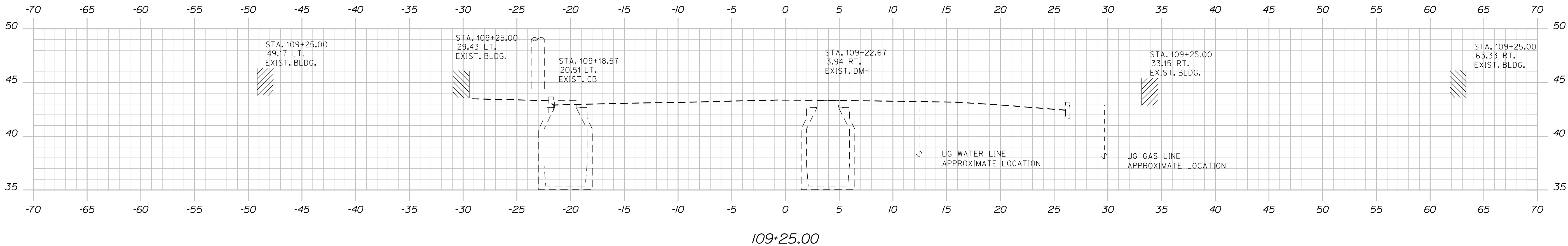
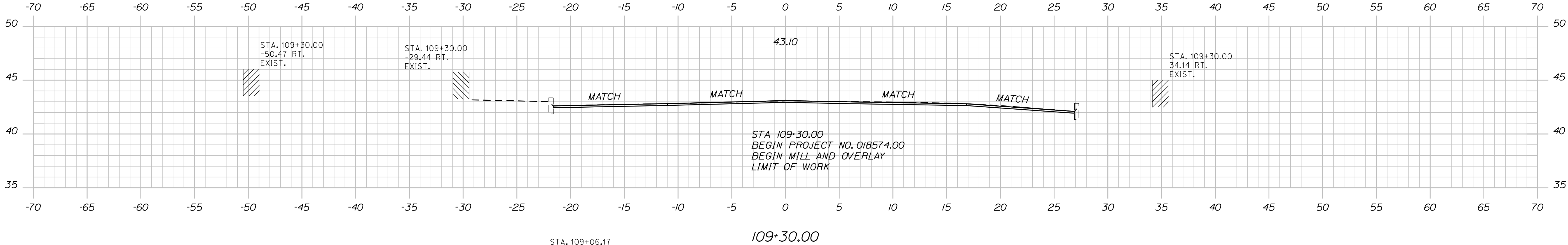
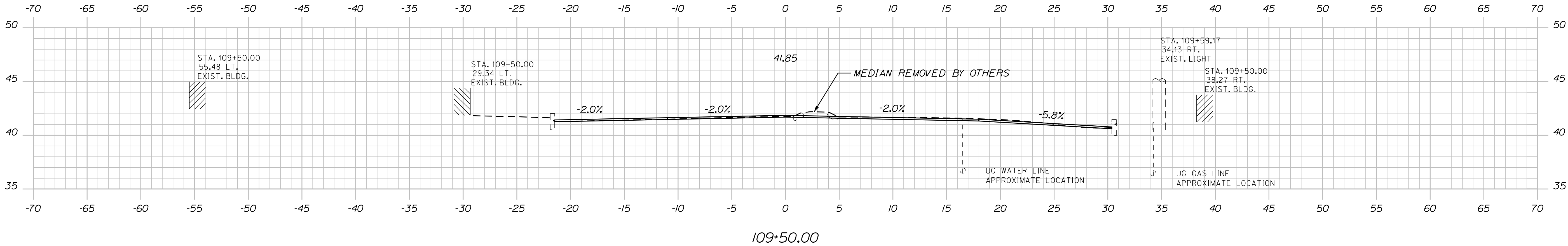
SHEET NUMBER
16
OF 32

Date:1/6/2022

Username: jomedavis

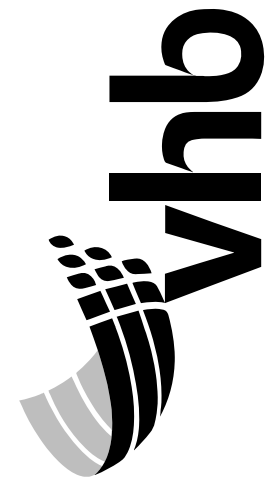
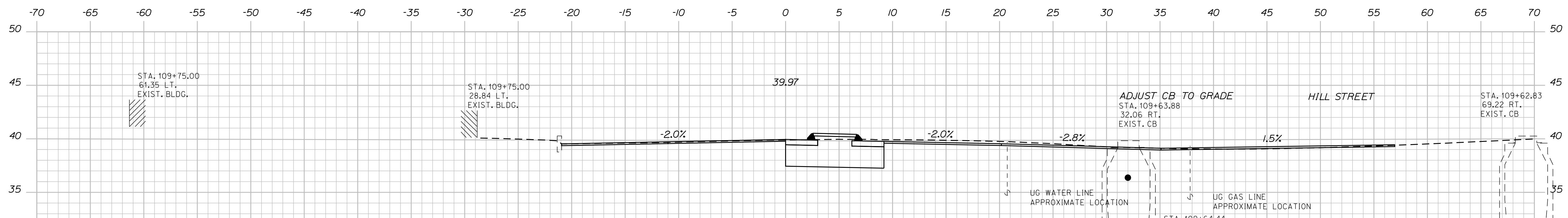
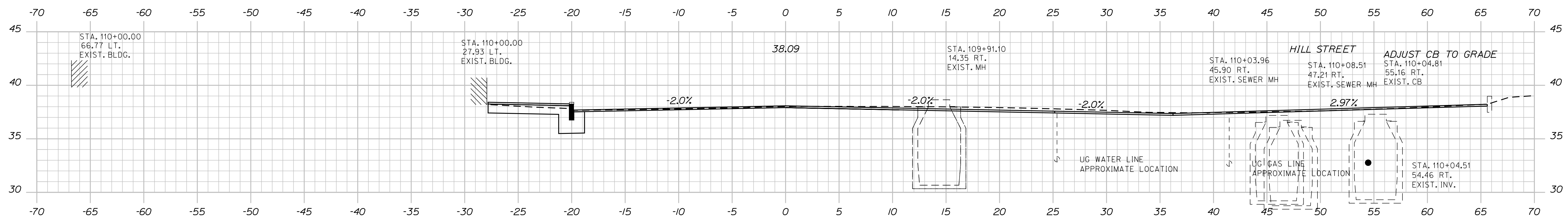
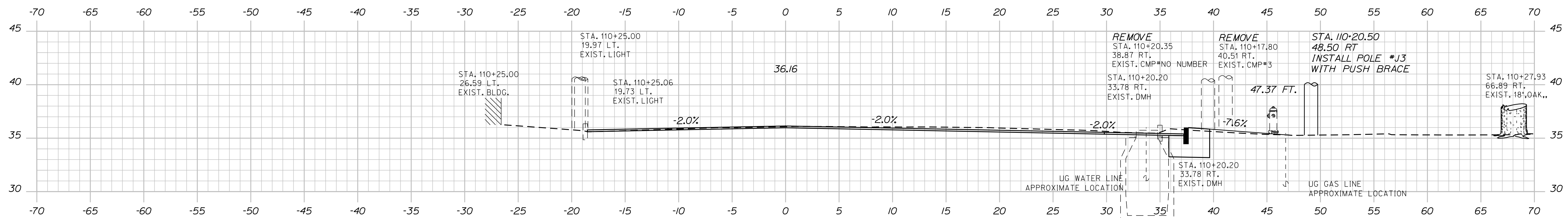
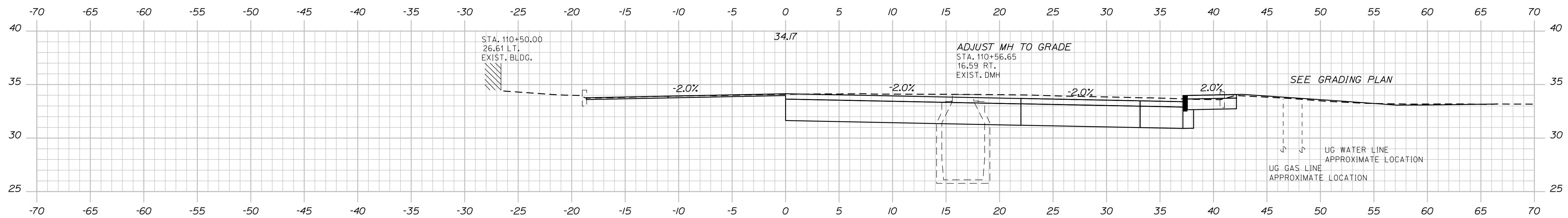
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PROJ. MANAGER	B. KEEZER	BY	DATE
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CHECKED-REVIEWED	ECF	AG	12/21
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DESIGN-DETAILED			
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REVISIONS 2			
REVISIONS 3			
REVISIONS 4			
FIELD CHANGES			

BIDDEFORD
STATE ROUTE 9
CROSS SECTIONS



PROJ. MANAGER	B. KEEZER	BY	DATE
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CHECKED-REVIEWED	ECF	AC	12/21
DESIGN-DETAILED2			
DESIGN-DETAILED3			
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BIDDEFORD
 STATE ROUTE 9
 CROSS SECTIONS

SHEET NUMBER

18

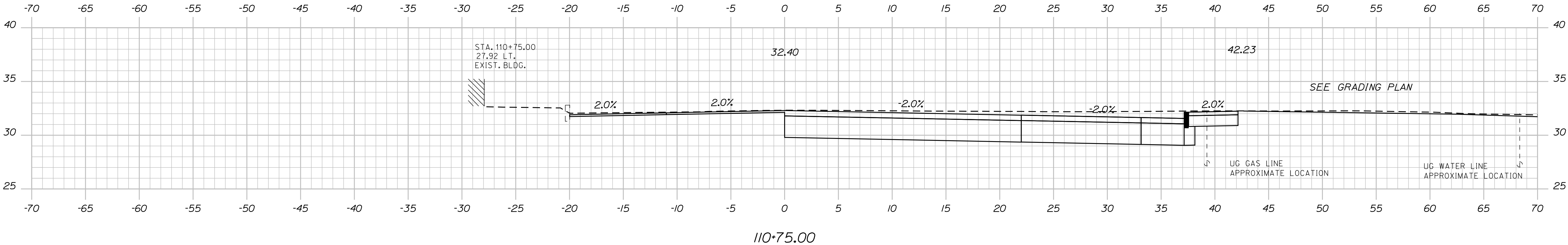
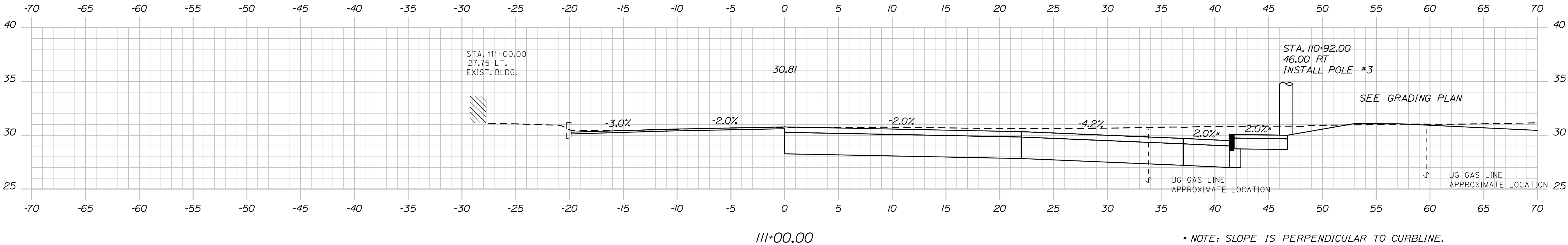
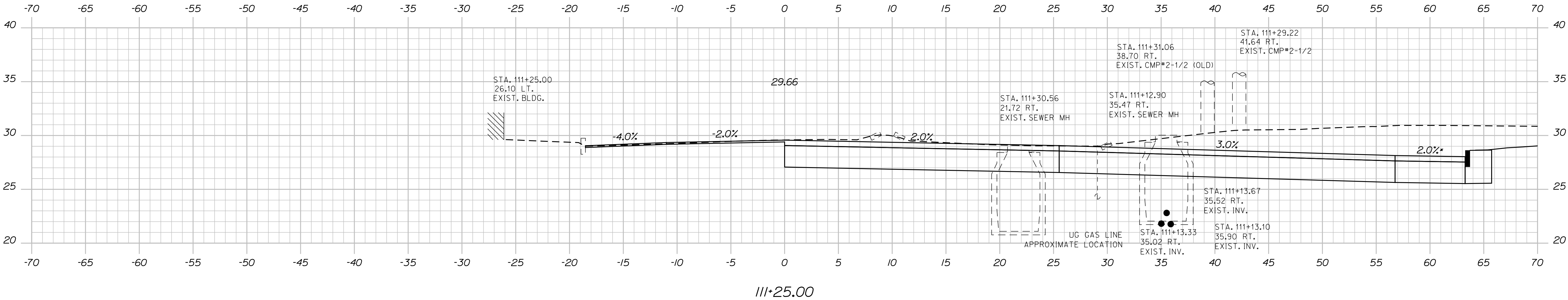
OF 32

Date:1/6/2022

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Filename: ... \HIGHWAY\MSTA_Xsect_Main_St.dgn



PROJ. MANAGER	B. KEEZER	BY	DATE
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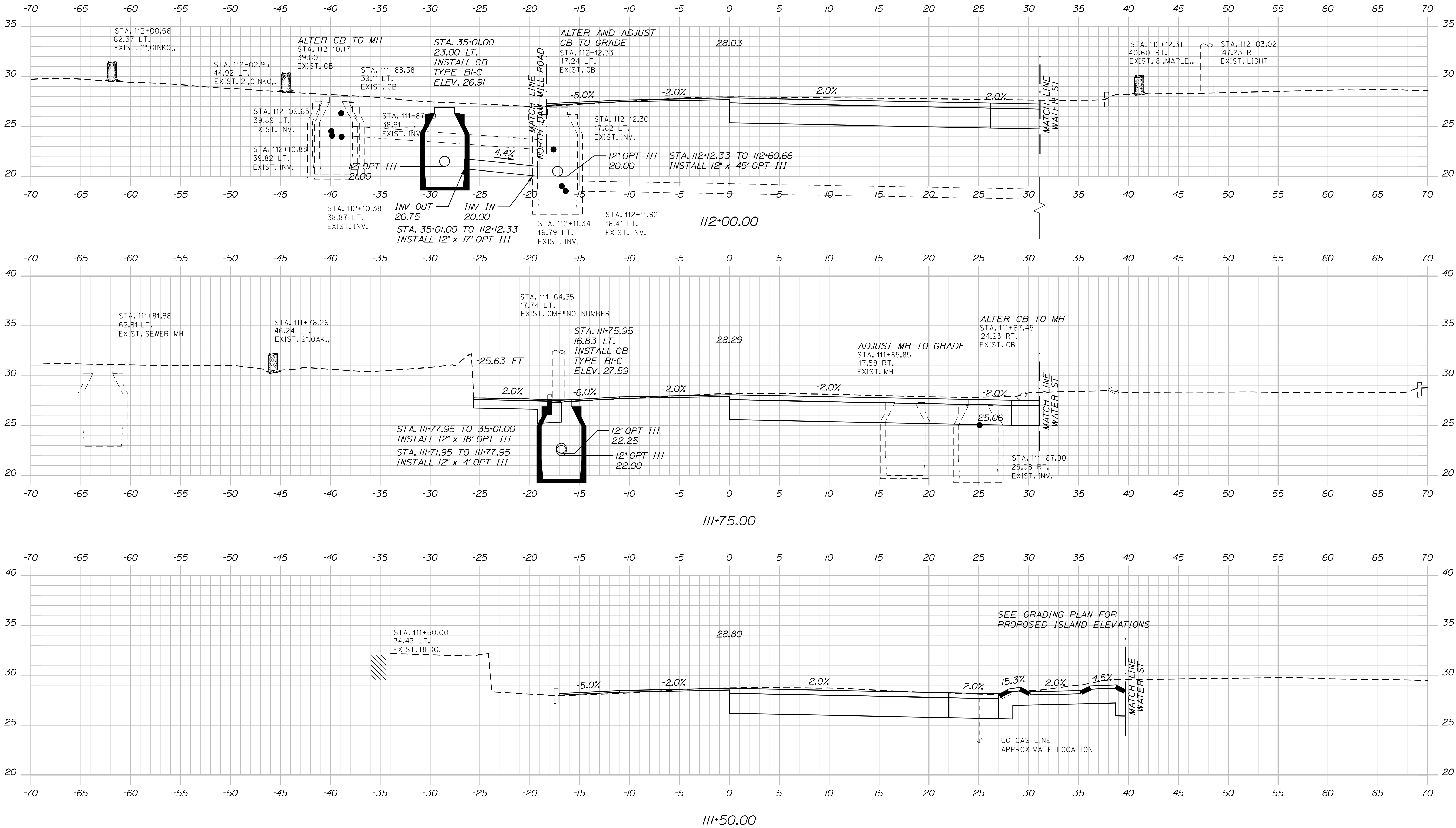
BIDDEFORD
STATE ROUTE 9
CROSS SECTIONS

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STATE OF MAINE
DEPARTMENT OF TRANSPORTATION

STP-1857(400)

WIN
18574.00

HIGHWAY PLANS

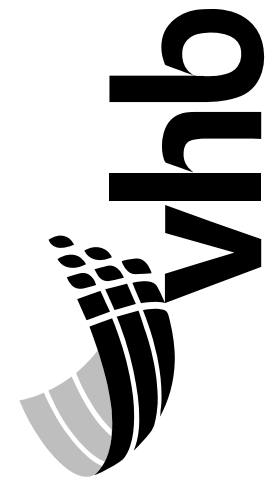
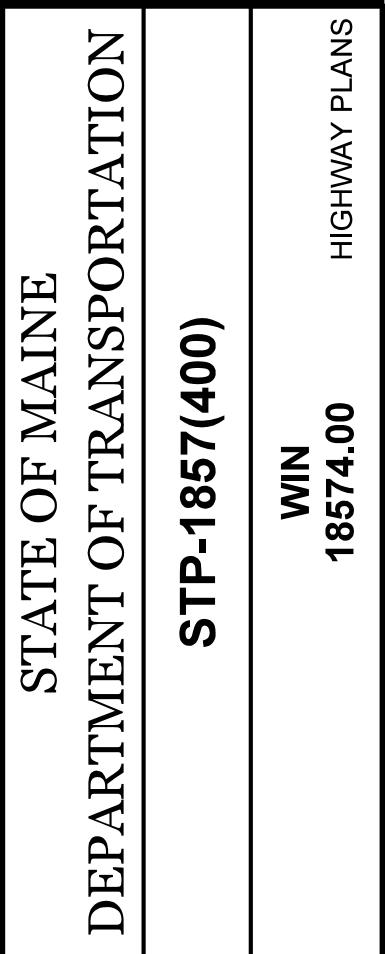
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CHECKED-REVIEWED	ECF	AG	12/21
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DESIGN-DETAILED			
REVISIONS 1			
REVISIONS 2			
REVISIONS 3			
REVISIONS 4			
FIELD CHANGES			

BIDDEFORD
STATE ROUTE 9

CROSS SECTIONS

SHEET NUMBER
20
OF 32

Filename: ... \HIGHWAY\MSTA\Xsect_Main_St.dgn



PROJ. MANAGER	B. KEEZER	BY	DATE
DESIGN-Detailed	ACC	JBD	12/21
CHECKED-REVIEWED	ECF	AG	12/21
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DESIGN3-DETAILED3			
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FIELD CHANGES			

BIDDEFORD
 STATE ROUTE 9
 CROSS SECTIONS

SHEET NUMBER

21

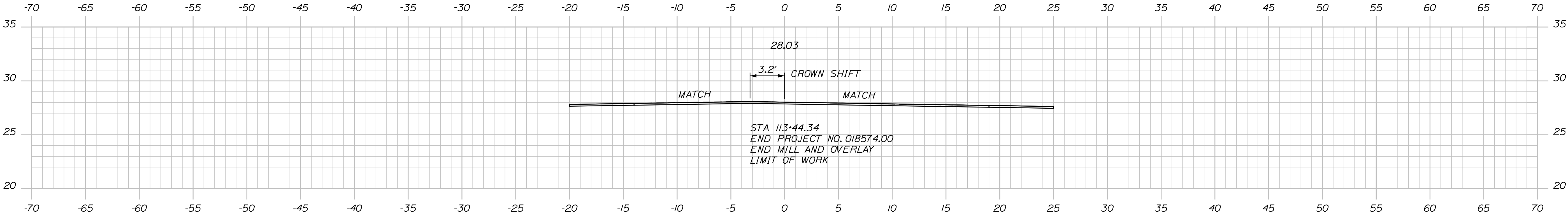
OF 32

Date:1/6/2022

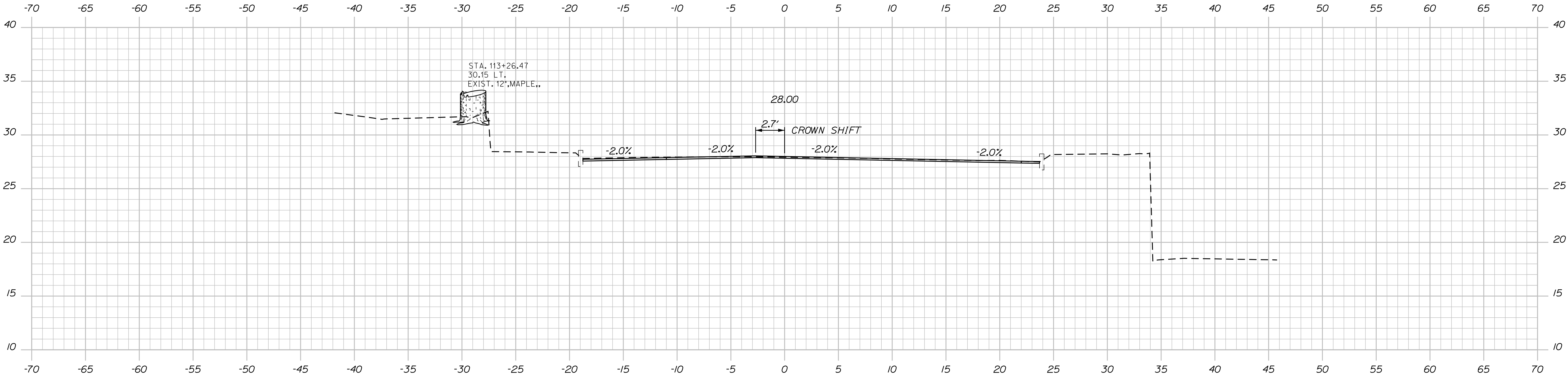
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Division: HIGHWAY

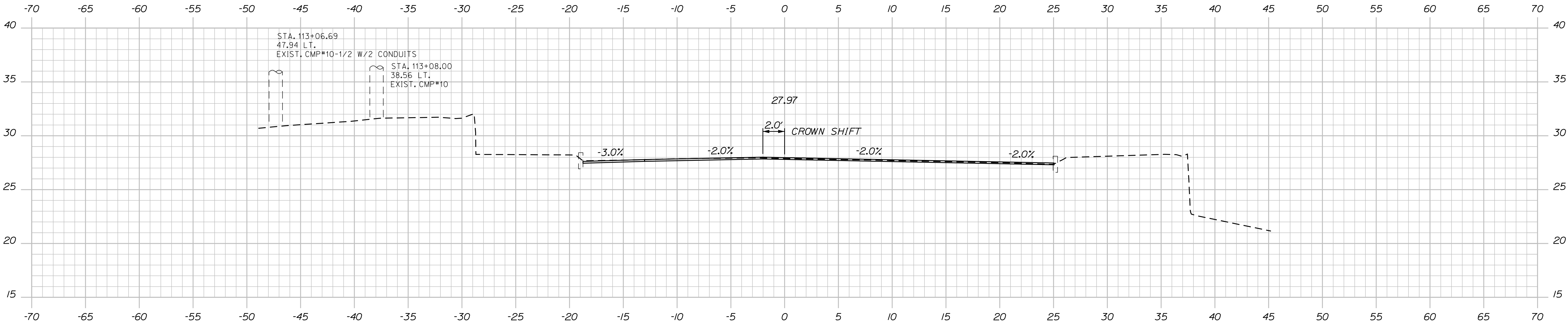
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113+44.34



113+25.00



113+00.00

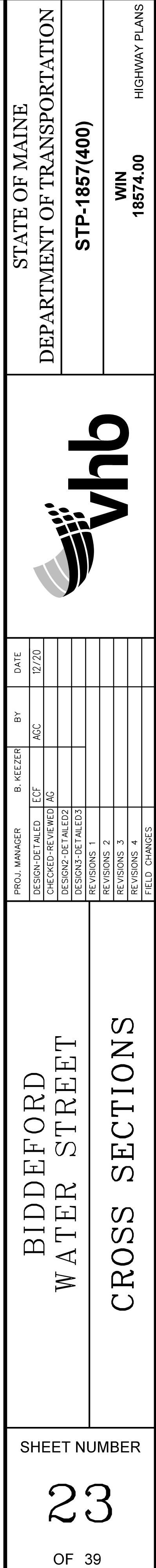


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CHECKED-REVIEWED	ECF	AG	12/21
DESIGN-DETAILED			
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FIELD CHANGES			

BIDDEFORD
STATE ROUTE 9

CROSS SECTIONS

Filename: ... \HIGHWAY\MSTA\Xsect_WaterSt.dgn

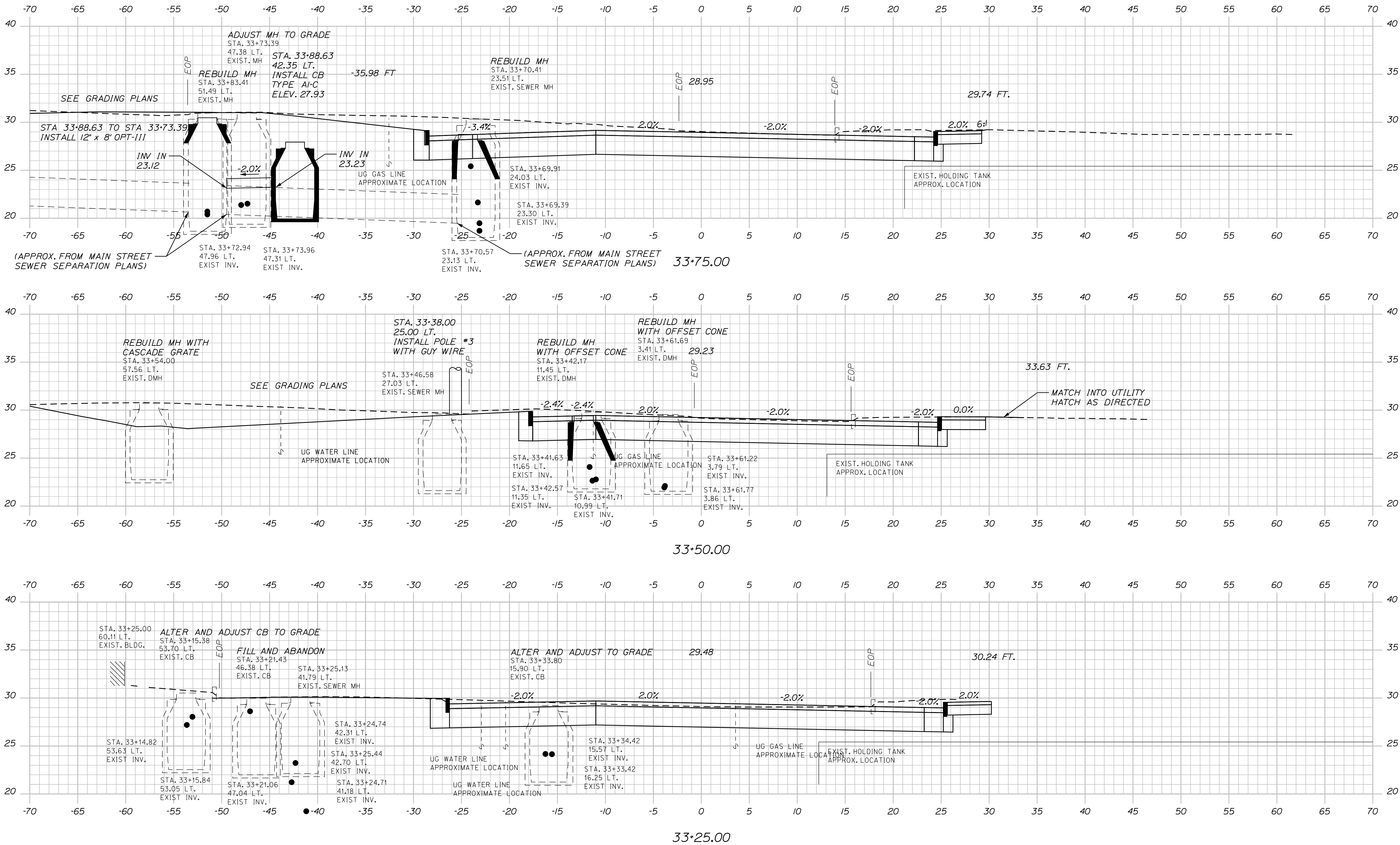


Date:1/6/2022

Username: jonesdavis

Division: HIGHWAY

Filename: ... \HIGHWAY\MSTAXsect_WaterSt.dgn



STATE OF MAINE
DEPARTMENT OF TRANSPORTATION

STP-1857(400)

WIN
18574.00

HIGHWAY PLANS

PROJ. MANAGER	DESIGN-DETAILED	CHECKED-REVIEWED	DATE	BY
	ECF	AGC	12/20	
	DESIGN-DETAILED			
	DESIGN-DETAILED			
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	REVISIONS 2			
	REVISIONS 3			
	REVISIONS 4			
	FIELD CHANGES			

BIDDEFORD
WATER STREET

CROSS SECTIONS

SHEET NUMBER
24
OF 39

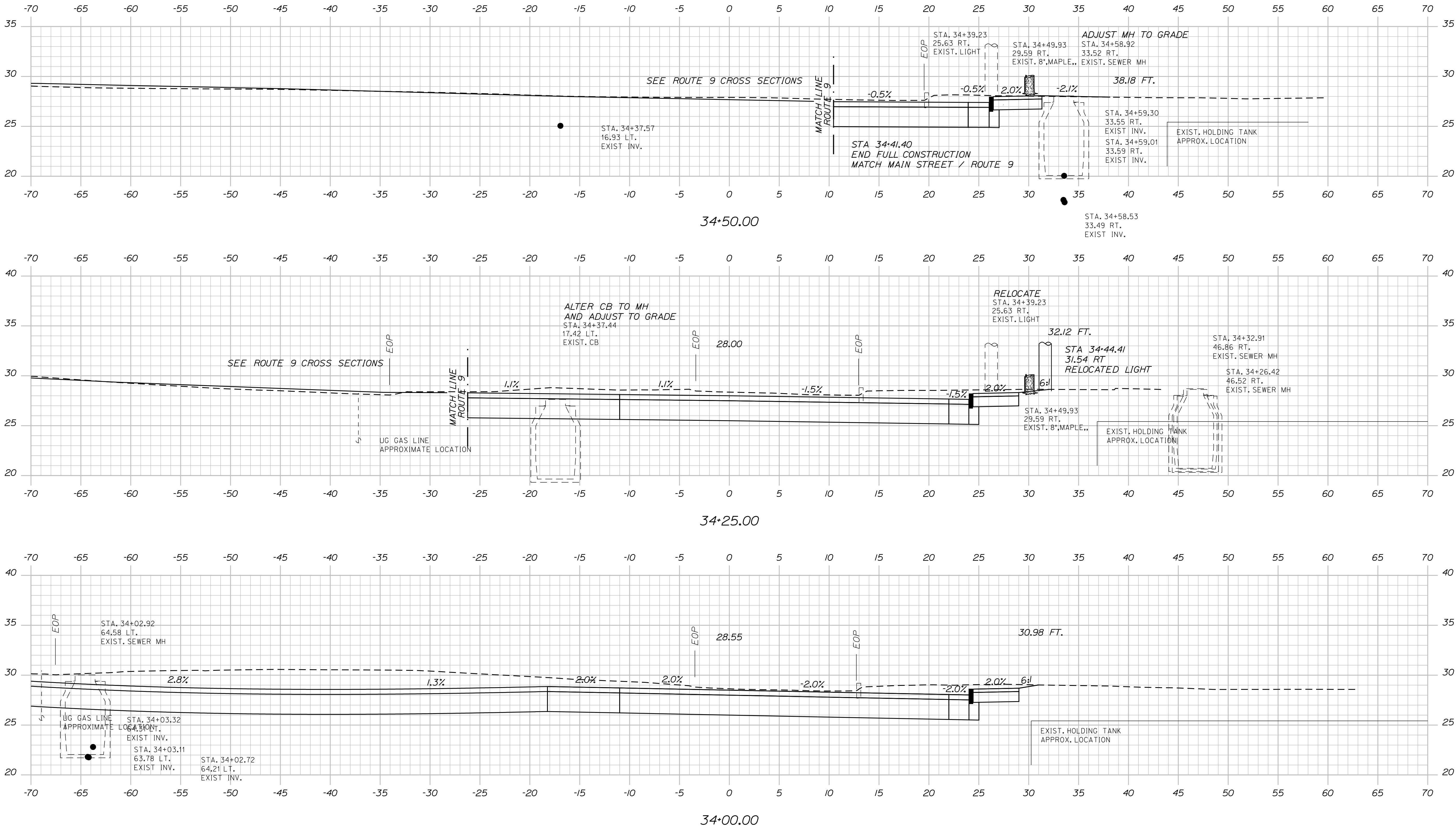
Sta. 33+25.00 to Sta. 33+75.0078

Date:1/6/2022

Username: jomedavis

Division: HIGHWAY

Filename: ... \HIGHWAY\MSTA\Xsect_WaterSt.dgn



PROJ. MANAGER	BY	DATE
B. KEEZER	ACG	12/20
DESIGN-DETAILED	ECF	
CHECKED-REVIEWED	AG	
DESIGN-DETAILED		
REVISIONS 1		
REVISIONS 2		
REVISIONS 3		
REVISIONS 4		
FIELD CHANGES		

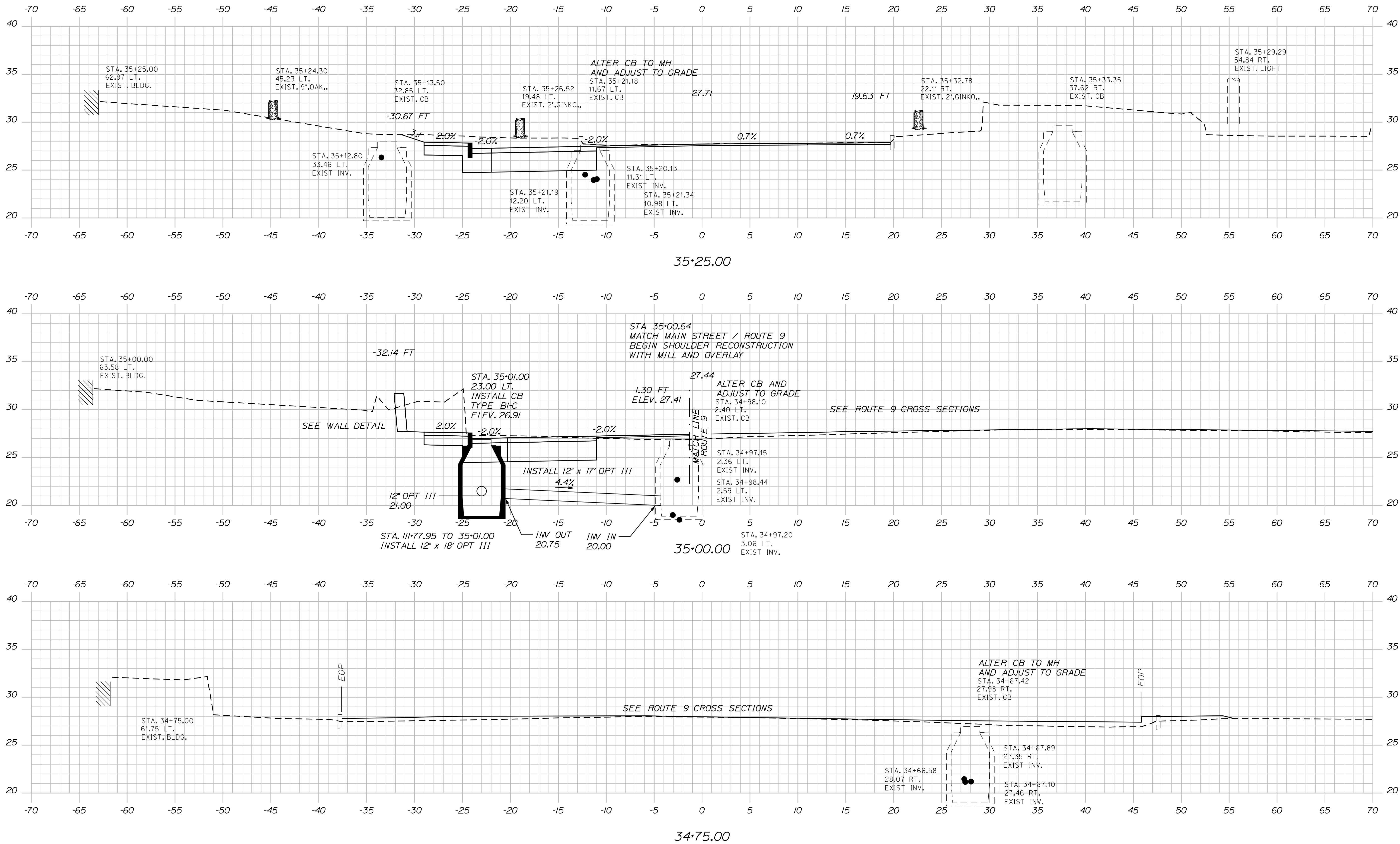
BIDDEFORD
WATER STREET
CROSS SECTIONS

Date:1/6/2022

Username: jomedavis

Division: HIGHWAY

Filename: ... \HIGHWAY\MSTAXsect_WaterSt.dgn



PROJ. MANAGER	B. KEEZER	BY	DATE
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CHECKED-REVIEWED	AG		
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REVISIONS 2			
REVISIONS 3			
REVISIONS 4			
FIELD CHANGES			

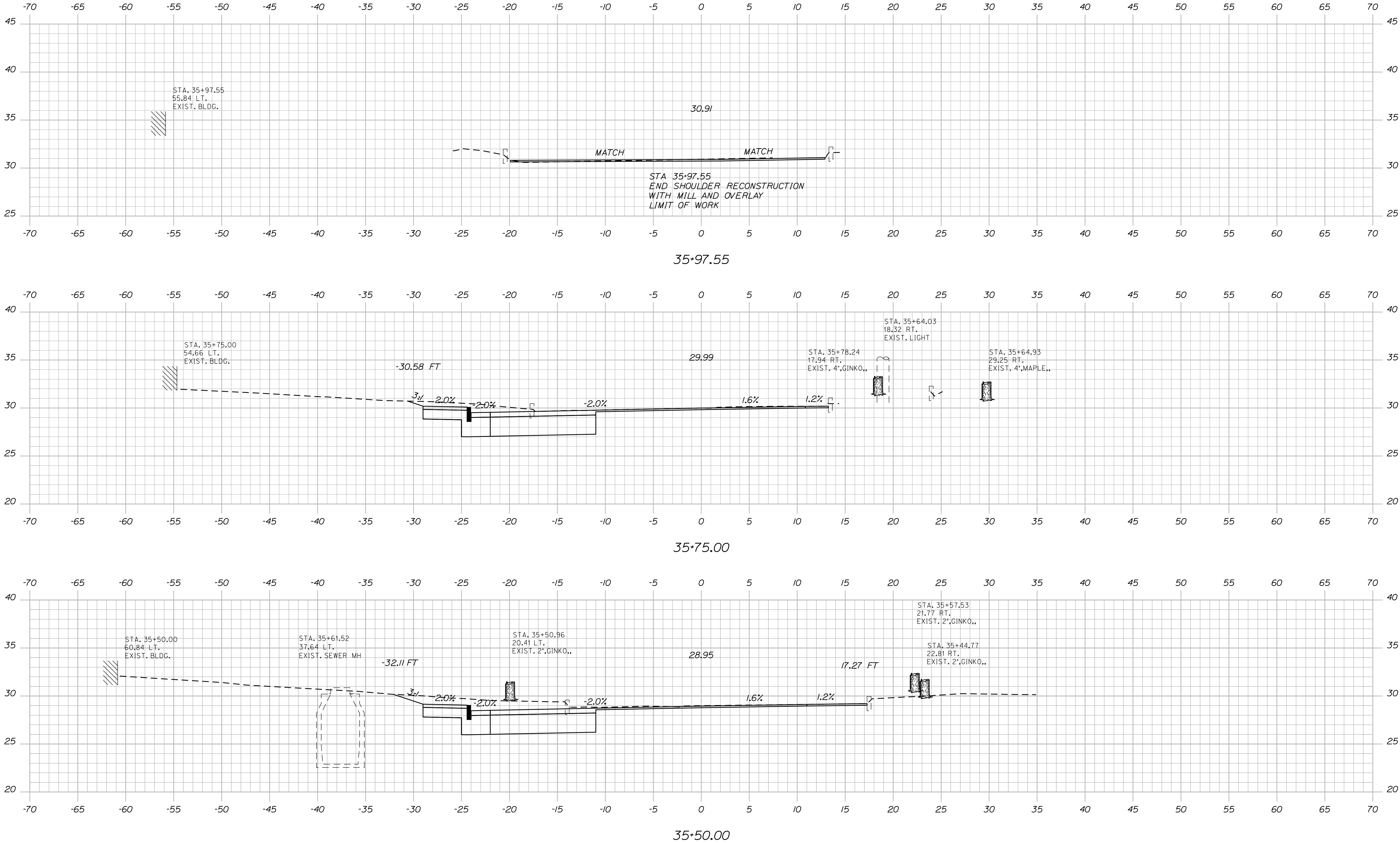
BIDDEFORD
WATER STREET
CROSS SECTIONS

Date:1/6/2022

Username: jomedavis

Division: HIGHWAY

Filename: ... \HIGHWAY\MSTA\Xsect_WaterSt.dgn



PROJ. MANAGER	BY	DATE
B. KEEZER	AGC	12/20
DESIGN-DETAILED	ECF	
CHECKED-REVIEWED	AG	
DESIGN-DETAILED		
REVISIONS 1		
REVISIONS 2		
REVISIONS 3		
REVISIONS 4		
FIELD CHANGES		

BIDDEFORD
WATER STREET
CROSS SECTIONS

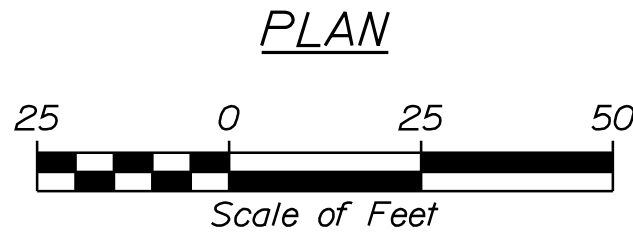
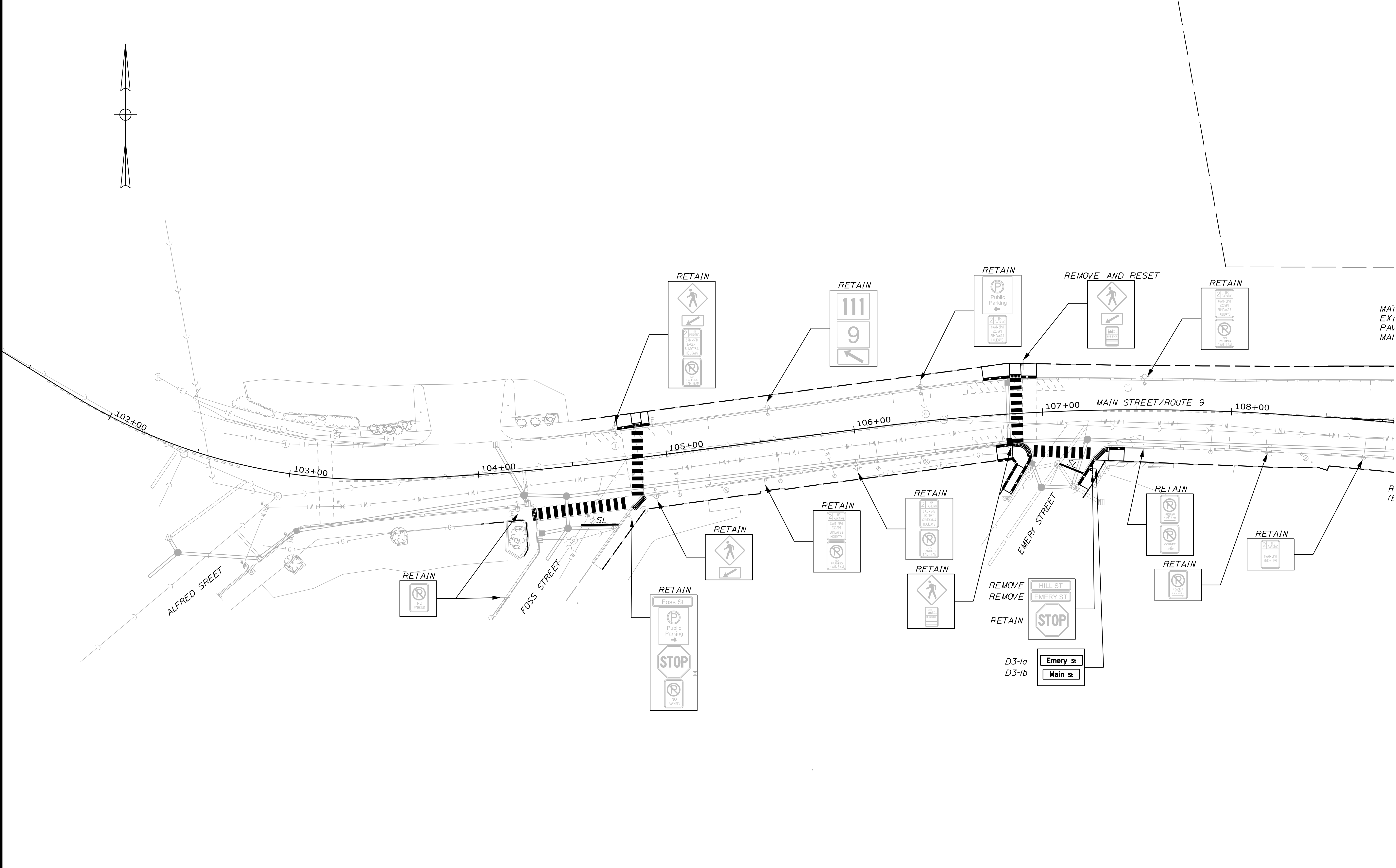
[illegible]

SHSB - Text Dimensions Shall Conform to "Standard Highway Signs Book" - 2012 Edition.

[illegible]

SHSB - Text Dimensions Shall Conform to "Standard Highway Signs Book" - 2012 Edition.

BIDDEFORD STATE ROUTE 9 SIGN SUMMARY SHEET	PROJ. MANAGER B. KEEZER DATE 12/21	STATE OF MAINE DEPARTMENT OF TRANSPORTATION STP-1857(400)
	DESIGN-DETAILED AOC 12/21 CHECKED-REVIEWED ECF AC 12/21 DESIGN2-DETAILED2 DESIGNS3-DETAILED3 REVISIONS 1 REVISIONS 2 REVISIONS 3 REVISIONS 4 FIELD CHANGES	 WIN 18574.00 HIGHWAY PLANS



SIGNING AND PAVEMENT MARKING LEGEND	
SWSL	- SINGLE WHITE SOLID LINE
SWBL	- SINGLE WHITE BROKEN LINE (10' LINE 30' SPACE)
SYSL	- SINGLE YELLOW SOLID LINE
2SYL	- DOUBLE YELLOW SOLID LINE
SL	- SINGLE SOLID LINE - STOPLINE (12")
DWLL	- DOTTED WHITE LANE LINE WITH TAPE (3' LINE 9' SPACE)
↶ ↷	- WHITE PAVEMENT MARKING SYMBOLS (SEE NOTE 5)

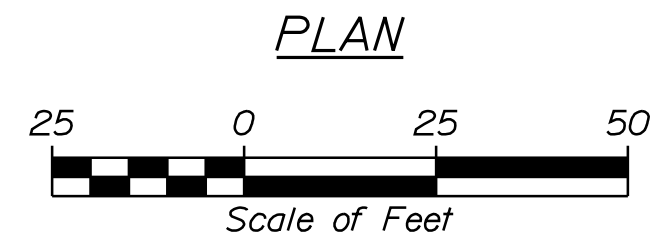
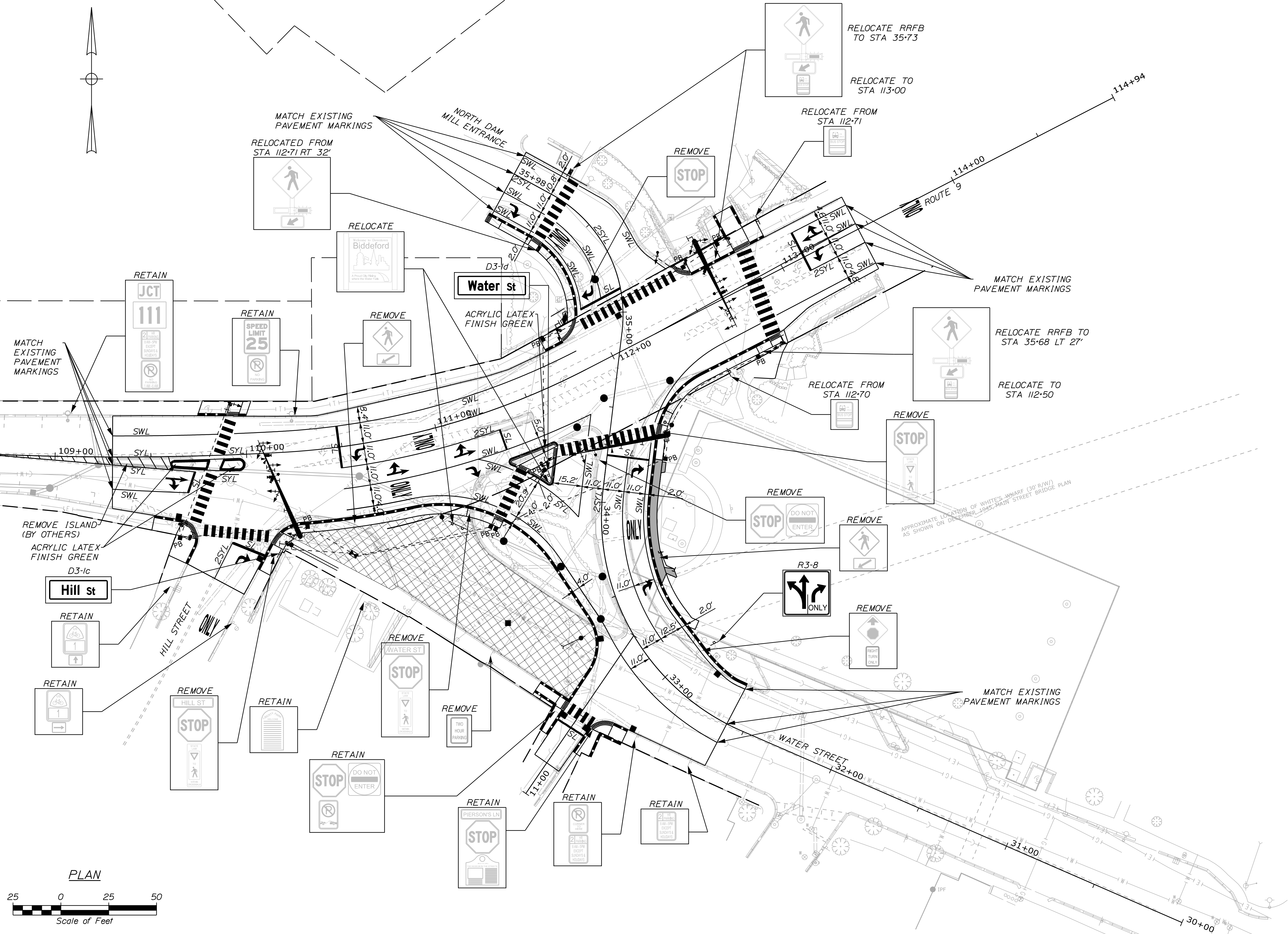
STATE OF MAINE DEPARTMENT OF TRANSPORTATION	STP-1857(400)	
	WIN	18574.00
HIGHWAY PLANS		



PROJ. MANAGER	DATE	BY	B. KEEZER
DESIGN-DETAILED	12/21	JRD	ACC
CHECKED-REVIEWED	12/21	AC	ECF
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DESIGN-DETAILED			
REVISIONS 1			
REVISIONS 2			
REVISIONS 3			
REVISIONS 4			
FIELD CHANGES			

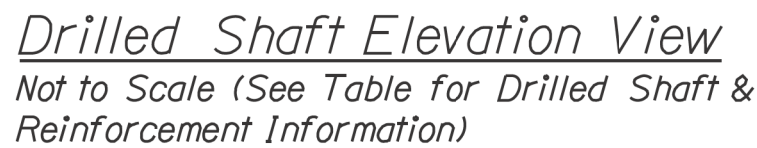
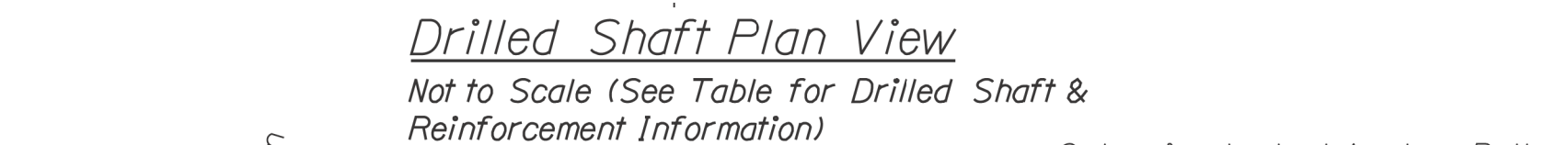
BIDDEFORD STATE ROUTE 9 SIGNING AND STRIPING PLANS (1 OF 2)	SHEET NUMBER	
	29	

OF 32	
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		DATE	
		BY	B. KEEZER
PROJ. MANAGER	ACC	CHECKED	REVIEWED
DESIGN-DETAILED	ECF	AC	12/21
DESIGN-DETAILED			12/21
REVISIONS 1			
REVISIONS 2			
REVISIONS 3			
REVISIONS 4			
FIELD CHANGES			

BIDDEFORD
STATE ROUTE 9
SIGNING AND STRIPING
PLANS (2 OF 2)



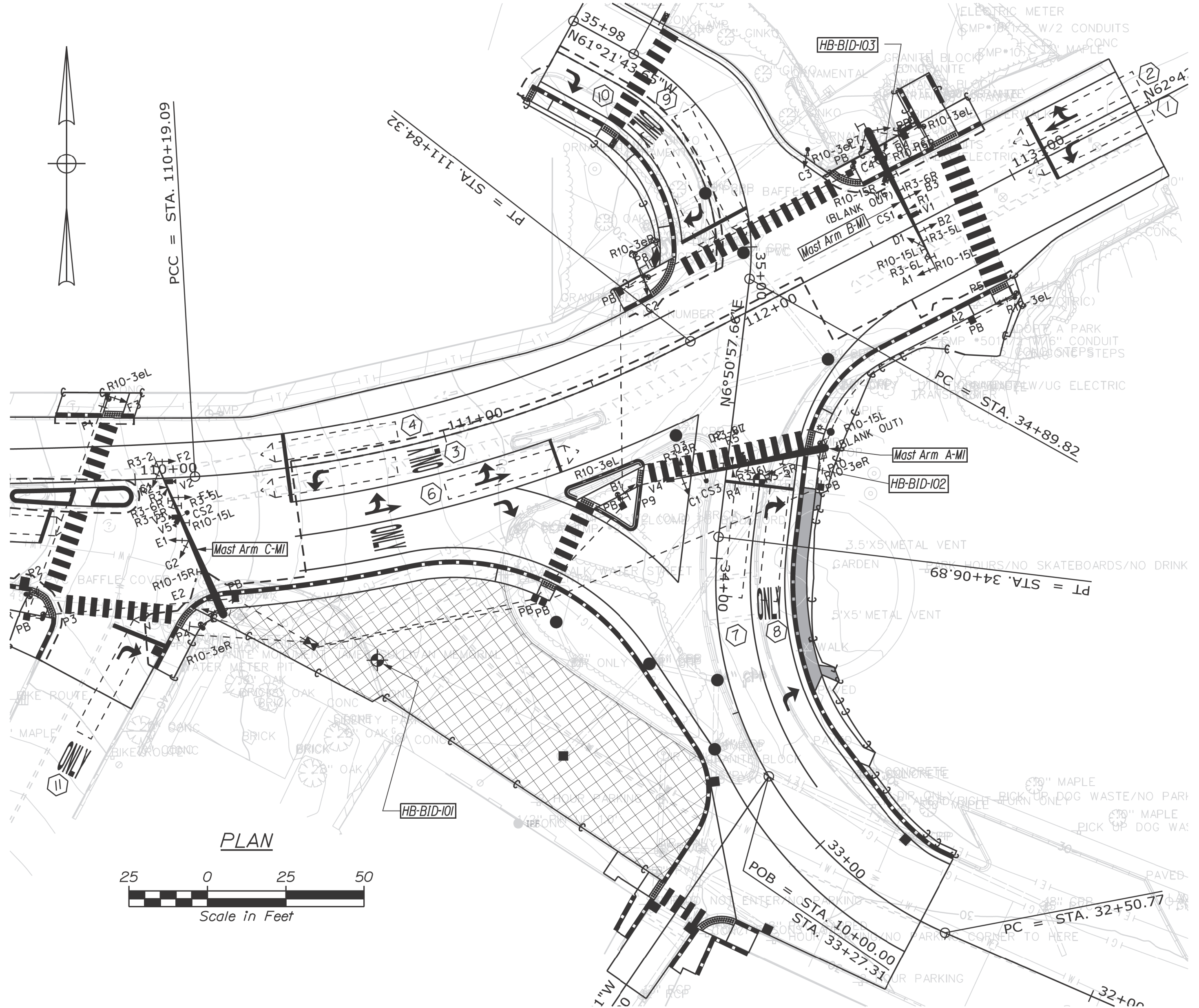
(A-MI) Sta.
(B-MI) Sta.
(C-MI) Sta.

		X Diameter (feet)	L Length (feet)	R1 Longitudinal Rebars Quantity	R2 Longitudinal Rebars Size	S1 Spiral Rebars Size	Spiral Bar Spacing		
							D1 (in)	D2 (in)	D3 (in)
Mast Arm	Location						0 to 3 ft	3 ft to 2L/3 ft	2L/3 ft to tip
A-M1	Water Street	5.0	15.0	27	#10	#5	4	12	12
B-M1	Main Street	5.0	11.5	27	#10	#5	4	12	12
C-M1	Route 9	5.0	10.5	27	#10	#5	4	12	12

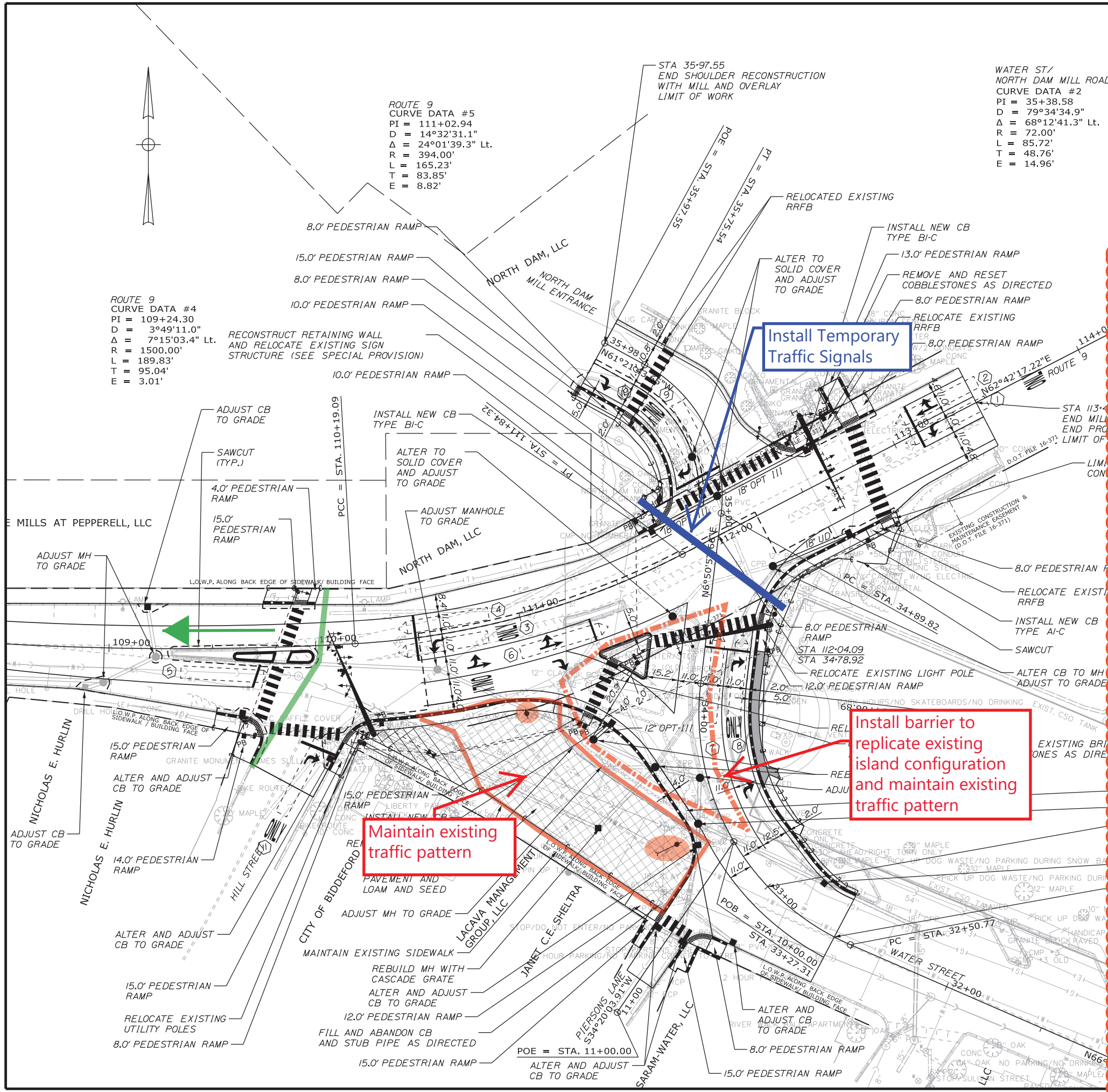
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Maine Department of Transportation				Project: Route 9 and Water Street Intersection Improvements				Boring No.: HB-B10-102			
Soil/Borehole Exploration Log				Location: Biddeford, Maine				WIN: 18574.00			
US CUSTOMARY UNITS											
Driller:		Wainwright		Elevation (ft.):		28.1		Auger 10/00:		5' Dia.	
Operator:		Daggett/Hiles		Datum:		NAVD88		Sampler:		Standard Split Spoon	
Logged By:		B. Wilder		Rig Type:		CME 45C		Kammer #/Fall:		1406/35"	
Date Start/Finish:		11/28/2018: 10:00-11:00		Drilling Method:		Solid Stem Auger		Core Barrel:		N/A	
Boring Location:		3426.6, 19.7, 44 Ft.		Casing 10/00:		N/A		Water Level:		None Observed	
Kammer Efficiency Factor: 0.928		Kammer Type:		Automatic ☐		Hydraulic ☐		Pipe & Cathod ☐			
Comments: 1 = Split Spoon Sample 2 = Unreacted Split Spoon Sample Attempt 3 = Thin Soil Tube Sample 4 = Unreacted Split Spoon Sample 5 = Field Vane Shear Test 6 = Successful Field Vane Shear Test Attempt		8 = Rod Core Sample 9 = Solid Stem Auger 10 = Wet/Dry Shear Auger 11 = Roller Core 12 = Weight of Hole, Hammer 13 = Weight of Rods or Casing 14 = Weight of the Bore		15 = Push-Resistance Test 16 = Lab. Vane Unsheared Shear Strength (psi) 17 = Unreacted Compressive Strength (psi) 18 = Undrained Shear Strength (psi) 19 = Specific Small Calibration Value 20 = SPT Unreacted Corrected for Hammer Efficiency 21 = Hammer Efficiency Factor (uncorrected)		22 = Push-Resistance Test 23 = Lab. Vane Unsheared Shear Strength (psi) 24 = Unreacted Compressive Strength (psi) 25 = Undrained Shear Strength (psi) 26 = Specific Small Calibration Value 27 = SPT Unreacted Corrected for Hammer Efficiency 28 = Hammer Efficiency Factor (uncorrected)		29 = Push-Resistance Test 30 = Lab. Vane Unsheared Shear Strength (psi) 31 = Unreacted Compressive Strength (psi) 32 = Undrained Shear Strength (psi) 33 = Specific Small Calibration Value 34 = SPT Unreacted Corrected for Hammer Efficiency 35 = Hammer Efficiency Factor (uncorrected)		36 = Push-Resistance Test 37 = Lab. Vane Unsheared Shear Strength (psi) 38 = Unreacted Compressive Strength (psi) 39 = Undrained Shear Strength (psi) 40 = Specific Small Calibration Value 41 = SPT Unreacted Corrected for Hammer Efficiency 42 = Hammer Efficiency Factor (uncorrected)	
Sample Information											
Depth (ft.)	Sample No.	Pen. Rec. (in)	Sample Depth (ft.)	Blow / 6 in. (10)	Shear Strength (psi)	Wt. of Rod (lb)	Wt. of Hole (lb)	Wt. of Casing (lb)	Wt. of Bore (lb)	Wt. of Sample (lb)	Wt. of Core (lb)
10	24/14	1.00 = 1.00	10/10/8/8	18	28						
20	24/13	5.00 = 1.00	2/3/2/2	5	8						
30	24/8	10.00 = 12.00	2/2/3/2	5	8						
Visual Description and Remarks											
4-5' HMA.											
Brown, moist, medium dense, fine to medium SAND, trace gravel, trace silt. (Fill).											
Similar to above, except loose, (fill).											
Brown, moist, loose, fine to coarse SAND, some gravel, trace silt.											
Bottom of Exploration at 42.0 feet below ground surface. NO REFILL.											
Remarks:											
Interpretation lines represent approximate boundaries between soil types. Transitions may be gradual.										Page 1 of 1	
* Water level readings have been made of times and under conditions stable. Groundwater fluctuations may occur due to conditions other than those present at the time readings were made.										Boring No.: HB-B10-102	

Maine Department of Transportation										Project: Route 9 and Water Street Intersection Improvements		Boring No.: HB-BID-103	
Soil/Bank Exploration Log										Location: Biddeford, Maine		WIN: 18574.00	
US CUSTOMARY UNITS													
Driller:		MaineDOT		Elevation (ft.):		26.0		Auger (ft.OD):		5' Dia.			
Operator:		Daggett/Miles		Dialyte:		NAD88		Sampler:		Standard Split Spoon			
Logged By:		B. Wilder		Rig Type:		DME 450		Hammer Wt./Fall:		140#/50"			
Date Start/Finish:		11/28/2018; 11:00-12:00		Drilling Method:		Solid Stem Auger		Core Barrel:		N/A			
Boring Location:		12465.1, 22.00 ft Lt.		Casing (ft.OD):		N/A		Water Level(ft):		None Observed			
Hammer Efficiency Factor: 0.928				Hammer Type:		☒ Automatic ☐ Hydraulic ☐ Rope & Cathead ☐							
Description:				B = Bulk Core Sample		S _u = Rock-Mended Field Test Indicated shear strength (psi)		F = Pocket Torque Shear Strength (psi)					
B = Split Spoon Sample				SS = Solid Stem Auger		S _u = L _u Value Indicated shear strength (psi)		C = water Content, percent					
B = Unconsolidated Split Spoon Sample Intact				NS = Hollow Stem Auger		NS = Unconsolidated Split Spoon Intact		L = Liquid Limit					
B = Thin Wall Tube Sample				RC = Roller Cone		RC = Roller Cone		PL = Plastic Limit					
NS = Unconsolidated Split Spoon Sample Intact				NS = Hollow Stem Auger		NS = Unconsolidated Split Spoon Intact		PI = Plasticity Index					
F = Field Vane Shear Test, PP = Pocket Penetration, NRC = weight of Rubs or Casing				NS = Weight of Rubs or Casing		NS = Weight of Rubs or Casing		C = Grain Size Analysis					
NS = Unconsolidated Field Test Shear Test Intact				NS = Weight of Rubs or Casing		NS = Weight of Rubs or Casing		C = Consolidation Test					
Sample Information													
Depth (ft.)	Sample No.	Pen. (ft.)	Sample Depth (ft.)	Block 1/6 In. Strip Shear Strength (psi)	Block 1/6 In. Strip Shear Strength (psi)	Block 1/6 In. Strip Shear Strength (psi)	Block 1/6 In. Strip Shear Strength (psi)	Block 1/6 In. Strip Shear Strength (psi)	Block 1/6 In. Strip Shear Strength (psi)	Block 1/6 In. Strip Shear Strength (psi)	Block 1/6 In. Strip Shear Strength (psi)		
	1D	24/13	1.00 = 3.00	4/3/2/2	5	8	SSA	27.6	4.5	BMG.	0.4		
5	2D	24/14	5.00 = 7.00	2/3/4/4	7	11	SSA	20.0	4.5	BMG.	0.4		
10	3D	24/18	10.00 = 12.00	3/3/4/4	8	12	SSA	16.0	4.5	BMG.	0.4		
Visual Description and Remarks													
Brown, moist, loose, fine to coarse SAND, little gravel, little silt, (fill).													
Similar to above, (fill).													
Grey, moist, medium stiff, clayey SILT, some fine sand, trace gravel.													
Bottom of Exploration at 12.0 feet below ground surface. NO REFUSAL													
16.0													
22.0													
28.0													
34.0													
40.0													
46.0													
52.0													
58.0													
64.0													
70.0													
76.0													
82.0													
88.0													
94.0													
100.0													
Remarks:													
Stratification lines represent approximate boundaries between soil types. Transitions may be gradual.										Page 1 of 1			
* Water level readings have been made at fixed and under conditions stable. Groundwater fluctuations may occur due to conditions other than those presented in the file measurements were made.													
Boring No.: HB-BID-103													



86



Points for Schedule Discussion:

Time frames for steel for production of traffic signal mast arms and poles will likely take up to 9 months for production and push the traffic signal installation to December 2022.

If all earthwork and base paving were to be completed without traffic signals installed, the proposed geometry could be problematic. With the majority of traffic movements being condensed to the new Water Street intersection configuration, sight distance and turning movements to and from all directions would likely be an issue without any formal traffic control.

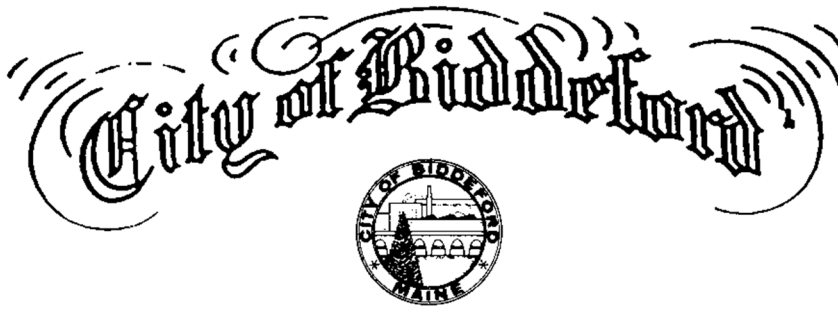
OPTION 1: Complete all the mill & overlay and related work between Alfred and Hill Streets this year and complete remainder in 2022. **No longer an option with the reduced scope.**

OPTION 2: Complete ALL earthwork and base paving this year but maintain existing traffic patterns with the use of barrier to replicate existing island until signals are installed in December of 2022. This will require some work to be finished in the spring of 2023 after a winter suspension. This option may also complicate the phasing of some pole relocations in the x-hatched area.

OPTION 3: Install temporary signals and have a substantial completion date in late summer/early fall 2022 where all work is complete except for the permanent signal installation. ****Traffic signal at Hill St operate under stop control until the signal is installed**** We'll need to verify the temporary impacts of the signal in the NE corner.

NOTE: Whatever work is completed in 2021, that condition will need to be maintained through the winter.





2022.13

IN BOARD OF CITY COUNCIL..MARCH 1, 2022

BE IT ORDAINED by the City Council of Biddeford, Maine to amend the Code of Ordinances of the City of Biddeford as follows:

Part III (Land Development Regulations), Article XV (Historic Preservation Ordinance):
(see attached)

Article XV

HISTORIC PRESERVATION ORDINANCE

Section 1. Authority.

This ordinance is adopted by the municipal officers of the City of Biddeford, Maine, pursuant to the authority granted under 30-A M.R.S.A. § 3001 and § 3007.

Section 2. Purpose and intent.

- A. Purpose. The purpose of this ordinance is to promote the educational, cultural, economic and general welfare of the City of Biddeford by providing a legal framework within which the residents of the City can protect the historic and architectural heritage of historically significant areas, landmarks and sites while accepting compatible new construction.
- B. Intent. The intent of this ordinance is to create a legal mechanism to further the above-mentioned purpose and to:
 - 1. Protect, preserve and enhance the outward appearance and architectural features of structures within designated historic districts and of designated historic landmarks.
 - 2. Protect and enhance neighborhood character.
 - 3. Enhance the economic welfare of the City by stabilizing and improving the values of structures and properties within designated historic districts.
 - 4. Protect and enhance the attractiveness of the City to its home buyers, home owners, residents, tourists, visitors, businesses and shoppers.
 - 5. Foster civic pride in the City's history and development patterns as represented in such designated historic districts and landmarks.
 - 6. Apply design standards in a reasonable and flexible manner to prevent the unnecessary loss of the community's historical features and to ensure compatible construction and rehabilitation in historic districts while not stifling change and development or forcing modern recreations of historic styles.
 - 7. Prevent the demolition or removal of significant historic buildings or structures within designated historic districts or of designated historic landmarks.
 - 8. Preserve, protect and enhance the essential character of designated historic districts by protecting relationships of groups of buildings and structures.
 - 9. Accept new buildings and structures in designated historic districts, which are designed and built in a manner which is compatible with the character of the district.
 - 10. Encourage the use of environmentally sustainable practices in building

construction and renovations, while supporting the purpose of this ordinance being historic preservation. **[Amended 8-3-2021 by Ord. No. 2021.72]**

Section 3. Definitions.

As used in this article, the following terms shall have the meanings indicated:

ALTERATION — Any act or process requiring a building permit and any other act or process not requiring a building permit but specifically listed in this article as a reviewable action, including, without limitation, the repair, reconstruction, demolition or relocation of any structure or object or any part of a structure or object.

ALTERED — The word altered includes "rebuilt," "reconstructed," "rehabilitated," "restored," "removed" and "demolished."

APPLICANT — A person who submits an application for issuance of a certificate of appropriateness.

APPLICATION — A form submitted for approval of alteration, construction, demolition or removal that requires issuance of a certificate of appropriateness.

APPROPRIATE — Refers to those changes in historic properties, landmarks, buildings, structures or sites within historic overlay zones, or sites or landmarks, which are not incongruous with what is historically and architecturally significant as determined by the Commission or its designee.

APPROVAL AUTHORITY — Either the Commission or its designee as provided for in Section 8 of this ordinance. **[Amended 8-3-2021 by Ord. No. 2021.72]**

ARCHAEOLOGICAL RESOURCE — An archaeological site or bounded geographical location containing the physical evidence of previous human occupation, including but not limited to structures, artifacts, graphics (paintings or drawings) and discarded material, including plants or animals. **[Added 8-3-2021 by Ord. No. 2021.72]**

CERTIFICATE OF APPROPRIATENESS — A certificate issued by the Commission or its designee evidencing approval of specific plans for alteration of a structure or construction on a site in accordance with this article.

CERTIFICATE OF ECONOMIC HARDSHIP — A certificate issued by the Commission or its designee evidencing a hardship variance approved by the Board of Appeals in accordance with Section 13E of this ordinance. **[Amended 8-3-2021 by Ord. No. 2021.72]**

CERTIFICATE OF NONAPPLICABILITY — A certificate issued by the Commission or its designee evidencing a determination that specific plans for alteration of a structure or construction on a site do not require approval under this article.

COMMISSION — The Commission acting as the Historic Preservation Commission established in Section 8 of this ordinance. **[Amended 8-3-2021 by Ord. No. 2021.72]**

CONSTRUCTION — The adding to a structure by an addition, or the erection or placement of any new structure on a lot or property.

CONTRIBUTING — A classification applied to a site, structure or object within an historic district signifying that it contributes generally to the qualities that give the historic district cultural, historic, architectural or archeological significance as embodied in the criteria for designating an historic district, but without being itself a landmark. See

Section 19 of this ordinance.[**Amended 8-3-2021 by Ord. No. 2021.72¹**]

DEMOLITION —

- A. Any act or process that partially or totally destroys a structure or object.
- B. The razing of a building or a structure or the removal of any exterior architectural feature or structure or object.

DEPARTMENT — The Planning and Development Department.[**Amended 8-3-2021 by Ord. No. 2021.72**]

EXTERIOR ARCHITECTURAL FEATURE — The parts, elements, and general arrangement of the exterior of a building or structure, including but not limited to:[**Amended 8-3-2021 by Ord. No. 2021.72**]

- A. The kind, type, and texture of the building materials;
- B. The type and style of elements, including, but not limited to, windows, doors, lights, dormers, roofs, gable cornices, porches, and decorative trim;
- C. Signs; and
- D. Fencing.

HISTORIC (adj.) — Important in or contributing to history.[**Amended 8-3-2021 by Ord. No. 2021.72**]

HISTORIC DISTRICT — Any place or area which includes or encompasses such historic landmarks, buildings, signs, appurtenances, structures or objects as may be designated within this ordinance in Section 5 as appropriate for historic preservation.

HISTORIC LANDMARK — Any improvement, building or structure of particular historic or architectural significance to the City relating to its heritage or cultural, social, economic or political history or which exemplifies historic personages or important events in local, state or national history, as may be designated in accordance with this article. An historic landmark does not necessarily need to be located within an historic district.[**Amended 8-3-2021 by Ord. No. 2021.72²**]

MAJOR REPAIR — Any exterior alteration that does not qualify as a minor repair.[**Added 8-3-2021 by Ord. No. 2021.72**]

MASSING — The perception of the general shape and form as well as size of a building.[**Added 8-3-2021 by Ord. No. 2021.72**]

MINOR REPAIR — Exterior alterations that do not change materials, form, style, or overall appearance, and are only necessary to correct deficiencies resulting from normal wear and tear.[**Added 8-3-2021 by Ord. No. 2021.72**]

NONCONTRIBUTING STRUCTURE — Any structure which is neither a contributing structure within a district nor a landmark and is not identified as contributing in Section 19 of this ordinance.[**Amended 8-3-2021 by Ord. No. 2021.72**]

1. Editor's Note: This ordinance also repealed the former definition of "contributing structure," which immediately followed this definition.

2. Editor's Note: This ordinance also repealed the former definitions of "historic significance" and "landmark," which immediately followed this definition.

OBJECT — A material thing of functionality, aesthetic, cultural, or scientific value that may be, by nature or design, movable yet related to a specific setting or environment. The term "object" is used to distinguish from buildings and structures those constructions that are primarily artistic in nature or are relatively small in scale and simply constructed.**[Amended 8-3-2021 by Ord. No. 2021.72]**

ORDINARY MAINTENANCE — Acts of maintenance or repair which do not include a change in the design, material or outer appearance of a structure, including, without limitation, repainting, replacement of materials or windows of the same scale, texture and color, and landscaping other than within an historic landscape district.

OWNER — The person or persons holding record title to the building, site or property; provided, however, the last previous tax roll in the records of the City Assessor's office may be relied upon as showing record ownership in the absence of substantial evidence to the contrary.

PROPERTY — Land and improvements identified as a separate lot for purposes of subdivision, site plan, or zoning regulation.

RELOCATION — Any removal or relocation of a structure on its site or to another site.

RESTORATION — Any act which returns a structure or a feature of a structure to a prior state of historic significance.

RHYTHM — Characterized by the regular recurrence of strong and weak elements.

SCALE — The size or apparent size of an object seen in relation to other objects, people, or its environment or format.**[Added 8-3-2021 by Ord. No. 2021.72]**

Section 4. Applicability. [Amended 8-3-2021 by Ord. No. 2021.72]

This ordinance shall apply to exterior alterations of buildings, structures, and exterior architectural features, as identified in Section 10A, either located within a designated historic district or designated as an historic landmark in Section 5 of this ordinance.

Section 5. Historic districts and historic landmarks designated.

The following described lands, buildings, structures, or areas of the City of Biddeford are designated as historic districts or historic landmarks:

A. Districts:

1. Downtown Historic District, as defined by the MSRD-1 Zone.
2. Mill Area Historic District, as defined by the MSRD-3 Zone, except for those lands within MSRD-3 located northwest of Elm Street. **[Amended 8-3-2021 by Ord. No. 2021.72]**
3. Mixed Residential Historic District, as defined by the MSRD-2 Zone.

B. Landmarks:

1. All such structures/places, not including districts, identified on the National Register of Historic Places, prior to amendment by Order No. 2021.72.
- 1.2. All such structures or properties designated as historically significant by the

Section 6. Eligibility for historic designation. [Added 8-3-2021 by Ord. No. 2021.72³]

The historic districts, historic sites, and historic landmarks established in accordance with this article shall have one or more of the following characteristics:

- A. History of Biddeford. Structures, buildings or sites at which events have occurred that contribute to and are identified with or significantly represent or exemplify the broad cultural, political, economic, military, or social history of Biddeford or the nation, including sites or buildings at which visitors may gain insight or see examples of particular items or of larger patterns in the North American heritage.
- B. Persons. Structures, buildings, or sites associated with important historic persons.
- C. Architecture. Structures or structural remains and sites embodying examples of architectural types or specimens valuable for study of a period, style or method of building construction, of community organization and living; landscaping; a single notable structure; or a site representing the work of a master builder, master designer, architect or landscape architect.
- D. Visual continuity. Structures or buildings contributing to the visual continuity of the historic district.
- E. National Register. Those sites or areas listed on or eligible for listing on the National Register of Historic Places or as a National Historic Landmark.

Section 7. Establishment of historic sites, landmarks, and new historic districts; expansion of existing historic districts. [Added 8-3-2021 by Ord. No. 2021.72⁴]

- A. Amendment process. Any person, including acting members of the Historic Preservation Commission, seeking to add or expand historic districts, sites, or landmarks shall request the amendment in writing to the Commission. Any proposal by the Council or Planning Board shall be referred to the Commission for comment before Council action. After receiving the Commission's recommendation concerning the request, the City Manager shall place the matter on the agenda of the City Council. Any applications or designation of buildings, structures, sites and districts shall be in writing.
- B. Application requirements. Applications shall be in writing and shall include the following, as appropriate:
 - 1. For individual properties, a letter of consent from the property owner.
 - 2. A concise description of the physical elements, qualities, architectural style, period and historical significance represented by the building, structure or site, including a consideration of scale, materials, workmanship and spatial qualities, as relevant.
 - 3. A concise statement of how the building, structure or site meets the review criteria of this article.

3. Editor's Note: This ordinance also renumbered former Sections 6 through 17 as Sections 8 through 19, respectively.

4. Editor's Note: This ordinance also renumbered former Sections 6 through 17 as Sections 8 through 19, respectively.

4. Exterior photographs of the building or structure, and/or a site map, illustrating significant details. In addition, the Commission may request photographs of interior features of particular historic significance. These interior photographs may be provided by the applicant on a voluntary basis and are not required submissions.
 - a. A concise statement of the physical elements which justify making this area an historic district and a description of building types and architectural styles and periods represented.
 - b. An explanation of the proposed boundaries of the district.
 - c. Details on the structures that do not contribute to the significance of the district.
 - d. A map showing the location of all district structures.
- C. Studies and recommendations. Before making its recommendation concerning the proposed establishment or expansion of an historic district, historic site or historic landmark, the Commission may conduct studies and research on the proposal. The Commission shall make a report to the City Manager on every request received within six months. Drafts of the report shall also be mailed to the Maine Historic Preservation Commission for review.
- D. Public hearing. Prior to making a recommendation concerning the proposed establishment or expansion of an historic district, historic site, or historic landmark, the Commission shall hold a public hearing on the request, after due notice is provided at least seven days prior to the hearing in a newspaper of general local circulation. Written notice of the proposal shall be given to the applicant, owners of all property to be included within the proposed designation and property within a 200-foot radius of the property under consideration.
- E. Final report. Not later than 30 days after the public hearing, the Commission shall submit a final report to the City Council with the Commission's recommendation.
- F. Action by the City Council. After receipt of the Commission's recommendations, as provided above, the City Council shall consider said proposed designation and approve or disapprove the request. Within 20 days after the designation of any historic district, historic site or historic landmark, the owner of each property so designated shall be given written notice.
- G. From the time of nomination until the Historic Preservation Board acts upon such nomination, a site, structure, object or area nominated but not yet designated as a landmark or district shall be subject to all of the provisions of Section 12 governing demolition, to the same extent as if designated. Upon final action of the Historic Preservation Board recommending designation, the site, structure, object, or area nominated shall be subject to all of the protections of this article until a final decision on designation by the City Council becomes effective. If the City Council rejects designation or fails to designate a property, that property shall no longer be subject to the provisions of Section 14 of this article.
- H. Applicability of this section. All land, buildings or structures within an historic

district are subject to the requirements of this article after a district has been designated by the City Council. All historic sites and landmarks are subject to the requirements of this article after they have been so designated by the City Council.

Section 8. Historic Preservation Commission membership; meetings.

A. Membership.

1. The Board shall consist of seven members, five voting members and two associate members, each a resident of the City of Biddeford. Each member shall be nominated by the Mayor, confirmed by the City Council, for a three year-term. The Mayor shall have the discretion of appointing members and associate members to the Commission with terms expiring after two years but less than three years for the purpose of staggering appointments throughout a calendar year.
2. Associate members may be made voting members of the Board upon the retirement or no appointment of a voting member. Associate members are expected to participate in all hearings and discussions. They shall vote only if the Chair appoints an associate to act in place of a regular member who is absent or has been disqualified because of conflict of interest.
3. When there is a permanent vacancy, the Mayor shall nominate, with confirmation by the City Council, a new member to serve for the remainder of the unexpired term. Vacancies shall be filled within 60 days. **[Amended 8-3-2021 by Ord. No. 2021.72]**
4. No serving municipal officer or official of the City of Biddeford shall serve as a member or associate member of the Board.

B. Member qualifications.

1. All members of the Commission shall be residents of the City of Biddeford.
2. Appointments shall be made on the basis of demonstrated interest, knowledge, ability, experience and desire to promote historic preservation in the City of Biddeford. To the extent possible, members should have a background in architecture, historic preservation, planning, engineering, building construction, or a combination thereof.
3. Ideally a member of the Biddeford Historical Society would be a member, as well as a resident of one of the Historic Districts designated by this ordinance.

C. Removal of an Historic Preservation Commission member.

1. Members of the Commission may be removed for cause by the City Council. Cause may include, but not necessarily be limited to, the following reasons:
 - a. A member is no longer a resident of the City of Biddeford;
 - b. A member is absent from meetings without good cause; or
 - c. A member conducts himself/herself in a manner that is inconsistent with the official position of the Historic Preservation Commission, such as

consistently having conflicts of interest or displaying unprofessional behavior toward applicants, City employees, or members of the public.

2. Removal action may be initiated by the Mayor or the City Council; however, any member proposed for removal shall be given written notice and shall have an opportunity to be heard prior to final action.

D. Commission officers.

1. The Commission shall elect from its voting membership a Chair, Vice Chair, and Secretary. Each officer shall be elected each January and shall serve a term of one year.
2. Elected officers shall be responsible for the following:
 - a. The Chair shall preside at all meetings and shall be responsible for the scheduling of special meetings of the Commission as needed. The Chair shall vote only in case of a tie.
 - b. In the event the Chair is absent or has been recused due to conflict of interest, the Vice Chair shall act as the Chair.
 - c. Secretary: ensures that the records of meetings are accurate and available for the Commission's review and reference.

E. Staff. The Commission shall be staffed by the Planning Department.

F. Meetings.

1. The Commission shall conduct monthly meetings. Meetings shall convene on the second Wednesday of each month, unless prior arrangement and announcement has been made by the Commission.
2. In coordination with the Planning Department, the Chair may call special meetings and workshops as needed.
3. All meetings of the Commission shall be open to the public. All meeting agendas shall be posted at the same location in City Hall as Planning Board agendas no less than seven days prior to the hearing. Materials and records of the meetings shall be maintained and available for public inspection in the Planning Department. **[Amended 3-5-2019 by Ord. No. 2019.14]**
4. The Commission shall adopt Roberts Rules of Order and may adopt rules of procedure for the conduct of its business not inconsistent with this article. The Commission shall allow for public comment at all meetings on all applications, with a reasonable amount of time provided to all who wish to speak. In cases where there are applications and a number of those present wish to speak, the Commission may by motion establish a time limit for public comment.
5. Commission meetings shall be called to order when a quorum of the voting members is present. For this purpose a quorum shall be three voting members. When a regular member of the Commission is unable to serve because of conflict of interest, incapacity, absence or lack of confirmed appointment to

fill a permanent vacancy, an associate member shall be designated to vote by the Chairman.

6. The Commission shall issue a written decision, appropriately signed by the Chairman, on matters when determined by the Commission to be necessary. The decisions shall include:
 - a. A statement of findings and conclusions.
 - b. Any conditional actions and the timetable for completion.
- G. Conflicts. Any questions raised by any interested party of whether a particular issue involves a conflict of interest sufficient to disqualify a member from voting shall be decided by a majority of the members present except the member who is being challenged.

Section 9. Responsibilities.

The Historic Preservation Commission shall have the following responsibilities:

- A. Issue certificates of appropriateness for eligible activities identified in Section 10 of this ordinance. **[Amended 8-3-2021 by Ord. No. 2021.72]**
- B. Conduct or administer an ongoing survey to identify historically and architecturally significant areas, sites, structures, and landmarks.
- C. Make recommendations for designation of landmarks or new or expanded districts to the Planning Board.
- D. Advise the City Council, Planning Board, and City Departments, as necessary, regarding the protection of historic landmarks and districts.
- E. Review and make recommendations regarding all national register proposals for properties and districts within the City.
- F. Assist in the development of relevant sections of the City's Comprehensive Plan pertaining to historic resources and historic preservation.
- G. Educate and inform the citizens and property owners in Biddeford concerning the historic and architectural heritage of the City.
- H. To engage in other activities in furtherance of the purposes of this ordinance.
- I. Provide an annual report of Commission activities to the Maine Historic Preservation Commission. **[Added 8-3-2021 by Ord. No. 2021.72]**
- J. Attend at least one informational or educational meeting, when available, sponsored by the Maine Historic Preservation Commission, pertaining to the work and functions of the Commission or to historic preservation. **[Added 8-3-2021 by Ord. No. 2021.72]**
- K. Establish written guidelines for the preservation of designated local landmarks and historic districts in decisions on requests for permits for new construction, alterations, demolition, relocation, additions, or other actions affecting listed

landmarks and buildings within historic districts. **[Added 8-3-2021 by Ord. No. 2021.72]**

Section 10. Certificate of appropriateness required.

- A. Historic Preservation Commission review. The Historic Preservation Commission shall protect historic districts and historic landmarks by the issuance of certificates of appropriateness for certain activities in historic districts and involving historic landmarks. Certificates of appropriateness from the Commission are required for:
1. Any change to the exterior appearance or to an exterior architectural feature of any building or structure in an historic district that requires a building permit or a sign permit from the Code Enforcement Office and for any change to the exterior appearance or to an exterior architectural feature of an historic landmark that requires either a building permit or a sign permit from the Code Enforcement Office; **[Amended 8-3-2021 by Ord. No. 2021.72]**
 2. New construction of a principal or accessory building or structure visible from a public street where such a building or structure will be located in an historic district;
 3. Demolition of an historic landmark or a building or exterior architectural feature in an historic district; **[Amended 8-3-2021 by Ord. No. 2021.72]**
 4. Moving of an historic landmark or any building in an historic district; and/or
 5. Any change, except for minor repair, in siding materials, roofing materials, door and window sash and integral decorative elements, such as, but not limited to, cornices, brackets, window architraves, doorway pediments, railings, balusters, columns, cupolas, and cresting roof decorations. **[Amended 8-3-2021 by Ord. No. 2021.72]**
 6. Improvement projects and objects on contributing properties, such as lighting, sidewalks, raised walkways, handicapped access ramps, paving, or curbing, located beyond the right-of-way of any public street or way, but visible from the street, and located within an historic district or affecting any historic site or landmark. **[Added 8-3-2021 by Ord. No. 2021.72]**
- B. Subcommittee review. In order to process certificates of appropriateness more efficiently, applications for minor alterations, temporary alterations, and the installation or alteration of any exterior sign shall be reviewed by a subcommittee consisting of the City Planner and the Chair of the Historic Preservation Commission, or their respective designees, rather than the Historic Preservation Commission, as follows:
1. The subcommittee shall review the application under the standards of Section 13 and approve the application, approve it with modifications or deny it within 10 working days of receiving a complete application. **[Amended 8-3-2021 by Ord. No. 2021.72]**
 2. No public hearings, meeting agenda postings, or abutter notices are required for applications reviewed under this section.

3. If the subcommittee has not acted on an application within 10 working days the applicant may seek approval from the Commission instead. Inaction by the subcommittee under this section does not constitute approval or disapproval of the plan.
 4. If the applicant is not satisfied with the determination of the subcommittee, the applicant shall be permitted to have the entire application reviewed by the Commission. The subcommittee can, for any reason, forward any application received under these provisions to the Commission for review.
 5. For purposes of this section only, "temporary" is defined as either a one-time occurrence that does not exceed 30 days or as an annual occurrence that does not exceed one thirty-day period each year.
 6. The City Planner or Commission Chair shall report back to the Commission at the next meeting of the Commission any decisions made by the subcommittee since the last meeting.
 7. "Minor alterations" are defined as incidental changes or additions to a building or site features which will neither result in substantial changes to any significant historic features nor obscure such features. In no event shall any change be deemed minor when, in the determination of the subcommittee, such change shall alter the historic character of the building or site.
- C. When a certificate of appropriateness is required in any historic district or for any historic landmark, no building or sign permit shall be issued by the Code Enforcement Office until a corresponding certificate of appropriateness has been issued by the authorities described above.

Section 11. Application for certificate of appropriateness.

- A. Applications for certificates of appropriateness can be obtained either in the Code Enforcement Office or the Planning and Development Department. **[Amended 8-3-2021 by Ord. No. 2021.72]**
- B. Completed applications shall be submitted to the Biddeford Planning Department, which shall date and time stamp said applications upon receipt. Completed applications are due 14 days prior to the Commission's regularly scheduled meetings, which are the second Wednesday of every month.
- C. The Commission shall review and make a decision on all complete applications within 35 days of submission. If after 35 days no decision has been made, the certificate of appropriateness shall be deemed as approved.
- D. Applications shall be on a form developed by the Planning Department, and all applications shall include the following:
 1. The applicant's name and address and his or her interest in the property;
 2. The owner's name and address, if different from the applicant's;
 3. If applicable, the contractor's and/or architect's name and address;

4. The address or location of the subject property;
 5. The existing use and zoning of the property;
 6. A brief description of the proposed activity for which a certificate of appropriateness is sought.
- E. The applicant may wish to also provide, or the Planning Department may also request, on behalf of the Commission, additional information to better enable the Commission to reach a timely decision on an application under review, which may include:
1. Drawings (i.e., exterior elevations) and/or plans to better illustrate the proposed activity for which the certificate is being applied for;
 2. Samples of materials proposed for use in the activity;
 3. Photographs of other recently completed projects by the applicant in a similar fashion to which the certificate is being applied for; and
 4. Photographs of the building involved as well as adjacent buildings.

Section 12. Hearings and action on applications for certificates of appropriateness.

- A. Hearing required. Where applications under Section 10A are reviewed by the Commission, the Commission shall conduct a public hearing prior to rendering a decision. **[Amended 8-3-2021 by Ord. No. 2021.72]**
- B. Notice requirements.
1. Notice requirements for all items scheduled for a public hearing shall include posting the meeting agenda at the same location in City Hall as Planning Board agendas are posted no less than seven days prior to the hearing; and
 2. Notice via United States Postal Service shall also be sent to the applicant, owner, and all property owners within 100 feet of the subject property no less than seven days prior; and⁵
- C. Hearing and notice not required. Where applications are reviewed under Section 10B, no public hearing or notice is required. If the applicant requests a public hearing, the application shall be forwarded to the Commission, which shall then review and make a decision regarding a certificate of appropriateness for said application under its normal procedure of review. **[Amended 8-3-2021 by Ord. No. 2021.72]**
- D. Approval. If the approval authority determines that the proposed activity is appropriate, it shall approve the certificate of appropriateness and forward it to the Planning Department, which shall subsequently forward it to the Code Enforcement Office for the issuance of necessary permits.

5. Editor's Note: Former Subsection 3, regarding newspaper announcements, which immediately followed, was repealed 3-5-2019 by Ord. No. 2019-14.

- E. Disapproval. If the approval authority determines that the proposed activity is not appropriate, it shall make findings as to why it is not appropriate and shall forward said decision to the Planning Department, which shall notify the applicant of said determination and provide, as applicable, guidance regarding the opportunity to resubmit the application with revisions or to appeal the determination as outlined in Section 17 of this ordinance. **[Amended 8-3-2021 by Ord. No. 2021.72]**

Section 13. Evaluation standards for certificate of appropriateness.

A. Reconstruction and alterations.

1. A building or structure classified as an historic landmark or located within an historic district, or any part thereof, or any appurtenance related to such structures, including but not limited to walls, fences, light fixtures, steps, paving and signs, shall not be reconstructed or altered unless a certificate of appropriateness has been issued for such activity. No certificate of appropriateness for a structure or building identified as contributing to the district shall be issued unless the proposed activity is found to preserve or enhance a building's or structure's historical or architectural character. No certificate of appropriateness shall be issued for a noncontributing structure or building unless the proposed activity is complementary to the historic character of surrounding structures and buildings and meets the intent of this ordinance.
2. The standards and requirements in the United States Secretary of the Interior's Standards of Rehabilitation as well as the following factors shall be considered when reviewing applications for reconstruction or alteration of buildings or structures subject to review under this ordinance:
 - a. Every reasonable effort shall be made to use a property for its historic purpose and in a way which will require minimum alteration to the structure and its environment;
 - b. Rehabilitation work shall not destroy the distinguishing qualities nor character of the structure and its environment. The removal or alteration of any historic material or architectural features should be avoided;
 - c. Deteriorated architectural features should be repaired rather than replaced, wherever possible. In the event that replacement is necessary, the new material should match the material being replaced in composition, design, texture and other visual qualities. Repair or replacement of missing architectural features should be based on physical or pictorial evidence rather than on conjectural designs or the availability of different architectural features from other buildings;
 - d. Distinctive stylistic features or examples of skilled craftsmanship which characterize historic structures and often predate the mass production of building materials shall be treated with sensitivity;
 - e. Changes which may have taken place in the course of time are evidence of the history and development of the structure and its environment, and these changes shall be recognized and respected;

- f. All structures shall be recognized as products of their own time. Alterations to create an earlier appearance shall be discouraged;
 - g. Contemporary design for additions to existing structures shall be encouraged if such design is compatible with the size, scale, material and character of the neighborhood, the structure or its environment; and
 - h. Wherever possible, new additions or alterations to structures shall be done in such a manner that if they were to be removed in the future the essential form and integrity of the original structure would be unimpaired.
- B. Demolition or removal: See Section 14 of this ordinance. **[Amended 8-3-2021 by Ord. No. 2021.72]**
- C. Construction of new buildings or structures. The construction of a new building or structure within an historic district shall be generally of such a design, form, proportion, mass, configuration, building material, texture, color and location on a lot as will be compatible with buildings, structures and open spaces where it is visually related and in keeping with the area. The following factors shall be considered:
 - 1. Height. The height of proposed buildings shall be compatible with adjacent buildings;
 - 2. Proportion of building's front facade. The relationship of the width of the building to the height of the front elevation shall be visually compatible with buildings, structures and open spaces where it is visually related;
 - 3. Proportion of openings within the facade. The relationship of the width of the windows to the height of windows and doors in a building shall be visually compatible with that of windows and doors of buildings to which the building is visually related;
 - 4. Rhythm of solids to voids in front facades. The relationship of solids to voids in the front facade of a building shall be visually compatible with that of the buildings to which it is visually related;
 - 5. Rhythm of spacing of buildings on streets. The relationship of the building to the open space between it and adjoining buildings shall be visually compatible with that prevailing in the area to which it is visually related;
 - 6. Rhythm of entrance and/or porch projection. The relationship of entrances and porch projections to sidewalks of a building shall be visually compatible with that of buildings to which it is visually related;
 - 7. Relationship of materials and textures. The relationship of the materials and textures of the facade of a building shall be visually compatible with that of the predominant materials used in the buildings to which it is visually related;
 - 8. Roof shapes. The roof shape of a building shall be visually compatible with that of the buildings to which it is visually related;
 - 9. Scale of building. The size of the building and the building mass of a building

in relation to open spaces, the windows, door openings, porches and balconies shall be visually compatible with those characteristics of buildings and spaces to which it is visually related; and

10. Directional expression of front elevation. A building shall be visually compatible with the building, squares and places to which it is visually related in its directional character, whether this shall be vertical character, horizontal character or nondirectional character.
- D. Signs. Signs shall be reviewed based on the standards contained in Article VI (Performance Standards), Section 59 (Signs). When a certificate of appropriateness is required for a new or altered sign, the following factors shall be considered:
1. See Article VI (Performance Standards), Section 59 (Signs).
 2. Sign size should be contextually compatible with the building or storefront facade. Signs should be placed so as to not obscure architectural details related to the building.
 3. Sign placement should respect adjacent signs and structures.
- E. Exceptional circumstances.
1. The approval authority may issue a certificate of hardship in lieu of a certificate of appropriateness where the standards otherwise set forth in this section are not met but where the approval authority determines that failure to issue a certificate would result in undue hardship to the owner of the property. Before the approval authority may issue a certificate under this subsection, the records must show the following:
 - a. The property cannot yield a reasonable economic return or the owner cannot make any reasonable use of the property;
 - b. The plight of the owner is due to exceptional or unique circumstances and not due to the general applicability of this ordinance; and
 - c. The conditions or circumstances which constitute the hardship were not caused or created by the property owner after this ordinance became applicable to that property.
 2. For the purposes of Subsection E1a, "reasonable economic return" shall not be construed to mean a maximum return, and "any reasonable use" shall not be construed to mean the highest and best use.

Section 14. Demolition.

- A. An historic landmark, or any building or structure identified as contributing, shall not be demolished or removed and a certificate of appropriateness to do so shall not be issued unless one of the following conditions is met:
1. The building or structure has been identified by the Historic Preservation Commission as noncontributing or incompatible with the MSRD District in which it is located; or **[Amended 8-3-2021 by Ord. No. 2021.72]**

2. The property owner can demonstrate to the Commission that it cannot be renovated or reconstructed so as to earn an economic return on its value in its present location as determined by a qualified real estate appraiser; or
 3. The property owner can demonstrate to the Commission that he/she has offered the property for sale through a real estate broker for at least 180 days and that there has been no bona fide offer to buy the property from any person or entity that is willing to preserve and restore the property.
- B. Applicants applying for the demolition or removal of designated historic landmarks or contributing structures or buildings, or important portions and features thereof, shall clearly demonstrate that their application meets one or more of the following demolition or removal criteria before the Commission will approve the application for demolition or removal:
1. The physical condition of the building makes the continued upkeep of the building, or important portions or features thereof, uneconomical; or
 2. The building or structure, or important portions and features thereof, has been determined by the Division of Code Enforcement to represent an immediate hazard to the public health or safety, which hazard cannot be abated by reasonable measures.
- C. Demolition delay. Before the issuance of a demolition permit by the Code Enforcement Office, a delay period of 90 days shall apply to any building or structure and portion thereof that is: an historic landmark or is designated as contributing.
- ~~1. An historic landmark or is designated as contributing.~~
- ~~2. Listed and eligible for listing on the National Register of Historic Places, but not designated significant locally.~~
- D. Demolition delay procedures. At the hearing on an application to relocate or demolish a contributing building in an historic preservation district, or an historic landmark, the Commission may, in the interest of exploring reasonable alternatives, delay issuance of a permit for up to 120 days from the date of the hearing. If, 10 days prior to the expiration of the delay period, the Commission finds that there are still reasonable alternatives to explore, the Commission may continue the delay for an additional period of up to 60 days. The purpose of the delay is to find alternatives to demolition, such as assisting in securing funding to preserve in place the building, structure, or important portions and features thereof; or finding other ways to preserve the building or structure, such as outright purchase of the property, when feasible, or relocation; or proper recordation of buildings, structures and sites, including photography and narrative report; or preservation of historic artifacts.
- E. This section shall not apply to any structure which has been ordered demolished by the City Council or the court in accordance with 17 M.R.S.A. §§ 2851 through 2959 and amendments thereto, or to any structure which has been partially destroyed and is determined by the Division of Code Enforcement to represent an immediate hazard to the public health or safety, which hazard cannot be abated by reasonable measures, specified by the Division of Code Enforcement, including securing apertures and/or erecting fences.

Section 15. Exceptions to requirement for certificate of appropriateness.

A certificate of appropriateness is not required and the City Planner shall issue a certificate of nonapplicability for the following:

- A. Where a certificate of hardship has been issued within the previous 12 months.
- B. Where the activity involves ordinary maintenance, or the repair of exterior features of an historic landmark or of a building or structure in an historic district is permitted, so long as it does not alter the design, materials, or outer appearance thereof.
- C. The construction, reconstruction, alteration, restoration or demolition of any feature which the Code Enforcement Office has certified as required to maintain public safety because of an unsafe or dangerous condition.
- D. Where the activity involves emergency repairs of a temporary nature.
- E. Where the activity proposed results in exterior alterations not readily visible at pedestrian heights, when viewed at any height between four and six feet from any open space or street.

Section 16. Certificate validity.

All certificates of appropriateness, nonapplicability, and hardship shall be valid for no more than 12 months from the date of issuance.

Section 17. Appeals.

Appeals of the issuance of any certificate under this ordinance or denial of any certificate under this ordinance may be appealed within 30 days of such a decision as follows:

- A. Appeals of decisions made by the Commission shall be to the Zoning Board of Appeals.
- B. Appeals of any decision made by the City Planner and Chair of the Commission under Section 10B of this ordinance shall be to the Historic Preservation Commission. Appeals of this nature shall be appellate reviews by the Commission and not de novo. **[Amended 8-3-2021 by Ord. No. 2021.72]**

Section 18. Enforcement.

Enforcement of this ordinance shall be as per Part III (Land Development Regulations), Article VIII (Administration, Enforcement, and Penalties).

**Section 19. Structures or buildings identified as historically contributing.
[Amended 8-3-2021 by Ord. No. 2021.72]**

Parcels comprising "contributing" structures or buildings are contained in the "Official Listing of Historically Contributing Buildings or Structures" which has been certified by the Mayor and attested by the City Clerk together with the date of adoption of this ordinance. Identified parcels/structures/buildings may only be added to the list through a zoning amendment that approves such an amended list. Parcels/structures/buildings

may be removed from the list upon recommendation by the Historic Preservation Commission and approval of the Planning Board, at which time it shall be recertified by the Mayor and re-attested by the City Clerk.



City Council

Meeting Date: March 1, 2022

Meeting Time: 6:00 pm

Agenda Item No: 2022.13

Item Description: Historic Preservation Commission Ordinance Revision

Submitted by: Brad Favreau, Planning and Development

Supporting Information/Documentation:

Article XV Historic Preservation Ordinance Legislative Edits

Key Terms:

N/A

Executive Summary:

The City's Application for Certified Local Government status has been approved by the Maine Historic Preservation Commission, however; the National Park Service's review of our application has found an additional revision necessary for clarification prior to Federal approval of our application.

Detailed Review:

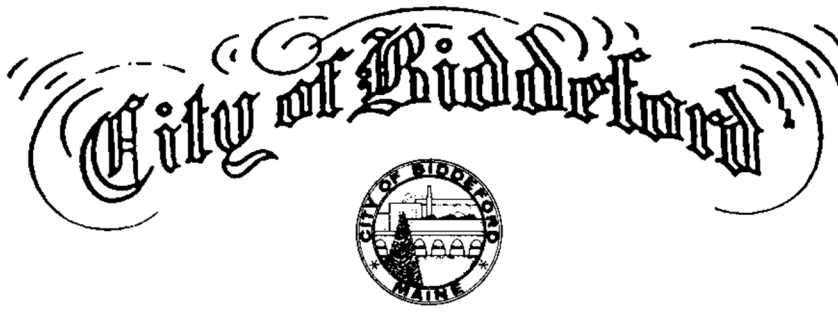
In August 2021, the Biddeford City Council approved revisions to the Historic Preservation Commission that were necessary for the City to apply for Certified Local Government (CLG) status with the Maine Historic Preservation Commission and the National Park Service of the Department of the Interior (NPS). This status allows a higher level of preservation due to greater grant opportunities available to CLG communities. With this status, the Biddeford Historic Preservation Commission will be better able to preserve and protect Biddeford's historic assets. The City applied for (CLG) status in December 2021. This application was reviewed by the Maine Historic Preservation Commission and found to be in order. In January 2022 the City was notified by State officials that the NPS requested an additional clarification to the Ordinance before approval can be granted. Our Ordinance, prior to these proposed amendment, did not allow for jurisdiction by the Commission over properties designated as historically significant locally, outside the existing historic districts, and not on the National Register. For example, if the Commission designated a building in Biddeford Pool as historically significant, because it is not in the historic district, and because it is not on the National Register, the commission would have no oversight on this property. This amendment applies to Section 5. The NPS has also required the removal of one line regarding demolition delay as it relates to properties on the National Register of Historic Places. The NPS does not place demolition delay restrictions, at the federal level, on properties listed on the National Register. It will not allow a CLG to impose such restrictions unless such a property is designated with historic significance at the local level. This amendment applies to Section 14. With these clarifications, the NPS is expected to grant Biddeford CLG status, and the City will be eligible for 2022 grant announcements. A CLG grant application, due to the Maine Historic preservation Commission will directly follow notice of approval.

Funding Source:

N/A

Staff Recommendation:

The Biddeford Planning Board approved these revisions on February 16, 2022. Staff recommends this Ordinance revision in order for CLG status to be awarded to our community.



2022.14

IN BOARD OF CITY COUNCIL..MARCH 1, 2022

BE IT ORDERED that the City Council, pursuant to Part III Land Development Regulations, Article XIII, does hereby request the Planning Board to hold a Public Hearing and make recommendations to the City Council regarding a proposed amendment to change Tax Map 17, Lots 16-2 and 16-3 from Industrial-1 (I-1) to Residential (R-1-A).



Biddeford City Council

Meeting Date: March 1, 2022

Meeting Time: 6:00 PM

Agenda Item No: 2022.14

Item Description: Changing/clarifying the Zoning for two properties off Cole Road, Tax Map 17, Lots 16-2 and 16-3 as Residential (R-1-A) – Send to Planning Board for recommendation.

Submitted by: Greg Tansley, A.I.C.P., Deputy Director/City Planner

Supporting Information/Documentation:

- See Attached Council Order

Key Terms:

- None

Executive Summary:

- Mr. Richard Lowe owns property off the south side of Cole Road, between the Demetrios Cemetary and the train tracks.
- This property has a confused history with respect to Zoning. It appears this property has been the subject of various zoning map interpretations over time. The owner has expressed their belief that the property was zoned R-1-A (Residential) since back in the 1990's but over time has had its zoning changed administratively (map interpretation) rather than City Council action. The record seems to support this.
- One of the properties (17/16-2) has had a single-family home on it since 1995, according to tax records. This parcel is not currently owned by Mr. Lowe (once was) but is part of this discussion.
- In reviewing the zoning history of the area and reflecting on a lack of parcel-based mapping until the 2000's, it is possible that these two parcels have been intended to be R-1-A all along. Due to the scale and detail of the maps available, however, they may have been incorrectly classified as I-1 through map changes.
- We recommend the City Council send this matter to the Planning Board for a Public Hearing and a recommendation back to the City Council for future consideration.

Detailed Review:

- See above.
- Also, for additional information, here are pictures of the zoning map for this areas back to 1979. Given that a single-family house is located on one of the parcels (built in 1995 – Tax Map 17, Lot 16-2) it seems reasonable to believe that they have been

considered R-1-A since that time and the map should be corrected as such. The **red star** indicates the approximate location of these parcels on the zoning maps.

- It should also be noted that these parcels are not easily suitable for industrial uses with no ready access to city sewer and located at the end of a street with limited access to Route 111 due to Edwards Avenue load restrictions. It appears at this time that residential may have been the intended use of these parcels and remains the highest and best use to this day.

1979 Zoning Map:



1990 Zoning Map:



2001 Zoning Map:



- Current:



Funding Source:

- N/A

Staff Recommendation:

Send to the Planning Board to hold a Public Hearing and make a recommendation back to the City Council for future consideration.



Biddeford City Council

Meeting Date: March 1, 2022

Meeting Time: 6:00 PM

Agenda Item No: 2022.14

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Submitted by: Greg Tansley, A.I.C.P., Deputy Director/City Planner

Supporting Information/Documentation:

- See Attached Council Order

Key Terms:

- None

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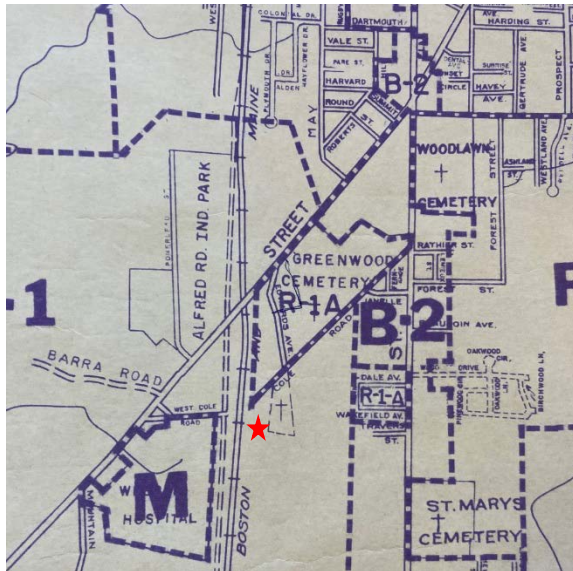
Detailed Review:

- See above.
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2001 Zoning Map:



- Current:

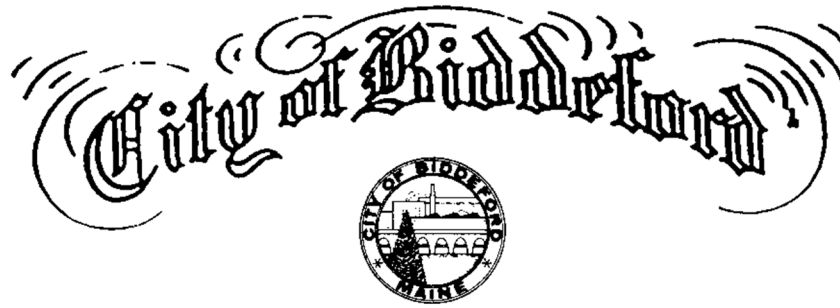


Funding Source:

- N/A

Staff Recommendation:

Send to the Planning Board to hold a Public Hearing and make a recommendation back to the City Council for future consideration.



2022.15

IN BOARD OF CITY COUNCIL..MARCH 1, 2022

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the raising of the Irish Flag on the City Hall flagpole on March 17, 2022 in observance of St. Patrick's Day.

City of Biddeford Flag Display Policy
{Approved by the Policy Committee on 8/10/2021}

1. PURPOSE

It is the intent of the City of Biddeford to establish a citywide policy, which follows the United States and State of Maine provisions governing the display of flags, including the United States flag, the State flag, the City flag, and the POW/MIA flag. Any additions must be approved by the Biddeford City Council as per Section 4.

2. REFERENCE

United States and State of Maine provisions governing the display of flags. These can be found in the United States Code, Title 4, Chapter 1 and the Maine Statutes Annotated, Title 1, Chapter 9 (hereinafter “Flag Code and Protocol”).

3. APPLICATION

This Policy applies to all buildings owned or controlled by the City of Biddeford and all individuals employed by or who volunteer with the City of Biddeford, unless a provision of the policy conflicts with a contract or statute (e.g., Collective Bargaining Agreement, Civil Service Rule, or Memorandum of Understanding, etc.).

4. GUIDANCE

a. Display and Care of Flags:

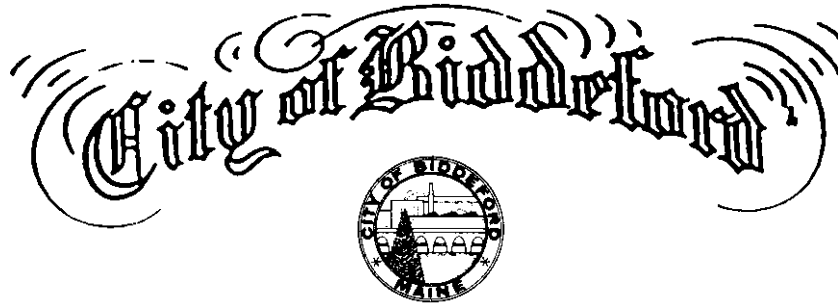
The City of Biddeford follows the Federal and State of Maine Flag Code and Protocol governing the display and care of flags.

b. Display of Additional Flags Indoors or Outdoors:

- i. In addition to the above flags, other “Special Flags or Banners” may be displayed on either the flagpole located on the left side of City Hall directly outside of the Mayor’s office or other available flagpoles. Such Special Flags or Banners may only be displayed upon approval from the Biddeford City Council.

- 1. Examples of Special Flags or Banners include, but are not limited to, sister city flags, Heritage Month flags (e.g., Black History Month, Pride Month, Asian/Pacific American History, National Hispanic Heritage, and Indigenous peoples’ heritage), flags received in recognition of awards, flags received from visiting groups, or flags designating an event or accomplishment.
- 2. When selecting or approving a request for flying a Special Flag, the City Council shall consider and make a determination that the Special Flag meets at least one or more of the following criteria:
 - a. Whether the United States or State of Maine has recognized the flag through statute or proclamation;
 - b. Whether the flag represents an organization dedicated to the public good for the Citizens of Biddeford;
 - c. Whether the flag represents a National, State, or City interest;

- d. Whether the flag is an historic American flag that has or continues to have a primary positive message of American history and unity;
 - e. Whether the flag promotes unity and community with another city, state, country, or other jurisdiction; or
 - f. Whether the flag represents a positive interest or value worthy of public recognition.
 - 3. Unless otherwise stated or determined by the City Council, all Special Flags or Banners shall be flown or displayed for a limit of thirty (30) calendar days after their approval or for 30-days after a defined start date.
 - 4. The Mayor has the discretion to fly an appropriate flag, as per the criteria listed in 4.b.i.2., above, for a single day if he or she determines that a public purpose is served by flying the flag.
 - ii. Any Special Flag or Banner flown from a flagpole at City Hall must not be larger than the flag of the United States of America and must be located beneath the flag of the United States of America when flown on the same staff.
- c. Display of the Flags at Half-Staff
- i. All flags shall be flown at half-staff as prescribed or consistent with this policy or as directed by the proper federal or state officials.
 - ii. In addition to any federal or state protocols or directions, the Mayor (or designee) or council president in the absence of the mayor, may order the City of Biddeford flag to be flown at half-staff for one week under the following circumstances:
 - 1. On the death of any of the following individuals:
 - a. Biddeford Mayor, ex-Mayor, or Mayor-elect;
 - b. Current member of Biddeford City Council;
 - c. Current head of any City Department or current employee;
 - d. Any other local official, citizen, or other individual deemed by the Mayor to have made significant contributions to the benefit and welfare of the City and citizens of Biddeford.
 - 2. Any instance where a City of Biddeford employee has been killed in the line of duty or has died as a direct result of injuries incurred while in the performance of official duties.
 - iii. The Mayor shall state the reason or name of the individual in whose honor the flag or flags have been or are to be lowered to half-staff at the first available public meeting of the Biddeford City Council.



2022.16

IN BOARD OF CITY COUNCIL..MARCH 1, 2022

WHEREAS, the City of Biddeford has completed the Community Resilience Partnership's Community Resilience Self-Assessment and List of Community Actions, and held a community workshop on Thursday, February 17, 2022, which prioritized the following action areas:

- Continue to install electric vehicle chargers in public parking areas;
- Adopt a Resolution setting targets and a plan for reducing emissions and advancing clean energy from municipal operations that align with the State's targets. (The Climate Task Force will present to Council a plan for carbon neutrality by 2050 at a future date.);
- Adopt a policy that prioritizes green infrastructure to manage stormwater in developed areas;
- Create a climate change education, outreach, and engagement program focusing on mitigation and adaptation for residents and businesses.

WHEREAS, the City of Biddeford is prepared to demonstrate leadership in reducing energy use and greenhouse gas emissions, and increasing the resilience of people, infrastructure, and businesses;

WHEREAS, achieving these emissions and resilience goals will require communities in Maine to act with urgency to slow the causes of climate change and prepare people, communities, and the environment for climate-related impacts to come;

BE IT RESOLVED, the City of Biddeford commits to participating in the Community Resilience Partnership, which supports community leadership in reducing greenhouse gas emissions and increasing resiliency to extreme weather and climate change impacts;

BE IT FURTHER RESOLVED, the City of Biddeford designates the Biddeford Climate Task Force to coordinate planning, implementation, and monitoring of energy and resilience projects and to be the primary point of contact to the Community Resilience Partnership.



City Council

Meeting Date: March 1, 2022

Meeting Time: 6:00 pm

Agenda Item No: 2022.16

Item Description: Climate Resilience Partnership Resolution

Submitted by: Brad Favreau, Planning and Development, Biddeford Climate Task Force

Supporting Information/Documentation:

Community Resilience Partnership Self-Evaluation – Completed by Planning and Development, Code Enforcement, and City Manager staff.

Community Resilience Partnership List of Community Actions – Priority actions (highlighted) were chosen by community members at the February 17, 2022 Workshop, four of which appear on the requested Resolution.

Key Terms:

Governor's Office of Policy, Innovation and the Future (GOPIF) – Works collaboratively with other State agencies and stakeholders to address critical long-term issues facing the State of Maine, such as workforce development, opioid response, and climate change.

GOPIF Community Resilience Partnership – Through grants and direct support to municipal and tribal governments, the Community Resilience Partnership of GOPIF assists communities to reduce carbon emissions, transition to clean energy, and become more resilient to climate change effects such as extreme weather, flooding, rising sea levels, and public health impacts.

Executive Summary:

The Biddeford Climate Task Force requests a Resolution by City Council to further the work of the Task Force. This Resolution is required for membership in the Community Resilience Partnership of the Governor's Office of Policy, Innovation, and the Future. This membership will allow Biddeford to work in collaboration with regional partners to develop a Climate Action Plan tailored to the specific needs of our community.

Detailed Review:

The Task Force is working to join the State of Maine Governor's Office for Policy Innovation and the Future's Community Resilience Partnership. By joining this partnership the city becomes eligible to work with Southern Maine Planning and Development Commission (SMPDC) in a cohort of three other communities to develop a Climate Action Plan. Working collaboratively in such a manner will directly reduce the cost of developing this plan. Later,

this membership may make other grant opportunities available. Joining the Community Resilience partnership also requires a Resolution on the part of City Council.

This resolution intends to increase the resilience of Biddeford to climate disruption by providing a cost-effective avenue to developing a strong Climate Action Plan that will offer both mitigation strategies and adaptation strategies for the coming years.

Funding Source:

The Task Force has submitted to Council a document that estimates the cost of a climate action plan at \$74,000. This is based on a preliminary budget created by Southern Maine Planning and Development Commission. Membership in the Community Resilience Partnership will reduce this cost, the degree to which is dependent on the amount of grant funds ultimately awarded to SMPDC to complete this work and the number of communities participating in the climate action cohort.

Staff Recommendation:

The Biddeford Climate Task Force and planning and Development staff recommend joining the Community Resilience Partnership. Joining the Partnership requires this Resolution.

Community Resilience Self-Evaluation

Instructions: This tool is intended to help organize your community's approach to increasing resilience to natural hazards and climate change impacts. Answer the questions to the best of your knowledge and seek information from your colleagues in municipal and county government and organizations in your community. Provide any relevant information in the explanation field. If it is difficult to give a clear yes or no response to a question, use the explanation field to explain why. **There are no wrong answers and the responses here will not affect your community's eligibility to receive grants.** Where the response to a question is no, that may indicate an area of opportunity to address through a Community Action Grant.

Community name:	Biddeford
Self-Evaluation responses provided by: Please include contact info	City Staff – Planning & Development Code Enforcement Department City Manager's Office Contact: Brad Favreau, Planning & Development Department brad.favreau@biddefordmaine.org
Date:	February 17, 2022
Was this evaluation discussed during a community workshop? Include the date of the workshop.	Yes, this evaluation was discussed at a workshop conducted on February 17, 2022.

Once the questions on the following pages are complete, use these prompts to identify potential next steps for your community:

What are two things your community is doing well?	• Development of a greenhouse gas emission inventory • Installation of electric vehicle charging stations
What are two areas that could be improved in the short-term?	• Setting targets for reducing emissions (per ICLEI recommended High Impact Actions) • Create a robust public outreach and education program of the Biddeford Climate Task Force
What is important for your community to address in the long-term?	• Embrace the Future of Transportation • Reduce Emissions thru Clean energy Innovation • Invest in Climate-Ready Infrastructure • Engage Biddeford People
What specific 3 to 5 actions are priorities for your community?	• Continue to install electric vehicle chargers in public parking areas;

	• Adopt a Resolution setting targets and a plan for reducing emissions and advancing clean energy from municipal operations that align with the State's targets • Create a climate change education, outreach, and engagement program focusing on mitigation and adaptation for residents and businesses.
Minimizing Risk and Exposure to Hazards	
1) Has your community assessed the likelihood of various types of hazards or disruptive events?	☒ Yes ☐ No
Your local or county hazard mitigation plan is a good starting place to find this information. Hazards can include storms, floods, wind, fire, extreme temperatures, drought, etc. Likelihood could be indicated either numerically or qualitatively as low, medium, or high.	Explanation: Biddeford follows the York County Hazard Mitigation Plan. This plan assesses the likelihood of flooding, winter storms, summer storms, and wildfires.
2) Has your community assessed how the likelihood of each hazard has changed over time and may change in the future?	☒ Yes ☐ No
If your community has not tracked trends historically, you might infer past trends by determining if current priorities have shifted compared to past hazard mitigation plans. For example, drought or wildfire might be an emerging concern.	Explanation: Biddeford tracks trends for coastal flooding and summer thunderstorms.
3) Has your community assessed the impacts or consequences of each type of hazard for the community?	☒ Yes ☐ No
For example, flooding on Main Street impedes emergency services or affects local businesses.	Explanation: The York County Hazard Mitigation Plan assesses the vulnerability to, and impacts of each hazard. Biddeford has especially assessed the impact of coastal flooding on roads and other infrastructure.
4) Is your community taking steps to reduce exposure to multiple risk types?	☒ Yes ☐ No
Your local or county hazard mitigation plan probably contains this information.	Explanation: Mile Stretch Road was raised 9" in 2018 to address coastal flooding.
6) Is your community preparing for low-probability-but-high-consequence events?	☒ Yes ☐ No
These events could be, for example, a 1-in-100 year flood, or a prolonged electricity outage or heating fuel shortage. What events might the community need to consider?	Explanation: The City continues to conduct sewer/storm water separation to withstand the flooding impacts of 1-in-100 year floods and 1-in-500 year floods.
7) Has your community assessed the consequences of multiple events or different types of hazards occurring in geographic or temporal proximity?	☒ Yes ☐ No

Examples could include back-to-back flooding events or a power outage during a heat wave.	Explanation: Culverts along the Route 111 corridor have been enlarged to withstand flood risk.
8) Is your community assessing emerging risks (e.g. drought, wildfire) and identifying blind spots?	☐ Yes ☒ No
In addition to natural hazards, consider public health threats that might be worsened by climate change, such as contamination of drinking water sources and vector-borne diseases from ticks and mosquitos.	Explanation:

Understanding Sensitivity and Building Resilience	
9) Is your community tracking underlying societal characteristics and trends that increase vulnerability?	☒ Yes ☐ No
This information might be found in your community's comprehensive plan or economic development plan. Examples of characteristics and trends might include older or low-income populations, low housing availability, reliance on a single economic driver, aging infrastructure, environmental degradation, etc.	Explanation: The 2022 Comprehensive Plan addresses demographic trends, especially age, immigration and income (poverty level), and the overall lack of affordable housing, especially as it relates to increased gentrification.
10) Is your community proactively addressing vulnerabilities associated with these underlying characteristics?	☒ Yes ☐ No
Look in your community's comprehensive plan or economic development plan for strategies that might address these trends.	Explanation: Biddeford formed the Ad Hoc Housing Committee to address the pressing needs of new housing, especially affordable housing, in the community. The City created the Diversity, Inclusion and Equity Committee to ensure all residents may, in part, voice their concerns with regard to future hazards, and that the worst effects of climate hazards are not born disproportionately by low income persons and persons of color.
10) Does your community have financial resources in reserve to cope with or absorb shocks?	☒ Yes ☐ No
For example, a rainy-day fund.	Explanation: The city relies on a Contingency Fund and the Fund Balance (12% of city budget) for unexpected events. Drawing on either fund requires Council approval.
12) Is your community building flexible human capacity that can be drawn on in emergencies?	☒ Yes ☐ No
For example, community emergency response teams (CERT) or mutual aid agreements with neighboring communities.	Explanation: Biddeford is a part of a mutual aid agreement (police/fire/rescue/public works) with the communities

	of Saco, Arundel, Old Orchard Beach, Lyman, Kennebunk and Kennebunkport.
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Improving Long-term Adaptive Capacity	
13) Does your community have plans or policies that anticipate future climate risks and community sensitivity trends?	☒ Yes ☐ No
Examples might include a comprehensive plan chapter that describes how the community is planning for climate change impacts, or a capital improvement plan that requires construction projects to consider future conditions like sea level rise, extreme rain, or drought.	Explanation: The Comprehensive Plan directly addresses the impacts of sea level rise and storm surges on coastal Biddeford, including impacts on buildings, infrastructure, and natural resources, such as marshes and wetlands.
14) Are there resources to sustain new capacity when needed?	☒ Yes ☐ No
This is different from Question 10 in that these resources would need to sustain a new long-term commitment rather than a one-time, short-term response. For example, if flooding emerges as an issue, a revenue source such as a stormwater utility fee could sustain a new community stormwater management program.	Explanation: Sewer Impact Fees go into a sinking fund for storm water separation projects.
15) Does the community have policies in place to build back smarter or recover with resilience after a disruptive event?	☒ Yes ☐ No
Examples might include a flood ordinance that requires compliance with the current building codes after substantial damage, or a communitywide post-disaster recovery plan.	Explanation: The City employs a low-impact strategy to address unexpected events. For example, rain gardens are installed to capture high levels of run-off storm water with road reconstruction projects.
16) Does the community stress test to ensure plausible risks are manageable?	☒ Yes ☐ No
This might be a table-top exercise with emergency management and community stakeholders, or a financial health analysis.	Explanation: Biddeford conducts emergency management table top exercises especially as they relate to ice storms and hurricanes.
17) Does the community have a policy or process for managing uncertainty?	☒ Yes ☐ No

Does the community have a way of making important decisions when information is incomplete or unavailable?	Explanation: Staff evaluates circumstances, hires expert consultant if needed. Presents know information and uncertainty to Council.
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Community Resilience Partnership		
List of Community Actions		
Revised December 1, 2021		
✓	Strategy Areas & Actions	Additional Resources (\$=funding source)
Strategy Area A: Embrace the Future of Transportation		
Accelerate the Transition to Electric Vehicles (EVs)		
A1	Purchase or lease electric vehicles for municipal or tribal government-owned vehicle fleets. (Grants capped at \$2,000 per light duty EV.)	Efficiency Maine: Municipal EV rebates (\$)
A2	Install EV chargers in public parking areas.	Efficiency Maine: EV supply equipment initiative (\$)
A3	Adopt ordinances to encourage EV charging infrastructure, including at multifamily dwellings, businesses, and public parking areas.	Municipal Electric Vehicle Readiness Toolkit (Southern Maine Planning and Development Commission)
A4	Adopt an anti-idling ordinance.	Example: Bar Harbor Municipal Code
Improve Mobility and Reduce Vehicle Miles Traveled (VMT)		
A5	Implement strategies that increase public transit ridership and alternative transportation modes, including bike and walking infrastructure.	
A6	Implement strategies that encourage municipal/tribal employees to commute via carpools, public transit, bike/walk, or other alternatives to single-occupancy vehicles.	
A7	Adopt a telework policy for municipal/tribal government staff positions that can work remotely some days per week.	
A8	Adopt land use and development policies in plans and codes that reduce the need for driving (e.g. locating schools, workplaces, and shopping near where people live; encouraging density of development near housing and transportation).	
A9	Adopt a Complete Streets policy which addresses safety, bike/pedestrian uses, and transit.	Maine DOT Complete Streets
A10	Adopt a broadband plan that reduces the need to drive by increasing access to high speed internet for underserved residents to support telecommuting, access to remote education and telehealth.	Connect Maine planning and infrastructure grants (\$)

Strategy Area B: Modernize Maine's Buildings

Transition to Cleaner Heating and Cooling, and Efficient Appliances in Municipal/Tribal Buildings

B1	Adopt and execute a plan for energy efficiency and building envelope weatherization improvements for municipal/tribal buildings. Collaborate with local school district for school building improvements.	Efficiency Maine: Public Sector (\$)
B2	Upgrade to energy efficient interior lighting in municipal/tribal buildings.	Efficiency Maine: Public Sector (\$)
B3	Upgrade to energy efficient appliances in municipal/tribal buildings.	Efficiency Maine: Public Sector (\$)
B4	Install a heat pump system or VRF system for heating/cooling and heat pump water heating in municipal/tribal buildings.	Efficiency Maine: Public Sector (\$)
B5	Upgrade streetlights and exterior lighting for municipally/tribally-owned facilities with energy efficient LED lighting (and minimize light pollution with downlighting where possible).	Efficiency Maine: Public Sector (\$)
B6	Adjust procurement policies to prioritize climate-friendly Maine forest products (e.g. mass timber, wood-fiber insulation) in construction projects.	

Advance the Design and Construction of New Buildings

B7	Adopt the energy efficiency stretch building code (currently IECC 2021).	International Energy Conservation Code 2021
B8	Require EV charging readiness and solar energy readiness for all new construction.	Municipal Electric Vehicle Readiness Toolkit (Southern Maine Planning and Development Commission)
B9	Support regular professional development for code enforcement officers, especially Efficiency Maine's code trainings.	Efficiency Maine trainings
B10	Adopt C-PACE ordinance for commercial property owners to install renewable energy systems, energy efficiency measures, and EV charging infrastructure (pending state program launch).	Efficiency Maine: Energy Loan Comparison Chart (PDF)

Strategy Area C: Reduce Emissions through Clean Energy Innovation			
Reduce Greenhouse Gas (GHG) Emissions			
	C1	Conduct a baseline for energy useage by municipal/tribal government including electricity, heating and transportation fuels, and other energy sources.	
	C2	Identify and track a simplified set of emissions indicators for community emissions reduction (e.g. number of EVs registered in the community, number of homes with solar panels, number of heat pump rebates from Efficiency Maine).	
	C3	Adopt a resolution setting targets and a plan for reducing emissions and advancing clean energy from municipal/tribal operations that align with the state's targets.	
Advance Clean Energy Adoption			
	C4	Adopt a renewable energy ordinance(s) that allows, enables, or encourages community-appropriate renewable energy and energy storage installations.	US DOE SolSmart program and technical assistance
	C5	Adopt a streamlined permitting process for small-scale renewable energy installations.	US Department of Energy: SolarApp
Transition to Clean Energy			
	C6	Enter into a long-term service contract or power purchase agreement (PPA) or adopt a clean power purchase policy to ensure increasing local government energy supplies come from renewable energy.	USDA Rural Development: Rural Energy for America (\$)
	C7	Install a renewable energy project (solar, wind, geothermal, anaerobic digestion, etc.) on municipal/tribal property (e.g. school rooftop, wellhead protection area, landfill, brownfield site, etc.).	USDA Rural Development: Rural Energy for America (\$)

Strategy Area D: Grow Jobs and Protect Natural Resource Industries

Support Maine's Natural Resource Economy

D1	Adopt policies that enable, support, or incentivize local food production and consumption, including community gardens.	
D2	Adjust procurement policies to prioritize climate-friendly Maine forest products (e.g. mass timber, wood-fiber insulation) in construction projects.	

Support Clean Energy Jobs and Businesses

D3	Assess the suitability of privately-owned brownfield and disturbed/contaminated sites for clean energy projects and encourage project development.	US EPA RePowering America's Land program
D4	Establish incentives for clean energy industry or businesses to locate in community.	
D5	Encourage and support clean energy industries in economic development plans.	

Strategy Area E: Protect the Environment & Promote Natural Climate Solutions

Protect Natural and Working Lands and Waters

E1	Set targets for increasing green space and tree planting to increase shade and water access in public spaces and carbon sequestration.	DACF Project Canopy (\$)
E2	Incorporate a goal into conservation plans of conserving 30% of land in the community by 2030 (including undeveloped town property), with a priority on addressing conservation gaps related to high biodiversity areas, undeveloped blocks, and land and water connectivity.	IWF: Beginning with Habitat
E3	Create or update a watershed plan to identify flooding and water quality priorities and adaptation options.	
E4	Develop a natural resource and habitat inventory that includes climate stressors and impacts.	ME Natural Areas Program: Maps, Data, and Technical Assistance
E5	Conserve, revegetate and reconnect floodplains and buffers in riparian areas.	
E6	Preserve climate-threatened natural areas such as wetlands, riparian areas, and headwater streams through zoning or other regulations.	
E7	Implement a source water protection program.	
E8	Adopt policies that prioritize natural, nature-based or ecologically enhanced shoreline protection for coastlines, rivers, and lakes.	
E9	Identify and protect sites for living shorelines and saltmarsh migration areas.	ME Natural Areas Program: Maps, Data, and Technical Assistance
E10	Identify and protect open space in the floodplain to increase flood buffers and community resilience.	ME Natural Areas Program: Maps, Data, and Technical Assistance

Strategy Area F: Build Healthy & Resilient Communities

Plan for Community Resilience

F1	Conduct a community vulnerability assessment that identifies climate risks and vulnerable populations and includes a review of existing plans and policies. Adopt a climate resilience plan that describes high priority strategies for reducing risk and vulnerabilities (may be a standalone plan or included in a comprehensive plan).	
F2	Update the local or county EMA hazard mitigation plan to address changing/future conditions and identify specific strategies to reduce vulnerability and increase resilience to climate change impacts.	
F3	Develop or enhance early warning systems and community evacuation plans.	
F4	Develop a storm debris management plan.	

Reduce Flood Risk

F5	Complete the Maine Flood Resilience Checklist.	Maine Flood Resilience Checklist
F6	Participate in the National Flood Insurance Program (NFIP).	FEMA's Community Rating System
F7	Enroll in the NFIP's Community Rating System (CRS) at Class 9 or better, reducing flood insurance premiums for community residents.	FEMA's Community Rating System
F8	Achieve CRS Class 6 or better, maximizing flood insurance savings for community residents.	FEMA's Community Rating System
F9	Map sea level rise projections in the local or county EMA hazard mitigation plan.	
F10	Require consideration of sea level rise projections and impacts in planning and permitting coastal development.	
F11	Adopt freeboard requirements in the special flood hazard area and higher freeboard critical infrastructure and long-lifespan assets.	
F12	Adopt a low-impact design (LID) standard for stormwater management.	Low Impact Design Manual for Maine Communities (PDF)

Strengthen Public Health			
	F13	Identify and plan to reduce public health threats in the community that are exacerbated by climate change.	US CDC Health Harm Cards and Climate & Health Planning Worksheet
	F14	Develop and implement an extreme temperatures emergency plan, including strategies that increase use of cooling centers by residents.	US CDC Heat & Health Tracker Resources: Heat Response Plans and Use of Cooling Centers
	F15	Establish a peer-to-peer program for checking in on vulnerable community members during extreme heat or cold events.	
	F16	Increase community-level resilience to mosquito-borne diseases by implementing vector controls to decrease mosquito habitat.	Maine CDC Mosquito-Borne Illness Prevention & Response Guidance for Maine Towns and Communities (PDF)
	F17	Implement school-based programs to educate students about prevention of mosquito- and tick-borne diseases.	https://www.maine.gov/dhhs/mecdc/infectious-disease/epi/school-curriculum/index.shtml

Strategy Area G: Invest in Climate-Ready Infrastructure

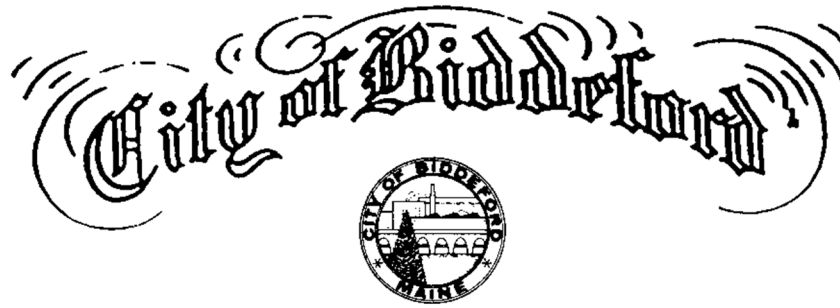
Assess climate vulnerability of infrastructure

	G1	Conduct a vulnerability assessment for critical community infrastructure that includes: 1) the climate hazards to which infrastructure assets are exposed and how the intensity and likelihood will change over time; 2) the susceptibility to damage or failure given location, design, age, condition, and state of repair; and 3) the consequences that impairment or failure of the infrastructure will have on the community.	
	G2	Develop a Capital Investment Plan that a) identifies vulnerable municipal/tribal facilities and assets, and b) prioritizes resilience in improvements and/or new construction.	

Utilize climate-ready standards, designs, and practices to improve infrastructure

	G3	Improve and protect drinking water and wastewater treatment facilities to reduce physical damage and sustain function during extreme weather events.	
	G4	Adopt a policy that prioritizes green infrastructure to manage stormwater in developed areas.	
	G5	Adopt DEP's Stream Smart Crossing Guidelines as standard practice for culvert and bridge improvements. Identify vulnerable crossings and apply for DEP improvement funds.	DEP Stream Smart Crossings Grants and Pocket Guide (\$)
	G6	Assess wastewater treatment facilities for clean energy potential (solar, anaerobic digester, etc.).	

Strategy Area H: Engage Maine People			
	H1	Establish or recognize an official committee of community stakeholders.	
Increase public awareness of climate change impacts and opportunities to take action			
	H2	Create a climate change education, outreach, and engagement program, focusing on mitigation and adaptation for residents and businesses.	US CDC Climate & Community Health (PDF)
	H3	Amplify public health advisories for climate-related health and weather events, such as air quality advisories, extreme heat or cold events, extreme storms, power outages, waterborne disease outbreaks, harmful algal blooms, vectorborne disease trends, etc.	NWS advisories (weather.gov/gyx and weather.gov/car); DEP air quality advisories (maine.gov/dep/air/ozone/index.html); ME Tracking Network displays of near real-time heat illness, cold illness, or tickborne diseases (data.mainepublichealth.gov/tracking)
	H4	Engage youth in resilience, clean energy, and energy use reduction.	
	H5	Engage populations that are vulnerable to climate impacts in resilience, clean energy, and GHG emissions reduction.	
Engage the business community and recognize climate leadership			
	H6	Create and support an energy reduction campaign or challenge among businesses.	
	H7	Initiate a community bulk purchasing program with a vendor, or vendors, to provide low cost equipment such as heat pumps and solar for interested residents and businesses.	Portland's "Electrify Everything!" Initiative



IN BOARD OF CITY COUNCIL...MARCH 1, 2022
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint the following to the *Ad Hoc Housing Committee*:

Ian Garcia-Grant
117 Cleaves Street, #101
Ward 2

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: 2/9/22

Name: Ian Garcia-Grant

Street Address: 117 Cleaves St
Apt 101

Mailing Address:
(if different) _____

Phone Number(s): (207)251-0719

Email Address: ian.garciagrants@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|--|--|
| ☐ • Airport Commission | ☐ • Harbor Commission |
| ☐ • Biddeford Fire Advisory Committee | ☐ • Historic Preservation Commission |
| ☐ • Biddeford Housing Authority | ☐ • Planning Board |
| ☐ • Biddeford Police Advisory Committee | ☐ • Policy Committee |
| ☐ • Board of Assessment Review | ☐ • Project Canopy Committee |
| ☐ • Cable T.V. Committee | ☐ • Recreation Commission |
| ☐ • Capital Projects Committee | ☐ • Shellfish Conservation Committee |
| ☐ • Conservation Commission | ☐ • Solid Waste Management Commission |
| ☐ • Downtown Development Commission | ☐ • Wastewater Management Commission |
| ☐ • Economic Improvement Commission | ☐ • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

Housing focus group - July 14, 2021

Heart of Biddeford Design Committee - November 2020 to present

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

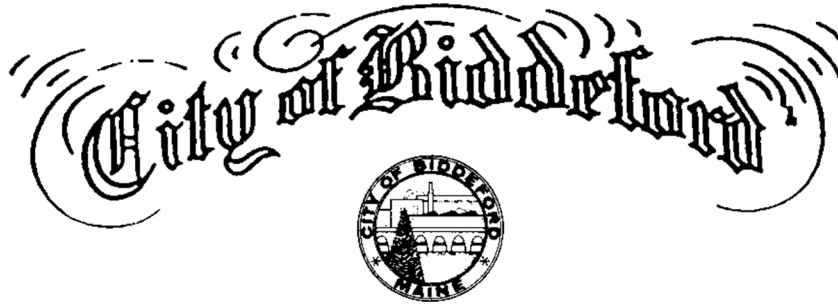
Local small business owner - Wizardly Media - 2.5 years

Local renter for the last 3 years

Please provide a brief statement describing your interest in serving the City of Biddeford.

As a resident with every intention of living in Biddeford for many more years, I'm invested in the long term affordability of housing (both for purchase and rent) in the city. As someone who experiences both the benefits of gentrification and its drawbacks, I feel I am better equipped than most to provide a measured perspective regarding the equity and relevance of policies and protocols as they impact renters in the city.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...MARCH 1, 2022
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

George Sutherland
5 Ranch Lane
Ward 3

to the *Biddeford Police Advisory Committee*, for a term to expire in December 2026.

Morris, Carmen

From: noreply@civicplus.com
Sent: Tuesday, January 25, 2022 6:49 PM
To: Morris, Carmen
Subject: Online Form Submission #11893 for Committee, Board, and Commission Application Form

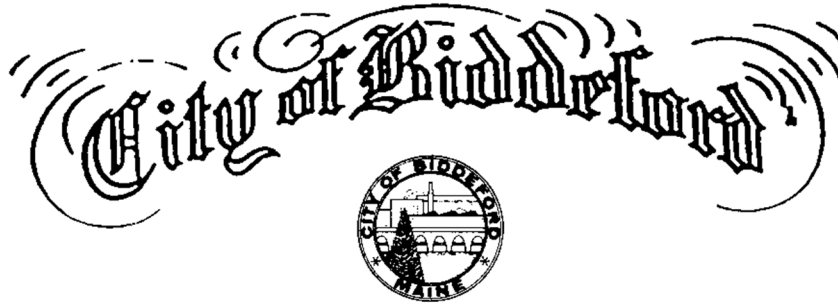
Committee, Board, and Commission Application Form

Name	George Sutherland
Street Address	5 Ranch Lane
Mailing Address (If Different)	<i>Field not completed.</i>
Phone Number(s)	508-274-9867
Email Address	Gfsutherland123@gmail.com

(Section Break)

Which City Committee, Board or Commission do you request to be appointed to?	Biddeford Police Advisory Committee
If other, please list below.	<i>Field not completed.</i>
Why are you interested in serving the City of Biddeford?	Prior to moving to Biddeford 2.5 years ago, I was active in my town in Massachusetts. Including being a member of the Board of Selectmen
Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	Experience in management and budgeting in the corporate sector. Have held elected office.
Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).	Plainville Select Board 2014-2018 Finance Committee 1989-1991

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IN BOARD OF CITY COUNCIL...MARCH 1, 2022

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Patrick Mourmouras
57 Hills Beach Road
Ward 1**

to the *Downtown Development Commission*, for a term to expire in December 2025.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: 1/28/22

Name: Patrick Mourmouras

Street Address: 57 Hills Beach Rd

Biddeford, ME 04005

Mailing Address:
(if different) _____

Phone Number(s): 207-710-4265

Email Address: mourmouras.patrick@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | | | |
|-------------------------------------|---------------------------------------|--------------------------|-------------------------------------|
| ☐ | • Airport Commission | ☐ | • Harbor Commission |
| ☐ | • Biddeford Fire Advisory Committee | ☐ | • Historic Preservation Commission |
| ☐ | • Biddeford Housing Authority | ☐ | • Planning Board |
| ☐ | • Biddeford Police Advisory Committee | ☐ | • Policy Committee |
| ☐ | • Board of Assessment Review | ☐ | • Project Canopy Committee |
| ☐ | • Cable T.V. Committee | ☐ | • Recreation Commission |
| ☐ | • Capital Projects Committee | ☐ | • Shellfish Conservation Committee |
| ☐ | • Conservation Commission | ☐ | • Solid Waste Management Commission |
| ☒ | • Downtown Development Commission | ☐ | • Wastewater Management Commission |
| ☐ | • Economic Improvement Commission | ☐ | • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

This would be my first time serving on any kind of Board or Commission. However, over the last five years I have gained experience participating in and attending Municipal meetings in Towns such as Portland, South Portland, and Old Orchard Beach.

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

Please see document attached.

Please provide a brief statement describing your interest in serving the City of Biddeford.

Please see document attached.

Attach any additional information to this application and return it to the City Clerk's Office.

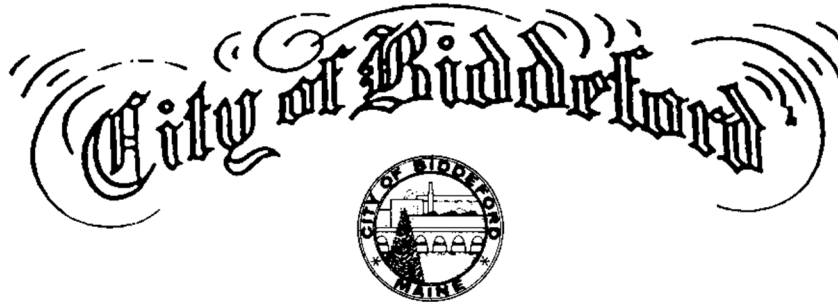
CITY OF BIDDEFORD
Committee Application
Supplemental Documents

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on:

I operate three retail storefronts in southern Maine all located in their respective Town's downtown zones. Our store in Old Orchard Beach is located in the 2nd downtown district, our South Portland store is located on Main St, and our Portland store is located in the heart of the Old Port. We worked with these Town's going over performance standards as well as the comprehensive plan for the downtown zones to better fit our operations with the needs and goals of the Town's downtown development. I believe I have valuable experience and insight from both the business side of downtown development as well as understanding the direction that Municipalities want to take with their downtown areas.

Please provide a brief statement describing your interest in serving the City of Biddeford:

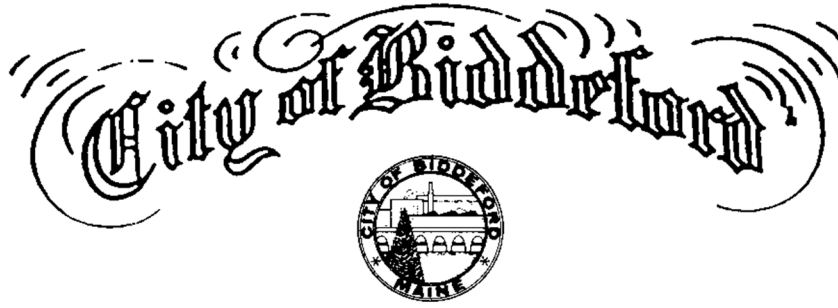
I was born and raised in Biddeford and have seen this City change a lot over the last few years. After I graduated from Duquesne University where I studied Finance, Marketing, and International Business, I came back to Biddeford where I still live today. I am so proud of the progress and growth this City has made especially in the downtown areas and I'm excited about how much more potential there is. The downtown of a City is so important due to the value and sensitivity of the area. With my experience working in downtown areas similar to Biddeford, I believe I can bring a fresh and new perspective to the direction and development of the City's downtown. I've seen where these towns have done well, where they have struggled, and I believe that insight is valuable to the City of Biddeford. I would be proud to continue the work this City and Committee has done to make Biddeford what it is today.



IN BOARD OF CITY COUNCIL...MARCH 1, 2022
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby re-designate:

Alexa Plotkin
136 Alfred Street
Ward 5

from an Associate Member to a Regular Member on the *Planning Board*, for a term to expire in December 2024.

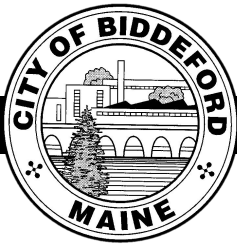


IN BOARD OF CITY COUNCIL...MARCH 1, 2022

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Randy Seaver
23 Lamothe Avenue
Ward 7**

to the *Zoning Board of Appeals*, replacing David Flood, for a term to expire in December 2022.



CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: February 22, 2022

Name: Randy Seaver

Street Address: 23 Lamothe Avenue

Mailing Address: _____
(if different) _____

Phone Number(s): 207-409-0366

Email Address: randyseaver01@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|--|--|
| ☐ • Airport Commission | ☐ • Harbor Commission |
| ☐ • Biddeford Citizens Advisory Committee | ☐ • Historic Preservation Commission |
| ☐ • Biddeford Fire Advisory Committee | ☐ • Planning Board |
| ☐ • Biddeford Housing Authority | ☐ • Policy Committee |
| ☐ • Biddeford Police Advisory Committee | ☐ • Project Canopy Committee |
| ☐ • Board of Assessment Review | ☐ • Recreation Commission |
| ☐ • Cable T.V. Committee | ☐ • Recycling & Solid Waste Management Commission |
| ☐ • Capital Projects Committee | ☐ • Shellfish Conservation Committee |
| ☐ • Conservation Commission | ☐ • Wastewater Management Commission |
| ☐ • Diversity, Equity and Inclusion Committee | ☒ • Zoning Board of Appeals |
| ☐ • Downtown Development Commission | ☐ • Other: |
| ☐ • Economic Improvement Commission | |

CITY OF BIDDEFORD
Committee Application

| Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

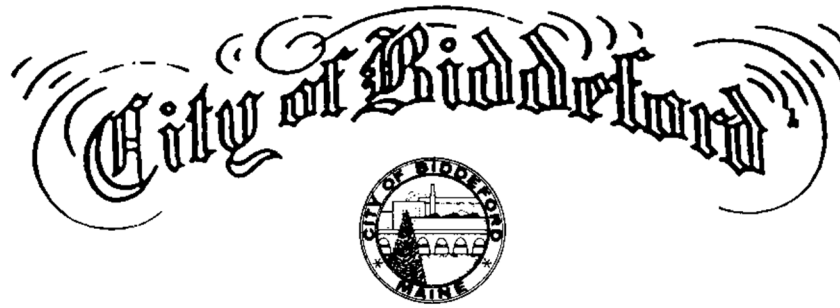
Airport Commission (2000-2004)?? Downtown Development Commission 1999-2000

| Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

| Please provide a brief statement describing your interest in serving the City of Biddeford.

I am looking for opportunities to be more involved in my hometown. I have been a Biddeford homeowner for more than 18 years and closely follow news and developments in Biddeford (as most of you already know) The ZBA strikes my interest, and I would appreciate the opportunity to serve.

Attach any additional information to this application and return it to the City Clerk’s Office.



IN BOARD OF CITY COUNCIL...MARCH 1, 2022
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint the following to the ***Diversity, Equity and Inclusion Committee***:

Liam LaFountain, City Councilor

Irene Brackett

Jacob Hammer

Martha Jacques

Florence Leighton

Andrew Lovley

Anne Morrissey

Bistra Nikiforova

Sydney Wolf

Morris, Carmen

From: noreply@civicplus.com
Sent: Saturday, January 22, 2022 11:24 AM
To: Morris, Carmen
Subject: Online Form Submission #11828 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	Irene Brackett
Street Address	8 Arrowwood Dr
Mailing Address (If Different)	<i>Field not completed.</i>
Phone Number(s)	2035201828
Email Address	irenebrackett1@gmail.com
(Section Break)	
Which City Committee, Board or Commission do you request to be appointed to?	Diversity, Equity and Inclusion Committee
If other, please list below.	<i>Field not completed.</i>
Why are you interested in serving the City of Biddeford?	My husband and I moved to Biddeford in 2018. While he was born and raised in Maine, I only came to Maine for the first time to attend graduate school at UMaine Orono in 2013. I am originally from Argentina, but grew up in Costa Rica, which I believe gives me a unique perspective of what is it like to not only be a minority member of the community but also share in the broader immigrant experience. I have come to really enjoy living in Biddeford and I am excited about the positive changes I see in the town. I would like to help contribute to those changes in a collaborative and inclusive way, and continue to familiarize myself with the community and its inhabitants.
Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	I am a high school teacher at Old Orchard beach high school where I am also a member of the Diversity, Equity, and Inclusion cohort comprised of faculty and staff. At these meetings we take the time to educate ourselves in the issues, concerns and opportunities for our schools and the community

as a whole. In addition we look for ways to develop programs and events that involve our students and parents in the education process with regards to these topics

Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).

I worked as an assistant lecturer at the University of New England between 2018 and 2019 where I served as a student club advisor and social media liaison for our the chemistry and physics department.
I am currently the Mathematics department head at Old Orchard Beach High School since September of 2020

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Morris, Carmen

From: noreply@civicplus.com
Sent: Friday, February 11, 2022 4:33 PM
To: Morris, Carmen
Subject: Online Form Submission #12193 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	Jake Hammer
Street Address	24 Greenfield Lane
Mailing Address (If Different)	<i>Field not completed.</i>
Phone Number(s)	2072321801
Email Address	jhammer@spurwink.org
(Section Break)	
Which City Committee, Board or Commission do you request to be appointed to?	Diversity, Equity and Inclusion Committee
If other, please list below.	<i>Field not completed.</i>
Why are you interested in serving the City of Biddeford?	As a resident of the city of Biddeford, I find it extremely important that my community be a community in which all residents have a chance at being successful. Through my personal and professional experiences, I feel that I am uniquely suited to advocate for the diverse population of Biddeford.
Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	-USAF veteran - In my current role I advocate on a micro and macro level for Biddeford community members especially around the issues of mental health, felony status, housing status, aging, and disability.
Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).	None

Morris, Carmen

From: noreply@civicplus.com
Sent: Thursday, January 20, 2022 7:12 PM
To: Morris, Carmen
Subject: Online Form Submission #11796 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	Martha Jacques
Street Address	33 Cathedral Oaks Drive
Mailing Address (If Different)	<i>Field not completed.</i>
Phone Number(s)	12074684468
Email Address	marthaajacques@gmail.com
(Section Break)	
Which City Committee, Board or Commission do you request to be appointed to?	Diversity, Equity and Inclusion Committee
If other, please list below.	<i>Field not completed.</i>
Why are you interested in serving the City of Biddeford?	As the first female Principal of Biddeford High School, a licensed Social Worker and a dedicated community member, I am always looking for opportunities to see policies and situations through a lens of inclusivity and in an equitable fashion. I believe that I could offer real world experience and knowledge having lived in urban, suburban and rural areas of the United States and having traveled extensively worldwide. I would look to tie in school department work around diversity, equity and inclusion and incorporate some of the city policies and work into the work that we do with the school department.
Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	I am a licensed social worker and educational leader that is fortunate to have opportunity to work with both policy makers, school leadership and community engagement and feel like this work and experience would dovetail nicely with the City's DEI Committee. I work with families, students and staff from many towns, countries and economical backgrounds and feel that I could contribute by advocating for their needs as well as

advising the City Council to continue the forward trajectory that the City of Biddeford is on. Whether I am appointed to the committee or not, I believe this is such important work and am glad that the City is focusing their efforts and welcoming conversation around diversity, equity and inclusion.

Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).

Heart of Biddeford Organization Committee (2012-2015)
Coastal Healthy Communities Coalition Board Member (2018-Present)
Restorative Justice Committee (2014-2018)
Nellie Mae Community Engagement Committee (2016-2019)

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Morris, Carmen

From: noreply@civicplus.com
Sent: Tuesday, February 15, 2022 8:54 AM
To: Morris, Carmen
Subject: Online Form Submission #12261 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	florence leighton
Street Address	24 decary road
Mailing Address (If Different)	<i>Field not completed.</i>
Phone Number(s)	8458939244
Email Address	flo.leighton@unionsquarepractice.com
(Section Break)	
Which City Committee, Board or Commission do you request to be appointed to?	Diversity, Equity and Inclusion Committee
If other, please list below.	<i>Field not completed.</i>
Why are you interested in serving the City of Biddeford?	I purchased my home here last year, and chose to make Biddeford my permanent home. Because of this I feel a sense of responsibility to my community. Diversity, Equity and Inclusion is a very important cause for me.
Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	As a woman of color, a nurse educator and mentor to healthcare providers/ trainees of color I believe my experience will add value to this committee.
Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).	member - Anti-Racism Initiative @ Union Square Practice 2020- present member/ volunteer -New York University nursing alumni association 2016-present volunteer - Leukemia Lymphoma Society 2011-2016 Community Health Director - NY State Student Nurses Association 2005-2006

President Student Nurses Association- SUNY Rockland
Community College 2005-2006
Treasurer Student Nurses Association- SUNY Rockland
Community College 2004-2005

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Morris, Carmen

From: noreply@civicplus.com
Sent: Tuesday, February 1, 2022 1:10 AM
To: Morris, Carmen
Subject: Online Form Submission #11996 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	Andrew Lovley
Street Address	105 Main St., APT 4. Biddeford, ME 04005
Mailing Address (If Different)	<i>Field not completed.</i>
Phone Number(s)	2078385942
Email Address	andrew.lovley@gmail.com

(Section Break)

Which City Committee, Board or Commission do you request to be appointed to?	Diversity, Equity and Inclusion Committee
--	---

If other, please list below.	<i>Field not completed.</i>
------------------------------	-----------------------------

Why are you interested in serving the City of Biddeford?	I have recently relocated to my home state of Maine, and I am eager to establish my roots. To that end, I am interested in taking an active role in the community of which I am now a part. Issues related to diversity, equity, and inclusion have long been important to me. I think that diversity is something all communities must attend to, and it is our task to figure out how to embrace it and mutually thrive from it. There is no reason we cannot and every reason we should. Additionally, there are many people facing challenges that are not well known or understood by the wider community, and they are often not in a good position to advocate for themselves. It is commendable that the City of Biddeford is prioritizing these issues with the formation of the DEI committee and proactively setting out to remove such barriers and promote equitable outcomes and inclusion. I would be proud to be a part and contribute to that effort.
--	---

Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.

- First generation college graduate
- Served in AmeriCorps as a tutor and mentor for at-risk youth
- Served as a case manager for adults with mental illness and experiencing poverty
- Member of Welcoming Maine, a group that aimed to build bridges between new Mainers (immigrants) and native-born neighbors
- Studied intergroup conflict in college and graduate school
- Master's thesis on the psychology of prejudice toward Somali refugees in Maine

Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).

N/A

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Morris, Carmen

From: noreply@civicplus.com
Sent: Monday, February 7, 2022 7:49 AM
To: Morris, Carmen
Subject: Online Form Submission #12109 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	Anne Morrissey
Street Address	21 Waco Drive
Mailing Address (If Different)	Field not completed.
Phone Number(s)	7815133282
Email Address	annemorrissey1@gmail.com
(Section Break)	
Which City Committee, Board or Commission do you request to be appointed to?	Diversity, Equity and Inclusion Committee
If other, please list below.	Field not completed.
Why are you interested in serving the City of Biddeford?	I've been a resident of Biddeford for five years and live here with my wife and two small children. I'm interested in helping out in the city and this committee matches my interests as well as my time availability.
Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	I have a master's degree in public policy and have worked for various non profit agencies in Boston before moving to Maine. My work has generally focused on housing underserved populations. Additionally I am a member of the LGBTQIA community as well as a therapeutic foster parent licensed through DHHS. My work and personal experiences have enabled me to work closely with diverse groups of people and I look forward to an opportunity to continue this work in Biddeford.
Please list any prior experience serving on any public Boards,	I'm currently employed as the Internal auditor for the city of Saco so have some experience with municipal government but I do not have any experience with public boards etc.

Morris, Carmen

From: noreply@civicplus.com
Sent: Thursday, January 27, 2022 3:05 PM
To: Morris, Carmen
Subject: Online Form Submission #11925 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	Bistra Nikiforova
Street Address	339 Granite St
Mailing Address (If Different)	<i>Field not completed.</i>
Phone Number(s)	9013518056
Email Address	bnikiforova2015@gmail.com
(Section Break)	
Which City Committee, Board or Commission do you request to be appointed to?	Diversity, Equity and Inclusion Committee
If other, please list below.	<i>Field not completed.</i>
Why are you interested in serving the City of Biddeford?	I live in Biddeford - both in real life (homeowner, mom of a kid at BPS) and in virtual and I get to know people, learn about them, what they believe in and how they feel about Biddeford. Serving the City of Biddeford will allow me to share their experiences along with mine to help build a stronger community.
Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	I have been doing DEI work on and off for many years. However, in the past two years, I have prioritized DEI and made it part of my work. In my last job, I wrote blogs and did interviews with DEI activists about the inequities in access to health care. Currently, I work for the Southern Maine Agency on Aging and I am actively involved in the DEI work the Agency carries out. Finally, I am from Bulgaria and even after 20 years in the US, I still have an accent (not too strong but noticeable) which often sets up the scene in which many people talk to me or treat me or what is expected from me.

As a member of the DEI committee, I will try to help those whose voices are less often heard or more often ignored as well as promote Biddeford as a welcoming place for people from different races, ethnicities, and genders.

Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).

2013-2014- Chair of Faculty Committee at UNE
2021-currently - Language Committee at SMAA

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Morris, Carmen

From: noreply@civicplus.com
Sent: Wednesday, January 26, 2022 1:08 PM
To: Morris, Carmen
Subject: Online Form Submission #11908 for Committee, Board, and Commission Application Form

Committee, Board, and Commission Application Form

Name	Sydney Wolf
Street Address	140 ELM ST
Mailing Address (If Different)	APT 203
Phone Number(s)	7162633670
Email Address	sydneym.wolf@gmail.com

(Section Break)

Which City Committee, Board or Commission do you request to be appointed to?	Diversity, Equity and Inclusion Committee
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If other, please list below.	<i>Field not completed.</i>
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Why are you interested in serving the City of Biddeford?	I am interested in serving the City of Biddeford because I am passionate about making Biddeford a place where people of all identities can feel safe and include whether they are a resident, a tourist, or a seasonal vacationer. I have lived in Biddeford for four (4) years as a student at UNE where I study social work. I now live in downtown Biddeford on Elm St. as a permanent resident and will complete my undergraduate studies this semester. My academic studies have helped me to understand the systemic issues that perpetuate injustice alongside the cultural beliefs and practices that normalize prejudice behaviors. I feel called to work in a position where I can make big changes for minoritized communities. that normalize prejudice behaviors.
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Please list any experience that may be pertinent to the Board or Committee	I feel that I am qualified to hold this role because of my background in policy work and my human rights and human behavior based social work education. As a passionate activist, I aim to create inclusive and safe environments for all in every
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in which you are requesting to serve.

space that I occupy. I would love to see the same energy brought to improving diversity, equity, and inclusion in Biddeford. In addition to my background in social work, I am a member of the LGBTQ+ community and I strive to be an advocate for others that might not be comfortable speaking up. I am willing to enter uncomfortable conversations and situations in order to make impactful and long-lasting changes that will touch all communities. Additionally, I feel that my experience as a student leader makes me uniquely qualified to provide the perspective and advocate for the best interests of younger Biddeford residents.

Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).

I have never before served on a public board or committee, but I have been part of many committees with a more narrow focus. As a high school junior I was asked to represent the youth education department on the church Administrative Council (June 2016-June 2017). I consulted on numerous big decisions about church programming, outreach, and staffing. At the start of my sophomore year at UNE I founded a chapter of a mental health education and advocacy organization called Active Minds. In this role, I was asked to serve on the Wellness & Prevention Committee as the student mental health advisor among half a dozen (6) Senior Student Affairs Professionals. I contributed to conversations about student focused mental health and well-being initiatives (March 2020-May 2021). I also individually advocated for mental health resources to be added to student ID cards, better response protocols for mental health or substance use crises on campus, and trauma informed improvements to be made to the counseling center website (October 2019-Present). I worked for two (2) years in The Office of Title IX and Civil Rights Compliance as a student intern where I was responsible for creating educational and advocacy materials for distribution to the community and for programming that are both relevant and educational for students (Sept. 2019-May 2021). I was also chosen to represent my chapter of Active Minds as part of a national policy advocacy campaign committee through the Active Minds national organization (Sept. 2020-May 2021). As a part of my social work field placement, I am the family engagement intern at Apex Youth Connection where I coordinate resources for those in need. I created a closet that includes clothing, winter supplies, bedding, cleaning supplies, and personal care items that are available for families across our community regardless of identity or status. I am also a part of the biweekly coffee and conversation meetings that occur on Friday mornings at the Apex Community Hub on Sullivan St. I have appreciated having this interprofessional opportunity to share ideas,

projects, and areas of focus for the benefit of our community and with a collaborative mindset.

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