

City of Biddeford
City Council
March 21, 2017 6:00 PM Council Chambers

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Adjustment(s) to Agenda**
- 4. Consideration of Minutes:**
 - 4.a. March 7, 2017 Council Meeting Minutes
[3-07-2017 Council Meeting Minutes.docx](#)
- 5. Second Reading:**
 - 5.a. 2017.21) Amendment/Ch. 2, Administration/Division 6 - Downtown Development Commission/Sec. 2-253-Composition; appointment of Commissioners; terms of office; removal of members/Change Composition
[3-07-2017 DDC Composition-to 9 members.doc](#)
- 6. Orders of the Day:**
 - 6.a. 2017.24) Authorization/Purchase of Cold Patch Truck/Freightliner of Maine (chassis) & Doering Equipment (heated asphalt body)
[3-21-2017 Cold Patch Truck-ORDER.docx](#)
[3-21-2017 Cold Patch Truck-bid tab.doc](#)
 - 6.b. 2017.18) REMOVE FROM TABLE: Authorization/Disposal of Vacant Parcels
[3-21-2017 Vacant Parcels-REVISED ORDER.doc](#)
[3-21-2017 Vacant Parcels backup info.pdf](#)
[2-21-2017 Vacant Parcels Recommendations-ORDER.docx](#)
 - 6.c. 2017.25) Authorization/Agreement w/Desman Design Management for Parking Garage Design
[3-21-2017 Desman Parking Facility Consultant-ORDER.doc](#)
 - 6.d. 2017.26) Authorization/Transfer of 518 Main Street to Biddeford Saco Rotary Club or Biddeford Regional Center of Technology Project
[3-21-2017 Transfer Property to Rotary Club-ORDER.docx](#)
[3-21-2017 Transfer Property to Rotary Club-AGREEMENT.docx](#)
 - 6.e. 2017.27) Amendment/Appendix A-Rules of the Council/Rule 5; Committees/Elimination of Public Safety Committee
[3-21-2017 Council Rules-Elimination of Public Safety Comm.doc](#)
 - 6.f. 2017.28) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-90-No Parking/West Street, Dupont Avenue; Hillside Avenue, May Street
[3-21-2017 No Parking Amendments-West-May-Dupont-Hillside.docx](#)
 - 6.g. 2017.29) Amendment/Ch. 42, Motor Vehicles & Traffic/Sec. 42-66-Beach Permit Parking/Non-resident parking at Biddeford Pool Bathhouse Parking Lot
[3-21-2017 Beach parking Amendment-ORDER.doc](#)
 - 6.h. REMOVE FROM TABLE: Amendment/Ch. 2, Administration/Add New Sec. 2-329-Exempting Eligible Active Duty Military Personnel from Vehicle Excise Tax
[1-17-2017 Excise Tax Exemption-Military Personnel-with edits.docx](#)

- 6.i. 2017.30) Confirmation/Interim Finance Director/Geraldine Matherne
[3-21-2017 Appt-Interim Finance Dir-Matherne.docx](#)
- 6.j. Committee of the Whole: Permitted Alcohol Consumption on City's Athletic Fields
[3-21-2017 LaKermesse Letter-Alcohol Consumption.doc](#)
- 7. Appointments:**
 - 7.a. Casey Elmer...Conservation Commission
[3-21-2017 Appt-Elmer-Conservation Commission.docx](#)
[3-21-2017 Appt App-Elmer.pdf](#)
 - 7.b. Stephanie Edwards...Downtown Development Commission
[3-21-2017 Appt-Edwards-DDC.docx](#)
[3-21-2017 Appt App-Edwards.pdf](#)
 - 7.c. Graham Ganz...Harbor Commission
[3-21-2017 Appt-Ganz-Harbor Commission.docx](#)
[3-21-2017 Appt App-Ganz.pdf](#)
 - 7.d. Andrew Chad Barrs...Police Advisory Committee
[3-21-2017 Appt-Barrs-PAC.docx](#)
[3-21-2017 Appt App-Barrs.pdf](#)
 - 7.e. Andrew Chad Barrs...Zoning Board of Appeals
[3-21-2017 Appt-Barrs-ZBA.docx](#)
[3-21-2017 Appt App-Barrs.pdf](#)
- 8. City Manager Report**
- 9. Public Addressing the Council..(3 minute limit per speaker; 30 minute total time limit)**
- 10. Other Business**
- 11. Council President Addressing the Council**
- 12. Mayor Addressing the Council**
- 13. Adjourn**

**COUNCIL MEETING
MARCH 7, 2017**

Mayor Casavant called the meeting to order at 6:00 p.m.

Roll Call: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Bob Mills, Norman Belanger, Michael Ready, Laura Seaver, Marc Lessard

The Council, and all who were present, recited the Pledge of Allegiance.

Adjustment to the Agenda: Request from Vincent Keely

Biddeford resident and business owner, Vincent Keely reminded folks that St. Patrick's Day is in a week from this Friday; and he asked if the City Officials are in favor of raising the Irish Flag on that day. The Mayor and Council gave their consent.

Presentation: Project Alliance

Bill Paterson, CHCC Substance Misuse Prevention Program Director, working out of the University of New England, presented information on what Project Alliance is. By working in collaboration with local entities and people; as well as working on strengthening collaboration with County, State and Federal initiatives, the Project Alliance Mission is stated as:

Project Alliance empowers youth, parents, schools, law enforcement, community groups, businesses, faith-based organizations, key stakeholders, and other community members to collaborate with the goal of reducing substance use and misuse.

Consideration of Minutes: February 21, 2017

Motion by Councilor McCurry, seconded by Councilor Lessard to accept the minutes as printed.
Vote: Unanimous.

Second Readings:

{For a copy of the ordinance amendments and first readings, see the Council Meeting minutes of February 21, 2017}

2017.16) Amendment/Land Development Regulations/Add Accessory Dwelling Units (ADU) Language

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the second reading of the ordinance amendment.
Vote: Unanimous.

**2017.17) Amendment/Land Development Regulations/Art. XIV-Shoreland Zoning/
Section 12-Nonconformance**

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the second reading of the ordinance amendment.
Vote: Unanimous.

Orders of the Day:

2017.20

IN BOARD OF CITY COUNCIL....MARCH 7, 2017

BE IT ORDERED, that the City of Biddeford has acquired 518 Main Street (Map 36, Lot 13) by virtue of tax lien foreclosure.

The City Council hereby directs that the City hold title to the above listed property and directs the tax assessor to revise the property tax cards to list the City of Biddeford as record owner of the property. The Council further directs that unpaid taxes, interest and any associated lien fees on the property be written off and that all tax liens be discharged and released.

NOTE: The Finance Committee approved sending this item to the Council and recommends that Council approve it.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.

Vote: Unanimous.

2017.21

IN BOARD OF CITY COUNCIL..MARCH 7, 2017

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 2, Administration, Division 6 – **DOWNTOWN DEVELOPMENT COMMISSION, Sec. 2-253. Composition; appointment of Commissioners; terms of office; removal of members.** by adding/deleting, as follows:

- (a) The Commission shall consist of ~~12~~ 9 members, referred to in this division as “Commissioners.” Such Commissioners shall be nominated by the Mayor and confirmed by the City Council.

Motion by Councilor McCurry, seconded by Councilor Mills to grant the first reading of the ordinance amendment.

Vote: Unanimous.

2017.22

IN BOARD OF CITY COUNCIL..MARCH 7, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the use of ~~Rooms 20 and 22 (formally used by Community Partners)~~ located space in the J. Richard Martin Community Center for use by Biddeford Adult Education. ~~One room will be designated as office space for Adult Education, and the other room will be used to accommodate other Adult Education needs, as well as for community use by the City’s Recreation Department.~~

Motion by Councilor McCurry, seconded by Councilor Mills to grant the order.

Motion by Councilor Mills, seconded by Councilor Quattrone to amend the order by striking, “Rooms 20 and 22 (formally used by Community Partners) located;” and replace with, “...the use of space in the J. Richard Martin Community Center...”; and to further amend by removing the reference for specific use of the space.

Motion by Councilor Lessard, seconded by Councilor McCurry to table this order and send to the appropriate Committee to clean up the language.

Motion was withdrawn.

Vote on amendment: Unanimous.

Vote on order, as amended: 7/2; Councilors Lessard and Swanton opposed.
Councilors McCurry, St. Cyr, Quattrone, Mills, Belanger, Ready and Seaver in favor.
Motion carries.

2017.23 **IN BOARD OF CITY COUNCIL..MARCH 7, 2017**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby endorse the amendment to the Employee Handbook and authorize the City Manager to proceed with the implementation strategy as recommended by the Personnel Committee.

NOTE: The Personnel Committee will consider this item at their March 6, 2017 meeting.

Motion by Councilor Ready, seconded by Councilor Quattrone to grant the order.

Motion by Councilor Lessard, seconded by Councilor Swanton to amend the order by endorsing the amendments to the Employee Handbook policy only, and not the implementation of the wage placement.

Motion by Councilor McCurry, seconded by Councilor Lessard to consider the implementation of the wage placement scale separately and after the vote on the endorsement of amendments to the policy.

Vote: Unanimous.

Vote on the endorsement of the amendments to the Employee Handbook: 8/1; Councilor St. Cyr opposed.

Councilors Swanton, McCurry, Quattrone, Mills, Belanger, Ready, Seaver and Lessard in favor.
Motion carries.

Motion by Councilor Belanger, seconded by Councilor Ready to authorize the City Manager to proceed with the implementation strategy of the wage placement.

Motion by Councilor Mills, seconded by Councilor Swanton to move the question.

Vote: 4/5; Councilors Swanton, Quattrone, Mills and Seaver in favor.

Councilors McCurry, St. Cyr, Belanger, Ready and Lessard opposed.

Motion fails.

Motion by Councilor Lessard, seconded by Councilor St. Cyr to accept the wage placement tables, but not the actual payment of the wage increases.

Motion was withdrawn because the tables were already accepted as part of the policy changes.

Vote on the implementation strategy of the wage placement: 6/3; Councilors Lessard, St. Cyr and McCurry opposed.

Councilors Swanton, Quattrone, Mills, Belanger, Ready and Seaver in favor.

Motion carries.

Committee of the Whole: Council Standing Committees Structure

Motion by Councilor Mills, seconded by Councilor Swanton to move into Committee of the Whole.

Vote: 7/2; Councilors Ready and McCurry opposed.

Councilors Swanton, St. Cyr, Quattrone, Mills, Belanger, Seaver and Lessard in favor.

Motion carries.

Time: 7:15 p.m.

Councilor McCurry believes that there is a need for at least a couple of the Council Standing Committees so that there is a vetting process in place before items are sent to the full Council for consideration and vote.

Councilor Ready agrees that the Standing Committees are needed, but feels that in light of the formation of the Police Advisory Committee and the Fire Advisory Committee, that the Public Safety Committee could be eliminated.

Councilor Swanton agrees that the Public Safety Committee could be eliminated. Also, he likes the way Westbrook allows non-members of their standing committees to vote.

Councilor Quattrone, who currently serves as the Chair of the Capital Projects Committee feels that it's important to keep both the Policy and Capital Projects Committees – especially in light of the fact that both committees have citizens who serve along with Councilors on these committees.

Councilor McCurry stated that he is okay with eliminating the Public Safety Committee.

Motion by Councilor McCurry, seconded by Councilor Swanton to move out of Committee of the Whole.

Vote: Unanimous.

Time: 7:27 p.m.

Appointments:

IN BOARD OF CITY COUNCIL...MARCH 7, 2017

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Luke Nielson
13-B Beacon Avenue
Ward 7**

to the *Downtown Development Commission*, with a term to expire December 2019.

Motion by Councilor McCurry, seconded by Councilor Lessard to confirm the appointment.
Vote: Unanimous.

IN BOARD OF CITY COUNCIL...MARCH 7, 2017

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**John Hennedy
118 Mile Stretch Road
Ward 1**

to the *Harbor Commission*, with a term to expire December 2021.

Motion by Councilor Mills, seconded by Councilor Lessard to confirm the appointment.

Vote: Unanimous.

Other Business:

Councilor Ready: attended the Public Meeting held on Monday, March 6th that the School Department hosted to get public input on the future renovations/upgrades of the City's athletic fields. He urged citizens to get involved in this project.

Councilor Ready again asked for an update on the disposal of 2 Bradbury Street and 32 Maple Street, which had been tabled at a previous council meeting.

Councilor Quattrone: appreciated receiving an email from a citizen who praised the outstanding job done by the Public Works Department during February's snow removal.

Councilor Quattrone has had an incredible response to the Summer Camp for Autistic Children that is scheduled for this summer. Folks who have contacted him have either expressed the desire to start their own camp, or they have a child they'd like to attend Biddeford's Autism Summer Camp. Due to the constraints of the available personnel (UNE students), only Biddeford residents will be able to attend the Summer Camp this year.

Councilor McCurry: asked for a time table of when each item is estimated to be completed on the RiverWalk project.

Councilor Lessard: followed up on Councilor McCurry's comment and would also like an update on the requested easements for the RiverWalk project.

Councilor Lessard noted that currently, Biddeford ranks number two in tax rate in York County, with the City of Sanford being number one.

Council President Addressing the Council: Councilor McCurry thanked the Council for considering the changes to the Personnel/Employee Policy and moving it forward. He also thanked the Council for approving the order to take over the property located at 518 Main Street and allowing the Biddeford School Department to take it over as part of their COT program.

Mayor Addressing the Council: Mayor Casavant is pleased with how well the Press Conference went earlier today to introduce the SBOOI – Saco Biddeford Opiate Outreach Initiative. He

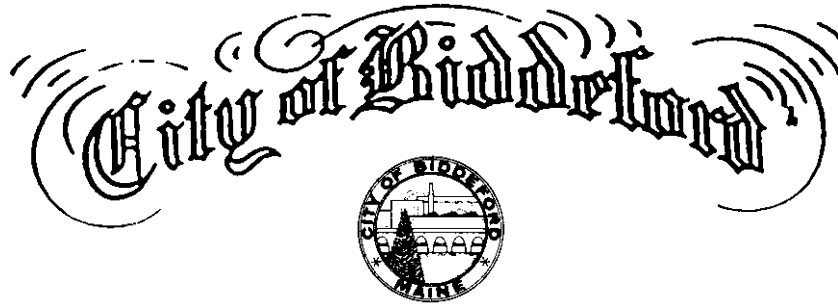
stated that the City is very fortunate to have Maegan Lambert-Irish onboard and heading up this Initiative. The goal of the Initiative is to reach as many people as possible and provide them with a connection to an effective treatment that is appropriate for each individual.

Mayor Casavant went on to offer a huge thanks to the City's Staff Grant Writer, Christine Ohman who worked with UNE student Amanda Methot in securing funds for this Initiative.

Motion by Councilor McCurry, seconded by Councilor Seaver to adjourn.

Vote: Unanimous.

Attest by: _____
Carmen J. Morris, City Clerk



2017.21

IN BOARD OF CITY COUNCIL..MARCH 7, 2017

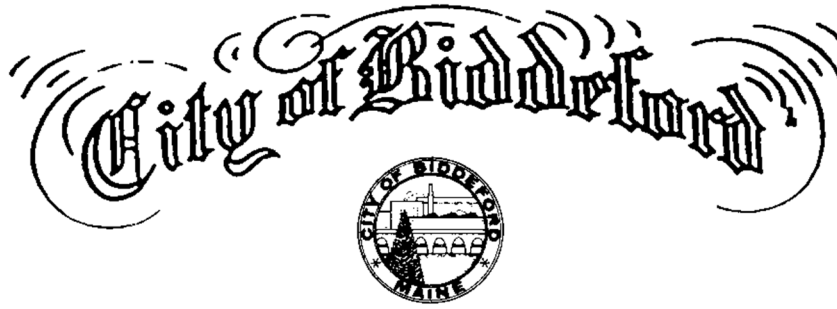
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 2, Administration, Division 6 – **DOWNTOWN DEVELOPMENT COMMISSION, Sec. 2-253. Composition; appointment of Commissioners; terms of office; removal of members.** by adding/deleting, as follows:

- (a) The Commission shall consist of ~~12~~ **9** members, referred to in this division as “Commissioners.” Such Commissioners shall be nominated by the Mayor and confirmed by the City Council.

March 7, 2017

Motion by Councilor McCurry, seconded by Councilor Mills to grant the first reading of the ordinance amendment.

Vote: Unanimous.



2017.24

IN BOARD OF CITY COUNCIL...March 21, 2017

BE IT ORDERED, that the City Manager be authorized to purchase one (1) Freightliner Chassis as per bid of March 14, 2017(the "Equipment") from Freightliner of Maine (the "Vendor") and may pay the Vendor an amount not to exceed \$75,143.00 (before discounts valued at \$5,000.00) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$75,143.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$75,143.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

BE IT FURTHER ORDERED, that the City Manager be authorized to purchase a new heated asphalt body from Doering Equipment (Vendor) for an amount not to exceed \$98,809.00

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the heated asphalt body;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$98,809.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the heated asphalt body provided that (a) the principal amount of such agreement will not exceed \$98,809.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the heated asphalt body; and

5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The Finance Committee reviewed these items on March 21, 2017 and voted to recommend them to the City Council for approval. The lease-purchase of these items are included in the FY17 CIP budget, with a down payment of \$9,500.00

Bid Opening for a Single Axle Chassis

Present: Carl Marcotte – Public Works
Kara Cote – Public Works

Richard Morrison – Portland North Truck Center
Patrick Flatly - O'Connor

Bids were opened at the Public Works Department on March 14, 2017. Staff is recommending the low bid that meets specification from Freightliner of Maine for the chassis with trade for a total of \$70,143.00. Staff is also recommending the bid from Doering Equipment for the heated asphalt body and installation for a total of \$98,809.00, this purchase is being done under the NJPA (National Joint Powers Alliance) bid. This truck was approved in the FY/17 CIP budget 21204-60603 as a lease.

Chassis Bid

Portland North Truck Center

International	\$78,230.00
Trade In	\$5,000.00
Total:	\$73,230.00

O'Connor

Western Star	\$79,084.00
Trade In	\$6,000.00
Total:	\$72,827.00

Hino	\$72,950.00	Does not meet specification
Trade In	\$6,000.00	
Total:	\$66,950.00	

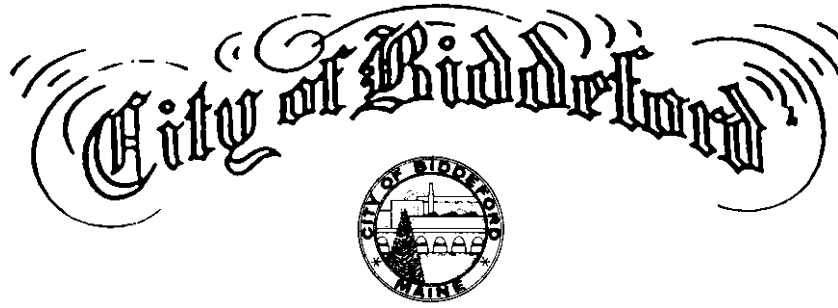
Freightliner

Freightliner M2106	\$75,143.00
Trade In	\$5,000.00
Total:	\$70,143.00

Heated asphalt body bid

Doering Equipment

PB Loader Heated asphalt body	\$98,809.00
-------------------------------	-------------



REVISED ORDER

2017.18

IN BOARD OF CITY COUNCIL...MARCH 21, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to convey/sell portions of the following 2 vacant properties to the Rachael Carson National Wild Life Refuge:

Map 61, lot 20-1, 73 Mile Stretch Road, City to retain a 10 strip adjacent to Mile Stretch

Map 61, lot 23, 87 Mile Stretch Road, City to retain a 10 strip adjacent to Mile Stretch

BE IT FURTHERED ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to retain the following vacant properties or portions thereof for City use as compensation parcels and then to convey/dispose of the parcels as required to meet the requirements for use as land compensation parcels and/or to convey these parcels or portion thereof to a recognized Land Conservation Trust:

Map 13 lot 45, 122 Precourt Street

Map 26, lot 36-1, Evanthia Drive

Map 15, lot 4, 0 Commercial Street

Map 2, lot 14-1, off Alfred Street

Map 5, lot 19, 772 Pool Street

Map 32, lot 11, off South Street

Map 61, lot 20, 71 Mile Stretch Road

Map 4, lot 22-5, Newton Road

Map 9, lot 17, 86 Newton Road

Map 9, lot 28-2, off Pool Road

Map 9, lot 52-1, off Pool Street

Map 9, lot 53-3, off Pool Street

Map 65, lot 19-2, off Fortunes Rock Road

Map 10, lot 28, Gooseberry Island

Map 15, lot 13, off Elm Street

		Disposition of Vacant City Parcels											
Map/Lot	Address	Parcel Size Acres	Recommendation										
Map 61, lot 20-1	73 Mile Stretch Road,	0.75	Convey/sell to Rachael Carson, City to retain a 10 strip adjacent to Mile Stretch										
Map 61, lot 23	87 Mile Stretch Road	0.5	Convey/sell to Rachael Carson, City to retain a 10 strip adjacent to Mile Stretch										
Map 13 lot 45	122 Precourt Street	5.54	Thatcher Brook Watershed, Compensation Parcel, Convey to Land Trust as may be required under compensation requirements										
Map 15, lot 4	0 Commercial Street	11.3	Thatcher Brook Watershed, Compensation Parcel, Convey to Land Trust as may be required under compensation requirements										
Map 5, lot 19	772 Pool Street	30	Compensation parcel, Convey to Land Trust as may be required under compensation requirements										
Map 61, lot 20	71 Mile Stretch Road	0.84	Retain for City use for passive recreational use elements										
Map 4 lot 22-5	Newton Road	9.9	Compensation parcel, Convey to Land Trust as may be required under compensation requirements										
Map 9 lot 17	86 Newton Road	0.23	Compensation parcel, Convey to Land Trust as may be required under compensation requirements										
Map 9 lot 28-2	off Pool Road	9	Compensation parcel, Convey to Land Trust as may be required under compensation requirements										
Map 9, lot 52-1	off Pool Street	15	Compensation parcel, Convey to Land Trust as may be required under compensation requirements										
Map 9, lot 53-3	off Pool Street	3.1	Compensation parcel, Convey to Land Trust as may be required under compensation requirements										
Map 65, lot 19-2	off Fortunes Rock Road	0.15	Convey to abutter with conservation easement										
Map 10, lot 28	Gooseberry Island	1	Convey to Conservation Trust										
Map 15, lot 13	off Elm Street	7	Thatcher Brook Watershed, Compensation Parcel, Convey to Land Trust as may be required under compensation requirements										
Map 26, lot 36-1	Evanthia Drive	0.04	Convey to abutter with conservation easement										
Map 2, lot 14-1	off Alfred Street	0.17	Convey to abutter with conservation easement										
Map 32, lot 11	off South Street	0.12	Thatcher Brook Watershed, Compensation Parcel, Convey to Land Trust as may be required under compensation requirements										

0620410000	0	MILE STRETCH RD	8,600	0	8,600	Vacant Land	City Retain: Drainage Design
0640070010	15	SEABREEZE AVE	81,000	0	81,000	Vacant Land	City Retain: Beach access
<u>Conservation or Acquisition</u>							
0030140010	0	ALFRED ST (OFF OF)	100	.17 AC	100	Vacant Land	Council Consideration:
0140220050	0	NEWTOWN RD	92,500	9.9 AC	92,500	Vacant Land	Council Consideration:
0390170000	85	NEWTOWN RD	6,000	.25 AC	6,000	Vacant Land	Council Consideration:
0390280020	0	POOL ST (OFF OF)	12,500	9 AC	12,500	Vacant Land	Council Consideration:
0090520010	0	POOL ST (OFF OF)	21,800	19 AC	21,800	Vacant Land	Council Consideration:
0390630080	0	POOL ST (OFF OF)	4,500	3.1 AC	4,500	Vacant Land	Council Consideration:
0150130000	0	ELM ST	90,700	7 AC	90,700	Vacant Land	Council Consideration:
0260860010	0	EVANTHIA DR	200	.94 AC	200	Vacant Land	Council Consideration:
0520110000	0	SOUTH ST (OFF OF)	12,200	.12 AC	12,200	Vacant Land	Council Consideration:
<u>Recommend Conservation</u>							
0530250000	71	MILE STRETCH RD	9,100	0	9,100	Vacant Land	City advises Conservation working on it
0610200010	73	MILE STRETCH RD	9,100	0	9,100	Vacant Land	City advises Conservation working on it
0610230000	87	MILE STRETCH RD	8,900	0	8,900	Vacant Land	City advises Conservation working on it
0650190020	0	FORTUNES ROCKS RD	7,900	0	7,900	Vacant Land	City advises Conservation working on it
0100280000	1	GOOSEBERRY ISLAND	800	1 AC	800	Vacant Land	City advises Conservation working on it
<u>Lot Already For Sale</u>							
0020420040	10	HEALTHCARE DR	157,000	5.9 AC	157,000	Bridge Business Park Vacant	Already for sale.
0020620080	0	SPRINGSHOOK DR	147,300	2.8 AC	147,300	Bridge Business Park Vacant	Already for sale.
<u>Self Recommended Sale</u>							
0050150000	772	POOL ST	191,900	30 AC	191,900	Vacant Land	See water shed map
0130450000	128	PRECOURT ST	11,500	5.5 AC	11,500	Vacant Land	See water shed map
0150040000	0	COMMERCIAL ST	245,500	11.3 AC	245,500	Vacant Land	See water shed map
<u>Recommend Public Bid</u>							
0380140000	2	BRADBURY ST	38,100	.07 AC	38,100	Vacant Land	Fin. Working on Bid Packages
0360220000	34	ST MARYS ST	37,200	.12 AC	37,200	Vacant Land	Fin. Working on Bid Packages
0384750000	24	BIRCH ST	96,000	35 AC	96,000	Vacant Land	Retain for St. James:
0411250000	14	PIERSONS LN	30,300	0	33,300	Vacant Land	Fin. Working on Bid Packages
0390390000	106	HILL ST	76,000	.18 AC	76,000	Vacant Land	Fin. Working on Bid Packages
0400380000	32	MAPLE ST	62,500	.12 AC	62,500	Vacant Land	Fin. Working on Bid Packages

> Subject: [EXTERNAL] RE: compensation parcel question

> Hi Jay

> Any available time in the next couple of weeks to meet to discuss preservation parcels? Thanks Tom

> —Original Message—

> From: Clement, Jay L CIV USARMY CENAE (US) [mailto:Jay.L.Clement@usace.army.mil]

> Sent: Wednesday, February 22, 2017 7:43 AM

> To: Milligan, Tom <tmilligan@Biddefordmaine.org>

> Subject: RE: compensation parcel question

> Thanks Tom. Happy to talk about this at some future time.

> Here are the criteria that the Corps has to consider when we look at the acceptability of preservation parcels for mitigation:

> Preservation may be used to provide compensatory mitigation when it makes sense in the watershed context; (meaning it has to be part of some bigger conservation picture, not simply an isolated lot on the landscape and not usually in a highly urban setting)

> It provides protection of important aquatic resources; (it can be a mix of wetlands and uplands but geared mostly to wetlands or other aquatic resources like vernal pools, streams, etc)

> It is deemed appropriate and practicable; (meaning of all of the alternatives considered, it best matches up to the resources being impacted and is the most practicable for the applicant)

> It protects resources that are under threat of destruction; and (The threat has to be reasonably tangible. A lot that's all wetland is probably under no real threat, but a lot with developable uplands, particularly uplands that might already have (or had) some past development on them considered, can more likely show threat. Threat can also be from forestry, agriculture, etc)

> It is implemented through an appropriate legal instrument.

> (conservation easement to a third party, conservation type group like a land trust is preferred)

> Jay

> —Original Message—

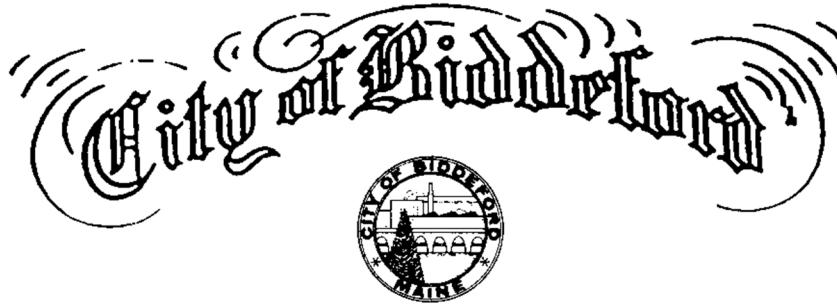
> From: Milligan, Tom [mailto:tmilligan@Biddefordmaine.org]

> Sent: Tuesday, February 21, 2017 11:45 AM

> To: Clement, Jay L CIV USARMY CENAE (US) <Jay.L.Clement@usace.army.mil>

> Cc: Bennett, James <jbennett@Biddefordmaine.org>; Casavant, Guy <GCasavant@Biddefordmaine.org>; Fecteau, Roby <Roby.Fecteau@bpd.net>

> Subject: [EXTERNAL] FW: compensation parcel question



2017.18

IN BOARD OF CITY COUNCIL...FEBRUARY 21, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to donate the following 3 vacant properties to the Rachael Carson National Wild Life Refuge:

Map 61, lot 20, 71 Mile Stretch Road

Map 61, lot 20-1, 73 Mile Stretch Road

Map 61, lot 23, 87 Mile Stretch Road

BE IT FURTHERED ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to retain the following 3 vacant properties or portions thereof for City use as compensation parcels and/or to donate these parcels or portion thereof to the Saco Valley Land Trust:

Map 13 lot 45, 122 Precourt Street

Map 15, lot 4, 0 Commercial Street

Map 5, lot 19, 772 Pool Street

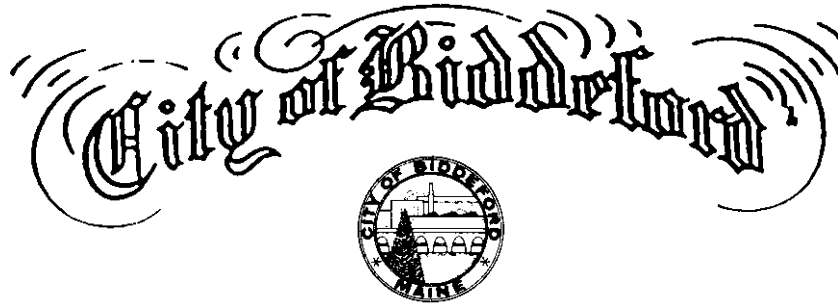
NOTE: The Finance Committee will review this item at their February 21, 2017 meeting.

February 21, 2017

Motion by Councilor McCurry, seconded by Councilor Mills to grant the order.

Motion by Councilor McCurry, seconded by Councilor Lessard to table the order so that Staff may look into other ways to disperse and/or maintain and/or sell part of the Mile Stretch Road properties.

Vote to table: Unanimous.



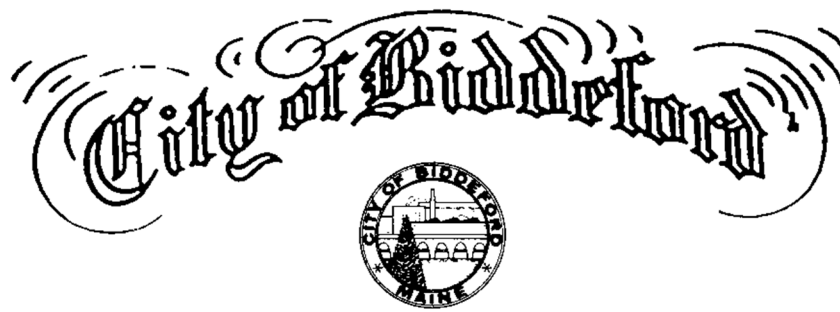
2017.25 **IN BOARD OF CITY COUNCIL... MARCH 21, 2017**
BE IT ORDERED, that the City Manager be authorized to sign an agreement with Desman Design Management of Boston, MA (DESMAN), for engineering and architectural services for site evaluation, design, preparation of construction documents, permit approvals, and construction administration for the Downtown Parking Structure Project in the amount of \$425,776.

BE IT FURTHER ORDERED, that the City Manager be authorized to contract with DESMAN for additional services deemed necessary to support construction as follows:

Bid Support	\$ 5,000
Construction Support	\$52,000 (onsite)
Geotechnical Review	\$23,400 (borings, labs, reporting)
Independent Testing	\$35,000 (construction services and materials)
Site Surveys	\$10,000 (topography and existing conditions)

The City Manager may, at his discretion, solicit through competitive bidding these additional services in lieu of contracting with DESMAN if deemed to be in the best interest of the City. Selection of services through competitive bidding shall comply with existing City of Biddeford purchasing rules and authorizations.

Note: the project cost under this authorization will total \$551,176 if all tasks are completed.



2017.26

IN BOARD OF CITY COUNCIL...MARCH 21, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby authorize the City Manager to transfer property located at 518 Main Street to the Rotary Club of Biddeford-Saco and to execute the attached Agreement between the City of Biddeford, the Biddeford School Department and the Rotary Club of Biddeford- Saco.

AGREEMENT

Agreement made this _____ day of March, 2017 by and between the CITY OF BIDDEFORD, the BIDDEFORD SCHOOL DEPARTMENT and THE ROTARY CLUB OF BIDDEFORD-SACO (the “Rotary Club”).

WHEREAS, the City of Biddeford has acquired property located at 518 Main Street, Biddeford, Maine by virtue of tax lien foreclosures arising from the failure to pay taxes; and

WHEREAS, the Building Trades Program at the Biddeford Regional Center of Technology (“BRCOT”) offers students the opportunity to develop the expertise necessary to compete successfully for employment or postsecondary education in the field of residential construction; and

WHEREAS, for over two decades the BRCOT has partnered with the Rotary Club on annual house construction projects with the net proceeds from the sale of the houses being used by Rotary to provide BRCOT scholarships and support; and

WHEREAS, the BRCOT is completing its renovation of 471 Main Street, a property conveyed to the Rotary Club for a BRCOT renovation and construction project; and

WHEREAS, the BRCOT and Rotary Club desire to acquire an additional existing residential structure to enable the BRCOT to continue to partner with local businesses to renovate an existing residential structure; and

WHEREAS, the Biddeford City Council on March 21, 2017 authorized the City Manager to transfer property located at 518 Main Street, to the Rotary Club for educational purposes; and

WHEREAS, the parties wish to set forth the terms and conditions regarding the renovations and sale of the property.

NOW, THEREFORE, the parties agree as follows:

1. The City of Biddeford shall transfer to the Rotary Club the property located at 518 Main Street, Biddeford, Maine, Tax Map 36, Lot 13 by Quitclaim Deed (the “Property”);

2. The Rotary Club agrees to initiate a declaratory judgment complaint seeking an Order confirming title to the Property. The City of Biddeford and the Biddeford School Department agree in all respects to cooperate in such action.

3. The Rotary Club agrees to advance the funds necessary to confirm title, insure, renovate, maintain and sell the Property (the "Renovation and Sale Expenses").

4. While all the parties recognize and agree that the renovations will require the assistance of contractors and third parties, the BRCOT shall provide students to work on the renovation project as part of its educational curriculum. The Biddeford School Department agrees to indemnify, defend and hold harmless the Rotary Club from any and all claims, including attorney's fees, which may arise from BRCOT student and faculty involvement in the project.

5. Upon completion of the renovations, the Rotary Club agrees to sell the Property pursuant to such reasonable terms as may be negotiated by the Rotary Club at its sole discretion.

6. Upon the sale of the Property, the Rotary Club shall be reimbursed for all Renovation and Sale Expenses related to the Property.

7. If sale proceeds remain after reimbursement of the Renovation and Sale Expenses, the City of Biddeford shall be paid the sum of \$19,455.22 in back taxes and sewer fees.

8. Any sales proceeds remaining after the payment of the Renovation and Sale Expenses and back taxes and sewer fees shall be retained by the Rotary Club for the furtherance of its mission in supporting BRCOT technological education including, but not limited to, BRCOT educational needs and scholarships.

9. This Agreement will not be construed as the creation of a partnership agreement between the parties.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first noted above.

CITY OF BIDDEFORD

Witness

By: _____
James A. Bennett, City Manager

BIDDEFORD SCHOOL DEPARTMENT

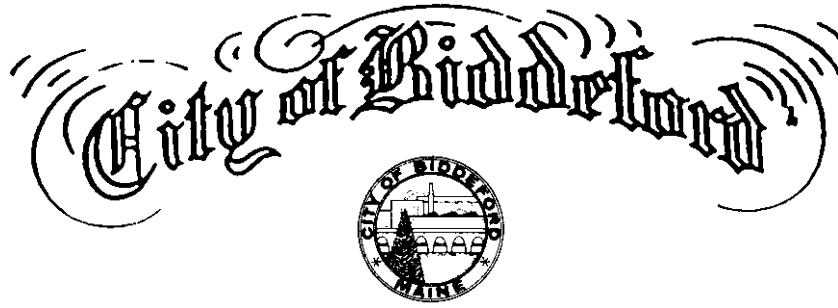
Witness

By:_____
Jeremy Ray, Superintendent

THE ROTARY CLUB OF BIDDEFORD-SACO

Witness

By:_____
Lucie Kay, President



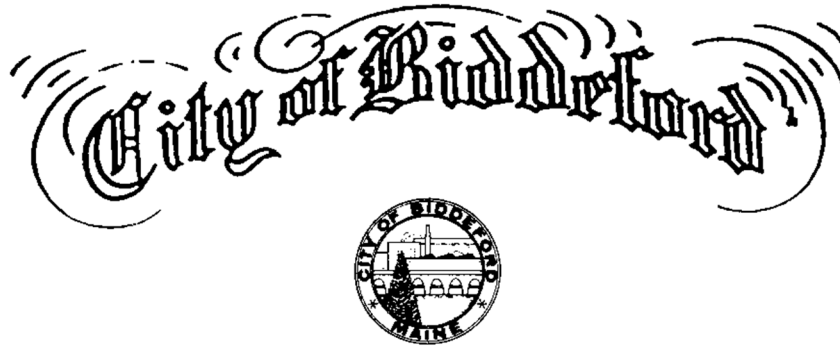
2017.27

N BOARD OF CITY COUNCIL..MARCH 21, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby amend the Code of Ordinances, **Appendix A, Rules of the Council – Rule 5: Committees**, as follows:

~~e. The Public Safety Committee shall consist of a chairperson who shall be a City Councilor, two additional Council members, one member from the Police Commission who is elected each January by the Police Commission, and one member from the Fire Commission, who is elected each January by the Fire Commission.~~

~~(5) Public Safety Committee. The Public Safety Committee shall be responsible for establishing and recommending ordinance language, Code revisions and City policy in matters that relate to public safety. The Public Safety Committee shall coordinate with the Code Enforcement Department, Fire Chief and Police Chief regarding the amendment, establishment and/or update of the City's ordinances affecting or governing public safety, including, but not limited to, Chapters 30 and 42 of the Code of Ordinances.~~



2017.28

IN BOARD OF CITY COUNCIL...MARCH 21, 2017

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, is amended by adding or ~~deleting~~ to read as follows:

West Street, even-numbered side, from the intersection with Elm Street thence easterly to the intersection with Granite Street.

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, is amended by adding or ~~deleting~~ to read as follows:

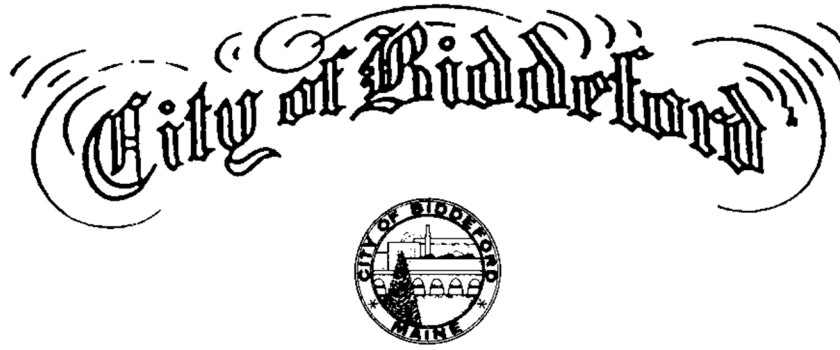
~~West Street, even-numbered side, from the intersection with Hill Street, thence westerly for a distance of 350 feet, from 7:30 a.m. to 3:30 p.m., Monday through Friday on school days.~~

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, is amended by adding or ~~deleting~~ to read as follows:

~~West Street, even-numbered side, from the intersection with Elm Street, thence easterly to the intersection with Forest Street.~~

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, is amended by adding or ~~deleting~~ to read as follows:

~~West Street, even-numbered side, from the intersection of Westland Street, for a distance of 35 feet in either direction.~~



BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, is amended by adding or ~~deleting~~ to read as follows:

Dupont Avenue, even-numbered side, from the intersection with Prospect Street thence easterly to the intersection with Hill Street.

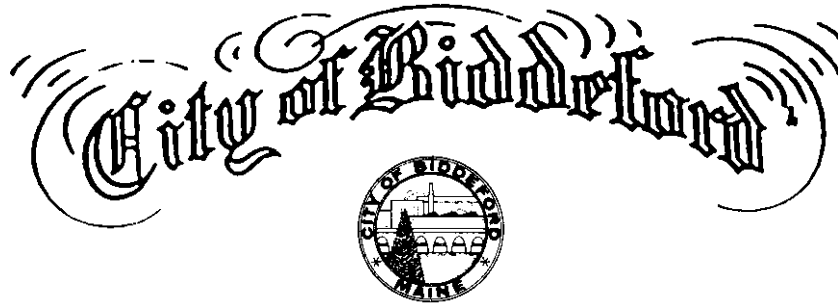
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, is amended by adding or ~~deleting~~ to read as follows:

Hillside Avenue, even-numbered side, from the intersection with Prospect Street thence easterly to the intersection with Hill Street.

BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, is amended by adding or ~~deleting~~ to read as follows:

May Street, odd-numbered side, from the intersection with Yale Street thence northerly to Dartmouth Street.

NOTE: This item was considered by the Policy Committee at their March 13, 2017 meeting voted unanimously to send to the City Council for approval.

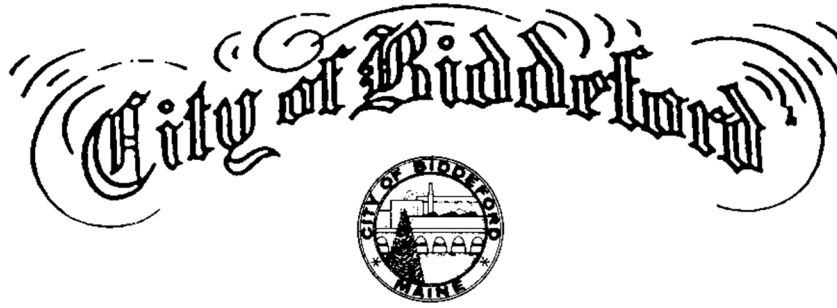


2017.29 **IN BOARD OF CITY COUNCIL...MARCH 21, 2017**
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article III Parking, Stopping, and Standing, **Section 42-66** Beach Permit Parking, is amended by adding or ~~deleting~~ to read as follows:

(9) Those areas of the City of Biddeford to be restricted by this section are as follows:

(a) Biddeford Pool Bathhouse Parking Lot (Gilbert Boucher Memorial Park) and Middle Beach Lot (across from Bridge Road): On the lower portion of the parking lot, parking is restricted for holders of resident parking stickers only from 8:00 a.m. until 12:00 noon; anyone holding a nonresident permit is permitted to park at those locations after 12:00 noon. The holders of resident or non-resident parking permits may park in the upper portion of the parking lot during those times that a beach permit is required.

NOTE: The Policy Committee considered this item at their March 13, 2017 meeting and voted unanimously to send to the City Council for approval.³



2017.9 **IN BOARD OF CITY COUNCIL..JANUARY 17, 2017**
BE IT ORDAINED, by the City Council of the City of Biddeford that the Code of Ordinances, Chapter 2, Administration, Article V FINANCE, **Add Section 2-329-Exempting Eligible Active Duty Military Personnel From Vehicle Excise Tax** to read as follows:

Section 2-329 - Exempting Eligible Active Duty Military Personnel From Vehicle Excise Tax

a) Authority.

This ordinance is enacted pursuant to 36 M.R.S.A. § 1483-A, which expressly authorizes such ordinances.

b) Excise tax exemption; qualifications.

Vehicles owned by a resident of this municipality who is on active duty serving in the United States Armed Forces and who is either permanently stationed at a military or naval post, station or base outside this State or deployed for military service for a period of more than 180 days and who desires to register that resident's vehicle(s) in this State are hereby exempted from the annual excise tax imposed pursuant to 36 M.R.S.A. § 1482.

c) Application for exemption.

To apply for this exemption, the resident must present to the municipal excise tax collector certification from the commander of the resident's post, station or base, or from the commander's designated agent, that the resident is permanently stationed at that post, station or base or is deployed for military service for a period of more than 180 days.

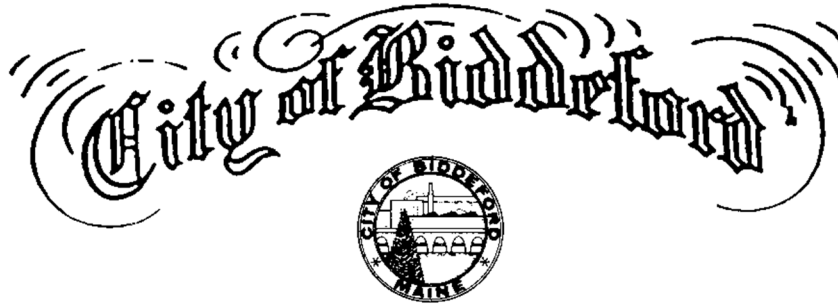
For purpose of this section, "United States Armed Forces" includes the National Guard and the Reserves of the United States Armed Forces.

For purpose of this section, "deployed for military service" has the same meaning as in 26 M.R.S.A. § 814(1)(A).

For purpose of this section, "vehicle" has the same meaning as in 36 M.R.S.A. § 1481(5) and does not include any snowmobiles as defined in 12 M.R.S.A. § 13001.

d) Effective date; duration.

This ordinance shall take effect thirty days after its adoption by the City Council and shall remain in effect unless and until it or 36 M.R.S.A. § 1483-A is repealed.



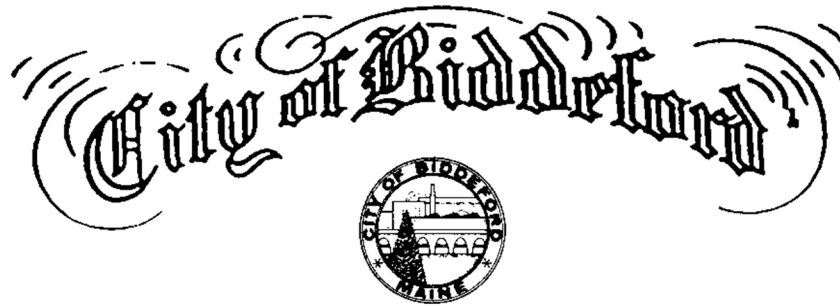
January 17, 2017

Motion by Councilor Laverriere, seconded by Councilor McCurry to grant the first reading of the ordinance amendment.

Motion by Councilor McCurry, seconded by Councilor Ready to table the ordinance amendment and send to the Policy Committee for review.

Vote: Unanimous.

NOTE: The Policy Committee considered this item at their March 13, 2017 meeting and voted unanimously to forward to the City Council for approval.



2017.30

IN BOARD OF CITY COUNCIL...MARCH 21, 2017

ORDERED, that I, James Bennett, City Manager of the City of Biddeford, do hereby appoint **Geraldine Matherne** as Interim Finance Director, effective April 1, 2017.

.

City Council Agenda Item Report

Agenda Item No. 2016-731

Submitted by: James Bennett

Submitting Department: City Manager

Meeting Date: March 21, 2017

SUBJECT

Committee of the Whole: Permitted Alcohol Consumption on City's Athletic Fields

Recommendation:

ATTACHMENTS

- [3-21-2017 LaKermesse Letter-Alcohol Consumption.doc](#)



La Kermesse Franco-Américaine

P. O. Box 289
Biddeford, ME 04005-0289

March 12, 2017

La Kermesse Franco-Americaine Festival
P.O.Box 289
Biddeford, Maine 04005

Mayor Casavant, City Manager and Respected City Council Members,

I am writing to you on behalf of the La Kermesse Board of Directors. As we have been planning our 35th Anniversary, we often reflect on our festivals history. The highs and the lows, with many laughs as we remember the good times we've had. We've also spent time talking to our patrons as we try to pull together our 35th Annual festival. We wanted to get information to see what they have enjoyed most over the years and what we could include in this year's festival. There is one thing we all repeatedly heard from patrons and it doesn't matter if they are 30 or 95 years old, "it would be nice to have a beer like we used to." Over the last few years we have laughed this off, but this year we have also been starting to think it would be nice if we could return this piece of our festival that so many people have asked to have back. As a group, we have talked about it and would like to now put forth the question to you, the Council. Is having Beer and Wine as a drinking option for our patrons something we could consider again for our 2017 festival?

We fully understand the ordinance and the reasons behind it, but we still feel compelled to ask this question. We have talked as an organization in how we would like to structure having Alcohol back on our field and would like to put forth some of our ideas.

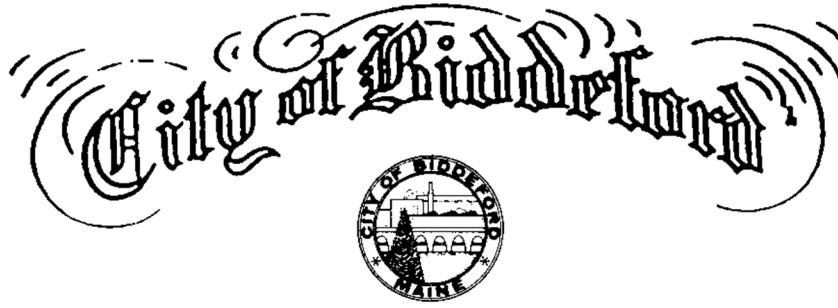
- 1) As in the past, our bar area will be completely blocked off with no one under the age of 21 years old allowed beyond a certain point with Security manning this point.
- 2) We have very strict carding rules. It doesn't matter if you're 21 or 100 years old, if you don't have your ID, then you can't get into the bar area.
- 3) Our security is TIPS certified. We found as an organization that there were very little incidents at our festival once we began enforcing that people checking IDs were TIPS Certified.
- 4) In the past we have created a "coral" as we liked to call it that included a few turns and believe it or not, this was done on purpose to be able to single out those that may have had a little too much to drink so that they could be turned away. If they struggled maneuvering through the coral, it was easy to spot.
- 5) We have Bar Captains that roam the tent purposely looking for anyone who may be under the legal drinking age at all times.
- 6) We also fence in our tent with Security at the gate which helps to limit anyone who may try to exit the tent with an Alcoholic Beverage.

- 7) We have a bag check point at the gate looking for any illegal substances
- 8) In the past we have had Beer and Wine available throughout the day and one thing we would like to do differently is “set times”. We are thinking of having a “bar time” of 4pm-10:00pm on Friday and Saturday only, with last call occurring at 10:00pm so that we can shut down the entire festival at 10:30pm.
- 9) Over the last few years we have been trying to bring back a sense of Community and one thing we would like to look into this year if we’re granted permission, is inviting one of our local breweries to highlight their product.
- 10) The last few years we did have Beer and Wine at our festival, we moved to using cans vs kegs as a way to better control distribution to patrons.

We as an organization do not want to put the Council in a tough position, but we do feel we would like to try to see if this request can come to be for our patrons. The La Kermesse of old is exactly that, it’s in the past. We only ask that any judgements of what our festival “used” to be, be put aside and we’re looked at for who we are now. We are a Community Based organization who looks to provide a service to our Community by creating a fun and safe environment for them to bring their families to.

We the Board of Director of La Kermesse thank you for your time and efforts in this matter.

Sincerely,
Jessica J. Quattrone,
La Kermesse President



IN BOARD OF CITY COUNCIL...MARCH 21, 2017

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Casey Elmer
60 Western Avenue, Apt. 201
Ward 6**

to the *Conservation Commission*, with a term to expire December 2021.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date:

3/6/17

Name:

Casey Rimer

Street Address:

60 Western Ave Apt 201

Mailing Address:
(if different)

PO Box 908 Biddeford ME
04005

Phone Number(s):

802 461-7963 (cell)

Email Address:

Topbranchtrusservice@gmail.com

Please indicate whether you would like your contact information posted on the City's website:

☒ YES

☐ NO

Which City Committee, Board or Commission do you request to be appointed to:

- ☐ Ad Hoc Comprehensive Plan Comm.
- ☐ Biddeford Housing Authority
- ☐ Board of Assessment Review
- ☐ Cable T. V. Committee
- ☐ Capital Projects/Operations Committee

- ☒ Conservation Commission
- ☐ Downtown Development Commission
- ☐ Economic Improvement Committee
- ☐ Environmental Board
- ☐ Fire Advisory Committee

- ☐ Harbor Commission
- ☐ Historical Preservation Commission
- ☐ Planning Board
- ☐ Police Advisory Committee
- ☐ Policy Committee
- ☐ Project Canopy
- ☐ Recreation Commission
- ☐ Saco River Corridor Commission
- ☐ Shellfish Conservation Committee
- ☐ Solid Waste Management Commission
- ☐ Wastewater Management Commission
- ☐ Zoning Board of Appeals
- ☐ Other _____

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

No experience on a Public Board.

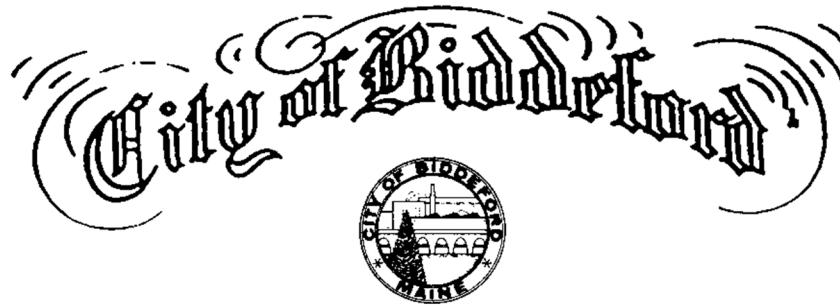
Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

Owner of Tree Service: Top Branch Tree Service
B.S. in Forestry (2014)
Parents are Taxidermists.
Am a Hunter safety instructor

Please provide a brief statement describing your interest in serving the City of Biddeford.

I want to serve the town of Biddeford
provide a professional opinion to the planning board
as it pertains to wildlife and forestry.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...MARCH 21, 2017
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Stephanie Edwards
5 Laurier Street
Ward 4

to the *Downtown Development Commission*, with a term to expire December 2019.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date:

3/14/17

Name:

Stephanie C. Edwards

Street Address:

5 Laurier Street

Biddeford, ME 04005

Mailing Address:
(If different)

Phone Number(s):

cell - 503 - 830 - 0505

Email Address:

stephed@gmail.com

Please indicate whether you would like your contact information posted on the City's website:

☐ YES

☒ NO

Which City Committee, Board or Commission do you request to be appointed to:

- ☐ Ad Hoc Comprehensive Plan Comm.
- ☐ Biddeford Housing Authority
- ☐ Board of Assessment Review
- ☐ Cable T. V. Committee
- ☐ Capital Projects/Operations Committee

- ☐ Conservation Commission
- ☒ Downtown Development Commission
- ☐ Economic Improvement Committee
- ☐ Environmental Board
- ☐ Fire Advisory Committee

- ☐ Harbor Commission
- ☐ Historical Preservation Commission
- ☐ Planning Board
- ☐ Police Advisory Committee
- ☐ Policy Committee
- ☐ Project Canopy
- ☐ Recreation Commission
- ☐ Saco River Corridor Commission
- ☐ Shellfish Conservation Committee
- ☐ Solid Waste Management Commission
- ☐ Wastewater Management Commission
- ☐ Zoning Board of Appeals
- ☐ Other _____

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

None

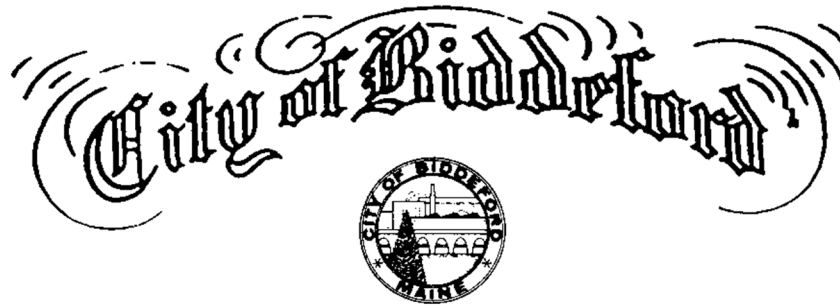
Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

Volunteer 2013-2014, Main St USA/Norway Downtown, Norway, ME
Interim Exec Director 2013-2014, McLaughlin Gardent Homestead, South Paris, ME
↳ Member of Gems of 26, Maine Tourism Assoc, etc., Chamber of Commerce
MSW 2011, Boston Univ, focus on grant writing, community organizing, needs assessments, public policy (summa cum laude)

Please provide a brief statement describing your interest in serving the City of Biddeford.

I am passionate about building strong and vibrant communities. Moving around the state for the last four years for my husband's employment, we were finally able to settle in Biddeford last July (2016) when we purchased our first home. I believe that Biddeford is already a beautiful and fun place to live, full of warm people and an increasing number of new, exciting businesses and organizations. I want to be a part of the continuing (re)growth of downtown Biddeford. I believe with my background and experience around the state, I can offer a unique perspective on issues that face us, as well as use my skills to benefit our city.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...MARCH 21, 2017
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Graham Ganz
47 Oak Ridge Road
Ward 3

to the *Harbor Commission*, with a term to expire December 2020.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: March 1 2017

Name: Graham Ganz

Street Address: 47 Oak Ridge Rd

Biddeford ME 04005

Mailing Address:
(if different)

Phone Number(s): (207) 423-7357

Email Address: graham.ganz@hotmail.com

Please indicate whether you would like your contact information posted on the City's website:

☐ YES

☒ NO

Which City Committee, Board or Commission do you request to be appointed to:

- ☐ Ad Hoc Comprehensive Plan Comm.
- ☐ Biddeford Housing Authority
- ☐ Board of Assessment Review
- ☐ Cable T. V. Committee
- ☐ Capital Projects/Operations Committee

- ☐ Conservation Commission
- ☐ Downtown Development Commission
- ☐ Economic Improvement Committee
- ☐ Environmental Board
- ☐ Fire Advisory Committee

☒

- ☐ Harbor Commission
- ☐ Historical Preservation Commission
- ☐ Planning Board
- ☐ Police Advisory Committee
- ☐ Policy Committee
- ☐ Project Canopy
- ☐ Recreation Commission
- ☐ Saco River Corridor Commission
- ☐ Shellfish Conservation Committee
- ☐ Solid Waste Management Commission
- ☐ Wastewater Management Commission
- ☐ Zoning Board of Appeals
- ☐ Other _____

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

- I don't have any.

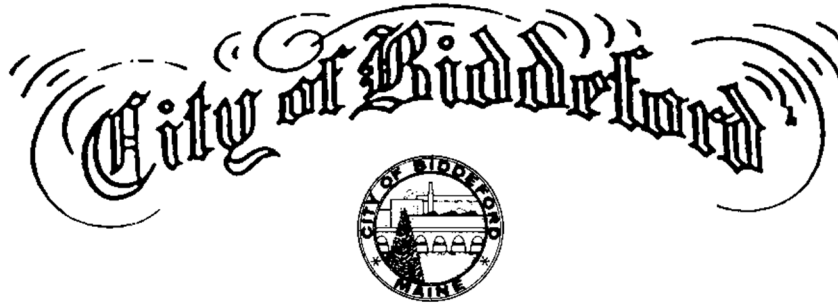
Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

- I have a boat repair business in Arundel ME
- I have a mooring business in Biddeford Pool ME
- 20 years in the Marine Industry a good portion of that at Rumery's Boatyard
- I enjoy recreational boating in Biddeford Pool and Saco River.
- I am a member of Biddeford Pool Fisherman's Association

Please provide a brief statement describing your interest in serving the City of Biddeford.

I am interested in laws and regulations regarding the Saco River and Biddeford Pool
I enjoy being a voice for the fisherman and the seasonal recreational boaters.
I have the harbor's best interest at stake and hope to bring increased revenue to the City by maximizing the use of its waterways.

Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...MARCH 21, 2017

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Andrew Chad Barrs
12 Seigny Avenue
Ward 2**

to the *Police Advisory Committee*, with a term to expire December 2019.

CITY OF BIDDEFORD

Application for City Commissions, Committees and Boards

Date:

Name:

Street Address:

Mailing Address:
(if different)

Phone Number(s):

Email Address:

Please indicate whether you would like your contact information posted on the City's website:

YES

NO

Which City Committee, Board or Commission do you request to be appointed to:

Airport Commission

Comprehensive Plan Committee

Biddeford Housing Authority

Board of Assessment Review

Cable T.V. Committee

Capital Projects/Operations Committee

Conservation Commission

Downtown Development Commission

Economic Improvement Commission

Environmental Board

Fire Commission

Harbor Commission

Historic Preservation Commission

Planning Board

Police Commission

Policy Committee

Project Canopy

Recreation Commission

Saco River Corridor Commission

Shellfish Conservation Committee

Solid Waste Management Commission

Wastewater Management Commission

Zoning Board of Appeals

Other:

Other:

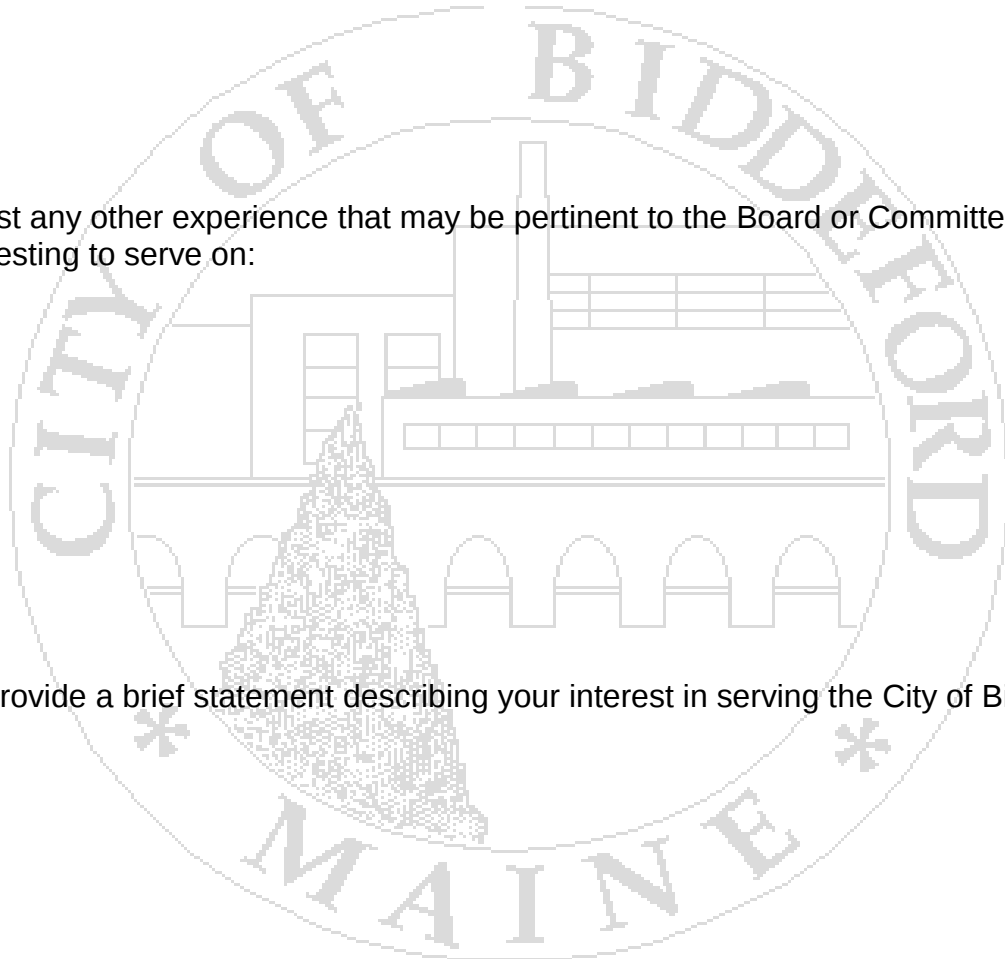
Other:

Other:

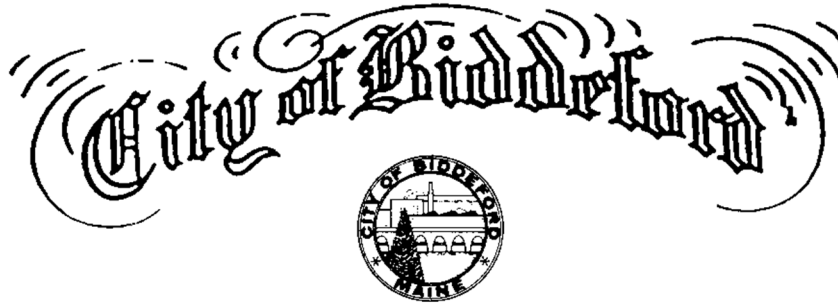
1. Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates):

2. Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on:

3. Please provide a brief statement describing your interest in serving the City of Biddeford:



Attach any additional information to this application and return it to the City Clerk's Office.



IN BOARD OF CITY COUNCIL...MARCH 21, 2017

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Andrew Chad Barrs
12 Seigny Avenue
Ward 2**

to the *Zoning Board of Appeals*, with a term to expire December 2019.

CITY OF BIDDEFORD

**Application for
City Commissions, Committees and Boards****Date:****Name:****Street Address:****Mailing Address:
(if different)****Phone Number(s):****Email Address:****Please indicate whether you would like your contact information posted on the City's website:****YES****NO**

Which City Committee, Board or Commission do you request to be appointed to:

Airport Commission

Comprehensive Plan Committee

Biddeford Housing Authority

Board of Assessment Review

Cable T.V. Committee

Capital Projects/Operations Committee

Conservation Commission

Downtown Development Commission

Economic Improvement Commission

Environmental Board

Fire Commission

Harbor Commission

Historic Preservation Commission

Planning Board

Police Commission

Policy Committee

Project Canopy

Recreation Commission

Saco River Corridor Commission

Shellfish Conservation Committee

Solid Waste Management Commission

Wastewater Management Commission

Zoning Board of Appeals

Other:

Other:

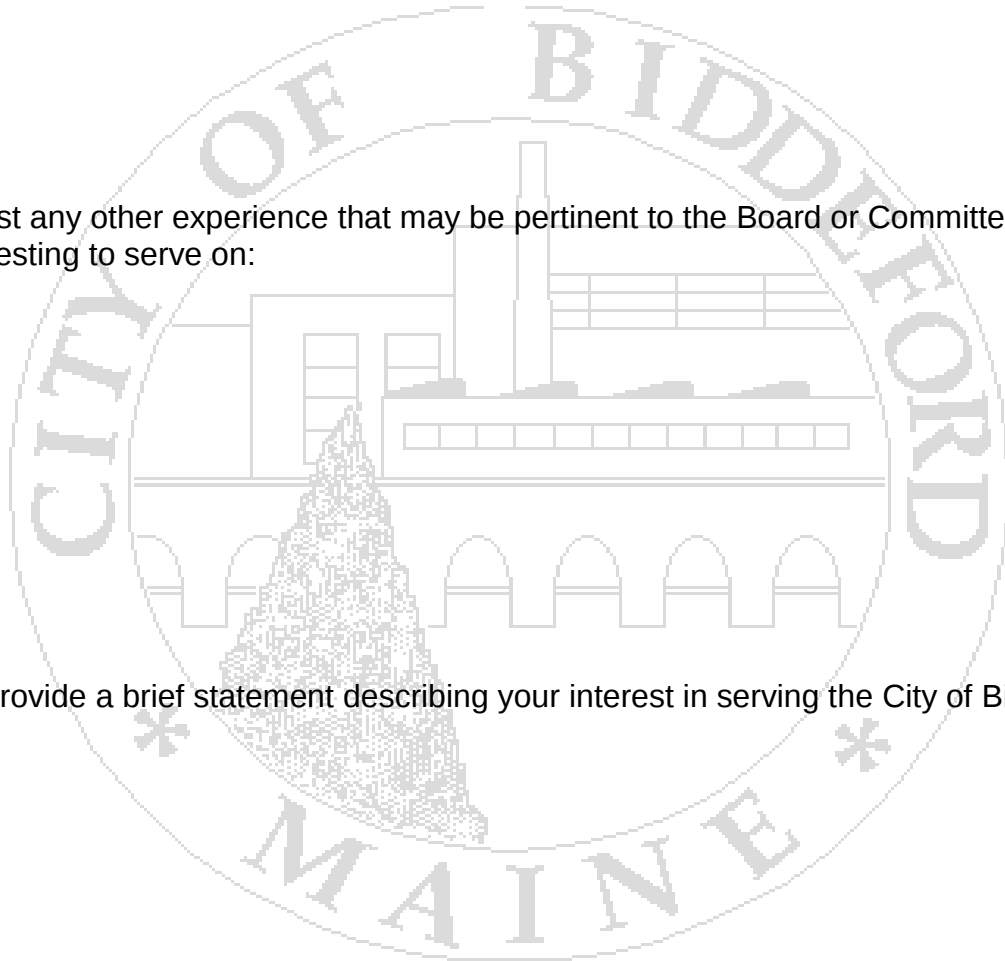
Other:

Other:

1. Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates):

2. Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on:

3. Please provide a brief statement describing your interest in serving the City of Biddeford:



Attach any additional information to this application and return it to the City Clerk's Office.