



**City of Biddeford
City Council**

October 1, 2024 at 6:00 PM
City Hall Council Chambers & Zoom

[Click to Join Zoom Meeting Online](#)

Or call in by phone: +1 312 626 6799

Meeting ID: 983 5696 3075

Passcode: 115293

1. Roll Call
2. Pledge of Allegiance
3. Adjustment(s) to Agenda
4. Appointments
 - 4.a 2024.158 Approval/Mayoral Appointments to Citizen Committees
5. Public Addressing the Council
(3 minute limit per speaker for up to a total of 15 minutes)
6. Consideration of Minutes
 - 6.a Council Minutes 9-17-24
7. Orders of the Day
 - 7.a 2024.157 Approval/Purchase Replacement Waste Truck
 - 7.b 2024.159 Approval/Purchase one 2024 Dodge Durango Pursuit SUV/AWD police vehicle
 - 7.c 2024.160 Acceptance of 2024 Edward Byrne Memorial Justice Assistance Grant (JAG)
 - 7.d 2024.161 Approval/Correction of FY 25 School Budget Construction Debt Service order 2024.79
 - 7.e 2024.163 Approval/Reschedule Council Meeting 11-5-24
 - 7.f 2024.162 Approval/City Hall Renovation Project - Window Limiters
 - 7.g 2024.164 Approval/Renovation Project - Tower Windows

8. Committee of the Whole
 - 8.a Housing and Unhoused Updates and Discussion
9. Public Addressing the Council
(5 minute limit per speaker)
10. City Manager Report
11. Other Business
12. Council President Addressing the Council
13. Mayor Addressing the Council
14. Adjourn

City of Biddeford



2024. 158 IN BOARD OF CITY COUNCIL...OCTOBER 1, 2024
BE IT ORDERED, that I Martin Grohman, do hereby appoint:

Ariane Meno Kobo
Ward 2
Diversity, Equity and Inclusion Committee
for a term to expire December 2024

Jeff Goldsmith
Ward 1
Sustainability Commission
for a term to expire December 2026

William Kochtitzky
Ward 4
Sustainability Commission
for a term to expire December 2027

Sam Drummey
Ward 5
As Student representatives to the Sustainability Commission
for a term to expire December 2025

Attest by: _____
Robin Patterson, City Clerk

Committee, Board, and Commission Application Form

Application

Name	Ariane MENO KOBO
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Pronouns	She/Her
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Ward	2-1
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Need to find your Ward?

[Click here](#) to find your Ward on a map or a list of streets.

(Section Break)

Which City Committee, Board or Commission do you request to be appointed to?	Diversity, Equity and Inclusion Committee
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If other, please list below.	<i>Field not completed.</i>
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Why are you interested in serving the City of Biddeford?	I like being involved and engaged in the city where i live. To contribute positively and actively to my community.
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Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	I have served as a BIPOC coordinator with the South Portland school district
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Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).	<i>Field not completed.</i>
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Committee, Board, and Commission Application Form

Application

Name	Jeff Goldsmith
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Pronouns	he/his/him
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Ward	1
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Need to find your Ward?

[Click here](#) to find your Ward on a map or a list of streets.

(Section Break)

Which City Committee, Board or Commission do you request to be appointed to?	Other
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If other, please list below.	other
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Why are you interested in serving the City of Biddeford?	I am a permanent resident and want to keep the coastal communities resilient and sustainable. I have been coming to Biddeford Pool my whole life and moved here in 2018. I think climate change is an immediate challenge to the city of Biddeford and its residents. The coastal residents are frantic about the storms, flooding, beach erosion, and their own safety. City Council approved a complex climate change plan last fall and the residents will need help communicating with City Council and making plans to mitigate the climate challenges and adapt to the changes, without losing the communities they care deeply about. I want to be part of the communication, public education, and community collaboration that must happen now. I think the Sustainability Commission is a central instrument to make this happen. I am applying to be a Sustainability Commissioner.
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Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	I worked over 40 years and an addiction medicine physician helping people/families recover from a confusing illness. I directed the Addiction Fellowship program for 20 years, teaching physicians who wanted more training. I spend 6 years running the American Society of Addiction Medicine (2013-
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2019) as president elect, president and immediate past president. I ran an in-person course on climate change in early 2023, ran 3 focus groups in Biddeford Pool discussing the Biddeford Climate Task Force report during the summer of 2023, and began the Biddeford Coastal Preservation Coalition in late 2023 after City Council approved the Climate Report. The Coalition has been setting up working groups and presenting information sharing workshops with our members since late 2023 to present. I have read the Biddeford Climate Report and the Biddeford Vulnerability Report (from the Southern Maine Planning and Development Commission), and several books on seal level rise. I went to the SOS-Saco Bay conference last September and am registered to go this October.

Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).

Biddeford Pool Improvement Association 2017-2024 Board of Directors
Board of Trustees, Windhorse Zen Community, 2017-present
First Unitarian Church, Cincinnati, Ohio, 1993-1996

Committee, Board, and Commission Application Form

Application

Name	William Kochtitzky
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Pronouns	he/him
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Ward	4
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Need to find your Ward?

[Click here](#) to find your Ward on a map or a list of streets.

(Section Break)

Which City Committee, Board or Commission do you request to be appointed to?	<i>Field not completed.</i>
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If other, please list below.	Sustainability Commission
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Why are you interested in serving the City of Biddeford?	Climate change is the biggest challenge of our time, and we need to work across the city to create our resilient future. I hope my working connecting the city, residents (I live at 10 Gertrude Ave, Ward 4), and the University of New England will help make this possible. I would be honored to continue serving on the Sustainability Commission and help our community thrive in this changing world.
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Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	I received a PhD in climate science in 2022 (also MS and BS previously) I am a faculty member at UNE in the School of Marine and Environmental Programs (2022 to present)
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Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).	I am currently a member of the ad hoc committee (2024)
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Committee, Board, and Commission Application Form

Application

Name	Sam Drummey
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Pronouns	He/him
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Ward	5
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Need to find your Ward?

[Click here](#) to find your Ward on a map or a list of streets.

(Section Break)

Which City Committee, Board or Commission do you request to be appointed to?	Other
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If other, please list below.	Sustainability Commission
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Why are you interested in serving the City of Biddeford?	As a young person, I'm impacted by climate change more acutely than many, both because of my position of less power than older people and because I will live further into the future where the effects of climate change will be more severe. Because of this, I feel that I have a responsibility to help my local government decrease its contributions to climate change and mitigate the effects of it, especially for the most vulnerable residents. I also feel that being young gives me a unique perspective to climate work, and I would like to keep lending that perspective to Biddeford's efforts. Specifically, I'd like to continue helping the city in the renewable energy transition with the solar ordinance, as well as promote alternatives to driving, engage with the public around environmental justice issues, and find solutions to the urban island effect that Biddeford faces.
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Please list any experience that may be pertinent to the Board or Committee in which you are requesting to serve.	I'm a volunteer for Maine Youth Action's Legislative Team; we advocate for environmental policies in the state legislature. As part of the team, I've learned about the legislative process, researched and created talking points for LD 142, an Act to Fund Climate Related Service Work, lobbied state legislators
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on important environmental issues like regulating water extraction and clean car rules, and added my research and perspective to the team’s agenda-setting process for the upcoming legislative session.

I’ve interned for Grow Smart Maine, helping with their communication efforts and adding my research and ideas to a working group on redevelopment incentives like split rate taxation.

I’m a member of Thornton Academy’s Environmental Club, and as part of that I led a project to get bike infrastructure installed on campus.

I took an AP Environmental Science class and scored within the top 10% of all students in the nation who took the end-of-year exam.

I served on Biddeford’s Ad-Hoc Sustainability Committee, in which I helped draft ordinances to establish a permanent Sustainability Commission and to regulate solar arrays and gathered public input on the city’s climate goals.

Please list any prior experience serving on any public Boards, Commissions or Committees (and approximate dates).

I served on the Ad-Hoc Sustainability Committee from April 16th, 2024 to the present.

City of Biddeford

City Council

September 17, 2024 at 6:00 PM

City Hall Council Chambers & Zoom

1. Roll Call

Council President LaFountain - present
Councilor Lessard - present
Councilor Ortiz - present
Councilor Emhiser - present
Councilor Whiting - present
Councilor Beaupre - present
Councilor Gross - present
Councilor Belanger - excused
Councilor Doughty - present

2. Pledge of Allegiance

3. Adjustment(s) to Agenda

Addition of a second executive session MRS 405 (6) a Personnel Matters

4. Proclamation

4.a Biddeford Neighborhood Cleanup

Mayor Grohman read the proclamation

5. Appointments

5.a 2024.153 Approval Mayoral Appointments to Citizens Committees

Motion: Councilor Whiting

Second: Councilor Lessard

Vote: Unanimous in favor.

Motion passed.

6. Public Addressing the Council

Mayor Grohman asked the Council if they were willing to allow members of the skate community to keep some of the items from the demolition. Council agreed.

2 Citizens spoke about the importance of keeping the Town Landing and the history of it.

2 Citizens spoke about the Skate Park, communication regarding the demolition and questions about being allowed to keep items from it. City Manager Jim Bennett asked them to contact his office for a meeting to discuss the process.

7. Consideration of Minutes

7.a Council Minutes 9-3-24

Motion: Councilor LaFountain

Second: Councilor Lessard

Vote: Unanimous in favor.

Motion passed.

8. Second Reading

8.a 2024.145 Approval Orchard Street Parking

Motion: Councilor LaFountain

Second: Councilor Lessard

Councilor Ortiz – would like data about speeding in the area, she does not support taking away parking as written, would support half.

Councilor Lessard – motion to amend to “no parking from May Street to Elm Street only half the distance”

Second: Councilor LaFountain

Councilor Doughty – most of that end is single family housing, will not support the amendment.

Vote: 4 yeas – Councilors Ortiz, Lessard, Beaupre and Whiting

4 nays – Councilors Gross, Doughty, Emhiser and LaFountain

Mayor Grohman – yea vote.

Amendment passed.

Vote on the order as amended: 7 yeas – Councilors Lessard, Ortiz, Beaupre, Whiting, Doughty, Emhiser, and LaFountain

1 nay- Councilor Gross.

Motion passed.

8.b 2024.147 Approval Opioid Use Settlement Fund Tracking and Reporting Ordinance

Motion: Councilor LaFountain

Second: Councilor Lessard

Vote: Unanimous in favor.

Motion passed.

9. Orders of the Day

9.a 2024.158 Approval/Maine Municipal Association Voting Delegates

Motion: Councilor LaFountain

Second: Councilor Lessard

Approval of Marc Lessard as MMA Voting Delegate

Vote: Unanimous in favor.

Motion passed.

9.b. Reconsideration of Tidewater Estates Lot 5 Consent Agreement

Motion: Councilor LaFountain

Second: Councilor Gross

Councilor Lessard asked a question to the City Solicitor regarding the motion to reconsider. City Solicitor Harry Center replied that the correct procedure is to be reconsidered.

Vote to Reconsider: 6 yeas – Councilors Ortiz, Gross, Doughty, Whiting, Emhiser and LaFountain.

2 nays – Councilors Lessard and Beaupre.

The developer read a letter to the Council.

The family involved in the transaction shared their story with the Council.

Code Enforcement Officer Roby Fecteau spoke about the lot, the issues with the cemetery, also about the fees and then answered questions.

The developer explained that the new amount, \$40,000 is his entire profit on the house, and actually more. He wants to be able to move forward and work on future projects.

Councilor Beaupre “motion to increase the civil penalty amount from \$20,000 to \$40,000 on the original order”

Second: Councilor Emhiser

Vote on the amendment: 7 yeas – Councilors Ortiz, Gross, Doughty, Beaupre, Whiting, Emhiser, and LaFountain.

1 nay – Councilor Lessard

Amendment passed.

Councilor Lessard expressed concerns with setting precedent.

Councilor LaFountain asked the CEO to explain the setbacks in this development and others in the area. CEO Fecteau explained them.

Vote on the order as amended: 7 yeas – Councilors Ortiz, Gross, Doughty, Beaupre, Whiting, Emhiser, and LaFountain.

1 nay – Councilor Lessard

Motion passed.

10. Public Addressing the Council - none

11. City Manager Report

City Manager Jim Bennett updated the Council on a bid to repair the river wall and the next steps in the process.

12. Other Business

None

13. Council President Addressing the Council

Council President LaFountain wants to reaffirm his support and the community support of the work that CEO Fecteau does with FEMA and safety plans. He asked about the next safety planning meeting. Councilor Emhiser said it would be next week.

14. Mayor Addressing the Council

Mayor Grohman reminded everyone of the Employee Banquet this Thursday night and also the Maine Climate Council on the same night. School enrollment is up this year for the 8th straight year, high school athletic participation is also up.

15. Executive Session

Motion to enter executive sessions at 6:56 pm by Councilor LaFountain:

Second: Councilor Lessard

Vote: Unanimous in favor.

15.a Executive Session MRS 405 (6) c - Real Estate Matters

Added to agenda, 15.b. Executive Session MRS 405 (6) a Personnel Matters

Motion to come out of Executive Session by Councilor LaFountain at 8:16 pm

Second: Councilor Lessard

Vote: Unanimous in favor.

16. Adjourn

Motion to Adjourn, Councilor LaFountain at 8:16 pm

Second: Councilor Lessard

Vote: Unanimous in favor.

Meeting adjourned.



City Council

Meeting Date: October 1, 2024
Meeting Time: 6:00 PM
Agenda Item No: 7.a
Item Description: 2024.157 Approval/Purchase Replacement Waste Truck
Submitted By: Jeff Demers

Supporting Information/Documentation:

2024.157 Order waste truck, Sourcewell Quote - City of Biddeford ME 9-23-24

Key Terms:

Executive Summary:

On June 6, 2024, the Fire Department was dispatched at 7:42am to Jacqueline Drive for a vehicle fire. The city's new waste truck had caught on fire near the bottom of truck cab. An insurance claim was filed immediately with Paquin & Carroll. This claim was then kicked over to Sedgwick Insurance, who oversees all claims for Argonaut Insurance. The following day, with the assistance of the Fire Chief and Deputy Chief, an in-house investigation was determined to be the next best step for the city. Deputy Chief Dexter reached out to S.E.A Forensic Investigation (Aaron) to conduct the initial findings. The conclusion was that an electrical issue caused the fire. A second investigation was done at a later date by all three parties and the insurance companies. Battle Motors, CB Kenworth and the City of Biddeford were present for the second investigation.

Detailed Review:

The waste truck is a total loss due to a wiring harness being too close to the exhaust manifold. The city purchased this truck at a total cost of \$403,265. As of today, to purchase another waste truck that is the exact same model will cost the city \$417,220.40. Public works is very satisfied with the truck that is running today. It was a production error that caused the fire.

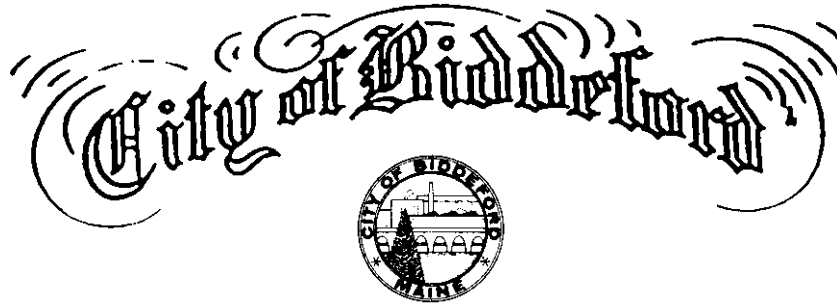
Funding Source:

The City will be receiving an insurance claim check for a total of \$396,000 for the total loss of one of the two waste trucks that were purchased last year. The price of the new truck, being the same as the two we ordered last year, is \$417,220.40 for a difference of \$21,220.40. The

public works director needs to finish the conversation with the City manager for the remainder of \$21,220.40 needed for this purchase. This price is through an awarded contract through sourcewell.

Staff Recommendation:

Place an order for a replacement waste truck for the one that was a total loss.



2024. 157

IN BOARD OF CITY COUNCIL... October 1, 2024

BE IT ORDERED, that the City Council approve the purchase of (1) automated waste truck through for the total price of \$417,220.40. The City will be receiving an insurance claim check for \$396,000 for the truck that was total loss in the fire. The amount that is being requested to pay the balance is \$21,220.40 out of the FY 25 CIP

Attest by: _____



175-B Route Marie-Victorin
Lévis, Quebec
G7A 2T3
1-800-463-6638
fax: 418-831-5255



Client:	<u>Sanitary Equipment Co., Inc.</u>	User:	<u>Biddeford, ME City of – AURH (21653A Rev3)</u>
Contact:	<u>Sean Murphy</u>	Contact:	<u>Joe Lovejoy</u>
Address:	<u>25 Industry Drive</u>	Address:	<u>371 Hill Street</u>
	<u>West Haven, CT 06516</u>		<u>Biddeford, ME 04005</u>
Phone/Fax:	<u>203-933-9599 / 203-933-4271</u>	Phone/Fax:	<u>207-282-1579 / 207-286-9395</u>
Distributor:	<u>Sanitary Equipment Co., Inc.</u>	Price List:	<u>2025-A</u>

Shipping address if different from above:
Chassis delivery:

Picked up by Sanitary Equipment
Canada: 175-B route Marie-Victorin, Lévis, QC, Canada G7A 2T3

DESCRIPTION					Price
Model:	AUTOMIZER RIGHT-HAND		Capacity:	33yd³ (27+6) - BTSI-0276	\$163,470
Chassis MFR:	CCC - Customer		Model:	LET2	See below
Engine:	Cummins X12		Axle:	6 x 4	
Transmission:	4500 RDS Series		Aux. Axle:	No	
Driving config at del.:	RH drive only				
Chassis Dealer:	New England Kenworth		S/N:		
Contact Email:	larry.cobb@newenglandkw.com		WD #:		
Other:			Availability:		
Cab color:	Omaha ORANGE 917204		Initials:	_____	
Body color:	Omaha ORANGE 917204				
Chassis color:	Factory black	Paint scheme:	Match cab:	YES	
Cart type:		Cart make:	Capacity:		
Position:		Size:			
Additional manuals:	0				
Configurative features:					
AGRA-0010	Heavy Duty Arm & Gripper, "32 to 95 US gal"				\$3,980
Lifting arm options:					
AGCD-0000	Cart/Container Counting Device on Arm(s)				\$480
AGSS-0000	Spill shield on Gripper				\$480
Controls options:					
AAAC-0050	Auxiliary Arm Controls Inside Cab on Curbside				\$1,220
Hydraulic options:					
HHWK-0000	Alarm for Low Hydraulic Oil Level & High Hydraulic Oil Temperature				\$1,210
HPSO-0000	Automatic Pump shutoff at 50 km/h- 32 mph				\$370
HHPG-0000	Hydraulic Pressure Gauge for Main Valve with Quick Coupler				\$160
Electrical options:					
EMSL-0010	Engine Speed Limited at 900 RPM if Arm NOT Stowed				\$370
Lighting options:					
LAFF-0050	Alternating Flashing Lights 4" Amber on Front of Body - LED (2) (located in bulkhead except for CNG Behind Cab where it's a on a raised structure)				\$720
LBLP-0010	High Visibility Lighting Package. Oval 6 inches red central brake light on tailgate. Qty 1. Round 4 inches red stop lights in upper tailgate light bar. Qty 2. Round 4 inches amber turn signals in upper tailgate light bar. Qty 2. Replacement of the STD red turn-tail lights by amber turn signals on tailgate lower light bar. Qty 2. Additional marker lights on each side of top body's rear. Qty 2. Oval 6 inches amber Whelen strobe lights on additional light bar center of tailgate. Qty 5.				\$5,440
WKLL-0001	LH-side hopper (1)				\$0
WKLL-0003	RH-side post (3)				\$0
WKLL-0004	RH-side rail (4)				\$0
LSLA-0030	Strobe Light Beacon Style on T/G: Over Upper S/T/T Lights (If Appl.) Centered - Whelen L41AP (1)				\$810
LWLK-0035	Work Light Package - LED (3)				\$1,200
Camera options:					
CCCM-0004	3rd Eye 9" Color Monitor (DVR) Split screen				\$2,070
CL11-0000	Alley left 2/3 (11)				\$0
CL04-0000	Hopper LH-side (4)				\$0
CCCC-0004	Quadruple 3rd Eye Cameras (4) With Heater/Without Shutter: Monitor must be selected separately. Heater. No Shutter				\$4,850
CCPC-0000	Protection Cage(s) on Camera(s)				\$370
CL01-0000	Tailgate center 2/3 (1)				\$0
CL35-0000	Top of Right-Hand Arm (35) - Pointing Curbside				\$370
Body options:					
BASR-0000	Anti-sail Bars on Rear Mud Guards (Rear Wheels) (N/A with tag axle or comingle body)				\$200
BSFL-0010	Body floor liner 48" x 4mm (0.160") - Hardox 450				\$1,190
BSWL-0035	Body Side Wall liners 24" x 1/8" - Hardox 450				\$450
BCOT-0000	Broom and Shovel Front of Hopper on Curbside & Hoe Front of Hopper on Streetside				\$470
BFEX-0010	Fire Extinguisher 20 lbs. (1) on Rubrail Curbside (Rear) Vertical (standard position: body curbside unless specified otherwise by regulation)				\$460
BRLS-0000	Ground Level Grease Point for Follower Panel Rollers (Centralized)				\$1,060
BPLS-0000	Ground Level Grease Points for Packer Rails (Centralized)				\$840
BHWS-0000	Hopper Floor Liner 1/4" - Hardox 450				\$1,320
BHRO-0001	Hopper Roof Universal (Do NOT Increase the Overall Height) (Not available with roof mounted CNG)				\$1,870
BHSL-0000	Hopper Side Wall Liners 4mm (0.160") - Hardox 450				\$980
BLCO-0000	Larger Cleanout Doors				
BESK-0000	Spill Kit on Rubrail Curbside (Center)				\$410

BTDP-0000	Tailgate Drip Pan	\$660
Paint options:		
PPCE-0030	Base Coat/Clear Coat Cab Paint (Exterior Only) No paint scheme. Including doors jambs	5,280
PCBP-STD01	Urethane Body Paint: Included in unit base price. Includes bolt-on parts painted body color	\$0
Non-standard options:		
CREDIT	Credit for Dual Work Light Package (because included in LBLP-0010 - High visibility Lighting package)	-\$730
Notes:		
Also INCLUDED in price (Supply by Sanitary Equip.):		
*		
Transport to City of Biddeford, ME from Labrie Quebec		
NET: \$3,000.00 USD		
*		
Pre-Delivery Inspection		
NET: \$500.00USD		
*		
2024 Crane Carrier Chassis LET2 6x4 (Sold via New England Kenworth)		
NET: \$220,875.00 USD for this price chassis must be paid net 30 days after arrival to Labrie		
*		
Additional Freight		
NET: \$2,000.00		
*		

Total (body)	\$202,030.00
-2% Discount	\$4,040.60
Total net (body)	\$197,989.40
Total net (chassis)	\$220,875.00
PDI	\$500.00
Add. Freight	\$2,000.00
Sanitary discount	(\$6,644.00)
Total net	\$414,220.40
FOB Portland, ME	\$3,000.00
Fuel surcharge	\$0.00
Total net (unit)	\$417,220.40
Number of units	1
Grand Subtotal	\$417,220.40
Grand Total	\$417,220.40
Currency	USD (\$)

Labrie Rep./Francois Leblond

Terms	Body: Net 30 days Chassis (If applicable): Net on delivery for release of MSO
Weight Distribution	Quotes and pricing are subject to changes pending on WD analysis which can alter specs. Upon receipt of PO and chassis specs WD will be conducted and confirmation of acceptance will be issued.
Delivery	To be confirmed
Taxes	Not included
Disclaimer	It is the quoting distributor’s responsibility to verify the accuracy of this quote versus the specification for the body and chassis. Labrie Environmental Group will not be responsible for any price differential between this quotation and what is required by the provided specifications. Interest fees on past due account of 1.5% per month (18% annual). Price list subject to change at all times due to the steel price index. Labrie Environmental Group (LEG) does not accept floorplan charges, back charges, liquidated damages or third-party claims for any reason or cause, whether expressed or implied by specifications or other form of communication, including purchase order terms and conditions unless approved in writing by CEO or CFO at time of quotation. Labrie Environmental Group (LEG) and/or seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic.



City Council

Meeting Date: October 1, 2024

Meeting Time: 6:00 PM

Agenda Item 7.b

No:

Item 2024.159 Approval/Purchase one 2024 Dodge Durango Pursuit SUV/AWD

Description: police vehicle

Submitted By: JoAnne W. Fisk, Chief of Police

Supporting Information/Documentation:

2024.159 Council Order PD Vehicle Purchase, 2024 Dodge Durango Pursuit quotes

Key Terms:

N/A

Executive Summary:

The police department is seeking approval to replace one (1) 2016 Dodge Durango AWD/SUV police vehicle currently in use by the Chief of Police. This vehicle has 103,962 original miles.

Detailed Review:

The police department is seeking approval to replace one (1) 2016 Dodge Durango AWD/SUV police vehicle currently in use by the Chief of Police. This vehicle has 103,962 original miles. The vehicle was previously used by an officer of the police department who was assigned to the Southern Maine Violent Crimes Task force, a unit of the United States Marshalls Service. The ownership was transferred to the police department in 2021 by the Marshalls Service at no cost to the City. The 2024 Dodge Durango Pursuit is a police package, meaning it could be placed in service for patrol use should it be needed.

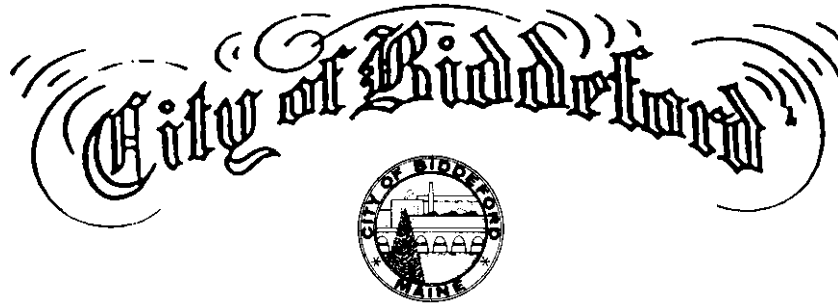
Two quotes were obtained; Quirk Ford of Belfast \$44,941.00 and Central Chrysler Jeep Dodge \$46,599.00.

Funding Source:

This item was approved by the City Council through FY 2025 Capital Improvement Projects.

Staff Recommendation:

Purchase of 2024 Dodge Durango Pursuit SUV/AWD from Quirk Auto of Belfast.



2024.159

IN BOARD OF CITY COUNCIL... October 1, 2024

BE IT ORDERED, that the City Council authorizes the City Manager to purchase one (1) 2024 Dodge Pursuit Police vehicle from Quirk Ford CDJR of Belfast, ME in the amount of Forty Four Thousand Nine Hundred and Forty One dollars (\$44,941.00). Funding for this purchase will be from the Capital Improvement FY 2025 account.

Attest by: _____

MEMBER OF

 DEAL# 10234
 CUST# 712521

 QUIRK FORD CDJR OF BELFAST
 244 MAIN STREET
 BELFAST ME 04915
 PHONE: (207)338-1300 FAX: (207)991-5546


AUTOMOBILE DEALERS ASSOCIATION, INC.

PURCHASER: CITY OF BIDDEFORD

PURCHASER(S):

ADDRESS: 371 HILL ST

CITY: BIDDEFORD

STATE: ME

ZIP: 04005-4335

Email: JERRY.COURT@BIDDEFORDMAINE.ORG

DATE 09/12/2024

STOCK # BD20106

APPROX. DEL. DATE 09/12/2024

SALES PERSON

LONEL C CHICOINE JR

TELEPHONE (H): (207)282-1579

TELEPHONE (B): (207)282-5127

TELEPHONE (C):

I hereby agree to purchase from you under the terms and conditions specified below and on the reverse side hereof, the following:

☒ NEW ☐ DEMO ☐ USED	YEAR 2024	MAKE DODGE TRUCK	MODEL DURANGO	TYPE 4DR PURSUIT AWD
VIN NO. 1C4SDJFT8RC259092			MILEAGE 2	COLOR PXJ

PURCHASER(S) DISCLOSURE

USED CAR TRADE-IN: #1

MAKE MODEL YEAR

MILEAGE TYPE COLOR

VIN NO.

PRINCIPAL USE OF VEHICLE

MECHANICAL DEFECTS KNOWN:

TYPE OF DAMAGE IF ANY KNOWN, INCLUDING ANY THAT WAS REPAIRED

 HAS THE AIRBAG BEEN DEACTIVATED? ☐ YES ☐ NO

BALANCE OWED TO:

ADDRESS

USED VEHICLE ALLOWANCE	\$	N/A
PAY OFF OWED ON VEHICLE	\$	N/A
OTHER LICENSE/ENCUMBRANCES	\$	N/A
NET ALLOWANCE	\$	N/A

USED CAR TRADE-IN: #2

MAKE MODEL YEAR

MILEAGE TYPE COLOR

VIN NO.

PRINCIPAL USE OF VEHICLE

MECHANICAL DEFECTS KNOWN:

TYPE OF DAMAGE IF ANY KNOWN, INCLUDING ANY THAT WAS REPAIRED

 HAS THE AIRBAG BEEN DEACTIVATED? ☐ YES ☐ NO

BALANCE OWED TO:

ADDRESS

USED VEHICLE ALLOWANCE	\$	N/A
PAY OFF OWED ON VEHICLE	\$	N/A
OTHER LICENSE/ENCUMBRANCES	\$	N/A
NET ALLOWANCE	\$	N/A

☒ The vehicle has been inspected in accordance with Title 29-A, Section 1751 of Maine law, and is in the condition and meets the standards required by the statute and the rules and regulation promulgated thereunder.

☐ Unsafe Motor Vehicle

Fring #2

RETAIL PRICE	\$	44940.00
Taxable Accessories & Products:		
		N/A
		N/A
		N/A
		N/A
		N/A
		N/A
		N/A
		N/A
ADMINISTRATIVE/DOCUMENT FEES		N/A
TOTAL PRICE	\$	44940.00
LESS: Trade-in Allowance		N/A
NET TRADE DIFF. (Taxable Amount)		44940.00
SUB TOTAL	\$	44940.00
STATE SALES TAX	\$	N/A
STATE TITLE FEE	\$	N/A
STATE ARBITRATION FEE	\$	1.00
STATE INSPECTION FEE	\$	N/A
STATE TEMPORARY PLATE FEE	\$	N/A
	\$	N/A
BALANCE DUE ON TRADE	\$	N/A
TOTAL		44941.00
		N/A
DEPOSIT ☐ Cash ☐ Check	\$	N/A
FACTORY INCENTIVES		N/A
		N/A
		N/A
AMOUNT DUE UPON DELIVERY:		44941.00

Purchaser(s) hereby certifies and guarantees that the above information regarding the used car trade-in is true and complete, has disclosed any and all liens on the vehicle, and further states that title to the vehicle trade-in is NOT a salvage, rebuilt or not actual mileage title.

Purchaser (s) Signature

44941.00

DEALER'S DISCLOSURE (USED VEHICLE OR DEMONSTRATOR SALE)

ON REQUEST:

PREVIOUS OWNER'S NAME

STREET ADDRESS

CITY, STATE, ZIP

PRINCIPAL USE OF VEHICLE N/A

USED CAR WARRANTY

DEALER HEREBY DOES

DEALER HEREBY DOES NOT

		Vehicle Quote	
Central Chrysler Jeep Dodge		DATE:	August 9, 2024
Debra (Stefanik) Daley		INVOICE #	
(508) 802 4209 direct line			
		FOR:	JoAnne Fisk, Chief of Police
191 New State Highway			
Raynham, MA 02767		BILL TO:	Biddeford ME Police Dept
(508) 802-4209			39 Alfred Rd
Fax: 508-828-2131			Biddeford ME 04005
		Tel	207-282-5127
Maine Regional concession	2025	Cell	
DESCRIPTION		AMOUNT	
2025 DODGE DURANGO PPV VEHICLE AWD			
22Z - 5.7L HEMI MDS VVT Engine			
8 Spd Automatic Transmission			
PXJ- DB Black Clear Coat Exterior			
C5 X9 Black Cloth Buckets Seats			
All Standard Equipment PLUS: (May replace standard equipment)			
UBN - Uconnect 5 Nav w 10.1" display		included	
LNF - Black Left LED Spot Lamp			included
GXA - Entire Fleet Alike (FREQ 2)			included
CW6- Deactivate Rear Doors / windows		included	
ADL - Skid Plate Group		included	
	Includes delivery		
Quote does not include reg fees and any other applicable taxes.		TOTAL	\$ 46,599.00



City Council

Meeting Date: October 1, 2024

Meeting Time: 6:00 PM

Agenda Item 7.c

No:

Item 2024.160 Acceptance of 2024 Edward Byrne Memorial Justice Assistance Grant

Description: (JAG)

Submitted By: JoAnne W. Fisk
Chief of Police

Supporting Information/Documentation:

2024.160 Council Order JAG grant acceptance, JAG grant material

Key Terms:

Executive Summary:

Seeking Council approval to apply for and accept 2024 Edward Byrne Memorial Justice Assistance Grant.

Detailed Review:

The Biddeford Police Department will be applying for a \$26,608.00 grant for the purchase of police-related equipment. The Biddeford Police Department will purchase two Motorola in-car video units, one RhinoTab portable MDT computer and a Purair ductless fuming hood for drug testing on site. The grant award will purchase the following items:

- Two Motorola In-Car Video Systems	\$16,771.81
- 1 RinoTab Portable Mobile Data Terminal	\$ 6,595.72
- 1 Purair SAFESEARCH Dectless Fume hood	\$ 3,108.00
- 1 TruNarc Type H test kits	\$ 132.47

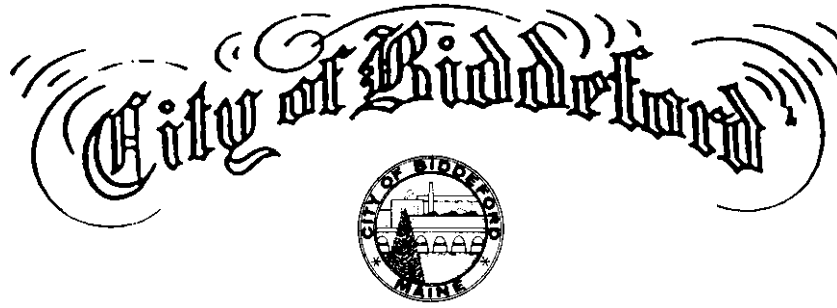
Funding Source:

Funding source is the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG) Program.

Staff Recommendation:

Purchase of the above noted items utilizing the 2024 Edward Byrne Memorial Justice Assistance

Grant (JAG) Program as the funding source.



2024.160

IN BOARD OF CITY COUNCIL... October 1, 2024

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the application process of and accept the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG), which shall be awarded by the U.S. Department of Justice to the Biddeford Police Department. The Police Department will use this grant money to purchase two (2) Motorola in-vehicle camera system / one (1) Rhino Tab MDT computer/ one (1) PurAir SAFESEARCH ductless fume hood/ one (1) TruNarc Type H testing kit. The total grant award is \$26,608.00.

NOTE: A stipulation of this Grant is these funds, or any part thereof may not be used to supplant the Police Department budget. This is a direct Grant, which requires no matching funds, or in-kind contributions. Grant is in the amount of \$26,608.00 and must be officially approved by the City Council in order to receive funds.

Attest by: _____



BIDDEFORD POLICE DEPT

09/09/2024

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola. MOTOROLA, MOTO, MOTOROLA SOLUTIONS, and the Stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © 2020 Motorola Solutions, Inc. All rights reserved.

09/09/2024

BIDDEFORD POLICE DEPT
39 ALFRED ST
BIDDEFORD, ME 04005

Dear Bill Gooch,

Motorola Solutions is pleased to present BIDDEFORD POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide BIDDEFORD POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Christopher Drake at Christopher.Drake@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Christopher Drake
Regional Sales Manager

Billing Address:
BIDDEFORD POLICE DEPT
39 ALFRED ST
BIDDEFORD, ME 04005
US

Shipping Address:
BIDDEFORD POLICE DEPT
39 ALFRED ST
BIDDEFORD, ME 04005
US

Quote Date:09/09/2024
Expiration Date:12/08/2024
Quote Created By:
Christopher Drake
Regional Sales Manager
Christopher.Drake@
motorolasolutions.com
603-205-1845

End Customer:
BIDDEFORD POLICE DEPT
Bill Gooch
William.Gooch@biddefordmaine.org
207-571-1626

Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
	M500					
1	WGW00502	M500 EXTENDED WARRANTY	2	5 YEAR	\$1,215.20	\$2,430.40
2	WGB-0189A	MTIK CONF KIT,802.11AC,M500POE,5GHZ ANT	2		\$328.00	\$656.00
3	WGP02225-102-KIT2	BRKT4RE DISP/BWC/CAMVR 15TAHOE/SILV KIT	2		Included	Included
4	WGW00122-303	IN-CAR VIDEO SYSTEM CONFIGURATION SERVICE	2		\$187.50	\$375.01
5	WGB-0718A	M500 ICV SYSTEM, FRONT/ CABIN/REAR/2XEXT	2		\$6,655.20	\$13,310.40

Grand Total **\$16,771.81(USD)**



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Pricing Summary

		Payment Term	Upfront Sale Price	
Upfront Costs*				
				\$14,341.41
Upfront Subscription Fee				
	M500	Annually		\$486.08
Sub Total:				\$14,827.49
		Payment Term	Sale Price	Annual Sale Price
Year 2 Subscription Fee				
	M500	Annually	\$486.08	\$486.08
Year 3 Subscription Fee				
	M500	Annually	\$486.08	\$486.08
Year 4 Subscription Fee				
	M500	Annually	\$486.08	\$486.08
Year 5 Subscription Fee				
	M500	Annually	\$486.08	\$486.08
Sub Total:				\$1,944.32
Grand Total System Price (Inclusive of Upfront and Annual Costs)				\$16,771.81

*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

M500 IN-CAR VIDEO SYSTEM SOLUTION DESCRIPTION

The M500 In-Car Video System is the first AI-enabled in-car video solution for law enforcement. It combines Motorola's powerful camera technology with our industry-leading digital evidence management software, VideoManager, to deliver high-quality digital evidence and real-time analytics.

The M500 offers the following benefits:

- Delivers exceptionally clear, evidence-grade video, from inside and outside the vehicle
- The M500 has three high-definition cameras, mounted on the front and rear windshield and in the cabin. The front camera has a 4K sensor, with an ultra high-definition recording resolution that captures both wide-angle and focused video streams. The cabin camera's infrared illumination allows backseat recording in total darkness, and a built-in microphone captures audio in the vehicle during recording.
- Works reliably, even in challenging situations
- The cameras and processor are small, rugged devices, easily and securely installed where they do not hinder any line of sight. They are tamper proof and built to withstand significant impact and severe weather conditions. Even if a vehicle is in a serious collision, the Uninterruptible Power Supply automatically kicks in to continue capturing evidence for those critical extra seconds.
- Protects video data, whether in transit or at rest
- The powerful core processor, with a 1 terabyte drive, securely stores all video footage, encrypting the data to prevent cyber threats.
- Provides users a reliable, easy-to-learn system
- Ease of use is at the heart of the M500. The interface is highly intuitive, and any feature can be accessed with no more than three touches of the control panel. Users can start a recording manually or program sensors to activate a recording when triggered – such as a siren, blue lights, vehicle speed, crash detection, wireless microphones, and more. After the recording starts and is categorized, everything is automated, including the uploading of footage to the system's evidence management software, VideoManager. There, recordings are easily managed, redacted, organized, and shared with all authorized parties, including first responders, fleet managers, investigative officers, supervisors, prosecutors, and legal teams.
- Increases efficiency
- The system's software makes it easy to search and analyze video footage, which can save countless hours for users and minimize human error.
- Promotes trust
- By providing a clear record of incidents that occur while officers are on duty, the M500 promotes trust between public safety agents and the communities they serve.
- Integrates seamlessly with other Motorola technologies
- The M500 offers additional benefits when working in conjunction with Motorola's V700 Body-Worn Camera or L5M License Plate Recognition camera and VehicleManager.
 - When used with the V700, the M500 in-car video system triggers the V700 to record at the same time. Officers can focus on the situation at hand, while the cameras – working together as a seamless system – capture synchronized recording from multiple vantage points. The footage is uploaded to and can be reviewed on the same system.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

- When used with the L5M, both the LPR camera and the M500 feed their collected license plate data into Vigilant VehicleManager and display the information on a single interface. Working together, the systems increase coverage while maintaining ease of use through a shared user interface and database.

The M500 is a reliable and comprehensive mobile video solution that will enhance safety, promote accountability, and improve efficiency. It ensures that you always have the critical information needed for smarter, faster decisions to help keep officers and the communities they serve safe.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.



DRAFT

Advanced Electronic Design Inc
 344 John Dietsch Blvd, Unit 2
 North Attleboro, MA, US 02763
 (508) 699-0458



SRC 6 A 1 8 7 2 1 Z

QUOTE

QUO-13685

2024-09-12

Sales Agent: Tasha Lusardi
Email: tlusardi@patrolpc.com
Phone: (508) 431-4797

Attention		
Bill Gooch	william.gooch@biddefordmaine.org	(207) 282-5127

Bill To	Ship To
ME - City of Biddeford PD 39 Alfred Street Biddeford, ME - 04005	ME - City of Biddeford PD 39 Alfred Street Biddeford, ME - 04005

Expiry Date	Shipping Rate	Payment Terms
2024-11-11	GROUND	NET 30

Item	Description	Type	Unit Price	Qty	Line Total
RH-M3	RhinoTab® M3 UltraRugged® Portable MDT (Intel Core i7-1185G7E Processor (2.2GHz/3.1GHz, 4MB Cache, 2 Core, HD6000 Graphics, Projected Capacitive Touch Screen, Internal Battery, Ambient Light Sensor, WiFi 802.11 2.45GHz B/G/N/AC + Bluetooth, GPS, 2MP Front Camera and 8MP Rear Camera w/ Flash, Dual Digital Microphones, Stereo Speakers, 2 USB 3.0 ports, TPM v2.0)	SALE	\$3,795.00	1	\$3,795.00
RAM: RAM-32GB-DDR4	32GB DDR4-2400 RAM		INCLUDED		INCLUDED
Hard-Drive: SSD-250GB-NVMe	250GB M.2 NVMe SSD - 1GB = 1,000,000,000 bytes. Total usable memory will be less depending on actual system configuration		INCLUDED		INCLUDED
Screen: SCRN-IND-S-RH-M3	12.1in 1024x768, 4:3 Ratio, Sunlight Readable, Optically bonded Display - 1200 NITs+ W/ Standard Graphic Overlay Package		INCLUDED		INCLUDED
Operating System: OS-W11E64-RH-M3	Windows 11 IoT Enterprise 64 Bit (GAC License) Operating System for RhinoTab® M3		\$209.00		\$209.00
Bumpers: BMP-S-RH-M3	RhinoTab® M3 Shock-Absorbing Bumpers (Standard)		INCLUDED		INCLUDED
Kick Stand: KST-S-RH-M3	RhinoTab® M3 Integrated Kick Stand		\$59.00		\$59.00
Carrying Method: CARRY-HANDLE-S-RH-M3	RhinoTab® M3 Side-Mount Rhino Handle		INCLUDED		INCLUDED
Cellular: CELL-VER-URC1-RH-M3	RhinoTab® M3 Embedded Cellular Modem. Verizon. Dual SIM capable. Certified for Band 14		\$545.00		\$545.00
Warranty: WRNT-3YR-RH-M3	3 Year RhinoTab® M3 Computer Warranty (Tablet Only)		INCLUDED		INCLUDED
PRN-PJ822	PocketJet 8, 200dpi, 8.5" Width, Thermal Printer with USB C Connectivity/Charging, 2 Year Premier Warranty (Printer only, requires DC power or optional battery, USB cable, and printing supplies) - 8.5 inch	SALE	\$399.00	3	\$1,197.00
CBL-PRN-LB3692	Brother Power Cable, 14 FT, Right Angle for RuggedJet 2, 3 & 4 , PocketJet 3, 6, & 7	SALE	\$27.00	3	\$81.00
CBL-PRN-USBC-10FT-90A	USB A to C 90 degree cable, 10 ft. (For PJ8 Series printers)	SALE	\$24.00	3	\$72.00
RD-V2	Patrol PC® RhinoDock™ Low Profile Dock (Non-Configurable) - 1 10/100/1G Ethernet, 2 USB 3.0, 2 Always On USB 2.0, 4 RF Pass-Thru, 2 Ports for External Power Control and Ignition Sense. 10 AMP Fused Power Cable, 3 Year Warranty	SALE	\$595.00	1	\$595.00
Power Cable: CBL-PWR-6FT	6 FT Fused Power Cable		INCLUDED		INCLUDED

Warranty: WRNT-3YR-RD-M2	3 Year RhinoDock Warranty (Dock Only)	INCLUDED	INCLUDED
PWR-AC-15V-90W-NC	90W A/C Power Adapter US Plug (100-250VAC in, 15VDC Out, 1 Year Manufacturer's Warranty). Included with Computer Purchase.	SALE	1

☐ I have read and understood the following terms and conditions.

Will a matching PO be issued for this order? YES ☐ NO ☐

Subtotal: \$6,553.00
Shipping Cost: \$42.72
Total: \$6,595.72

Printed Name: _____

Date of Approval: _____

Signature of Approval

Terms & Conditions:

Sales tax, if applicable, will be invoiced in accordance with purchaser's tax rate. Unpaid balances accrue 1.5% interest per month.



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- - [Ductless Fume Hoods](#)
 - [Laminar Flow Cabinets](#)
 - [PCR Workstations](#)
 - [Biological Safety Cabinets](#)
 - [Forensic Lab Equipment](#)
 - [Flammable Cabinets and Chemical Storage](#)
 - [Balance Enclosures](#)
 - [Ducted Fume Hoods](#)
 - [SKY Ceiling Filtration Units](#)
 - [Options and Accessories](#)
 - [Air Science Replacement Filters](#)
 - [Replacement Parts](#)
 - [Dent and Ding Warehouse Sale](#)
 - [Glove Bags](#)
- [Home](#)
- [Forensic Lab Equipment](#)
- [SAFESEARCH Mail Inspection Workstations](#)
- [Purair®SAFESEARCH Mail Inspection Fume Hood, 36" / 900mm Nominal Width, Includes Spill Tray and One ASTS-030 HEPA and ASTS-001 GP Plus! Carbon Filters](#)

Purair®SAFESEARCH Mail Inspection Fume Hood, 36" / 900mm Nominal Width, Includes Spill Tray and One ASTS-030 HEPA and ASTS- 001 GP Plus! Carbon Filters

Product Code:

P5-36-XT(SAFESEARCH)-A

Be the first to review this product

\$3,108.00

Customize and Add to Cart

ADD TO WISH LIST ADD TO COMPARE

Purair SafeSEARCH ductless fume hoods are designed to improve user safety in handling and screening of envelopes, mail, packages, and other items. The 36" Purair SafeSEARCH increases protection from drugs, chemical vapors, and particulates during the examination process.

Air Science® Purair SafeSEARCH Ductless Fume Hoods

[Skip to the end of the images gallery](#)

City of Biddeford



2024.161 IN BOARD OF CITY COUNCIL... October 1, 2024

BE IT ORDERED, that the City Council of the City of Biddeford does hereby correct the amount on order 2024.79 FY25 School Budget construction debt service, from \$3,201,442 to \$2,296,062.

Attest by: _____
Robin Patterson, City Clerk

City of Biddeford



2024.79

IN BOARD OF CITY COUNCIL... MAY 7, 2024

BE IT ORDERED, that the City Council does appropriate and will raise the sum of \$3,201,442 for the annual payments on debt service previously approved by the City Council for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the City of Biddeford's contribution to the total cost of funding public education from kindergarten to grade 12.

Note: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was approved by the voters

May 7, 2024

Motion: Councilor Belanger

Second: Councilor Whiting

Vote: Unanimous in favor.

Motion Passed.

May 9, 2024

Motion: Councilor Belanger

Second: Councilor Whiting

Vote: Unanimous in favor.

Motion passed.

Attest by: _____

Robin Patterson, City Clerk

City of Biddeford



2024.163 IN BOARD OF CITY COUNCIL... October 1, 2024
BE IT ORDERED, that the City Council of the City of Biddeford does hereby
reschedule the City Council Meeting scheduled for Tuesday, November 5, 2024 to
Thursday, November 7, 2024.

Attest by: _____
Robin Patterson, City Clerk



City Council

Meeting Date: October 1, 2024
Meeting Time: 6:00 PM
Agenda Item No: 7.f
Item Description: 2024.162 Approval/City Hall Renovation Project - Window Limiters
Submitted By: Brian S. Phinney, COO

Supporting Information/Documentation:

20241001 2024.162 City Hall Renovation Project - Window Limiters - ORDER, 20241001 OCO2
Window Limiter - CHANGE ORDER

Key Terms:

Window Limit Devices – a mechanism designed to restrict the opening of a window to a predetermined height (limit) generally installed for safety purposes in public buildings.

Executive Summary:

Approval of this item authorizes the installation of window limiters in the GA Office for client safety. The cost the limiters is \$441.00.

Detailed Review:

The City Hall Renovation Project includes the replacement of all windows in Biddeford City Hall. Window limiters were not included in the original scope of work as most of the windows are under the direct control of staff. Since the installation has occurred, there have been a number of instances when clients waiting in the GA waiting area have opened the new windows and children have moved chairs next to the windows to play on the window sill or watch activity outside. Since these windows are not under the direct control of staff, it is recommended that window limiters be installed in this area for safety.

Funding Source:

The funding line for the window limiters will be provided prior to the meeting. The anticipated surplus and reserve accounts are being evaluated to confirm balances prior to making a funding recommendation.

Staff Recommendation:

Staff recommends authorizing the installation of window limiters for the GA Office area for

client safety.

City of Biddeford



2024.162 IN BOARD OF CITY COUNCIL... OCTOBER 1, 2024

BE IT ORDERED, that the City Manager is authorized to sign a Change Order with Ducas Construction for the installation of window limiters for five (5) windows in the G.A. Office in the amount of \$441.00.

Note: This Order will be updated prior to the meeting to include the specific line item for the expense.

Attest by: _____



40 Center Street
Suite 1
Scarborough ME 04074
(207)-303-0634

Change Request

Request#: 2

Request Date: 01/04/2024

OCO 002 - Addition of Window Limiters

License:

To: City of Biddeford
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

Project: 297
Biddeford City Hall
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By: 44 Annie Tremaine

Customer Order: 297

Specifications Attached ☐

Item #	Description of Work	Requested Value
1	OCO 002 - Add Limiters on 5 Windows	441.00

Jacobs Glass Quoted:

- \$400.00 to add sash limiters at windows 126, 125, 124, 122, and 121.

Ducas OH&P:

- 5% OH and 5% Fee = \$41.00

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

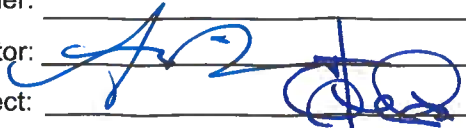
Requested Amount of Change

441.00

The original Contract Sum was	3,653,698.00
Net change by previous Change Orders	360,889.51
The Contract Sum prior to this Change Order	4,014,587.51
The Contract Sum will be changed by this Change Order	441.00
The new Contract Sum including this Change Order will be	4,015,028.51
The Contract Time will be changed by	0 Days

Owner: _____

Date: _____

Contractor:  _____

Date: 9/5/24

Architect: _____

Date: 9/5/24



5 Cushman Road
Winslow ME 04901
(207) 873-7577

2/6/2024
REV 1

**Biddeford City Hall
Biddeford, ME
RFC #1**

RFC PROPOSAL	TOTALS
--------------	--------

Provide Labor, Materials & Equipment for the following Scope of Work:

Addition of Sash Limiters

- Provide 3.75" sash limiters at windows 126, 125, 124, 122 and 121 Lower sash only on Double Hungs.
- Materials only, no added labor costs

TOTAL RFC AMOUNT	\$400
-------------------------	--------------



City Council

Meeting Date: October 1, 2024
Meeting Time: 6:00 PM
Agenda Item No: 7.g
Item Description: 2024.164 Approval/Renovation Project - Tower Windows

Submitted By: Brian S. Phinney, COO

Supporting Information/Documentation:

20241001 OCO3 Tower Windows, 20241001 2024.164 City Hall Renovation Project - Tower Windows - ORDER

Key Terms:

Executive Summary:

Approval of this item authorizes the purchase and installation of two tower windows not included in the original award due to availability. The cost of the windows with installation is \$35,039.66.

Detailed Review:

The City Hall Renovation Project includes the replacement of all windows in Biddeford City Hall. At the time of award the two windows in the tower were not available and were removed from the scope of work. The windows have since become available. This change order adds the windows to complete the window replacement project. The windows are referenced on attached plan A202 and are identified as windows 212 and 212a on the master window schedule.

Funding Source:

The cost of the windows with installation is \$35,039.66. The actual funding line for the windows will be provided prior to the meeting. The anticipated surplus and reserve accounts are being evaluated to confirm balances prior to making a specific funding recommendation.

Staff Recommendation:

Staff recommends approval of the request.



40 Center Street
Suite 1
Scarborough ME 04074
(207)-303-0634

Change Request

Request#: 3

Request Date: 02/14/2024

OCO 003 - Windows 212/212a

License:

To: City of Biddeford
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

Project: 297
Biddeford City Hall
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By: 44 Annie Tremaine

Customer Order: 297

Specifications Attached ☐

Item #	Description of Work	Requested Value
1	Jacobs Glass - Replacement Windows Jacobs Glass Quote - \$30,282.00 Ducas OH&P - \$3,103.91	33,385.91
2	Misc. Interior Drywall Repairs	1,653.75

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

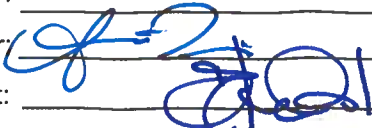
Requested Amount of Change

35,039.66

The original Contract Sum was	3,653,698.00
Net change by previous Change Orders	361,330.51
The Contract Sum prior to this Change Order	4,015,028.51
The Contract Sum will be changed by this Change Order	35,039.66
The new Contract Sum including this Change Order will be	4,050,068.17
The Contract Time will be changed by	0 Days

Owner: _____

Date: _____

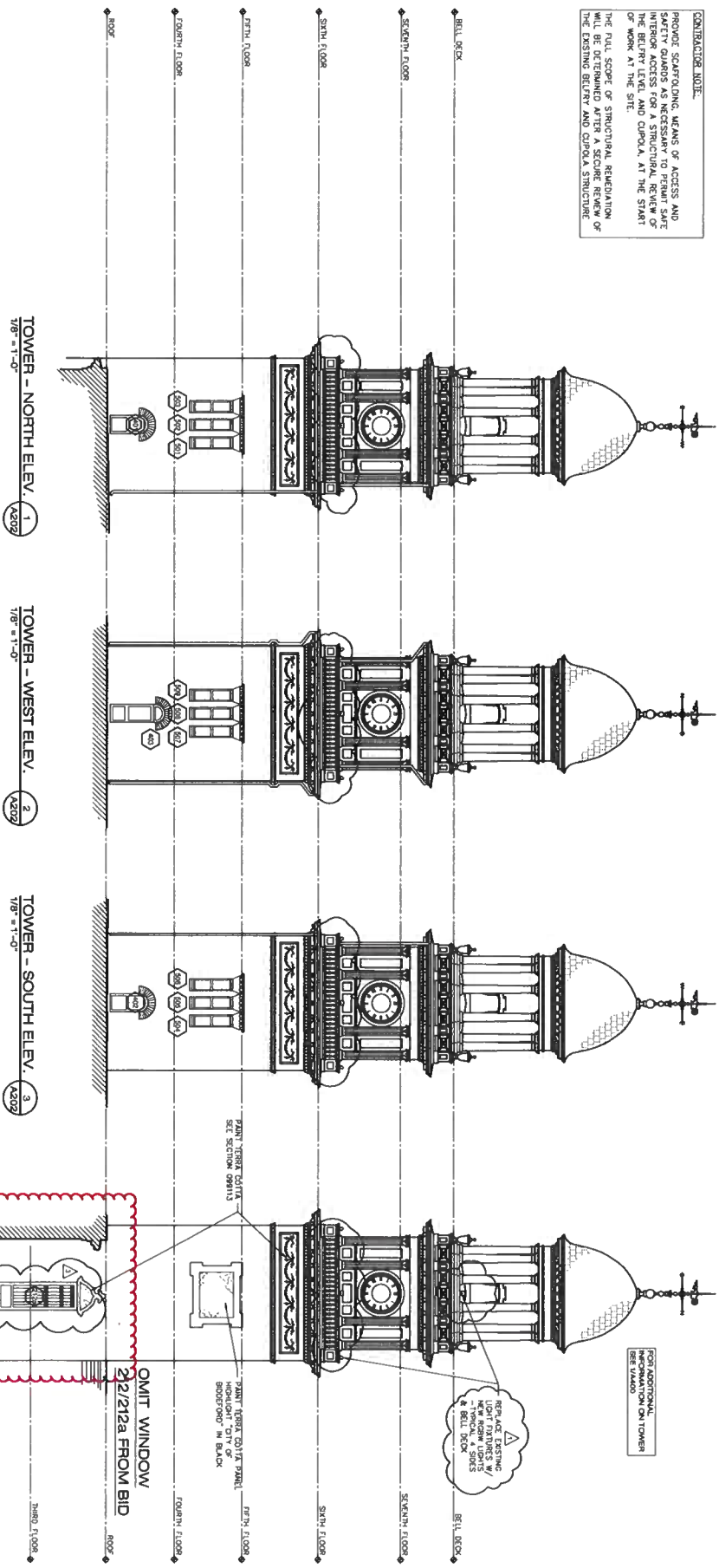
Contractor:  _____

Date: 9/5/24

Architect: _____

Date: 9/5/24

CONTRACTOR NOTE:
 PROVIDE SCAFFOLDING, MEANS OF ACCESS AND
 SAFETY GUARDS AS NECESSARY TO PERMIT SAFE
 ACCESS TO THE EXTERIOR SURFACES OF THE
 TOWER FOR THE REPAIR OF THE EXTERIOR
 OF WORK AT THE SITE.
 THE FULL SCOPE OF STRUCTURAL REPAIRS AND
 REPAIRS TO THE EXTERIOR SURFACES OF THE
 TOWER SHALL BE DETERMINED BY THE
 EXISTING DELIVERY AND CUPOLA STRUCTURE.



TOWER - EAST ELEVATION
 1/8" = 1'-0"
 A202



CITY OF BIDDEFORD
RENOVATIONS TO BIDDEFORD CITY HALL
205 MAIN ST. BIDDEFORD, ME

TOWER ELEVATIONS	
PROJ. NUMBER: 2022155	DRAWN BY: EDJ
REV. DATE	DESCRIPTION
1 07-10-2023	CEILING REPAIR/TOWER LIGHTS
3 08-02-2023	WINDOW REVISIONS

ARTIFEX
 ARCHITECTS & ENGINEERS
 175 Exchange Street
 Biddeford, ME 04005
 Tel: 207-281-5222 Fax: 207-281-1171
 www.artifex.com

A202

DATE:
 JUNE 23, 2023



5 Cushman Road
Winslow ME 04901
(207) 873-7577

2/14/2024

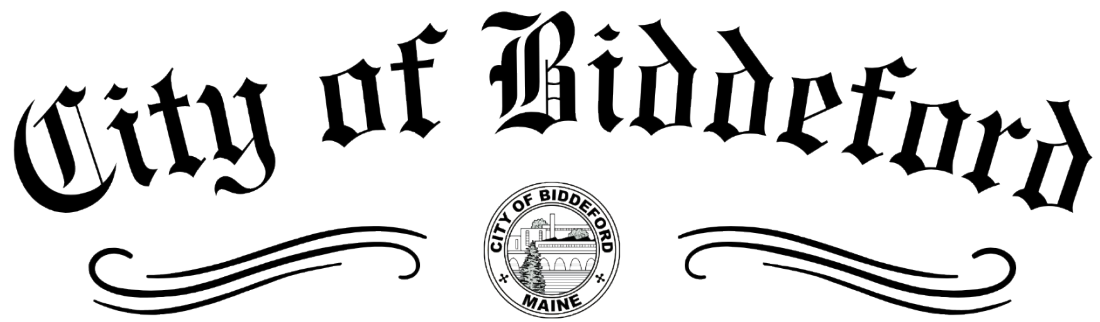
**Biddeford City Hall
Biddeford, ME
RFC #2**

RFC PROPOSAL	TOTALS
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Provide Labor, Materials & Equipment for the following Scope of Work:

Addition of Windows 212 and 212A to Scope
-Standard Grill Pattern Assumed

TOTAL RFC AMOUNT	\$30,282
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2024.164 IN BOARD OF CITY COUNCIL... OCTOBER 1, 2024

BE IT ORDERED, that the City Manager is authorized to sign a Change Order with Ducas Construction for the installation of two (2) tower windows (212 & 212a) not included in the original scope of work due to availability, in the amount of \$35,039.66.

Note: This Order will be updated prior to the meeting to include the specific line item for the expense.

Attest by: _____