

City of Biddeford
School Committee
March 23, 2021 7:00 PM Little Theater at BHS
Public Virtual

Public Participation

Public Viewing:
Local Public Access Station
City of Biddeford Website

Please click the link below to join the webinar:

<https://zoom.us/j/93061153423>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 301 715 8592

Webinar ID: 930 6115 3423

Public Participation - Further Instructions

[Further Instructions 3_23_2021.pdf](#)

A. Call to Order:

B. Roll Call:

C. Pledge of Allegiance:

D. Adjustments to Agenda:

E. Consideration of Minutes:

E.1. Minutes: 3/9/2021

[Minutes Biddeford 3_9_2021.pdf](#)

F. Consent Agenda

F.1. Appointments:

Olivier Umumararungu ~ Custodian BHS

Resignations:

Jacqueline Leonard ~ Custodian BMS ~ Resignation

Shirley Mae Baker ~ Custodian BIS ~ Resignation

Sandy Lewis ~ Nutrition Service Director ~ Retirement

Sonja Nielsen ~ COT Instructor EMS ~ Resignation

Scott Edmund Hardy ~ COT Ed Tech III ~ Resignation

G. Superintendent's Report:

H. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee

I. Old Business:

J. New Business: Public participation opportunity after each item listed below (3 minutes per item)

- J.1. a. Discussion about the week after April break
b. Budget Update
[Budgetupdate3:23:2021.pdf](#)

K. Public Participation: (3 minutes; any item)

L. Communications:

M. Executive Session:

- M.1. Labor contract negotiations of Non-Union Employees pursuant to 1 M.R.S.A § 405(6)(D)

N. Adjournment: - *School Committee Members: Alan Casavant, - Chair, Brianna Gilbert, Tony Michaud - Vice Chair, Heather Mills, Dennis Anglea, Karen Ruel, Crystal Blais, Lisa Vadnais*

Student Members: Cassie Riley - BHS, Washima Fairoz - BHS

Instructions for Public Participation

The Biddeford School Committee will hold a meeting on Tuesday, March 23, 2021, at 7:00 PM.

This meeting will be held in person by the School Committee only in the Little Theater. The meeting for the public will be conducted using [Zoom](#) Webinar, a web-based video conferencing tool, under [1 M.R.S.A. § 403-A](#), which authorizes the school department to hold remote meetings during the state of emergency declared by the Governor due to the outbreak of COVID-19.

Topic: Biddeford School Committee Meeting

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As a meeting viewer, you will not be shown on the camera, and your microphone will be muted by default.

What controls should I use to participate in the meeting?

If you would like to participate during the meeting, click the “raise your hand” button at the bottom of the screen at the appropriate time for comment. The host of the meeting will see that you would like to participate and will be able to turn your mic on for you when it is your turn to speak.

If you have joined the meeting by phone only, you will need to use the following codes:

***6-Toggle mute/unmute**

***9-Raise hand**

Do I have to use Zoom to watch the meeting?

No, you will still be able to watch a live stream of the meetings as you usually would on Public Access Channel 1301 or on the city website.

Watch Video: [City of Biddeford Website](#)

Due to the COVID-19 PANDEMIC, the Biddeford School Committee will meet in person but will conduct the public hearing and meeting telephonically. The public will not be allowed to attend the meeting in person. However, the meeting may be viewed live on the City's Public Access Channel or on the City's website: www.biddefordmaine.org, selecting the Government tab and then clicking on "Video/Agendas/Minutes". Copies of the agenda and minutes are available on the City's website and School website www.biddefordschools.me. Questions or comments may be emailed prior to the meeting to [School Committee Members](#), Superintendent, [Jeremy Ray](#), Assistant Superintendent, [Christopher Indorf](#), or Director of Instruction & Innovation, [Mandy Cyr](#).

Biddeford School Department
Tuesday, March 9, 2021
4:30 pm **Agenda**
School Committee - Little Theater BHS in Person
Public Viewing - Zoom & Public Access

Public Viewing:

Local Public Access Station
City of Biddeford [Website](#)

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- A. Call to Order:** The meeting was called to order at 7:00 pm by Mayor Alan Casavant
- B. Roll Call:** Mayor Alan Casavant, Lisa Vадnais, Karen Ruel, Amy Grohman, Randy Forcier, Dominic Deschambault, Nate Bean, Rebecca Henry, Mandy Cyr, Chris Indorf and Mandy Cyr were all present
- C. Pledge of Allegiance:** The pledge was led by Mayor Casavant
- D. Adjustments to the Agenda:** None
- E. Approval of Last Meeting's Minutes:** Minutes from [2/23/2021](#) ~ Nate Bean moved to approve the minutes, Rebecca Henry seconded, and all were in favor
- F. Consent Agenda:** ~ Dominic Deschambault moved to approve the consent agenda, Lisa Vадnais seconded, and all were in favor

Appointments:

- a. Clifford Harris ~ Custodian BMS ~ Replacing Elandra Call
- b. Peter Townsend ~ Custodian BMS ~ Replacing Shawn Hasty
- c. Stephanie Jackson ~ Ed Tech II BMS ~ Replacing Seth McKenney who moved to another position in the district
- d. Seth McKenney ~ Ed Tech II JFK ~ Replacing Peter Frederick who resigned

Nominations:

- a. Michael Bouthillette ~ BRCOT Electrical Instructor COT ~ Replacing William Gervais

Resignations:

- a. Stephanie Jackson ~ Special Education Teacher APC ~ Moved to another position in the district
- b. Elandra Call ~ Custodian BMS ~ Resignation

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Lisa Vадnais-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Innov

c. Melissa Wu ~ JFK Teacher ~ Resigning end of the school year

G. Superintendent's Report: ~ Jeremy Ray stated that at the next meeting he would like to entertain a discussion about the week after April vacation and see if we think being remote again is a good idea. We received plans as a district about graduation. Then on Friday, we got a new directive from the state about outdoor space capacity, and so the guidance that we received last week on graduation is being reviewed to see if that stands for the new outdoor space capacity and what that would look like. It appears we may be able to have outdoor graduation. Martha and her staff are working on it and will make sure it is approved by the CDC. When Martha presents tonight we're going to ask that our plan to have the reopening of the High School four days a week be pushed ahead to March 29th. The change and just the ability to use the cafeteria allow for a very different plan. Sometime next week will be the final passage of the relief act bill. That will bring us significant federal funds to the school department so as soon as we get that information we'll be able to talk about that. Thanks to Alex Millett, Karl Lebreux, Doug Stebbins, and Karen Chasse for the hard work on the "Don't Quit" grant application to improve Biddeford's athletic facilities. Board member Rebecca Henry brought this idea forward and while there are only three schools in Maine that will be selected, we believe we've made a strong case.

H. Committee Reports:

I. Old Business:

J. New Business:

a. [Revision Energy Solar Cost Savings Presentation](#)

b. [Nomination of BHS Principal](#) - Martha Jacques ~ Jeremy Ray stated that a little less than a year ago we were in the middle of the start of a pandemic and we made a decision to place Martha Jacques as the interim principal. Over the last several months and weeks, I have checked in with the people from the interview committee, the staff at the school, and made my own observations over this very challenging year. I would like to remove the interim tag and make her officially the principal of BHS. She has displayed every quality that we need in a high school principal and I'm hoping that will continue to work long term. She has done a fantastic job and deserves the position. ~ Nate Bean moved to approve, Lisa Vадnais seconded, and all were in favor

c. [Draft School Calendar 2021-2022](#) ~ This is still a work in progress and will be discussed at further meetings.

d. Vaccination Update ~ The governor has opened up the COVID vaccine to all Educational and Child Care Providers. This is great news for our district.

e. [Reopening Update](#) ~ Martha Jacques BHS Principal got up to speak. She stated that two weeks ago when we were here we had talked about moving in the direction of bringing students back four days a week at the high school. We have asked for commitment through the end of the school year and we have 81% of families saying that their students would return in person four days a week 18% saying that they would remain fully remote and 1% have

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Lisa Vадnais-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Innov

elected to be hybrid. That is pretty much in line with what we expected. Paulette the COT Director has worked on plans with her building staff to make what she can work as well as Tracy Gibson the Director of APC. Approval was asked to push the four-day return to school week to March 29th for the reasons stated in the Superintendent report. The school committee agreed.

K. Public Participation: (3 minutes; any item) Raise digital hand

L. Communications:

M. Executive Session:

L. Adjournment:

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Signed:

Jeremy Ray ~ Superintendent of Schools

Date: 3/16/2021

School Committee Members:

Alan Casavant-Chair

Randy Forcier

Lisa Vadnais-Vice Chair

Dominic Deschambault

Karen Ruel

Nate Bean

Amy Grohman

Rebecca Henry

cc: Jeremy Ray- Superintendent

cc: Chris Indorf-Asst. Superintendent

cc: Mandy Cyr- Dir. Instr. & Innov

MEMO

TO: Biddeford School Committee
FROM: Jeremy Ray, Superintendent of Schools
RE: State Required Plan to Address Carryover over 3% - 3 year Plan
DATE: March 23, 2021

The Department of Education requires school districts to develop a 3 year plan to address fund balance carryover that is in excess of 3%. The FY 20 school budget ended with \$1,901,882.00 due in part to the shut down of buildings for 1/3 of the school year. The school department has developed the following plan to use the funds and to help reduce the burden on taxpayers:

- FY 22 - Budget \$1,102,483.00 in carryover revenue
- FY 22 - Budget an additional \$341,272 in carryover revenue
 - Off-Set payment of \$216,249 for Bank of America Energy Lease
 - Off-Set payment of \$125,023 for Waterhouse Field Lease

Remaining Amount: \$458,728.00

- FY 23 - Budget an additional \$223,797.61 in carryover revenue
 - Off-Set payment of \$223,797.61 for Bank of America Energy Lease

Remaining Amount: \$234,930.39

- FY 24 - Budget an additional \$231,607.83 in carryover revenue
 - Off-Set payment of \$231,607.83 for Bank of America Energy Lease

Remaining Amount: \$3,322.56

- FY 25 - Budget an additional \$3,322.56 in carryover revenue
 - Off-set payment of \$4,556.57 for Bank of America Energy Lease

REVENUES			
		Proposed	Difference
2020-21		2021-22	
\$ 800,601.00	Carryover (previous year)	\$ 1,102,483.00	\$ 301,882.00
\$ -	Carryover (Long Term Debt Reduction FY20)	\$ 341,272.00	\$ 341,272.00
\$ 163,820.00	Carryover (current COT State Allocation FY19)		\$ (163,820.00)
\$ 250,000.00	Carryover (Current MaineCare FY19)	\$ 250,000.00	\$ -
\$ 70,000.00	Tuition (antic. 7 students for 19-20)	\$ 70,000.00	\$ -
\$ -	Special Ed. Tuition	\$ -	\$ -
\$ 25,136.00	Transportation (Non-Public)	\$ 25,136.00	\$ -
\$ 23,495.00	Other Transportation	\$ 23,495.00	\$ -
\$ 30,000.00	State Agency Clients	\$ 30,000.00	\$ -
\$ 2,000.00	Miscellaneous (BMS Officials)	\$ 2,000.00	\$ -
\$ -	Shared Service with Biddeford	\$ -	
\$ 179,765.00	Shared Service with Dayton	\$ 197,328.00	\$ 17,563.00
\$ 100,000.00	Regional Center (SMAC) Revenue	\$ 100,000.00	\$ -
	COT Sending School Revenue	\$ 54,688.00	\$ 54,688.00
\$ 11,876,925.00	State Allocation (General)	\$ 11,588,666.11	\$ (288,258.89)
\$ 87,745.00	State Allocation (Regionalization)	\$ 81,663.10	\$ (6,081.90)
\$ 2,737,133.00	State Allocation (CTE)	\$ 2,847,621.05	\$ 110,488.05
\$ 19,132,475.00	Local Allocation	\$ 19,467,706.67	\$ 335,231.67
\$ 2,547,691.00	Local Allocation (Local only debt)	\$ 2,484,573.00	\$ (63,118.00)
\$ 1,174,374.00	Additional Local	\$ 1,538,966.07	\$ 364,592.07
\$ 39,201,160.00	Total	\$ 40,205,598.00	\$ 1,004,438.00

\$ 2,338,933,333.00	State Valuation	\$ 2,464,266,667.00
\$ 31,009,399.19	100% EPS Total Allocation	\$ 31,056,372.78
8.18	Local Allocation Mill Rate	7.90
11,876,925.00	100% State Share	11,588,666.11
19,132,474.66	100% Local Share (must raise to receive State Allocation-General)	19,467,706.67
100.00%	Percent of State Share	100.00%
100.000000%	Percent of Local Share	100.000000%

State Allocation (General)	(288,258.89)	-2.43%
State Allocation (Regionalization)	(6,081.90)	-6.93%
State Allocation (CTE)	110,488.05	4.04%
Total State Allocation	(183,852.74)	-1.25%
*Local Allocation	335,231.67	1.75%
Additional Local	364,592.07	31.05%
Total Local	636,705.74	2.79%
Total Budget	1,004,438.00	2.56%
State Valuation	125,333,334.00	5.36%
100% EPS Allocation	46,973.59	0.15%