

City of Biddeford
School Committee
March 09, 2022 5:00 PM Little Theater at BHS

Public Viewing

Public Viewing:
Local Public Access Station
City of Biddeford Website

Please click the link below to join the webinar:
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Webinar ID: 883 8926 5483

Public Participation - Further Instructions

[Further Instructions 3_9_2022.pdf](#)

A. Call to Order:

B. Roll Call:

C. Pledge of Allegiance:

D. Adjustments to Agenda:

E. Consideration of Minutes:

E.1. Minutes 2/9/2022
[Biddeford Minutes 2_9_2022.pdf](#)

F. Consent Agenda

F.1. Appointment:
Non-Athletic Stipends BMS
Raymond Sampson ~ IA Equipment Maintenance
Anne Marie Duguay ~ Yearbook
Linda Descoteaux ~ Math Curriculum Leader
Chelsea Brittain ~ Science Curriculum Leader
Susanna Sharpe ~ ELA Curriculum Leader
Emily Kahn ~ Social Studies Curriculum Leader
David Stebbins ~ Jazz Instructor
b. Garrett Parsons ~ Custodian ~ Replacing Shirley Baker
c. Kenneth-Shawn Gagnon ~ Custodian Per diem
Resignation:
Marci Dionne ~ Adult Ed Student Advisor ~ Resignation
Denise Ryan ~ Science Teacher BHS ~ Retirement end of the school year
Theresa Schang Pelletier ~ Health Teacher BHS ~ Resignation
Sophia Grant ~ Ed Tech III ELL Support BIS ~ Resignation

Timothy Boston ~ ABE/ELL Instructor Part-Time ~ Resignation
Wesley Raines ~ Choral Director BHS ~ Resignation
Kathy Fielding ~ School Psychologist ~ Retirement end of the school year
Helen Dillon ~ Ed Tech II Special Education BPS ~ Retirement
Jordanna Bilyeu ~ UA Robotics Teacher BMS ~ Resignation

Transfer:

Amy Elie ~ BRCOT Medical Assisting/Intro Medical Science Teacher ~ CNA/Health Teacher ~ Replacing Debra Hapgood
Khalil Elak ~ Ed Tech II JFK Special Education ~ ELL Ed Tech III BIS ~ Replacing Sophia Grant

[2021-2022 stipend nominations BMS.xlsx - 2021.pdf](#)

G. Superintendent's Report:

H. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee

I. Old Business:

I.1. Motion for the second reading of the following policies to adopt:

- i. JFABD 2022 ~ Education of Homeless Students
- ii. JFABD-R 2022 ~ Education of Homeless Students
Administrative Procedure
- iii. BBBDA ~ Board Declared Vacancy Caused by
Absenteeism
- iv. GBP ~ Earned Paid Leave for Non-Unionized Employees
- v. JICI ~ Extracurricular Code of Conduct

Motion for the second reading of the following policies to revise:

- i. KDB ~ Public's Right to Know/Freedom of Access
- ii. IMDB ~ Flag Displays

[JFABD - Adopt.pdf](#)

[JFABD-R - Adopt.pdf](#)

[BBBDA - Adopt.pdf](#)

[GBP - Adopt.pdf](#)

[JICI - Extra-Curricular and Co-Curricular Activities Code of Conduct.pdf](#)

[KDB Public's Right to Know-Freedom of Access.pdf](#)

[IMDB Flag Displays - Current Policy.pdf](#)

J. New Business: Public participation opportunity after each item listed below (3 minutes per item)

J.1. Budget Presentation FY23

Budget Category Increases

Budget Memo

City Council Presentation

Next Steps - Meeting Date

Approval of continuation of shared leadership services with Saco/Dayton 2022-2025

[FY 23 Budget Presentation - Biddeford.pptx.pdf](#)

K. Public Participation: (3 minutes; any item)

L. Communications:

M. Executive Session:

M.1. Labor Contract Proposal Discussions for Bus Drivers/Teamsters pursuant to 1.M.R.S.A,
§ 405(6)(D)

N. Adjournment:

Instructions for Public Participation

The Biddeford School Committee will hold a meeting on Wednesday, March 9, 2022, at 5:00 PM.

This meeting will be held in person by the School Committee only in the Little Theater. The meeting for the public will be conducted using [Zoom Webinar](#), a web-based video conferencing tool, under [1 M.R.S.A. § 403-A](#), which authorizes the school department to hold remote meetings during the state of emergency declared by the Governor due to the outbreak of COVID-19.

Topic: Biddeford School Committee Meeting

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You will not be shown as a meeting viewer on the camera, and your microphone will be muted by default.

What controls should I use to participate in the meeting?

If you would like to participate during the meeting, click the “raise your hand” button at the bottom of the screen at the appropriate time for comment. The host of the meeting will see that you would like to participate and will be able to turn your mic on for you when it is your turn to speak.

If you have joined the meeting by phone only, you will need to use the following codes:

***6-Toggle mute/unmute**

***9-Raise hand**

Do I have to use Zoom to watch the meeting?

No, you will still be able to watch a live stream of the meetings as you usually would on Public Access Channel 1301 or on the city website.

Watch Video: [City of Biddeford Website](#)

Due to the COVID-19 PANDEMIC, the Biddeford School Committee will meet in person but will conduct the public hearing and meeting telephonically. The public will not be allowed to attend the meeting in person. However, the meeting may be viewed live on the City's Public Access Channel or on the City's website: www.biddefordmaine.org, selecting the Government tab and then clicking on “Video/Agendas/Minutes”. Copies of the agenda and minutes are available on the City's website and School website www.biddefordschools.me. Questions or comments may be emailed prior to the meeting to [School Committee Members](#), Superintendent, [Jeremy Ray](#), Assistant Superintendent, [Christopher Indorf](#), or Director of Instruction & Innovation, [Mandy Cyr](#).

Biddeford School Department
Wednesday, February 9, 2022
5:00 pm **Minutes**
School Committee - Little Theater BHS in Person
Public Viewing - Zoom & Public Access

Public Viewing:

Local Public Access Station
City of Biddeford [Website](#)

Please click the link below to join the webinar:

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Public Participation - [Further Instructions](#)

- A. Call to Order:** The meeting was called to order at 5:00 pm
- B. Roll Call:** Mayor Alan Casavant, Lisa Vadnais, Michele Landry, Amy Grohman, Randy Forcier, Meagan Desjardins, Nate Bean, Rebecca Henry, Jeremy Ray, Chris Indorf, and Mandy Cyr were present
- C. Pledge of Allegiance:** The pledge was led by Mayor Alan Casavant
- D. Adjustments to Agenda:** None
- E. Approval of Last Meeting's Minutes:** Minutes from [1/26/2022](#) ~ Nate Bean moved to approve the minutes from 1/26/2022, Randy Forcier seconded, and all were in favor
- F. Consent Agenda:** ~ Nate Bean moved to approve the consent agenda, Randy Forcier seconded, and all were in favor
 - Appointment:**
 - a. Mark Myers ~ Head Custodian JFK ~ Replacing Donna LeClerc
 - b. Deanna Vigliotta ~ FLS Ed Tech II BPS ~ Replacing Susan Scully
 - c. Carole Court ~ Full Time Bus Driver
 - d. Donna Leclerc ~ Custodian District
 - e. [Donald Stanhope](#) ~ BHS Varsity Boys Tennis Coach
 - Resignation:**
 - a. Taylor Mara ~ Teaching Intern BPS
 - b. Katrijn Greco ~ Math Teacher BHS
 - c. Timothy Stebbins ~ BRCOT Assistant Director ~ End of School Year
 - d. Rachel Stewart ~ Food Service Worker ~ Retirement
 - Transfer:**
 - a. Novella Earl ~ Prep Cook BHS ~ Transferring to Food Service Worker BHS replacing Natasha Nugent.
- G. Superintendent's Report:** ~ Jeremy Ray passed out the budget binders to the school committee and will talk further in the meeting about the updates. We are seeing quite a significant downturn in Covid which is good news. There have been no changes to the SOP. There has been mention of changes in the news but we haven't received anything from the

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Lisa Vadnais-Vice Chair	Meagan Desjardins
Michele Landry	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Innov.

CDC at this time. Suzanne Tighe who is our Gifted and Talented teacher entered a group of students into the Math meet once again this year. Our 6th and 7th-grade team placed 1st and our 5th-grade team placed 2nd. Our students are doing a tremendous job. On Saturday our cheerleaders will be competing at the state championship after winning the southern Maine championship. Good luck to all of them. Just to let the public know that we will be needing to change some bus routes due to the illness of drivers. We put out a letter to families earlier this year stating that this may happen and that is where we are at now. A couple of weeks ago we received a communication from the portland boys and girls club and it was about expanding their reach here in Biddeford. Mandy and Chris were able to hold that meeting as I was in another meeting with the legislation. We are really trying to explore the possibilities of that coming here. We also brought Apex into the conversation from the get-go and reached out to the teen center as well learning works because we've had such a strong relationship with those other folks.

H. Committee Reports:

I. Old Business:

J. New Business:

- a. [Revolving Renovation Funds](#)
- b. **Budget Update** ~ Budget binders were given to all the school committee members to review
- c. **8th Grade at Maplewood Campus**
 - i. [BHS Long Term Spacing Solutions](#)
 - ii. [District Student Enrollment Trends](#)
 - iii. [Elementary Class Sizes](#)
 - iv. Survey Results
 1. [Staff Survey Summary](#)
 2. [Student Survey Summary](#)
 3. [Parent Survey Summary](#)
- d. **Motion to Strike the following policies:** ~ Nate Bean moved to strike the policies, Randy Forcier seconded, and all were in favor
 - i. [JFABD](#) ~ Admission of Homeless Students
 - ii. [JFABD-R](#) ~ Education of Homeless Students Administrative Procedure
- e. **Motion for the first reading of the following policies to adopt:** ~ Nate Bean moved to approve the first reading to adopt the policies, Randy Forcier seconded, and all were in favor
 - i. [JFABD 2022](#) ~ Education of Homeless Students
 - ii. [JFABD-R 2022](#) ~ Education of Homeless Students Administrative Procedure
 - iii. [BBBDA](#) ~ Board Declared Vacancy Caused by Absenteeism
 - iv. [GBP](#) ~ Earned Paid Leave for Non-Unionized Employees
 - v. [JICI](#) ~ Extracurricular Code of Conduct
- f. **Motion for the first reading of the following policies to revise:** ~ Nate Bean moved to approve the first reading to revise the policies, Randy Forcier seconded, and all were in favor
 - i. [KDB](#) ~ Public's Right to Know/Freedom of Access
 - ii. [IMDB](#) ~ Flag Displays
- g. **Motion to remove from the table for a second reading:** ~ Nate Bean moved to remove BCC from the table for a second reading, Randy Forcier seconded and all were in favor. Nate Bean moved to approve the second reading of the tabled policy, Randy Forcier seconded, and all were in favor

School Committee Members:

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Lisa Vadnais-Vice Chair	Meagan Desjardins
Michele Landry	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Innov.

- i. [BCC](#) ~ Nepotism
- K. Public Participation:** (3 minutes; any item) Raise digital hand
- L. Communications:**
- M. Executive Session:**
- N. Adjournment:** Nate Bean moved to adjourn the meeting at 6:26 pm, Randy Forcier seconded, and all were in favor

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Signed:
Jeremy Ray- Superintendent of Schools

Date: 2/11/2022

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Lisa Vadnais-Vice Chair	Meagan Desjardins
Michele Landry	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Innov.

Stipend Position					
FALL	Coach's Name	Stipend	Nominated	Approved by Board	
Head Middle School Football	Gary Pleau	\$6,870.96	7/30/2021	8/11/2021	
Football Assistant	Kelly O'Guinn	\$2,061.29	7/30/2021	8/11/2021	
Football Assistant	Jay Demick	\$2,061.29	7/30/2021	8/11/2021	
Middle School Cross Country Coach	Stephen True	\$1,908.60	8/11/2021	8/25/2021	
Grade 7 Field Hockey Coach	Kirsten Pelletier	\$2,290.32	8/11/2021	8/25/2021	
Grade 8 Field Hockey	Stephanie Coleman	\$2,290.32	8/11/2021	8/25/2021	
7th Grade Boys Soccer Coach	Bob Martens	\$2,290.32	8/11/2021	8/25/2021	
8th Grade Girls Soccer Coach	Sophie Manning	\$2,290.32	8/11/2021	8/25/2021	
8th Grade Boys Soccer Coach	Chris LeSieur	\$2,290.32	8/11/2021	8/25/2021	
Middle School Volleyball	Justine Bouthot	\$2,099.46	8/11/2021	8/25/2021	
Girls Soccer Coach Grades 6 & 7	Kaitlin Babineau	\$2,290.32	9/9/2021	9/22/2021	
Athletic Director	Karl Lebreux	\$10,500.00	9/22/2021	9/22/2021	
WINTER	Coach's Name	Stipend	Nominated	Approved by Board	Background/Experience
Middle School Winter Cheering Co-Coach	Olivia Souliere	\$954.30 (Stipend divided by 2)	10/18/2021	10/27/2021	Former BHS Cheerleader, current Fall Recreation coach
Middle School Winter Cheer Co-Coach	Natalie Hatch	\$954.30 (stipend divided by 2)	10/18/2021	10/27/2021	Former BHS Cheerleader and current Biddeford Recreation Coach
Grade 7 Boys Basketball	Derek Gaudreau	\$3,053.76	10/18/2021	10/27/2021	Former travel coach and Current BPS Employee
Boys Basketball Grade 8	Kelly O'Guinn	\$3,053.76	10/18/2021	10/27/2021	Volunteer coach last season and current BMS Football Assistant
Grade 7 Girls Basketball	Melody Michaud	\$3,053.76	10/18/2021	10/27/2021	Current BMS coach
Grade 8 Girls Basketball	Don Stanhope	\$3,053.76	10/18/2021	10/27/2021	Current BMS teacher and former coach in the Bangor School System
Third Team Boys Basketball BMS	Richard Shumate	\$1,160.00	11/5/2021	11/10/2021	Coach from 2019 season
BMS Wrestling Head Coach	Jimmy Smith	\$2,672.04	1/10/2022	1/12/2022	Varsity Assistant and current middle school coach
Middle School Indoor Track Head Coach	Mike Hallett	\$2,481.18	1/10/2022	1/12/2022	Current Middle School coach
Middle School Indoor Track Assistant Coach	Derek Gaudreau	\$1,488.71	1/10/2022	1/12/2022	Ed Tech at BPS, current 7th grade basketball coach
Middle School Indoor Track Assistant Coach	Katie Babineau	\$1,488.71	1/10/2022	1/12/2022	BMS Intern and Girls Soccer coach
Unified Basketball Head Coach	Kristy Kendrick	\$1,908.60	1/10/2022	1/12/2022	Current coach for BMS/BHS and Teacher at BMS
Unified Basketball Assistant BMS	Nicole Walker	\$1,145.16	1/10/2022	1/12/2022	Current assistant for the middles school and the high school
Non Athletic Stipends	Recommended	Stipend	Nominated	Approved by Board	
IA Equipment Maintenance	Raymond Sampson	\$1,907.00	2/11/2022		
Yearbook	Anne Marie Duguay	\$2,272.00	2/11/2022		
Math Curriculum Leader	Linda Descoteaux	\$1,617.00	2/11/2022		
Science Curriculum Leader	Chelsea Brittain	\$1,617.00	2/11/2022		
ELA Curriculum Leader	Susanna Sharpe	\$1,617.00	2/11/2022		
Social Studies Curriculum Leader	Emily Kahn	\$1,617.00	2/11/2022		
Jazz Instructor	David Stebbins	\$2,414.00	2/11/2022		
Choral Instructor	Tammy Carusone	\$1,704.00	2/11/2022		
Drama Instructor	Colleen Hatt	\$852.00	2/11/2022		
Drama Instructor	Robert Petit	\$852.00	2/11/2022		
Instrumental Instructor	Amy Delorge	\$2,414.00	2/11/2022		
Civil Rights	Samara Yandell	\$852.00	2/11/2022		
Civil Rights	Gustavo Gomez	\$852.00	2/11/2022		

EDUCATION OF HOMELESS STUDENTS

Biddeford School Department recognizes its statutory obligation to provide a free public education to homeless children and youth. Homeless students will not be segregated or stigmatized on the basis of their homelessness. In cooperation with other school units, Biddeford School Department will provide homeless students with suitable programs that assure equal access to education. Such education shall be provided according to the best interests of the homeless student, meaning that, to the extent feasible, the student's education shall continue in the school the student last attended before becoming homeless, unless doing so is contrary to the wishes of the student's parents or guardian.

Biddeford School Department shall file with the Maine Department of Education, as part of its annual Title I Plan, a description of services that will be provided to homeless children. The Superintendent will designate a Liaison for Homeless Children and Youth who will coordinate the school unit's services for homeless students. The Liaison will be responsible for identifying and enrolling homeless students so they receive the educational services for which they are eligible.

The Superintendent is authorized to develop and implement any administrative procedures necessary to carry out this policy, consistent with applicable statutes and regulations.

Legal Reference: 42 U.S.C. § 11431 et seq. (The McKinney-Vento Homeless Assistance Act)
20-A M.R.S.A. §§ 13-A, 261 and 5205
Me. Dept. of Educ. Rule Ch. 14

Adopted: _____

EDUCATION OF HOMELESS STUDENTS ADMINISTRATIVE PROCEDURE

This administrative procedure implements the Board’s policy JFABD – Education of Homeless Students.

A. Homeless Education Liaison

The Superintendent shall designate a Homeless Education Liaison (“Homeless Liaison”). The Homeless Liaison is responsible for coordinating school unit services for homeless students and for unaccompanied homeless students. All questions regarding enrollment, programming and services for homeless students will be referred to the Homeless Liaison. The Homeless Liaison is expected to consult with school administrators and the Superintendent in making determinations of homelessness, enrollment, and programming decisions for students. The Homeless Liaison shall ensure that Biddeford School Department meets all other requirements under federal and state law/regulations.

B. Definitions

1. **Homeless student.** A homeless student means a student eligible to attend preschool, elementary, or secondary school who:

a. Lacks a fixed, regular, and adequate night-time residence; and

b. Includes:

(1) Students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters, or are abandoned in hospitals;

(2) Students who have a primary night-time residence that is a public or private place not designated for or ordinarily used as regular sleeping accommodation for human beings;

(3) Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and

(4) Migratory students who are living in circumstances described in 1) through (3).

2. **Unaccompanied homeless student.** An unaccompanied homeless student is a homeless student, as defined above, who is not in the physical custody of a parent or guardian.

C. Determination of Homelessness

1. If a student seeks to enroll in Biddeford School Department as a homeless student, the Homeless Liaison shall be informed as soon as possible by the building administrator or designee.
2. The Homeless Liaison shall take the following steps:
 - a. Meet with the student's parent or guardian, or in the case of an unaccompanied homeless student (a student not in the physical custody of a parent or guardian), with the student.
 - b. Determine whether the student is a "homeless student" or "unaccompanied homeless student" as defined in the Act, in consultation with appropriate administrators. In making this determination, the Homeless Liaison will gather relevant information, including, but not limited to, information about the student's and parent/guardian's current and past living situations, the reasons for the student's current living situation, the availability of other living arrangements for the student, and records required for enrollment.
 - c. If the student is determined to be homeless, the parent/guardian (or student if an unaccompanied homeless student) will be informed of the enrollment options available to the student and transportation services available.
3. If it is determined that the student is not homeless, the parent/guardian (or student if an unaccompanied homeless student) will be provided with a written explanation of the school's decision, including information regarding the right to appeal the decision (as explained in section I below).

D. Student Enrollment

Biddeford School Department will facilitate the student's enrollment in school, according to the student's best interest (as explained in subparagraph 2 below).

1. Enrollment options could include:
 - a. Continuing the student's enrollment in the student's "school of origin" (the public school the student attended when permanently housed or, if the student was not attending school when he/she became homeless) for the duration of homelessness in any case in which a family becomes homeless between academic

years or during an academic year and for the remainder of the academic year if the student becomes permanently housed during an academic year, or

b. Attending the public school in the attendance area where the student is now actually living.

2. The student is to be enrolled in a school according to the student's "best interests," which will include student-centered factors such as the impact of mobility on achievement, education, health, and safety of the student. Furthermore, the Homeless Liaison shall presume that keeping the student in the school of origin is in the student's best interest, except when doing so is contrary to the request of the child's parent/guardian, or (in the case of an unaccompanied homeless student) the student's own wishes. When applicable, the Homeless Liaison will consider information about the student's disability in the determination of "best interests." The Homeless Liaison will also consider the views of the school administrative unit of current residence.

3. If a student is to be enrolled in a school other than the school of origin or the school requested by the parent/guardian (or the unaccompanied homeless student), the Homeless Liaison shall provide the parent/guardian (or unaccompanied homeless student) with a written explanation, including information regarding the right to appeal the decision (see below).

4. A student determined to be homeless shall be immediately enrolled in a school if found to be in the student's best interests, even if the student is unable to produce records normally required for enrollment (such as academic records and immunization records), or pending any appeal of a school enrollment decision.

5. In the event a dispute arises over-enrollment in a school, the student shall be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute.

E. Educational and Transportation Services

Homeless students shall be provided services comparable to those offered to other students in the same school, including:

1. Educational services for which the student is eligible, including but not limited to preschool, special education, gifted and talented programs, vocational programs, college readiness, school choice options, before and after school programs, school meals through the National School Lunch Program, Title I and limited English proficiency programs, and other school-based support services.

2. Transportation services. If requested by the parent/guardian (or in the case of an unaccompanied homeless student, the liaison), homeless students must be provided with

daily transportation to or from the school of origin. If the student continues to live in the area served by the school unit in which the school of origin is located, that school unit must provide or arrange for the student's transportation to or from the school of origin. If the student continues to attend the school of origin and the student begins living in an area served by another school unit, the school unit of origin and the school unit of residence must agree upon a method to apportion the responsibility and costs for providing transportation to and from the school of origin. If the school units cannot agree upon a method, the responsibility and costs for transportation are to be shared equally.

F. Coordination with Other School Units and Agencies

The Homeless Liaison shall be responsible for coordinating with local social service and other agencies and other school units as necessary to ensure that homeless children and youth have access to education and related support services. The Homeless Liaison will provide referrals to homeless families/children for health care services, dental services, mental health, and substance abuse services, housing services, and other appropriate services as necessary.

G. Recordkeeping and Student Privacy

The Homeless Liaison shall ensure proper recordkeeping of information required under federal and state regulations. Information regarding a student's living situation is subject to federal and state privacy laws, such as the Federal Education Records and Privacy Act (FERPA).

H. Public Notice

The Homeless Liaison is responsible for providing all required notices and any other information required to be shared or distributed with parents/guardians (or unaccompanied homeless students) by law. The Homeless Liaison will identify the appropriate method to distribute and post information so that it is readily accessible to the public.

I. Dispute Resolution

1. Biddeford School Department Appeal Procedure

- a. If a parent/guardian (or unaccompanied homeless student) is dissatisfied with the determination by the Homeless Liaison that a student is not homeless or with the enrollment decision, he/she may appeal the decision in writing to the Superintendent within five (5) school days.
- b. The Superintendent shall review pertinent records and conduct further investigation if deemed appropriate. The Superintendent shall notify the parent/guardian (or unaccompanied homeless student) of his/her decision in writing within twenty (20) school days.
- c. If the parent/guardian (or unaccompanied homeless student) is dissatisfied with the Superintendent's decision, he/she may ask the Homeless Liaison to forward the

appeal to the Department of Education for final resolution. This request must be made within five (5) school days of the parent/guardian's receipt of the decision.

2. Maine Department of Education Dispute Resolution Process

a. When disagreement remains after the Biddeford School Department appeal procedure, the Homeless Liaison will assist the parent/guardian, or unaccompanied homeless student in assembling an appeal packet for submission to the State Homeless Education Coordinator of the Maine Department of Education, if requested. Appeals to the Maine Department of Education will be handled as specified in Maine Department of Education Rule Chapter 14, including an Initial State Review by the State Homeless Education Coordinator and a final appeal, if requested, by the Commissioner of Education.

b. Disputes among school units. In situations where there is a disagreement between Biddeford School Department and another school unit over a determination of eligibility or best interest, Biddeford School Department may request informal assistance from the State Homeless Education Coordinator. Should the disagreement persist, Biddeford School Department or the other school unit may initiate the dispute resolution process specified in Maine Department of Education Rule Chapter 14. In such a case, the Homeless Liaison will assist the parent/guardian (or unaccompanied homeless student) in assembling any documents they wish to submit if requested.

Cross Reference: JFABD - Admission of Homeless Students
JFABD-R1 - Maine Homeless Education State Level Dispute Resolution Process

Legal References: 42 U.S.C. § 11431-11435
20-A M.R.S.A. §§ 261, 5161-5164, 5205(7), 5205
Ch. 14 (Me. Dept. of Ed. Rules)
Maine State Plan for the Education of Homeless Children and Youth

Adopted: _____

COMMITTEE-DECLARED VACANCY CAUSED BY ABSENTEEISM

When a member must be absent from a regular meeting of the School Committee for any reason, that member shall contact the Committee Chair and request to be excused from the meeting; if the Chair must be absent, he/she shall contact the vice-Chair. The Chair or vice-Chair shall determine whether or not the request shall be granted unless otherwise ruled by a majority of the Committee. The minutes of each meeting shall reflect the names of the members present, those absent with excuse (if any), and those absent without excuse (if any).

The Committee shall take the following action when a member is absent without excuse.

- A. After two consecutive unexcused absences from regular meetings, the member shall be notified in writing by the Committee informing him/her that a third consecutive unexcused absence from a regular meeting will constitute cause for the Committee to consider declaring his/her seat on the Committee vacant.
- B. After three consecutive unexcused absences from regular meetings, the Committee shall notify said member in writing that the Committee will consider declaring his/her seat vacant at the next regular meeting of the Committee or at a special meeting called for the purpose of considering this matter.
- C. At the meeting where the declaration of a vacancy, in accordance with this policy, is being considered, the Committee member who is the subject of the action shall be provided the opportunity to present his/her reasons why the Committee should not declare a vacancy.
- D. Following the deliberation outlined in sections B and C of this policy, the Committee shall vote whether or not to declare a vacancy.
- E. Should a vacancy be declared in accordance with this policy, the vacancy shall be filled in accordance with the appropriate provisions of MRSA Title 20-A.

- F. An absence for any of the following reasons shall be routinely considered an excused absence: Illness of the member or members of his/her immediate family, death in the member's family, a short-term family obligation, or an unavoidable commitment related to the member's employment (so long as such a commitment is not of the type which prevents the member from attending on a regular basis). Absences for reasons other than those identified above shall be considered by the Committee on an individual basis.

Legal Reference: 20-A MRSA § 1254 (SAD)
20-A MRSA § 1653 (CSD)
20-A MRSA § 2305 (NON-CHARTERED MUNICIPALITY)
20-A MRSA § 1474 (RSU)

Adopted: _____

EARNED PAID LEAVE

Biddeford School Department will comply with all applicable provisions of Maine's Earned Paid Leave (EPL) law, which takes effect January 1, 2021, and with Maine Department of Labor rules governing EPL.

The Superintendent/designee shall be responsible for developing and implementing administrative procedures to implement use of EPL under this policy.

Notice of the EPL law will be posted in a visible location in each workplace.

Administrative procedures, including employee eligibility, use of leave, and employee notice requirements will be provided to employees in writing and/or through electronic communications, the school unit's employee handbook, or other suitable means.

Legal Reference: 26 MRSA § 637
Maine Dep't of Labor Bureau of Labor Standards Rule Ch. X

Cross-Reference: GBN–Family and Medical Leave
GBO–Family Sick Leave

Adopted: _____

Extracurricular Code of Conduct

Athletic and Co-Curricular Activities

The athletic and co-curricular programs are integral parts of the school program and come under the authority of the school administration to the same degree as all other phases of the school program.

Participation and Eligibility & Code of Conduct

Student-athletes and co-curricular participants are expected to be good citizens and good students before they consider participation in any school-sponsored extracurricular activity. Co-curricular opportunities are a privilege offered to students who maintain acceptable academic performance and appropriate young adult behavior. Athletic and activity eligibility will always be secondary to community expectations for appropriate behavior and academic achievement. The school's administration reserves the right to rescind athletic and/or activity participation from any student when it is determined that their participation is not in the best interests of the student, team, and/or school.

Eligibility for Middle School Students

Students must meet academic requirements. To be eligible to participate in co-curricular activities, sixth, seventh, and eighth-grade students must *not* have a "Habits of Work and Learning" average score lower than 2.5 in two or more classes. Student scores will be reviewed at the start of each season and periodically throughout the athletic season. Students with two or more classes with a HOW score below 2.5 in Habits of Work will be deemed ineligible. Students deemed ineligible will be allowed to practice but will not be allowed to participate in games, scrimmages, or contests. It will be the responsibility of the student-athlete to communicate with the teacher(s) and the athletic director to determine when the athlete will be eligible. Any special exceptions must be approved by the principal.

BHS Co-Curricular Eligibility Policy

A student must carry a minimum of four (4) credits per semester. Twelfth-grade students may apply to reduce their course load to three (3) credits under extenuating circumstances as determined by their guidance counselor and/or a building administrator. A student must be passing a minimum of three (3) courses to be eligible to participate in athletics or activities. This includes seniors who are only taking three (3) credits. Whenever a student's eligibility status is appealed to the Principal, the student will, during the interim, be allowed to practice, but not participate in games or scheduled activities. A student may regain eligibility through the supplemental Summer School Program or any other means of grade or credit improvement. Academic eligibility is determined based on progress reports (2nd, 3rd, & 4th quarters) and at the end of each term. Student-athletes may practice while ineligible, but may not dress in a uniform or play in scheduled activities such as games or scrimmages. Coaches are responsible for the implementation of this policy, and the procedures set forth in the Athletic Department's handbook.

Conduct

Violations of Board policy, student handbooks, and other community norms may result in the loss of privileges, up to and including participation in contests, games, performances, etc.

Permission

All athletes must have the online registration completed by their parent/guardian.

Transportation

Students are expected to travel to and from away contests on the school district transportation. Students with extenuating circumstances may travel with parents or guardians, or drive themselves if they are licensed drivers, with written permission. Students are not permitted to travel to away contests with other students.

Physical Exam

All athletes must have a medical examination before participating (valid for 2 calendar years).

Insurance

All athletes must have insurance coverage before participating. Students who do not have health insurance may purchase accident insurance through the school program.

Training

All athletes must abide by the training, participation, and disciplinary rules set up by the coach.

Smoking/Vaping

Athletes and participants in co-curricular activities will not smoke, vape, chew or sniff tobacco during the season of participation. Any infraction will result in a one-game suspension. Any second infraction will result in dismissal from the team for the remainder of the school year.

Alcohol and Drugs

The use of illegal drugs and/or alcohol by a participant will result in:

1. Application of the Biddeford High School regulations on chemical use and abuse including suspension from the next scheduled game or activity on the first incident.
2. In the event of a second incident, the participant will be dismissed from the team/activity for the remainder of the school year.

Dress

Participants in athletics or other extracurricular activities represent not only themselves but their school and the district and are expected to dress in accordance with the Committee's policy on student dress while traveling to and from events.

Attendance

A student must be in attendance at school on the day of an activity in order to participate in any sport or co-curricular activity. This includes meetings, practices, games, dances, and competitions. Exceptions will be made for school-sponsored field trips, bereavement, medical appointments, and religious observances. Any special exceptions must be approved by an administrator.

Student Covid Guidelines

Students must read and follow the Covid Safety Guidelines.

Cross Reference: JICH – Student Drug, Alcohol and Tobacco Use
JICH-R – Student Drug, Alcohol and Tobacco Use Administrative Procedure

JIC – Student Code of Conduct
JICIA – Weapons, Violence and School Safety
JICK – Bullying and Cyberbullying of Students
JJJ-JJIC – Academic Eligibility
JKD – Suspension of Students
JKE – Expulsion of Students
JLCD – Administering Medications to Students
JRA – Student Records

Adopted: _____

PUBLIC'S RIGHT TO KNOW/FREEDOM OF ACCESS

The Biddeford School Committee recognizes the importance of a well-informed public to the operations of the Biddeford School Department. The Biddeford School Committee will comply with all applicable sections of Maine's Freedom of Access Act.

The Biddeford School Committee designates the Superintendent, and to act in the absence of the Superintendent, the Assistant Superintendent as the Public Access Officer for the Biddeford School Department. **The Public Access Officer is responsible for ensuring compliance in regard to Freedom of Access requests (see 1MRSA 413(1)).**

The Superintendent, Assistant Superintendent, and any other person(s) designated as a public access officer shall complete the mandated training on the requirements of Maine's Freedom of Access Act.

Except as otherwise provided by statute, all Biddeford School Committee proceedings shall be open to the public, any person shall be permitted to attend, and any records or minutes of such proceedings that are required by law shall be made promptly and shall be open to public inspection.

Biddeford School Committee agendas and minutes proposed and approved Biddeford School Committee policies, annual budget reports, student handbooks and Biddeford School Committee Freedom of Access training documentation/certificates shall be available for immediate inspection and/or copying in the Superintendent's Office. Requests for all other public records shall be made, preferably in writing, to the Superintendent, specifying the records desired for inspection/copying. The Superintendent/designee may request clarification concerning which public record or records are being requested.

The Superintendent/designee shall acknowledge receipt of a request for inspection and/or copying of public records within a reasonable period of time.

If the request is denied, the Superintendent/designee shall inform the requestor in writing within five (5) working days of the request and shall state the reason for denial. Otherwise, inspection and/or copying may be scheduled to occur within a reasonable period of time following the request at a time that will not delay or inconvenience the regular activities of the Biddeford School Department.

The Biddeford School Department is not required to create a record that does not exist.

Electronically Stored Public Records

In compliance with the Freedom of Access Act, the Biddeford School Department will provide access to an electronically stored public record as a printed document or the record or in the medium in which the record is stored, at the requestor's option, except that the Biddeford School Department is not required to provide access to an electronically stored public record as a computer file if the Biddeford School Department does not have the ability to separate or prevent the disclosure of confidential information contained in or associated with that file. The

Biddeford School Department is not required to provide access to a computer terminal.

Fees

Except as otherwise provided by law or court order, the Biddeford School Department may charge fees as follows:

- A. A fee of ~~\$0.25~~ \$0.10 cents per page to cover the cost of copying.
- B. A fee of ~~\$15.00~~ \$25.00 per hour after the first hour of staff time per request to cover the actual cost of searching for, retrieving, and compiling the requested public record. Compiling the public record includes reviewing and redacting confidential information.
- C. If conversion of a public record into a form susceptible of visual or aural comprehension or into a usable format, a fee to cover the actual cost of translation.
- D. A charge for the actual mailing costs to mail a copy of the record.
- E. No fee shall be charged for inspection of public records, unless the record cannot be inspected without being compiled or converted, in which case paragraph B or C applies.

As required by law, the Biddeford School Department will provide the person making the request an estimate of the time necessary to complete the request and of the total cost and, if the estimated total cost exceeds \$100.00, will inform the requestor before proceeding. If the estimated total cost is greater than \$100.00 or if the requestor has previously failed to pay a fee assessed for access to the Biddeford School Department's records, the requestor may be required to pay all or a portion of the estimated cost prior to the search, retrieval, compiling, conversion and copying of the public record.

The Superintendent is directed to develop and implement such administrative procedures as may be necessary to carry out this policy.

Legal Reference: 1 M.R.S.A § 401 et seq.

Cross Reference: BEC, Executive Sessions
 BIC, School Committee Member Freedom of Access Training
 BIC-E, Certification of Completion of Freedom of Access Training
 GBJ, Personnel Records and Files
 JRA, Student Educational Records, and Information

Adopted: January 8, 2013, Revised: _____

FLAG DISPLAYS

In accordance with Maine state law, the United States and Maine flags are to be displayed from the public school buildings of this school unit every school day and on appropriate occasions. Further, the American flag is to be displayed in every classroom in each public school in the unit.

The Superintendent is responsible to furnish each school and facility accordingly and to recommend to the School Committee annually the amount of expenditure necessary to provide sufficient flags and flagstaffs. This School Committee shall appropriate the necessary funds.

~~It shall be the duty of instructors to impress upon the youth by suitable references and observances the significance of the flag, to teach them the cost, the object and principles of our government, the inestimable sacrifices made by the founders of our nation, the important contribution made by all who have served in the armed services of our country since its inception, and to teach them to love, honor and respect the flag of our country that costs so much and is so dear to every true American citizen.~~

Legal Reference: 20-A MRSA §§ 1055, 4805

Cross Reference: IMDA - Patriotic Exercises

Adopted: April 27, 1999

Revised: _____



FY 23 Draft Budget Overview

2/28/2022

Commitment to Students



- Use Federal Funds to ensure manageable class sizes and address long term capital needs.
- Partner with local non profit organizations and municipalities to provided additional programming for students.
- Continue to develop new vocational programming and training for students
- Ensure students have the access and opportunity to enrichment programming at all levels

Biddeford City Valuation

- Valuation Impacts State Subsidy Significantly
- Biddeford Valuation Continues to Rise with Downtown Revitalization
- Southern Maine Home Prices have Surged with COVID 19
- City valuation growth - 7%
- State average growth - 5%

Year	Average Valuation	Increase/Decrease from prior year	Local Share %	State Share %
2014	\$2,407,100,000.00		65.08	34.92
2015	\$2,348,925,000.00	-\$58,175,000	64.57	35.16
2016	\$2,316,700,000.00	-\$32,225,000	63.77	36.23
2017	\$2,257,266,667.00	-\$59,433,333	59.45	40.55
2018	\$2,235,800,000.00	-\$21,466,667	63.84	36.16
2019	\$2,244,850,000.00	\$9,050,000	62.29	37.71
2020	\$2,259,466,667.00	\$14,616,667	61.7	38.3
2021	\$2,338,933,333.00	\$79,466,666	62.69	37.31
2022	\$2,464,266,667.00	\$125,333,334	57.61	42.39
2023	\$2,642,466,667.00	\$178,200,000	59.12	40.88
2024	\$2,855,433,333.00	\$212,966,666		

Biddeford City Valuation

- Will Biddeford Valuation Growth Outpace the State?



FY 23		FY 24	
Biddeford School Department		Biddeford School Department	
EPS Allocation	\$31,736,062.81	EPS Allocation	\$31,736,062.81
Valuation (3 year Ave)	\$2,642,466,667.00	Valuation (3 year Ave)	\$2,855,433,333.00
Mill Expectation	7.1	Mill Expectation	7.1
Required Local	\$18,761,513.34	Required Local	\$20,273,576.66
State Subsidy	\$12,974,549.47	State Subsidy	\$11,462,486.15

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2022 - 2023

Section 1: Computation of EPS Rates

A) Attending Counts:

	PreK-K		1-5		6-8		PreK-8		9-12		Total
1) Attending Pupils (October 2020)	240.0	+	874.0	+	493.0	=	1,607.0	+	735.0	=	2,342.0
2) Attending Pupils (October 2021)	279.0	+	824.0	+	508.0	=	1,611.0	+	735.0	=	2,346.0
3) Attending Pupils Average	259.5	+	849.0	+	500.5	=	1,609.0	+	735.0	=	2,344.0
							68.64 %		31.36 %		100.00 %

Section : 1

Average Student Count

B) Staff Positions

	PreK-K EPS FTE	Student to Staff	+	1-5 EPS FTE	Student to Staff	+	6-8 EPS FTE	Student to Staff	+	9-12 EPS FTE	Student to Staff	=	EPS FTE Total	÷	Actual FTE Total	=	% Of EPS	x	SAU Data in EPS Matrix	=	Adjusted EPS Salary	=	Elementary Salary	Secondary Salary
1) Teachers	17.30	(15:1)	+	53.06	(16:1)	+	31.28	(16:1)	+	45.94	(16:1)	=	147.58	÷	156.4	=	0.94	x	8,809,511	=	8,312,743	=	5,706,144	2,606,599
2) Guidance	0.74	(350:1)	+	2.43	(350:1)	+	1.43	(350:1)	+	2.94	(250:1)	=	7.54	÷	7.0	=	1.08	x	368,304	=	396,564	=	272,215	124,349
3) Librarians	0.32	(800:1)	+	1.06	(800:1)	+	0.63	(800:1)	+	0.92	(800:1)	=	2.93	÷	2.0	=	1.47	x	136,604	=	200,126	=	137,373	62,753
4) Health	0.32	(800:1)	+	1.06	(800:1)	+	0.63	(800:1)	+	0.92	(800:1)	=	2.93	÷	5.0	=	0.59	x	290,940	=	170,491	=	117,031	53,460
5) Education Techs	2.28	(114:1)	+	7.45	(114:1)	+	1.60	(312:1)	+	2.33	(316:1)	=	13.65	÷	22.5	=	0.61	x	490,274	=	297,518	=	204,226	93,292
6) Library Techs	0.52	(500:1)	+	1.70	(500:1)	+	1.00	(500:1)	+	1.47	(500:1)	=	4.69	÷	4.0	=	1.17	x	87,230	=	102,234	=	70,177	32,057
7) Clerical	1.30	(200:1)	+	4.25	(200:1)	+	2.50	(200:1)	+	3.68	(200:1)	=	11.72	÷	8.9	=	1.32	x	319,097	=	420,203	=	288,441	131,762
8) School Admin.	0.85	(305:1)	+	2.78	(305:1)	+	1.64	(305:1)	+	2.33	(315:1)	=	7.61	÷	6.3	=	1.21	x	608,923	=	735,421	=	504,818	230,603

C) Computation of Benefits:

	Percentage		Elementary Salary		Secondary Salary		Elementary Benefits	Secondary Benefits
1) Teachers, Guidance, Librarians & Health	19.00%	X	6,232,763		2,847,161	=	1,184,225	540,961
2) Education & Library Technicians	36.00%	X	274,403		125,349	=	98,785	45,126
3) Clerical	29.00%	X	288,441		131,762	=	83,648	38,211
4) School Administrators	14.00%	X	504,818		230,603	=	70,675	32,284

D) Other Support Per-Pupil Costs:

	PreK-8	9-12		Elementary Students		Secondary Students		Elementary Support	Secondary Support
1) Substitute Teachers (1/2 Day)	47	47	X	1,609.0		735.0	=	75,623	34,545
2) Supplies and Equipment	405	560	X	1,609.0		735.0	=	651,645	411,600
3) Professional Development	69	69	X	1,609.0		735.0	=	111,021	50,715
4) Instructional Leadership Support	33	33	X	1,609.0		735.0	=	53,097	24,255
5) Co- and Extra-Curricular Student	44	134	X	1,609.0		735.0	=	70,796	98,490
6) System Administration/Support	135	135	X	1,609.0		735.0	=	217,215	99,225
7) Operations & Maintenance	1186	1408	X	1,609.0		735.0	=	1,908,274	1,034,880

E) Other Adjustments:

1) Regional Adjustment for Staff & Substitute Salaries					Regional Index =	1.09		663,844	303,248
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Section 1: Totals

Divided by Attending Pupils:

Regional Adjustment Index

Calculated EPS Rates Per Pupil:

÷

=

12,489,273

6,048,415

1,609.0

735.0

7,762

8,229

Preliminary FY 2022-2023 Governor's Supplemental Budget - Adjustments may be made to these printouts throughout FY 23

EPS Student Rate

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2022 - 2023

Section : 2

Section 2: Operating Cost Allocations

A) Subsidizable Pupils (Includes Superintendent Transfers)

		4YO/PreK	K-8	9-12	Total					
1)	October 2020	60.0 +	1,543.0 +	732.0 =	2,335.0					
2)	October 2021 (may include 4YO/PreK estimates)	72.0 +	1,536.0 +	724.0 =	2,332.0					
3)	Subsidizable Pupils Average	66.0 +	1,539.5 +	728.0 =	2,333.5					

Subsidizable Pupil Count

B) Basic Counts

		Average Pupils			SAU EPS Rates from Page 1		Basic Cost Allocations
1)	4YO/PreK Pupils (Most Recent Oct Only)	72.0		X	7,762 =		558,864.00
2)	K-8 Pupils	1,539.5		X	7,762 =		11,949,599.00
3)	9-12 Pupils	728.0		X	8,229 =		5,990,712.00
4)	Adult Education Courses at .1	2.1		X	8,229 =		17,280.90
5)	4YO/PreK Equiv. Instruction Pupils (Most Recent Oct Only)	0.000		X	7,762 =		0.00
6)	K-8 Equiv. Instruction Pupils	0.375		X	7,762 =		2,910.75
7)	9-12 Equiv. Instruction Pupils	0.125		X	8,229 =		1,028.63

Disadvantaged Rate

C) Weighted Counts (Most Recent Oct Only)

		Pupils		EPS Weights		SAU EPS Rates from Page 1		Weighted Cost Allocations	
1)	4YO/PreK Disadvantaged @ 0.5748	41.4	X	0.20	X	7,762 =		64,269.36	
2)	K-8 Disadvantaged @ 0.5748	884.9	X	0.20	X	7,762 =		1,373,718.76	
3)	9-12 Disadvantaged @ 0.5748	418.5	X	0.20	X	8,229 =		688,767.30	
4)	4YO/PreK English Learners	9.0	X	0.500	X	7,762 =		34,929.00	
5)	K-8 English Learners	135.0	X	0.500	X	7,762 =		523,935.00	
6)	9-12 English Learners	49.0	X	0.500	X	8,229 =		201,610.50	

EPS Weights/
Students

D) Targeted Funds

		Pupils		EPS Weights		EPS Targeted Amount		Targeted Cost Allocations
1)	4YO/PreK Student Assessment (Most Recent Oct Only)	72.0			X	53.00 =		3,816.00
2)	K-8 Student Assessment	1,539.5			X	53.00 =		81,593.50
3)	9-12 Student Assessment	728.0			X	53.00 =		38,584.00
4)	4YO/PreK Technology Resources (Most Recent Oct Only)	72.0			X	115.00 =		8,280.00
5)	K-8 Technology Resources	1,539.5			X	115.00 =		177,042.50
6)	9-12 Technology Resources	728.0			X	345.00 =		251,160.00
7)	4YO/PreK Pupils (Most Recent Oct Only)	72.0	X	0.10	X	7,762 =		55,886.40
8)	K-2 Pupils	555.0	X	0.10	X	7,762 =		430,791.00
9)	4YO/PreK Disadvantaged Targeted (Most Recent Oct Only)	41.4	X	0.05	X	7,762 =		16,067.34
10)	K-8 Disadvantaged Targeted	884.9	X	0.05	X	7,762 =		343,429.69
11)	9-12 Disadvantaged Targeted	418.5	X	0.05	X	8,229 =		172,191.83

E) Isolated Small School Adjustment

1)	PreK-8 Isolated Small School Adjustment							0.00
2)	9-12 Isolated Small School Adjustment							0.00

Section 2: Operating Allocation Totals

22,986,467.46

Preliminary FY 2022-2023 Governor's Supplemental Budget - Adjustments may be made to these printouts throughout FY 23

Operating Allocation

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2022 - 2023

Section 3: Other Allocations

Section : 3

A) Other Subsidizable Costs

		Base Year Expenditure		Inflation Adjustment		
1)	Gifted & Talented Expenditures from 2020 - 2021	178,695.90	X	101.50%	=	181,376.34
2)	Special Education - EPS Allocation		X		=	5,375,714.22
3)	Special Education - High-Cost Out-of-District Allocation		X		=	0.00
4)	Transportation Operating - EPS Allocation		X		=	1,291,717.72
5)	Approved Bus Allocation (Purchase Year FY 22 or earlier)		X		=	166,766.80
Total Other Subsidizable Costs						= 7,015,575.08
B) Teacher Retirement Amount (Normalized Cost)						755,356.32

Total Adjusted Operating Allocation (Page2) plus Total other Subsidizable Costs plus Teacher Retirement = 30,757,398.86

C) Debt Service Allocations

1)	Town / District	Payment Date	Name of Project	Principal		Interest		Total
	BIDDEFORD	11/01/2022	NEW MIDDLE SCHOOL	899,661.00	+	48,387.47	=	948,048.47
		05/01/2023	NEW MIDDLE SCHOOL	0.00	+	30,615.48	=	30,615.48
2)	Total Debt Service Principal & Interest Payments			899,661.00		79,002.95		978,663.95
3)	Approved Lease for 2021 - 22		Biddeford Public Schools					0.00
4)	Approved Lease Purchase for 2021 - 22 for		Biddeford Public Schools					0.00
Total Debt Service Allocation						=	978,663.95	

Section 3 : Total Combined Allocations (Page 2 Adjusted Total plus Other Subsidizable plus Debt Service)

= 31,736,062.81

Preliminary FY 2022-2023 Governor's Supplemental Budget - Adjustments may be made to these printouts throughout FY 23

Combine Operating and other subsidizable costs

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2022 - 2023

Section 4 : Calculation of Required Local Contribution - Mil Expectation

Section : 4

A) Subsidizable Pupils (Excludes Superintendent Transfers for SADs, RSUs & CSDs) by Member Municipality

Member Municipality	Average Subsidizable Pupils	Percentage of Total Pupils	Oper., Othr Sub, & Tchr. Ret. Allocation Distribution	Municipal Debt Allocation Distribution	Total Municipal Allocation Distribution as a Percentage of Pupils
Biddeford Public Schools	2339.5	100.00%	30,757,398.86	978,663.95	31,736,062.81
Total	2,339.5	100.00%	30,757,398.86	978,663.95	31,736,062.81

B) State Valuation by Member Municipality

Member Municipality	3-Yr Average or Previous Yr State Valuation	Mil Expectation	Total Municipal Allocation Distribution per Valuation x Mil Expectation
Biddeford Public Schools	2,642,466,667	7.10	18,761,513.34
Total	2,642,466,667		18,761,513.34

C) Required Local Contribution = the lesser of the previous two calculations :

Member Municipality	Total Allocation by Municipality	Required Local Contribution by Municipality	Calculated Mil Rate	State Contribution by Municipality (Prior to adjustments)
Biddeford Public Schools	31,736,062.81	18,761,513.34	7.10	12,974,549.47
Total	31,736,062.81	18,761,513.34		12,974,549.47

Preliminary FY 2022-2023 Governor's Supplemental Budget - Adjustments may be made to these printouts throughout FY 23

State Subsidy PreK-12

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2022 - 2023

Section 5: Totals and Adjustments

Section : 5

					Total Allocation	Local Contribution	State Contribution
A) Total Allocation, Local Contribution, and State Contribution Prior to Adjustment					31,736,062.81	18,761,513.34	12,974,549.47
Totals after adjustment to Local and State Contributions					31,736,062.81	18,761,513.34	12,974,549.47
B) Other Adjustments to State Contribution Only							
1)	Plus Audit Adjustments						0.00
2)	Less Audit Adjustments						0.00
3)	Less Adjustment for Unappropriated Local Contribution						0.00
4)	Less Adjustment for Unallocated Balance in Excess of 3%						0.00
5)	Special Education Budgetary Hardship Adjustment						0.00
6)	Career & Technical Education Center Allocation	Vocational Subsidy					3,016,642.87
7)	Plus Long-Term Drug Treatment Centers Adjustment						0.00
8)	Education Service Center Member Allocation	Regional Service Center Subsidy					89,656.51
9)	Minimum Teacher's Salary Adjustment						0.00
10)	Less MaineCare Seed - Private						0.00
11)	Less MaineCare Seed - Public						0.00
C) Adjusted State Contribution							16,080,848.85

Local and State Percentages Prior to Adjustments :

Local and State Percentages After Adjustments :

FYI : 100% EPS Allocation

Local Share % = 59.12 % State Share % = 40.88 %
 Local Share % = 59.12 % State Share % = 40.88 %
 31,736,062.81

State Share vs Local Share

Section F: Adjusted Local Contribution by Town

***** WARRANT ARTICLE *****

Member Municipality	Total Allocation	Adjusted Local Contribution	Adjusted Percentage	Adjusted Mil Rate
Biddeford Public Schools	31,736,062.81	18,761,513.34	100.00%	7.10
Totals	31,736,062.81	18,761,513.34	100.00%	

Preliminary FY 2022-2023 Governor's Supplemental Budget - Adjustments may be made to these printouts throughout FY 23

Cost Drivers, Reductions, Position Changes

- The budget includes 223K for payment for capital expenditures through the revolving renovations grants. The amount will be part of a ten year payment plan at 0% interest.
- We have decreased over 400K of capital expenditures and will use federal COVID (ESSER) funds to complete the building upgrades.
- We have increased utilities by approximately 10-15% to cover rising costs(may want to consider increasing additionally).
- Supplies and furniture lines will be maintained at the current levels.
- Increases substitute teacher pay.
- Moved two elementary teacher positions from federal covid funds to local budget.
- Removed an unfilled ed tech position at BIS from the budget.
- Decrease of Science teacher at BHS (class sizes)

Federal Funded Position (continuation)

- Added ESSER English Teacher at BHS (needed for 5 period schedule).
- Continued ESSER social work for 8th grade.
- Continued ESSER nursing assistant for BHS/COT/8th grade.

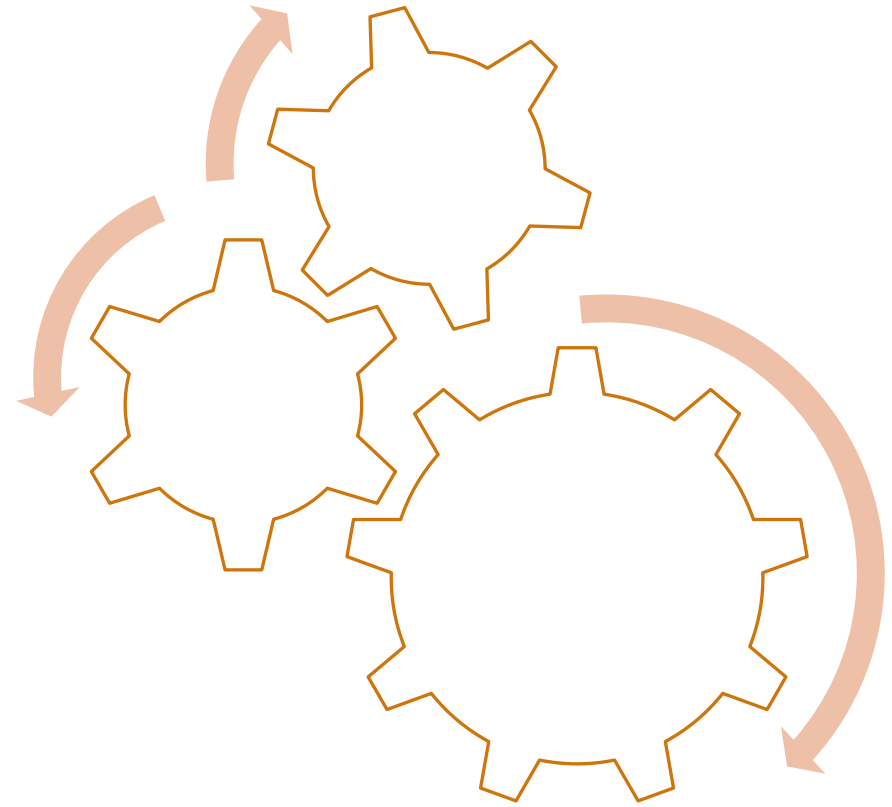
Items for Consideration to be added

- Additional Special Education Teacher and Ed Tech at BHS for the development of the extended eligibility program for ages 18-22.
- 100-150K for capital improvements.
- Overall grade level structure of the district
- Location of Superintendent's Office

Item	Increase Cost
Employee Steps and wages	\$1,120,481.00
Health Insurance Increase 10%	\$428,820.00
Total	\$1,549,301.00
Total Increase	\$1,304,36.00
Difference	\$-244,941.00

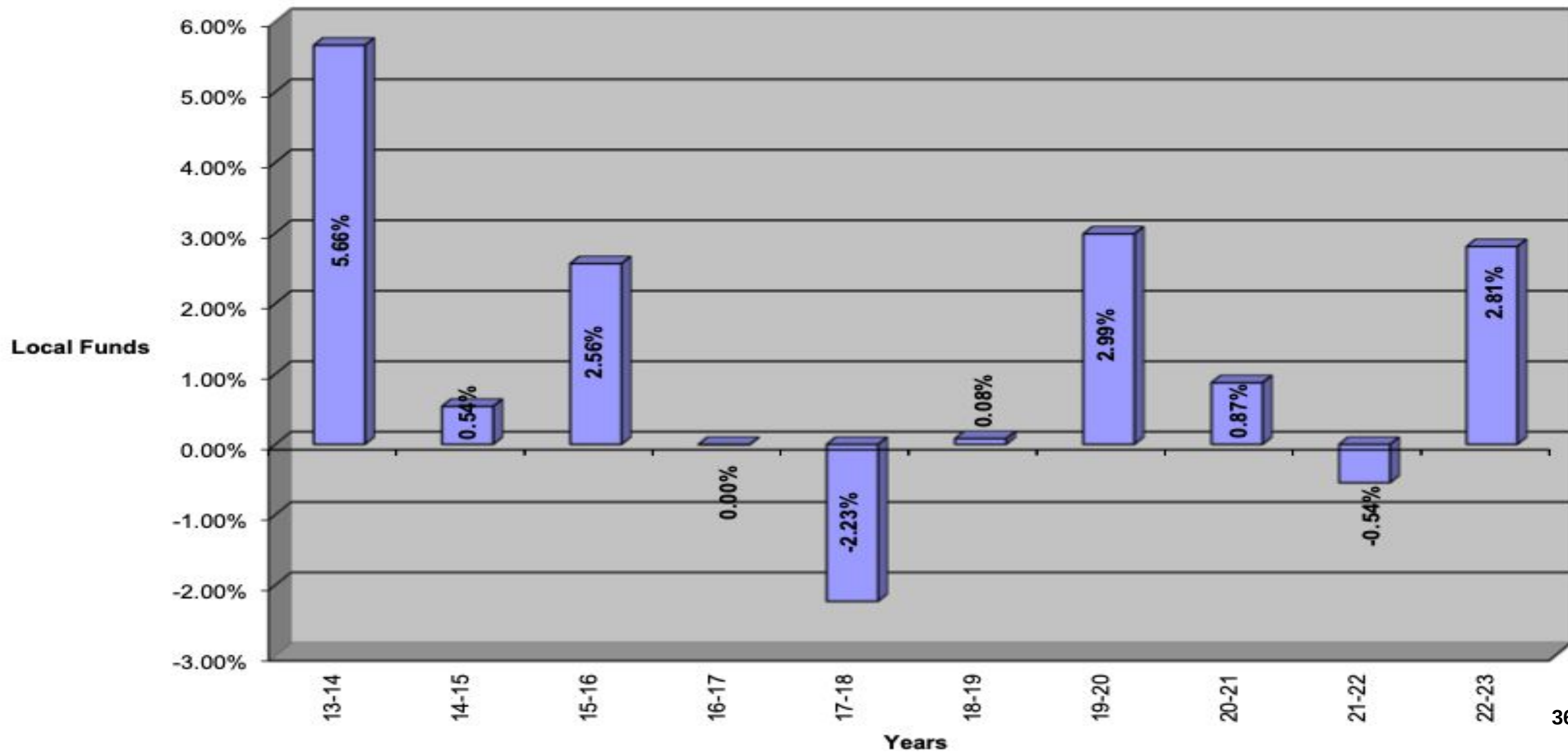
Use of Federal/Local Funds to Decrease Budget

- *300K in capital improvements removed from budget requests - ESSER I*
- *Funding for Educational Intern Program to decrease class sizes*
- *Additional BHS English Teacher*
- *Funding for BHS/8th Grade Social Worker and additional Nursing Support*
- *Funds plans for capital improvements and technology upgrades (4.4 million)*
- *Use carryover funding to support capital projects and improvements*



REVENUES			
2021-22		Proposed 2022-23	Difference
\$1,102,483.00	Carryover (previous year)	\$1,102,483.00	\$0.00
\$341,272.00	Carryover (Long Term Debt Reduction FY20)	\$223,791.00	-\$117,481.00
	Carryover (current COT State Allocation FY19)		\$0.00
\$250,000.00	Carryover (Current MaineCare FY19)	\$250,000.00	\$0.00
\$70,000.00	Tuition (antic. 7 students for 19-20)	\$80,000.00	\$10,000.00
\$ -	Special Ed. Tuition	.	
\$25,136.00	Transportation (Non-Public)	\$25,136.00	\$0.00
\$23,495.00	Other Transportation	\$23,495.00	\$0.00
\$30,000.00	State Agency Clients	\$30,000.00	\$0.00
\$2,000.00	Miscellaneous (BMS Officials)	\$2,000.00	\$0.00
\$ -	Shared Service with Saco	\$100,000.00	\$100,000.00
\$197,328.00	Shared Service with Dayton	\$187,185.00	-\$10,143.00
\$100,000.00	Regional Center (SMAC) Revenue	\$100,000.00	\$0.00
\$54,688.00	COT Sending School Revenue	\$70,000.00	\$15,312.00
\$12,265,797.11	State Allocation (General)	\$12,974,549.47	\$708,752.36
\$81,663.10	State Allocation (Regionalization)	\$89,656.51	\$7,993.41
\$2,865,050.71	State Allocation (CTE)	\$2,817,062.09	-\$47,988.62
\$18,790,575.67	Local Allocation	\$18,761,513.34	-\$29,062.33
\$2,484,573.00	Local Allocation (Local only debt)	\$2,427,070.00	-\$57,503.00
\$1,455,251.41	Additional Local	\$2,179,731.59	\$724,480.18
\$40,139,313.00	Total	\$41,443,673.00	\$1,304,360.00
State Allocation (General)	708,752.36	5.78%	
State Allocation (Regionalization)	7,993.41	9.79%	
State Allocation (CTE)	-47,988.62	-1.67%	
Total Local	637,914.85	2.81%	
Total Budget	1,304,360.00	3.25%	

Local Fund Comparison including Debt Service



Adult Education Plus PreK-12

- Adult Education: \$ 21,075.17
- PreK-12: \$637,914.85
- Total Tax Request: \$658,990.02

Increase of 2.90%

BIDDEFORD ADULT EDUCATION FY 2022-2023 BUDGET

		Fiscal Year 2022	Fiscal Year 2023	Difference
TOTAL BUDGET:				
Vocational		187,278.72	133,154.52	(54,124.20)
Adult Literacy		128,411.50	184,827.35	56,415.85
HS Administrative	174,301.49		170,656.19	(3,645.30)
HS Operation of Building	10,635.00		25,665.00	15,030.00
HS Clerical AEFLA Match	67,959.44		68,986.20	1,026.76
HS Clerical	46,732.36		41,006.26	(5,726.10)
HS Diploma	115,961.55		92,108.34	(23,853.21)
HS HISET	26,873.67		25,264.85	(1,608.82)
HS Secretarial	6,978.27		7,397.46	419.19
Total High School Diploma		<u>449,441.78</u>	<u>431,084.30</u>	<u>(18,357.48)</u>
		\$ 765,132.00	Total \$ 749,066.17	(16,065.83)
ANTICIPATED INCOME				
Vocational Tuition	24,910.00		24,910.00	0.00
Vocational Textbooks	30,453.00		10,000.00	(20,453.00)
Vocational Fees - material and supply	<u>21,688.00</u>		<u>5,000.00</u>	<u>(16,688.00)</u>
Total Vocational		77,051.00	39,910.00	(37,141.00)
State Subsidy		123,675.00	123,675.00	0.00
Funds brought forward		<u>232,102.00</u>	<u>232,102.00</u>	<u>0.00</u>
		\$ 432,828.00	Total \$ 395,687.00	(37,141.00)
NET COST TO THE CITY				
		<u>\$ 332,304.00</u>	<u>\$ 353,379.17</u>	21,075.17

Questions?

Cost Per Student Southern Maine Schools FY 20 W/O Debt Service

SAU	Regular Instruction	Sp. Education	Other	Student Support	System Admin	School Admin	Transp.	Facilities	All Other	Total
Sanford School Department	\$4,635.36	\$2,660.72	\$228.28	\$1,178.53	\$285.94	\$747.36	\$588.80	\$1,217.97	\$18.88	\$11,561.84
Biddeford School Department	\$5,373.58	\$2,411.15	\$258.57	\$949.41	\$384.79	\$654.02	\$570.56	\$1,370.67	\$2.80	\$11,975.55
SAD 6 Bonny Eagle	\$5,332.15	\$2,499.02	\$180.87	\$1,226.82	\$304.00	\$674.70	\$829.32	\$1,517.69	\$34.26	\$12,598.83
MSAD 60 (Noble)	\$5,194.96	\$2,364.51	\$284.73	\$1,371.10	\$363.96	\$689.23	\$989.26	\$1,527.85	\$17.04	\$12,802.64
Westbrook School Department	\$6,291.41	\$2,196.84	\$273.34	\$1,259.54	\$512.14	\$698.38	\$700.80	\$1,356.12	\$0.00	\$13,288.57
Gorham School Department	\$6,346.18	\$2,179.63	\$298.41	\$1,198.63	\$472.08	\$760.24	\$678.16	\$1,340.04	\$34.47	\$13,307.84
MSAD 15 (Gray)	\$5,694.65	\$2,576.25	\$342.33	\$1,358.02	\$379.12	\$759.50	\$947.96	\$1,490.52	\$10.55	\$13,558.90
RSU 14 (Windham)	\$5,514.24	\$2,599.26	\$260.92	\$1,175.38	\$420.62	\$858.06	\$821.98	\$1,853.76	\$106.17	\$13,610.39
State Average	\$5,930.75	\$2,582.43	\$291.96	\$1,226.75	\$479.39	\$774.76	\$783.72	\$1,588.64	\$69.07	\$13,727.47
MSAD 57 (Massabesic)	\$5,329.20	\$2,300.13	\$234.57	\$1,470.30	\$276.96	\$684.06	\$1,063.49	\$2,366.90	\$77.65	\$13,803.26
MSAD 35 (Marshwood)	\$6,050.82	\$2,152.34	\$421.02	\$1,502.57	\$456.74	\$860.42	\$885.56	\$1,590.04	\$57.88	\$13,977.39
Yarmouth Schools	\$6,971.34	\$2,293.65	\$523.16	\$1,378.90	\$480.07	\$705.01	\$593.37	\$1,206.34	\$40.24	\$14,192.08
Scarborough School Department	\$7,050.35	\$3,011.00	\$365.85	\$1,611.14	\$398.07	\$573.53	\$481.77	\$1,214.50	\$0.00	\$14,706.21
Saco School Department	\$8,394.80	\$3,355.51	\$43.77	\$898.22	\$315.75	\$464.37	\$548.55	\$744.25	\$0.00	\$14,765.22
Portland Public Schools	\$6,758.28	\$2,545.48	\$297.38	\$1,491.13	\$550.38	\$845.70	\$445.54	\$1,790.62	\$148.75	\$14,873.26
RSU 05 (Freeport)	\$6,924.94	\$2,052.78	\$332.64	\$1,647.23	\$431.26	\$813.17	\$676.43	\$2,354.51	\$154.19	\$15,387.15
RSU 21 (Kennebunk)	\$6,834.54	\$2,882.46	\$458.99	\$1,206.31	\$472.59	\$795.98	\$1,008.68	\$1,752.10	\$64.15	\$15,475.80
South Portland School Department	\$7,141.63	\$3,247.26	\$295.40	\$1,060.86	\$520.97	\$863.00	\$656.20	\$1,610.43	\$168.48	\$15,564.23
Cape Elizabeth School Department	\$8,035.50	\$2,169.18	\$465.02	\$1,675.38	\$455.62	\$741.71	\$466.58	\$1,929.86	\$44.69	\$15,983.54
Kittery School Department	\$6,958.63	\$3,495.49	\$297.56	\$1,847.90	\$611.87	\$1,001.31	\$604.00	\$1,340.05	\$90.00	\$16,246.81
Falmouth School Department	\$7,936.53	\$2,763.85	\$438.12	\$1,740.37	\$460.69	\$760.57	\$805.29	\$1,365.34	\$0.00	\$16,270.76
MSAD 51 (Cumberland)	\$7,617.51	\$2,977.97	\$310.04	\$1,425.31	\$471.31	\$663.39	\$800.91	\$1,972.10	\$112.68	\$16,351.22
Wells-Ogunquit CSD	\$7,179.51	\$2,587.83	\$664.13	\$1,592.15	\$535.05	\$967.57	\$777.71	\$1,967.13	\$125.99	\$16,397.07
York School Department	\$8,668.88	\$3,507.89	\$562.85	\$1,738.93	\$700.99	\$972.77	\$644.41	\$2,115.76	\$221.81	\$19,134.29
RSU 23 (OOB)	\$9,077.28	\$4,658.02	\$492.87	\$2,337.08	\$684.17	\$1,078.56	\$805.55	\$2,312.16	\$276.41	\$21,722.10

Cost Per Student Southern Maine Schools FY 20

SAU	Regular Instruction	Sp. Education	Other	Student Support	System Admin	School Admin	Transp.	Facilities	All Other	Debt	Total
SAD 6 Bonny Eagle	\$5,332.15	\$2,499.02	\$180.87	\$1,226.82	\$304.00	\$674.70	\$829.32	\$1,517.69	\$34.26	\$504.78	\$13,103.61
MSAD 60 (Noble)	\$5,194.96	\$2,364.51	\$284.73	\$1,371.10	\$363.96	\$689.23	\$989.26	\$1,527.85	\$17.04	\$558.88	\$13,361.52
Biddeford School Department	\$5,373.58	\$2,411.15	\$258.57	\$949.41	\$384.79	\$654.02	\$570.56	\$1,370.67	\$2.80	\$1,509.23	\$13,484.78
MSAD 15 (Gray)	\$5,694.65	\$2,576.25	\$342.33	\$1,358.02	\$379.12	\$759.50	\$947.96	\$1,490.52	\$10.55	\$350.16	\$13,909.06
RSU 35/MSAD 35	\$6,050.82	\$2,152.34	\$421.02	\$1,502.57	\$456.74	\$860.42	\$885.56	\$1,590.04	\$57.88	\$110.30	\$14,087.69
Gorham School Department	\$6,346.18	\$2,179.63	\$298.41	\$1,198.63	\$472.08	\$760.24	\$678.16	\$1,340.04	\$34.47	\$954.70	\$14,262.54
MSAD 57 (Massabesic)	\$5,329.20	\$2,300.13	\$234.57	\$1,470.30	\$276.96	\$684.06	\$1,063.49	\$2,366.90	\$77.65	\$519.60	\$14,322.86
RSU 14 (Windham)	\$5,514.24	\$2,599.26	\$260.92	\$1,175.38	\$420.62	\$858.06	\$821.98	\$1,853.76	\$106.17	\$760.36	\$14,370.75
State Average	\$5,930.75	\$2,582.43	\$291.96	\$1,226.75	\$479.39	\$774.76	\$783.72	\$1,588.64	\$69.07	\$899.94	\$14,627.41
Saco School Department	\$8,394.80	\$3,355.51	\$43.77	\$898.22	\$315.75	\$464.37	\$548.55	\$744.25	\$0.00	\$112.85	\$14,878.07
Yarmouth Schools	\$6,971.34	\$2,293.65	\$523.16	\$1,378.90	\$480.07	\$705.01	\$593.37	\$1,206.34	\$40.24	\$856.46	\$15,048.54
Sanford School Department	\$4,635.36	\$2,660.72	\$228.28	\$1,178.53	\$285.94	\$747.36	\$588.80	\$1,217.97	\$18.88	\$3,672.86	\$15,234.70
Westbrook School Department	\$6,291.41	\$2,196.84	\$273.34	\$1,259.54	\$512.14	\$698.38	\$700.80	\$1,356.12	\$0.00	\$2,075.96	\$15,364.53
Portland Public Schools	\$6,758.28	\$2,545.48	\$297.38	\$1,491.13	\$550.38	\$845.70	\$445.54	\$1,790.62	\$148.75	\$920.46	\$15,793.72
RSU 05 (Freeport)	\$6,924.94	\$2,052.78	\$332.64	\$1,647.23	\$431.26	\$813.17	\$676.43	\$2,354.51	\$154.19	\$786.16	\$16,173.31
Cape Elizabeth School Department	\$8,035.50	\$2,169.18	\$465.02	\$1,675.38	\$455.62	\$741.71	\$466.58	\$1,929.86	\$44.69	\$298.54	\$16,282.08
Scarborough School Department	\$7,050.35	\$3,011.00	\$365.85	\$1,611.14	\$398.07	\$573.53	\$481.77	\$1,214.50	\$0.00	\$1,755.88	\$16,462.09
South Portland School Department	\$7,141.63	\$3,247.26	\$295.40	\$1,060.86	\$520.97	\$863.00	\$656.20	\$1,610.43	\$168.48	\$1,421.76	\$16,985.99
Kittery School Department	\$6,958.63	\$3,495.49	\$297.56	\$1,847.90	\$611.87	\$1,001.31	\$604.00	\$1,340.05	\$90.00	\$789.24	\$17,036.05
MSAD 51 (Cumberland)	\$7,617.51	\$2,977.97	\$310.04	\$1,425.31	\$471.31	\$663.39	\$800.91	\$1,972.10	\$112.68	\$1,305.77	\$17,656.99
RSU 21 (Kennebunk)	\$6,834.54	\$2,882.46	\$458.99	\$1,206.31	\$472.59	\$795.98	\$1,008.68	\$1,752.10	\$64.15	\$2,473.21	\$17,949.01
Falmouth School Department	\$7,936.53	\$2,763.85	\$438.12	\$1,740.37	\$460.69	\$760.57	\$805.29	\$1,365.34	\$0.00	\$2,017.33	\$18,288.09
Wells-Ogunquit CSD	\$7,179.51	\$2,587.83	\$664.13	\$1,592.15	\$535.05	\$967.57	\$777.71	\$1,967.13	\$125.99	\$1,977.71	\$18,374.78
York School Department	\$8,668.88	\$3,507.89	\$562.85	\$1,738.93	\$700.99	\$972.77	\$644.41	\$2,115.76	\$221.81	\$1,390.41	\$20,524.70
RSU 23 (OOB)	\$9,077.28	\$4,658.02	\$492.87	\$2,337.08	\$684.17	\$1,078.56	\$805.55	\$2,312.16	\$276.41	\$0.00	\$21,722.10

JFK		BPS		BIS	
Total FY 22 (Excludes Sp. Ed)	\$2,155,349.40	Total FY 22 (Excludes Sp. Ed)	\$4,038,797.23	Total FY 22 (Excludes Sp. Ed)	\$3,316,237.23
Total FY 23 (Excludes Sp. Ed)	\$2,081,495.96	Total FY 23 (Excludes Sp. Ed)	\$4,080,458.95	Total FY 23 (Excludes Sp. Ed)	\$3,283,475.05
Total Increase	-\$73,853.44	Total Increase	\$41,661.72	Total Increase	-\$32,762.18
% Increase	-3.43%	% Increase	1.03%	% Increase	-0.99%
Salary/Benefit Increase	-\$90,110.10	Salary/Benefit Increase	\$307,658.78	Salary/Benefit Increase	\$44,315.56
Maint./Utilities/Building Costs	\$32,306.76	Maint./Utilities/Building Costs	\$24,429.32	Maint./Utilities/Building Costs	-\$83,405.02
All Other Expenses	-\$16,050.10	All Other Expenses	-\$290,426.38	All Other Expenses	\$6,327.28
Special Education	\$692,412.41	Special Education	\$1,215,734.34	Special Education	\$869,578.53
BMS		BHS		COT	
Total FY 22 (Excludes Sp. Ed)	\$6,926,960.06	Total FY 22 (Excludes Sp. Ed)	\$9,099,740.21	Total FY 22 (Excludes Sp. Ed)	\$2,848,573.83
Total FY 23 (Excludes Sp. Ed)	\$7,542,649.50	Total FY 23 (Excludes Sp. Ed)	\$9,293,333.97	Total FY 23 (Excludes Sp. Ed)	\$3,011,066.14
Total Increase	\$615,689.44	Total Increase	\$193,593.76	Total Increase	\$162,492.31
% Increase	8.89%	% Increase	2.13%	% Increase	5.70%
Salary/Benefit Increase	\$603,853.78	Salary/Benefit Increase	\$199,371.41	Salary/Benefit Increase	\$114,962.43
Maint./Utilities/Building Costs	\$73,737.71	Maint./Utilities/Building Costs	\$31,237.14	Maint./Utilities/Building Costs	\$84,097.59
All Other Expenses	-\$61,902.05	All Other Expenses	-\$37,014.79	All Other Expenses	-\$36,567.71
Special Education	\$1,476,698.24	Special Education	\$1,198,744.27		
Special Education		Transportation		District Wide	
Total FY 22	\$7,264,150.00	Total FY 22	\$1,705,829.60	Total FY 22	\$2,389,891.27
Total FY 23	\$7,625,523.83	Total FY 23	\$1,725,856.55	Total FY 23	\$2,559,106.34
Total Increase	\$361,373.83	Total Increase	\$20,026.95	Total Increase	\$169,215.07
% Increase	4.97%	% Increase	1.17%	% Increase	7.08%
Salary/Benefit Increase	\$461,577.44	Salary/Benefit Increase	-\$1,572.42	Salary/Benefit Increase	\$116,045.67
				Maint./Utilities/Building Costs	\$16,453.00
All Other Expenses	-\$100,203.61	All Other Expenses	\$21,599.37	All Other Expenses	\$36,716.40
Fields		Total FY 22	\$40,139,313.00		
Total FY 22	\$168,436.00	Total FY 23	\$41,443,672.69		
Total FY 23	\$45,409.00	Total Increase	\$1,304,359.69		
Difference	-\$123,027.00	% Increase	3.25%		

To: Biddeford School Committee
From: Jeremy Ray, Superintendent of Schools
Re: Draft - FY23 School Department Budget
Date: February 9, 2022

The FY23 Biddeford School Department budget was created based on the current grade level configuration with an eye on a return to normalcy while continuing to be cautious with ever-changing pandemic related guidance. As the pandemic has changed education and the needs of students, budget challenges have resulted (e.g. local increase to property valuations, declining student enrollments, inflation, and fluctuating state subsidy. As you are well aware, the school department has been able to pass along limited increases to the taxpayer over the prior ten years. **Still, with the rising valuation of the city, it will become more difficult over time.**

The Maine Department of Education funding formula uses a 3-year average for the land valuation to calculate the state subsidy that a school department receives. The premise of the formula is that municipalities with higher land valuations have the ability to pay more towards rising educational costs. The following chart outlines our valuation history and percentage of state contribution.

Funding Data

	FY 22	FY 23	Difference
PreK-12 Subsidy	\$13,165,796.78	\$12,974,549.47	-\$191,247.31
Regional Center Subsidy	\$81,663.10	\$89,656.51	\$7,993.41
Vocational Subsidy	\$2,865,050.71	\$2,817,062.09	-\$47,988.62
Valuation	\$2,464,266,667.00	\$2,642,466,667.00	\$178,200,000.00
Student Count	2394.5	2333.5	-61
Disadvantaged Rate	54.90%	57.48%	2.58%
Required Local	\$17,890,576.00	\$18,761,513.34	\$870,937.34

Year	Average Valuation	Increase/Decrease from prior year	Local Share %	State Share %
2014	\$2,407,100,000.00		64.3	35.7
2015	\$2,348,925,000.00	-\$58,175,000	65.08	34.92
2016	\$2,316,700,000.00	-\$32,225,000	64.57	35.16
2017	\$2,257,266,667.00	-\$59,433,333	63.77	36.23
2018	\$2,235,800,000.00	-\$21,466,667	59.45	40.55
2019	\$2,244,850,000.00	\$9,050,000	63.84	36.16
2020	\$2,259,466,667.00	\$14,616,667	62.29	37.71
2021	\$2,338,933,333.00	\$79,466,666	61.7	38.3
2022	\$2,464,266,667.00	\$125,333,334	62.69	37.31
2023	\$2,642,466,667.00	\$178,200,000	57.61	42.39
2024	\$2,855,433,333.00	\$212,966,666	59.12	40.88

Budget Development and Increased Employment Costs

The FY 23 budget development creates a situation where based on valuation and student count, the K-12 budget combined with the Vocational Center will receive **\$244,941.00 less** than the prior school year. This is after the school department received \$1,577,130.67 more in state subsidy in the prior school year. As we created the draft budget, we have attempted to level all expenditures in supplies while greatly decreasing technology expenditures and general additional capital expenditures because of the ability to use federal COVID funds.

The following employee and health insurance costs reflect the following changes in the budget:

Item	Increase Cost
Employee Steps and wages	\$1,120,481.00
Health Insurance Increase 10%	\$428,820.00
Total	\$1,549,301.00
Total Increase	\$1,304,36.00
Difference	\$-244,941.00

The core academic and operations portion of the budget including the following reductions and additions/replacement of positions:

- *The budget includes 223K for payment for capital expenditures through the revolving renovations grants. The amount will be part of a ten year payment plan at 0% interest.*
- *We have decreased over 400K of capital expenditures and will use federal COVID (ESSER) funds to complete the building upgrades.*
- *We have increased utilities by approximately 10-15% to cover rising costs(may want to consider increasing additionally).*
- *Supplies and furniture lines will be maintained at the current levels.*
- *Increases substitute teacher pay.*
- *Moved two elementary teacher positions from federal covid funds to local budget.*
- *Removed an unfilled ed tech position at BIS from the budget.*

Federal Funded Position (continuation)

- *Added ESSER English Teacher at BHS (needed for 5 period schedule).*
- *Continued ESSER social work for 8th grade.*
- *Continued ESSER nursing assistant for BHS/COT/8th grade.*

Items for Consideration to be added

- Additional Special Education Teacher and Ed Tech at BHS for the development of the extended eligibility program for ages 18-22.
- 100-150K for capital improvements.

Revenues

REVENUES			
2021-22		2022-23	
		Proposed	Difference
\$1,102,483.00	Carryover (previous year)	\$1,102,483.00	\$0.00
\$341,272.00	Carryover (Long Term Debt Reduction FY20)	\$223,791.00	-\$117,481.00
	Carryover (current COT State Allocation FY19)		\$0.00
\$250,000.00	Carryover (Current MaineCare FY19)	\$250,000.00	\$0.00
\$70,000.00	Tuition (antic. 7 students for 19-20)	\$80,000.00	\$10,000.00
\$ -	Special Ed. Tuition	.	
\$25,136.00	Transportation (Non-Public)	\$25,136.00	\$0.00
\$23,495.00	Other Transportation	\$23,495.00	\$0.00
\$30,000.00	State Agency Clients	\$30,000.00	\$0.00
\$2,000.00	Miscellaneous (BMS Officials)	\$2,000.00	\$0.00

\$ -	Shared Service with Saco	\$100,000.00	\$100,000.00
\$197,328.00	Shared Service with Dayton	\$187,185.00	-\$10,143.00
\$100,000.00	Regional Center (SMAC) Revenue	\$100,000.00	\$0.00
\$54,688.00	COT Sending School Revenue	\$70,000.00	\$15,312.00
\$12,265,797.11	State Allocation (General)	\$12,974,549.47	\$708,752.36
\$81,663.10	State Allocation (Regionalization)	\$89,656.51	\$7,993.41
\$2,865,050.71	State Allocation (CTE)	\$2,817,062.09	-\$47,988.62
\$18,790,575.67	Local Allocation	\$18,761,513.34	-\$29,062.33
\$2,484,573.00	Local Allocation (Local only debt)	\$2,427,070.00	-\$57,503.00
\$1,455,251.41	Additional Local	\$2,179,731.59	\$724,480.18
\$40,139,313.00	Total	\$41,443,673.00	\$1,304,360.00
\$2,464,266,667.00	State Valuation	\$2,642,466,667.00	
\$31,056,372.78	100% EPS Total Allocation	\$31,736,062.81	
7.9	Local Allocation Mill Rate	\$7.10	
11,588,666.11	100% State Share	\$16,080,848.85	
19,467,706.67	100% Local Share (must raise to receive State Allocation-General)	\$18,761,513.34	
100.00%	Percent of State Share	100.00%	
100.00%	Percent of Local Share	100.00%	
State Allocation (General)	708,752.36	5.78%	
State Allocation (Regionalization)	7,993.41	9.79%	
State Allocation (CTE)	-47,988.62	-1.67%	
Total State Allocation	668,757.15	4.40%	
*Local Allocation	-29,062.33	-0.15%	
Additional Local	724,480.18	49.78%	
Total Local	637,914.85	2.81%	
Total Budget	1,304,360.00	3.25%	
State Valuation	178,200,000.00	7.23%	

