

City of Biddeford

City Council

March 16, 2021 6:00 PM Via Zoom

Please click the link below to join the webinar:

<https://biddeford.zoom.us/j/94309221290?pwd=Y0ZHhXlROXB1WFZlXdi8rYjU5S1NXUT09>

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Webinar ID: 943 0922 1290

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1. Roll Call

2. Adjustment(s) to Agenda

3. Presentation:

- 3.a. FY22 School Department Budget
[FY 22 Budget Overview Biddeford.pptx](#)

Update:

Review of Proposed Uses of CIP & Bond Funds
[3-16-2021 Paving CIP - Bond Update-Briefing.docx](#)
[3-16-2021 Bond Fund Paving Projects-FY22.xlsx](#)
[3-16-2021 Paving CIP Carry Overs FY22.xlsx](#)

4. Consideration of Minutes:

- 4.a. March 2, 2021 Council Meeting Minutes
[3-02-2021 Council Meeting Minutes.docx](#)

5. Orders of the Day:

- 5.a. 2021.23) Authorization/Lease-Purchase of 2021 John Deere Loader w/Plow and Wing/Nortrax Equipment
[3-16-2021 Loader with Plow Purchase-ORDER.docx](#)
[3-16-2021 Loader with Plow Purchase-Briefing.docx](#)
[3-16-2021 Loader with Plow Purchase-BIDS.doc](#)
- 5.b. 2021.24) Approval/Disaster Mutual Aid Agreement for York County
[3-16-2021 York County Mutual Aid Agreement-ORDER.docx](#)
[3-16-2021 York County Mutual Aid Agreement-Briefing.docx](#)
[3-16-2021 York County Mutual Aid Agreement.docx](#)
- 5.c. 2021.25) Approval/Rental of Office Space in J. Richard Martin Community Center to St. Louis Alumni Association
[3-16-2021 Comm Center Space to St Louis Alumni-ORDER.docx](#)
[3-16-2021 Comm Center Space to St Louis Alumni-Briefing.docx](#)

- [3-16-2021 Comm Center Space to St Louis Alumni-Request.pdf](#)
- 5.d. 2021.26) Authorization/Award of Contract for South and Crescent Street Sidewalk Reconstruction Project/Dearborn Brothers Construction, Inc.
[3-16-2021 CDBG South St Sidewalk Project-ORDER.docx](#)
[3-16-2021 CDBG South St Sidewalk Project-MEMO.docx](#)
- 6. Appointments:**
- 6.a. Marc G. Malon, II....Solid Waste Management Commission
[3-16-2021 Appt-Malon-SWMC.docx](#)
[3-16-2021 Comm App-Malon-SWMC.pdf](#)
- 7. Public Addressing the Council..(5 minute limit per speaker; 30 minute total time limit)**
- 8. City Manager Report**
- 9. Other Business**
- 10. Council President Addressing the Council**
- 11. Mayor Addressing the Council**
- 12. Executive Session**
- 12.a. 1 MRSA 405(6)(D)...Labor Contract Negotiations
- 12.b 1 MRSA 405(6)(C)...Real Estate Matter
- 12.c. 1 MRSA 405(6)(E)...Consultation with City Attorney
- 13. Adjourn**



FY 22 Draft Budget Overview - Base Budget - Non-COVID

2/23/2021

Commitment to Students



COVID Commitments

- Follow Maine DOE/CDC Reopening Framework for Student and Staff Safety
- Provide In-Person Learning Opportunities and Remote Learning Opportunities
- Use Federal Funds to Reopen School and Benefit Student and Community in the Short Term and Long Term

Biddeford City Valuation

- Valuation Impacts State Subsidy Significantly
- Biddeford Valuation Continues to Rise with Downtown Revitalization
- Southern Maine Home Prices have Surged with COVID 19 (Prices 20% higher than previous year)

Year	Average Valuation	Increase/Decrease from prior year	Local Share %	State Share %
2014	\$2,407,100,000.00		64.3	35.7
2015	\$2,348,925,000.00	-\$58,175,000	65.08	34.92
2016	\$2,316,700,000.00	-\$32,225,000	64.57	35.16
2017	\$2,257,266,667.00	-\$59,433,333	63.77	36.23
2018	\$2,235,800,000.00	-\$21,466,667	59.45	40.55
2019	\$2,244,850,000.00	\$9,050,000	63.84	36.16
2020	\$2,259,466,667.00	\$14,616,667	62.29	37.71
2021	\$2,338,933,333.00	\$79,466,666	61.7	38.3
2022	\$2,464,266,667.00	\$125,333,334	62.69	37.31
2023	\$2,642,466,667.00	\$178,200,000		

Biddeford City Valuation

- Will Biddeford Valuation Growth Outpace the State?

FY 22 Subsidy with Valuation		FY 23 Subsidy with FY 23 Valuation (Adjusted)	
EPS Allocation	\$ 31,056,372.72	EPS Allocation	\$ 31,400,000.00
Valuation (3 Year)	\$ 2,464,266,667.00	Valuation (3 Year)	\$ 2,642,466,667.00
Mil Expectation	7.9	Mil Expectation	\$ 7.90
Required Local	\$ 19,467,706.67	Required Local	\$ 20,875,486.66
State Subsidy	\$ 11,588,666.11	State Subsidy	\$ 10,524,513.34

STATE OF MAINE DEPARTMENT OF EDUCATION
AUGUSTA 04333

1/25/2021

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2021 - 2022

Section 1: Computation of EPS Rates

A) Attending Counts:

	Pre K-K	1-5	6-8	PreK-8	9-12	Total
1) Attending Pupils (October 2019)	311.0	863.0	521.0	1,695.0	762.0	2,457.0
2) Attending Pupils (October 2020)	240.0	874.0	493.0	1,607.0	735.0	2,342.0
3) Attending Pupils Average	275.5	868.5	507.0	1,651.0	748.5	2,399.5
				68.81 %	31.19 %	100.00 %

Section : 1

Student Count

EPS Staff Ratios

B) Staff Positions	PreK-K EPS FTE	Student to Staff	1-5 EPS FTE	Student to Staff	6-8 EPS FTE	Student to Staff	9-12 EPS FTE	Student to Staff	EPS FTE Total	Actual FTE Total	% OF EPS	SAO Data in EPS Matrix	Adjusted EPS Salary	Elementary Salary	Secondary Salary
1) Teachers	18.37	(15:1)	54.28	(16:1)	29.82	(17:1)	46.78	(16:1)	149.25	145.9	1.02	x 8,303,443	8,494,256	5,844,558	2,649,698
2) Guidance	0.79	(350:1)	2.48	(350:1)	1.15	(350:1)	2.99	(250:1)	7.71	7.0	1.10	x 388,139	427,570	291,191	133,376
3) Librarians	0.34	(800:1)	1.09	(800:1)	0.63	(800:1)	0.94	(800:1)	3.00	3.0	1.00	x 208,940	208,898	143,734	65,164
4) Health	0.34	(800:1)	1.09	(800:1)	0.63	(800:1)	0.94	(800:1)	3.00	5.0	0.60	x 283,830	170,764	117,152	53,112
5) Education Techs	2.42	(114:1)	7.62	(114:1)	1.63	(312:1)	2.37	(316:1)	14.03	19.5	0.72	x 424,380	305,307	210,070	95,237
6) Library Techs	0.55	(500:1)	1.74	(500:1)	1.01	(500:1)	1.50	(500:1)	4.80	2.0	2.40	x 39,397	94,533	65,044	29,489
7) Clerical	1.38	(200:1)	4.34	(200:1)	2.54	(200:1)	3.74	(200:1)	12.00	8.8	1.36	x 309,809	422,378	290,621	131,757
8) School Admin.	0.90	(305:1)	2.85	(305:1)	1.66	(305:1)	2.38	(315:1)	7.79	7.7	1.01	x 717,649	725,974	499,514	226,460

C) Computation of Benefits:

	Percentage	Elementary Salary	Secondary Salary	Elementary Benefits	Secondary Benefits
1) Teachers, Guidance, Librarians & Health	19.00%	x 6,399,638	2,901,350	1,215,931	551,257
2) Education & Library Technicians	36.00%	x 275,114	124,726	99,041	44,901
3) Clerical	29.00%	x 290,621	151,757	84,280	38,210
4) School Administrators	14.00%	x 499,514	226,460	69,932	31,704

D) Other Support Per-Pupil Costs:

	PreK-8	9-12	Elementary Students	Secondary Students	Elementary Support	Secondary Support
1) Substitute Teachers (1/2 Day)	46	46	x 1,651.0	748.5	75,916	34,431
2) Supplies and Equipment	399	552	x 1,651.0	748.5	658,749	413,172
3) Professional Development	68	68	x 1,651.0	748.5	112,268	50,898
4) Instructional Leadership Support	32	32	x 1,651.0	748.5	52,832	23,952
5) Co- and Extra-Curricular Student	43	132	x 1,651.0	748.5	70,993	98,802
6) System Administration/Support	135	135	x 1,651.0	748.5	222,885	101,018
7) Operations & Maintenance	1168	1387	x 1,651.0	748.5	1,928,368	1,038,170

E) Other Adjustments:

1) Regional Adjustment for Staff & Substitute Salaries	Regional Index = 1.09	678,675	307,685
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Section 1: Totals

Divided by Attending Pupils:	-	1,651.0	748.5
Calculated EPS Rates Per Pupil:	-	7,713	8,174

Preliminary FY 2021-2022 Governor's Biennial Budget – Adjustments may be made to these printouts throughout FY 22

Increased from \$7,500 and \$7,953

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2021 - 2022

Section 2: Operating Cost Allocations

Section : 2

A) Subsidizable Pupils (Includes Superintendent Transfers)

		4YO/PreK	K-8	9-12	Total	
1)	October 2019	104.0 +	1,587.0 +	763.0 -	2,454.0	
2)	October 2020 (may include 4YO/PreK estimates)	60.0 +	1,543.0 +	732.0 =	2,335.0	
3)	Subsidizable Pupils Average	82.0 +	1,565.0 +	747.5 =	2,394.5	Decreased from 104 students

B) Basic Counts

		Average Pupils		SAU EPS Rates from Page 1	Basic Cost Allocations
1)	4YO/PreK Pupils (Most Recent Oct Only)	60.0	X	7,713 =	462,780.00
2)	K-8 Pupils	1,565.0	X	7,713 =	12,070,845.00
3)	9-12 Pupils	747.5	X	8,174 =	6,110,065.00
4)	Adult Education Courses at .1	5.0	X	8,174 =	45,774.40
5)	4YO/PreK Equiv. Instruction Pupils (Most Recent Oct Only)	0.000	X	7,713 =	0.00
6)	K-8 Equiv. Instruction Pupils	0.500	X	7,713 =	3,856.50
7)	9-12 Equiv. Instruction Pupils	0.125	X	8,174 =	1,021.75

C) Weighted Counts (Most Recent Oct Only)

		Pupils	EPS Weights	SAU EPS Rates from Page 1	Weighted Cost Allocations
1)	4YO/PreK Disadvantaged @ 0.5490	32.9	X 0.15	7,713 =	38,063.66
2)	K-8 Disadvantaged @ 0.5490	859.2	X 0.15	7,713 =	994,051.44
3)	9-12 Disadvantaged @ 0.5490	410.4	X 0.15	8,174 =	503,191.44
4)	4YO/PreK English Learners	11.0	X 0.500	7,713 =	47,471.50
5)	K-8 English Learners	138.0	X 0.500	7,713 =	532,197.00
6)	9-12 English Learners	51.0	X 0.500	8,174 =	208,437.00

D) Targeted Funds

		Pupils	EPS Weights	EPS Targeted Amount	Targeted Cost Allocations
1)	4YO/PreK Student Assessment (Most Recent Oct Only)	60.0	X	52.00 =	3,120.00
2)	K-8 Student Assessment	1,565.0	X	52.00 =	81,380.00
3)	9-12 Student Assessment	747.5	X	52.00 =	38,870.00
4)	4YO/PreK Technology Resources (Most Recent Oct Only)	60.0	X	113.00 =	6,780.00
5)	K-8 Technology Resources	1,565.0	X	113.00 =	176,845.00
6)	9-12 Technology Resources	747.5	X	340.00 =	254,150.00
7)	4YO/PreK Pupils (Most Recent Oct Only)	60.0	X 0.10	7,713 =	46,278.00
8)	K-8 Pupils	542.5	X 0.10	7,713 =	418,430.75
9)	4YO/PreK Disadvantaged Targeted (Most Recent Oct Only)	32.9	X 0.05	7,713 =	12,687.89
10)	K-8 Disadvantaged Targeted	859.2	X 0.05	7,713 =	331,350.48
11)	9-12 Disadvantaged Targeted	410.4	X 0.05	8,174 =	167,730.48

E) Isolated Small School Adjustment

1)	PreK-8 Isolated Small School Adjustment	=	0.00
2)	9-12 Isolated Small School Adjustment	=	0.00

Section 2: Operating Allocation Totals

Preliminary FY 2021-2022 Governor's Biennial Budget - Adjustments may be made to these printouts throughout FY 22

22,550,376.79

Decreased 90K

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2021 - 2022

Section 3: Other Allocations

Section : 3

A) Other Subsidizable Costs

		Base Year Expenditure		Inflation Adjustment		
1)	Gifted & Talented Expenditures from 2019 - 2020	175,121.03	X	101.80%	-	178,273.21
2)	Special Education - EPS Allocation		X		-	1,853,517.70
3)	Special Education - High-Cost Out-of-District Allocation		X		-	175,263.20
4)	Transportation Operating - EPS Allocation		X		-	1,272,628.30
5)	Approved Bus Allocation (Purchase Year FY 21 or earlier)		X		-	178,912.80
Total Other Subsidizable Costs =						6,658,625.21
						735,139.97

B) Teacher Retirement Amount (Normalized Cost)

Total Adjusted Operating Allocation (Page 2) plus Total other Subsidizable Costs plus Teacher Retirement = 29,944,091.97

C) Debt Service Allocations

1)	Town / District	Payment Date	Name of Project	Principal		Interest		Total
	BIDDEFORD	11/01/2021	NEW MIDDLE SCHOOL	899,661.00	+	69,190.66	=	968,851.66
		05/01/2022	NEW MIDDLE SCHOOL	0.00	+	51,429.15	=	51,429.15
2)	Total Debt Service Principal & Interest Payments			899,661.00		120,619.81		1,020,280.81
3)	Approved Lease for 2020 - 21		Biddeford Public Schools	Lease space at NLC and Remote Academy				92,000.00
4)	Approved Lease Purchase for 2020 - 21 for		Biddeford Public Schools					0.00
Total Debt Service Allocation						-		1,112,280.81
Section 3 : Total Combined Allocations (Page 2 Adjusted Total plus Other Subsidizable plus Debt Service)						=		31,056,372.78

Preliminary FY 2021-2022 Governor's Biennial Budget - Adjustments may be made to these printouts throughout FY 22

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2021 - 2022

Section 4 : Calculation of Required Local Contribution - Mil Expectation

Section : 4

Increase of \$335,232.01

A) Subsidizable Pupils (Excludes Superintendent Transfers for SADs, RSUs & CSDs) by Member Municipality

Member Municipality	Average Subsidizable Pupils	Percentage of Total Pupils	Oper., Othr Sub, & Tchr. Ret. Allocation Distribution	Municipal Debt Allocation Distribution	Total Municipal Allocation Distribution as a Percentage of Pupils
Biddeford Public Schools	23,725	100.00%	29,944,091.97	1,112,280.81	31,056,372.78
Total	2,372.5	100.00%	29,944,091.97	1,112,280.81	31,056,372.78

B) State Valuation by Member Municipality

Member Municipality	3-Yr Average or Previous Yr State Valuation	Mil Expectation	Total Municipal Allocation Distribution per Valuation x Mil Expectation
Biddeford Public Schools	2,461,266,667	7.90	19,467,706.67
Total	2,461,266,667	7.90	19,467,706.67

Major increase in valuation - 125 million

C) Required Local Contribution = the lesser of the previous two calculations :

Member Municipality	Total Allocation by Municipality	Required Local Contribution by Municipality	Calculated Mil Rate	State Contribution by Municipality (Prior to adjustments)
Biddeford Public Schools	31,056,372.78	19,467,706.67	7.90	11,588,666.11
Total	31,056,372.78	19,467,706.67		11,588,666.11

Preliminary FY 2021-2022 Governor's Biennial Budget - Adjustments may be made to these printouts throughout FY 22

Decrease of \$288,258.12

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

ORG ID : 65

Biddeford Public Schools

2021 - 2022

Section 5: Totals and Adjustments

Section : 5

	Total Allocation	Local Contribution	State Contribution
A) Total Allocation, Local Contribution, and State Contribution Prior to Adjustment	31,056,372.78	19,467,706.67	11,588,666.11
6) Totals after adjustment to Local and State Contributions	31,056,372.78	19,467,706.67	11,588,666.11
B) Other Adjustments to State Contribution Only			
1) Plus Audit Adjustments			0.00
2) Less Audit Adjustments			0.00
3) Less Adjustment for Unappropriated Local Contribution			0.00
4) Less Adjustment for Unallocated Balance in Excess of 3%			0.00
5) Special Education Budgetary Hardship Adjustment			0.00
6) Career & Technical Education Center Allocation	Increase of \$110,487.58		2,847,621.05
7) Plus Long Term Drug Treatment Centers Adjustment			0.00
8) Education Service Center Member Allocation			81,663.10
9) Minimum Teacher's Salary Adjustment			0.00
10) Less MaineCare Seed - Private			0.00
11) Less MaineCare Seed - Public			0.00
C) Adjusted State Contribution			14,517,950.26
Local and State Percentages Prior to Adjustments :	Local Share % = 62.69 %	State Share % = 37.31 %	
Local and State Percentages After Adjustments :	Local Share % = 62.69 %	State Share % = 37.31 %	
FY1 : 100% EPS Allocation	31,056,372.78		

Decrease in State Share of 1%

Section F: Adjusted Local Contribution by Town

***** WARRANT ARTICLE *****

Member Municipality	Total Allocation	Adjusted Local Contribution	Adjusted Percentage	Adjusted Mil Rate
Biddeford Public Schools	31,056,372.78	19,467,706.67	100.00%	7.90
Totals	31,056,372.78	19,467,706.67	100.00%	

Preliminary FY 2021-2022 Governor's Biennial Budget Adjustments may be made to these printouts throughout FY 22

Cost Drivers, Reductions, Position Changes

- Reduction of 1 unfilled Ed Tech III position at BIS (transfer 1 Ed Tech position from BPS to create equal UA opportunities).
- Change UA Position at BMS (retirement) to Classroom Teacher position at BMS (Large class size 6th grade)
- Change unfilled unfilled science position BHS to BMS Teacher Position (Large Class Size 6th Grade)
- Change unfilled travel music position at BHS to Math position
- Add a math teacher at Vocational Center (This position will allow for more students to access vocational education, thus increasing funding opportunities).
- 1 New State Approved bus lease.
- Reductions approximately 200K to technology supplies
- Reduction of \$75,000 additional facilities funds
- Reduction of \$40,000 to after school activities at BMS
- *Health Insurance Rates will be set in late March/Early April
- **Option to use existing funds to pay off leased items will result in a savings of \$379,000

Item	Increased Cost
Employee Steps	\$405,293.00
Wages	\$623,647.00
Health Insurance 8%	\$345,350.00*
Total	\$1,374,290.00
Total Increase	\$1,060,165.76**
Difference	\$-314,126.24

Relief and Local Funds Available and Needs

Considerations

Budget is based on set-up from FY20 budget and does not include:

- Teacher Residency Educational Experience
- Additional Space for Social Distancing
- Additional Transportation
- Software
- Remote Academy or Courses
- PPE and Required Additional Cleaning
- Additional Staffing to Remain Open 4-5 days per week
- Summer School and After School Learning

Parent Survey Results

- 95% of elementary parents want to return to in-person
- 4.1 Average of 5 Star Rating from Parents wanting smaller class sizes at elementary level
- Some online courses are requested by high school and middle school students

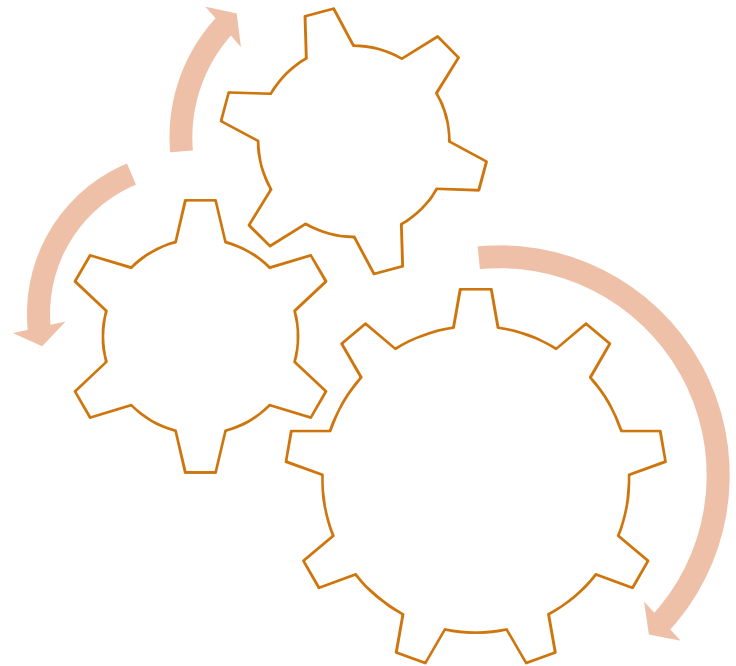
How do we use the funds so that we do not create a "Large Revenue CLIFF" in 2-3 years?

Fund	Amount	Amount Remaining	Required Expenditure Date
CRF Reopening/Governor	\$5,815,748.34	\$0	12/30/2020
CARES ACT (ESSER #1)	\$556,134.38	\$400,000.00	09/01/2022
Second Relief Funds (ESSER #2)	\$2,325,970.04	\$2,325,970.00	09/01/2023
Local Carry Forward FY20	\$1,902,482.88	\$800,000.00	3 year plan must be developed with DOE (requirement)

Use of Relief/Local Funds to Decrease Budget

- *Energy Upgrade Performance Loan Original 2010 - \$657,994*
- *Waterhouse Field Turf Loan - \$459,785*
- *Tractor Loan - \$29,334*
- *Plow and Dump Truck - \$ 45,000 (approximate)*
- *These loan payments would reduce the current budget by \$379,000 and save an estimated \$77,000 in future interest charges.*

If this option is adopted, we will have approximately \$2.3 million in the relief funds remaining for future use.



REVENUES

		Proposed	Difference
2020-21		2021-22	
\$ 800,601.00	Carryover (previous year)	\$ 1,102,483.00	\$ 301,882.00
\$ -	Carryover (current anticipated FY19)	\$ -	\$ -
\$ 163,820.00	Carryover (current COT State Allocation FY19)		\$ (163,820.00)
\$ 250,000.00	Carryover (Current MaineCare FY19)	\$ 250,000.00	\$ -
\$ 70,000.00	Tuition (antic. 7 students for 19-20)	\$ 70,000.00	\$ -
\$ -	Special Ed. Tuition	\$ -	\$ -
\$ 25,136.00	Transportation (Non-Public)	\$ 25,136.00	\$ -
\$ 23,495.00	Other Transportation	\$ 23,495.00	\$ -
\$ 30,000.00	State Agency Clients	\$ 30,000.00	\$ -
\$ 2,000.00	Miscellaneous (BMS Officials)	\$ 2,000.00	\$ -
\$ -	Shared Service with Biddeford	\$ -	
\$ 179,765.00	Shared Service with Dayton	\$ 197,328.00	\$ 17,563.00
\$ 100,000.00	Regional Center (SMAC) Revenue	\$ 100,000.00	\$ -
	COT Sending School Revenue	\$ 54,688.00	\$ 54,688.00
\$ 11,876,925.00	State Allocation (General)	\$ 11,588,666.11	\$ (288,258.89)
\$ 87,745.00	State Allocation (Regionalization)	\$ 81,663.10	\$ (6,081.90)
\$ 2,737,133.00	State Allocation (CTE)	\$ 2,847,621.05	\$ 110,488.05
\$ 19,132,475.00	Local Allocation	\$ 19,467,706.67	\$ 335,231.67
\$ 2,547,691.00	Local Allocation (Local only debt)	\$ 2,484,573.00	\$ (63,118.00)
\$ 1,174,374.00	Additional Local	\$ 1,538,965.83	\$ 364,591.83
\$ 39,201,160.00	Total	\$ 39,864,325.76	\$ 663,165.76

State Allocation (General)	(288,258.89)	-2.43%
State Allocation (Regionalization)	(6,081.90)	-6.93%
State Allocation (CTE)	110,488.05	4.04%
Total State Allocation	(183,852.74)	-1.25%
Total Local	636,705.50	2.79%
Total Budget	663,165.76	1.69%

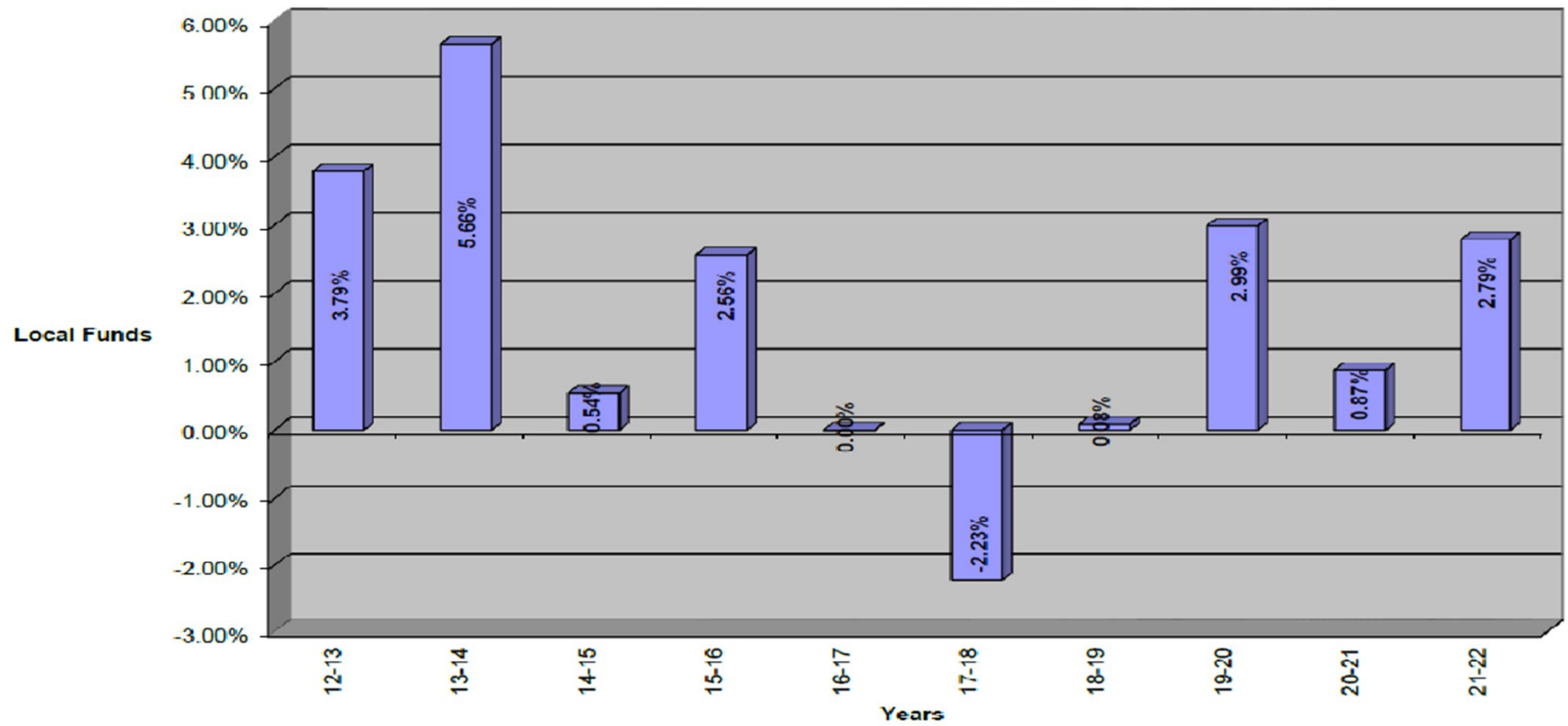
Cost Per Student Southern Maine Schools FY 20 W/O Debt Service

SAU	Regular Instruction	Sp. Education	Other	Student Support	System Admin	School Admin	Transp.	Facilities	All Other	Total
Sanford School Department	\$4,635.36	\$2,660.72	\$228.28	\$1,178.53	\$285.94	\$747.36	\$588.80	\$1,217.97	\$18.88	\$11,561.84
Biddeford School Department	\$5,373.58	\$2,411.15	\$258.57	\$949.41	\$384.79	\$654.02	\$570.56	\$1,370.67	\$2.80	\$11,975.55
SAD 6 Bonny Eagle	\$5,332.15	\$2,499.02	\$180.87	\$1,226.82	\$304.00	\$674.70	\$829.32	\$1,517.69	\$34.26	\$12,598.83
MSAD 60 (Noble)	\$5,194.96	\$2,364.51	\$284.73	\$1,371.10	\$363.96	\$689.23	\$989.26	\$1,527.85	\$17.04	\$12,802.64
Westbrook School Department	\$6,291.41	\$2,196.84	\$273.34	\$1,259.54	\$512.14	\$698.38	\$700.80	\$1,356.12	\$0.00	\$13,288.57
Gorham School Department	\$6,346.18	\$2,179.63	\$298.41	\$1,198.63	\$472.08	\$760.24	\$678.16	\$1,340.04	\$34.47	\$13,307.84
MSAD 15 (Gray)	\$5,694.65	\$2,576.25	\$342.33	\$1,358.02	\$379.12	\$759.50	\$947.96	\$1,490.52	\$10.55	\$13,558.90
RSU 14 (Windham)	\$5,514.24	\$2,599.26	\$260.92	\$1,175.38	\$420.62	\$858.06	\$821.98	\$1,853.76	\$106.17	\$13,610.39
State Average	\$5,930.75	\$2,582.43	\$291.96	\$1,226.75	\$479.39	\$774.76	\$783.72	\$1,588.64	\$69.07	\$13,727.47
MSAD 57 (Massabesic)	\$5,329.20	\$2,300.13	\$234.57	\$1,470.30	\$276.96	\$684.06	\$1,063.49	\$2,366.90	\$77.65	\$13,803.26
MSAD 35 (Marshwood)	\$6,050.82	\$2,152.34	\$421.02	\$1,502.57	\$456.74	\$860.42	\$885.56	\$1,590.04	\$57.88	\$13,977.39
Yarmouth Schools	\$6,971.34	\$2,293.65	\$523.16	\$1,378.90	\$480.07	\$705.01	\$593.37	\$1,206.34	\$40.24	\$14,192.08
Scarborough School Department	\$7,050.35	\$3,011.00	\$365.85	\$1,611.14	\$398.07	\$573.53	\$481.77	\$1,214.50	\$0.00	\$14,706.21
Saco School Department	\$8,394.80	\$3,355.51	\$43.77	\$898.22	\$315.75	\$464.37	\$548.55	\$744.25	\$0.00	\$14,765.22
Portland Public Schools	\$6,758.28	\$2,545.48	\$297.38	\$1,491.13	\$550.38	\$845.70	\$445.54	\$1,790.62	\$148.75	\$14,873.26
RSU 05 (Freeport)	\$6,924.94	\$2,052.78	\$332.64	\$1,647.23	\$431.26	\$813.17	\$676.43	\$2,354.51	\$154.19	\$15,387.15
RSU 21 (Kennebunk)	\$6,834.54	\$2,882.46	\$458.99	\$1,206.31	\$472.59	\$795.98	\$1,008.68	\$1,752.10	\$64.15	\$15,475.80
South Portland School Department	\$7,141.63	\$3,247.26	\$295.40	\$1,060.86	\$520.97	\$863.00	\$656.20	\$1,610.43	\$168.48	\$15,564.23
Cape Elizabeth School Department	\$8,035.50	\$2,169.18	\$465.02	\$1,675.38	\$455.62	\$741.71	\$466.58	\$1,929.86	\$44.69	\$15,983.54
Kittery School Department	\$6,958.63	\$3,495.49	\$297.56	\$1,847.90	\$611.87	\$1,001.31	\$604.00	\$1,340.05	\$90.00	\$16,246.81
Falmouth School Department	\$7,936.53	\$2,763.85	\$438.12	\$1,740.37	\$460.69	\$760.57	\$805.29	\$1,365.34	\$0.00	\$16,270.76
MSAD 51 (Cumberland)	\$7,617.51	\$2,977.97	\$310.04	\$1,425.31	\$471.31	\$663.39	\$800.91	\$1,972.10	\$112.68	\$16,351.22
Wells-Ogunquit CSD	\$7,179.51	\$2,587.83	\$664.13	\$1,592.15	\$535.05	\$967.57	\$777.71	\$1,967.13	\$125.99	\$16,397.07
York School Department	\$8,668.88	\$3,507.89	\$562.85	\$1,738.93	\$700.99	\$972.77	\$644.41	\$2,115.76	\$221.81	\$19,134.29
RSU 23 (OOB)	\$9,077.28	\$4,658.02	\$492.87	\$2,337.08	\$684.17	\$1,078.56	\$805.55	\$2,312.16	\$276.41	\$21,722.10

Cost Per Student Southern Maine Schools FY 20

SAU	Regular Instruction	Sp. Education	Other	Student Support	System Admin	School Admin	Transp.	Facilities	All Other	Debt	Total
SAD 6 Bonny Eagle	\$5,332.15	\$2,499.02	\$180.87	\$1,226.82	\$304.00	\$674.70	\$829.32	\$1,517.69	\$34.26	\$504.78	\$13,103.61
MSAD 60 (Noble)	\$5,194.96	\$2,364.51	\$284.73	\$1,371.10	\$363.96	\$689.23	\$989.26	\$1,527.85	\$17.04	\$558.88	\$13,361.52
Biddeford School Department	\$5,373.58	\$2,411.15	\$258.57	\$949.41	\$384.79	\$654.02	\$570.56	\$1,370.67	\$2.80	\$1,509.23	\$13,484.78
MSAD 15 (Gray)	\$5,694.65	\$2,576.25	\$342.33	\$1,358.02	\$379.12	\$759.50	\$947.96	\$1,490.52	\$10.55	\$350.16	\$13,909.06
RSU 35/MSAD 35	\$6,050.82	\$2,152.34	\$421.02	\$1,502.57	\$456.74	\$860.42	\$885.56	\$1,590.04	\$57.88	\$110.30	\$14,087.69
Gorham School Department	\$6,346.18	\$2,179.63	\$298.41	\$1,198.63	\$472.08	\$760.24	\$678.16	\$1,340.04	\$34.47	\$954.70	\$14,262.54
MSAD 57 (Massabesic)	\$5,329.20	\$2,300.13	\$234.57	\$1,470.30	\$276.96	\$684.06	\$1,063.49	\$2,366.90	\$77.65	\$519.60	\$14,322.86
RSU 14 (Windham)	\$5,514.24	\$2,599.26	\$260.92	\$1,175.38	\$420.62	\$858.06	\$821.98	\$1,853.76	\$106.17	\$760.36	\$14,370.75
State Average	\$5,930.75	\$2,582.43	\$291.96	\$1,226.75	\$479.39	\$774.76	\$783.72	\$1,588.64	\$69.07	\$899.94	\$14,627.41
Saco School Department	\$8,394.80	\$3,355.51	\$43.77	\$898.22	\$315.75	\$464.37	\$548.55	\$744.25	\$0.00	\$112.85	\$14,878.07
Yarmouth Schools	\$6,971.34	\$2,293.65	\$523.16	\$1,378.90	\$480.07	\$705.01	\$593.37	\$1,206.34	\$40.24	\$856.46	\$15,048.54
Sanford School Department	\$4,635.36	\$2,660.72	\$228.28	\$1,178.53	\$285.94	\$747.36	\$588.80	\$1,217.97	\$18.88	\$3,672.86	\$15,234.70
Westbrook School Department	\$6,291.41	\$2,196.84	\$273.34	\$1,259.54	\$512.14	\$698.38	\$700.80	\$1,356.12	\$0.00	\$2,075.96	\$15,364.53
Portland Public Schools	\$6,758.28	\$2,545.48	\$297.38	\$1,491.13	\$550.38	\$845.70	\$445.54	\$1,790.62	\$148.75	\$920.46	\$15,793.72
RSU 05 (Freeport)	\$6,924.94	\$2,052.78	\$332.64	\$1,647.23	\$431.26	\$813.17	\$676.43	\$2,354.51	\$154.19	\$786.16	\$16,173.31
Cape Elizabeth School Department	\$8,035.50	\$2,169.18	\$465.02	\$1,675.38	\$455.62	\$741.71	\$466.58	\$1,929.86	\$44.69	\$298.54	\$16,282.08
Scarborough School Department	\$7,050.35	\$3,011.00	\$365.85	\$1,611.14	\$398.07	\$573.53	\$481.77	\$1,214.50	\$0.00	\$1,755.88	\$16,462.09
South Portland School Department	\$7,141.63	\$3,247.26	\$295.40	\$1,060.86	\$520.97	\$863.00	\$656.20	\$1,610.43	\$168.48	\$1,421.76	\$16,985.99
Kittery School Department	\$6,958.63	\$3,495.49	\$297.56	\$1,847.90	\$611.87	\$1,001.31	\$604.00	\$1,340.05	\$90.00	\$789.24	\$17,036.05
MSAD 51 (Cumberland)	\$7,617.51	\$2,977.97	\$310.04	\$1,425.31	\$471.31	\$663.39	\$800.91	\$1,972.10	\$112.68	\$1,305.77	\$17,656.99
RSU 21 (Kennebunk)	\$6,834.54	\$2,882.46	\$458.99	\$1,206.31	\$472.59	\$795.98	\$1,008.68	\$1,752.10	\$64.15	\$2,473.21	\$17,949.01
Falmouth School Department	\$7,936.53	\$2,763.85	\$438.12	\$1,740.37	\$460.69	\$760.57	\$805.29	\$1,365.34	\$0.00	\$2,017.33	\$18,288.09
Wells-Ogunquit CSD	\$7,179.51	\$2,587.83	\$664.13	\$1,592.15	\$535.05	\$967.57	\$777.71	\$1,967.13	\$125.99	\$1,977.71	\$18,374.78
York School Department	\$8,668.88	\$3,507.89	\$562.85	\$1,738.93	\$700.99	\$972.77	\$644.41	\$2,115.76	\$221.81	\$1,390.41	\$20,524.70
RSU 23 (OOB)	\$9,077.28	\$4,658.02	\$492.87	\$2,337.08	\$684.17	\$1,078.56	\$805.55	\$2,312.16	\$276.41	\$0.00	\$21,722.10

Local Fund Comparison including Debt Service



Adult Education Plus PreK-12

- Adult Education:
\$-58,725.20
- PreK-12:
\$663,165.76
- Total Tax Request:
\$604,440.56

Increase of 2.53%

BIDDEFORD ADULT EDUCATION FY 2021-2022 BUDGET

TOTAL BUDGET:	FY '21	FY '22	Difference
Vocational	211,050.20	187,278.72	(23,771.48)
Adult Literacy	112,252.22	128,411.50	16,159.28
HS Administrative	189,285.07		(14,982.31)
HS Care of Building	0.00		0.00
HS Maintenance of Building	10,635.00		0.00
HS Clerical AEFLA Match	67,996.74		(37.30)
HS Clerical	46,863.95		(131.59)
HS Diploma	102,445.72		47,367.80
Total High School Diploma	417,226.48		32,216.60
	\$740,528.90	Total	\$765,133.30
			24,604.40
ANTICIPATED INCOME			
Vocational Tuition	29,700.00	24,910.00	(4,790.00)
Vocational Textbooks	29,881.74	30,453.46	571.72
Vocational Fees - material and supply	21,687.84	21,687.84	0.00
Total Vocational	81,269.58	77,051.30	(4,218.28)
State Subsidy	152,100.19	123,675.33	(28,424.86)
Funds brought forward	116,129.56	232,102.30	115,972.74
	\$349,499.33	Total	\$432,828.93
			83,329.60
NET COST TO THE CITY	\$391,029.57	\$332,304.37	(58,725.20)
Budget 3 6440.6			
Admin Payroll change that we can't change			
Budget 4 without LO # 9,836.70			
	Net Cost To City in FY '21	\$391,030	
	Net Cost To City in FY '20	\$389,517	
	Net Cost To City in FY '19	\$276,525	
ANTICIPATED INCOME			
College Transitions	2200-0150-0000-432490-425	0.00	
AEFLA	2950-0150-0000-445810-470	20,152.82	
Enrichment	6150-0150-0000-413170-410	71,490.67	
	Total	91,643.49	
ANTICIPATED EXPENSE			
College Transitions	2220-6060-1000	0.00	
AEFLA	2950-6100-1000	20,152.82	
Enrichment	6150-6200-1000	71,490.67	
	Total	91,643.49	

Questions?



City Council

Meeting Date: March 16, 2021

Meeting Time: 6:00 PM

Agenda Item No: 4.1

Item Description: Review of Proposed Uses of CIP & Bond Funds

Submitted by: Brian S. Phinney, COO

Jeff Demers, Director Waste Water/Public Works

Supporting Information/Documentation:

Prior Year CIP Fund Balance Spreadsheet with Projects (\$2,378,686)

\$3.75M Paving Bond Spreadsheet with Projects

\$3.75M Building/Infrastructure Bond Spreadsheet with Projects

Wastewater Revenue Bond memo dated December 29, 2020 (\$1.5M)

CSO Separation Project Bond memo dated January 26, 2021 (\$10M)

Executive Summary:

Discussion item only - Update on street paving/sidewalk projects through 2023, wastewater projects, and building bond projects.

Detailed Review:

For general review, Public Works staff has put together (2) spreadsheets describing upcoming capital projects along with a project list for approved bond funds for paving and sidewalk work through 2023. Road and sidewalk work will run concurrently with any curbing and wastewater projects moving forward as best as possible.

Proposed projects for the \$3.75M Building/Infrastructure Bond are listed in the building/infrastructure bond spreadsheet.

As a general reference, the projects associated with the \$1.5M Wastewater Revenue Bond are listed in the revenue bond memo. The projects associated with the \$10M CSO Separation Bond are listed in the CSO Separation Bond memo.

The FY22 CIP recommendation totals \$1.75M. Additional review is underway to finalize the recommendations for consideration.

Funding Source:

- \$2.378M CIP Road/Paving/Sidewalk Carry Over
- \$3.75M Paving/Infrastructure Bond approved by the voters
- \$3.75M Building/Infrastructure Bond approved by voters
- \$1.5M Wastewater Revenue Bond
- \$10M Sewer Separation/Infrastructure Bond approved by voters

\$3.75M Bond Fund Paving Program

Street	Roads in Feet	Estimated Cost	Curbing Feet	Material	Estimated Cost	Sidewalk Feet	Material	Estimated Cost	Total
Year 2021	17,291	\$ 2,446,180	5,815		\$ 210,305	4,990		\$ 243,119	\$2,899,604
Alison	533	\$ 46,371	515	Asph.	\$ 4,120	515	Asph.	\$ 4,220	\$ 54,711
Dearborne Ave	835	\$ 72,645	550	Asph.	\$ 4,400	-	-		\$ 77,045
Harrison Ave.	817	\$ 71,079	300	Asph.	\$ 2,400	625	Asph.	\$ 8,593	\$ 82,072
High St.	1,032	\$ 89,784	1,700	Granite	\$ 104,890	1,700	Conc.	\$ 124,100	\$ 318,774
Wilson St.	891	\$ 77,517	1,400	Asph.	\$ 11,200	800	Asph.	\$ 7,656	\$ 96,373
Wentworth Ln.	281	\$ 24,447	-	-	\$ -	-	-	\$ -	\$ 24,447
Piersons Ln.	741	\$ 64,467	1,350	Granite	\$ 83,295	1,350	Conc.	\$ 98,550	\$ 246,312
Mountain Rd.	4,470	\$ 388,890	-	-	\$ -	-	-	\$ -	\$ 388,890
Newtown Rd.	7,691	\$ 669,117	-	-	\$ -	-	-	\$ -	\$ 669,117
Pacts/DOT	-	\$ 650,000							\$ 650,000
Unanticipated		\$ 291,863							\$ 291,863
Year 2022	3,777	\$ 620,462	1,662		\$ 33,003	3,780		\$ 196,932	\$ 850,397
Green St.		\$ -	367	Granite	\$ 22,643	425	Asph.	\$ 5,046	\$ 27,689
Foav Ct.	215	\$ 18,705	195	Asph.	\$ 1,560	195	Asph.	\$ 2,681	\$ 22,946
Stone St.	639	\$ 55,593	-	-	\$ -	100	Asph.	\$ 1,375	\$ 56,968
Windsor Ln.	301	\$ 26,187	100	Asph.	\$ 800	100	Asph.	\$ 1,375	\$ 28,362
Little Creek Dr.	650	\$ 56,550	-	-	\$ -	-	-	\$ -	\$ 56,550
Debbie Ave.	561	\$ 48,807	1000	Asph.	\$ 8,000	500	Asph.	\$ 6,875	\$ 63,682
Valerie Cir.	181	\$ 15,747	-	-	\$ -	-	-	\$ -	\$ 15,747
Bacon St.	1,230	\$ 107,010	-	-	\$ -	2,460	Conc.	\$ 179,580	\$ 286,590
Unanticipated		\$ 291,863							\$ 291,863
Totals :	21,068	\$ 3,066,641	7,477		\$ 243,308	8,770		\$ 440,051	\$3,750,000
Mileage :	3.99		1.42			1.66			

Prior Years CIP Available Roads/Paving/Sidewalk Funds
Balance \$2,378,686

Street	Roads in Feet	Estimated Cost	Curbing Feet	Material	Estimated Cost	Sidewalk Feet	Material	Estimated Cost	Total
Year 2021	9,960	\$ 925,595	10,480		\$ 180,766	1,652		\$ 85,046	\$ 1,191,407
Grayson St.	1,830	\$ 159,210	2660	Asph.	\$ 21,280	-	-	\$ -	\$ 180,490
Booth Street	395	\$ 34,365	70	Asph.	\$ 750	-	-	\$ -	\$ 35,115
Georgetown Dr.	951	\$ 82,737	1900	Asph.	\$ 15,216	-	-	\$ -	\$ 97,953
Penny Ave.	634	\$ 55,158	1200	Asph.	\$ 9,600	600	Asph.	\$ 8,250	\$ 73,008
Luke Ln.	345	\$ 30,015	690	Asph.	\$ 5,520	-	-	\$ -	\$ 35,535
Folsom Ln.	1,155	\$ 100,485	2310	Asph.	\$ 18,480	-	-	\$ -	\$ 118,965
Little Creek drive	580	\$ 50,460	-	-	\$ -	-	-	\$ -	\$ 50,460
Pearl Street	1,052	\$ 91,524	1300	Granite.	\$ 107,120	1052	Conc.	\$ 76,796	\$ 275,440
Cole Rd.	1,081	\$ 94,047	-	-	\$ -	-	-	\$ -	\$ 94,047
Edwards Ave.	662	\$ 57,594	350	Asph.	\$ 2,800	-	-	\$ -	\$ 60,394
South Street	975	\$ 150,000	-	-	\$ -				\$ 150,000
PW Front Lot	300	\$ 20,000							\$ 20,000
Year 2022/2023	11,653	\$ 911,311	7,645		\$ 151,865	6,257		\$ 83,806	\$ 1,146,982
Simard Street	800	\$ 69,600	350	Asph.	\$ 2,800	1022	Asph.	\$ 14,052	\$ 86,452
Vine Street	1,300	\$ 113,100	-	-	\$ -	-	-	\$ -	\$ 113,100
Paquin Ave.	1,740	\$ 151,380	150	Asph.	\$ 1,200	-	-	\$ -	\$ 152,580
Calixte Lane	540	\$ 46,980	125	Asph.	\$ 1,000	-	-	\$ -	\$ 47,980
Center St.	720	\$ 62,640	1400	Granite.	\$ 86,380	1150	Asph.	\$ 15,812	\$ 164,832
Cottage St.	401	\$ 34,887	-	-	\$ -	144	Asph.	\$ 1,320	\$ 36,207
George St.	1,113	\$ 96,831	750	Granite.	\$ 21,525	407	Asph.	\$ 3,730	\$ 122,086
Westfield St.	1,205	\$ 104,835	2200	Asph.	\$ 17,600	2200	Asph.	\$ 30,250	\$ 152,685
Maddox Pond Rd	2,500	\$ 115,000	-	Ledge	\$ -	Design	-	\$ -	\$ 115,000
Jay Dr.	560	\$ 48,720	1120	Asph.	\$ 8,960	560	Asph.	\$ 8,000	\$ 65,680
Glaude	774	\$ 67,338	1550	Asph.	\$ 12,400	774	Asph.	\$ 10,642	\$ 90,380
Totals :	21,613	\$ 1,836,906	18,125		\$ 332,631	7,909		\$ 168,852	\$ 2,338,389
Mileage :	4.1		3.43			1.50			

**COUNCIL MEETING
MARCH 2, 2021**

*NOTE: Due to COVID-19, this meeting was held virtually (via ZOOM),
and was live streamed on the City's website*

Mayor Casavant called the meeting to order at 6:00 p.m.

Roll Call: William Embiser, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Norman Belanger, Michael Ready, Marc Lessard

Amy Clearwater and Doris Ortiz were excused.

There were no adjustments to the agenda.

Presentation: Volunteer of the Year for 2020

Mayor Casavant recognized the Volunteers of LaKermesse Franco-Americaine Organization as the 2020 Volunteer of the Year. They are recognized for their tireless efforts each year to plan, organize, and put on the LaKermesse Festival; as well as for their assistance with putting up and taking down the Holiday lights in the downtown, including the lights in the holiday tree; and participating in Winter Fest and River Jam.

Presentation: Police Department Annual Report of Activities

Police Chief Roger Beaupre gave a PowerPoint presentation on the Police Department activities in 2020. {A copy of the presentation can be found on the City's website under the Police Department page and as part of this meeting's packet.} Chief Beaupre discussed how COVID-19 affected the operations of the department in 2020, and the precautions and safety measures that have been instituted in response to the pandemic. The report shows comparisons from over the past three years of statistics on: calls for police services, offenses, arrests, drug-related activities, traffic/parking warnings and citations and more.

Chief Beaupre spoke about a new program instituted through the People Recovery Program, called PAARI Fentanyl Test Strip Outreach. As described in a memo from Biddeford's People Recover Coordinator, Maegan Lambert-Irish, "*People Recover will facilitate the distribution of fentanyl test strip kits as an engagement tool for those at risk of overdose. These test strips are used to detect the presence of fentanyl in any drug. More importantly, they help people change their use behavior, inform users about their possible exposure to fentanyl, will be a helpful tool to develop trust and build relationships, and could foster a person's readiness for a referral to treatment. This program is taking a harm reduction approach and consistent with the People Recover philosophy of meeting those who struggle with addiction "where they're at".*"

Recently the Police Department joined in partnership with Spurwink Services to work with a Community Engagement Specialist, Jacob Hammer. Jacob's role is task-assigned by COPE to coordinate services for those with mental health issues and/or homelessness. Jacob's role will continue to evolve as the Department further explores the needs within the community.

The Public Safety Radio Project is underway and is projected to be in place by Fall of this year.

Presentation: FY22 City Government Proposed Budget

City Manager James Bennett gave an overview of the proposed FY22 City Government General Fund Budget. He talked about the impact that COVID-19 had on the current fiscal year budget, and the possible impact on the FY22 budget; the property valuation challenges for FY22; and the City Manager's suggested approach for dealing with the FY22 budget.

Proclamation: Brain Awareness Week – March 15 – 21, 2021

Mayor Casavant read the Proclamation, which was brought forward by the Center of Excellence in the Neurosciences at the University of New England.

Consideration of Minutes:

➤ **February 16, 2021 Special Joint City Council/School Committee Meeting Minutes**
Motion by Councilor McCurry, seconded by Councilor Lessard to accept the minutes as printed.
Vote: Unanimous.

➤ **February 16, 2021 Council Meeting Minutes**

Motion by Councilor McCurry, seconded by Councilor Lessard to accept the minutes as printed.
Vote: Unanimous.

Orders of the Day:

2021.20

IN BOARD OF CITY COUNCIL..MARCH 2, 2021

BE IT ORDERED, that the City Council of the City of Biddeford does hereby endorse the MDOT Traffic Analysis and Movement Evaluation (TAME) Report for the Main, Hill and Water Street Intersection Improvement Project, as outlined in the March 2, 2021 Memo from the City Engineer.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

2021.21

IN BOARD OF CITY COUNCIL..MARCH 2, 2021

BE IT ORDERED, that the City Council of the City of Biddeford resolves that:

1. The City Manager, James A. Bennett is authorized and approved to submit a grant application for the reconstruction of Pearl Street to:
 - a. Economic Development Administration (EDA or the Agency), U.S. Department of Commerce (DOC)
 - b. Funding Opportunity Title: FY2020 Public Works and Economic Adjustment Assistance) Notice of Funding Opportunity
 - c. Funding Opportunity Number: PWEAA2020
 - d. Catalog of Federal Domestic Assistance (CFDA) Numbers: 11.300, Investments for Public Works and Economic Development Facilities and 11.307, Economic Adjustment Assistance
2. The City Manager, James A. Bennett, is the city's Authorized Representative for the purposes of the project;
3. The City is the lawful owner of Pearl Street and commits to the operation and maintenance of all improvements proposed in the project;
4. The necessary matching funds of \$1.156,015 are available and committed to the Pearl Street project, and are not otherwise encumbered;
5. The Planning and Development Director, Mathew Eddy (or his assignee), is the authorized point person responsible for surveying project beneficiaries at the 3, 6 and 9 year points in order to comply with Government Performance and Results Act of 1993 reporting requirements.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

2021.22

IN BOARD OF CITY COUNCIL..MARCH 2, 2021

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager, or his designee, to enter into a Voluntary Compliance Agreement with the Housing and Urban Development Office of Fair Housing and Equal Opportunity.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

Appointments:

IN BOARD OF CITY COUNCIL...MARCH 2, 2021

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Ari Brandstein
6 Buckleys Court
Ward 2**

to the *Board of Assessment Review*, for a term to expire in December 2025.

Motion by Councilor McCurry, seconded by Councilor Lessard to confirm the appointment.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...MARCH 2, 2021
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

Ari Brandstein
6 Buckleys Court
Ward 2

to the *Zoning Board of Appeals*, as an Associate Member, for a term to expire in December 2024.

Motion by Councilor McCurry, seconded by Councilor Lessard to confirm the appointment.
Vote: Unanimous.

Public Addressing the Council...(5 minute limit per speaker; 30 minute total time limit):
One citizen addressed his comments to the Council.

There was no *City Manager Report*

There was no *Other Business*

Council President Addressing the Council: Councilor McCurry asked where the City stands with the Biddeford Youth Advisory Council.

Councilor McCurry noted that budget season is upon us and he thanked the City Manager and all the Department Heads for putting together the proposed FY22 budget. He looks forward to healthy debate amongst the Council; and he would like to see the School Department budget gain Council approval quickly so that the School Budget Referendum can get out to the voters in a timely manner.

Mayor Addressing the Council: Mayor Casavant thanked City Staff for the heavy load they have been carrying over the last year. He recognizes that the pandemic has caused a lot of issues for a lot of people, and he is very appreciative of all the City Staff has done and continues to do to continue serving the citizens of Biddeford.

Executive Session: 1 MRSA 405(6)(E)...Pending Litigation

Motion by Councilor McCurry, seconded by Councilor Belanger to move into Executive Session.

Vote: Unanimous. Time: 7:37 p.m.

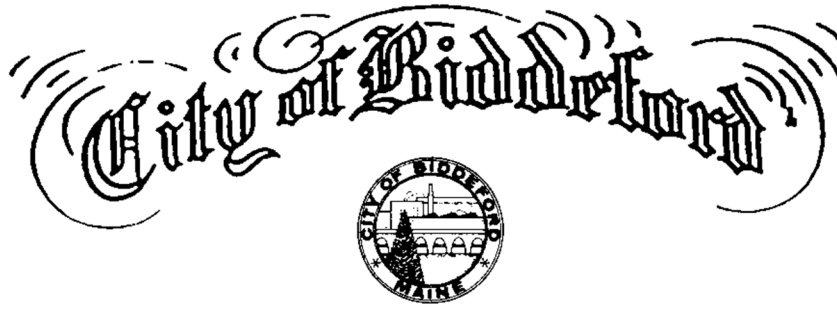
Motion by Councilor McCurry, seconded by Councilor Lessard to move out of Executive Session.

Vote: Unanimous. Time: 8:12 p.m.

Motion by Councilor McCurry, seconded by Councilor Ready to adjourn.

Vote: Unanimous. Time: 8:12 p.m.

Attest by: _____
Carmen J. Morris, City Clerk



2021.23

IN BOARD OF CITY COUNCIL...MARCH 16, 2021

BE IT ORDERED, that the City Manager be authorized to purchase one (1) 2021 John-Deere loader with plow and wing (the "Equipment") from Nortrax Equipment (the "Vendor") and may pay the Vendor an amount not to exceed \$221,000.00 (before discounts valued at \$40,000.00) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$221,000.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$221,000.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The Finance Committee will review this item on March 16, 2021 and vote to recommend it to the City Council for approval. The lease-purchase of this item is included in the FY21 CIP budget, with a down payment of \$36,200.00



Finance Committee/City Council

Meeting Date: 3/16/21

Meeting Time: 6:00PM

Agenda Item No: 2021.23

Item Description: Loader with plow and wing

Submitted by: Carl Marcotte

Supporting Information/Documentation:

Bid tabulation

Executive Summary:

Approval to purchase loader with plow and wing

Detailed Review:

We are seeking approval to trade in a 2007 John-Deere loader with 11,450 hours and purchase a new 2021 John-Deere loader with plow and wing. We advertised and received 7 bids, this loader is used to plow snow in the winter and is used for construction the rest of the year.

Funding Source:

This loader was budgeted as a lease purchase in line 21204-60603

Staff Recommendation:

Staff is recommending the low bid that meets specification from Nortrax Equipment with trade in the amount of \$181,000.00.

Bid Opening for a Four Wheel Loader

Present:	Carl Marcotte	Public Works	Eric Anderson	Beauregard
	Kara Cote	Public Works	Glenn Connell	Nortrax
	Jerry Court	Public Works	Nik Patalano	Milton Cat
			Don Norris	Chadwick-Baross

Bids were opened at the Public Works Department at 11:00a.m. on February 26, 2021. Staff is recommending the low bid that meet specification from Nortrax with trade in the amount of \$181,000.00.

Nortrax

4 Wheel Drive Loader	\$221,000.00
2021 John Deere 624P	
Trade In	\$40,000
Total Cost	\$181,000.00

Milton Cat

4 Wheel Loader	\$227,500.00
2021 Caterpillar 938M	
Trade In	\$30,000.00
Total Cost	\$197,500.00

Chadwick-Baross

4 Wheel Loader	\$228,900.00
Volvo L90H20	
Trade In	\$46,000.00
Total Cost	\$182,900.00

1) Beauregard

4 Wheel Loader	\$229,797.08
Case 821G	
Trade In	\$40,000.00
Total Cost	\$189,797.08

2) Beauregard

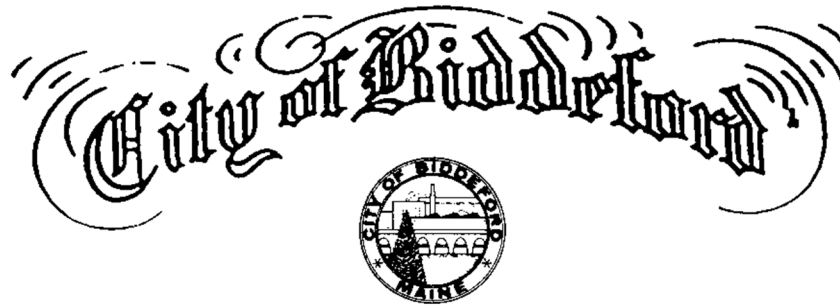
4 Wheel Loader	\$228,663.82
Case 721G	
Trade In	\$40,000.00
Total Cost	\$188,663.82

1) Whited Equipment

4 Wheel Loader	\$187,110.97	Does not meet specification
2021 Hyundai HL955A		
Trade In	\$45,000.00	
Total Cost	\$142,110.97	

2) Whited Equipment

4 Wheel Loader	\$227,087.02
2021 Hyundai HL960A	
Trade In	\$45,000.00
Total Cost	\$182,087.02



2021.24

IN BOARD OF CITY COUNCIL..MARCH 16, 2021

BE IT ORDERED, that the City Council of the City of Biddeford does hereby grant approval for the City of Biddeford to join and participate in the Disaster Mutual Aid Agreement for York County.



City Council

Meeting Date: March 16, 2021

Meeting Time: 6:00 P.M

Agenda Item No: 2021.24

Item Description: Disaster Mutual Aid Agreement for York County

Submitted by: Roby Fecteau Emergency Management Director/ Scott Gagne Fire Chief

Supporting Information/Documentation:

York County Emergency Management is currently updating the Mutual Aid Agreements for the municipalities in York County. This agreement replaces an older version and is more in line with the FEMA guidelines for mutual aid agreements. Having this agreement in place is required when seeking reimbursements from York County for services and employees that we may share in an event of a disaster. The municipal officials in each community must vote and approve this agreement for prior to reimbursements. The Biddeford Police department signed a similar agreement in December to assist each other's department if COVID sidelined officers and dispatchers.

Funding Source: Normal operational Budgets

DISASTER MUTUAL AID AGREEMENT FOR YORK COUNTY

This *Agreement* is entered into on the _____ day of _____, 20____ (“Effective Date”) by and between the municipalities of Acton, Alfred, Arundel, Berwick, Biddeford, Buxton, Cornish, Dayton, Eliot, Hollis, Kennebunk, Kennebunkport, Kittery, Lebanon, Limerick, Limington, Lyman, Newfield, North Berwick, Ogunquit, Old Orchard Beach, Parsonsfield, Saco, Sanford, Shapleigh, South Berwick, Waterboro, Wells, York , the participant municipalities hereinafter referred to, all being bodies politic and corporate located in the County of York and State of Maine and also including the York County Emergency Management Agency (YCEMA).

WHEREAS: The parties to this *Agreement* are desirous of participating in a cooperative program and plan for disaster preparedness and disaster response; and

WHEREAS: The parties to this *Agreement* are desirous of setting forth herein the terms and conditions of their *Agreement* to cooperate in such a plan and program.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Authority. This *Agreement* has been established pursuant to the provisions of the Title 37-B, Chapter 13 of the Maine Revised Statutes, as amended, relating to the Civil Emergency Preparedness and Local Emergency Management Programs
2. Definitions.
 - A. “Disaster Mutual Aid Agreement for York County” or “Agreement” means this document, as it may be amended from time to time, to be adopted by the Member Municipalities established hereunder which, after adoption, shall be specifically incorporated by reference herein.
 - B. “Municipality” or “Member Municipality” or “Member” means, as the context requires, those cities and towns that have, by appropriate action, become parties to this *Agreement*.
 - C. “Disaster” means the occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from any natural or man-made cause. This includes, but is not limited to, disease, fire, flood, earthquake, wind, storm, wave action, oil spill or other water or ground contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, drought, critical materials shortage, infestation, explosion, riot, terrorism, sabotage or hostile military or paramilitary action.
 - D. “Requesting Department” means the Member municipal/volunteer fire department requesting support from other Member municipal/volunteer fire departments.
 - E. “Supporting Department” means the Member municipal/volunteer fire department that is providing support to the requesting Member municipal/volunteer fire department.

F. “Senior Fire Officer” or “SFO” is a Member’s senior ranking fire department officer (Chief, Deputy, Assistant, Captain, Lieutenant) present for duty at the time of an emergency activation under this *Agreement*.

G. The term “Dispatch Center” means the Sanford Regional Communications Center (“RCC”), Department of Public Safety Gray RCC and/or other local dispatch centers within York County.

H. Gender-Singular and Plural. All terms importing the masculine gender shall extend to and be applied to females as well as males. All terms importing the singular number only shall extend and be applied to several persons or things as well as one person or thing. All terms importing the plural number only shall extend to be applied to one person or thing as well as several persons or things.

I. The term “Person” shall extend and be applied to firms, corporations, or voluntary associations, as well as to individuals, unless plainly inapplicable.

3. Purpose. The purpose of this *Agreement* is to provide for the establishment and implementation of a regional mutual aid agreement for Disaster preparedness and Disaster response in case of a Disaster that may prove too great for any one Municipality to deal with unassisted. The cooperative undertaking established by the terms and conditions of this *Agreement* does not contemplate the joint acquisition of any real or personal property or joint financing which would require the establishment and maintenance of a joint budget.

4. Roles and Responsibilities.

A. The Requesting Department shall be responsible for establishing an Incident Command System (ICS) in accordance with the National Incident Management System (“NIMS”), and NFPA 1561 – Standard on Emergency Services Incident Management System. The Requesting Department may request assistance from the York County Emergency Management Agency to support their ICS for complex, multi-agency, multi-jurisdictional incidents. The Senior Fire Officer from any Supporting Department shall report to the Incident Commander (“IC”) or staging area manager for all assignments. Arriving personnel shall receive their initial assignment from their Senior Fire Officer, and report as ordered to assigned positions.

B. The IC shall be responsible for implementing an incident safety program and a personnel accountability program at the incident scene.

5. Obligations of the Parties. Each party hereby agrees that, in the event a Disaster occurs, or is threatened, it will cooperate, to the extent possible & within available resources, in the implementation of this *Agreement*. In furtherance of this end, the parties to this *Agreement* mutually agree to provide sufficient personnel, services, supplies and equipment, as reasonably available as determined by each party, to fulfill their commitments pursuant to this *Agreement* and which may be necessary to accomplish its purposes. With regard to hazardous materials response, the Member Municipalities are required, and they agree to invoice any and all spillers of hazardous materials for all costs of such hazardous materials response.

6. Withdrawal and Termination. A Municipality may withdraw from this *Agreement* provided that it has given the York County Emergency Management Agency and all other parties to this *Agreement*, at least ninety (90) days' notice of its intention to do so. This *Agreement* shall terminate, unless sooner terminated by agreement of the parties hereto or by its terms, upon the withdrawal of all but one participating Municipality.

7. Indemnification, Liability, Compensation, Reimbursements, Insurance:

A. All personnel furnished for any joint undertaking pursuant to this *Agreement* shall be considered to be and remain employees of their respective Member municipalities for all purposes, and shall enjoy all privileges and immunities afforded them by law; and further all equipment furnished for any joint undertaking pursuant to this *Agreement* shall remain the property of and be the sole responsibility of the participating Municipality furnishing such equipment.

B. Each Member Municipality shall be responsible for any damages to its own equipment and vehicles which occurs while aid is being rendered under this *Agreement*.

C. Each Member Municipality shall be responsible for injury or death of its own personnel, agents and volunteers that may occur while aid is being rendered under this *Agreement*.

D. Each Member Municipality to this *Agreement* shall provide workers' compensation insurance to cover its own personnel for compensable injuries arising out of aid rendered under this *Agreement*. Each Member specifically waives any right of subrogation against any other Member under its workers compensation coverage.

E. Each Member Municipality is liable for its own negligent acts or omissions causing property damage, bodily injury, or death, to the equipment or personnel of the Requesting Department or other Support Departments to the extent provided by the Maine Tort Claims Act.

F. Each Member Municipality shall indemnify, defend, and hold harmless the other Member Municipalities to this Agreement and its and their officers, agents and employees from all claims, causes of actions, judgments, damages, losses and expenses, including attorney fees, arising out of or resulting from negligent acts or omissions of the indemnifying Member Municipality and its officers, agents or employees. This section shall not be interpreted to waive the monetary limits or substantive areas of immunity under the Maine Tort Claims Act (14 M.R.S.A. § 8101 et, seq.) or the Maine Emergency Management Act (37-B M.R.S.A. § 822), as may be amended from time to time, or any other immunities or defenses under other applicable law.

G. Each Member Municipality shall maintain liability insurance in an amount and with areas of coverage consistent with the minimum requirements of the Maine Tort Claims Act (14 M.R.S.A. § 8101 et, seq.), as may be amended from time to time.

H. The SFO from each Member Municipality shall be responsible for ensuring that his/her emergency responders are qualified and capable of completing the assignments given to them. For example, firefighters who are not qualified to perform interior firefighting shall not be assigned to perform interior firefighting.

I. In the case of any possible reimbursement, the Supporting Department shall be responsible for submitting to York County an invoice for reimbursement of labor, equipment and supply costs incurred by the Supporting Department. If the mutual aid takes place over an extended event, invoices should be submitted monthly or upon a mutually agreed timeframe.

8. Additional Parties. Other municipalities, not original parties hereto, may become parties to this *Agreement* after appropriate action by their governing bodies authorizing the execution of this *Agreement*, and acceptance of its terms and conditions, and by the execution either of this *Agreement* or an appropriate addendum thereto.
9. Relationship with Other Agreements. It is recognized that in certain situations, such as structure fires, mutual aid is more effective when it is pre-arranged (“Automatic Aid”). Nothing in this *Agreement* precludes Member Municipalities from entering into Automatic Aid agreements. This *Agreement* does not replace any. Automatic Aid agreements that individual Municipalities have signed with one another. This *Agreement* is a “Call” agreement, whereby a Requesting Department must ask for a Supporting Department to be dispatched by the Dispatch Center in order for the Supporting Department to respond. This *Agreement* also does not replace any other agreements in effect, such as a disaster emergency plan (37-B M.R.S.A. § 783); the State First Responders State-Wide Mutual Aid Agreement (37-B M.R.S.A. § 784-B); or local emergency response plans (37-B M.R.S.A. § 794).
10. Term. This *Agreement* shall be in effect for one (1) year from the Effective Date first written above and shall automatically renew in successive one (1) year terms.
11. Amendment. This *Agreement* may be modified or amended by mutual agreement of all parties hereto by a duly executed instrument to be attached hereto and approved by the Maine Emergency Management Agency or its successor agency or officials, as required by law. Notwithstanding the foregoing, the addition of new participating municipalities as parties to this *Agreement* shall require only the actions set forth in paragraph 8 above.
12. Approval and Filing Requirement: Pursuant to 37-B M.R.S.A. § 784, this *Agreement* must be approved by the Director of the Maine Emergency Management Agency. Pursuant to 30-A M.R.S.A §2204 this *Agreement* will become effective when an executed copy is filed with the Secretary of State and with the clerk of each Municipality.

DISASTER MUTUAL AID AGREEMENT FOR
YORK COUNTY

RESOLUTION OF ADOPTION

Whereas, the parties to this Agreement are desirous of participating in a cooperative program and plan for disaster preparedness and disaster response;

And whereas, the 26 towns and 3 cities of York County are committed to cooperation and coordination during emergencies.

Therefore, **the Municipality of _City of Biddeford_**
hereby adopts the **Disaster Mutual Aid Agreement for York County**.

AUTHORIZING SIGNATURES

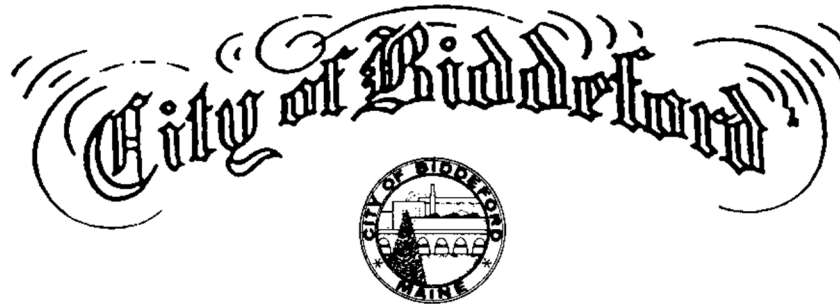
City Council Ward 1	Date
City Council Ward 2	Date
City Council Ward 3	Date
City Council Ward 4	Date
City Council Ward 5	Date
City Council Ward 6	Date
City Council Ward 7	Date
City Council At-Large	Date

City Council At-Large

Date

Mayor

Date



2021.25

IN BOARD OF CITY COUNCIL..MARCH 16, 2021

BE IT ORDERED, that the Biddeford City Council hereby authorizes the City Manager to enter into a lease agreement with the St. Louis Alumni Association for designated space at the J. Richard Martin Community Center.

BE IT FURTHER ORDERED, that lease term shall not exceed two years, shall be at no cost to the St. Louis Alumni Association with the exception of phone and internet expenses, and shall include such additional terms and conditions as deemed appropriate by the City Manager.



City Council

Meeting Date: March 16, 2021

Meeting Time: 6:00 PM

Agenda Item No: 2021.25

Item Description: Community Center-St. Louis Alumni Office Space

Submitted by: **Carl Walsh**, Recreation Director

Supporting Information/Documentation: Please see attached letter from the St. Louis Alumni Association addressed to the City Manager. This document includes general information on the group.

Executive Summary: A member of the St. Louis Alumni Association, had approached staff at city hall regarding a request for potential space. This was done as the group was in process of selling their property. Their information was passed on to the Recreation Department. Mr. Therrien met with the Recreation Director to look at two possibilities. One of which was identified as workable for the group. Members of the group then attended the Recreation Commission Meeting on February 22, 2021 to request use of the space. The Recreation Commission members were well aware of the groups longstanding efforts to support youth through sports scholarships. Understanding a significant source of the groups income was derived from bingo along with the loss of hall rentals due to covid, the commission supports the use of the space at no charge. They had voted this way so the revenues they receive may continue to serve the community through their benevolent work. The group will be responsible for their own utilities such as phone and internet. The space to be used is currently used as a staff resource room for the Cub Care Program. It has generally been used as a small group meeting space. It would be a portion of this room to be used as an office space.

Funding Source: Heat, electricity, repair and maintenance is funded in the Community Center budget.

Staff Recommendation: Supports the Recreation Commission's decision. Staff would recommend a two-year lease to start.

St Louis Alumni Association

Biddeford, Maine

March 8, 2021

Mr. James Bennett
Biddeford City Manager
205 Main St
Biddeford, Maine 04005

Dear Mr. Bennett:

I am writing to request the use of available or underutilized space to use as an office and for meetings of the Saint Louis Alumni Association at the Biddeford Community Center or at another city-owned location.

We are a federally approved 501(c)(3) charitable organization and a Maine State non-profit corporation.

The Saint Louis Alumni Association has a long, proud history in Biddeford. We were formed as an all-volunteer, non-profit charitable organization in 1940 to support the athletic financial needs of the nascent Saint Louis High School. With the school's closure in 1970, the Association sold its ball field, building and equipment to the city and subsequently purchased land to build the Saint Louis Alumni Hall at 649 Elm Street in Biddeford. We expanded our mission to support area youth, and continued to award annual college scholarships and donate to organized sports teams. We remain an all volunteer organization, now awarding some \$20,000 each year to area youth without regard to race, gender or religious affiliation. Alumni membership is open to anyone who wants to support our mission.

A confluence of factors has now led the Association to sell Alumni Hall. The onset of the Covid-19 pandemic in March 2020 shuttered the use of our facility for weekly community bingo games and hall rental fees, which were our primary means for generating income. Additionally, member use of the facility had already been declining, as had bingo attendance and profitability of our bingo operation.

We recognize that 50 years after the closure of Saint Louis High School, it is time for our organization to once again evolve while remaining faithful to

St Louis Alumni Association

Biddeford, Maine

our founding principles to support the academic and athletic needs of area youth. We have contracted to sell our land and building to a local business seeking to expand its capability. We will apply the sale proceeds to amplify our mission funds.

Our space needs are modest - sufficient room for a desk, a few chairs, filing cabinets, and capability for internet access. The Biddeford Cultural and Heritage Center has agreed to accept and retain much of our memorabilia. It would also be beneficial to have nearby space for our 12 member monthly board meeting, and ideally, annual membership meeting that attract about 100 of our 600 active members.

We recently met with Carl Wash at the Community Center who showed us a space now used for general storage. We also participated in a Zoom meeting with Mr. Walsh and members of the Parks and Recreation Committee to discuss our needs, our Association history, and space requirements. With some minor modifications, this area at the Community Center would meet our needs.

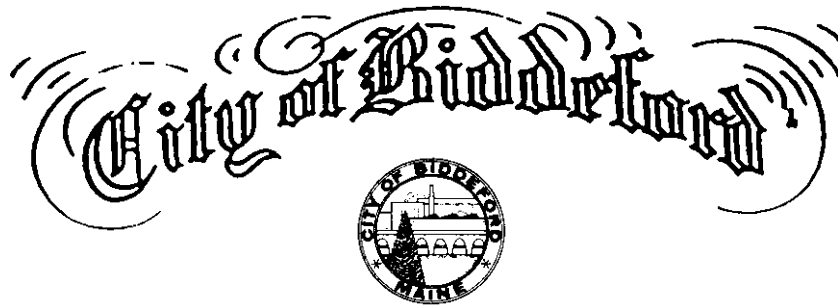
We have explored leasing nearby commercial offerings, but prefer more modest, lower cost accommodations that do not detract from our resource commitments to area youth.

We would welcome the opportunity to further discuss and explore available options. Please do not to hesitate to call me with any questions at c 207-590-4785

Thank you for your consideration.

Paul Therrien
Chairman, Saint Louis Alumni Association

copy to:
Alan Casavant, Mayor



2021.26

IN BOARD OF CITY COUNCIL..MARCH 16, 2021

BE IT ORDERED, that the City Council of the City of Biddeford does hereby accept the \$456,000 bid of Dearborn Brothers Construction, Inc. to perform the South and Crescent Street Sidewalk Reconstruction Project, as outlined in the March 16, 2021 Memo from the City's CDBG Rehab Program and Public Works Department.

NOTE: This item will be reviewed at the March 16, 2021 Finance Committee meeting and a recommendation will be forwarded to the City Council.



Finance Committee/City Council

Meeting Date: 3/16/2021

Meeting Time: 5:00 PM/6:00 PM

Agenda Item No: 2021.26

Item Description: Bids for South & Crescent Street Sidewalk Reconstruction Project

Submitted by: Gail Wilkerson, CDBG Rehab Program & Jeff Demers, Public Works Director

Supporting Information/Documentation: Bid tabulation, planholders & submitted documents lists

Executive Summary: Request approval to contract for the above project with recommended bidder

Detailed Review:

As part of the CDBG Year 3 Action Plan, approval is sought to accept a bid & enter into a contract for the *South & Crescent Street Sidewalk Reconstruction Project*. The work involves 1-for-1 replacement of @ 1,000 ft. of granite sidewalks, resetting of curbs, and installation of ADA curb cuts and crosswalk pavers along South St. (from Elm to Kossuth) and Crescent St. (from Green to Graham). Substantial (i.e., 70%) project completion is needed by 4/23/21 to meet this year's CDBG spend-down deadline.

The project was first advertised last summer, with bid results of @ \$401K, \$416K, & \$485K. These exceeded both the CDBG budget and the engineer's estimate at the time, so it was decided to re-bid the project in early 2021. Re-advertised last month in *Dodge Reports* and on the City's and Maine Municipal Association's websites, the project received interest from 8 firms. Two bids were submitted as follows:

Aceto Construction	Buxton	\$412,955
Dearborn Brothers Construction, Inc.	Buxton	\$456,000

As the bids are within 10% of each other and are consistent with the bids from last summer, staff and the project engineering firm consider both "reasonable" in light of today's COVID-fueled high construction costs. Both bidders have experience performing work for the City.

Though Aceto's is the low bid, it is missing 7 requested documents, including certifications required by HUD, a traffic management plan, and a temporary services plan. The bid is also prepared without regard to instructions from bid addendum #1, despite the firm certifying that it received the instructions. In short, the Aceto bid is non-responsive, while the Dearborn Brothers bid, though higher, is responsive.

Funding Sources:

The CDBG project budget is \$317,000 for construction and engineering, and Public Works has committed \$149,000 from its road construction improvements budget for the work, as well as \$13,000 in professional services for site inspection.

Staff Recommendation:

Accept Dearborn Brothers bid of \$456,000; approve City contract for the work to begin the week of 3/26/21 to assure substantial completion by 4/23/21.

Bid Summary: South & Crescent St. Sidewalk Reconstruction

Bids Due: 3/5/2021			Aceto Construction		Dearborn Brothers Construction	
Item	Quantity	Description	Unit Bid	Amount	Unit Bid	Amount
1a.	1 Lump Sum	Mobilization*			\$ 44,550	\$ 44,550
1	1 Lump Sum	Site Prep	\$ 22,200	\$ 22,200	\$ 29,130	\$ 29,130
2	1 Lump Sum	Traffic Control	\$ 2,200	\$ 2,200	\$ 23,900	\$ 23,900
3	1 Lump Sum	Erosion/Sediment Control	\$ 250	\$ 250	\$ 2,250	\$ 2,250
4	250 Lin Ft	12" White Line	\$ 25	\$ 6,250	\$ 7	\$ 1,750
5	890 Sq Yrd	Reinforced Concrete Sidewalk	\$ 148	\$ 131,720	\$ 149	\$ 132,610
6	890 Sq Yrd	Concrete Sealant	\$ 12	\$ 10,680	\$ 1	\$ 890
7	815 Lin Ft	Granite Vertical curb Type 1	\$ 48	\$ 39,120	\$ 57	\$ 46,455
8	75 Lin Ft	Granite Vertical Curb Circular Type 1	\$ 68	\$ 5,100	\$ 64	\$ 4,800
9	42 Each	Granite Terminal Curb Type 1**	\$ 575	\$ 24,150	\$ 640	\$ 26,880
10	15 Sq Yrd	Cast Iron Detectable Warning Plates	\$ 1,035	\$ 15,525	\$ 250	\$ 3,750
11	180 Sq Yrd	Crosswalk - concrete pavers	\$ 220	\$ 39,600	\$ 200	\$ 36,000
12	115 Sq Yrd	Cobblestone bump-out	\$ 240	\$ 27,600	\$ 250	\$ 28,750
13	2,300 Lin Ft	Saw Cutting Bituminous pavement	\$ 3.5	\$ 8,050	\$ 2	\$ 4,600
14	1 Lump Sum	Repair retaining wall at 64 South St	\$ 3,400	\$ 3,400	\$ 1,275	\$ 1,275
15	1 Lump Sum	Repair granite step, refurb/reset railing 61 South St	\$ 500	\$ 500	\$ 2,485	\$ 2,485
16	1 Lump Sum	New cast in place concrete step at 60 South st	\$ 750	\$ 750	\$ 800	\$ 800
17	1 Lump Sum	Reset granite retaining wall 41 Crescent St	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
18	1 Lump Sum	Remove/Reset Catch Basin	\$ 8,500	\$ 8,500	\$ 3,350	\$ 3,350
19	1 Lump Sum	Remove/Reset cobblestones, granite edger, 63 South St	\$ 4,200	\$ 4,200	\$ 5,900	\$ 5,900
20	1 Lump Sum	Adjust wooden step at 31 Crescent St	\$ 2,500	\$ 2,500	\$ 900	\$ 900
21	1 Lump Sum	New cast in place concrete step at 27 Crescent st	\$ 975	\$ 975	\$ 800	\$ 800
22	6 Each	Install new 'No Parking' signs and posts	\$ 350	\$ 2,100	\$ 250	\$ 1,500
23	2 Each	Install new 'One-Way' Signs on One Post	\$ 350	\$ 700	\$ 250	\$ 500
24	6 Each	Install new 'Stop' Signs and Posts	\$ 350	\$ 2,100	\$ 250	\$ 1,500
25	625 Sq Yrds	Driveway Aprons	\$ 58	\$ 36,250	\$ 67	\$ 41,875
26	140 Sq Yrds	Loam & Seed	\$ 34	\$ 4,760	\$ 25	\$ 3,500
27	1 Lump Sum	Bonds & insurance	\$ 12,000	\$ 12,000	\$ 3,500	\$ 3,500
MATHEMATICAL TOTALS				\$ 412,980		\$ 456,000
***CONTRACTORS' BID TOTALS				\$ 412,955		\$ 456,000

* Aceto's bid form did not have 'mobilization' item. ** Aceto wrote \$24,125 vs \$24,150. *** Both bidders are based in Buxton.

Bid Summary: South & Crescent Street Sidewalk Reconstruction

Plan-holders List as of 3/2/2021

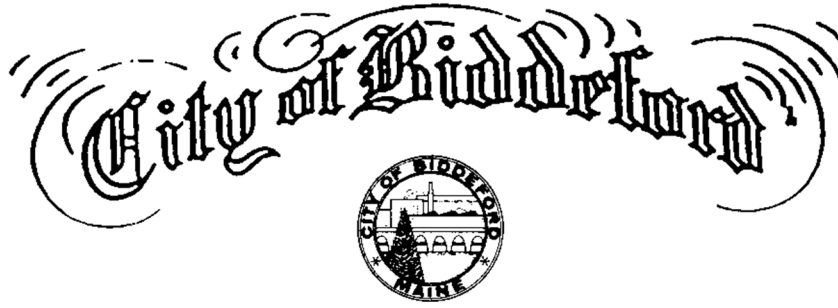
Firm	Town/City	State	Bid Results
Dearborn Brothers Construction	Buxton	ME	\$ 456,000
Peters Construction	Gorham	ME	No bid
Design Dwellings, DDI Constuction	Gorham	ME	No bid
Aceto Construction	Buxton	ME	\$ 412,955*
Dirigo Slipform	Stillwater	ME	No bid
Pratt & Sons	Minot	ME	No bid
Southern Maine Construction	Westbrook	ME	No bid
Labrecque Construction	Portland	ME	No bid

**not all requested documents, certifications and plans were returned with this bid--see below*

Bid Documents Requested

~DOCUMENTS SUBMITTED WITH BID~

Document Name	Aceto Construction	Dearborn Brothers Construction
Bid bond (5%)	x	x
Equal Employment Certification		x
Segregated Facilities Certification		x
Section 3 Affirmative Action Plan		x
DBE/Subcontractor Utilization Form		x
Experience Statement		x
Access & Traffic Management Plan		x
Temporary Essential Services Plan		x



IN BOARD OF CITY COUNCIL... MARCH 16, 2021
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Marc G. Malon, II
1 Rockwood Drive
Ward 1

to the *Solid Waste Management Commission*, for a term to expire in December 2023.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: March 8, 2021

Name: Marc G. Malon, II

Street Address: 1 Rockwood Dr.
Biddeford, ME 04005

**Mailing Address:
(if different)**

Phone Number(s): 207-590-8366

Email Address: marc.malon@gmail.com

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|--|---|
| ☐ • Airport Commission | ☐ • Harbor Commission |
| ☐ • Biddeford Fire Advisory Committee | ☐ • Historic Preservation Commission |
| ☐ • Biddeford Housing Authority | ☐ • Planning Board |
| ☐ • Biddeford Police Advisory Committee | ☐ • Policy Committee |
| ☐ • Board of Assessment Review | ☐ • Project Canopy Committee |
| ☐ • Cable T.V. Committee | ☐ • Recreation Commission |
| ☐ • Capital Projects Committee | ☐ • Shellfish Conservation Committee |
| ☐ • Conservation Commission | ☒ • Solid Waste Management Commission |
| ☐ • Downtown Development Commission | ☐ • Wastewater Management Commission |
| ☐ • Economic Improvement Commission | ☐ • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

Solid Waste Management Commission, 2016-2019

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

I have significant experience in state government; I currently work for the Attorney General's Office and have previously worked as a staff member in the Legislature.

Please provide a brief statement describing your interest in serving the City of Biddeford.

Community service is important, and the Boards and Commissions in the City of Biddeford have a great impact on residents' lives. I enjoyed my previous term serving on the Solid Waste Management Commission, where we investigated ways to reduce waste and save taxpayers' money, while engaging the community on new ways to reduce their own footprint through proper recycling, composting, and taking advantage of stewardship programs such as PaintCare. If appointed to a new term on the Commission, I would enthusiastically work with the members to ensure that our waste management systems are working as effectively as possible for Biddeford residents.

Attach any additional information to this application and return it to the City Clerk's Office.