

City of Biddeford
Solid Waste Management Commission
March 13, 2018 7:00 PM Public Works

- 1. Call to Order**
- 2. Approval of Minutes**
 - 2.1. Minutes
[Minutes.pdf](#)
- 3. Discussion / Approval**
 - 3.1. Composting of Food Waste at Public Works Facility
[Food Composting.pdf](#)
 - 3.2. Earth Day / Drug Take Back Day Planning
- 4. School Programs Update**
 - 4.1. Food Waste Composting
- 5. Questions /Comments on Reports**
 - 5.1. Recycling Reports
[Transfer Station Curbside Recycling Program.pdf](#)
 - 5.2. Code Enforcement Report
 - 5.3. Curbside Trash & Recycling Report
- 6. Staff Reports**
- 7. Commission Roster Changes**
 - 7.1. Solid Waste Management Commission
[Solid Waste Management Commission.pdf](#)
- 8. Education/Advertising/Fiscal Year Budget**
 - 8.1. FY 17 / FY 18 Budget Analysis
[FY 17 -18 Budget Changes.pdf](#)
- 9. Other Business**
- 10. Agenda for Next Meeting**

Public Works Department

371 Hill Street, Biddeford, Maine 04005

SOLID WASTE MANAGEMENT COMMISSION MEETING

MINUTES OF JANUARY 9, 2018

Attendance: Martin Grohman/Chair, Adam Bellefeuille, Marc G. Malon, Councilor Michael Swanton, Donna Tippet, James Emerson, Jeff Demers/Staff

Marc Lassard and Francois Blais excused.

The minutes for November 14, 2017 were accepted as printed.

The Commission talked about looking how the message got out about the pickup for Christmas and New Year. Was the message out so the people were well educated? Mark brought up for discussion; what can be picked up and what cannot. Jeff was asked to give Martin notice when the new web site is up and operational. Short discussion about still giving notice on the face book page, Biddeford Recycles.

Commission had a lengthy discussion about the disposal/collection of food waste at the public works facility. Martin spoke about the communication he has had with Cri-Sil. Spoke how he felt they showed some interest. Mike Swanton spoke on the the effect it may have on the city and if it would be worth the effort. Donna spoke on the permit and where it is to date. Jeff stated he would look into the amendment to the transfer station and have an update for the next meeting. Martin spoke about possibly looking at other vendors for the composting. Adam mentioned about customer service agreements. Donna asked about the kiosks placement at public works, some discussion took place. Jeff mentioned he would look to see what he thought would be best and have a conversation with his staff.

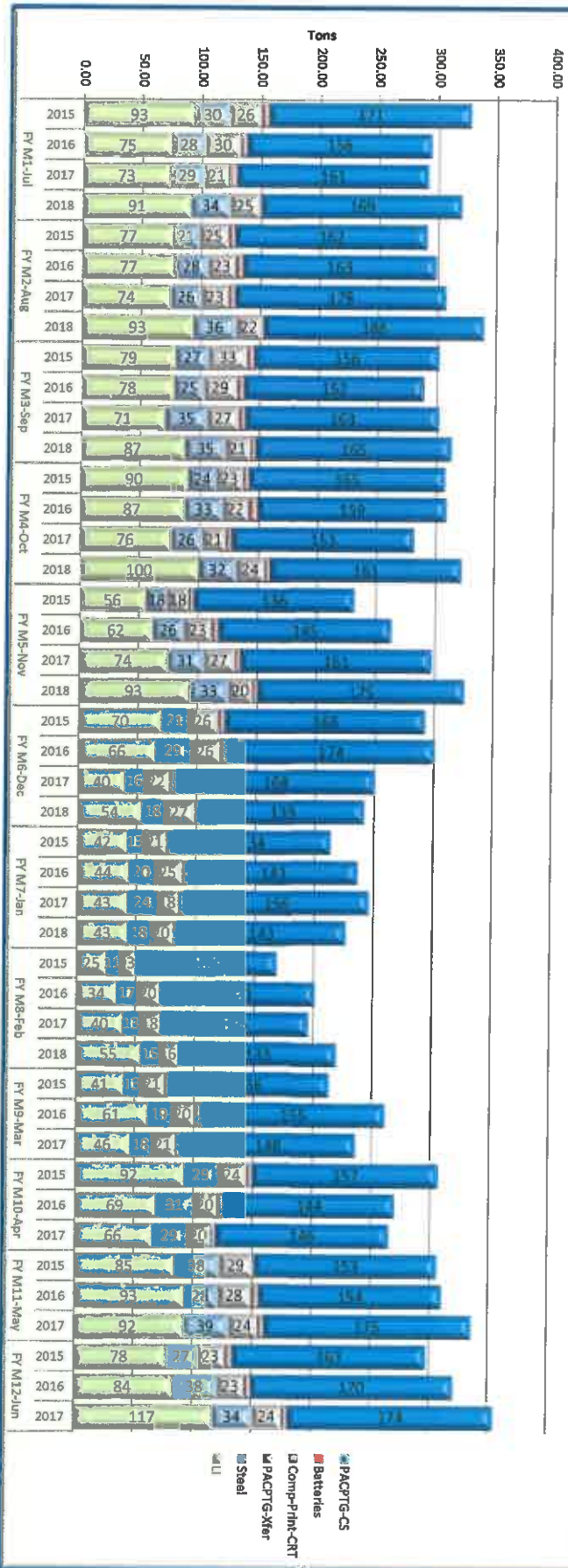
- Spoke about keeping the dumpster inventory sheet for the schools and only keeping one copy and have that copy available at the meetings.
- Code enforcement keeping quartley log
- Roster review
- Day earlier on the agenda, send by e-mail
- Look into shredder machine for the same day as drug take back
- Earth day agenda next meeting

3/7/2018

3

City of Biddford Transfer Station and Curbside Recycling Program

Monthly Detail of Recycling Materials



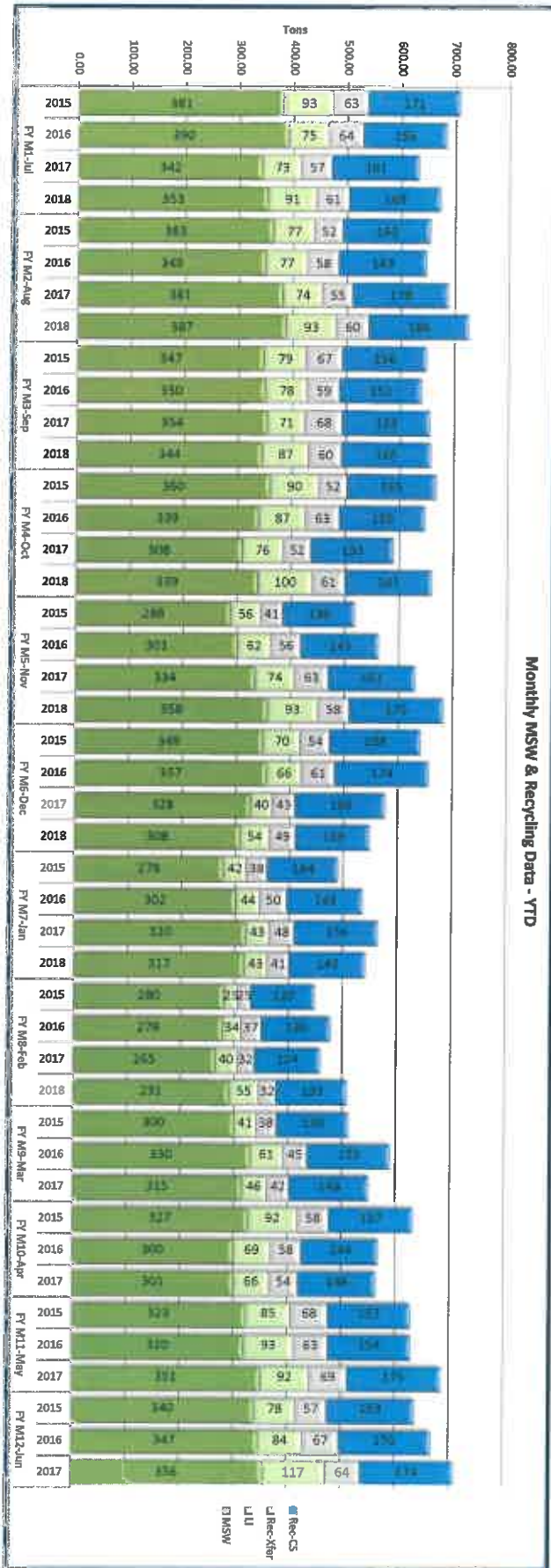
PACPTG-CS = paper, aluminum, cardboard, plastic, tin, glass from curbside collection
 PACPTG-Xter = paper, aluminum, cardboard, plastic, tin, glass from transfer station
 LI = large item

City of Biddford Transfer Station and Curbside Recycling Program
Monthly Detail of Recycling Materials

Sum of Tons					
Column Labels					
Row Labels	LI	Steel	PACPTG-Xtr	Comp-Print-CRT	Batteries
Grand Total					
FY M1-Jul	2015	93.44	30.06	26.23	6.38
2016	74.74	28.05	29.74	5.57	0.66
2017	73.30	28.63	21.23	6.15	0.84
2018	90.58	33.62	24.58	2.03	0.44
FY M2-Aug	2015	79.17	27.48	32.76	6.04
2016	78.20	24.52	28.56	5.76	0.58
2017	70.61	35.41	26.86	5.46	0.69
2018	87.39	34.56	20.96	4.14	0.64
FY M3-Sep	2015	76.71	20.97	25.16	6.18
2016	77.49	28.15	23.47	6.43	0.34
2017	74.20	26.14	23.25	5.16	0.68
2018	93.49	36.45	21.54	1.58	0.73
FY M4-Oct	2015	79.17	27.48	32.76	6.04
2016	78.20	24.52	28.56	5.76	0.58
2017	70.61	35.41	26.86	5.46	0.69
2018	87.39	34.56	20.96	4.14	0.64
FY M5-Nov	2015	90.45	23.73	22.76	5.20
2016	87.22	32.74	21.65	7.61	0.60
2017	76.27	26.03	20.60	4.77	0.83
2018	100.01	31.86	23.78	4.48	0.64
FY M6-Dec	2015	55.76	18.06	18.21	3.95
2016	61.66	26.42	23.44	5.87	0.58
2017	74.24	30.53	26.73	4.37	0.93
2018	92.74	33.46	20.12	4.16	0.57
FY M7-Jan	2015	70.43	21.22	26.41	5.56
2016	65.56	28.62	26.09	5.38	0.49
2017	39.83	15.50	22.27	4.38	0.69
2018	54.22	18.04	26.98	3.46	0.59
FY M8-Feb	2015	42.23	12.62	20.65	4.09
2016	44.05	20.09	24.93	4.29	0.58
2017	42.80	24.42	18.36	4.19	0.67
2018	43.33	17.97	20.17	2.26	0.58
FY M9-Mar	2015	25.19	10.89	13.17	0.26
2016	34.03	16.91	19.64	0.35	0.58
2017	40.17	12.93	18.26	0.23	0.57
2018	55.11	14.70	16.41	0.60	0.43
FY M10-Apr	2015	41.05	12.88	21.37	2.77
2016	61.08	19.33	20.08	5.61	0.38
2017	46.26	17.79	20.60	3.62	0.49
2018	46.26	17.79	20.60	3.62	0.49
FY M11-May	2015	92.03	28.72	24.10	4.67
2016	68.74	31.45	20.32	5.47	0.38
2017	65.72	28.91	20.37	3.98	0.71
2018	143.83	145.70	156.73	156.73	156.73
FY M12-Jun	2015	84.69	37.63	28.69	1.01
2016	93.06	28.34	28.12	6.24	0.49
2017	91.66	39.13	24.26	5.10	0.69
2018	117.23	33.96	24.22	4.96	0.69
FY M13-Jul	2015	77.77	26.85	22.83	6.41
2016	83.69	37.64	22.67	5.68	0.58
2017	117.23	33.96	24.22	4.96	0.69
2018	117.23	33.96	24.22	4.96	0.69

City of Biddeford Transfer Station and Curbside Recycling Program

Monthly MSW & Recycling Data - YTD

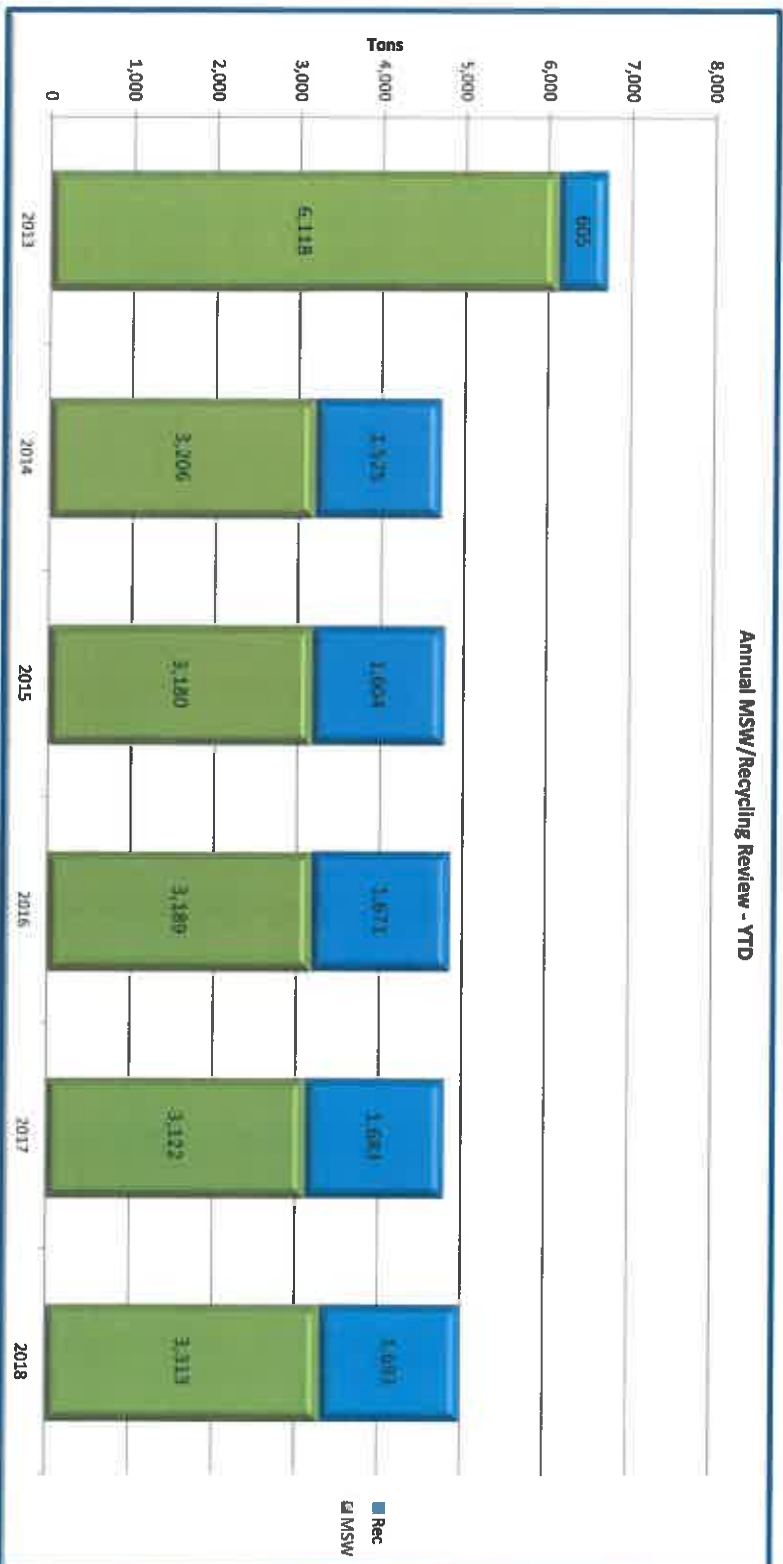


City of Bidderdorf Transfer Station and Curbside Recycling Program
Monthly MSW & Recycling Data

Sum of Tons	Column Labels	MSW	LI	Rec-Xfer	Rec-CS	Grand Total
FY MT-JUL						
2015		381.05	93.44	63.13	170.84	708.46
2016		390.14	74.74	64.02	155.51	684.41
2017		341.61	73.30	56.86	161.48	633.25
2018		352.62	90.58	60.67	168.62	672.49
FY MTX-AUG						
2015		363.09	76.71	52.30	162.05	654.15
2016		348.99	77.49	58.39	162.85	647.72
2017		381.01	74.20	55.22	177.75	688.18
2018		387.23	93.49	60.30	185.63	726.65
FY MTX-SEP						
2015		346.85	79.17	66.88	155.84	648.74
2016		350.01	78.20	59.42	151.60	639.23
2017		353.71	70.61	68.41	163.14	655.87
2018		344.15	87.39	60.29	165.20	657.03
FY MTX-OCT						
2015		359.77	90.45	52.13	165.08	667.43
2016		338.86	87.22	62.59	159.21	647.88
2017		308.29	76.27	52.22	153.40	590.18
2018		338.82	100.01	60.76	161.39	660.98
FY MTX-NOV						
2015		288.13	55.76	40.61	135.88	520.38
2016		301.21	61.66	56.31	145.48	564.66
2017		333.62	74.24	62.56	160.69	631.11
2018		357.76	92.74	58.31	174.54	683.35
FY MTX-DEC						
2015		349.30	70.43	53.75	168.47	641.95
2016		356.64	65.56	60.57	174.48	657.25
2017		327.72	39.83	42.83	168.16	578.54
2018		308.32	54.22	49.06	138.96	550.56
FY MTX-JAN						
2015		278.05	42.23	38.09	134.06	492.43
2016		301.60	44.05	49.90	143.10	538.65
2017		320.05	42.80	47.65	156.47	566.97
2018		316.59	43.33	40.99	142.87	543.78
FY MTX-FEB						
2015		280.38	25.19	24.56	120.26	450.39
2016		278.12	34.03	37.48	130.23	479.86
2017		264.65	40.17	31.98	124.11	460.91
2018		290.60	55.11	32.14	132.82	510.67
FY MTX-MAR						
2015		300.17	41.05	37.52	135.77	514.51
2016		330.09	61.08	45.39	154.86	591.42
2017		315.00	46.26	42.49	148.11	551.86
FY MTX-APR						
2015		326.97	92.03	58.14	156.73	633.87
2016		300.24	68.74	57.62	143.83	570.43
2017		301.11	65.72	53.97	145.70	566.50
FY MTX-MAY						
2015		323.42	84.69	67.89	153.48	629.48
2016		320.00	93.06	63.18	154.16	630.40
2017		351.15	91.66	69.18	174.53	686.52
FY MTX-JUN						
2015		340.31	77.77	56.75	162.98	637.81
2016		347.26	83.69	66.57	170.22	667.74
2017		355.93	117.23	63.83	173.83	710.82

City of Biddeford Transfer Station and Curbside Recycling Program

Annual MSW/Recycling Review - YTD



Fiscal Month (Multiple Items) Jul - Feb

Sum of Tons		Column Labels			
Row Labels		MSW	Rec	Grand Total	
2013		6,118	605	6,723	9.00%
2014		3,206	1,525	4,731	32.24%
2015		3,180	1,604	4,784	33.63%
2016		3,189	1,671	4,860	34.39%
2017		3,122	1,683	4,805	35.02%
2018		3,313	1,693	5,006	33.81%

City of Biddeford
Public Works Department
371 Hill Street, Biddeford, Maine 04005

SOLID WASTE MANAGEMENT COMMISSION 2018

<u>NAME / ADDRESS</u>	<u>PHONE NUM.</u>	<u>EXP. DATE</u>
Martin Grohman, CHAIR 9 Lisa Lane E-mail : martin.j.grohman@gmail.com	283-1476 423-8260	12/2018
Councilor Michael Swanton 110 Old Pool Road E-mail : michael.swanton@biddefordmaine.org	282-6387	12/2019
Councilor Marc Lessard Cathedral Oaks E-mail : Marc.Lessard@biddefordmaine.org		12/2019
James Emerson 127 Old Pool Road E-mail : jaz_emerson@maine.rr.com	209-7254	12/2020
Adam Bellefeuille 111 Pool Street E-mail : Bellafuel111280@gmail.com	229-2992	12/2017
Marc G. Malon II 1 Rockwood Drive E-mail : marc.malon@gmail.com	590-8366	12/2019
Bernard Neveux 10 Kennedy Drive E-mail : b.a.neveux@gmail.com	376-5938	12/2019
Francois Blais 26 Westland Avenue E-mail : fablais@zwi.net	229-1695	12/2019
Donna Tippet 77 West Street	282-3392	12/2020

City of Biddeford
Public Works Department
371 Hill Street, Biddeford, Maine 04005

WASTE MANAGEMENT COMMISSION 2017

SCHOOL DEPARTMENT MEMBER :

Dawn Delano **286-5137**
455 Gebung Road
Alfred, Maine
E-mail : ddelano@biddefordschooldepartment.org

SOLID WASTE MANAGEMENT COMMISSION

FY 17 / FY 18 Budget Analysis

3/7/2018

DESIGNATED FUND BALANCE				FY 18			
TOTAL RESERVED FUNDS END OF FY 17 :				\$ 7,348.00	Revenues		
FUNDS RESERVED FROM FY 17 BUDGET :				\$ 2,780.00		Budget Appropriation	\$ 4,575.00
TOTAL RESEVED FUNDS AS OF 7/18/17 :				\$ 10,128.00		Casella Education Funds	\$ 1,000.00
						Compost Bin/Kit. Pail Sales	\$ 101.10
						Composter Inventory Value	(11) \$ 556.05
						Kitchen Pail Inventory Value	(6) \$ 39.84
						Total :	\$ 6,271.99
Expenditures					Expenditures		
Two EDDM Mailings (HHW, Paint)				\$ 4,055.97			
EDDM Printing first mailing				\$ 1,080.00			
EDDM Printing second mailing				\$ 1,145.29			
EDDM Mailing - Bidd. Pool ZIP Code				\$ 113.28		Total :	\$ -
						Balance (cash and inventory) :	\$ 6,271.99
						Balance (cash only) :	\$ 5,676.10
						TOTAL CASH AVAILABLE :	\$ 9,409.56
				Total :	\$ 6,394.54		
TOTAL CURRENT RESERVED FUNDS:				\$ 3,733.46			
Code : 22004-60502				\$554.71			
Code : 22004-60960				\$3,178.75			
NOTE : REPORTED NUMBERS ARE AS OF March 5, 2017							
NOTE : EARTH MACHINES \$50.55 KITCHEN PAILS \$6.64							