

City of Biddeford
Finance Committee
March 19, 2024 5:30 PM Council Chambers & Zoom

Please click this URL to join.

<https://biddeford.zoom.us/j/97990774676?pwd=VVMwZFo1WThWNkpYL1hkandhb2NDQT09>

Passcode: 300573

Webinar ID: 979 9077 4676

Or One tap mobile:

+16465588656,,97990774676# US (New York)

+16469313860,,97990774676# US

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592

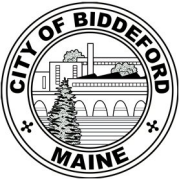
Status:

- 1. Call to order**
- 2. Approval of the Minutes**
 - 2.1. 20240305 Finance Committee Minutes
[20240305 Finance Committee- Minutes](#)
- 3. Signing of the expenditure warrant**
- 4. Discussion/Approval**
 - 4.1. Approval/Housing Rehab Bid Award 40 Emery Street
[20240319 Housing Rehab - 40 Emery St - BRIEF](#)
[20240319 Housing Rehab - 40 EMERY ST - BID TAB](#)
 - 4.2. Approval/City Hall Renovation - Change Orders #1 and #3
[20240319 City Hall Renovation C.O. 1-3 - BRIEF](#)
[20240208 C.O. #1 - Storefront Windows and Sashes - CHANGE ORDER](#)
[20240104 C.O. #2 - Window Limiters - CHANGE ORDER](#)
[20240214 C.O. #3 - Windows 212 and 212a - CHANGE ORDER](#)
- 5. Other Business**
- 6. Adjournment**

City of Biddeford
Finance Committee
March 5, 2024 5:30 pm
Council Chambers & Zoom

Mayor Grohman-present
Chairman LaFountain-present
Councilor Lessard-present
Councilor Beaupre-present (came in late, excused)

1. Call to Order
2. Approval of Minutes 2-20-24
Motion: Councilor Lessard
Second: Mayor Grohman
Vote: Unanimous in favor.
Motion passed
3. Signing of Expenditure Warrant
4. Discussion/Approval
 - 4.1 Approval/Eliminate Existing Citrix Environment in Favor of PCs
Motion: Mayor Grohman
Second: Councilor Lessard
Vote: Unanimous
Motion passed
 - 4.2 Approval/HUD Lead Abatement and Necessary Rehab Bid Award—40 Emery St –
postponed until 3-19-24
 - 4.3 Approval/HUD Lead Abatement and Necessary Rehab Bid Award—197 Alfred St
Motion: Mayor Grohman
Second: Councilor Lessard
Vote: Unanimous
Motion passed
 - 4.4 Approval/Trailer Bids for Gilbert Boucher Bath House
Motion: Mayor Grohman
Second: Councilor Lessard
5. Other Business
6. Adjournment



Finance Committee

Meeting Date: March 19, 2024

Meeting Time: 5:00 PM

Brief No: 4.1

Item Description: Approval of Housing Rehab Bid Award — 40 Emery St

Submitted by: Gail Wilkerson, HUD Housing Programs Director

Supporting Information/Documentation: *Bid Tabulation & Bidder Proposal Sheets—40 Emery St*

Key Terms: N/A

Executive Summary:

Staff recommends this bid be awarded to R.C. Group of Biddeford for \$131,879. The 2 bids received for the project were due/opened/read aloud 2/29/2024 at 10AM. Ray Corp of Lewiston bid \$153,040; RC Group bid \$167,350. Both bids were significantly higher than the City's estimate of \$105,850. Staff negotiated with the low bidder (Ray Corp) for a more favorable price and a sooner start & completion date but were unsuccessful. Staff then approached RC Group and came to terms on a project cost of \$131,879 while holding to its proposed late-March start and 12-week completion dates. It was revealed during negotiations that the City's estimate for exterior work was based on an economical recycled wood siding product approved by the Historic Preservation Commission. Though aware of the product's existence from the bid specs, neither contractor chose to quote this or a similar product in their original bids, resulting in a material difference of @ \$20,000.

Detailed Review:

This 3-unit property in the historic district was inspected for lead and other safety/health hazards in Jan. and Feb. Owner Ryan Sayer is eligible for CDBG funding for these improvements. As noted above, the exterior work scope was vetted by the Maine Historic Preservation Office & City's Historic Preservation Commission. The project includes removal of deteriorated lead-painted wooden siding, trim boards, soffits/fascia, and window casings/trim/sills/stops on all sides of the building, which will be replaced with the recycled wood siding product approved by the Historic Preservation Commission. Another major improvement is removal/replacement of the deteriorated north-side porch, which is riddled with lead hazards and whose structural integrity is failing. The stairs/treads/risers/posts/guardrails/stringer/decking will be rebuilt with pressure -treated lumber.

Funding Source:

PY23 HUD CDBG Housing Rehabilitation Budget

Staff Recommendation:

Award bid to RC Group for \$131,879 and enable construction to begin before month's end.

Lead Hazard Reducation & Other Related Rehab: 40 Emery Street			
RFB# 2024-002-020-CDBG <i>Contractors' Bid Submittals*</i>			Bid Open: 2/29/24 10:00 AM
	Ray Corp	RC Group	City Estimate
Unit 1 Total	\$ 150,140.00	\$ 165,250.00	\$ 102,850.00
Unit 2 Total	\$ 1,000.00	\$ 500.00	\$ 800.00
Unit 3 Total	\$ 1,900.00	\$ 1,600.00	\$ 2,200.00
Total Bid	\$ 153,040.00	\$ 167,350.00	\$ 105,850.00
<i>variance</i>	\$ 47,190.00	\$ 61,500.00	

**bid is for removing/replacing exterior siding, trim, fascia/soffit, casing etc
vs..scraping and painting these items*

Staff Present:

Lisa Shultz x
Gail Wilkerson x

RETURN WITH BID**CITY OF BIDDEFORD
PROPOSAL FOR****Submission
Page1****LEAD ABATEMENT & OTHER RELATED REHAB --
40 EMERY STREET**TO: Housing Rehab Director
City Hall, Biddeford, MaineBID NO. **2024-02-020-CDBG**

Dear Ms. Wilkerson,

The undersigned hereby declares that he/she has carefully examined the location of the proposed work, the proposed Design Specifications, and the Bid Forms therein referred to and that he/she proposes and agrees, if this Proposal is accepted, that he/she will contract with the Owner of the Property, executed by the City, to provide all machinery, tools, labor, equipment, or other means of construction; and to complete all work and furnish all materials, except any Design/Architectural services to be furnished by the City, necessary to complete the work in the manner and time therein prescribed. Must be in accordance with the conditions and requirements set forth in the Design Specifications and the requirements of the Lead Program Manager as provided therein; and that he/she will accept in full payment therefor the following sums to wit:

Bidders previously vetted by the City and in good standing waive the following requirement:

New bidders shall provide a statement of qualifications to perform the desired Scope of Work, including evidence of personnel and their required licenses/insurance, and demonstrate adequate capacity to complete this project's scope of service (or written plan to hire additional personnel that meet above criteria). Section 3 worker requirements are in effect for contracts with over \$200,000 in Federal Rehab funding (over \$100,000 if using LEAD Grant Funding).

The City reserves the right to limit awards to specific properties due to available funding.

The basis of the Award shall first be to the lowest responsive bidder, with the earliest anticipated clearance date, provided the project budget can cover the bid price.

Time to clearance and completion is a primary consideration for this Award.

Please Acknowledge the Receipt of Addenda 1 : Yes (Yes / No)

Total LEAD Hazard Control Work	\$ 167,450 Replace Trim/ soffit/fascia 150,450 Scrape and paint
Total Healthy Homes/Other Rehab Work (OPTIONAL)	\$
Not Applicable Optional Item	<i>(Do not Total)</i> \$

Total Price (written out):

Without Option Items

One Hundred sixty seven four Hundred and Fifty (Replacement)
One Hundred Fifty Four Hundred and Fifty (Scrape and Paint)

Without Option Item

167,450
(\$ 150,450)

Anticipated Contract Date:

Preferred Project clearance by:

Anticipated Project Start Date: 03/20/2024

Anticipated Weeks Required: 12

40 Emery Street Biddeford, ME

RETURN WITH BID

Submission
Page 2

The undersigned further agrees that, after notification by the City of the acceptance of his/her Proposal and the readiness of the Contract for signature, he/she will execute the Contract within ten (10) days, Saturdays, Sundays and Holidays, excepted, and that he/she will commence the work within the timeline agreed to in the executed contract, unless written request for extension is provided to the Rehab Coordinator prior to completion date; and that he/she will prosecute the work to its completion within the time limit specified in said contract.

The undersigned further agrees that in the employment of labor, preference will be given, all other things being equal, to the citizens of Biddeford and of the State of Maine, in that order. The undersigned hereby further declares that the only persons or parties interested in this Proposal, as principals, are named below; that the Proposal is made without any connection with any other person or party making any proposal for the same work; and that no person acting for or employed by the City of Biddeford is directly or indirectly interested in this Proposal or in any contract that may be made under it or in profits expected to arise therefrom.

After careful review of the following, the applicant(s) and contractor, understand and accept the work described herein. Only the work described herein will be performed. ANY and ALL changes to these design specifications must be by written change order and agreed to by all parties, as it relates to program requirements. Cost Change Orders will only be considered due to change in Scope of Work.

Company Name	RC Group Inc.
Signature	<i>Jeffrey Parke</i>
Title	Sr. Vice President
Printed Name	Jeffrey Parke
Physical Address	40 Main Street 13-140 Biddeford, Maine 04005
Mailing Address	Same
Firm Tax ID/ Unique Entity #	81-4116681/MKDNCL6YQMN7
Date	02/29/2024
Phone #	(646) 634-5124
Fax #	

Submission
Additional
Pages

Please include cost breakdown on bid sheets provided / or company letterhead to better qualify your bid. You may clarify what is included in your bid price with notes on the bid submission paperwork as needed. **New bidders** please include a statement of qualifications to perform the desired Scope of Work

RETURN WITH BID

**CITY OF BIDDEFORD
PROPOSAL FOR**

Submission
Page1

**LEAD ABATEMENT & OTHER RELATED REHAB --
40 EMERY STREET**

TO: Housing Rehab Director
City Hall, Biddeford, Maine

BID NO. 2024-02-020-CDBG

Dear Ms. Wilkerson,

The undersigned hereby declares that he/she has carefully examined the location of the proposed work, the proposed Design Specifications, and the Bid Forms therein referred to and that he/she proposes and agrees, if this Proposal is accepted, that he/she will contract with the Owner of the Property, executed by the City, to provide all machinery, tools, labor, equipment, or other means of construction; and to complete all work and furnish all materials, except any Design/Architectural services to be furnished by the City, necessary to complete the work in the manner and time therein prescribed. Must be in accordance with the conditions and requirements set forth in the Design Specifications and the requirements of the Lead Program Manager as provided therein; and that he/she will accept in full payment therefor the following sums to wit:

Bidders previously vetted by the City and in good standing waive the following requirement:

New bidders shall provide a statement of qualifications to perform the desired Scope of Work, including evidence of personnel and their required licenses/insurance, and demonstrate adequate capacity to complete this project's scope of service (or written plan to hire additional personnel that meet above criteria). Section 3 worker requirements are in effect for contracts with over \$200,000 in Federal Rehab funding (over \$100,000 if using LEAD Grant Funding).

The City reserves the right to limit awards to specific properties due to available funding.

The basis of the Award shall first be to the lowest responsive bidder, with the earliest anticipated clearance date, provided the project budget can cover the bid price.

Time to clearance and completion is a primary consideration for this Award.

Please Acknowledge the Receipt of Addenda 1 : No (Yes / No) none sent

Total LEAD Hazard Control Work	\$ 153,040.00
Total Healthy Homes/Other Rehab Work (OPTIONAL)	\$ —
Not Applicable Optional Item	(Do not Total) \$

Total Price (written out):

Without Option Items

Without Option Item

One hundred Fifty three Thousand Forty and 00/100

(\$ 153,040.00)

Anticipated Contract Date:

Preferred Project clearance by:

Anticipated Project Start Date: 4/24

Anticipated Weeks Required: 16⁺

RETURN WITH BID

Submission
Page 2

The undersigned further agrees that, after notification by the City of the acceptance of his/her Proposal and the readiness of the Contract for signature, he/she will execute the Contract within ten (10) days, Saturdays, Sundays and Holidays, excepted, and that he/she will commence the work within the timeline agreed to in the executed contract, unless written request for extension is provided to the Rehab Coordinator prior to completion date; and that he/she will prosecute the work to its completion within the time limit specified in said contract.

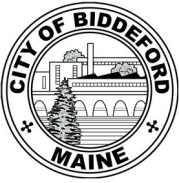
The undersigned further agrees that in the employment of labor, preference will be given, all other things being equal, to the citizens of Biddeford and of the State of Maine, in that order. The undersigned hereby further declares that the only persons or parties interested in this Proposal, as principals, are named below; that the Proposal is made without any connection with any other person or party making any proposal for the same work; and that no person acting for or employed by the City of Biddeford is directly or indirectly interested in this Proposal or in any contract that may be made under it or in profits expected to arise therefrom.

After careful review of the following, the applicant(s) and contractor, understand and accept the work described herein. Only the work described herein will be performed. ANY and ALL changes to these design specifications must be by written change order and agreed to by all parties, as it relates to program requirements. Cost Change Orders will only be considered due to change in Scope of Work.

Company Name	Ray Corporation
Signature	<i>Carl J. Morrison</i>
Title	C.O.O. Ray Corp
Printed Name	Carl Morrison
Physical Address	571 Sabattus St Suite 1 Lewiston ME 04240
Mailing Address	
Firm Tax ID/ Unique Entity #	J4QE2GN27K57
Date	2/27/24
Phone #	207-241-2777
Fax #	

Submission
Additional
Pages

Please include cost breakdown on bid sheets provided / or company letterhead to better qualify your bid. You may clarify what is included in your bid price with notes on the bid submission paperwork as needed. New bidders please include a statement of qualifications to perform the desired Scope of Work



Finance Committee

Meeting Date: March 19, 2023

Meeting Time: 5:30 PM

Agenda Item No: 4.2.

Item Description: Approval/City Hall Renovations Project C.O.S. 1-3

Submitted by: Phil Radding, Owner's Rep & Project Mgr

Supporting Information/Documentation:

C.O. #1 – Storefront and Window Sashes

C.O. #2 – Window Limiters (Not Requested)

C.O. #3 – Windows 212 and 212a

Key Terms:

“N/A”

Executive Summary:

Request for additional funding for Change Orders #1, #2, and #3. The Change Order #1 is for the front windows at street level to replicate historic windows at City Clerks offices. Change Order #3 is for windows located between the second and third floors in the stair tower. Change Order #2 is for window limiters and is not being recommended.

Detailed Review:

Three change orders (C.O.s) have been submitted by Ducas Construction for the window portion of the City Hall Renovation Project:

C.O. #1 – Storefront Windows and Sashes. This C.O. is for the removal, manufacture and installation of the at-grade window at street level.

C.O. #2 – Window Limiters. This C.O. is for window limiters. This C.O. is not being recommended. A copy is provided to provide continuity with C.O. numbering.

C.O. #3 – Windows 212/212a (stair tower windows). This C.O. is for the removal, manufacture and installation of the windows in the Adams Street side of the clock tower in the stairwell.

At the time of the signing of the contract with Ducas Construction for the renovation work here at City Hall a glass company who could provide historically correct glass had not been sourced for the windows at the ground floor level, main street side. \$150,000 had been set aside as an estimate for these windows once a manufacturer who could replicate the windows could be identified. Creative Glass Systems of Tullytown, PA will be able to manufacture what is needed. Ducas Construction will have the sashes duplicated for these windows.

Windows for the stair tower, C. O. #3, will be provided by Jacob Glass using Pella Windows. Windows for this area were not specified at the time the contract was signed.

Funding Source:

Under Order 2023.112, the City Council provided authorization to enter into a contract with Ducas Construction in the amount of \$3,924,540.00 to include a window contingency of \$15,000.00. Upon contract signing the negotiated amount was \$3,653,698.00 due to scope reductions and identification of a window manufacturer for the balance of the windows. Subtracting the negotiated amount from the authorized amount leaves \$270,842.00. With the recommendation to authorize C.O. #1 and C.O. #3, the balance is -\$128,945.92 ($\$360,889.51 + \$38,898.41 - \$270,842 = -\$128,945.92$). Therefore staff is requesting authorization to execute C.O.s #1 & #3, resulting in approval for an additional \$128,945.92.

The funding source is from the unassigned Capital Funding Analysis work from the September 5, 2023 meeting of the City Council.

Staff Recommendation:

Recommend authorizing C.O. #1 and C.O. #3. C.O. #2 is not recommended for approval.



40 Center Street
Suite 1
Scarborough ME 04074
(207)-303-0634

Change Request

Request#: 1

Request Date: 12/08/2023

OCO 001 - Storefront Windows and Sashes

License:

To: City of Biddeford
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

Project: 297
Biddeford City Hall
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By: 44 Annie Tremaine

Customer Order: 297

Specifications Attached ☐

Item #	Description of Work	Requested Value
1	Openings AG09/10, AG11/12, AG13/14 Creative Glass - AG 09/11/13 = \$2,897.56 x 3 = \$8,692.69 Creative Glass - AG 10/12/14 = \$827.88 x 3 = \$2,483.63 Creative Glass Sales Tax = \$614.70 Window Sash - \$18,000 x 3 = \$54,000.00 OH & P = \$6,743.58	72,534.60
2	Openings AG15/16 Creative Glass - AG15 = \$2,665.34 Creative Glass - AG16 = \$883.07 Creative Glass Sales Tax = \$195.16 Window Sash = \$9,000 OH & P = \$1,306.22	14,049.79
3	Openings AG17/18, AG19/20, AG21/22 Creative Glass - AG17/19/21 = \$5,444.72 x 3 = \$16,334.17 Creative Glass - AG18/20/22 = \$883.07 x 3 = \$2,649.20 Creative Glass Sales Tax = \$1,044.09	81,615.27

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

360,889.51

The original Contract Sum was	3,653,698.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	3,653,698.00
The Contract Sum will be changed by this Change Order	360,889.51
The new Contract Sum including this Change Order will be	4,014,587.51
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____

Architect: _____ Date: _____

Change Order

Order: 1

Continued...

Date: 02/08/2024

Item #	Description of Work	Requested Value
	Custom Window Sash - $\$18,000 \times 3 = \$54,000$ OH & P = \$7,587.81	
4	Curved Openings AG23/24, AG25/26 Creative Glass - AG23/25 = $\$24,258.68 \times 2 = \$48,517.35$ Creative Glass - AG24/26 = $\$3,795.13 \times 2 = \$7,590.27$ Creative Glass Sales Tax = \$3,085.92 Custom Curved Window Sash = $\$26,000 \times 2 = \$52,000$ OH & P = \$11,397.34 **Glass will be 1/4" chemically strengthened laminated.	122,590.88
5	Openings AG27/29, AG30/32 Creative Glass - AG27/30 = $\$6,071.54 \times 2 = \$12,143.09$ Creative Glass - AG29/32 = $\$1,076.24 \times 2 = \$2,152.48$ Creative Glass Sales Tax = \$786.26 Custom Window Sash - $\$20,000 \times 2 = \$40,000.00$ OH & P = \$5,645.89	60,727.72
6	Crating and Shipping Creative Glass Crating and Shipping = \$1,900 OH & P = \$194.75	2,094.75
7	Ducas Planning and Coordination 8hrs/opening x 11 openings = 88 hours \$75/hour x 88hrs = \$6,600 OH & P = \$676.50	7,276.50

Notes

Creative Glass Systems Inc.

901 William Leigh Drive, Tullytown, PA 19007

Tel: 267 202 6553 Fax: 855 260 9393

Quotation

Job Name	DATE	2/8/2024
Biddeford City Hall	PAGE	1 of 1
	OUR REF.	E23-1076Rev2b

Web: Creativeglasssystems.com Email: sales@creativeglasssystems.com

To: Patrick Ducas	Email: Patrick Ducas <patrickd@ducasconstruction.com>	
COMPANY	JOB SITE	ARCHITECTS
Ducas Construction Inc.	Biddeford City Hall	Artifex Architects & Engineers
Address	Address	Address
40 Center Street – Suite 1 Scarborough, ME 04074	205 Main St Biddeford, ME, 04005	175 Exchange Street Bangor, ME 04401
Tel: 207-939-9448	Cell 207-939-9448	DELIVERY TBC

DESCRIPTION OF WORK

O/A IGU SIZE	3/4"			LEAD TYPE				PERIMETER LEAD		YES
OUTBOARD LITE	Clear		3/16"	SIDE	1			TYPE		
AIR/ARGON	ARGON		3/8"	TYPE		Classic hammered 5/8" lead strip		Classic hammered 5/8" lead strip		
INBOARD LITE	Clear W/ Low E		3/16"	PUTTY	NONE			PUTTY	NONE	
LOW E	YES			SURFACE FINISH		NATURAL		SURFACE FINISH		NATURAL
LOW E TYPE		TBA		SIDE	4			SOLDERED C/O'S		YES
LEADED GLASS UNITS	YES			TYPE		Classic hammered 5/8" lead strip		LOGOS	NO LOGOS (CERTIFIED)	
GRIDS IN UNITS	YES			PUTTY	NONE			EDGE BITE	7/16	
SPACER BAR COLOR	Black	SIZE	Standard	SURFACE FINISH		NATURAL		WARRANTY		10 Years
EDGE SEALANT		INT MUNTIN BAR		YES		NOTES: Custom Grid Pattern Curved units made from 1/4" laminated, Chemically stregnthened lites, Without internal grids				
PRIMARY	pib	SIZE								
SECONDARY	BUTYL	COLOR		D BRONZE						
NON SUBMITTED										

QUOTATION SHEET

Item No	Window type	Quantity	Unit Description	O/A Of Unit	Annealed/ Tempered	Glass Shape	Dia/sq pattern	Price Each	Total Price per type
			Width	Height			Across	Down	
P1	AG09-11-13 Type 1	3	59 1/2	97 1/2	3/4"	TEMPERED	REC		\$2,897.56
P2	AG10-12-14 Type 4	3	59 1/2	26 1/2	3/4"	TEMPERED	REC		\$827.88
P3	AG15 Type 6	1	63 1/2	27 1/2	3/4"	TEMPERED	REC	SQ 9 4	\$2,665.34
P4	AG16 Type 4	1	63 1/2	27 1/2	3/4"	TEMPERED	REC		\$883.07
P5	AG17-19-21 Type 2	3	63 1/2	101 1/2	3/4"	TEMPERED	REC	SQ 5 9	\$5,444.72
P6	AG18-20-22 Type 4	3	63 1/2	27 1/2	3/4"	TEMPERED	REC		\$883.07
P7	AG23-25 Type 3 Curved	2	63 1/2	101 1/2	3/4"	TEMPERED	REC	SQ 5 9	\$24,258.68
P8	AG24-26 Type 5 Curved	2	43 1/2	27 1/2	3/4"	TEMPERED	REC		\$3,795.13
P9	AG27-30 Type 2	2	76 7/8	99 2/3	3/4"	TEMPERED	REC	SQ 5 9	\$6,071.54
P10	AG29-32 Type 4	2	76 3/8	26 15/16	3/4"	TEMPERED	REC	SQ	\$1,076.24

AG 27-30 be same style AG21-22. Single units with leaded grid pattern

GLASS SUMMARY TOTAL FOR THIS BID

ANNEALED UNITS	0	RECTANGLE UNITS	24
TEMPERED UNITS	20	SHAPED UNITS	0
LAMINATED UNITS	4	NOTCHED UNITS	0
TOTAL UNITS FOR BID	24		

Sub Total		\$104,111.28
Sales Tax	5.5% See Note Below	\$5,726.12
Energy Surcharge	1.5% included	\$0.00
Crating		\$0.00
Crating & Shipping		\$1,900.00
Total for this bid		\$111,737.40
deposit required	50%	\$55,868.70
Full payment on completion of order		\$55,868.70

Prepared by: Marc Sibley

Terms

Payment is required on delivery of final unit
Lead times start from date of deposit
and approved Unit dimensions

Notes: Remit to: Creative Glass Systems, Inc

Sales Tax will not be charged if valid exemption form submitted
Late payment will be charged an addition 1.5% per month

I accept the above quotation and will abide by the above terms
Signature: Print Name

Title

APPLIED LEADED DUAL SEAL INSULATING GLASS UNIT LIMITED WARRANTY

THIS DUAL SEAL INSULATING GLASS UNIT PRODUCT (THE "PRODUCT") SOLD BY THE COMPANY NAMED ABOVE (THE "COMPANY") UNDER THE ITEMS LISTED BELOW IS WARRANTED FOR TEN (10) YEARS FROM THE DATE OF MANUFACTURE, UNDER NORMAL CONDITIONS OF USE TO SUFFER NO DELAMINATION OF SURFACE LEAD PRODUCT AND NO MATERIAL OBSTRUCTION OF VISION DUE TO ACCUMULATION OF DUST, MOISTURE OR FILM ON THE INTERNAL SURFACE OF THE GLASS CAUSED BY DEFECTS IN MATERIALS OR WORKMANSHIP

ALL CLAIMS PURSUANT OF THIS LIMITED WARRANTY MUST BE PRESENTED IN WRITING BY THE PURCHASER OF THE PRODUCT (THE "PURCHASER") TO CREATIVE GLASS SYSTEMS INC. 7128 N. RADCLIFFE ST. BRISTOL PA 19007, WITHIN 30 DAYS OF THE PURCHASER LEARNING THE FACTS UPON WHICH THE CLAIM IS BASED.

NO WARRANTY CLAIM WILL BE MADE AFTER THE PASSAGE OF THE APPLICABLE WARRANTY PERIOD. ANY REPLACEMENT MADE, THE LIMITED WARRANTY ON THE REPLACEMENT GLASS SHALL EXTEND ONLY FOR THE BALANCE OF THE ORIGINAL LIMITED WARRANTY PERIOD OF THE FAILED PRODUCTS. IN THE EVENT OF AN INSULATED GLASS UNIT FAILING AND IT IS FIRMLY ESTABLISHED AS TO BEING THE FAULT OF THE MANUFACTURER, THE MANUFACTURER RESERVES THE RIGHT TO USE ITS OWN CONTRACTORS TO REPLACE THE FAULTY PRODUCT(S). THE COMPANY SHALL NOT BE LIABLE FOR CONSEQUENTIAL, INDIRECT, INCIDENTAL, PUNITIVE, EXEMPLARY OR SPECIAL DAMAGES.

THE COMPANY SPECIFICALLY DISCLAIMS RESPONSIBILITY FOR ANY DAMAGE TO ANY PRODUCT CAUSED BY, IMPROPER INSTALLATION, ANY INSTALLATION NOT PERFORMED IN A GOOD WORKMANLIKE MANNER IN ACCORDANCE WITH INDUSTRY STANDARDS ABUSE, DAMAGE OR BREAKAGE CAUSED BY PERSONS OTHER THAN EMPLOYEES OR AGENT OF THE COMPANY WHILE BEING HANDLED OR INSTALLED, THE COMPANY RESERVES THE RIGHT TO INSPECT ANY PRODUCT THAT IS ALLEGED BY THE PURCHASER TO BE DEFECTIVE. FAILURE TO AFFORD THE COMPANY THE RIGHT TO INSPECT ALLEGEDLY DEFECTIVE PRODUCT PROMPTLY UPON THE PURCHASER BECOMING AWARE OF ANY DEFECT THEREIN VOIDS THIS LIMITED WARRANTY.

THIS LIMITED WARRANTY SHALL BE GOVERNED BY, AND CONSTRUED AND INTERPRETED IN ACCORDANCE WITH, THE LAWS OF THE STATE OR PROVINCE OF PENNSYLVANIA

FOR AND BEHALF OF THE CREATIVE GLASS SYSTEMS, INC.



175 Exchange Street
Bangor, Maine 04401
Phone:
207-974-3028 Fax:
207-941-1921
www.artifexae.com

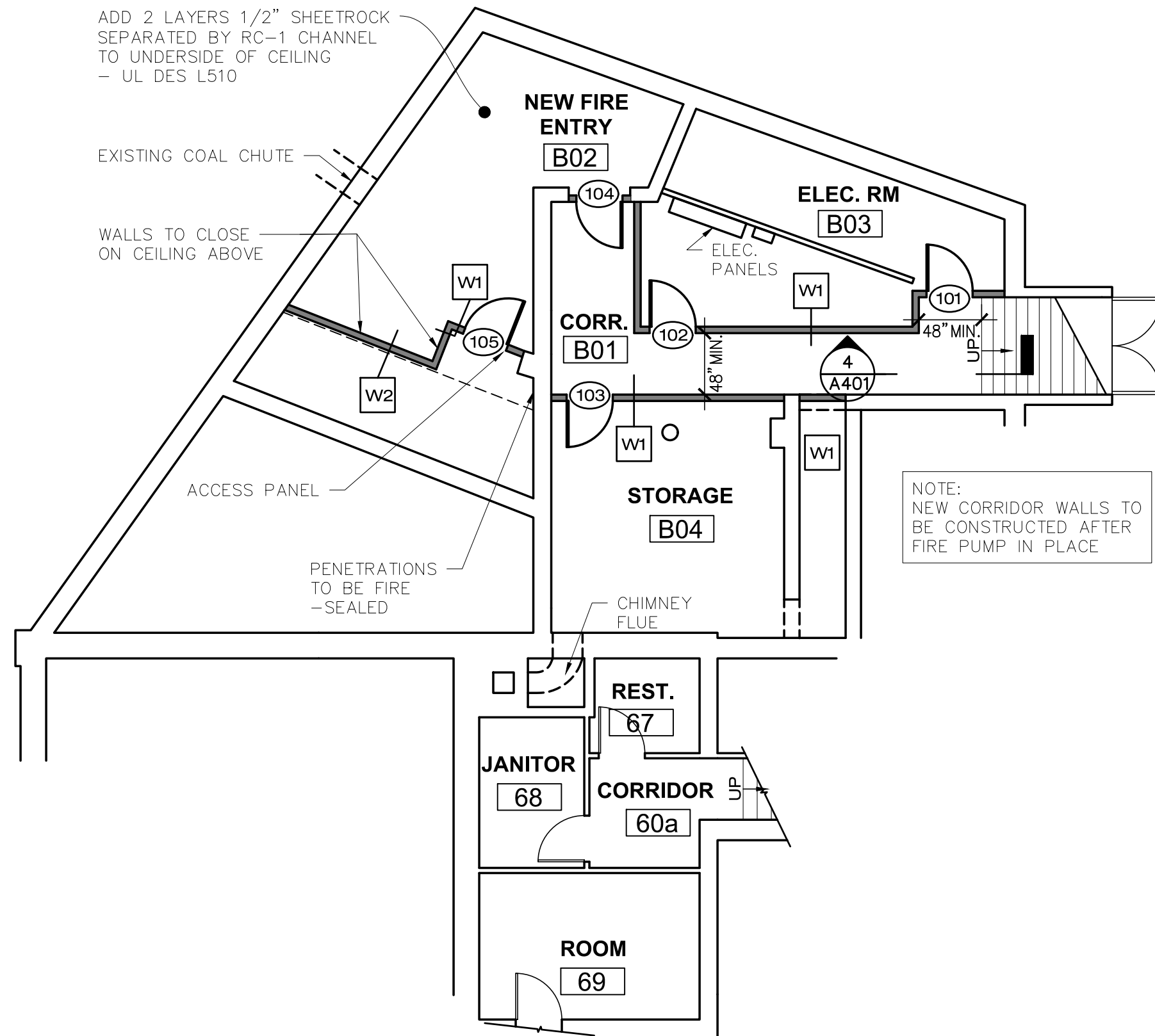
BOILER LEVEL & GROUND FLOOR PLANS

PROJ. NUMBER:	DRAWN BY:	EDU
2022155		
REV.	DATE	DESCRIPTION

CITY OF BIDDEFORD
RENOVATIONS TO BIDDEFORD CITY HALL
205 MAIN ST. BIDDEFORD, ME

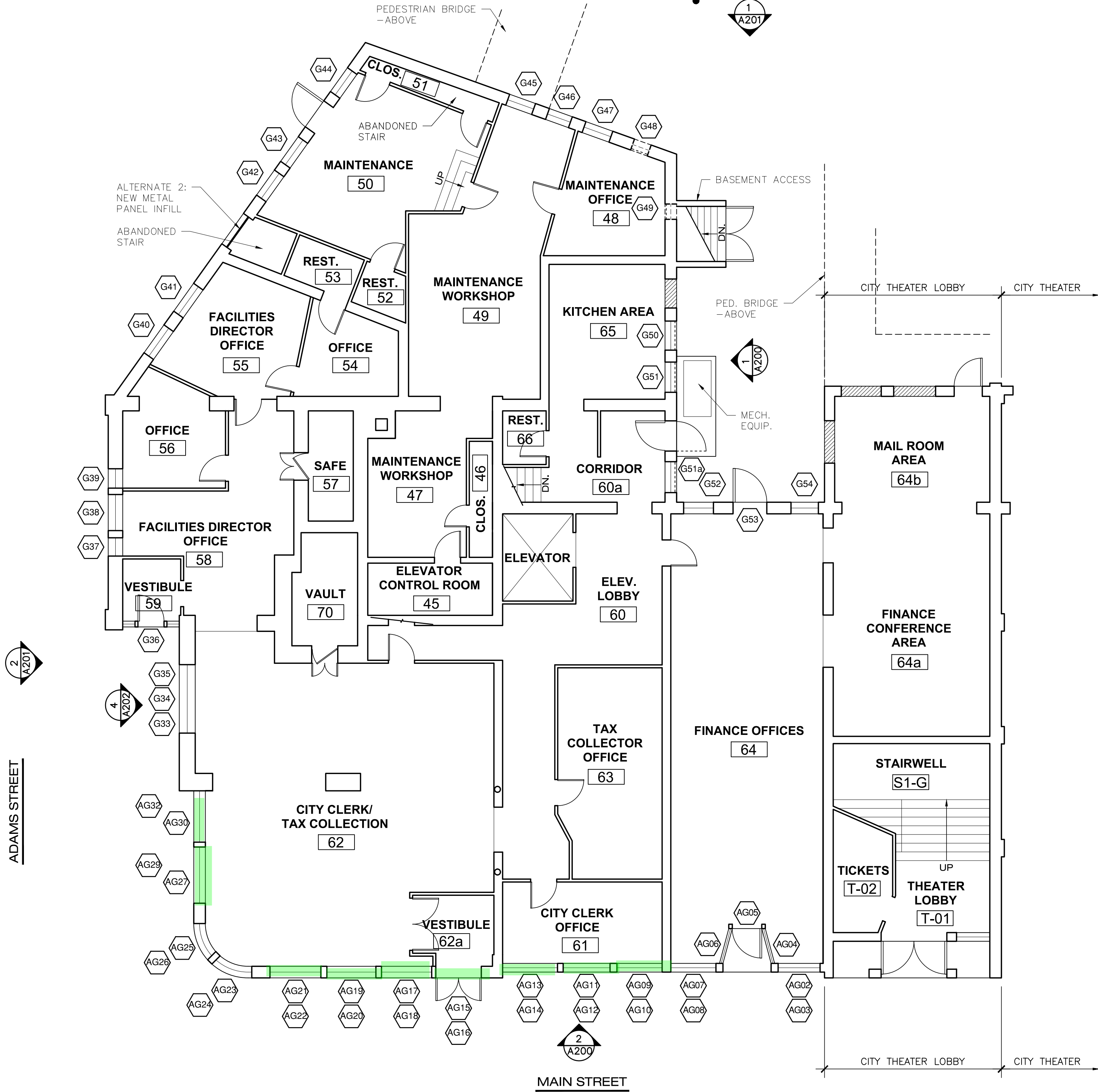
DATE:
JUNE 23, 2023

A100



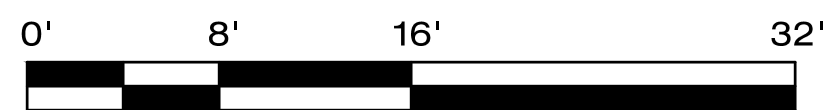
BOILER RM. LEVEL PART. PLAN
1/8" = 1'-0"

1
A100



GROUND FLOOR PLAN
1/8" = 1'-0"

2
A100



BUILDING ELEVATIONS

PROJ. NUMBER: 2022155	DRAWN BY: EDJ
REV.	DATE

CITY OF BIDDEFORD
RENOVATIONS TO BIDDEFORD CITY HALL
205 MAIN ST. BIDDEFORD, ME

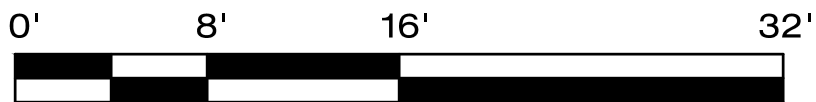
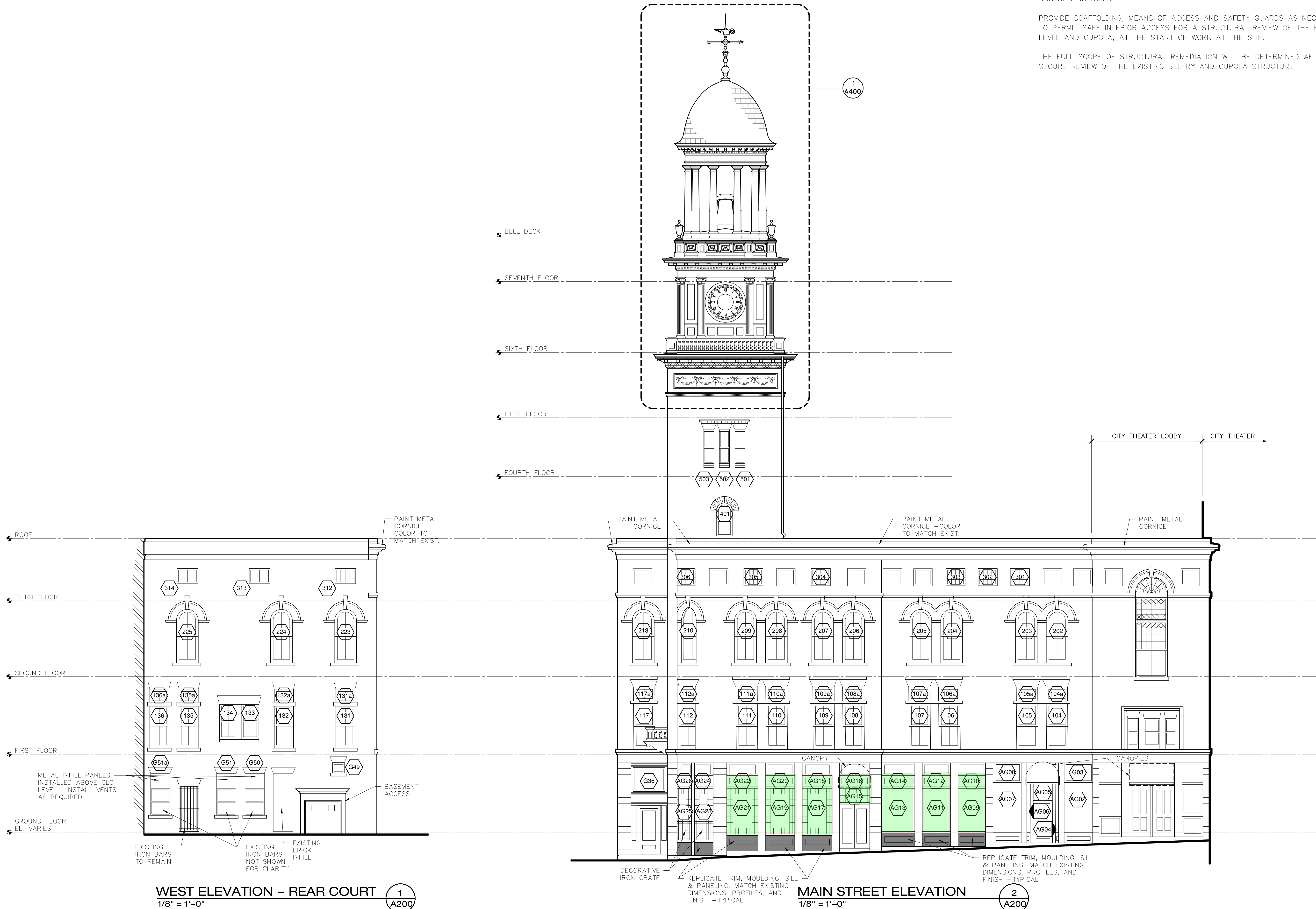
DATE:
JUNE 23, 2023

A200

CONTRACTOR NOTE:

PROVIDE SCAFFOLDING, MEANS OF ACCESS AND SAFETY GUARDS AS NECESSARY TO PERMIT SAFE INTERIOR ACCESS FOR A STRUCTURAL REVIEW OF THE BELFRY LEVEL AND CUPOLA, AT THE START OF WORK AT THE SITE.

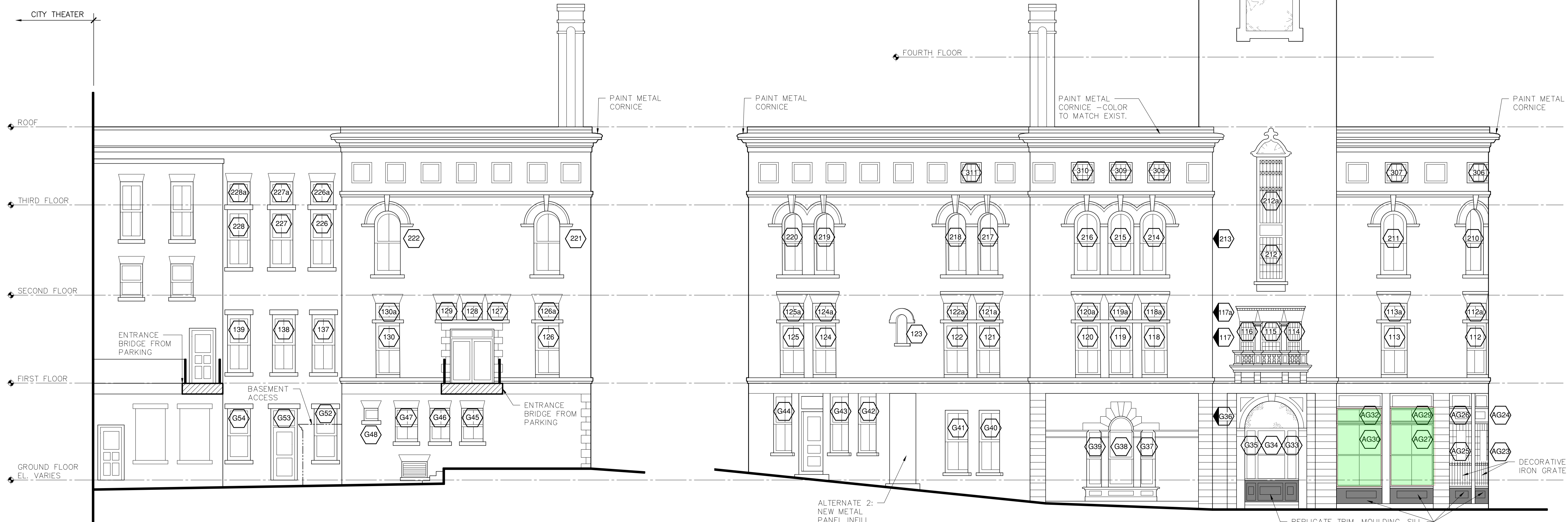
THE FULL SCOPE OF STRUCTURAL REMEDIATION WILL BE DETERMINED AFTER A SECURE REVIEW OF THE EXISTING BELFRY AND CUPOLA STRUCTURE



CONTRACTOR NOTE:

PROVIDE SCAFFOLDING, MEANS OF ACCESS AND SAFETY GUARDS AS NECESSARY TO PERMIT SAFE INTERIOR ACCESS FOR A STRUCTURAL REVIEW OF THE BELFRY LEVEL AND CUPOLA, AT THE START OF WORK AT THE SITE.

THE FULL SCOPE OF STRUCTURAL REMEDIATION WILL BE DETERMINED AFTER A SECURE REVIEW OF THE EXISTING BELFRY AND CUPOLA STRUCTURE

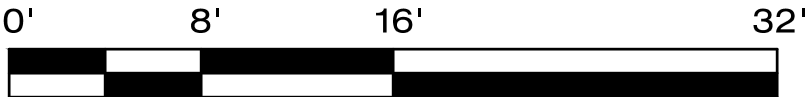


REAR ELEVATION
1/8" = 1'-0"

1
A201

ADAMS STREET ELEVATION
1/8" = 1'-0"

2
A201



BUILDING ELEVATIONS

PROJ. NUMBER:	2022155	DRAWN BY:	EDJ
REV.	DATE	DESCRIPTION	

CITY OF BIDDEFORD
RENOVATIONS TO BIDDEFORD CITY HALL
205 MAIN ST. BIDDEFORD, ME

DATE:
JUNE 23, 2023

A201

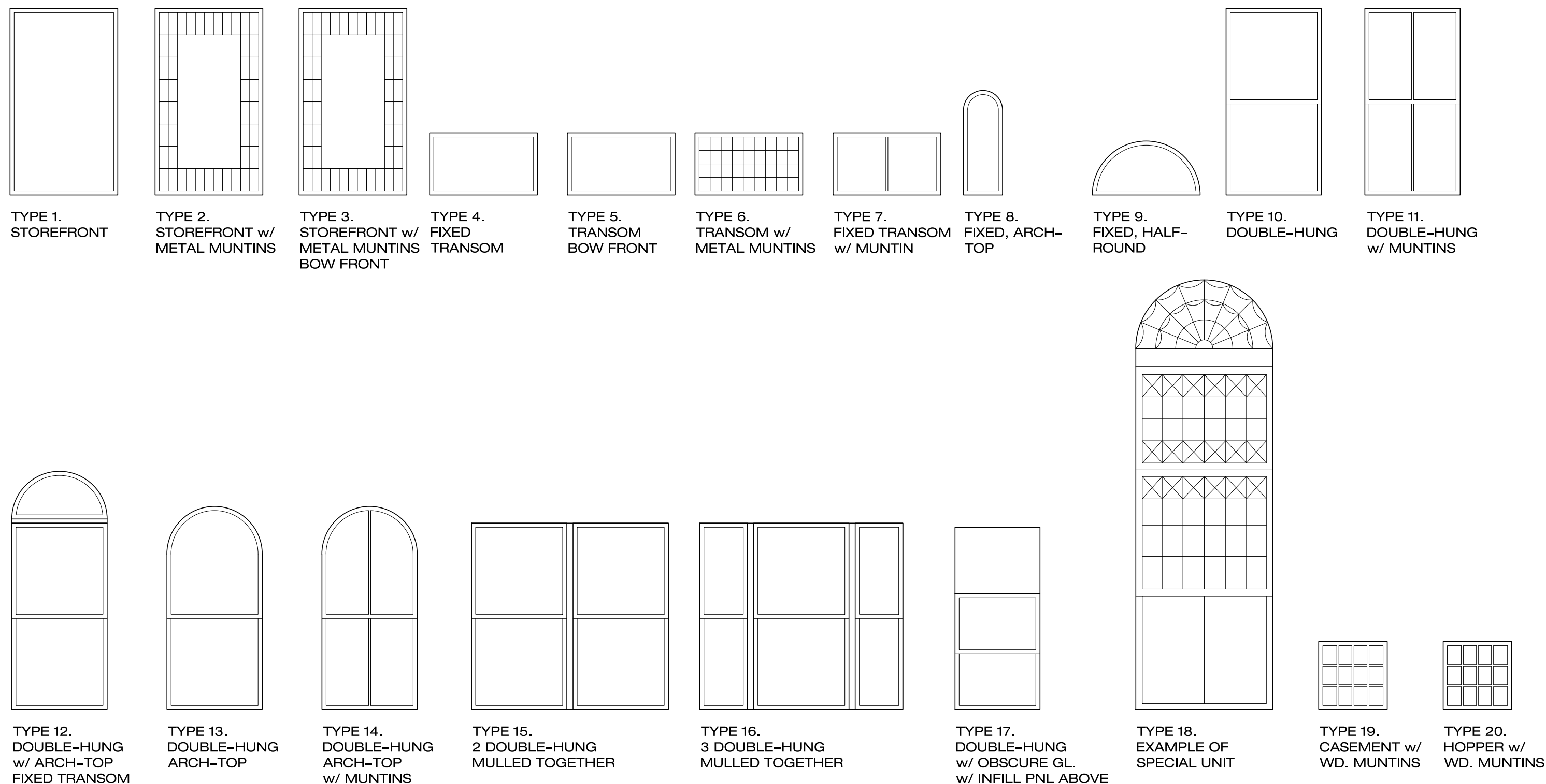
WINDOW SCHEDULE - ALTERNATES											
WINDOW											
#	TYPE	WIDTH	HEIGHT	GLASS	MATL.	SCREEN	DETAIL			NOTES	
							HEAD	JAMB	SILL		
AG02	1	59 1/2"	99 1/2"	CLR			2/A500	1/A500	3/A500	INSTALL GLAZING IN EXISTING WD. FRAMES	
AG03	4	59 1/2"	30 1/2"	FROSTED			1/A500	1/A500	2/A500	"	
AG04	1	39 1/2"	99 1/2"	CLR			1/A500	1/A500	3/A500	"	
AG05	4	39 1/2"	30 1/2"	CLR			1/A500	1/A500	-	"	
AG06	1	39 1/2"	99 1/2"	CLR			1/A500	1/A500	3/A500	"	
AG07	1	59 1/2"	97 1/2"	CLR			2/A500	1/A500	3/A500	"	
AG08	4	59 1/2"	30 1/2"	FROSTED			1/A500	1/A500	2/A500	"	
AG09	1	59 1/2"	97 1/2"	CLR	WD.		2/A500 SIM.	1/A500 SIM.	3/A500 SIM.	CUSTOM WINDOW - FRAME DTLS SIM. TO AG02-AG08	
AG10	4	59 1/2"	26 1/2"	OBS.	WD.		1/A500 SIM.	1/A500 SIM.	2/A500 SIM.	"	
AG11	1	59 1/2"	97 1/2"	CLR	WD.		2/A500 SIM.	1/A500 SIM.	3/A500 SIM.	"	
AG12	4	59 1/2"	26 1/2"	OBS.	WD.		1/A500 SIM.	1/A500 SIM.	2/A500 SIM.	"	
AG13	1	59 1/2"	47 1/2"	CLR	WD.		2/A500 SIM.	1/A500 SIM.	3/A500 SIM.	"	
AG14	4	59 1/2"	26 1/2"	OBS.	WD.		1/A500 SIM.	1/A500 SIM.	2/A500 SIM.	"	
AG15	6	63 1/2"	27 1/2"	CLR	WD.		1/A500 SIM.	1/A500 SIM.	2/A500 SIM.	"	
AG16	4	63 1/2"	27 1/2"	OBS.	WD.		1/A500 SIM.	1/A500 SIM.	2/A500 SIM.	"	
AG17	2	63 1/2"	101 1/2"	CLR	WD.		2/A500 SIM.	1/A500 SIM.	3/A500 SIM.	"	
AG18	4	63 1/2"	27 1/2"	OBS.	WD.		1/A500 SIM.	1/A500 SIM.	2/A500 SIM.	"	
AG19	2	63 1/2"	101 1/2"	CLR	WD.		2/A500 SIM.	1/A500 SIM.	3/A500 SIM.	"	
AG20	4	63 1/2"	27 1/2"	OBS.	WD.		1/A500 SIM.	1/A500 SIM.	2/A500 SIM.	"	
AG21	2	63 1/2"	101 1/2"	CLR	WD.		2/A500 SIM.	1/A500 SIM.	3/A500 SIM.	"	
AG22	4	63 1/2"	27 1/2"	OBS.	WD.		1/A500 SIM.	1/A500 SIM.	2/A500 SIM.	"	
AG23	3	63 1/2"	101 1/2"	CLR	WD.		2/A500 SIM.	1/A500 SIM.	3/A500 SIM.	BOW FRONT UNIT W/ CURVED GLASS	
AG24	5	43 1/2"	27 1/2"	OBS.	WD.		1/A500 SIM.	1/A500 SIM.	2/A500 SIM.	BOW FRONT UNIT W/ CURVED GLASS	
AG25	3	63 1/2"	101 1/2"	CLR	WD.		2/A500 SIM.	1/A500 SIM.	3/A500 SIM.	BOW FRONT UNIT W/ CURVED GLASS	
AG26	6	43 1/2"	27 1/2"	OBS.	WD.		1/A500 SIM.	1/A500 SIM.	2/A500 SIM.	BOW FRONT UNIT W/ CURVED GLASS	
AG27	11	76 7/8"	99 11/32"	CLR	AL. CLAD WD.	Y	8/A500	9/A500	10/A500	EXISTING MULLED UNITS TO BE REPLACED WITH SINGLE DOUBLE HUNG UNIT WITH MUNTINS	
AG29	7	74 3/8"	26 15/16"	OBS.	AL. CLAD WD.		11/A500	11/A500	12/A500		
AG30	11	76 7/8"	99 11/32"	CLR	AL. CLAD WD.	Y	8/A500	9/A500	10/A500	EXISTING MULLED UNITS TO BE REPLACED WITH SINGLE DOUBLE HUNG UNIT WITH MUNTINS	
AG32	7	74 3/8"	26 15/16"	OBS.	AL. CLAD WD.		11/A500	11/A500	12/A500		

WINDOW SCHEDULE - ALTERNATES

NOTES:

- 1.) ALTERNATE WINDOW REPLACEMENTS AG09 THROUGH AG26 TO HAVE NEW WOOD FRAMES MATCHING EXIST. FRAMES AT WINDOWS AG02 THROUGH AG08

These have been priced to match the windows around the corner which are type 2 and type 4 per Phil's request.

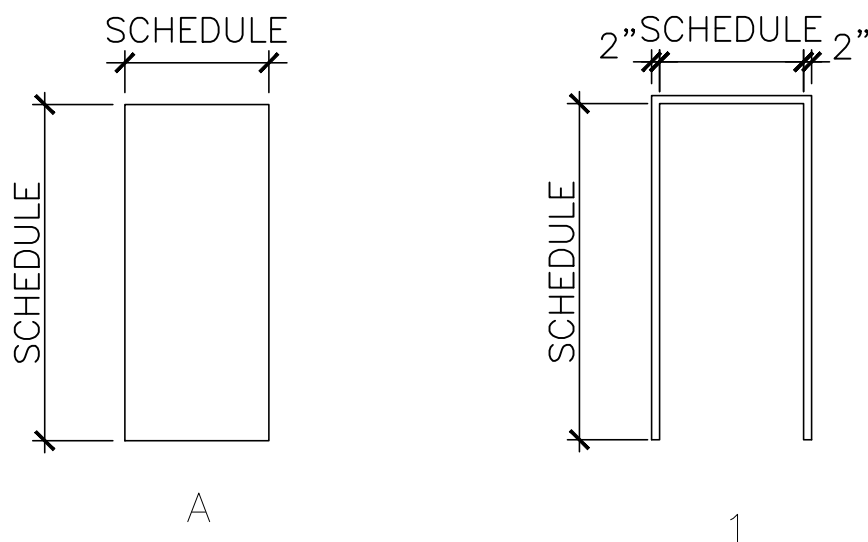


WINDOW TYPES

N.T.S.

DOOR AND FRAME SCHEDULE													
DOOR					FRAME					FIRE RATING LABEL (MIN)	CLOSER	HARDWARE	NOTES
#	EL.	MATL.	WD.	HGT.	EL.	MATL.	DETAIL						
							HEAD	JAMB	SILL				
101	A	HM	3'-0"	7'-0"	1	HM	17/A500	18/A500	-	20			
102	A	HM	3'-0"	7'-0"	1	HM	"	"	"	20			
103	A	HM	3'-0"	7'-0"	1	HM	"	"	"	20			
104	A	HM	3'-0"	7'-0"	1	HM	"	"	"	20			
105	A	HM	3'-0"	7'-0"	1	HM	"	"	"	20			

DOOR SCHEDULE



WALL TYPES	
#	DESCRIPTION
W01	5/8" FIRECODE C CORE GWB BOTH SIDES OF 3-1/2" STL STUD @ 24"o.c. (1-Hr RATED)
W02	5/8" FIRECODE C CORE GWB ON ONE SIDE OF 1-5/8" STL FURRING AND 5/8" FIRECODE C CORE GWB ON ONE SIDE OF 3 1/2" STL. STUD @ 24" o.c. (1Hr RATED)

WALL SCHEDULE



175 Exchange Street
Bangor, Maine 04401
Phone:
207-974-3028 Fax:
207-941-1921
www.artifexae.com

SCHEDULES

EDU

DESCRIPTION

PROJ. NUMBER: 2022155

DATE

REV.

CITY OF BIDDEFORD
RENOVATIONS TO BIDDEFORD CITY HALL
205 MAIN ST. BIDDEFORD, ME

DATE:
JUNE 23, 2023

A601



40 Center Street
Suite 1
Scarborough ME 04074
(207)-303-0634

Change Request

Request#: 2

Request Date: 01/04/2024

OCO 002 - Addition of Window Limiters

License:

To: City of Biddeford
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

Project: 297
Biddeford City Hall
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By: 44 Annie Tremaine

Customer Order: 297

Specifications Attached ☐

Item #	Description of Work	Requested Value
1	OCO 002 - Add Limiters on 5 Windows	441.00

Jacobs Glass Quoted:

- \$400.00 to add sash limiters at windows 126, 125, 124, 122, and 121.

Ducas OH&P:

- 5% OH and 5% Fee = \$41.00

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

441.00

The original Contract Sum was	3,653,698.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	3,653,698.00
The Contract Sum will be changed by this Change Order	441.00
The new Contract Sum including this Change Order will be	3,654,139.00
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____

Architect: _____ Date: _____



5 Cushman Road
Winslow ME 04901
(207) 873-7577

2/6/2024
REV 1

**Biddeford City Hall
Biddeford, ME
RFC #1**

RFC PROPOSAL	TOTALS
--------------	--------

Provide Labor, Materials & Equipment for the following Scope of Work:

Addition of Sash Limiters

- Provide 3.75" sash limiters at windows 126, 125, 124, 122 and 121 Lower sash only on Double Hungs.
- Materials only, no added labor costs

TOTAL RFC AMOUNT	\$400
-------------------------	--------------



40 Center Street
Suite 1
Scarborough ME 04074
(207)-303-0634

Change Request

Request#: 3

Request Date: 02/14/2024

OCO 003 - Windows 212/212a

License:

To: City of Biddeford
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

Project: 297
Biddeford City Hall
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By: 44 Annie Tremaine

Customer Order: 297

Specifications Attached ☐

Item #	Description of Work	Requested Value
1	Jacobs Glass - Replacement Windows Jacobs Glass Quote - \$30,282.00 Ducas OH&P - \$3,103.91	33,385.91
2	Misc. Interior Drywall Repairs	5,512.50

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

38,898.41

The original Contract Sum was	3,653,698.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	3,653,698.00
The Contract Sum will be changed by this Change Order	38,898.41
The new Contract Sum including this Change Order will be	3,692,596.41
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

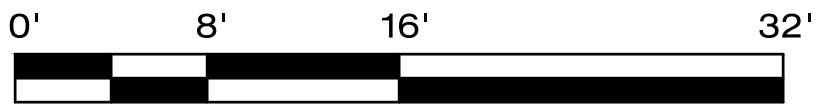
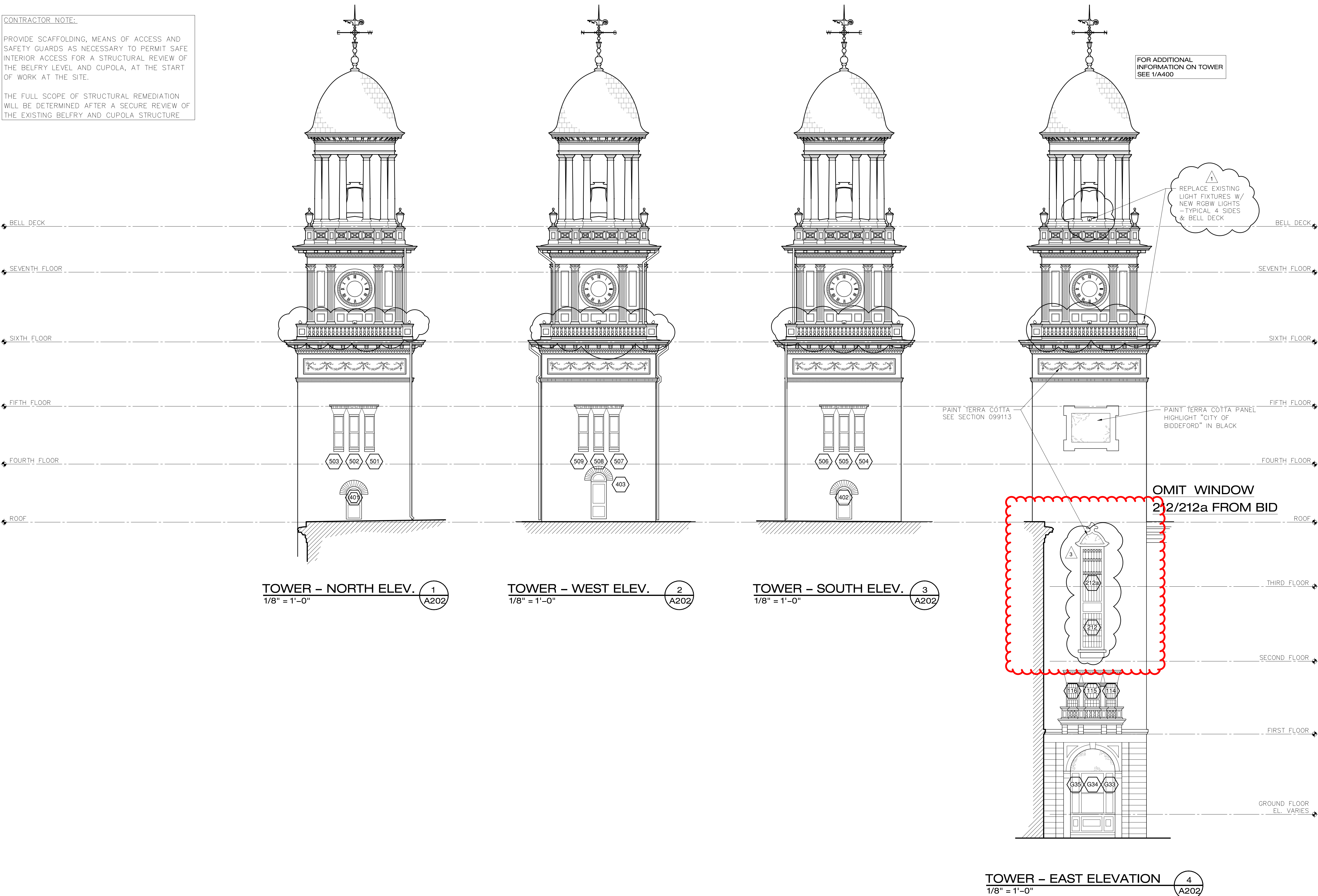
Contractor: _____ Date: _____

Architect: _____ Date: _____

CONTRACTOR NOTE:

PROVIDE SCAFFOLDING, MEANS OF ACCESS AND SAFETY GUARDS AS NECESSARY TO PERMIT SAFE INTERIOR ACCESS FOR A STRUCTURAL REVIEW OF THE BELFRY LEVEL AND CUPOLA, AT THE START OF WORK AT THE SITE.

THE FULL SCOPE OF STRUCTURAL REMEDIATION WILL BE DETERMINED AFTER A SECURE REVIEW OF THE EXISTING BELFRY AND CUPOLA STRUCTURE



TOWER ELEVATIONS

PROJ. NUMBER:	2022155	DRAWN BY:	EDJ
REV.	DATE	DESCRIPTION	
1	07-10-2023	CEILING REPAIR/TOWER LIGHTS	
3	08-02-2023	WINDOW REVISIONS	

CITY OF BIDDEFORD
RENOVATIONS TO BIDDEFORD CITY HALL
205 MAIN ST. BIDDEFORD, ME

DATE:
JUNE 23, 2023

A202



5 Cushman Road
Winslow ME 04901
(207) 873-7577

2/14/2024

**Biddeford City Hall
Biddeford, ME
RFC #2**

RFC PROPOSAL	TOTALS
Provide Labor, Materials & Equipment for the following Scope of Work:	
Addition of Windows 212 and 212A to Scope	
-Standard Grill Pattern Assumed	
TOTAL RFC AMOUNT	\$30,282