

City of Biddeford
City Council
April 04, 2023 6:00 PM Council Chambers & Zoom

Please click this URL to join:

<https://biddeford.zoom.us/j/92359595577?pwd=cW01b1E5SXFSREdmenBJa2k2WWZ0UT09>

Webinar ID: 923 5959 5577

Passcode: 753914

Or One tap mobile:

+13126266799,,92359595577# US (Chicago)

+16465588656,,92359595577# US (New York)

Or join by phone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860

International numbers available: <https://biddeford.zoom.us/j/92359595577>

Status: In-Person and via Zoom; Council Chambers; 6:00 p.m.

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Adjustment(s) to Agenda**
 - 3.a. 7. E. REMOVED FROM AGENDA - 2023.27) Approval/Acceptance-Downtown Cameras
- 4. Presentation:**
 - 4.a. Airport Presentation
- 5. Public Addressing the Council...(3 minute limit per speaker for up to a total of 15 minutes)**
- 6. Consideration of Minutes:**
 - 6.a. Council Meeting Minutes March 21, 2023
[Council Meeting Minutes March 21, 2023](#)
- 7. Orders of the Day:**
 - 7.a. 2023.23) Approval/Acceptance- Airport Gale Associates Bid
[20230404 2023.23\) Authorization - West Apron Reconstruction Grant - Gale Associates & Shaw Brothers Constrcution - ORDER](#)
[20230404 2023.23\) Gale Associates-MEMO](#)
 - 7.b. 2023.24) Approval/Union Parcel Purchase and Sale Agreement
[20230404 2023.24\) - One Diamond Development, LLC -ORDER](#)

- [20230404 2023.24\)- One Diamond Development, LLC- MEMO](#)
 - [20230404 One Diamond Development, LLC, Agreement for Purchase and Sale](#)
 - 7.c. [2023.25\) Approval/Inclusionary Zoning Emergency Ordinance](#)
 - [2023.25\) Inclusionary Zoning Emergency Order- ORDER](#)
 - [2023.25\) Inclusionary Zoning Ordinance- MEMO](#)
 - 7.d. [2023.26\) Approval/Acceptance- Pavement Markings](#)
 - [20230404 2023.26\) Pavement Markings-ORDER](#)
 - [20230404 Pavement Markings - MEMO](#)
 - [20230404 Pavement Markings Proposal Form](#)
 - [Pavement marking Bid Tabulation](#)
 - 7.e. [REMOVED FROM AGENDA - 2023.27\) Approval/Acceptance-Downtown Cameras](#)
 - [20230404 2023.27\) Downtown Cameras-ORDER](#)
 - [20230404 Downtown Cameras - MEMO](#)
 - [20230404 Downtown Cameras](#)
- 8. **City Manager Report**
- 9. **Public Addressing the Council..(3 minute limit per speaker)**
- 10. **Other Business**
- 11. **Council President Addressing the Council**
- 12. **Mayor Addressing the Council**
- 13. **Adjourn**

COUNCIL MEETING

March 21, 2023

{The meeting was held in a hybrid model – in person and via Zoom}

Called to order by Mayor Casavant at: 6:00 p.m.

Roll Call: William Emhiser, Scott Whiting, Martin Grohman, Bobby Mills, Julian Schlaver, Liam LaFountain and Marc Lessard were present. Doris Ortiz was present via Zoom. Norman Belanger was excused.

The Council and all that were present recited the Pledge of Allegiance

Adjustment to the Agenda: None

Proclamation: Mayor Casavant read two proclamations. These proclamations can be found on the City of Biddeford's website.

Week of the Young Child – Week of April 1 – 7, 2023

Vietnam War Veteran's Day – Recognized March 29th

Mayor Casavant thanks Councilor Grohman for all the work he's done regarding this very important and well deserved recognition for all the men and women who have served our country during the Vietnam War.

Councilor Grohman informs everyone that on March 29, 2023 people are getting together at the Veteran's Memorial Park, on the corner of Pool St and Alfred St at 2:00 p.m. There will be a nice program recognizing all Vietnam Veterans who are all heroes. He encourages everyone to attend. They will be raising a commemorative flag and will be having people speak. The message is, Thank you for your service and welcome home.

Councilor Mills thanks Mayor Casavant and Councilor Grohman for putting the event together. He goes on to say that he appreciates all the support they have had for Veterans over the years. He feels a lot of Veterans don't get the recognition they should. Councilor Mills being a Veteran himself appreciates this.

Presentations:

Roxi Sugar speaks to the Council and everyone present about the Biddeford Ball which is being held April 29, 2023 at 40 Main Street, Building #13-2W, Pepperell Mill, Biddeford ME. The theme for the Biddeford Ball is White & Cream. Roxi also spoke about the goal of building a playground in Downtown Biddeford. Roxi's presentation to the Council can be found on the City of Biddeford's website.

Jeremy Ray, Superintendent of Schools presented the proposed FY24 School Budget. A copy of this presentation can be found on the City of Biddeford's website.

Public Addressing the Council: Two people from the public addressed the Council.

Consideration of Minutes: **March 7, 2023**

Motion by Councilor Grohman, seconded by Councilor Lessard to accept the minutes as printed.

Vote: Unanimous

Motion Passes

Orders of the Day: None

Appointments:

IN BOARD OF CITY COUNCIL...MARCH 21, 2023

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Dylan Doughty
Ward 4**

to the *Zoning Board of Appeals*

Motion made by Councilor Emhiser, seconded by Councilor Lessard to confirm the appointment.

Vote: Unanimous.

Appointment Confirmed

IN BOARD OF CITY COUNCIL...MARCH 21, 2023

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**Kayla Lewis
Ward 3**

to the *Diversity, Equity and Inclusion Committee*

Motion made by Councilor Mills, seconded by Councilor Lessard to confirm the appointment.

Vote: Unanimous.

Appointment Confirmed

IN BOARD OF CITY COUNCIL...MARCH 21, 2023

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

**David Tarbox
Ward 7**

to the *Recycling & Waste Management Commission*

Motion made by Councilor Mills, seconded by Councilor Lessard to confirm the appointment.

Vote: Unanimous.

Appointment Confirmed

IN BOARD OF CITY COUNCIL...MARCH 21, 2023

ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

Jon Brady
Ward 5

to the *Harbor Commission*

Motion made by Councilor Mills, seconded by Councilor Lessard to confirm the appointment.

Vote: Unanimous.

Appointment Confirmed

City Manager report:

Jim Bennet, The City Manager – Responds to a citizen’s comment by saying that the project is supposed to be wrapped up this Spring and he’s expecting it to be done late May or June. Brian Phinney, the City’s Chief Operating Officer confirms that the project should be fully completed by late August. Jim also updates the Council that City of Biddeford staff took the lead on submitting the request for a Congressional Directed Spending. Biddeford submitted the application to Senator Collin’s and Senators King’s offices on behalf of Saco and Biddeford for the \$6.7 million pedestrian bike bridge that would connect Saco and Biddeford. Lastly, he confirmed to the Council that Biddeford received approval from HUD to delay the Consolidated Plan by one year. He says they will start on that tomorrow night with the Citizen’s Advisory Committee and he says there will be more aggressive opportunity for the public to participate, provide direction and feedback than there has been for the last 4 or 5 years with that program. Jim invites anyone from the public that wants to weigh in on where any of the federal HUD money should be spent which is around \$400,000 a year in terms of direct money, should be on the lookout to be able to participate in this process.

Public Addressing the Council: One person from the public addressed the Council.

Other Business: Councilor Lessard thanks the Superintendent for his presentation. He talks about the number of students they can put into the school system without having any issues with teachers. Fifteen students per grade level, Councilor Lessard feels 180 students could easily join the Biddeford school system which would help with the State subsidy. He says this is something he’s been mentioning for years. He goes on to say, a way to address this is back lots. He reminds the Council that a month ago the Councilor from Ward 4 looked on the City of Saco’s website regarding back lots and they were surprised how simple the back lot verbiage was in the City of Saco’s ordinance book. Council Lessard says he’s done asking for Biddeford to implement back lots even though it would help with the taxes on the front lot and create affordable housing. Councilor Lessard says that he is changing his tactics regarding back lots from asking to implement them to begging to implement them.

Councilor Mills clarifies to the Council what a caller was calling about during the Public Addressing the Council portion of the meeting. Councilor Mills explains that the citizen was referencing an email that the Council received telling them he was concerned about certain books in the school system. Councilor Mills explains to the citizen that his concerns would need to be

directed to the School Department. Councilor Mills says that he will make sure the citizen's concerns get forwarded to the School Committee. Councilor Mills goes on to say, because of the nature of his job, he has driven around Saco a lot and has seen how the property owner's in Saco have taken advantage of the backlot ordinance. He agrees with Councilor Lessard that writing a backlot ordinance here in Biddeford would be very simple to do. Councilor Mills tells the Council that he and Councilor LaFountain have heard from a constituents that wants to develop homes here if backlots are allowed because this constituent wants to increase affordable housing. Councilor Mills believes this is something Biddeford needs to do rather than continue talking about it.

Councilor Grohman wanted to remind everyone that Spring is in the air. Maine Maple Sunday is taking place this weekend. The Biddeford/Saco Rotary Club is taking over Biddeford Middle School on Sunday morning 7:00am-11:00am to make pancakes and serve local syrup. The cost of this pancake breakfast is \$12. They will also be cooking crepes as well. For more details please check the Biddeford/Saco Rotary Club Facebook page.

Council President Addressing the Council: Councilor Belanger did not address the Council.

Mayor Addressing the Council: Mayor Casavant did not address the Council.

Executive Session:

MRS 405(6)(E) – Consultation with City Attorney

Motion made by Councilor Whiting to enter into Executive Session, seconded by Councilor Lessard

Vote: Unanimous

Motion Passes

Time: 7:58 p.m.

Motion made by Councilor Emhiser to come out of Executive Session, seconded by Councilor Lessard

Vote: Unanimous

Motion Passes

Time: 8:39 p.m.

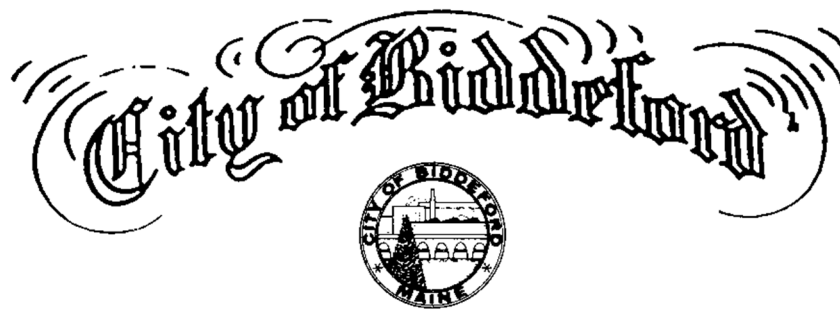
Adjourn:

Motion made by Councilor Emhiser, seconded by Councilor Lessard to adjourn

Vote: Unanimous

Motion Passes

Time: 8:39 p.m.



2023.23

IN BOARD OF CITY COUNCIL... April 4, 2023

BE IT ORDERED, that the Biddeford City Council authorizes the City Manager to instruct Gale Associates to proceed with preparation and submittal of a formal grant application to the Federal Aviation Administration in the amount not to exceed \$795,000 for the West Apron Reconstruction Project at the Biddeford Municipal Airport (B19), requiring a 5% local match not to exceed \$39,750.

BE IT FURTHER ORDERED, that upon successful award of the grant, the City Manager may accept the grant and authorize Gale Associates as the engineer and Shaw Brothers as the low-bid contractor to proceed with the work in accordance with all grant conditions and requirements.



City Council

Meeting Date: 4/04/2023

Meeting Time: 6:00 pm

Agenda Item No: 7a

Item Description: 2023.23) Authorization Reconstruct West Apron

Submitted by: Airport Commission / Jeff Demers

Supporting Information/Documentation:

Gale contract

Executive Summary:

The Airport Commission along with the Public Works Department is seeking approval for the Reconstruction of the West Apron with associated aircraft tie downs anchors, markings, and drainage. All work is to be performed on the City of Biddeford's Airport property, with the anticipated assistance of a Department of Transportation (D.O.T), grant of \$795,000

Detailed Review:

Gale Associates serves as the engineer for projects at the Biddeford Municipal Airport and has served in that capacity for approximately the last 10-years through various competitive bid solicitations. Generally, as FAA grants become available Gale Associates prepares the required preliminary design plans and obtains competitive bids for a specific scope of work. The design and project cost is then discussed with FAA and if within the grant threshold FAA authorizes the project to move forward through a formal grant application for FAA award for construction. The West Apron project follows this outline. The Public Works Department and the Biddeford Airport Commission request authorization for Gale Associated to move forward with the FAA grant application for reconstruction of the West Apron using Shaw Brothers Construction as the low-bid contractor for the work.

If awarded, grant funding covers 95% of the project with contributions from both FAA an DOT with a 5% match from the City. Grant award is anticipated during Federal Fiscal Year 2023 (FFY2023), which runs Oct 1, 2022 through September 30, 2023. Project award is contingent upon the availability of federal funds and receipt of the funding assistance grant; however, the West Apron Reconstruction Project will not move forward without award of the grant.

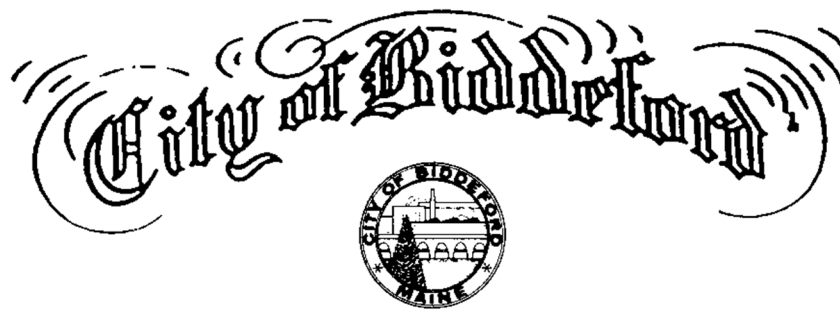
Funding Source:

95% (FAA) and (DOT) \$755,250

5% City match of \$39,750

Staff Recommendation:

Staff is recommending allowing Gail Associates to move forward with the grant process.



2023.24

IN BOARD OF CITY COUNCIL... April 4, 2023

BE IT ORDERED, that the City Manager is authorized to execute the attached Purchase and Sale Agreement between the City of Biddeford and One Diamond Development, LLC, whereby the City of Biddeford shall convey a certain lot and parcel of land, together with any improvements thereon being located at Lot 74 on Biddeford Assessor's Tax Map 40 and being further described in a deed dated June 23, 1995 and recorded in the York County Registry of Deeds Book 7465, Page 84.



City Council

Meeting Date: April 4, 2023

Meeting Time: 6:00 PM

Agenda Item No: 7b

Item Description: 2023.24) Approval/Union Oil Parcel Purchase and Sale Agreement

Submitted by: Harry B. Center, II, Esq., City Attorney

Supporting Information/Documentation:

Please see attached Purchase and Sale Agreement

Key Terms:

Real Estate Contracts; JDA with One Diamond Development, LLC

Executive Summary:

The subject parcel is surrounded by land owned by One Diamond Development. Title to the subject property is in Union Oil Co., however there are numerous matured property tax liens.

Detailed Review:

In order to complete the project that is the subject of the above referenced JDA; it makes sense and both parties agree that the "Union Oil Parcel" be conveyed by the City to One Diamond Development. The City has prudently, for years, avoided completion of the municipal tax lien foreclosure process, to avoid becoming a potentially responsible party in the event that there is hazardous waste on the property. The terms of the attached P&S, Section (5) Environmental Indemnification are very favorable to the City, as the Purchaser will be solely responsible for any and all environmental issues.

Funding Source:

N/A the City is the Seller

Staff Recommendation:

Staff recommends that the Council approve the Order

AGREEMENT FOR PURCHASE AND SALE

THIS AGREEMENT made this ____ day of April, 2023, by and between **CITY OF BIDDEFORD**, a municipal corporation with a place of business in Biddeford, Maine (hereinafter the “Seller”) and **ONE DIAMOND DEVELOPMENT, LLC**, a Maine limited liability company with a place of business in Kennebunk, Maine (hereafter collectively referred to as “Buyer”).

W I T N E S S E T H:

In consideration of the covenants hereinafter set forth, Seller and Buyer hereby agree as follows:

- 1) **Purchase and Sale.** Seller agrees to sell to Buyer, and Buyer agrees to buy from Seller, for the price and upon the terms and conditions hereinafter set forth, certain real property situated northerly of but not adjacent to Main Street in Biddeford, Maine, and being Lot 74 on Biddeford Assessor’s Tax Map 40; and further being the same premises as described in deed from Elizabeth K. Mantis, Personal Representative of the Estate of Mary V. Kearney to Union Oil Co. of Maine, dated June 23, 1995 and recorded in the York County Registry of Deeds in Book 7465, Page 84 (hereinafter referred to as the “Property”).
- 2) **Purchase Price.** The total purchase price for the Property shall be One Dollar (\$1.00) and other consideration as set forth herein, the entire amount of which will be payable at closing.
- 3) **Closing.** Closing shall occur on or before _____. The closing will be at the offices of Woodman Edmands, P.A, or at such other time and/or other place as agreed to by the Buyer and Seller.
- 4) **Conveyance; Title.** At the closing, Seller shall execute and deliver to Buyer a good and sufficient quitclaim deed without covenant (release deed) conveying to Buyer the Seller’s interest in the Property. Seller makes no covenants or warranties as to the status of title to the Property.
- 5) **Environmental Indemnification.** Buyer acknowledges that the Property was formerly owned by an oil company, and that there is the possibility that the soils on the Property are contaminated by hazardous waste. Buyer agrees, as an integral part of the consideration for this Agreement, that it shall, at its sole cost and expense, indemnify, protect, defend, and save harmless Seller, and Seller’s officials and employees, from and against any and all damages, losses, liabilities, obligations, penalties, claims, litigation, demands, defenses, judgments, suits, actions, proceedings, costs, disbursements and expenses (including, without limitation,

reasonable attorney's fees and expenses) of any kind or nature asserted by any person, entity, or government relating to, resulting from, or arising out of the presence of any hazardous waste (as defined in either Federal or State law or regulation) on the Property. Buyer further agrees to provide to Seller at closing a separate Environmental Indemnification Agreement, in form and substance approved by Seller.

- 6) **Closing Contingencies.** The Property is subject to numerous tax liens filed against it by the Seller from 2013 through 2020. This Agreement is contingent upon and subject to Seller completing the lien foreclosure process and acquiring title to the Property.
- 7) **Possession; Prorations; Expenses.** Full possession of the Property will be transferred to Buyer at Closing. There will be no prorations between Seller and Buyer. Seller and Buyer shall each pay their own real estate transfer tax as assessed by Maine law; and each shall be responsible for its own expenses in accordance with standard Maine real estate practice.
- 8) **Risk of Loss.** Not applicable.
- 9) **Default.** If either the Buyer or the Seller shall fail to close in accordance with this Agreement, the other party, at its election, may either (a) seek to obtain specific performance or (b) cancel this Agreement.
- 10) **Brokerage.** Buyer and Seller each hereby represent and warrant to the other that there are no real estate brokers involved or real estate commissions or finder fees payable in connection with the sale of the Property.
- 11) **State of Maine Withholding.** Not applicable.
- 12) **Notices.** Any notices required or permitted hereunder shall be either hand delivered or mailed by certified mail, return receipt requested as follows:

To Seller:
City of Biddeford
Attn: James A. Bennett
City Manager
205 Main Street
Biddeford, ME 04005

To Buyer:

One Diamond Development, LLC
Attn: Timothy Harrington, Manager
2 Livewell Drive, Suite 201
Kennebunk, ME 04043

13) Miscellaneous. This Agreement shall be binding upon the parties hereto and their successors and assigns. This Agreement represents the entire agreement of the parties and any modification or amendment hereto shall be in writing, signed by the parties hereto. Time is of the essence to this Agreement; wherever the term “days” is used herein, it shall refer to calendar days. This Agreement shall be interpreted in accordance with the laws of the State of Maine.

IN WITNESS WHEREOF, the parties hereto have executed and delivered this Agreement as of the day, month and year first above written.

SELLER:

CITY OF BIDDEFORD

Witness:

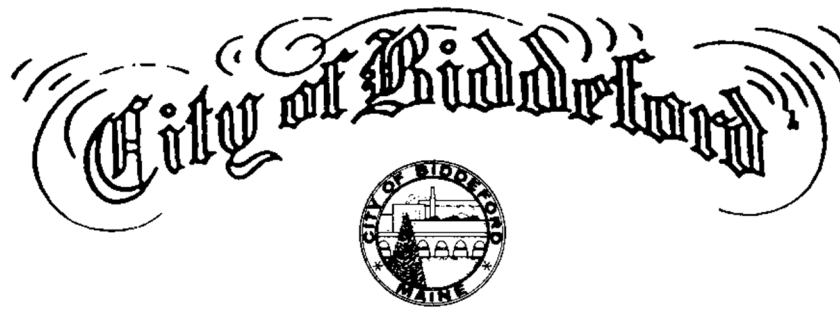
By:_____
James A. Bennett, City Manager

BUYER:

ONE DIAMOND DEVELOPMENT, LLC

Witness:

By:_____
Timothy Harrington, Manager



2023.25

IN BOARD OF CITY COUNCIL... April 4, 2023

WHEREAS, the Biddeford City Council has received the Report of the Mayor's Affordable Housing Task Force;

WHEREAS, that report identified that long term residents of the City, most especially long term renters, "... are more likely to pay a greater percentage of their monthly income today than they did when they started renting..." and over fifty percent (50%) of all full time Biddeford residents are renters;

WHEREAS, the market rents continue to increase at a rate in Biddeford that exceeds cost of living and inflation, and the history and unique character of Biddeford includes a mix of residents with a range of income levels;

WHEREAS, the current increase in housing costs, particularly among renters is a hardship for the residents of the City of Biddeford and the Biddeford City Council recognizes and finds that there is currently a lack of affordable housing within the City of Biddeford, and the lack of affordable housing is detrimental to the health, safety and welfare of the inhabitants of the City of Biddeford and said lack of affordable housing constitutes an emergency as set forth in the Charter of the City of Biddeford, Article III, § 8.

WHEREAS, the Mayor's Affordable Housing Task Force has recommended that the City adopt an Inclusionary Zoning Ordinance and Inclusionary Zoning Regulations which may include multiple approaches;

WHEREAS, the City's current land use ordinance, regulations and existing comprehensive plan are inadequate to prevent serious public harm, namely the continuance of residential development without requiring affordable housing units;

WHEREAS, the City Council desires to have reasonable time to allow the public to provide input and feedback into any proposed Inclusionary Zoning Regulations and it is expected that several new residential projects may start initial approval process in order to avoid any new Inclusionary Zoning Regulations;

WHEREAS, based upon a finding that the current lack of affordable housing constitutes an emergency and the City of Biddeford current ordinances, land use regulations and existing comprehensive plan are inadequate to address the lack of affordable housing, pursuant to 30-A M.R.S. § 4356, a moratorium on new residential projects with ten (10) or more units is necessary to address existing land use ordinance, rules and regulations and adopt new land use ordinances, rules and regulations;

WHEREAS, the Biddeford City Council desires to make certain that any new project exceeding ten (10) or more new residential units be subject to any new Inclusionary Zoning ordinances, rules and/or regulations that may be adopted;

WHEREAS, the Biddeford City Council appreciates the financial impact that a moratorium has on potential project(s) and the Biddeford City Council desires to balance the impacts of a moratorium;

NOW, THEREFORE, IT IS HEREBY ORDERED that an emergency moratorium on any new residential project with ten (10) or more units shall be effective immediately to ensure that any proposed residential project of ten (10) or more new units shall be subject to Inclusionary Zoning Ordinances, Rules and Regulations to be adopted by the Biddeford City Council by July 7, 2023;

BE IT FURTHER ORDERED, that any new proposed residential projects of ten (10) or more units may, at their discretion, submit a completed application during the moratorium period, subject to, the full understanding and recognition that any such application(s) shall not be approved until the end of the moratorium and further understanding that any such application(s) shall be governed by any Inclusionary Zoning Ordinances, Rules and/or Regulations duly adopted by the City of Biddeford prior to end of the moratorium.

BE IT FINALLY ORDERED, that City staff is allowed to accept, review and consider new completed application(s) for any proposed residential projects of ten (10) or more residential units during said moratorium with the full understanding that any said project(s) shall not be approved until this order has expired;

***NOTE**

This is an Emergency Order pursuant to the City Charter, Art. III, §8. Upon a favorable vote and two-thirds (2/3) of the members present and voting. This Order shall be in full force and effective as of March 31, 2023.



City Council

Meeting Date: April 4, 2023

Meeting Time: 6:00 PM

Agenda Item No: 7.c

Item Description: 7.c 2023.25) Approval/Inclusionary Zoning Emergency Ordinance

Submitted by: Harry B. Center, II, Esq., City Attorney

Supporting Information/Documentation:

See Report Submitted by Mayor's Affordable Housing Task Force

Key Terms:

Affordable Housing/Inclusionary Zoning/Moratorium

Executive Summary:

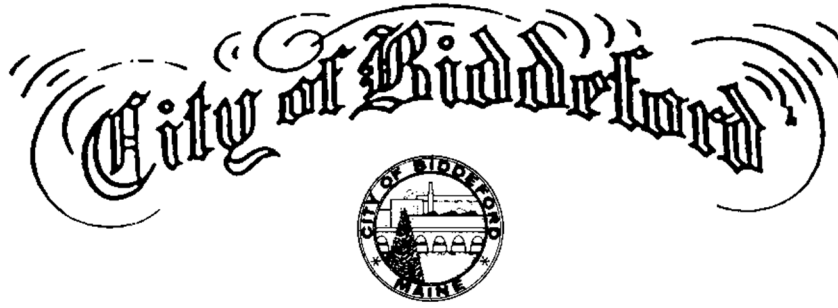
On order to implement the recommendations contained in the Report submitted by the Mayor's Affordable Housing Task Force, new ordinances, rules and regulations related to new residential construction of projects containing ten (10) units or more need to be adopted by the Council

Detailed Review:

The lack of affordable housing is imminent and causing significant hardships to the residents of Biddeford. New ordinances, regulations and rules are necessary to facilitate and encourage new residential developments with ten or more units to include affordable housing as part of new development. Passing this short moratorium will allow City Staff to draft ordinances to address the need for affordable housing to be included in large scale, new residential projects. During this process, all stakeholders will have an opportunity to give input. The brief moratorium will prevent a flood of new applications seeking to avoid any new requirements, while the City establishes new ordinances, rules and regulations.

Funding Source: N/A

Staff Recommendation: Staff recommends that the Council pass this order to allow it to draft new ordinances, rules and regulations to address and implement the recommendations contained in the Mayor's Affordable Housing Committee's report.



2023. 26

IN BOARD OF CITY COUNCIL... April 4, 2023

BE IT ORDERED, that the City Council authorizes the City manager to execute and agreement with Poirier Guidelines for the estimated cost of \$63,801.09 for pavement marking services.

Attest by: _____



City Council

Meeting Date: April 4, 2023

Meeting Time: 6:00 PM

Agenda Item No: 7d

Item Description: 2023.26) Acceptance of Pavement Marking services

Submitted by: Jeff Demers, Director Public Works

Supporting Information/Documentation:

March 5, 2023 Request For Bids.

March 22, 2023 K-5 Company Bid.

March 22, 2023 Poirier Guidelines Bid.

March 22, 2023 On-The-Line, Inc. Bid

March 23, 2023 Bid tabulation Form

Executive Summary:

The Public works department advertised for request for Bids for pavement markings on March 5, 2023. Public works received three Bids.

Detailed Summary:

The Public Works Dept. solicits a bid for pavement marking services annually. Public Works received three Bids. Please see the attached Bid Tabulation

Funding Source:

Funds for this task are appropriated in the public works road maintenance budget 21162-60462.

Staff Recommendations:

Staff Recommends the work be awarded to Poirier Guidelines for the estimated cost of \$63,801.09

PROPOSAL FORM PAVEMENT MARKINGS

Proposals shall identify a unit price per linear foot for all line items. Unit prices shall include all cost associated with supplying, delivering and placement of all markings in accordance with the 2020 Maine D.O.T. specifications manual section 627- pavement markings. All pavement lines and markings shall be applied in accordance with the Manual on Uniform Traffic Control Devices. Paint shall meet the requirements of AASHTO M248, Type F – fast dry traffic paint. Glass beads shall conform to the requirements of AASHTO M247, Type I. Note : all items shall include glass beads at the rate of 4.5 pounds per gallon.

Estimated quantities are identified for the purpose of comparing proposals. Quantities may vary depending on conditions and issues encountered during the program. Unit prices submitted shall apply regardless of final quantities at the completion of the program. Contractors shall abide by all OSHA Rules & Regulations and by all State and Local ordinances regarding construction activities.

ITEM	EST. QUANTITY	UNIT PRICE	TOTAL
4" double solid yellow line / lf	266,265 lf	<u>\$ 0.099</u>	<u>\$ 26,360.24</u>
4" single solid yellow line / lf	4,350 lf	<u>\$ 0.099</u>	<u>\$ 430.65</u>
4" solid white line / lf	311,475 lf	<u>\$ 0.099</u>	<u>\$ 30,836.03</u>
4" broken yellow line / lf	6,075 lf	<u>\$ 0.099</u>	<u>\$ 601.42</u>
4" broken white line / lf	13,050 lf	<u>\$ 0.099</u>	<u>\$ 1,291.95</u>
12" solid white divider/stop line/lf	7,970 lf	<u>\$ 0.792</u>	<u>\$ 6,312.24</u>
ARROWS / ea.	250 ea.	<u>\$ 43.75</u>	<u>\$ 10,937.50</u>
LETTERS / ea.	165 ea.	<u>\$ 10.50</u>	<u>\$ 1,732.50</u>
Total :			<u>\$ 78,502.53</u>

COMPANY NAME: On The Line, Inc

AUTHORIZED REPRESENTATIVE: Nick Pelletier

TITLE: Operations Manager/Estimator

DATE OF SUBMITTAL: _____

PROPOSAL FORM PAVEMENT MARKINGS

Proposals shall identify a unit price per linear foot for all line items. Unit prices shall include all cost associated with supplying, delivering and placement of all markings in accordance with the 2020 Maine D.O.T. specifications manual section 627- pavement markings. All pavement lines and markings shall be applied in accordance with the Manual on Uniform Traffic Control Devices. Paint shall meet the requirements of AASHTO M248, Type F – fast dry traffic paint. Glass beads shall conform to the requirements of AASHTO M247, Type I. Note : all items shall include glass beads at the rate of 4.5 pounds per gallon.

Estimated quantities are identified for the purpose of comparing proposals. Quantities may vary depending on conditions and issues encountered during the program. Unit prices submitted shall apply regardless of final quantities at the completion of the program. Contractors shall abide by all OSHA Rules & Regulations and by all State and Local ordinances regarding construction activities.

ITEM	EST. QUANTITY	UNIT PRICE	TOTAL
4" double solid yellow line / lf	266,265 lf	<u>.116</u>	<u>30,886.74</u>
4" single solid yellow line / lf	4,350 lf	<u>.061</u>	<u>265.35</u>
4" solid white line / lf	311,475 lf	<u>.061</u>	<u>18,999.98</u>
4" broken yellow line / lf	6,075 lf	<u>.061</u>	<u>370.58</u>
4" broken white line / lf	13,050 lf	<u>.061</u>	<u>796.05</u>
12" solid white divider/stop line/lf	7,970 lf	<u>.67</u>	<u>5,339.90</u>
ARROWS / ea.	250 ea.	<u>19.00</u>	<u>4,750.00</u>
LETTERS / ea.	165 ea.	<u>14.50</u>	<u>2,392.50</u>
Total :			<u>63,801.10</u>

COMPANY NAME: Poirier Guidelines

AUTHORIZED REPRESENTATIVE: Matthew King

TITLE: Owner

DATE OF SUBMITTAL: 3/17/23

**PROPOSAL FORM
PAVEMENT MARKINGS**

Proposals shall identify a unit price per linear foot for all line items. Unit prices shall include all cost associated with supplying, delivering and placement of all markings in accordance with the 2020 Maine D.O.T. specifications manual section 627- pavement markings. All pavement lines and markings shall be applied in accordance with the Manual on Uniform Traffic Control Devices. Paint shall meet the requirements of AASHTO M248, Type F – fast dry traffic paint. Glass beads shall conform to the requirements of AASHTO M247, Type I. Note : all items shall include glass beads at the rate of 4.5 pounds per gallon.

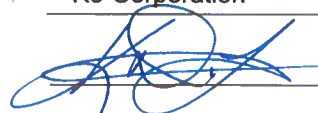
Estimated quantities are identified for the purpose of comparing proposals. Quantities may vary depending on conditions and issues encountered during the program. Unit prices submitted shall apply regardless of final quantities at the completion of the program. Contractors shall abide by all OSHA Rules & Regulations and by all State and Local ordinances regarding construction activities.

ITEM	EST. QUANTITY	UNIT PRICE	TOTAL
4" double solid yellow line / lf	266,265 lf	\$0.15	\$39,939.75
4" single solid yellow line / lf	4,350 lf	\$0.08	\$348.00
4" solid white line / lf	311,475 lf	\$0.08	\$24,918.00
4" broken yellow line / lf	6,075 lf	\$0.08	\$486.00
4" broken white line / lf	13,050 lf	\$0.08	\$1,044.00
12" solid white divider/stop line/lf	7,970 lf	\$0.73	\$5,818.10
ARROWS / ea.	250 ea.	\$30.00	\$7,500.00
LETTERS / ea.	165 ea.	\$10.00	\$1,650.00
Total :			\$81,703.85

COMPANY NAME:

K5 Corporation

AUTHORIZED REPRESENTATIVE:

 Kathy DeLong

TITLE:

President

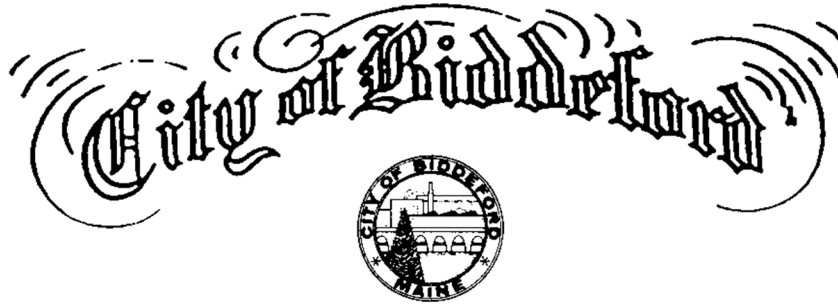
DATE OF SUBMITTAL:

03/20/2023

**BIDDEFORD PUBLIC WORKS DEPARTMENT
PAVEMENT MARKING
BID TABUALTION**

3/28/2023

ITEM	ESTIMATED QUANTITY	Poirier Guidelines		K5 Corporation		On-The-Line, Inc.	
		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
4" Double Solid Yellow Line / If	266,265	\$0.116	\$30,886.74	\$0.15	\$39,939.75	\$0.099	\$26,360.235
4" Single Solid Yellow Line / If	4,350	\$0.061	\$265.35	\$0.08	\$348.00	\$0.099	\$430.650
4" Solid White Line / If	311,475	\$0.061	\$18,999.98	\$0.08	\$24,918.00	\$0.099	\$30,836.025
4" Broken Yellow Line / If	6,075	\$0.061	\$370.58	\$0.08	\$486.00	\$0.099	\$601.425
4" Broken White Line / If	13,050	\$0.061	\$796.05	\$0.08	\$1,044.00	\$0.099	\$1,291.950
12" Solid White Divider/Stop Line/ If	7,970	\$0.67	\$5,339.90	\$0.73	\$5,818.10	\$0.792	\$6,312.240
Arrows / ea	250	\$19.00	\$4,750.00	\$30.00	\$7,500.00	\$43.75	\$10,937.500
Letters / ea	165	\$14.50	\$2,392.50	\$10.00	\$1,650.00	\$10.50	\$1,732.500
TOTALS (based upon estimated quantities):			\$63,801.09		\$81,703.85		\$78,502.53



2023. 27

IN BOARD OF CITY COUNCIL... April 4, 2023

BE IT ORDERED, that the City Council does hereby authorize the City Manager to execute an agreement with Minuteman Security Technologies in the amount of \$80,255.06 for the purchase and installation of Downtown Cameras.

Attest by: _____



CITY COUNCIL

Meeting Date: April 4, 2023

Meeting Time: 6:00 PM

Agenda Item No: 7e

Item Description: 2023.27) Authorization/Purchase and Installation of Downtown Cameras for Minuteman Security Technologies

Submitted by: JoAnne Fisk, Acting Chief of Police

Supporting Information/Documentation:

See attached document

Executive Summary:

Minuteman Security Technologies has installed fourteen security camera systems along the Main Street to Water Street corridor, including cameras throughout Mechanics Park. This work included three replacement exterior cameras at the Police Department. This work was approved by Chief Beaupre prior to his retirement and has been completed.

Detailed Summary:

Funding Source:

The total for the work is \$80,255.06. The funds would come from Assett Forfeiture 31119-40576.

Staff Recommendations:

Staff Recommends payment to Minuteman Security Technologies in the amount of \$80,255.06

Fisk, JoAnne

From: Peter Green <pgreen@minutemanst.com>
Sent: Tuesday, March 28, 2023 7:28 PM
To: Fisk, JoAnne
Subject: Fwd: Biddeford Police

EXTERNAL: This email originated from outside of the City of Biddeford email system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sent from my iPhone

Begin forwarded message:

Peter Green

Chief Revenue Officer
Minuteman Security & Life Safety

Office: 978-783-0018
Mobile: 207-831-0542
pgreen@minutemanst.com
minutemanST.com
1 Connector Road, Andover, MA, 01810



From: Angela Wilder <awilder@minutemanst.com>
Date: March 28, 2023 at 2:18:45 PM PDT
To: Peter Green <pgreen@minutemanst.com>
Subject: FW: Biddeford Police

7200 / Parking Lot Replacement Cameras	INV#82979	\$4,996.15
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Total of all three is **80,255.06**

Angela Wilder

Finance Manager, ME/FL/IL
Minuteman Security & Life Safety

Office: 207-464-0018
Mobile: 207-894-0295
awilder@minutemanst.com
minutemanST.com
42 Industrial Park Rd, Saco, ME, 04072





Minuteman Security
Technologies
1 Connector Road
Andover, MA 01810
(207) 464-0018

Date	Invoice
01/20/2023	84529
Account	
Biddeford Police D	

Bill To:
Biddeford Police Department Attn: Roger Beaupre 39 Alfred Street Biddeford, ME 04005 United States

Ship To
Biddeford Police Department Attn: Roger Beaupre 39 Alfred Street Biddeford, ME 04005 United States

Terms	Due Date	PO Number	Reference
Net 30	02/19/2023		

Project Name	Main/Water St 360 Camera		
Billing Type	Standard		
Company Name	Biddeford Police Department		
Contact Name	Roger Beaupre		
Other Charges	Quantity		
Billable Other Charges			
PNM-9085RQZ1: Wisenet P Multi 5MPx4 Outdoor Dome, PTRZ w/IR	3.00		
SBP-317HMW: Can be used with PNM-9084RQZ/9085RQZ. Mount scre	3.00		
SBP-390WMW2: Wall Mount Accessory 2x knock out built-in com	3.00		
SBP-300NBW: Installation Back box compatible with (SBP-300WM	3.00		
SBP-300PMW1: Pole Mount Base for Wall Mount, White	2.00		
EVIP01: (1) Pro IP Camera License	4.00		
XNO-8080R: Wisenet X powered by Wisenet 5 network IR outdoo	1.00		
WAYPOINT17A: Power Supply, Waypoint Series, 24Vac@7.25A Or 28	2.00		
775600-11DBS: CAT6 DIRECT BURIAL	500.00		
E-100BTX-FX-05: Fast Ethernet Stand-Alone Media Converter	6.00		
MISC-S-Inactive: Misc Security Installation Materials	1.00		
TPE-TG52: TRENDnet TPE-TG52 5-Port Gigabit PoE+ Switch, 32W, 10Gbps	1.00		
MISC-S: Misc Security Installation Materials	1.00		

Fixed Fee		
We thank you for your business! Advancing Security, Life Safety, and Communications	Invoice Subtotal:	\$22,577.05
	Sales Tax:	\$0.00
	Invoice Total:	\$22,577.05
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$22,577.05

IMPORTANT

We are updating our records. If you are tax exempt, please forward your most recent tax-exempt certificate to ar@minutemanst.com.



Minuteman Security
Technologies
1 Connector Road
Andover, MA 01810
(207) 464-0018

Date	Invoice
02/14/2023	86079
Account	
Biddeford Police D	

Bill To:
Biddeford Police Department Attn: Accounts Payable 39 Alfred Street Biddeford, ME 04005 United States

Ship To
Biddeford Police Department Attn: Accounts Payable 39 Alfred Street Biddeford, ME 04005 United States

Terms	Due Date	PO Number	Reference
Net 30	03/16/2023		

Project Name	City Cameras
Billing Type	Standard
Company Name	Biddeford Police Department
Contact Name	Accounts Payable
Other Charges	Quantity
<u>Billable Other Charges</u>	
PNM-9085RQZ1: Wisenet P Multi 5MPx4 Outdoor Dome, PTRZ w/IR	6.00
SBP-317HMW: Can be used with PNM-9084RQZ/9085RQZ. Mount scre	6.00
SBP-390WMW2: Wall Mount Accessory 2x knock out built-in com	6.00
SBP-300NBW: Installation Back box compatible with (SBP-300WM	6.00
SBP-300PMW1: Pole Mount Base for Wall Mount, White	6.00
EVIP01: (1) Pro IP Camera License	6.00
VLS-LSM-B: LONGSPAN MAX BASE. Hi-Power, up to 90W long-range Ethernet	6.00
VLS-LSM-C: LONGSPAN MAX CAMERA. Hi-Power, up to 90W long-range Ethern	6.00
MISC-S: Misc Security Installation Materials	1.00
SBP-300PMW1: Pole Mount Adapter Accessory, use with SBP-300WMW1, White color, made	1.00
WAYPOINT17AU: CCTV Power Supply Outdoor 2 Fused Outputs 24/28VAC @ 7.25A 11	1.00
NBE-5AC-GEN2-US: 5GHz NanoBeam ac Gen2 19dBi US	2.00

MISC-S: Misc Security Installation Materials		1.00
Fixed Fee		
We thank you for your business! Advancing Security, Life Safety, and Communications	Invoice Subtotal:	\$52,681.86
	Sales Tax:	\$0.00
	Invoice Total:	\$52,681.86
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$52,681.86

IMPORTANT

We are updating our records. If you are tax exempt, please forward your most recent tax-exempt certificate to ar@minutemanst.com.



Minuteman Security
Technologies
1 Connector Road
Andover, MA 01810
(207) 464-0018

Date	Invoice
12/27/2022	82979
Account	
Biddeford Police D	

Bill To:
Biddeford Police Department Attn: Accounts Payable 39 Alfred Street Biddeford, ME 04005 United States

Ship To
Biddeford Police Department Attn: Accounts Payable 39 Alfred Street Biddeford, ME 04005 United States

Terms	Due Date	PO Number	Reference	
Net 30	01/26/2023			

Project Name	Parking Lot Replacement Cameras		
Billing Type	Standard		
Company Name	Biddeford Police Department		
Contact Name	Accounts Payable		
Other Charges	Quantity		
Billable Other Charges			
PNM-9022V: WN7 Panoramic Multi-sensor camera, 180° view, (2MP X 4 sens	1.00		
SBP-276HMMW: Cap adapter for the PNM-9084QZ, PNM-8082VT, PNM-9022V, PNM-	1.00		
SBP-300WMW1: Wall Mount Accessory (white), Compatible with white hanging	1.00		
SBP-300NBW: Installation Back box compatible with (SBP-300WMW, SBP-300W	1.00		
QNO-8080R: Wisenet Q network outdoor vandal bullet camera, 5MP @ 30fps	2.00		
SBO-126B: IR bullet camera back box. (XNO-L6080R, QNO-8080R)	2.00		
MISC-S: Misc Security Installation Materials	1.00		
Fixed Fee			
We thank you for your business! Advancing Security, Life Safety, and Communications	Invoice Subtotal:		\$4,996.15
	Sales Tax:		\$0.00
	Invoice Total:		\$4,996.15
	Payments:		\$0.00
	Credits:		\$0.00
	Balance Due:		\$4,996.15

IMPORTANT