

City of Biddeford
School Committee
March 26, 2019 7:00 PM Little Theater at BHS

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance:**
- D. Performance**
 - D.1. Biddeford Intermediate School Select Chorus
- E. Adjustments to Agenda:**
- F. Consideration of Minutes:**
 - F.1. 2/26/19 & 3/12/19
 - [Minutes2:26:19.pdf](#)
 - [Minutes3:12:19.pdf](#)
- G. Student Rep Reports:**
- H. Superintendent's Report:**
- I. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee**
- J. Old Business:**
- K. New Business: Public participation opportunity after each item listed below (3 minutes per item)**
 - K.1.
 - Legislative update
 - First reading approval of 2019-2020 school calendar
 - First reading overnight field trip National Field Hockey
 - Invitational BHS
 - FY20 Budget First Reading
 - [Overnightfieldtrips.pdf](#)
 - [Calendar2019-2020.pdf](#)
- L. Resignations: Accepted by the Superintendent**
 - L.1.
 - Travis Dunbar ~ BHS Special Education Teacher
 - Bobby Mills ~ BMS Ed Tech
 - Marilyn Anderson ~ BPS Teacher ~ Retiring
 - Jill Hayward ~ Special Education BIS ~ Resignation
 - Denise Gobeil ~ Ed Tech II BHS ~ Retiring
- M. Nominations:**
 - M.1.
 - Carolyn Hutchins ~ IEP Coordinator BHS ~ Replacing Travis Dunbar
- N. Appointments:**

- N.1. • Sterling Little JR ~ Custodian District ~ Replacing Sylwia Petrus
- Ian Junkins ~ Custodian District ~ Replacing Craig Molten
- Curtis Martineau ~ Custodian District ~ Replacing 20 hours of Phyllis Lapointe who is going to part time 20 hours.
- Ray Petit ~ BMS 8th grade boys baseball coach stipend
- Linda Patterson ~ Food Service Worker ~ Replacing Dolores Bedard moved to new position in District.
- Dolores Bedard ~ Food Service Worker ~ Replacing Paige Mason moved to new position in District.
- Rebecca Cote ~ Makerspace Supervisor COT ~ New position
- Gary Tardiff ~ Custodian District ~ Replacing Susan Welch
- Chris Quint ~ Head Boys/Girls Outdoor Track BHS Stipend
- Ron Ouellette ~ Assistant Boys/Girls Outdoor Track BHS Stipend
- Erin O'Connor ~ Assistant Boys/Girls Outdoor Track BHS (1/2 Stipend)
- Alexis Mantis ~ Assistant Girls/Boys Outdoor Track BHS (1/2 Stipend)
- Allison Laverriere ~ Junior Varsity Softball Coach BHS Stipend

[Baseballstipend.pdf](#)
[Stipends.pdf](#)

O. Transfers:

P. Public Participation: (3 minutes; any item)

Q. Communications:

R. Executive Session:

S. Adjournment: - *School Committee Members: Alan Casavant, - Chair, Brianna Gilbert, Tony Michaud - Vice Chair, Heather Mills, Dennis Anglea, Karen Ruel, Crystal Blais, Lisa Vadnais*

Student Members: Cassie Riley - BHS, Washima Fairoz - BHS

Biddeford School Department

Tuesday, February 26, 2019

7:00 pm

Little Theater BHS

Minutes

- A. Call to Order:** Meeting was called to order at 7:00pm
- B. Roll Call:** Alan Casavant, Tony Michaud, Vassie Fowler, Dominic Deschambault, Nate Bean, Jenna Delorenzo, Abigayle Michaud, Jeremy Ray, and Chris Indorf were all present.
- C. Pledge of Allegiance:** Pledge was led by Alan Casavant
- D. Performance:** BPS Music Video
- E. Adjustments to the Agenda:** ADDENDUM
- F. Approval of Last Meeting's Minutes:** 2/12/19 ~ Tony Michaud moved, Vassie Fowler seconded, and all were in favor.
- G. Student Rep Reports:**
- H. Superintendent's Report:**
 - The Marching Band Interest night yielded over 50 students so we will be moving forward with resurrecting the program this Fall. The Biddeford Education Foundation Board has approved three priority areas of giving this year: Marching Band, the Backpack Program and Teacher Mini-Grants.
 - I'd like to thank the Foundation for their generous support in purchasing an enclosed trailer to transport the marching band equipment. They also have several upcoming fundraisers in the planning stages:
 - Our parent volunteer Jessica Johnson is making commemorative pillows from the old uniforms and orders are now being taken for \$50 each. There is a limited quantity so please visit the Foundation page on our website to place your order.
 - An Indoor Carnival to be held in March at Jimmy the Greeks in Old Orchard Beach. This will be a family event during the day with all the games followed by an adult-only event in the evening.
 - A Spaghetti Dinner in April. The Tiger Gym will be transformed into an Italian Restaurant and The Alumni Band will play music during the event.
 - Pre-K and Kindergarten Registration is now open online. I'd invite all parents to our Parent Night on Thursday, April 25 from 5-6pm at John F. Kennedy School
- I. Committee Reports: Finance/Building & Grounds, Curriculum, Policy:**
- J. Old Business:**
- K. New Business:**
 - First reading of overnight field trip to Maine Model United Nations , May 15th-17th ~ Biddeford Model UN Club BHS ~ Teacher in charge Andrew Reddy ~ Tony Michaud moved, Vassie Fowler seconded, and all were in favor.
 - Subsidy overview ~ Jeremy Ray reviewed ED 279 Subsidy Worksheet. It can be found online at maine.gov/doc/funding/gpa/eps

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vadnais	

Student Members:

Jenna Delorenzo
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

L. Resignations, Nominations, Appointments & Transfers:

Appointments:

- Michael Hickson ~ Full Time Van Driver ~ Replacing Marilyn Blake ~ Tony Michaud moved, Vassie Fowler seconded, and all were in favor.
- Tammy Guay ~ Full Time Bus Aide ~ Replacing Michael Hickson who moved to a new position in the district. ~ Tony Michaud moved, Vassie Fowler seconded, and all were in favor.
- Bill Gervais ~ Chemical Hygiene Officer – Yearly Stipend ~ Tony Michaud moved, Vassie Fowler seconded, and all were in favor.

M. Public Participation (3 minutes; any item)

N. Communications: None

O. Executive Session:

- Student issue, 1 M.R.S.A. § 405(6)(F) - Information in confidential 1 M.R.S.A. § 405(6)(F) Records made, maintained or records; discussion or review of. ~ An Executive Session was not needed.

P. Adjournment: Nate Bean moved to adjourn the meeting at 7:28pm, Dominic Deschambault seconded, and all were in favor.

ADDENDUM

K. New Business:

- 1st & 2nd Reading Overnight Field Trip Skills USA Maine ~ March 7th & 8th ~ BRCOT ~ Teacher in Charge Holly Scribner ~ Tony Michaud moved to approve a first reading of the overnight field trip, Vassie Fowler seconded, and all were in favor. Tony Michaud motioned to suspend the rules and entertain a second reading, Vassie Fowler seconded, and all were in favor.

L. Resignations, Nominations, Appointments & Transfers:

Appointments:

- Michael Little ~ Custodian District Wide ~ Replacing Howard Pipher ~ Tony Michaud moved, Vassie Fowler seconded, and all were in favor.
- Michael Desrochers ~ Custodian District Wide ~ Replacing Claire Bolduc ~ Tony Michaud moved, Vassie Fowler seconded, and all were in favor.
- William Taylor ~ Maintenance District Wide ~ Replacing Ronald Boulay who moved to another position in District. ~ Tony Michaud moved, Vassie Fowler seconded, and all were in favor.

Transfers:

- Ronald Boulay ~ Maintenance District Wide ~ Replacing Simeon Bertrand

Signed: 
Jeremy Ray ~ Superintendent of Schools

Date:

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vadnais	

Student Members:

Jenna Delorenzo
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

Biddeford School Department
Tuesday, March 12, 2019
4:30 pm
Little Theater BHS
Minutes

- A. Call to Order:** Meeting was called to order at 4:31pm
- B. Roll Call:** Alan Casavant, Tony Michaud, Lisa Vadnais, Nate Bean, Jeremy Ray, and Chris Indorf were all present.
- C. Pledge of Allegiance:** Pledge was led by Alan Casavant ~ He then went on to say there wasn't a quorum for the meeting. Therefore, the meeting was purely informational.
- D. Performance:**
- E. Adjustments to the Agenda: ADDENDUM**
- F. Approval of Last Meeting's Minutes:** 2/26/19 ~ No quorum
- G. Student Rep Reports:**
- H. Superintendent's Report:**
- A great job by the BHS Thespian Society on their recent production of the Addams Family Musical.
 - The BHS and COT Academic Showcase will be on Thursday, March 21st from 4-6pm and the BHS PRIDE Ceremony will be the same day starting at 6pm. I'd encourage all parents and guardians to attend these events if possible. It is a great way to learn more about our students' work and their academic success.
 - Opening Night for the District Art Show is Wednesday, March 27th from 5:30-7pm at Biddeford Middle School and Exhibit Hours on Thursday, March 28th from 3:30-5pm.
 - The Biddeford Education Foundation is hosting a Sunday Funday event to benefit the Marching Band on Sunday, March 31st from 12-3pm at Jimmy the Greeks in Old Orchard Beach. Bring your whole family - it is free admission. There will be a pizza buffet available for \$9 with bowling and video games extra.
- I. Committee Reports: Finance/Building & Grounds, Curriculum, Policy:**
- J. Old Business:**
- K. New Business: ~**
- Legislative update
 - First reading approval of 2019-2020 school calendar
 - Approval of 2019-2020 probationary contracts
- L. Resignations, Nominations, Appointments & Transfers:**
- Resignations:**
- Travis Dunbar ~ BHS Special Education Teacher
 - Bobby Mills ~ BMS Ed Tech
 - Marilyn Anderson ~ BPS Teacher ~ Retiring
- Nominations:**
- Carolyn Hutchins ~ IEP Coordinator BHS ~ Replacing Travis Dunbar
- Appointments:**

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vadnais	

Student Members:

Jenna Delorenzo
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

- Sterling Little JR ~ Custodian District ~ Replacing Sylwia Petrus
- Ian Junkins ~ Custodian District ~ Replacing Susan Welch
- Curtis Martineau ~ Custodian District ~ Replacing 20 hours of Phyllis Lapointe who is going to part time 20 hours.

M. Public Participation (3 minutes; any item)

N. Communications:

O. Executive Session:

P. Adjournment: Meeting adjourned at 4:41pm ~ No quorum

Biddeford School Department

Tuesday, March 12, 2019

4:30 pm

Little Theater BHS

ADDENDUM

K. New Business:

- ~~Approval of 2019-2020 probationary contracts~~ ~ To be discussed at another meeting.

L. Resignations, Nominations, Appointments & Transfers:

Resignations:

- Jill Hayward ~ Special Education BIS ~ Resignation
- Denise Gobeil ~ Ed Tech II BHS ~ Retiring

Appointment:

- Ray Petit ~ BMS 8th grade boys baseball coach stipend
- Linda Patterson ~ Food Service Worker ~ Replacing Dolores Bedard moved to new position in District.
- Dolores Bedard ~ Food Service Worker ~ Replacing Paige Mason moved to new position in District.
- Rebecca Cote ~ Makerspace Supervisor COT ~ New position

Signed:



Date: 3/20/19

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vadnais	

Student Members:

Jenna Delorenzo
 Abigayle Michaud
 cc: Jeremy Ray- Superintendent
 cc: Chris Indorf-Asst. Superintendent

Overnight Field Trip Form:

Date of Event: September 20th-22nd

Name of Event: National Field Hockey Invitational

School: BHS

Teacher in Charge: Caitlin Albert

Class/Group Attending: Field Hockey Team

Number of students attending trip: 20

Address and phone number where group can be reached: 20 Maplewood Ave., Biddeford, Me 04005

Number of staff/teachers required: (1 staff/teacher per every 25 students): 1

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented. (example-for every 8 female students, there will be 1 female chaperone, etc.) Number of Female Chaperones required: n/a

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented. (example-for every 8 male students, there will be 1 male chaperone, etc.) Number of Male Chaperones required: n/a

Name of Chaperones: Leslie Mourmouras, Suraiya Gobeil, Laurie Maushart(3 assistant coaches)

Completed volunteer forms required for chaperones: Yes

The Biddeford Field Hockey team has been invited to participate in the National Field Hockey Invitational this upcoming Fall. Varsity teams finishing in MAX Field Hockey's Final 2018 Regional Top 20/National Top 25 Rankings or by competing for a 2018 state or major conference championship are invited to compete so that High School field hockey teams can play teams from other states. The National Festival will be at Villanova in Philadelphia, PA on Saturday, September 21st and 22nd. This is a 7 hour commute so the team would have to leave Friday, the 20th and compete in 2 games Saturday and one Sunday morning. They would be back Sunday night so they would be only staying overnight 2 nights on Friday and Saturday.

Date received by Superintendent: 3/19/19

Biddeford Schools

est. 1848

2019 ~ 2020 School Calendar

Aug 2019				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

S= 2 T= 4

Sep 2019				
M	T	W	T	F
H	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

S= 20 T= 20

Oct 2019				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
H	15	16	17	18
21	22	23	24	25
28	29	30	31	

S= 21 T= 22

Nov 2019				
M	T	W	T	F
				1
4	5	6	7	8
H	12	13	14	15
18	19	20	21	22
25	26	27	H	29

S= 17 T= 18

Dec 2019				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	H	26	27
30	31			

S= 15 T= 15

Jan 2020				
M	T	W	T	F
		H	2	3
6	7	8	9	10
13	14	15	16	17
H	21	22	23	24
27	28	29	30	31

S= 21 T= 21

Feb 2020				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
H	18	19	20	21
24	25	26	27	28

S= 15 T= 15

Mar 2020				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

S= 21 T= 22

Apr 2020				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
H	21	22	23	24
27	28	29	30	

S= 15 T= 16

May 2020				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
H	26	27	28	29

S= 20 T= 20

Jun 2020				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

S= 8 T= 8

*The closing date for the school year will be adjusted to reflect the actual number of snow days used.

Quarter End Dates: (6-12)

Trimester End Dates (K-5)

First Day of School:

8/28/19 ~ Grades 1-9
8/29/19 ~ Grades 10-12
9/3/19 ~ Kindergarten
9/12/19 ~ Pre-K

Open Houses:

8/26/19 ~ BMS, 4:30-6:30pm (Gr: 6)
8/26/19 ~ BIS, 4:30-6:30pm
8/27/19 ~ BPS, 4:30-6:30pm
8/28/19 ~ Pre-K & JFK, 4:30-6:30pm
9/4/19 ~ BHS/COT, 4:30-6:30pm
9/5/19 ~ BMS, 4:30-6:30pm (Gr: 7 & 8)

Parent Teacher Conferences:

11/6/19 ~ Pre-K-12, 3:30-7:00pm
11/13/19 ~ Pre-K-12, 3:30-7:00pm

Other Important Dates:

3/19/20 ~ BHS/COT Academic Showcase, 3:30-7:00pm
6/5/20 ~ BHS Graduation
[6/10/20] ~ Tentative Last Day of School (Pending Snow Days)

Teacher Comp Days:

11/27/19 and 4/16/20

School Hours:

JFK ~ 7:50-2:20
BPS & BIS ~ 7:50am-2:25pm
Early release time: 12:00pm

BHS & COT ~ 8:35am-2:45pm
Early release time: 12:25pm

BMS ~ 8:40am-3:10pm
Early release time: 12:50pm



Early Release Day



Teacher Professional Development
No School Students



No School



Teacher After School Professional Development

First Draft 12/12/18

BIDDEFORD SCHOOL DEPARTMENT
REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: March 10, 2019 **School:** Biddeford Middle School

Building Administrator: Scott Descoteaux

Stipend Position Title: 8th Grade Baseball Coach

Position Responsibilities: To teach the fundamentals of baseball
To teach respect towards umpires, coaches, and opponents
To make for a fun learning environment
Supervise all student athletes during practices and games

Stipend Dollar Amount: \$ 2,320

Anticipated Amount of Time
Number of students participating: 10-15 players
Number of days per week: 5
Number of weeks per season/school year: 10 weeks
Number of hours per session: 1.5
Total hours for season/school year: Approx. 75 hours

Recommended Employee: Ray Petit

Background/Experience: Former Varsity Baseball coach at Thornton Academy
Over 20 years of baseball coaching experience

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 03/15/2019 **School:** Biddeford High School

Building Administrator: Jeremie Sirois

Stipend Position Title: Head Boys & Girls Outdoor Track

Position Responsibilities: Organize and conduct team practices. Attend MPA mandatory clinics and SMAA coaches meetings. Meet all district and state requirements and certifications. Meet all school requirements such as distributing and collecting uniforms and registration forms.

Stipend Dollar Amount: \$5,405.00

Anticipated Amount of Time

Number of students participating:	30
Number of days per week:	6
Number of weeks per season/school year:	12
Number of hours per session:	2 practices / 5+ for meets
Total hours for season/school year:	180

Recommended Employee: Chris Quint

Background/Experience: Returning from 2018 season

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 03/15/2019 **School:** Biddeford High School

Building Administrator: Jeremie Sirois

Stipend Position Title: Assistant Boys & Girls Outdoor Track

Position Responsibilities: Organize and conduct team practices. Attend MPA mandatory clinics and SMAA coaches meetings. Meet all district and state requirements and certifications. Meet all school requirements such as distributing and collecting uniforms and registration forms.

Stipend Dollar Amount: \$3,005.00

Anticipated Amount of Time

Number of students participating:	30
Number of days per week:	6
Number of weeks per season/school year:	12
Number of hours per session:	2 practices / 5+ for meets
Total hours for season/school year:	180

Recommended Employee: Ron Ouellette

Background/Experience: Returning

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 03/14/2019 **School:** Biddeford High School

Building Administrator: Jeremie Sirois

Stipend Position Title: Assistant Girls / Boys Outdoor Track

Position Responsibilities: Organize and conduct team practices. Attend MPA mandatory clinics and SMAA coaches meetings. Meet all district and state requirements and certifications. Meet all school requirements such as distributing and collecting uniforms and registration forms.

Stipend Dollar Amount: \$1,160.00 (½ stipend)

Anticipated Amount of Time

Number of students participating:	30
Number of days per week:	3
Number of weeks per season/school year:	12
Number of hours per session:	2 practices / 5+ for meets
Total hours for season/school year:	75

Recommended Employee: Erin O'Connor

Background/Experience: Has committed to working with athletes 3 days per week.

Currently an employee for the Biddeford School District

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 03/14/2019 **School:** Biddeford High School

Building Administrator: Jeremie Sirois

Stipend Position Title: Assistant Girls / Boys Outdoor Track

Position Responsibilities: Organize and conduct team practices. Attend MPA mandatory clinics and SMAA coaches meetings. Meet all district and state requirements and certifications. Meet all school requirements such as distributing and collecting uniforms and registration forms.

Stipend Dollar Amount: \$1,160.00 (½ stipend)

Anticipated Amount of Time

Number of students participating: 30

Number of days per week: 3

Number of weeks per season/school year: 12

Number of hours per session: 2 practices / 5+ for meets

Total hours for season/school year: 75

Recommended Employee: Alexis Mantis

Background/Experience: Has committed to working with athletes 3 days per week.

Currently a long term substitute for the Biddeford School District

BIDDEFORD SCHOOL DEPARTMENT

REQUEST FOR STIPEND APPOINTMENT APPROVAL

Date: 03/12/2019

School: Biddeford High School

Building Administrator: Jeremie Sirois

Stipend Position Title: Junior Varsity Softball

Position Responsibilities: Organize and conduct team practices. Meet all district and state requirements and certifications. Meet all school requirements such as distributing and collecting uniforms and registration forms.

Stipend Dollar Amount:

Anticipated Amount of Time

Number of students participating:	15
Number of days per week:	13
Number of weeks per season/school year:	12 weeks
Number of hours per session:	2 practices / 4-5 games
Total hours for season/school year:	225

Recommended Employee: Allison Laverriere

Background/Experience: Currently holds a CHRC Certification and is a substitute teacher in the Biddeford School District
Replacing Stephanie Coleman