

City of Biddeford
Finance Committee Meeting Minutes
March 15, 2022

The meeting was called to order at 5:02 p.m. by Councilor Belanger.

Present: Mayor Alan Casavant; Councilor Norman Belanger; Councilor William Emhiser; Councilor Marc Lessard (arrived at 5:05); Chief Operating Officer, Brian Phinney; City Clerk, Carmen Bernier; and Finance Director, Nichole Wood.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes of March 1, 2022

Motion by Councilor Emhiser to accept the minutes as printed, seconded by Mayor Casavant.

Vote: unanimous.

Motion carries.

Expenditure Warrants:

The Warrants were available for review.

Discussion/Approval

Recommendation: Use of Grant & Matching Funds for Purchase of Breathing Apparatus Equipment for Fire Department/Bergeron Protective Clothing

Motion by Councilor Emhiser to recommend the use of Grant and Matching Funds for the purchase of breathing apparatus equipment for the Fire Department, from Bergeron Protective Clothing, seconded by Mayor Casavant.

Fire Chief Scott Gagne presented this item. Funds are being requested to match Grant funds for breathing apparatus equipment. The City's match is a 10% match which comes to \$28,530.45.

Chief Gagne explained he will work with Bergeron Protective Clothing to assist with disposing of the old units, or he may look into finding a small community who might be able to use them.

Vote: unanimous.

Motion carries.

Recommendation: Extended Paving Contract with Shaw Brothers for City's Paving Program

Motion by Councilor Lessard to recommend the extension of the paving contract with Shaw Brothers for the City's Paving Program, seconded by Councilor Emhiser. The contract amount from Shaw Brothers is \$79.00 per ton. Jeff is confident that if the City does not lock in to the price now, it will surely be more in the future.

Public Works Director, Jeff Demers, presented the item.

Vote: unanimous.
Motion carries.

Other Business

Review of January 2022 Financials:

Finance Director Nichole Wood gave an overview of the January 2022 Financials.

Councilor Lessard would like for the Finance Committee to have a more in-depth discussion on investments and returns sometime after the budget season.

Councilor Emhiser brought up the Fund balances and would like to see those spent as they were budgeted for. Chief Operating Officer Brian Phinney explained that this issue is discussed with the Department Heads each year about this time to remind them that the budgeted funds for specific projects needs to be spent.

Motion to adjourn made by Councilor Emhiser, seconded by Councilor Lessard.

Vote: unanimous.

Motion carries.

Adjourned at 5:40 p.m.