Minutes | **DDC**
April 2 2018

Commissioners Present: Clearwater, Droggitis, Durkin, Edwards, Foley, Nielson, Schlaver [QUORUM]

Commissioners Absent: Dubois, Swanton

City Representative: Eddy, Favreau

I • **Opening Remarks: Chair**

II• **Nielson stepping down**

III • **Vote to approve March 2018 Minutes**
[Moved: Foley, Second: Clearwater, Vote: Unanimous]

IV • **Reports**

• **Budget**
$4015.38 remaining from FY17
-$700 for WiFi on 265 Main St.
FY19 – Submitted for $5,000
City Manager – recommending $2500
April 12 – Budget meeting for our Advocacy, Durkin will present
May 9 – public meetings for budget advocacy
Review Memo – minor edits to grammar, Edwards will send to All Council tomorrow, April 3

• **Chairman's Follow-Ups**
Downtown Construction – Lincoln Street ongoing
City Engineering willing to come to DDC to discuss (Tom Milligan)

Parking meetings – Send out link to online survey, and promo to networks; discussion re: parking management plan and that it should be communicated in tandem with economic development plans (also potential meeting with Al Shultz, re: transportation plan; bus stop signage, workforce flow needs, etc.); DDC commissioners who can attend listening sessions will send minutes/observations to DDC via email

Potential research of other methods of communication with constiuents that DDC could recommend to council.

Claudette Lessard – honorary plaque for former DDC member

FY19 Summer Plantings bid went out; posted online

Meeting protocols – no discussion via email; only notices

V **• Old Business and City Business**

• WiFi

Favreau update: 265 Main Street (electrician installed cable; GWI will send assitant to evaluate; Mark Ouellete will follow up)

• Eddy, Riverwalk update

Plan to review; met with all mill owners and making adjustments and working on easements; will bring to DDC, public meeting, and staff for feedback on initial plans

• Eddy, Façade improvement

Evolving into grant program via CDBG; TIF money also can be included
Working on transition with Will Armitage; Biddeford Saco Economic Development Corporation

• Potential subcommittees

Business Retention;
Parking and Transportation;
Cleaning and Beautification;
Gateways and Signage;
Façade Improvement (funded by Economic Dev/HUD CDBG);
Riverwalk/Public Spaces/Parks;
Downtown Zoning and Housing;

Potential: Economic Diversity/outreach/host public discussions/zoning; ad hoc committees as needed; perhaps each commissioner take responsibility for each project area (one to one)

VI **• Meeting Adjourned (7:43p)**

[Moved: Edwards, Second: Foley, Vote: Unanimous]