



**City of Biddeford
Finance Committee**

October 1, 2024 at 5:00 PM
City Hall Council Chambers & Zoom

[Click to Join Zoom Meeting Online](#)

Or call in by phone: +1 312 626 6799

Meeting ID: 956 3528 9266

Passcode: 975402

1. Call to Order
2. Approval of Minutes
 - 2.a Approval of the Minutes
3. Signing of the Expenditure Warrant
4. Discussion/Approval
 - 4.a Approval/Purchase one 2024 Dodge Durango Pursuit SUV/AWD police vehicle
 - 4.b Approval Water Street Park Planting
 - 4.c Approval/Purchase Replacement Waste Truck
 - 4.d Approval/City Hall Renovation Project - Window Limiters
 - 4.e Approval/City Hall Renovation Project - Tower Windows
5. Other Business
6. Adjourn

City of Biddeford
Finance Committee
September 17, 2024 5:00 PM Council Chambers & Zoom

Councilor Beaupre: present
Councilor Lessard: present
Councilor LaFountain: present
Mayor Grohman: present

1. Call to order

2. Approval of the Minutes

Motion: Mayor Grohman
Second: Councilor Lessard
Vote: Unanimous in favor.
Motion passed.

3. Signing of the expenditure warrant

4. Discussion/Approval

4.1. Approval Water St Park Planting

Economic Development Coordinator Brad Favreau presented the item, explaining the intent of the project and expanding on the detailed nature of the planting work to be done. He noted that the work is financed through Community Block Development Grants. Councilor Lessard noted his disagreement with the type of trees chosen due to the location of the shade from the trees. Favreau noted that part of the reason behind the species chosen was concern over the sewer and power lines. Mayor Grohman asked whether the area was an official City park. Favreau noted that it wasn't, but that it is adjacent to Liberty Park and still City property. Mayor Grohman also inquired about some details of the proposed plaque.

Councilor Lessard mentioned possibly tabling the item for the next Finance Committee.

Motion: Councilor Beaupre motion to move item to the next Finance Committee meeting.
Second: Councilor Lessard
Vote: Unanimous in favor.
Motion passed.

5. Other Business

Councilor Lessard mentioned his experience at the Hazardous Waste event.

Councilor Beaupre Motion to adjourn at 5:16 pm.
Second: Councilor Lessard
Vote: Unanimous in favor.
Meeting adjourned.



Finance Committee

Meeting Date: October 1, 2024

Meeting Time: 5:00 PM

Agenda Item No: 4.a

Item Approval/Purchase one 2024 Dodge Durango Pursuit SUV/AWD police

Description: vehicle

Submitted By: JoAnne W. Fisk, Chief of Police

Supporting Information/Documentation:

2024 Dodge Durango Pursuit quotes

Key Terms:

N/A

Executive Summary:

The police department is seeking approval to replace one (1) 2016 Dodge Durango AWD/SUV police vehicle currently in use by the Chief of Police. This vehicle has 103,962 original miles.

Detailed Review:

The police department is seeking approval to replace one (1) 2016 Dodge Durango AWD/SUV police vehicle currently in use by the Chief of Police. This vehicle has 103,962 original miles. The vehicle was previously used by an officer of the police department who was assigned to the Southern Maine Violent Crimes Task force, a unit of the United States Marshalls Service. The ownership was transferred to the police department in 2021 by the Marshalls Service at no cost to the City. The 2024 Dodge Durango Pursuit is a police package, meaning it could be placed in service for patrol use should it be needed.

Two quotes were obtained; Quirk Ford of Belfast \$44,941.00 and Central Chrysler Jeep Dodge \$46,599.00.

Funding Source:

This item was approved by the City Council through FY 2025 Capital Improvement Projects.

Staff Recommendation:

Purchase of 2024 Dodge Durango Pursuit SUV/AWD from Quirk Auto of Belfast.

MEMBER OF

 DEAL# 10234
 CUST# 712521

 QUIRK FORD CDJR OF BELFAST
 244 MAIN STREET
 BELFAST ME 04915
 PHONE: (207)338-1300 FAX: (207)991-5546


AUTOMOBILE DEALERS ASSOCIATION, INC.

PURCHASER: CITY OF BIDDEFORD

PURCHASER(S):

ADDRESS: 371 HILL ST

CITY: BIDDEFORD

STATE: ME

ZIP: 04005-4335

Email: JERRY.COURT@BIDDEFORDMAINE.ORG

DATE 09/12/2024

STOCK # BD20106

APPROX. DEL. DATE 09/12/2024

SALES PERSON

LONEL C CHICOINE JR

TELEPHONE (H): (207)282-1579

TELEPHONE (B): (207)282-5127

TELEPHONE (C):

I hereby agree to purchase from you under the terms and conditions specified below and on the reverse side hereof, the following:

XX	☐ NEW	YEAR 2024	MAKE DODGE	MODEL TRUCK	MODEL DURANGO	TYPE 4DR PURSUIT AWD
	☐ DEMO	VIN NO. 1C4SDJFT8RC259092		MILEAGE 2		COLOR PXJ
	☐ USED					

PURCHASER(S) DISCLOSURE

USED CAR TRADE-IN: #1

MAKE MODEL YEAR

MILEAGE TYPE COLOR

VIN NO.

PRINCIPAL USE OF VEHICLE

MECHANICAL DEFECTS KNOWN:

TYPE OF DAMAGE IF ANY KNOWN, INCLUDING ANY THAT WAS REPAIRED

 HAS THE AIRBAG BEEN DEACTIVATED? ☐ YES ☐ NO

BALANCE OWED TO:

ADDRESS

USED VEHICLE ALLOWANCE	\$	N/A
PAY OFF OWED ON VEHICLE	\$	N/A
OTHER LICENSE/ENCUMBRANCES	\$	N/A
NET ALLOWANCE	\$	N/A

USED CAR TRADE-IN: #2

MAKE MODEL YEAR

MILEAGE TYPE COLOR

VIN NO.

PRINCIPAL USE OF VEHICLE

MECHANICAL DEFECTS KNOWN:

TYPE OF DAMAGE IF ANY KNOWN, INCLUDING ANY THAT WAS REPAIRED

 HAS THE AIRBAG BEEN DEACTIVATED? ☐ YES ☐ NO

BALANCE OWED TO:

ADDRESS

USED VEHICLE ALLOWANCE	\$	N/A
PAY OFF OWED ON VEHICLE	\$	N/A
OTHER LICENSE/ENCUMBRANCES	\$	N/A
NET ALLOWANCE	\$	N/A

 XX ☐ The vehicle has been inspected in accordance with Title 29-A, Section 1751 of Maine law, and is in the condition and meets the standards required by the statute and the rules and regulation promulgated thereunder.

☐ Unsafe Motor Vehicle

Fring #2

RETAIL PRICE	\$	44940.00
Taxable Accessories & Products:		
		N/A
		N/A
		N/A
		N/A
		N/A
		N/A
		N/A
		N/A
ADMINISTRATIVE/DOCUMENT FEES		N/A
TOTAL PRICE	\$	44940.00
LESS: Trade-in Allowance		N/A
NET TRADE DIFF. (Taxable Amount)		44940.00
SUB TOTAL	\$	44940.00
STATE SALES TAX	\$	N/A
STATE TITLE FEE	\$	N/A
STATE ARBITRATION FEE	\$	1.00
STATE INSPECTION FEE	\$	N/A
STATE TEMPORARY PLATE FEE	\$	N/A
	\$	N/A
BALANCE DUE ON TRADE	\$	N/A
TOTAL		44941.00
		N/A
DEPOSIT ☐ Cash ☐ Check	\$	N/A
FACTORY INCENTIVES		N/A
		N/A
		N/A
AMOUNT DUE UPON DELIVERY:		44941.00

Purchaser(s) hereby certifies and guarantees that the above information regarding the used car trade-in is true and complete, has disclosed any and all liens on the vehicle, and further states that title to the vehicle trade-in is NOT a salvage, rebuilt or not actual mileage title.

Purchaser (s) Signature

44941.00

DEALER'S DISCLOSURE (USED VEHICLE OR DEMONSTRATOR SALE)

ON REQUEST:

PREVIOUS OWNER'S NAME

STREET ADDRESS

CITY, STATE, ZIP

PRINCIPAL USE OF VEHICLE N/A

USED CAR WARRANTY

DEALER HEREBY DOES

DEALER HEREBY DOES NOT

		Vehicle Quote	
Central Chrysler Jeep Dodge		DATE:	August 9, 2024
Debra (Stefanik) Daley		INVOICE #	
(508) 802 4209 direct line			
		FOR:	JoAnne Fisk, Chief of Police
191 New State Highway			
Raynham, MA 02767		BILL TO:	Biddeford ME Police Dept
(508) 802-4209			39 Alfred Rd
Fax: 508-828-2131			Biddeford ME 04005
		Tel	207-282-5127
Maine Regional concession	2025	Cell	
DESCRIPTION		AMOUNT	
2025 DODGE DURANGO PPV VEHICLE AWD			
22Z - 5.7L HEMI MDS VVT Engine			
8 Spd Automatic Transmission			
PXJ- DB Black Clear Coat Exterior			
C5 X9 Black Cloth Buckets Seats			
All Standard Equipment PLUS: (May replace standard equipment)			
UBN - Uconnect 5 Nav w 10.1" display		included	
LNF - Black Left LED Spot Lamp			included
GXA - Entire Fleet Alike (FREQ 2)			included
CW6- Deactivate Rear Doors / windows		included	
ADL - Skid Plate Group		included	
	Includes delivery		
Quote does not include reg fees and any other applicable taxes.		TOTAL	\$ 46,599.00



Finance Committee

Meeting Date: October 1, 2024
Meeting Time: 5:00 PM
Agenda Item No: 4.b
Item Description: Approval Water Street Park Planting
Submitted By: Brad Favreau

Supporting Information/Documentation:

Water Street Park Site Plan, Eight Tree Species - Images, Mechanic's Park Bench, Quote Piersons Eight Species, Bench Quote, Plaque Quote Signarama

Key Terms:

N/A

Executive Summary:

The Downtown Development Commission (DDC) has investigated the design of the newly created green space at 12 and 20 Water Street. The DDC voted to plant a simple grove of trees, complemented by benches, to create a welcoming green respite at the intersection of Main and Water streets. Tree planting is a recommended action in the 2023 Climate Action Plan. **This item was presented to Finance Committee on September 17, 2024. The Committee tabled the item at that time, seeking further information regarding tree species.**

Detailed Review:

The DDC enlisted the expertise of Jake Pierson, of Pierson's Nursery, to design a simple grove of trees at this newly created green space at Water Street. This open space was created by the re-alignment of the intersection completed by Maine Department of Transportation in 2023.

Jake Pierson provided a list of eight species that are appropriate for this urban setting. The DDC selected two tree species for this project from this list, planted as shown on the attached plan.

Quercus X Regal Prince is a vertically-oriented oak tree. This tree was selected because its size and shape will not interfere with overhead power lines or underground infrastructure. To complement these oaks, Syringa Reticulata Ivory Silk Japanese Lilac provides color and contrast to the grove. Planted behind the oaks, as viewed from Water Street, this species provides depth and visual interest to the grove of trees. See attachment for images of all eight species, four shade trees and four ornamental trees.

The grove is offset to the left of the open space somewhat, as requested by business owners that was a part of the public outreach for this project.

Two benches, one at either side of the grove, will be installed at the sidewalk by Public Works.

A plaque describing the family that provided an adjacent parcel to the city in the 1970s will also be installed.

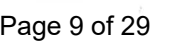
Funding Source:

CDBG has allocated funds for this project.

Procurement of trees, installation and site clean up (Per species chosen)	\$ 5,700.00 - \$6,625
Procurement and installation of benches (Public Works)	\$ 3,366.00
Placement of boulder (Public Works - labor)	\$ 106.58
Aranovitch Family Plaque	<u>\$ 1,051.53</u>
Total	\$10,224.11 - \$11,149.11

Staff Recommendation:

Staff, along with members of the Downtown Development Commission, recommends the installation of trees and benches at Water Street for a new park, cost not to exceed \$1,149.11. As a gateway intersection, this work will create additional welcoming to downtown.



Large Shade Trees



Quercus Bicolor Beacon - White Oak



Quercus X Heritage - Heritage Oak



***Quercus Regal Prince –
Regal Prince Oak
Presented on Sept 16, 2024***



Acer Free Armstrong - Armstrong Maple

Flowering Ornamental Trees



Nyssa Sylvatica - Black Tupelo



Crataegus Crusgalli Inermis - Cockspur Hawthorn



Prunus Accolade - Flowering Cherry



*Syringa Ret Ivory Silk –
Japanese Lilac
Presented on sept 16, 2024*





24 Buzzel Road, Biddeford, ME 04005
(207)499.2994 (207)282.7235 Fax (207)499.2912

sales@piersonnurseries.com www.piersonnurseries.com

QUOTATION

Page # 1 of 1
Order # 51269
Order Date: 22 FEB 2024
Exp Ship Date:
Date Revised: 22 FEB 2024

SOLD TO:
CITY OF BIDDEFORD
PLANNING & DEVELOPMENT

Bus: (207) 571-1612

SHIP TO:
CITY OF BIDDEFORD
WATER STREET PARK PLANTING

Bus: (207) 571-1612

brad.favreau@biddefordmain...

Ordered By		Ship Via	Customer PO #		Terms
BRAD FAVREAU		Pick Up			N30
Ln	Description	Quantity	Unit Price	Total	
1)	QUERCUS BICOLOR BEACON 2.5-3" BB price includes digging the hole, installation, mulch, fertilizing, & clean up of site	5	875.00	4,375.00	
2)	QUERCUS X HERITAGE 2.5-3" BB price includes digging the hole, installation, mulch, fertilizing, & clean up of site	5	875.00	4,375.00	
3)	QUERCUS X REGAL PRINCE 2.5-3" BB price includes digging the hole, installation, mulch, fertilizing, & clean up of site	5	875.00	4,375.00	
4)	ACER FREE ARMSTRONG 2.5-3" BB price includes digging the hole, installation, mulch, fertilizing, & clean up of site	5	875.00	4,375.00	
5)	NYSSA SYLVATICA 2-2.5" BB price includes digging the hole, installation, mulch, fertilizing, & clean up of site	3	750.00	2,250.00	
6)	CRATAEGUS CRUSGALLI INERMIS 1.75-2" BB price includes digging the hole, installation, mulch, fertilizing, & clean up of site	3	650.00	1,950.00	
7)	PRUNUS X ACCOLADE 1.75-2" BB price includes digging the hole, installation, mulch, fertilizing, & clean up of site	3	650.00	1,950.00	
8)	SYRINGA RET IVORY SILK 2-2.5" T/F BB price includes digging the hole, installation, mulch, fertilizing, & clean up of site	3	750.00	2,250.00	
NOTES: first 4 trees are large shade trees second 4 are small flowering ornamental trees					
Sub-Total				25,900.00	
Total				25,900.00	



\$1,082.95

MOUNT

Choose an Option...

▼

This is a required field.

STYLE



This is a required field.

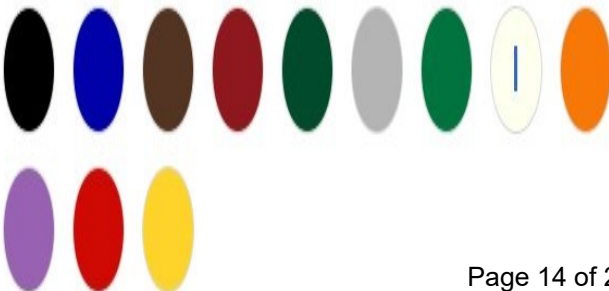
LENGTH

Choose an Option...

▼

This is a required field.

COATING COLOR *





24 Industrial Park Rd
Unit 2
Saco, ME 04072
(207) 494-8085

ESTIMATE
EST-28877

Payment Terms: Cash Customer

Created Date: 8/19/2024

DESCRIPTION: Park Plaque

Bill To: Biddeford, City Of 205 Main St Biddeford, ME 04005 US	Pickup At: Signarama-Saco 24 Industrial Park Rd Unit 2 Saco, ME 04072 US
--	---

Requested By: Danica Lamontagne Email: danica.lamontagne@biddefordmaine.org Cell Phone: (207) 282-8423	Salesperson: Nicole Whitney Email: nicolew@signarama-saco.com Entered By: Nicole Whitney
---	---

NO.	Product Summary	QTY	UNIT PRICE	TAXABLE	AMOUNT
1	Park Plaque	1	\$996.71	\$996.71	\$996.71
1.1	Gemini Plaques - -Gemini Plaques Part Qty: 1 Width: 17.00" Height: 11.00" Notes: Prec.Tooled BRONZE Plaque 5/16" Thick: Painted Edges Rectangle with insert Raised Copy-Horizontal Stroke Leatherette-w/Brushed Surface Single Line Border 1315-Dark Oxide SATIN Painted Per Artfile Supplied Satin Blind:Standard Stud No Rosettes Required . 17"w x 11"h QTY 1 - JOB: Aranovitch Park . With etched insert seal attached prior to shipping				
Subtotal:					\$996.71
Taxable Amount:					\$996.71
Taxes:					\$54.82
Grand Total:					\$1,051.53
Deposit Required:					\$525.77

Signature: _____

Date: _____



Finance Committee

Meeting Date: October 1, 2024
Meeting Time: 5:00 PM
Agenda Item No: 4.c
Item Description: Approval/Purchase Replacement Waste Truck
Submitted By: Jeff Demers

Supporting Information/Documentation:

Sourcewell Quote - City of Biddeford ME 9-23-24

Key Terms:

Executive Summary:

On June 6, 2024, the Fire Department was dispatched at 7:42am to Jacqueline Drive for a vehicle fire. The city's new waste truck had caught on fire near the bottom of truck cab. An insurance claim was filed immediately with Paquin & Carroll. This claim was then kicked over to Sedgwick Insurance, who oversees all claims for Argonaut Insurance. The following day, with the assistance of the Fire Chief and Deputy Chief, an in-house investigation was determined to be the next best step for the city. Deputy Chief Dexter reached out to S.E.A Forensic Investigation (Aaron) to conduct the initial findings. The conclusion was that an electrical issue caused the fire. A second investigation was done at a later date by all three parties and the insurance companies. Battle Motors, CB Kenworth and the City of Biddeford were present for the second investigation.

Detailed Review:

The waste truck is a total loss due to a wiring harness being too close to the exhaust manifold. The city purchased this truck at a total cost of \$403,265. As of today, to purchase another waste truck that is the exact same model will cost the city \$417,220.40. Public works is very satisfied with the truck that is running today. It was a production error that caused the fire.

Funding Source:

The City will be receiving an insurance claim check for a total of \$396,000 for the total loss of one of the two waste trucks that were purchased last year. The price of the new truck, being the same as the two we ordered last year, is \$417,220.40 for a difference of \$21,220.40. The

public works director needs to finish the conversation with the City manager for the remainder of \$21,220.40 needed for this purchase. This price is through an awarded contract through sourcewell.

Staff Recommendation:

Place an order for a replacement waste truck for the one that was a total loss.



175-B Route Marie-Victorin
Lévis, Quebec
G7A 2T3
1-800-463-6638
fax: 418-831-5255



Client:	<u>Sanitary Equipment Co., Inc.</u>	User:	<u>Biddeford, ME City of – AURH (21653A Rev3)</u>
Contact:	<u>Sean Murphy</u>	Contact:	<u>Joe Lovejoy</u>
Address:	<u>25 Industry Drive</u>	Address:	<u>371 Hill Street</u>
	<u>West Haven, CT 06516</u>		<u>Biddeford, ME 04005</u>
Phone/Fax:	<u>203-933-9599 / 203-933-4271</u>	Phone/Fax:	<u>207-282-1579 / 207-286-9395</u>
Distributor:	<u>Sanitary Equipment Co., Inc.</u>	Price List:	<u>2025-A</u>

Shipping address if different from above:
Chassis delivery:

Picked up by Sanitary Equipment
Canada: 175-B route Marie-Victorin, Lévis, QC, Canada G7A 2T3

DESCRIPTION					Price
Model:	AUTOMIZER RIGHT-HAND		Capacity:	33yd³ (27+6) - BTSI-0276	\$163,470
Chassis MFR:	CCC - Customer		Model:	LET2	See below
Engine:	Cummins X12		Axle:	6 x 4	
Transmission:	4500 RDS Series		Cab:	Cab over	
Driving config at del.:	RH drive only		Aux. Axle:	No	
Chassis Dealer:	New England Kenworth		S/N:		
Contact Email:	larry.cobb@newenglandkw.com		WD #:		
Other:			Availability:		
Cab color:	Omaha ORANGE 917204		Initials:	_____	
Body color:	Omaha ORANGE 917204				
Chassis color:	Factory black	Paint scheme:	Match cab:	YES	
Cart type:		Cart make:	Capacity:		
Position:		Size:			
Additional manuals:	0				
Configurative features:					
AGRA-0010	Heavy Duty Arm & Gripper, "32 to 95 US gal"				\$3,980
Lifting arm options:					
AGCD-0000	Cart/Container Counting Device on Arm(s)				\$480
AGSS-0000	Spill shield on Gripper				\$480
Controls options:					
AAAC-0050	Auxiliary Arm Controls Inside Cab on Curbside				\$1,220
Hydraulic options:					
HHWK-0000	Alarm for Low Hydraulic Oil Level & High Hydraulic Oil Temperature				\$1,210
HPSO-0000	Automatic Pump shutoff at 50 km/h- 32 mph				\$370
HHPG-0000	Hydraulic Pressure Gauge for Main Valve with Quick Coupler				\$160
Electrical options:					
EMSL-0010	Engine Speed Limited at 900 RPM if Arm NOT Stowed				\$370
Lighting options:					
LAFF-0050	Alternating Flashing Lights 4" Amber on Front of Body - LED (2) (located in bulkhead except for CNG Behind Cab where it's a on a raised structure)				\$720
LBLP-0010	High Visibility Lighting Package. Oval 6 inches red central brake light on tailgate. Qty 1. Round 4 inches red stop lights in upper tailgate light bar. Qty 2. Round 4 inches amber turn signals in upper tailgate light bar. Qty 2. Replacement of the STD red turn-tail lights by amber turn signals on tailgate lower light bar. Qty 2. Additional marker lights on each side of top body's rear. Qty 2. Oval 6 inches amber Whelen strobe lights on additional light bar center of tailgate. Qty 5.				\$5,440
WKLL-0001	LH-side hopper (1)				\$0
WKLL-0003	RH-side post (3)				\$0
WKLL-0004	RH-side rail (4)				\$0
LSLA-0030	Strobe Light Beacon Style on T/G: Over Upper S/T/T Lights (If Appl.) Centered - Whelen L41AP (1)				\$810
LWLK-0035	Work Light Package - LED (3)				\$1,200
Camera options:					
CCCM-0004	3rd Eye 9" Color Monitor (DVR) Split screen				\$2,070
CL11-0000	Alley left 2/3 (11)				\$0
CL04-0000	Hopper LH-side (4)				\$0
CCCC-0004	Quadruple 3rd Eye Cameras (4) With Heater/Without Shutter: Monitor must be selected separately. Heater. No Shutter				\$4,850
CCPC-0000	Protection Cage(s) on Camera(s)				\$370
CL01-0000	Tailgate center 2/3 (1)				\$0
CL35-0000	Top of Right-Hand Arm (35) - Pointing Curbside				\$370
Body options:					
BASR-0000	Anti-sail Bars on Rear Mud Guards (Rear Wheels) (N/A with tag axle or comingle body)				\$200
BSFL-0010	Body floor liner 48" x 4mm (0.160") - Hardox 450				\$1,190
BSWL-0035	Body Side Wall liners 24" x 1/8" - Hardox 450				\$450
BCOT-0000	Broom and Shovel Front of Hopper on Curbside & Hoe Front of Hopper on Streetside				\$470
BFEX-0010	Fire Extinguisher 20 lbs. (1) on Rubrail Curbside (Rear) Vertical (standard position: body curbside unless specified otherwise by regulation)				\$460
BRLS-0000	Ground Level Grease Point for Follower Panel Rollers (Centralized)				\$1,060
BPLS-0000	Ground Level Grease Points for Packer Rails (Centralized)				\$840
BHWS-0000	Hopper Floor Liner 1/4" - Hardox 450				\$1,320
BHRO-0001	Hopper Roof Universal (Do NOT Increase the Overall Height) (Not available with roof mounted CNG)				\$1,870
BHSL-0000	Hopper Side Wall Liners 4mm (0.160") - Hardox 450				\$980
BLCO-0000	Larger Cleanout Doors				
BESK-0000	Spill Kit on Rubrail Curbside (Center)				\$410

BTDP-0000	Tailgate Drip Pan	\$660
Paint options:		
PPCE-0030	Base Coat/Clear Coat Cab Paint (Exterior Only) No paint scheme. Including doors jambs	5,280
PCBP-STD01	Urethane Body Paint: Included in unit base price. Includes bolt-on parts painted body color	\$0
Non-standard options:		
CREDIT	Credit for Dual Work Light Package (because included in LBLP-0010 - High visibility Lighting package)	-\$730
Notes:		
Also INCLUDED in price (Supply by Sanitary Equip.):		
*		
Transport to City of Biddeford, ME from Labrie Quebec		
NET: \$3,000.00 USD		
*		
Pre-Delivery Inspection		
NET: \$500.00USD		
*		
2024 Crane Carrier Chassis LET2 6x4 (Sold via New England Kenworth)		
NET: \$220,875.00 USD for this price chassis must be paid net 30 days after arrival to Labrie		
*		
Additional Freight		
NET: \$2,000.00		
*		

Total (body)	\$202,030.00
-2% Discount	\$4,040.60
Total net (body)	\$197,989.40
Total net (chassis)	\$220,875.00
PDI	\$500.00
Add. Freight	\$2,000.00
Sanitary discount	(\$6,644.00)
Total net	\$414,220.40
FOB Portland, ME	\$3,000.00
Fuel surcharge	\$0.00
Total net (unit)	\$417,220.40
Number of units	1
Grand Subtotal	\$417,220.40
Grand Total	\$417,220.40
Currency	USD (\$)

Labrie Rep./Francois Leblond

Terms	Body: Net 30 days Chassis (If applicable): Net on delivery for release of MSO
Weight Distribution	Quotes and pricing are subject to changes pending on WD analysis which can alter specs. Upon receipt of PO and chassis specs WD will be conducted and confirmation of acceptance will be issued.
Delivery	To be confirmed
Taxes	Not included
Disclaimer	It is the quoting distributor’s responsibility to verify the accuracy of this quote versus the specification for the body and chassis. Labrie Environmental Group will not be responsible for any price differential between this quotation and what is required by the provided specifications. Interest fees on past due account of 1.5% per month (18% annual). Price list subject to change at all times due to the steel price index. Labrie Environmental Group (LEG) does not accept floorplan charges, back charges, liquidated damages or third-party claims for any reason or cause, whether expressed or implied by specifications or other form of communication, including purchase order terms and conditions unless approved in writing by CEO or CFO at time of quotation. Labrie Environmental Group (LEG) and/or seller shall not be responsible for any failure to perform, or delay in performance of, its obligations resulting from the COVID-19 pandemic or any future epidemic.



Finance Committee

Meeting Date: October 1, 2024
Meeting Time: 5:00 PM
Agenda Item No: 4.d
Item Description: Approval/City Hall Renovation Project - Window Limiters
Submitted By: Brian S. Phinney, COO

Supporting Information/Documentation:

20241001 OCO2 Window Limiter - CHANGE ORDER

Key Terms:

Window Limit Devices – a mechanism designed to restrict the opening of a window to a predetermined height (limit) generally installed for safety purposes in public buildings.

Executive Summary:

Approval of this item authorizes the installation of window limiters in the GA Office for client safety. The cost the limiters is \$441.00.

Detailed Review:

The City Hall Renovation Project includes the replacement of all windows in Biddeford City Hall. Window limiters were not included in the original scope of work as most of the windows are under the direct control of staff. Since the installation has occurred, there have been a number of instances when clients waiting in the GA waiting area have opened the new windows and children have moved chairs next to the windows to play on the window sill or watch activity outside. Since these windows are not under the direct control of staff, it is recommended that window limiters be installed in this area for safety.

Funding Source:

The funding line for the window limiters will be provided prior to the meeting. The anticipated surplus and reserve accounts are being evaluated to confirm balances prior to making a funding recommendation.

Staff Recommendation:

Staff recommends authorizing the installation of window limiters for the GA Office area for client safety.



40 Center Street
Suite 1
Scarborough ME 04074
(207)-303-0634

Change Request

Request#: 2

Request Date: 01/04/2024

OCO 002 - Addition of Window Limiters

License:

To: City of Biddeford
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

Project: 297
Biddeford City Hall
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By: 44 Annie Tremaine

Customer Order: 297

Specifications Attached ☐

Item #	Description of Work	Requested Value
1	OCO 002 - Add Limiters on 5 Windows	441.00

Jacobs Glass Quoted:

- \$400.00 to add sash limiters at windows 126, 125, 124, 122, and 121.

Ducas OH&P:

- 5% OH and 5% Fee = \$41.00

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

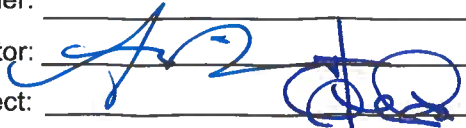
Requested Amount of Change

441.00

The original Contract Sum was	3,653,698.00
Net change by previous Change Orders	360,889.51
The Contract Sum prior to this Change Order	4,014,587.51
The Contract Sum will be changed by this Change Order	441.00
The new Contract Sum including this Change Order will be	4,015,028.51
The Contract Time will be changed by	0 Days

Owner: _____

Date: _____

Contractor:  _____

Date: 9/5/24

Architect: _____

Date: 9/5/24



5 Cushman Road
Winslow ME 04901
(207) 873-7577

2/6/2024
REV 1

**Biddeford City Hall
Biddeford, ME
RFC #1**

RFC PROPOSAL	TOTALS
--------------	--------

Provide Labor, Materials & Equipment for the following Scope of Work:

Addition of Sash Limiters

- Provide 3.75" sash limiters at windows 126, 125, 124, 122 and 121 Lower sash only on Double Hungs.
- Materials only, no added labor costs

TOTAL RFC AMOUNT	\$400
-------------------------	--------------



Finance Committee

Meeting Date: October 1, 2024
Meeting Time: 5:00 PM
Agenda Item No: 4.e
Item Description: Approval/City Hall Renovation Project - Tower Windows

Submitted By: Brian S. Phinney, COO

Supporting Information/Documentation:

20241001 OCO3 Tower Windows

Key Terms:

Executive Summary:

Approval of this item authorizes the purchase and installation of two tower windows not included in the original award due to availability. The cost of the windows with installation is \$35,039.66.

Detailed Review:

The City Hall Renovation Project includes the replacement of all windows in Biddeford City Hall. At the time of award the two windows in the tower were not available and were removed from the scope of work. The windows have since become available. This change order adds the windows to complete the window replacement project. The windows are referenced on attached plan A202 and are identified as windows 212 and 212a on the master window schedule.

Funding Source:

The cost of the windows with installation is \$35,039.66. The actual funding line for the windows will be provided prior to the meeting. The anticipated surplus and reserve accounts are being evaluated to confirm balances prior to making a specific funding recommendation.

Staff Recommendation:

Staff recommends approval of the request.



40 Center Street
Suite 1
Scarborough ME 04074
(207)-303-0634

Change Request

Request#: 3

Request Date: 02/14/2024

OCO 003 - Windows 212/212a

License:

To: City of Biddeford
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

Project: 297
Biddeford City Hall
205 Main Street - Suite 207
P.O. Box 586
Biddeford ME 04005

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By: 44 Annie Tremaine

Customer Order: 297

Specifications Attached ☐

Item #	Description of Work	Requested Value
1	Jacobs Glass - Replacement Windows Jacobs Glass Quote - \$30,282.00 Ducas OH&P - \$3,103.91	33,385.91
2	Misc. Interior Drywall Repairs	1,653.75

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

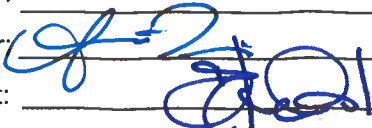
Requested Amount of Change

35,039.66

The original Contract Sum was	3,653,698.00
Net change by previous Change Orders	361,330.51
The Contract Sum prior to this Change Order	4,015,028.51
The Contract Sum will be changed by this Change Order	35,039.66
The new Contract Sum including this Change Order will be	4,050,068.17
The Contract Time will be changed by	0 Days

Owner: _____

Date: _____

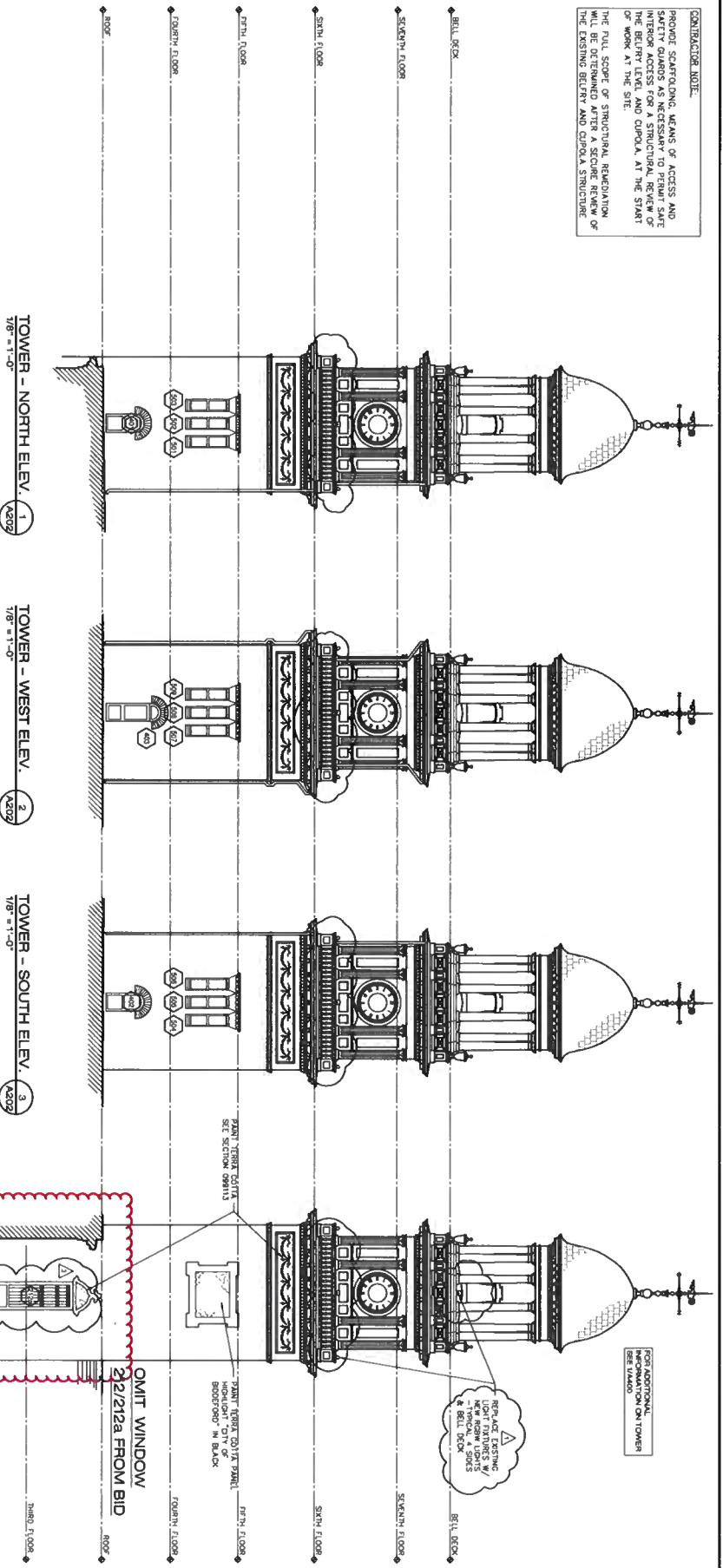
Contractor:  _____

Date: 9/5/24

Architect: _____

Date: 9/5/24

CONTRACTOR NOTE:
 PROVIDE SCAFFOLDING, MEANS OF ACCESS AND SAFETY GUARDS AS NECESSARY TO PERMIT SAFE WORK ON THE TOWER. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE DELIVERY LEVEL AND CURB, AT THE START OF WORK AT THE SITE.
 THE FULL SCOPE OF STRUCTURAL REDEMPTION OF THE TOWER SHALL BE DETERMINED BY THE STRUCTURAL ENGINEER AND SHALL BE SHOWN ON THE EXISTING DELIVERY AND CURB, STRUCTURE.





5 Cushman Road
Winslow ME 04901
(207) 873-7577

2/14/2024

**Biddeford City Hall
Biddeford, ME
RFC #2**

RFC PROPOSAL	TOTALS
--------------	--------

Provide Labor, Materials & Equipment for the following Scope of Work:

Addition of Windows 212 and 212A to Scope
-Standard Grill Pattern Assumed

TOTAL RFC AMOUNT	\$30,282
-------------------------	-----------------