

City of Biddeford
School Committee
March 20, 2017 7:00 PM Little Theater at BHS

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance:**
- D. Adjustments to Agenda:**
- E. Consideration of Minutes:**
 - E.1. 2/28/17 minutes
[2-28-17 minutes.doc](#)
- F. Student Rep Reports:**
- G. Superintendent's Report:**
- H. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee**
- I. Old Business:**
 - I.1. 1. Consideration: MMEA All-State Music Festival Overnight Trip Request, BHS (2nd reading)
[trip - music festival.pdf](#)
 - I.2. 2. Consideration: Robotics National Competition Overnight Trip Request, BHS (2nd reading)
[trip - robotics.pdf](#)
- J. New Business: Public participation opportunity after each item listed below (3 minutes per item)**
 - J.1. 1. Consideration: Heating/HVAC Program, BRCOT
[Heating Program.doc](#)
 - J.2. 2. Consideration: Washington D.C. Overnight Trip Request, BMS (1st reading)
[trip - washington.pdf](#)
 - J.3. 3. Consideration: 2017-18 Sabbatical Leave Request, Krysten Gorrvivan, BPS
[sabbatical memo.doc](#)
 - J.4. 4. Budget Overview
[FY18 Budget Overview.pdf](#)
 - J.5. 5. Consideration: Snow Days
[snow day make up.doc](#)
- K. Resignations: Accepted by the Superintendent**
 - K.1.
 - Talia Decker, Sp Ed Tech II, JFK
 - Donna LeClerc, FT Custodian (eff 3/17/17)
 - Phyllis LaPointe, FT Custodian (eff 3/24/17) - removed from agenda
 - Cathy Burke, Food Service Cook, BHS
 - Ron Dery, FT Bus Driver (eff 4/1/17)

L. Nominations:

M. Appointments:

M.1. Beth Jones, Sp Ed Tech II (to replace C. Eccelston)

M.2. Stephanie Coleman, JV Softball, BHS

[stipend - softball.pdf](#)

M.3. Nathan Jordan, First Team Baseball, BHS

[stipend - first team.pdf](#)

M.4. Taxia Arabatzis, Head Girls Outdoor Track, BHS

[stipend - girls track.pdf](#)

M.5. James Kenney, 7th Grade Baseball, BMS

[stipend - grade 7 baseball.pdf](#)

M.6. Appointments:

- Todd Turgeon, JV Boys Lacrosse, BHS•

M.7. Anthony Rand, FT Custodian (to replace N. Simoneau)

N. Transfers:

O. Public Participation: (3 minutes; any item)

P. Communications:

Q. Executive Session:

R. Adjournment: - *School Committee Members: Alan Casavant, - Chair, Brianna Gilbert, Tony Michaud - Vice Chair, Heather Mills, Dennis Anglea, Karen Ruel, Crystal Blais, Lisa Vadnais*

Student Members: Cassie Riley - BHS, Washima Fairoz - BHS

School Committee Agenda Item Report

Agenda Item No. 2016-682

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

2/28/17 minutes

Recommendation:

ATTACHMENTS

- [2-28-17 minutes.doc](#)

BIDDEFORD SCHOOL DEPARTMENT
February 28, 2017
REGULAR SCHOOL COMMITTEE MEETING
7:00 p.m. – Little Theater at BHS

Minutes

- A. Call to Order:** Mayor Casavant called the meeting to order at 7:04 p.m.
- B. Roll Call:** Mayor Casavant, Dennis Anglea, Crystal Blais, Brianna Gilbert, Heather Mills, Karen Ruel, Lisa Vadnais, Cassie Riley and Washima Fairouz. **Also in Attendance:** Jeremy Ray, Chris Indorf.
Excused: Tony Michaud
- C. Pledge of Allegiance:** Mayor Casavant led everyone in the Pledge of Allegiance.
- D. Adjustments to the Agenda:** none
- E. Consideration of Minutes:**
Mr. Anglea moved and Ms. Blais seconded, unanimous vote, to approve the minutes of 2/14/17.
- F. Student Rep Reports:**
Ms. Riley reported on: Job shadows available at the Mill for upper classmen; Wednesday is Early Release Day; Academic Showcase on 3/9.

Ms. Fairouz reported on: Artist named Pigeon visited BHS today, who installed art work at BHS.
- G. Superintendent's Report:**
Mr. Ray reported on the following:
- Congratulations to Keira Hicks, Grade 4 student, chosen for the Art of Education Exhibit in Lewiston.
 - Ms. Bonneau was invited by Rob Pierson from FMI, to speak to a group of 40 Senators next week in Augusta regarding Education Maine.
 - Congratulations to Michelle Lane and the BHS Robotics' Team, as they won the State competition. They are headed to the National competition.
 - The ED279 report will be reviewed tonight. First draft of the budget will go to the city council on 3/20 and the presentation to the council will be at 6:00 p.m. on 3/28.
- H. Committee Reports:**
Finance/Building & Grounds – Mr. Anglea reported the committee met this evening to look at preliminary numbers.

Curriculum – Mr. Indorf indicated the committee will next meet on March 15th.

Policy – Mr. Indorf indicated the committee will meet on 3/14 at 6:00 p.m.
- I. Old Business:** None
- J. New Business:** Public participation opportunity after each item listed below (3 minutes per item)
- 1. Consideration: MMEA All-State Music Festival Overnight Trip Request, BHS (1st reading)**
Ms. Mills moved and Mr. Anglea seconded, unanimous vote, to approve the above request.
 - 2. Consideration: Robotics National Competition Overnight Trip Request, BHS (1st reading)**
Ms. Mills moved and Mr. Anglea seconded, unanimous vote, to approve the above request.
 - 3. Discussion: ED 279 Review**
Mr. Ray reviewed the ED 279 State subsidy (preliminary) numbers and the report can be viewed on the school's web site. It appears that Biddeford could receive \$944,000 in additional subsidy.
 - 4. Discussion: Budget Review Timeline**
Mr. Ray referenced the timeline provided in the school packet.
 - 5. Consideration: Snow Day Make-Up Days**
Ms. Vadnais moved and Ms. Mills seconded, unanimous vote, to add March 24th as a student day.

K. Resignations-Nominations-Appointments-Transfers: None

L. Public Participation: (3 minutes; any item) None

M. Communications: None

N. Executive Session: None

O. Adjournment: Mr. Anglea moved and Ms. Mills seconded, unanimous vote, to adjourn at 7:45 p.m.

Respectfully submitted,

Jeremy Ray, School Committee Secretary

Minutes Recorded: Chris Indorf

Minutes Transcribed: Diane Milliard

School Committee Agenda Item Report

Agenda Item No. 2016-683

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

1. Consideration: MMEA All-State Music Festival Overnight Trip Request, BHS (2nd reading)

Recommendation:

ATTACHMENTS

- [trip - music festival.pdf](#)

OVERNIGHT FIELD TRIP FORM

☒ BHS/ (9-12) ☐ BRCOT (9-12) ☐ BMS (6-8) ☐ BIS (4-5) ☐ BPS (1-3) ☐ JFK (Kindergarten)

Name of Event: MMEA All-State Music Festival Date(s) of Event: May 18 - 20, 2017

Teacher in Charge: Christopher Ferrell Class/Group Attending: All-State Vocalists.

Address & phone number where group can be reached: Students - University of Maine - Orono
University Inn, Orono ME - (Cell) 207-671-1724

A. The minimum number of chaperones: 1 staff/teacher per every 25 students | 1 chaperone per every 8 students

4 # of students attending trip 1 # of staff/teachers required 1 # of chaperones required

For any co-ed overnight field trip, you must ensure that both genders are proportionally represented.
 (example - for every 8 female students, there will be 1 female chaperone, etc.)

1 # of female chaperones required 0 # of male chaperones required

Names of Chaperones (attached separate sheet if necessary):

Chaperones are Covered By MMEA All-State
Chris Ferrell

B. Completed volunteer forms required for chaperones.

Volunteer forms completed, verified and approved by Building Administrator for every chaperone that is not a staff member of the Biddeford School Department.

[Signature]
 (Signature of Building Administrator)

2/10/17
 (Date)

C. Date Received by Superintendent: 2/14/17

D. First Reading: Initial presentation to school committee. Must be no less than 90 days prior to event.

2/18/17 Date for presentation to the Biddeford School Committee.

E. Second Reading: Final presentation, include official chaperone list, alternates and additional information. Must be no less than 30 days prior to event.

3/14/17 Date for final presentation to the Biddeford School Committee.

F. On the date of departure, a passenger manifest, listing of all passengers per vehicle, must be submitted to the building administrator (Manifest must be kept on file in the main office of appropriate school building).

Cross Reference: EEAF-R2, Overnight Field Trips

Adopted: July 23, 2013

School Committee Agenda Item Report

Agenda Item No. 2016-684

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

2. Consideration: Robotics National Competition Overnight Trip Request, BHS (2nd reading)

Recommendation:

ATTACHMENTS

- [trip - robotics.pdf](#)

OVERNIGHT FIELD TRIP FORM

☒ BHS/ (9-12) ☐ BRCOT (9-12) ☐ BMS (6-8) ☐ BIS (4-5) ☐ BPS (1-3) ☐ JFK (Kindergarten)

Name of Event: VEX Worlds Robot Competition Date(s) of Event: 4/19/17-4/22/17

Teacher in Charge: Michelle Lane Class/Group Attending: BHS Robotics Team

Address & phone number where group can be reached: Michelle Lane 207-929-0714

A. The minimum number of chaperones: 1 staff/teacher per every 25 students | 1 chaperone per every 8 students

5 # of students attending trip 1 # of staff/teachers required 1 # of chaperones required

For any co-ed overnight field trip, you must ensure that both genders are proportionally represented.
(example – for every 8 female students, there will be 1 female chaperone, etc.)

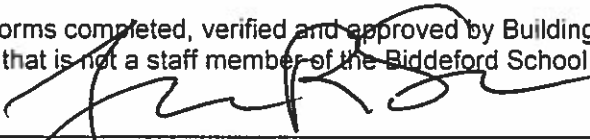
 # of female chaperones required 1 # of male chaperones required

Names of Chaperones (attached separate sheet if necessary):

Roger Frechette

B. Completed volunteer forms required for chaperones.

Volunteer forms completed, verified and approved by Building Administrator for every chaperone that is not a staff member of the Biddeford School Department.


(Signature of Building Administrator)

☒ Yes ☐ No
2/27/17
(Date)

C. Date Received by Superintendent: 2-27-17

D. First Reading: Initial presentation to school committee. Must be no less than 90 days prior to event.

2-28-17 Date for presentation to the Biddeford School Committee.

E. Second Reading: Final presentation, include official chaperone list, alternates and additional information. Must be no less than 30 days prior to event.

3-14-17 Date for final presentation to the Biddeford School Committee.

F. On the date of departure, a passenger manifest, listing of all passengers per vehicle, must be submitted to the building administrator (Manifest must be kept on file in the main office of appropriate school building).

Cross Reference: EAAF-R2, Overnight Field Trips

Adopted: July 23, 2013

School Committee Agenda Item Report

Agenda Item No. 2016-685

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

1. Consideration: Heating/HVAC Program, BRCOT

Recommendation:

ATTACHMENTS

- [Heating Program.doc](#)

MEMO

To: Biddeford School Committee
From: Paulette Bonneau, Director
BRCOT
Date: March 7, 2017

Subject: Heating, HVAC Program

Dear School Committee Members:

I am seeking your approval to add a Heating/HVAC program. This program would be the follow-up to our existing Plumbing Program and would be in year two. The plumbing program carries into year 2 and the addition of the heating curricula would provide our students the necessary programming to graduate with a firm skillset to continue in a post-secondary training program or to enter the workforce.

Year two is designed as year one-a portion of the class is theoretical and the other half is the application of the theory in the lab or on job sites in the community. Eligible students will also be able to participate in job shadow or internship experience with local contractors. The Heating/HVAC program has been discussed with industry advisory members and they support this addition as there is a significant need in the workforce to be filled with skilled plumbers.

We are fortunate to continue to receive funding from the Attorney Generals office for a second year. The startup costs for the plumbing/heating program is partially subsidized by those funds we receive.

Thank you for this consideration.

School Committee Agenda Item Report

Agenda Item No. 2016-686

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

2. Consideration: Washington D.C. Overnight Trip Request, BMS (1st reading)

Recommendation:

ATTACHMENTS

- [trip - washington.pdf](#)

BIDDEFORD SCHOOL DEPARTMENT OVERNIGHT FIELD TRIP FORM

☐ BHS (9-12)
 ☒ BMS (6-8)
 ☐ BIS (4-5)
 ☐ BPS (1-3)
 ☐ JFK (Kindergarten)

Name of Event: Gr. 8 Washington DC. Date(s) of Event: May 6, 7, 8, 2017

Teacher in Charge: Marie E. Potvin Class/Group Attending: 8th Graders BMS

Address & phone number where group can be reached: 282-6400
BMS

Policy EEAF-R2: The following is a list of guidelines that must be followed by building administrators when requesting approvals for overnight field trips:

A. The minimum number of chaperones: 1 staff/teacher per every 25 students | 1 chaperone per every 8 students
40 # of students attending trip 5 # of staff/teachers required 8 # of chaperones required

B. For any co-ed overnight field trip, you must ensure that both genders are proportionally represented (example – for every 8 female students, there will be 1 female chaperone, etc.)

3 # of female chaperones required 5 # of male chaperones required

Names of Chaperones (attached separate sheet if necessary):

<u>off: Marie Potvin</u> <u>Alex Millett</u> <u>Cohen Hatt</u> <u>LeeAnn Dectremble</u>	<u>Bill Harriman</u> 	<u>Parents:</u> <u>Timothy Mc Grath</u> <u>Diane Vigneault</u> <u>Shawn DesCoteaux</u>
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C. First Reading: Initial presentation to school committee.

Oct/Nov March 14, 2017
Date for presentation to the Biddeford School Committee.

D. Second Reading: Final presentation, include official chaperone list, alternates and additional information.

March 28, 2017
Date for final presentation to the Biddeford School Committee.

E. Background checks will be required for chaperones that are not staff members.

Background checks completed and school committee approved for every chaperone: ☒ Yes ☐ No

Background Checks Verified: K. 2 9/13/16
(Signature of Building Administrator) (Date)

F. On the date of departure, a passenger manifest, listing of all passengers per vehicle, must be submitted to the building administrator (Manifest must be kept on file in the main office of appropriate school building).

Received

MAR - 6 2017

School Committee Agenda Item Report

Agenda Item No. 2016-687

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

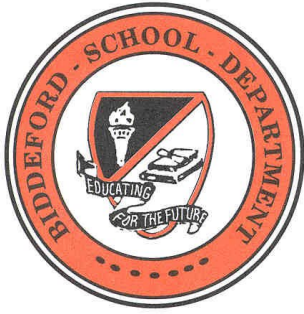
SUBJECT

3. Consideration: 2017-18 Sabbatical Leave Request, Krysten Gorrivan, BPS

Recommendation:

ATTACHMENTS

- [sabbatical memo.doc](#)



Biddeford School Department

MEMORANDUM

Date: March 9, 2017
To: Mayor Alan Casavant and Biddeford School Committee
From: Jeremy Ray, Superintendent of Schools
RE: **2017-18 Sabbatical Request - Krystan Gorrivan**

I am recommending the approval of the sabbatical request of Krystan Gorrivan a 2nd grade teacher at Biddeford Primary School in accordance with Article 23 of the collective bargaining agreement for the 2017-18 school year. Ms. Gorrivan meets the requirements set forth in the contract and I believe that this experience will be beneficial to the Biddeford School Department, future students, staff, and the University of New England.

The opportunity of not only taking additional courses, but working with the staff and students at UNE will benefit the school department in a number of ways. Over the past few years as the relationship between the school department and the university has grown, we have hired a large amount of student interns that have graduated from the education program at the University. It is important for future growth and retention of staff, that we invest time and energy in continued professional development for new teachers. This fellowship and sabbatical opportunity will help form a more solid foundation for pre-service teachers in hopes that someday they will have a more successful start to their teaching career.

In addition to this sabbatical request, the University and the school department are working on other areas of shared services in order to mutually benefit from this new experience.

School Committee Agenda Item Report

Agenda Item No. 2016-709

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

4. Budget Overview

Recommendation:

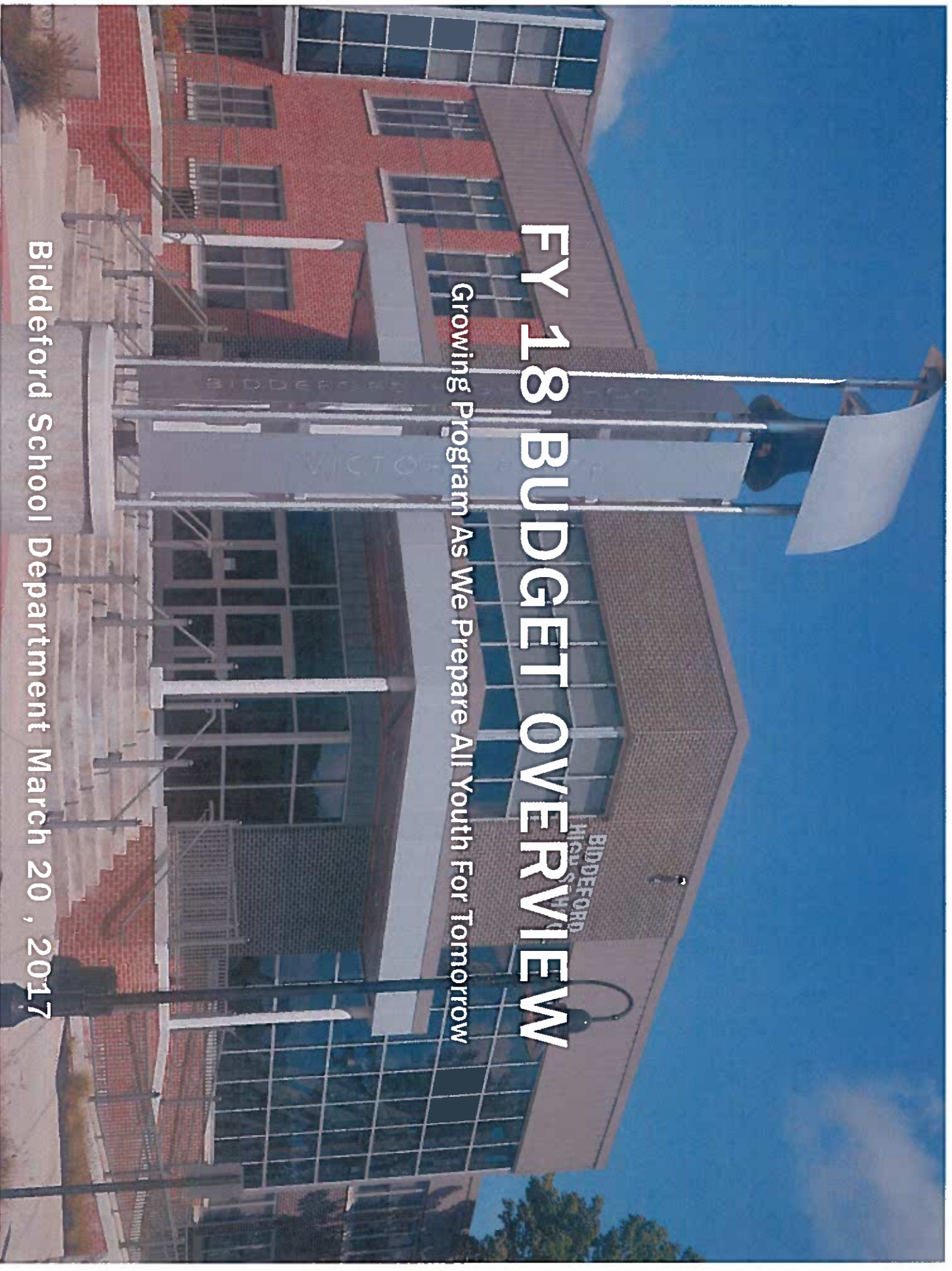
ATTACHMENTS

- [FY18 Budget Overview.pdf](#)

FY 18 BUDGET OVERVIEW

Growing Program As We Prepare All Youth For Tomorrow

Biddford School Department March 20 , 2017



FY15 **\$2,407,100,000**

FY16 **\$2,316,700,000**

FY17 **\$2,257,266,666**

FY18 **\$2,235,800,000**

FY 19 **\$2,239,500,000**

City
Valuation
(3 Year
Avg.)

Biddeford School Department	
EPS Allocation	\$30,123,920.39.00
Valuation (3 year Ave) (-21M)	\$2,235,800,00.00
Mill Expectation - Minimum	8.29
Required Local	\$18,534,782.00
State Subsidy	\$11,589,138.39

Mill
Expectation
- State
Subsidy
(Governor's
Budget)

ED 279 External

STATE OF MAINE DEPARTMENT OF EDUCATION
AUGUSTA 04333

2/16/2017

ORG ID : 1016

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (Prek-12) REPORT
Biddeford Public Schools

2017 - 2018

Section : 1

Section 1: Computation of EPS Rates

A) Attending Counts:

	Prek-5	6-8	Prek-8	9-12	Total
1) Attending Pupils (April 2016)	1,100.0 +	566.0	= 1,666.0 +	776.0 =	2,442.0
2) Attending Pupils (October 2016)	1,076.0 +	548.0	= 1,624.0 +	785.0 =	2,409.0
3) Average Pupils Calendar Year Average	1,088.0 +	557.0	= 1,645.0 +	780.5 =	2,425.5

68 % 32 % 100 %

B) Staff Positions

	Prek-5 EPS FTE	Student to Staff	6-8 EPS FTE	Student to Staff	9-12 EPS FTE	Student to Staff	EPS FTE Total	Actual FTE Total	% of EPS	SAU Data In	Adjusted EPS Salary	Elementary Salary	Secondary Salary
1) Teachers	64.0	(17.1) +	32.8	(17.1) +	48.8	(16.1) =	145.6 +	165.0 =	0.88	8,807,556 =	7,750,649 =	5,254,940	2,495,709
2) Guidance	3.1	(350.1) +	1.6	(350.1) +	3.1	(250.1) =	7.8 +	10.0 =	0.78	497,412 =	387,981 =	263,051	124,930
3) Librarians	1.4	(800.1) +	0.7	(800.1) +	1.0	(800.1) =	3.1 +	4.0 =	0.78	226,506 =	176,675 =	119,786	56,889
4) Health	1.4	(800.1) +	0.7	(800.1) +	1.0	(800.1) =	3.1 +	5.0 =	0.62	263,758 =	163,530 =	110,873	52,657
5) Education Techs	9.5	(114.1) +	1.8	(312.1) +	2.5	(316.1) =	13.8 +	23.6 =	0.58	476,802 =	276,545 =	187,498	89,047
6) Library Techs	2.2	(500.1) +	1.1	(500.1) +	1.6	(500.1) =	4.9 +	2.0 =	2.45	41,033 =	100,531 =	68,160	32,371
7) Clerical	5.4	(200.1) +	2.8	(200.1) +	3.9	(200.1) =	12.1 +	10.8 =	1.12	347,775 =	389,452 =	264,048	125,404
8) School Admin.	3.6	(305.1) +	1.8	(305.1) +	2.5	(315.1) =	7.9 +	7.4 =	1.07	654,517 =	700,333 =	474,826	225,507

C) Computation of Benefits:

	Percentage	Elementary Salary	Secondary Salary	Elementary Benefits	Secondary Benefits
1) Teachers, Guidance, Librarians & Health	19.00%	X	5,748,650 =	2,790,185	518,735
2) Education & Library Technicians	36.00%	X	255,658 =	121,418	43,710
3) Clerical	29.00%	X	264,048 =	125,404	36,367
4) School Administrators	14.00%	X	474,826 =	225,507	31,571

D) Other Support Per-Pupil Costs:

	Prek-8	9-12	Elementary Students	Secondary Students	Elementary Support	Secondary Support
1) Substitute Teachers (1/2 Day)	42	42 X	1,645.0 =	780.5	69,090	32,781
2) Supplies and Equipment	373	514 X	1,645.0 =	780.5	613,585	401,177
3) Professional Development	64	64 X	1,645.0 =	780.5	105,280	49,952
4) Instructional Leadership Support	28	28 X	1,645.0 =	780.5	46,060	21,854
5) Co- and Extra-Curricular Student	39	123 X	1,645.0 =	780.5	64,155	96,002
6) Operations & Maintenance	1089	1294 X	1,645.0 =	780.5	1,791,405	1,009,967

E) Other Adjustments:

1) Regional Adjustment for Staff & Substitute Salaries	Regional Index =	1.09	613,104	291,177
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Section 1: Totals

Divided by Attending Pupils:

Calculated EPS Rates Per Pupil:

1,645.0	780.5
613,104	291,177
11,373,192	5,735,807
6,914	7,349

Preliminary Not Yet Enacted - Adjustments will be made to these printouts throughout FY 18

ED 279 External

STATE OF MAINE DEPARTMENT OF EDUCATION
AUGUSTA 04333

2/16/2017

ORG ID : 1016

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT
Biddelford Public Schools

2017 - 2018

Section : 2

Section 2: Operating Cost Allocations

A) Substitutable Pupils (Includes Superintendent Transfer)

	AYO/PreK	K-8	9-12	Total
1) April 2014	0.0	1,684.0	770.0	2,454.0
2) October 2014	0.0	1,648.0	796.0	2,444.0
3) April 2015	0.0	1,683.0	777.0	2,460.0
4) October 2015	0.0	1,651.0	762.0	2,413.0
5) April 2016	0.0	1,670.0	771.0	2,441.0
6) October 2016	0.0	1,621.0	780.0	2,401.0

B) Basic Counts

	AYO/PreK Pupils (Oct only)	Ave Calendar Year Pupils	SAU EPS Rates from Page 1	Basic Cost Allocations
1) K-8 Pupils	0.0	0.0	6,914 =	0.00
2) 9-12 Pupils	1,645.5	775.5	6,914 =	11,376,987.00
3) Adult Education Courses at 1	11.2	0.000	7,349 =	5,699,149.50
4) AYO/PreK Equiv. Instruction Pupils (Oct only)	0.000	0.250	6,914 =	82,308.80
5) K-8 Equiv. Instruction Pupils	0.250	0.250	6,914 =	1,728.50
6) 9-12 Equiv. Instruction Pupils	0.250	0.250	7,349 =	1,837.25

C) Weighted Counts

	(Oct only)	Pupils	EPS Weights	SAU EPS Rates from Page 1	Weighted Cost Allocations
1) 4YO/PreK Disadvantaged @	0.5922	0.0	0.15	6,914 =	0.00
2) K-8 Disadvantaged @	0.5922	974.5	0.15	6,914 =	1,010,653.95
3) 9-12 Disadvantaged @	0.5922	459.9	0.15	7,349 =	506,309.96
4) AYO/PreK Limited English Prof		0.0	0.500	6,914 =	0.00
5) K-8 Limited English Prof		115.0	0.500	6,914 =	397,555.00
6) 9-12 Limited English Prof		42.0	0.500	7,349 =	154,329.00

D) Targeted Funds

	AYO/PreK Student Assessment (Oct only)	Pupils	EPS Weights	EPS Targeted Amount	Targeted Cost Allocations
1) K-8 Student Assessment		0.0		48.00 =	0.00
2) 9-12 Student Assessment		1,645.5		48.00 =	78,984.00
3) AYO/PreK Technology Resources (Oct only)		775.5		48.00 =	37,224.00
4) K-8 Technology Resources		0.0		106.00 =	0.00
5) 9-12 Technology Resources		1,645.5		106.00 =	174,423.00
6) K-2 Pupils		775.5		318.00 =	246,609.00
7) Isolated Small School Adjustment		555.5	0.15	6,914 =	576,109.05

E) Isolated Small School Adjustment

	PreK-8 Small School Adjustment	9-12 Small School Adjustment	Percentage of EPS Transition Amount:	Adjusted Total Operating Allocation Amount:
1) PreK-8 Small School Adjustment				
2) 9-12 Small School Adjustment				
Percentage of EPS Transition Amount:				
Adjusted Total Operating Allocation Amount:				

Preliminary Not Yet Enacted - Adjustments will be made to these provisions throughout FY 18

19,733,881.19

Increased funding is related to increase in ELL student and larger rate of FRL

ED 279 External

STATE OF MAINE DEPARTMENT OF EDUCATION
AUGUSTA 04333

2/16/2017

ORG ID : 1016

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT

Biddeford Public Schools

2017 - 2018

Section 3: Other Allocations

A) Other Subsidizable Costs

Section : 3

	Base Year Expenditure	Inflation Adjustment	
1) Gifted & Talented Expenditures from 2015 - 2016	148,299.51	X	150,524.00
2) Career & Technical Education Expenditures from 2015 - 2016	2,135,667.02	X	2,167,702.03
3) Special Education - EPS Allocation		101.50%	4,934,561.77
4) Transportation Operating - EPS Allocation		X	1,276,844.41
5) Approved Bus Payments for 2016 - 2017		X	29,201.00
			8,508,833.21
Total Other Subsidizable Costs			

B) Teacher Retirement Amount (Normalized Cost)

687,248.96

Total Adjusted Operating Allocation (Page 2) plus total other subsidizable costs plus Teacher Retirement =

28,979,963.36

C) Debt Service Allocations

1) Town / District	Payment Date	Name of Project	Principal	Interest	Total
BIDDEFORD	11/01/2017	NEW MIDDLE SCHOOL	899,661.00	147,800.59	1,047,461.59
	05/01/2018	NEW MIDDLE SCHOOL	0.00	139,055.44	139,055.44
2) Total Debt Service Principal & Interest Payments			899,661.00	286,856.03	1,186,517.03
3) Approved Lease for 2016 - 17		Biddeford Public Schools			13,440.00
4) Approved Lease Purchase for 2016 - 17 for		Biddeford Public Schools			0.00

Section 3 : Total Combined Allocations (Page 2 Adjusted Total plus Other Subsidizable plus Debt Service)

Total Debt Service Allocation	=	1,199,957.03
	=	30,123,920.39

Preliminary Not Yet Enacted – Adjustments will be made to these printouts throughout FY 18

ORG ID : 1016

STATE CALCULATION FOR FUNDING PUBLIC EDUCATION (PreK-12) REPORT
Biddeford Public Schools

2017 - 2018

Section 4 : Calculation of Required Local Contribution - Mill Expectation

A) Subsidizable Pupils (Excludes Superintendent Transfers for SADO, RSUs & CSOs) by Member Municipality

Member Municipality	Average Calendar Year Subsidizable Pupils	Percentage of Total Pupils	Oper. Contr Sub. & Tchr. Ret. Allocation Distribution	Municipal Debt Allocation Distribution	Total Municipal Allocation Distribution as a Percentage of Pupils
Biddeford Public Schools	2421.0	100.00%	28,929,963.36	1,193,957.03	30,123,920.39
Total	2,421.0	100.00%	28,929,963.36	1,193,957.03	30,123,920.39

Section : 4

B) State Valuation by Member Municipality

Member Municipality	2014 / 2015 / 2016 Average State Valuation		Mill Expectation	Total Municipal Allocation Distribution per Valuation x Mill Expectation
	2,235,800,000	2,235,800,000		
Biddeford Public Schools			8.29	18,534,782.00
Total				18,534,782.00

C) Required Local Contribution = the lesser of the previous two calculations :

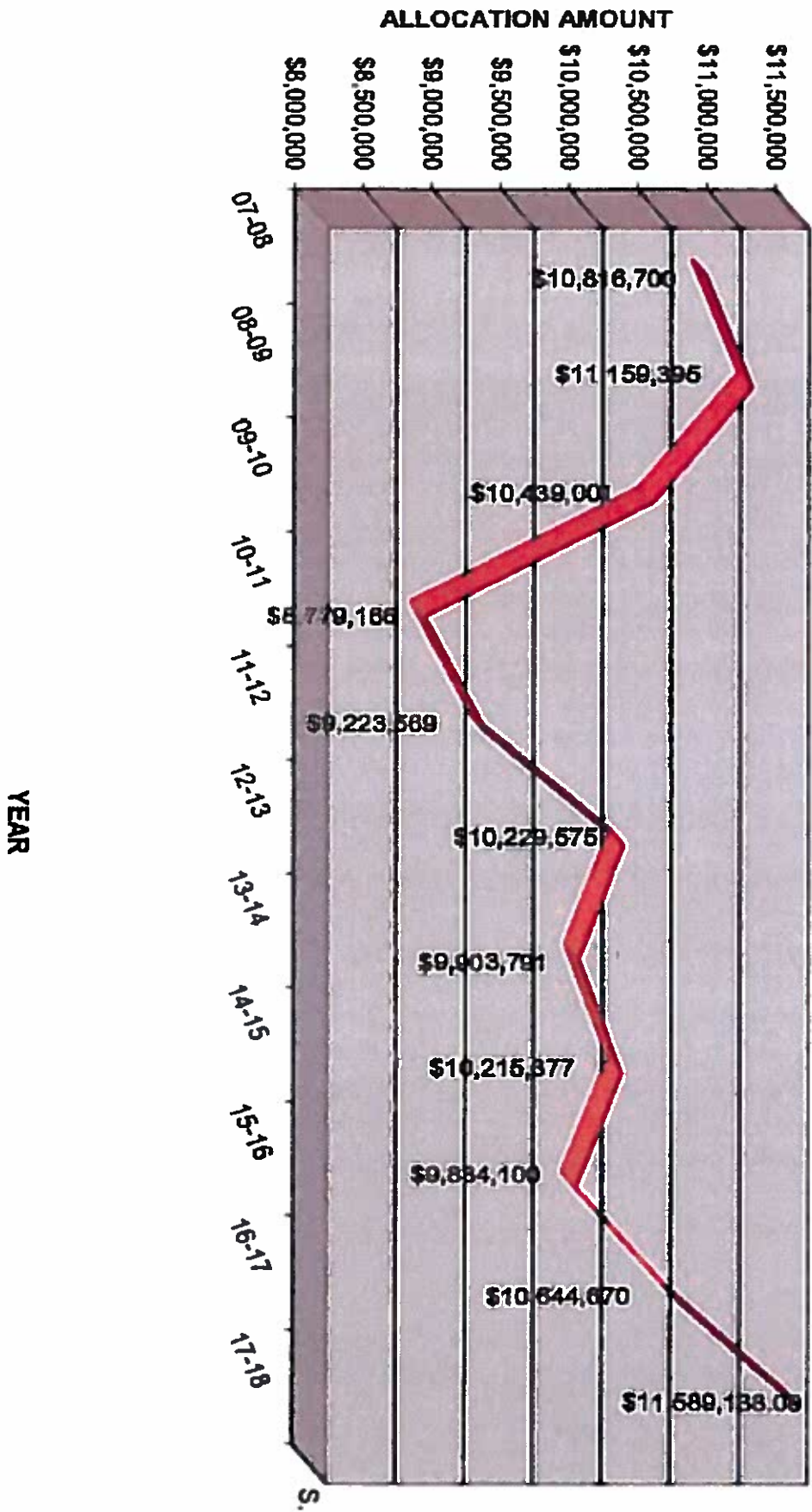
Member Municipality	Total Allocation by Municipality	Required Local Contribution by Municipality	Calculated Mill Rate	State Contribution by Municipality (Prior to adjustments)
Biddeford Public Schools	30,123,920.39	18,534,782.00	8.29	11,589,138.39
Total	30,123,920.39	18,534,782.00		11,589,138.39

Valuation decreased 21 millions, will increase slightly in FY19 budget

Preliminary Not Yet Enacted – Adjustments will be made to these printouts throughout FY 18

Increase of 944K

State Allocation Comparison



- Will System Administration be added back into the Governor's budget?
- What will this mean for the required mill rate? (8.52)
- Will student ratios be decreased to prior formula?
- Will Title 1 reductions go back into the formula?
- How does the change to the 55% funding law play out?

Could There
Be Changes
to the
Governor's
Budget

Major Revenues	FY17	FY18	Difference
Carryover	\$897,077	\$1,034,416.38	\$137,339.04
Add. Subsidy (FY16)	\$579,174	\$0	-\$579,174
Shared Services	\$163,417	\$145,358	-\$18,059
Medicare	\$150,000	\$150,000	0
State Allocation	\$10,644,669.75	\$11,589,138.39	\$944,468.39

Major
Revenue
Differences
(Does not
include Local
Required
Share)

	2015-2016	2016-2017
Student Population	2441	2426
FRL	1337	1294
ELL	126	164
Special Education	480	479
Homeless	21	29

CHANGES IN TITLE 1A AND LOCAL ENTITLEMENT FEDERAL
SUBSIDY (NUMBERS RECEIVED IN MAY/JUNE)

ATHLETIC FIELD RENOVATIONS STUDY

APPLICATIONS BEING SUBMITTED FOR STATE FUNDING
FOR JFK AND COT IN APRIL

HIGH NEEDS STUDENTS PROGRESSING THROUGH GRADE
LEVELS

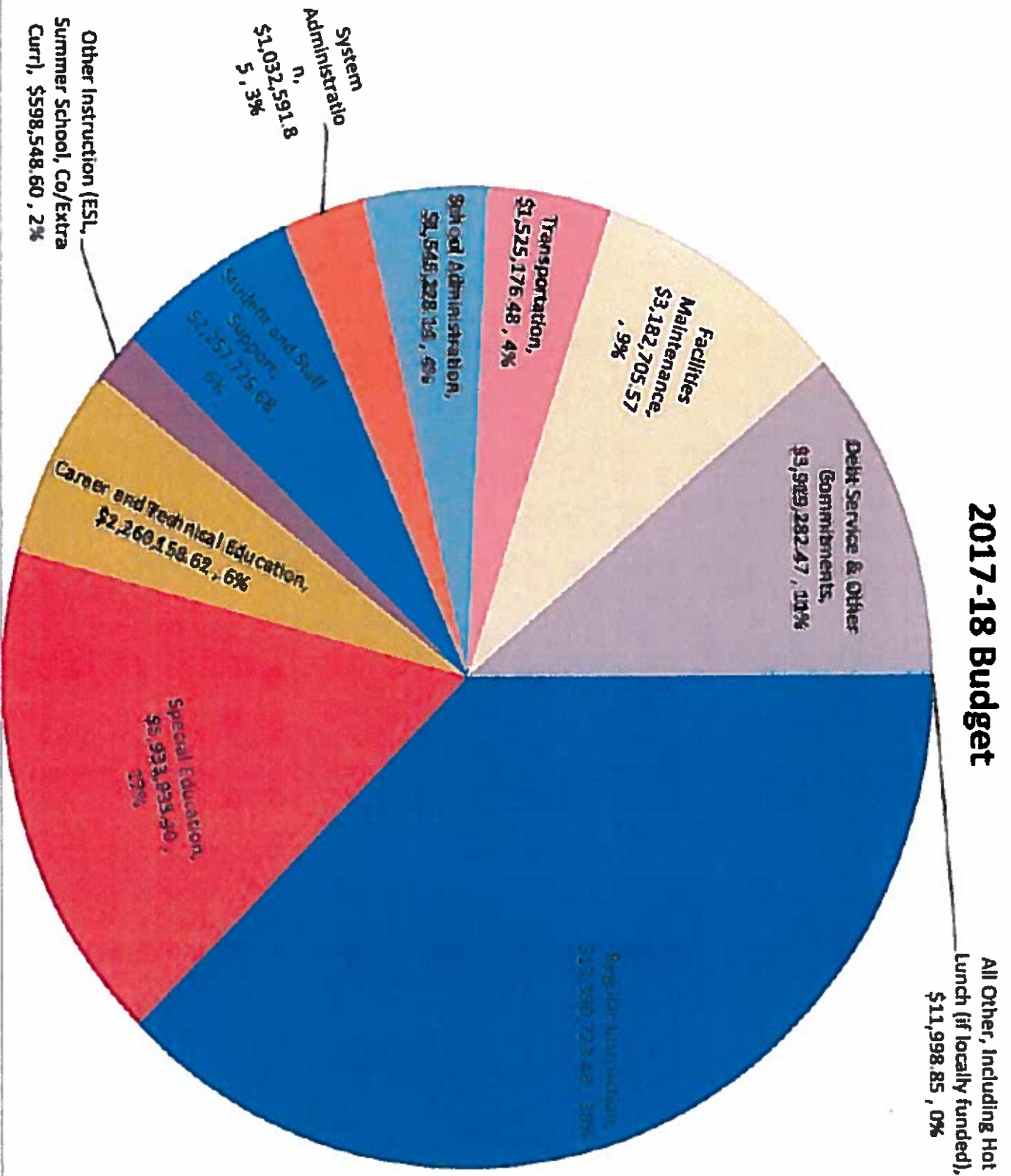
GROWING ELL AND STUDENT POPULATION

POSSIBLE ADDITION OF PRE-K SERVICES (96 STUDENTS)

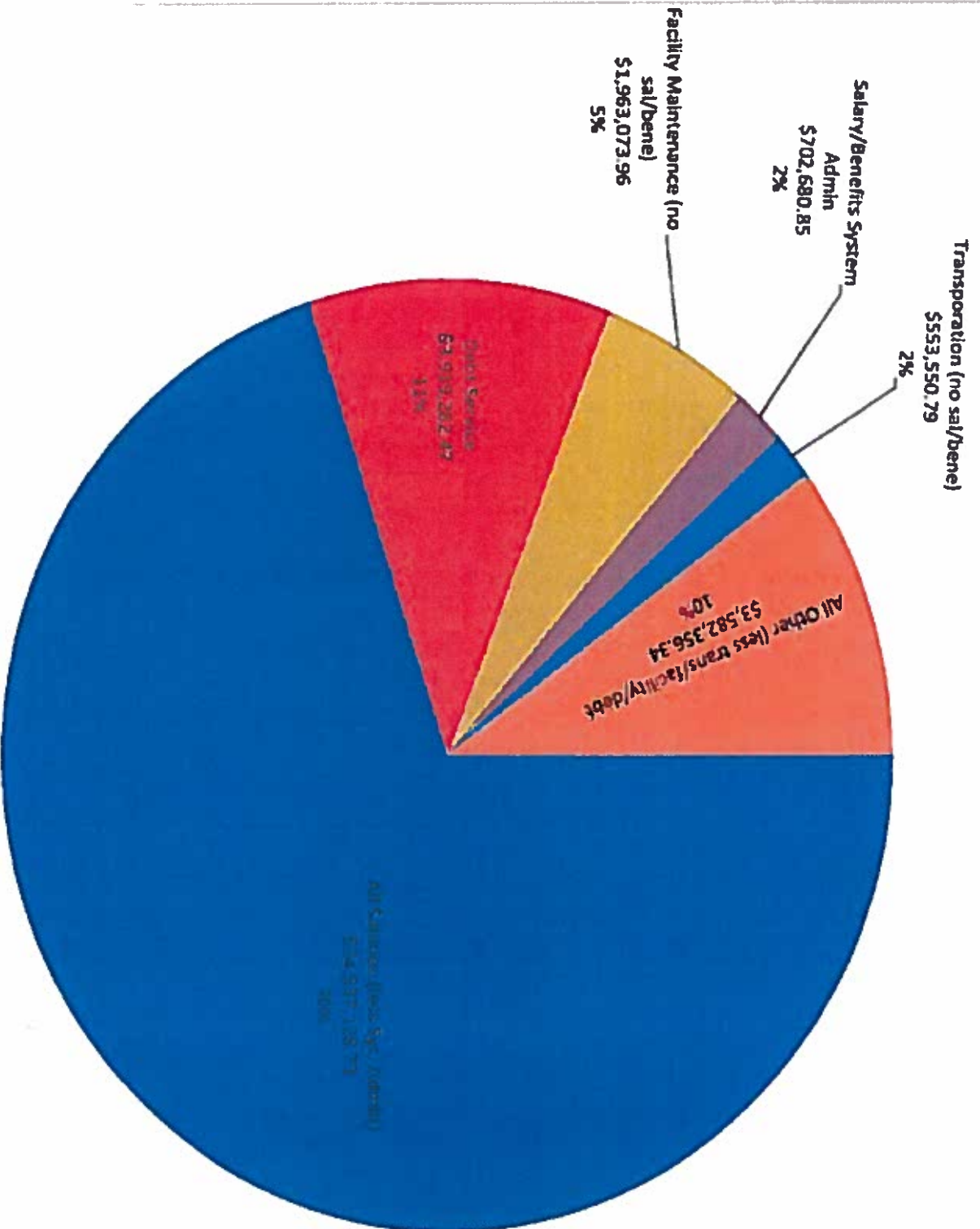
CONTINUE TO MAXIMIZE RESOURCES TO INCREASE FUTURE
SUBSIDY

Items for
Consideration

2017-18 Budget



DISTRIBUTION OF COSTS



NEW POSITIONS

- 1.0 ELL ED TECH III
- 2 PRE-K TEACHERS
- 1 PRE-K ED TECH II

CHANGED POSITIONS

- SWITCH 1 BMS TEACHER INTO STEM MATH
TEACHER (↑ PROGRAM SIZE)
- RESTRICTURE ADMIN POSITION AT APC TO ½
ADMIN AND ½ SOCIAL WORKER
- ELIMINATE ENGLISH TEACHER AT BHS AND HIRE
A INTERNSHIP/CO-OP FACILITATOR
- CREATE A STUDENT CENTER LEARNING
COACH(K-5) PAID FOR BY STATE PROFICIENCY
GRANT

New
Positions
and
Academic
Programs

- Research shows that young children's earliest learning experiences can have powerful long-term effects on their cognitive and emotional development, school achievement, and later life outcomes.
- When students start school behind they often have a very hard time catching up, if they ever do.
- High-quality pre-k programs also provide substantial cost savings to federal, state, and local governments. Numerous studies have shown a reduced use of special education services and lower grade retention among pre-k participants.
- Evidence is strong that high-quality pre-k can have significant short- and long-term impacts on children and their communities.

Educational Benefits of Pre-K

- **Additional 96 students on the subsidy count**
- **Funding occurs after the first year of implementation**
- **Increased weighted counts**
- **Estimate: \$500,000 additional subsidy**

**Benefits of
Pre-K on
EPS
Funding**

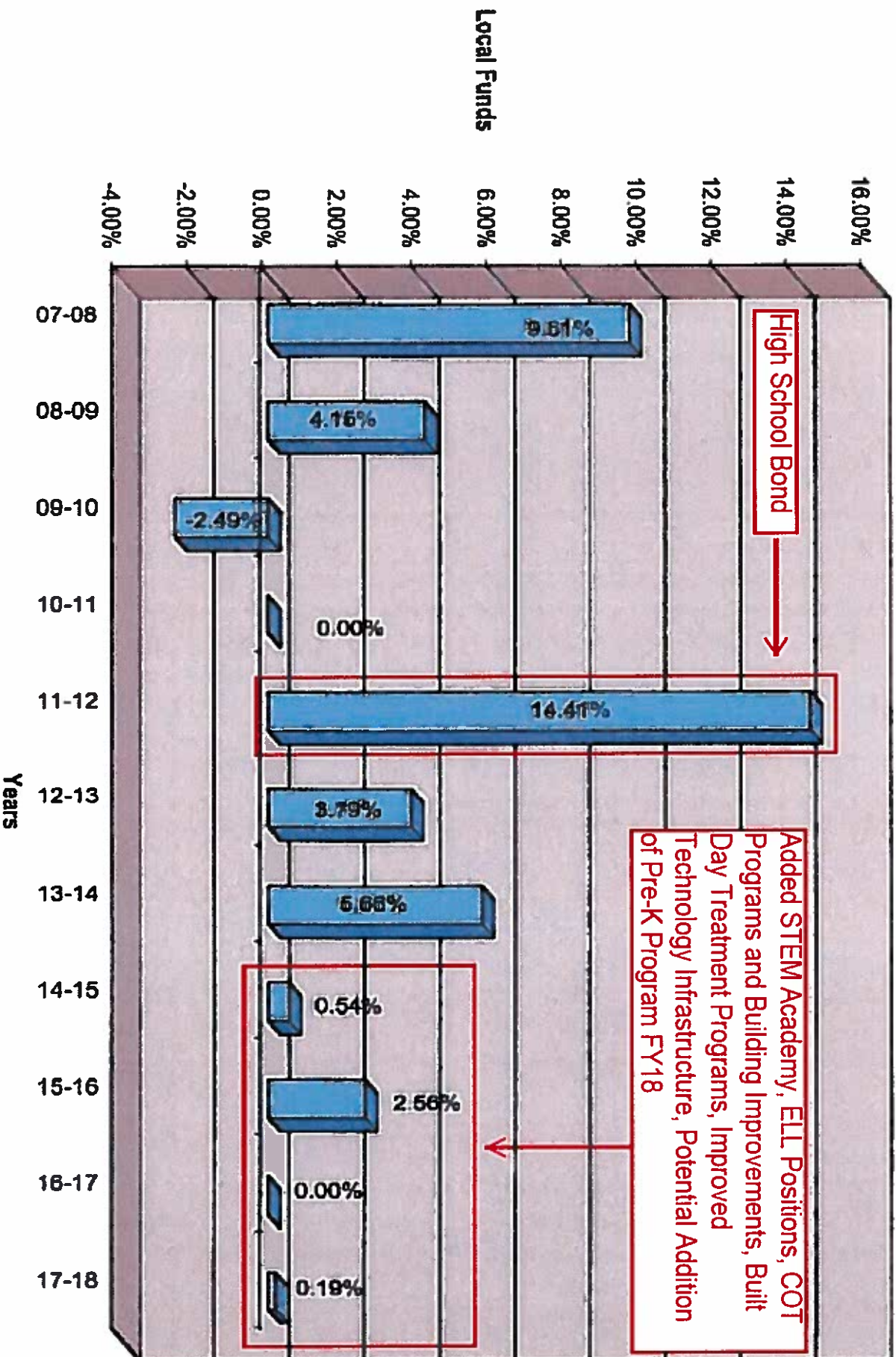
INCREASE IN SALARIES/BENEFITS	\$ 479,888.92
MEPERS	\$ 103,519.30
PRE-K PROGRAM (EST.)	\$ 210,252.59
NEW POSITIONS	\$ 33,363.78
LIABILITY INSURANCE	\$ 7,408.00
HONEYWELL PRFM. CONTRACT	\$ 5,690.00
1 BUS LEASES	\$ 18,000.00
HEATING	\$ 7,793.00
COPIER LEASE	\$ -7,225.00
FY 17 ONE TIME CAP. COST	\$ -618,000.00
APC REDESIGN	\$ -25,892.00
*POSSIBLE ADDITIONAL BUS LEASE WITH PRE-K (NOT IN BUDGET)	\$ 18,000.00

Major
Increases/
Decreases

Dayton Tuition	\$ 71,037.00
Energy Efficient LED Grant	\$ 50,000.00
Nellie Mae Grant Community Eng.	\$ 15,000.00
Cohen Grant	\$ 25,000.00
Toshiba STEM Grant	\$ 5,000.00
SBSI STEM Funding	\$ 16,567.00
Pillar Of Pride Event FY17	\$ 15,000.00
Winter Clothing Fund	\$ 5,000.00

Examples
of Fund
Raising,
Grants, and
Additional
Revenues

Local Fund Comparison including Debt Service



BUDGET	\$ 35,658,073	OVERALL BUDGET IMPACT TO LOCAL TAX
STATE ALLOCATION	\$ 11,589,138	
NON TAX REVENUE	\$ 509,677	
CARRY FORWARD	\$ 1,034,416	
LOCAL TAX	\$ 19,787,096	
DEBT SERVICE	\$ 2,737,745	
INCREASE/DECREASE TO TAX RATE	\$ 41,596.19	
	.19%	

REVENUES

		Proposed	Difference
2016-17		2016-17	
\$ 897,077.34	Carryover (previous year)	\$ 1,034,416.38	\$ 137,339.04
\$ 579,174.90	Carryover (current anticipated FY16)	\$ -	\$ (579,174.90)
\$ 150,000.00	Carryover (Current MaineCare FY16)	\$ 150,000.00	\$ -
\$ 34,964.00	Tuition (antic. 4 students for 17-18)	\$ 71,037.00	\$ 36,073.00
\$ 25,136.00	Transportation (Non-Public)	\$ 25,136.00	\$ -
\$ 25,408.00	Other Transportation	\$ 30,276.00	\$ 4,868.00
\$ 30,000.00	State Agency Clients	\$ 30,000.00	\$ -
\$ 2,000.00	Miscellaneous (BMS Officials)	\$ 2,000.00	\$ -
\$ 55,870.00	Plumbing Grant	\$ 55,870.00	\$ -
\$ 10,000.00	E-Rate	\$ -	\$ (10,000.00)
\$ 163,417.00	Shared Service with Dayton	\$ 145,358.00	\$ (18,059.00)
\$ -	Revenue for Bus (Cultural Enrich)	\$ -	\$ -
\$ 10,644,670.00	State Allocation	\$ 11,589,138.39	\$ 944,468.39
\$ 18,735,313.00	Local Allocation	\$ 18,534,782.00	\$ (200,531.00)
\$ 2,788,358.29	Local Allocation (Local only debt)	\$ 2,737,745.00	\$ (50,613.29)
\$ 959,573.90	Additional Local	\$ 1,252,314.38	\$ 292,740.48
\$ 35,100,962.43	Total	\$ 35,658,073.15	\$ 557,110.72

\$ 2,257,266,667.00	State Valuation	\$ 2,235,800,000.00
\$ 29,995,823.34	100% EPS Total Allocation	\$ 30,734,246.61
8.30	Local Allocation Mill Rate	8.29
10,644,669.76	100% State Share	11,589,138.39
18,735,313.33	100% Local Share	18,534,782.00
100.00%	Percent of State Share	100.00%
100.00000%	Percent of Local Share	100.00000%

State Allocation	944,468.39	8.87%
*Local Allocation	(200,531.00)	-1.07%
Total Local	41,596.19	0.19%
Total Budget	557,110.72	1.59%
State Valuation	(21,486,667.00)	-0.95%
100% EPS Allocation	738,423.27	2.46%

Questions

School Committee Agenda Item Report

Agenda Item No. 2016-721

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

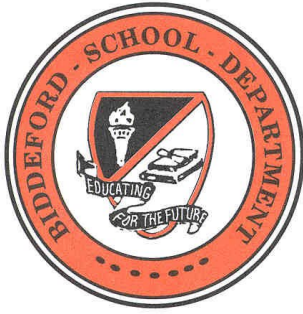
SUBJECT

5. Consideration: Snow Days

Recommendation:

ATTACHMENTS

- [snow day make up.doc](#)



Biddeford School Department

MEMORANDUM

Date: March 20, 2016
To: Mayor Alan Casavant and Biddeford School Committee
From: Jeremy Ray, Superintendent of Schools
RE: **Snow Day Make-Up**

As you are all aware, the school department has canceled school 7 time this year based on the weather. The State of Maine requires school department to schedule 175 days of school while limited the length of time between the last day and high school graduation. This year our current end date is scheduled for June 21 and graduation is on June 2. Graduation is an important day for students, families, and the community and I do not recommend moving the date at this point in time. In addition to the Biddeford calendar, we must be considerate of the area schools who send many students to the COT. Any change in our schedule impacts those students.

I am recommending for consideration the following methods of adding additional time in order to make up several school days in order to lessen the gap between the last day of school and graduation.

Options

- Eliminate the 2.5 hour early releases on April 5 and May 3 (**1 school day**)
- Add 1-hour per day for the weeks of April 3-7 and April 10-14 (**2 school days**)
- Develop a Saturday Senior Community Service Day for 3.5 hours (**1 day for seniors**)
- Develop (2) evening seminars for seniors around the topic of transition to college or careers after graduation

If the board votes on these options, I will communicate with Department of Education for approval of the plan. This would make our last day of school June 16.

School Committee Agenda Item Report

Agenda Item No. 2016-688

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

- Talia Decker, Sp Ed Tech II, JFK
- Donna LeClerc, FT Custodian (eff 3/17/17)
- Phyllis LaPointe, FT Custodian (eff 3/24/17) - removed from agenda
- Cathy Burke, Food Service Cook, BHS
- Ron Dery, FT Bus Driver (eff 4/1/17)

Recommendation:

ATTACHMENTS

-

School Committee Agenda Item Report

Agenda Item No. 2016-689

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

Beth Jones, Sp Ed Tech II (to replace C. Eccelston)

Recommendation:

ATTACHMENTS

-

School Committee Agenda Item Report

Agenda Item No. 2016-690

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

Stephanie Coleman, JV Softball, BHS

Recommendation:

ATTACHMENTS

- [stipend - softball.pdf](#)

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 3/03/17 **School:** Biddeford High School

Building Administrator: Jeremie Sirois

Stipend Position Title: Junior Varsity Softball

Position Responsibilities: Organize and conduct team practices. Meet all district and state
requirements and certifications. Meet all school requirements such
as distributing and collecting uniforms and registration forms.

Stipend Dollar Amount: \$2,520.00

Anticipated Amount of Time

Number of students participating:	<u>15</u>
Number of days per week:	<u>13</u>
Number of weeks per season/school year:	<u>12 weeks</u>
Number of hours per session:	<u>2 practices / 4-5 games</u>
Total hours for season/school year:	<u>225</u>

Recommended Employee: Stephanie Coleman

Background/Experience: Returning from 2016

School Committee Agenda Item Report

Agenda Item No. 2016-691

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

Nathan Jordan, First Team Baseball, BHS

Recommendation:

ATTACHMENTS

- [stipend - first team.pdf](#)

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 03/03/2017

School: Biddeford High School

Building Administrator: Jeremie Sirois

Stipend Position Title: First Team Baseball

Position Responsibilities: Organize and conduct team practices. Meet all district and state requirements and certifications. Meet all school requirements such as distributing and collecting uniforms and registration forms.

Stipend Dollar Amount: \$2,520.00

Anticipated Amount of Time

Number of students participating: 15

Number of days per week: 13

Number of weeks per season/school year: 12 weeks

Number of hours per session: 2 practices / 4-5 games

Total hours for season/school year: 225

Recommended Employee: Nathan Jordan

Background/Experience: See Resume

School Committee Agenda Item Report

Agenda Item No. 2016-692

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

Taxia Arabatzis, Head Girls Outdoor Track, BHS

Recommendation:

ATTACHMENTS

- [stipend - girls track.pdf](#)

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 03/06/2017

School: Biddeford High School

Building Administrator: Jeremie Sirois

Stipend Position Title: Head Girls Outdoor Track

Position Responsibilities: Organize and conduct team practices. Attend MPA mandatory clinics and SMAA coaches meetings. Meet all district and state requirements and certifications. Meet all school requirements such as distributing and collecting uniforms and registration forms.

Stipend Dollar Amount: \$4,060.00

Anticipated Amount of Time

Number of students participating: 30

Number of days per week: 6

Number of weeks per season/school year: 12

Number of hours per session: 2 practices / 5+ for meets

Total hours for season/school year: 180

Recommended Employee: Taxia Arabatzis

Background/Experience: Will be fingerprinted on March 8th, 2017

School Committee Agenda Item Report

Agenda Item No. 2016-693

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

James Kenney, 7th Grade Baseball, BMS

Recommendation:

ATTACHMENTS

- [stipend - grade 7 baseball.pdf](#)

BIDDEFORD SCHOOL DEPARTMENT
REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: March 6, 2017 **School:** Biddeford Middle School

Building Administrator: Kyle Keenan

Stipend Position Title: 7th Grade Baseball Coach

Position Responsibilities: Teach the fundamentals of baseball

To teach respect towards coaches, umpires, and opponents

To foster a fun, learning environment

Supervise players during practices and games

Stipend Dollar Amount: \$2240

Anticipated Amount of Time

Number of students participating: 10-14 Players

Number of days per week: 5

Number of weeks per season/school year: 10

Number of hours per session: 1.5

Total hours for season/school year: 75

Recommended Employee: James Kenney

Background/Experience: 4 year player at Clark University

Assistant Varsity Baseball coach Thornton Academy

Assistant Saco Senior League Softball coach

School Committee Agenda Item Report

Agenda Item No. 2016-716

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

Appointments:

- Todd Turgeon, JV Boys Lacrosse, BHS•

Recommendation:

ATTACHMENTS

-

School Committee Agenda Item Report

Agenda Item No. 2016-717

Submitted by: Diane Milliard

Submitting Department:

Meeting Date: March 20, 2017

SUBJECT

Anthony Rand, FT Custodian (to replace N. Simoneau)

Recommendation:

ATTACHMENTS

-