

City of Biddeford

City Council

April 06, 2021 6:00 PM Via ZOOM

Please click the link below to join the webinar:

<https://biddeford.zoom.us/j/94494830862?pwd=U0N2NE1wejFadk5IOWlKaVcrZWZXdz09>

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346 248 7799 or +1 669 900 9128**

Webinar ID: 944 9483 0862

International numbers available: <https://biddeford.zoom.us/j/94494830862>

1. Roll Call

2. Adjustment(s) to Agenda

Proclamation:

Week of the Young Child

[4-06-2021 Proc-Week of the Young Child-pdf.pdf](#)

3. Consideration of Minutes:

3.a. March 16, 2021 Council Meeting Minutes

[3-16-2021 Council Meeting Minutes.docx](#)

4. Orders of the Day:

4.a. 2021.27) Approval/Purchase of (2) 2021 Police Cruisers/Quirk Auto Group of Augusta, Maine

[4-06-2021 Police Cruisers Purchase-ORDER.docx](#)

[4-06-2021 Purchase of Police Cruisers-MEMO.docx](#)

4.b. 2021.28) Directive to Planning Board/Contract Zone #21 for Adams Point, LP/Southern Maine Affordable Housing

[4-06-2021 CZ #21 Endorsement-ORDER.docx](#)

[4-06-2021 CZ #21 SMAH Endorsement - MEMO.pdf](#)

[4-06-2021 CZ Request-Adams Point LP - Letter.pdf](#)

4.c. 2021.29) Amendment/Land Development Regulations/Art. III-Official Zoning Map/Rezone 1 Enterprise Drive (Five Star Holdings) from I-3 Zone to I-1 Zone

[4-06-2021 Five Star Holdings Zone Change-ORDER.docx](#)

[4-06-2021 Five Star Holdings Zone Change-MEMO.pdf](#)

[4-06-2021 Five Star Holdings Zone Change-Application.pdf](#)

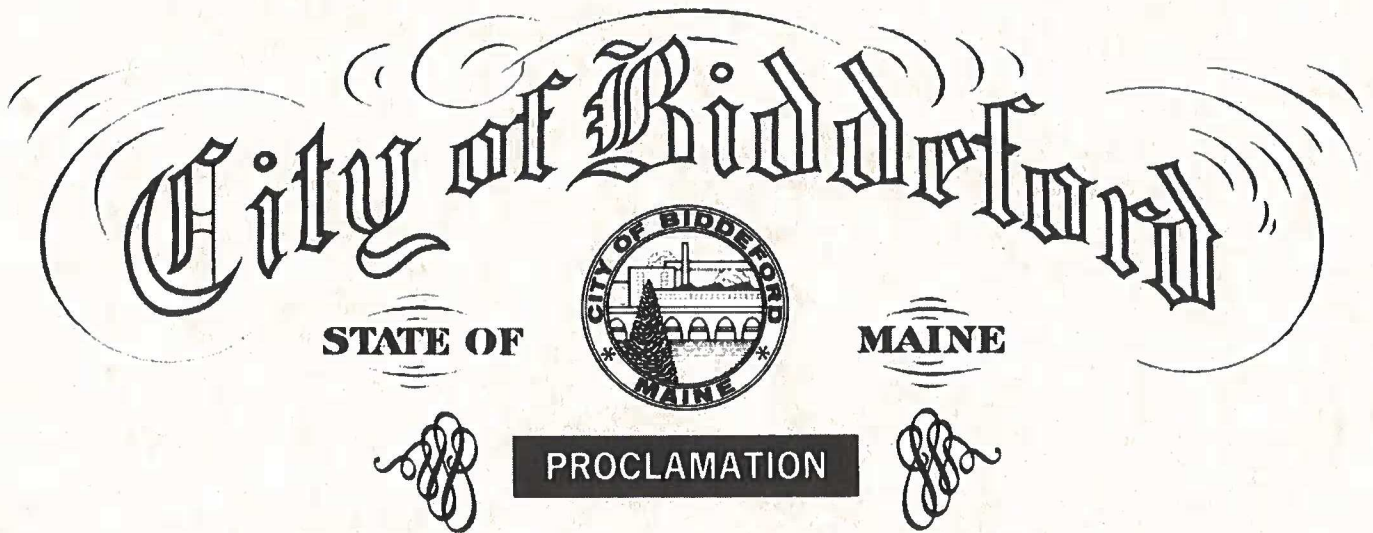
[4-21-2021 Five Star Holdings- Odor Mitigation Plan.pdf](#)

[4-06-2021 Five Star Holdings-OH Plan- 457 Alfred Street.pdf](#)

4.d. 2021.30) Resolution/Support of New Maine Turnpike Authority Exit in Biddeford

[4-06-2021 Resolution-MTA Biddeford Exit.docx](#)

- 5. Appointments:**
 - 5.a. Katie Tomai...Solid Waste Management Commission
[4-06-2021 Appt-Tomai-SWMC.docx](#)
[4-06-2021 Comm App-Tomai-SWMC.pdf](#)
- 6. Public Addressing the Council..(5 minute limit per speaker; 30 minute total time limit)**
- 7. City Manager Report**
- 8. Other Business**
- 9. Council President Addressing the Council**
- 10. Mayor Addressing the Council**
- 11. Executive Session**
 - 11.a. 1 MRSA 405(6)(D)...Labor Contract Discussion
 - 11.b. 1 MRSA 405(6)(C)...Real Estate Matter
 - 11.c. 1 MRSA 405(6)(E)...Consultation with City Attorney
- 12. Adjourn**



Whereas Biddeford Ready! in conjunction with the Maine Association for the Education of Young Children (MaineAEYC) and National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child April 10-16th, 2021; and

WHEREAS, These groups are committed to the healthy development of all young children through strengthening and building systems of equitable access to high-quality, early childhood education; and

WHEREAS, Children's cognitive, physical, social and emotional, and language and literacy development are built on a foundation of children's positive interactions with adults, peers and their environment; and

WHEREAS, Access to high-quality child care is a necessity for many families in our community to participate in the workforce; and

WHEREAS, High-quality early childhood programs provide important benefits to children, families and our state and national economies; and

NOW THEREFORE, I, Alan Casavant, Mayor of the City of Biddeford, do hereby proclaim the week of April 10-16th, 2021 as the **Week of the Young Child**, as well as the 50th Anniversary of the Week of the Young Child, and encourage all citizens to work to support and invest in early childhood and advance the early childhood education profession.

*In Witness Whereof, We, the undersigned have herewith
affixed our signatures this 6th day of April 2021*

Carmen J. Mori
City Clerk



Mayor

**COUNCIL MEETING
MARCH 16, 2021**

*NOTE: Due to COVID-19, this meeting was held virtually (via ZOOM),
and was live streamed on the City's website*

Mayor Casavant called the meeting to order at 6:00 p.m.

Roll Call: William Emhiser, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Amy Clearwater, Norman Belanger, Michael Ready, Doris Ortiz, Marc Lessard

There were no adjustments to the agenda.

Presentation: FY22 School Department Proposed Budget

Superintendent of Schools, Jeremy Ray gave a PowerPoint presentation, which included what the School Department is expecting in the next couple years by way of State subsidies based on the City's valuation. He talked about the different Relief Funds that have become available to the School Department due to COVID-19 relief efforts, and how he expects those funds to be spent over the next couple years. Preliminary numbers have the School Department proposed FY22 budget come in at an increase of 1.69%.

Update: Proposed Uses of CIP & Bond Funds

Public Works Director Jeff Demers focused mainly on the paving projects slated for the next couple years. A paving schedule has been drafted with the smaller paving projects expected to be completed by the Public Works Department, while the larger projects will be bid out to a private contractor. Carryover CIP funds and funds from a Bond approved by the voters in November 2020 will be used for the paving projects.

Consideration of Minutes: March 2, 2021

Motion by Councilor McCurry, seconded by Councilor Lessard to accept the minutes as printed.
Vote: Unanimous.

Orders of the Day:

2021.23

IN BOARD OF CITY COUNCIL...MARCH 16, 2021

BE IT ORDERED, that the City Manager be authorized to purchase one (1) 2021 John-Deere loader with plow and wing (the "Equipment") from Nortrax Equipment (the "Vendor") and may pay the Vendor an amount not to exceed \$221,000.00 (before discounts valued at \$40,000.00) for the Equipment as follows:

1. The City of Biddeford expects to incur debt to reimburse expenditures to pay the cost of the Equipment;
2. The City of Biddeford reasonably expects that the maximum principal amount of the debt, including for reimbursement purposes, is \$221,000.00;
3. The City Manager, on behalf of the City of Biddeford, is authorized to enter into a lease purchase, loan or other financing agreement for the Equipment provided that (a) the principal amount of such agreement will not exceed \$221,000.00, (b) the term of such agreement will not exceed one hundred and twenty (120) months and (c) any obligation of the City of Biddeford to make lease or loan payments pursuant to such agreement is subject to annual appropriation by the City Council of the City of Biddeford;
4. The City Manager is authorized to advance money from the General Fund of the City for payment of the costs of the Equipment; and
5. The City Manager, on behalf of the City of Biddeford, is authorized to negotiate, enter into, execute, deliver and cause to be performed, and to approve, any and all agreements, instruments, certificates and other documents, and to grant security interests in the Equipment, upon such terms, conditions, limitations and undertakings, which the City Manager determines are necessary and proper for the acquisition and financing of the Equipment, provided that any lease purchase, loan or other financing agreement will be countersigned by both the Mayor and the Treasurer of the City of Biddeford. Without limiting the foregoing, the City Manager, on behalf of the City of Biddeford, in connection with the acquisition of the Equipment, is authorized to sell, transfer, trade in or otherwise dispose of any equipment, which the City Manager determines is no longer useful to the City of Biddeford.

NOTE: The Finance Committee will review this item on March 16, 2021 and vote to recommend it to the City Council for approval. The lease-purchase of this item is included in the FY21 CIP budget, with a down payment of \$36,200.00

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

2021.24 **IN BOARD OF CITY COUNCIL..MARCH 16, 2021**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby grant approval for the City of Biddeford to join and participate in the Disaster Mutual Aid Agreement for York County.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.

Motion by Councilor McCurry, seconded by Councilor Clearwater to designate the City Clerk to sign the Mutual Aid Agreement in lieu of the Councilors due to the meeting being held via ZOOM.
Vote: Unanimous.

Vote on order, as amended: Unanimous.

2021.25 **IN BOARD OF CITY COUNCIL..MARCH 16, 2021**
BE IT ORDERED, that the Biddeford City Council hereby authorizes the City Manager to enter into a lease agreement with the St. Louis Alumni Association for designated space at the J. Richard Martin Community Center.

BE IT FURTHER ORDERED, that lease term shall not exceed two years, shall be at no cost to the St. Louis Alumni Association with the exception of phone and internet expenses, and shall include such additional terms and conditions as deemed appropriate by the City Manager.

Motion by Councilor Clearwater, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

2021.26 **IN BOARD OF CITY COUNCIL..MARCH 16, 2021**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby accept the \$456,000 bid of Dearborn Brothers Construction, Inc. to perform the South and Crescent Street Sidewalk Reconstruction Project, as outlined in the March 16, 2021 Memo from the City's CDBG Rehab Program and Public Works Department.

NOTE: This item will be reviewed at the March 16, 2021 Finance Committee meeting and a recommendation will be forwarded to the City Council.

Motion by Councilor McCurry, seconded by Councilor Lessard to grant the order.
Vote: Unanimous.

Appointment:

IN BOARD OF CITY COUNCIL...MARCH 16, 2021
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby appoint:

Marc G. Malon, II
1 Rockwood Drive
Ward 1

to the *Solid Waste Management Commission*, for a term to expire in December 2023.

Motion by Councilor Belanger, seconded by Councilor Lessard to confirm the appointment.
Vote: Unanimous.

Public Addressing the Council...(5 minute limit per speaker; 30 minute total time limit):
There were no comments from the public.

City Manager Report:

City Manager James Bennett noted that he and Superintendent of Schools, Jeremy Ray intend to have a discussion about the City valuation forecast used to put together the School Department budget; as well as possible use of Relief Funds for the School Department.

Other Business:

Councilor Lessard: expressed interest in staying on as Biddeford's representative on the York County Budget Committee. He asked that at least 3 or 4 Councilors plan to attend the April 14th York County Budget Committee Caucus in order to nominate and elect him to the position for another three years.

Councilor Quattrone: asked Councilor Lessard if he gets elected for a 3-year term on the York County Budget Committee; but then does not get re-elected to the City Council this November, can he continue serving on the Committee? Councilor Lessard will inquire about this.

City Manager Bennett suggested that he contact the York County Commissioners and inquire about offering remote participation for the April 14th Caucus so that more elected officials may join.

Councilor Clearwater: noted that she has seen and is pleased with the amount of information disseminated about the Comp Plan surveys and the effort to get more and more people involved in the Comp Plan process.

Council President Addressing the Council: Councilor McCurry encouraged everyone who is eligible to get the COVID-19 vaccination. He cautioned that as people start venturing out more and more, that it is done safely and all restrictions and precautions are observed.

Mayor Addressing the Council: Mayor Casavant announced that this week is *Restaurant Week* in Biddeford and he encouraged folks to get out and sample the various foods offered by our local restaurants.

Executive Session:

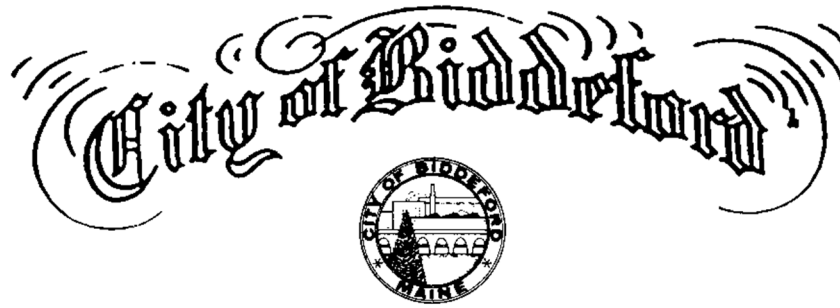
- **1 MRSA 405(6)(D)...Labor Contract Negotiations**
- **1 MRSA 405(6)(C)...Real Estate Matter**
- **1 MRSA 405(6)(E)...Consultation with City Attorney**

Motion by Councilor McCurry, seconded by Councilor Lessard to move into Executive Session.
Vote: Unanimous. Time: 7:07 p.m.

Motion by Councilor McCurry, seconded by Councilor Clearwater to move out of Executive Session.
Vote: Unanimous. Time: 8:16 p.m.

Motion by Councilor McCurry, seconded by Councilor Belanger to adjourn.
Vote: Unanimous. Time: 8:16 p.m.

Attest by: _____
Carmen J. Morris, City Clerk



2021.27

IN BOARD OF CITY COUNCIL..APRIL 6, 2021

BE IT ORDERED, that the City Council of the City of Biddeford does hereby approve the purchase of two (2) 2021 Ford Explorer utility police cars as per bid from Quirk Auto Group of Augusta, Maine in an amount not to exceed \$56,820.00. The purchase of this vehicle is included in the FY21 CIP Budget, line 21204-60603.

NOTE: The Finance Committee will consider this item at their April 6, 2021 meeting and vote to recommend to the City Council for consideration.



Finance Committee/City Council

Meeting Date: 4/6/2021

Meeting Time: 5:00 PM & 6:00PM

Agenda Item No: Council Order 2021.27

Item Description: Purchase of 2 new police cars

Submitted by: Carl Marcotte Assistant Director

Supporting Information/Documentation:

Quote from Quirk Auto Group

Executive Summary:

Approval to trade in 2 Police Cars; and purchase 2 new Cruisers

Detailed Review:

We are seeking approval to purchase and trade in 2 Police cars from Quirk Auto Group. The cars that are being traded are 2018 Ford Interceptors, one with 126,100 miles and the other with 116,711 miles on it. These cars are being replaced in an effort to get some of the higher mileage cars traded before we get into the high dollar repairs, and to help with the reliability of their use.

Price for (2) new Ford Explorers: \$67,020.00

Trade for (2) Ford Interceptors: \$10,200.00

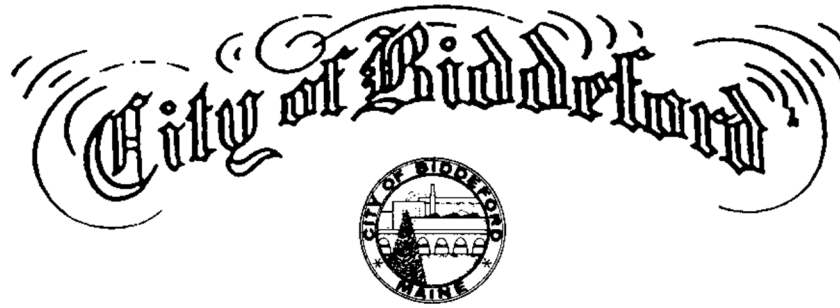
Total Price Requested: \$56,820.00

Funding Source:

These cars will be paid from the FY21 Vehicle CIP line 21204-60603

Staff Recommendation:

Staff is recommending the quote from Quirk Auto Group in the amount of \$56,820.00 with trades.



2021.28

IN BOARD OF CITY COUNCIL..APRIL 6, 2021

BE IT ORDERED, that the City Council of the City of Biddeford does hereby advise the Planning Board of its endorsement of the concept of Contract Zone #21 for Adams Point, LP as outlined in the letter from Southern Maine Affordable Housing dated March 18, 2021, and as such, per Biddeford Code of Ordinances, Part III (Land Development Regulations), Article V (Establishment of Zones), Section 9.F.2, the City Council advises the applicant to continue with the Contract Zoning process.



Biddeford City Council

Meeting Date: April 6, 2021

Meeting Time: 6:00 PM

Agenda Item No: 2021.28

Item Description: Endorsement of Contract Zone #21 for Southern Maine Affordable Housing and Adams Point, LP

Submitted by: Greg Tansley, A.I.C.P., City Planner

Supporting Information/Documentation:

[Biddeford Code Of Ordinances, Part III \(Land Development Regulations\), Article V \(Establishment of Zones\), Section 9 \(Contract and Conditional Zoning\).](#)

Key Terms:

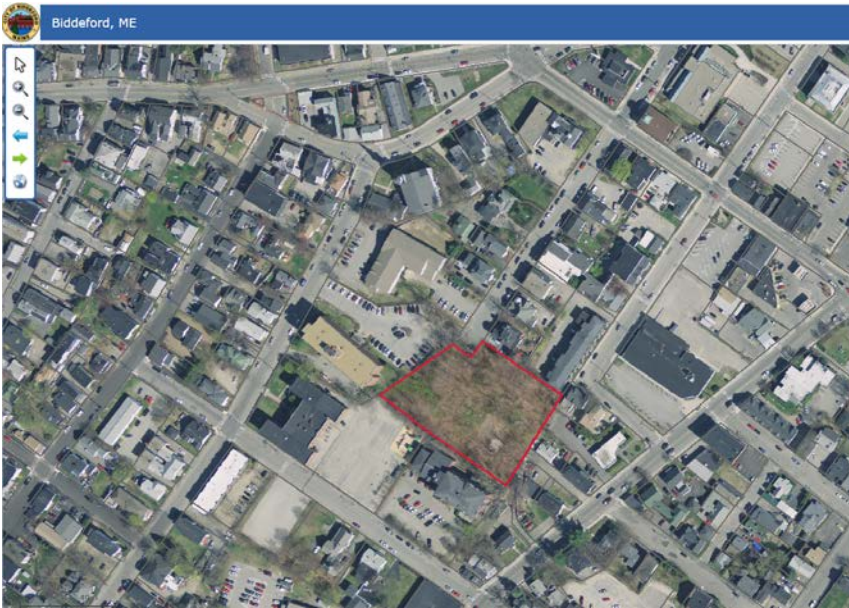
Contract Zoning: “Contract zoning” is where a property owner or person/entity with interest in property accepts certain conditions or restrictions not imposed on other similarly zoned properties in return for the rezoning of the property as a “Contract Zone”. Contract zones are typically best-suited for unique or unusual projects that are generally consistent with existing or allowed uses in the existing zones.

Executive Summary:

The applicant has submitted a letter of interest in pursuing a Contract Zone for the construction of a 36-unit multi-family affordable “family” housing project. The project is located on a vacant parcel of land at the end of Adam’s Street. The parcel also backs onto 9 Graham Street, St. James School, and 41 Birch Street which is owned by Southern Maine Affordable Housing.

- The Ordinance requires that a Contract Zone can be considered so long as the proposed use:
 - a. Is consistent with an enacted municipal comprehensive plan;
 - b. Is consistent with existing or permitted uses within the existing original zone(s);
 - c. Is the result of a contract with the municipality that includes only conditions and restrictions which relate to the physical development or operation of the property.

The project site is shown on the next page.

**Detailed Review:**

- The Ordinance requires that a Contract Zone can be considered so long as the proposed use:
 - a. Is consistent with an enacted municipal comprehensive plan;
The existing Comprehensive Plan (1999) supports affordable housing by encouraging and promoting affordable housing opportunities and specifically to “provide a climate that encourages the development of affordable housing.”
 - b. Is consistent with existing or permitted uses within the existing original zone(s);
The proposal is for a multi-family housing project which is consistent with the underlying zone being MSRD-2 and is consistent with other housing around it including 9 Graham Street and 41 Birch Street. The height request is also consistent with the area, especially in relation to 9 Graham Street and 41 Birch Street.
 - c. Is the result of a contract with the municipality that includes only conditions and restrictions which relate to the physical development or operation of the property.
If approved, the City Council Approval will include an acceptable Agreement to satisfy this requirement.

Funding Source:

- N/A.

Staff Recommendation:

Recommend the City Council endorse this request and send it to the Planning Board for further review and the development of a Contract Zone for future City Council consideration.

SOUTHERN MAINE AFFORDABLE HOUSING

P.O. BOX 2287, BIDDEFORD, MAINE 04005



Mr. Greg Tansley, AICP
City Planner
City of Biddeford, Maine
205 Main Street
Biddeford, ME 04005

March 18, 2021

SUBJ: Adams Point Affordable Housing Contract Zone Request

Dear Mr. Tansley,

I am writing on behalf of Southern Maine Affordable Housing and Adams Point, LP to request a contract zone for the property located at 69 Adams Street (Map 38, Lot 296). The purpose of the contract zone is to enable the construction of a new thirty-six (36) unit affordable housing building for families.

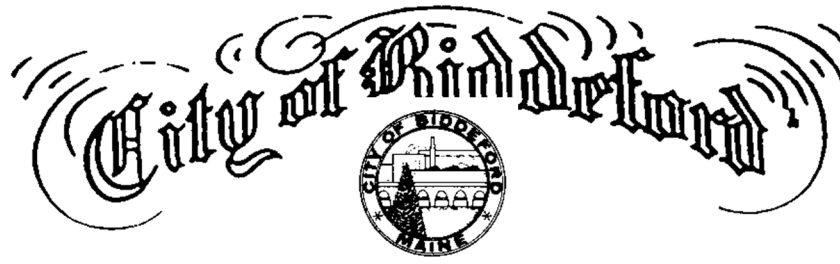
The subject property is currently located in the Main Street Revitalization District 2 (MSRD2). While the project will meet most of the MSRD2 standards, there are several for which relief is being sought via the contract zone. These standards are as follows:

- Minimum Lot Size (Square Feet per Unit) – The project site is 1.54 acres in size. The current zoning standards allow for a maximum of 33 units to be built on the property. This number would be further reduced once the site's steep slopes are taken into account. To build as many affordable units as the site can appropriately accommodate, and to make the project financially feasible, we are requesting that the contract zone standard allow a set number of 36 units be allowed on the property.
- Maximum Height – The MSRD2 standard allows a maximum of three (3) stories or 35 ft. Due to the site's size and topography, the best layout for the building is to construct a smaller footprint and an additional two (2) stories. Thus, we are requesting a maximum of 5 stories and 60 feet (the lowest story being a lower level walk-out). It is worth noting that this height is in keeping with the neighboring buildings at Parish Place (41 Birch Street) which is 5 stories and 50' to 60+', and the Ledgewood Apartments (9 Graham Street) which is 7 stories and 60' to 70+'.
- Parking – The current district standard is 2 parking spaces per dwelling unit. This number is higher than the typical demand created by affordable housing projects. Adams Point requests a minimum parking ratio of 0.75 spaces per dwelling unit. This standard has been found to be an appropriate average for affordable housing projects currently managed by SMAH in Biddeford and is consistent with similar projects in the region.

I would like to thank you in advance for your review and consideration of this contract zone request. Please let me know if there is additional information the City needs in order to process this application.

Sincerely,
A handwritten signature in black ink, appearing to read 'Guy M. Gagnon', is written over the word 'Sincerely,'.

Guy M. Gagnon
President
Southern Maine Affordable Housing



2021.29

IN BOARD OF CITY COUNCIL...APRIL 6, 2021

BE IT ORDAINED by the City Council of Biddeford, Maine to amend the Code of Ordinances of the City of Biddeford as follows:

Part III (Land Development Regulations), Article III (Official Zoning Map), is amended to rezone 1 Enterprise Drive (Tax Map 17, Lot 7-3), part of 451 Alfred Street (Tax Map 17, Lot 7-2) and part of 457 Alfred Street (Tax Map 17, Lot 7) from Industrial-3 (I-3) to Industrial-1 (I-1).

Note: Following a duly noticed Public Hearing the Planning Board recommended with a 3-1 vote that this amendment be approved.





Biddeford City Council

Meeting Date: April 6, 2021

Meeting Time: 6:00 PM

Agenda Item No: 2021.29

Item Description: Five Star Holdings Zone Change – Industrial-3 to Industrial-1

Submitted by: Greg Tansley, A.I.C.P., City Planner

Supporting Information/Documentation:

- Five Star Holdings Planning Board Letter
- Five Star Holdings Odor Mitigation Plan
- Five Star Holdings Survey

Key Terms: N/A

Executive Summary:

The applicant has requested that the Official Zoning Map be amended to rezone 1 Enterprise Drive (Tax Map 17, Lot 7-3), part of 451 Alfred Street (Tax Map 17, Lot 7-2) and part of 457 Alfred Street (Tax Map 17, Lot 7) from Industrial-3 (I-3) to Industrial-1 (I-1).

The area requested for re-zoning is shown in the Council Order and provided here as well.



Detailed Review:

The purpose for the zone change request is to establish a mariuana cultivation (grow) facility at this location, in the former Journal Tribune building. The City Council recently did not approve a zoning change that would have allowed marijuana cultivation facilities in the I-3, and the applicant has requested this change since the I-1 Zone is contiguous with their properties, by doing so it would not create a spot zone, and the I-1 Zone allows Marijuna Cultivation as a Conditional Use.

The applicant has provided a detailed odor mitigation plan, which although not required during the zone change request process, was appreciated. If the zone change were to be approved, the applicant would still need to return to the Planning Board for a Conditional Use Permit, where this odor mitigation plan will be reviewed in greater detail.

Funding Source:

- N/A.

Staff/Planning Board Recommendation:

The Planning Board voted 3-1 in favor or recommending the City Council pass this Zoning Map amendment as requested.

February 10, 2021

Carmen J. Morris
City Clerk, City of Biddeford
P.O. Box 586
Biddeford, ME 04005

Re: Application for Zone Change
457 Alfred Street (M/L: 17 / 7)

Dear Ms. Morris:

Please consider this letter and enclosures as my application for a zone change for the above-captioned property. Pursuant to City ordinance, I am including an adequate description of the property for which I am requesting rezoning, as well as the nature of the rezoning I am requesting. Enclosed with this letter is a plan showing the subject property in relation to the present zone boundaries.

Our property located at 457 Alfred Street is presently located in the I-3 Zone. I would like to have the property rezoned such that it is part of the adjacent I-1 Zone. The purpose of this zone change would be to permit us to use the old Journal Tribune building located on the subject property for an adult use marijuana cultivation facility and caregiver retail store. While caregiver retail stores are currently permissible in the I-3 Zone, cultivation facilities are not. Both uses are permitted in the I-1 Zone.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Patrick Donahue', with a long horizontal flourish extending to the right.

Patrick Donahue



PLANNING BOARD FEE WORKSHEET

CITY OF BIDDEFORD, 205 MAIN STREET, P.O. BOX 586, BIDDEFORD, ME 04005

Return Address for remaining funds: _____

PROJECT NAME/APPLICANT: Five Star Auto Sales DATE: 2-10-21

PROPERTY LOCATION: 451 Alfred Street MAP 17 LOT 7-2

GENERAL FEES (as applicable)

- | | | | |
|---|----------------|------------|---------------|
| ○ Nonrefundable Administration Fee: | 24111-40275 \$ | <u>40-</u> | BY: <u>SM</u> |
| ○ Engineering Review/Additional Review-Draw Accounts: | 10052-23000 \$ | _____ | BY: _____ |
| ○ Engineering Inspection (Draw Accounts): | 10052-23000 \$ | _____ | BY: _____ |
| ○ Performance Guarantee: | 10052-23000 \$ | _____ | BY: _____ |
| ○ Historic Preservation Commission: | 24111-40318 \$ | _____ | BY: _____ |
| ○ CFUP | 32601-40311 \$ | _____ | BY: _____ |

CONDITIONAL USE/OTHER REVIEWS (E.G. Private Ways)

- | | | | |
|--|----------------|-------|-----------|
| ○ Application Fee - \$200 (nonrefundable): | 24111-40285 \$ | _____ | BY: _____ |
|--|----------------|-------|-----------|

CONTRACT AND CONDITIONAL ZONES, ZONING MAP OR CODE AMENDMENTS

- | | | | |
|---|-------------|---------|---------------|
| ○ Application Fee, \$1,000 per request (nonrefundable): | 24111-40288 | \$1,000 | BY: <u>SM</u> |
|---|-------------|---------|---------------|

SHORELAND ZONING/EXTRACTION REVIEW

- | | | | |
|---|-------------|-------|-----------|
| ○ Application Fee, \$100 (nonrefundable): | 24111-40294 | \$100 | BY: _____ |
|---|-------------|-------|-----------|

SUBDIVISION REVIEW (nonrefundable)

- | | | | |
|--|----------------|-------|-----------|
| ○ MINOR SUBDIVISIONS: \$500 Plus \$100 per lot or dwelling unit (or) \$100 for previously approved plan(s) nonrefundable; | 24111-40277 \$ | _____ | BY: _____ |
| ○ MAJOR SUBDIVISIONS: \$500 Plus \$100 per lot or dwelling unit, \$500 for FINAL (or) \$100 for minor revision to previously approved plan(s); | 24111-40278 \$ | _____ | BY: _____ |

SITE REVIEW (nonrefundable) Square foot calculations based on structures and paving/parking

- | | | | |
|---|----------------|-------|-----------|
| ○ LESS THAN 2,000 square feet; | 24111-40279 \$ | _____ | BY: _____ |
| ○ 2,000s.f. - 9,999s.f.; | 24111-40279 \$ | _____ | BY: _____ |
| ○ 10,000s.f. - 14,999s.f.; | 24111-40279 \$ | _____ | BY: _____ |
| ○ 15,000s.f. - 19,999s.f.; | 24111-40279 \$ | _____ | BY: _____ |
| ○ 20,000s.f. - 29,999s.f.; | 24111-40279 \$ | _____ | BY: _____ |
| ○ MORE THAN 29,999s.f. \$2,000 + \$15/1,000s.f. above 29,999s.f.; | 24111-40279 \$ | _____ | BY: _____ |
| ○ Any conversion: with no new construction; | 24111-40279 \$ | _____ | BY: _____ |

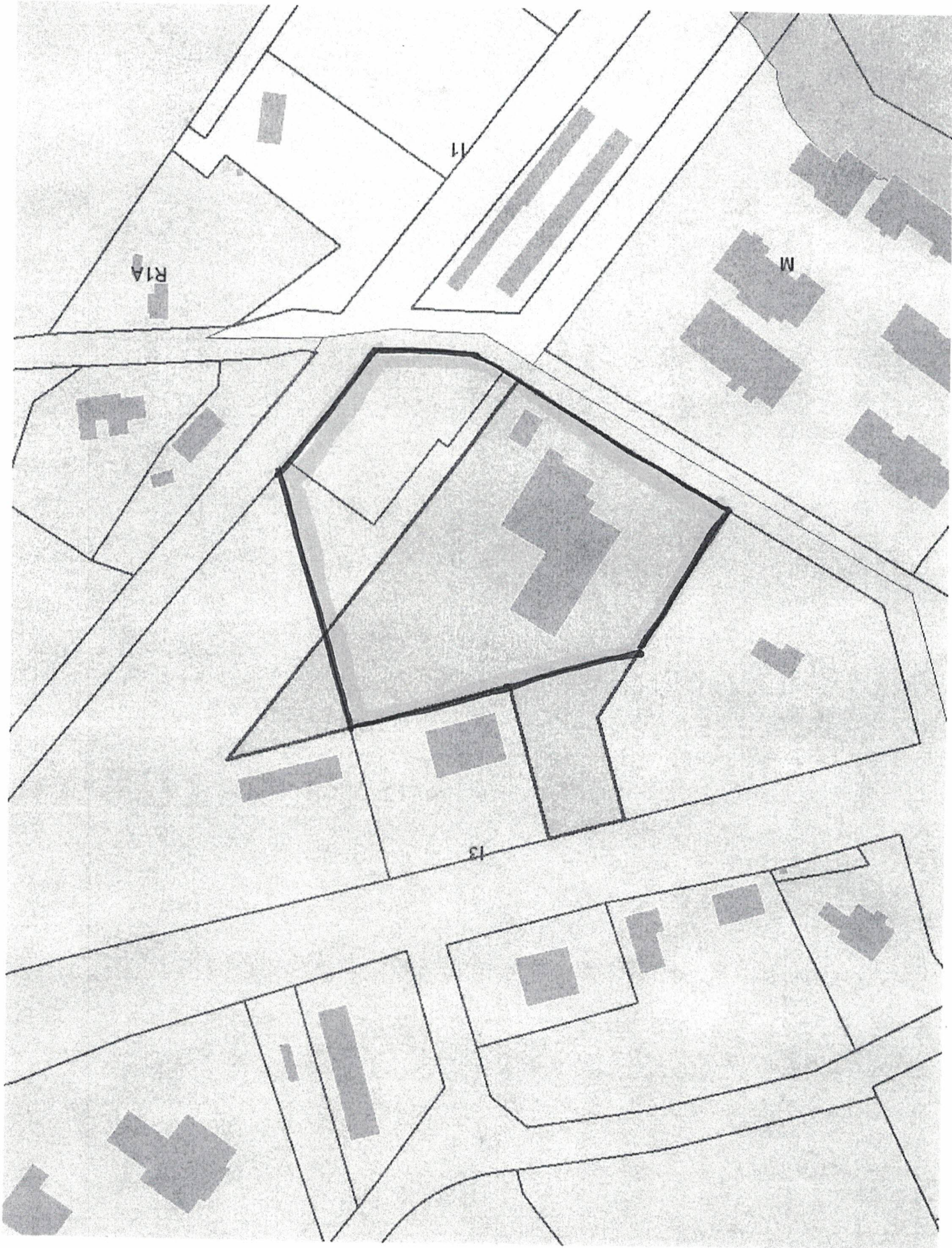
[Signature]

Page Total \$ 1040⁰⁰

Authorized Signature

Make copies for distribution to: Applicant, Planning and Clerk/Tax Collector





Five Star

Odor Mitigation Plan

457 Alfred St Biddeford

Five Star(FS) has taken extreme measures to eliminate all odor emitting from facility during operations. The multiple layers of odor control that FS will install will be more than sufficient to mitigate all odors produced by facility. These include, redundant carbon filtration located throughout the facility, negative air pressure in cultivation rooms, odor ionization technology and Employee standard operating procedures

Procedures

These procedures will be applied to the following odor-emitting areas of activity:

- Mother/ Clone Rooms
- Vegetative Room
- Cultivation Rooms
- Drying Rooms
- Trimming Rooms
- Package Rooms

- I. **Staff training procedures** FS has an extensive training program that includes training specifically for odor mitigation. The importance of keeping doors shut, changing carbon filters are among the other Standard Operating Procedures that all employees must follow. FS will conduct monthly staff meetings at these meetings we discuss odor mitigation and discuss with all departments the importance of keeping up with the processes we have in place.
- II. **Record keeping** Carbon Filter Report Card, this card is maintained and filled out after every change by our Manager on duty. FS will have a supply of Carbon Filters on site that will be re-ordered by the Manager to keep aligned with the facility maintenance program. If a Filter needs to be changed sooner

Filters will be on premises to do so. If maintenance is needed it will be done immediately as to not affect the surrounding areas at the FS Facility.

III. Monitoring and inspection: Every odor emitting room will be continuously monitored with daily inspections for odor. If a high volume of odor is detected by an employee, they will directly inform the Manager. If a filter needs to be changed it will be done so at this time. If doors are not closing by themselves, doors will be fixed as soon as the problem is detected. .

Technical System Design and Equipment Installation:

HVAC system odor control plan: Closed Loop System with limited exhaust.

Bi-polar Ionization Control: Plasma Air Systems Odor Control –The ions produced by Plasma Air units, breaks down gases with electron-volt potential numbers below 12 to harmless compounds prevalent in the atmosphere such as oxygen, nitrogen, water vapor and carbon dioxide. The resultant compounds are a function of the entering contaminants into the plasma field. In this case the VOC's or terpene odors generated by the marijuana breaks down to carbon dioxide and nitrogen, and water vapor, thus eliminating the odor.

The positive and negative ions are drawn to airborne particles by their electrical charge. Once the ions attach to the particle, the particle grows larger by attracting nearby particles of the opposite polarity, thereby increasing the filtration effectiveness. Kills Virus, Bacteria & Mold Similar to how positive and negative ions surround particles, they are also attracted to pathogens. When the ions combine on the surface of a pathogen, they rob the pathogen of the hydrogen necessary for them to survive.

Odor Control – The Active Carbon Filters absorbs its molecular weight of contaminants it comes in contact with. Adsorption is a distinct process where organic compounds in the air react chemically with the activated carbon, which causes them to stick to the filter. The more porous the activated carbon is, the more contaminants it will capture. These filters are most notably used to remove terpene compounds in Marijuana cultivation facilities. If applied correctly, efficiency of 99.9% as stated by several vendors can be achieved

Odor Mitigation System design

General: All the HVAC systems installed at this facility will be considered “closed-loop” systems. All of the HVAC equipment will recirculate 100% of the supply being distributed to the various applications areas throughout the facility. Ionization and active carbon filtering will be installed to mitigate odors within the facility. To the extent possible, the odor mitigation will be intended to mitigate odor migration to the outside of the building and surrounding areas. Each grow room will be designed to create negative air pressure within the growing environment. This essential component to our odor control system isolates odors and doesn’t allow them to escape from their respective grow areas.

Cultivation Rooms: Each cultivation room will have multiple high efficiency, high CFM carbon filtration. Flowering rooms are by far the highest odor producing rooms in cannabis cultivation. Therefore extra precautions will be taken for each flowering room. Each Flower room (approximately 1200 square feet) will have 5000 cubic feet per minute (CFM) of air filtration along with finely tuned negative air pressure and bi polar ionization technology. The units will utilize Plasma Air bi-polar Ionization for odor and bacterial mitigation as well as active carbon filters installed in the return air.

Common Areas

High efficiency carbon filtration units will be installed throughout the common areas of the Facility along with Bi polar ionization units. These units will be changed out and maintained on a fixed schedule.

Drying Rooms

Provide nominally sized vertical high-efficiency split system AC units and dehumidification units with outdoor remote condensing unit(s). The units will utilize Plasma Air bi-polar Ionization units for odor and bacterial mitigation.

Trimming Rooms

Will have climate control units installed to accommodate the cooling and dehumidification, monitoring and control for each room. Trimming Room will have high efficiency carbon filters to operate as “scrubbers”.

Packaging Rooms

Will have climate control units installed to accommodate the cooling and dehumidification, monitoring and control for each room. Packaging Room will have high efficiency carbon filters to operate as “scrubbers”.

Building Exhaust Systems

Cultivation Ventilation Fans The grow room ventilation fans will have active carbon rolled filter material installed on the fan inlets. The filters will be roll-type material secured to the fan inlet. Where possible pleated carbon filter and filter box will be installed on the fan inlet. Inline carbon filters will be installed any exhausted air leaving the facility.

Misc. Exhaust Fans: Other misc. exhaust fans will have active carbon rolled filter material installed on the fan inlets. The filters will be roll type material secured to the fan inlet. Where possible pleated carbon filter and filter box will be installed on the fan inlet.

Note: The Extraction Process is not considered to be an odor generating process all material is sealed prior to entering the room. Per Section 510, of the 2015 IMC: No filtration can be installed between the exhaust inlet and the fan outlet.

Extraction Rooms will also have installed carbon filters to operate as “scrubbers” the room. The Extraction Rooms fans will have quantities sufficient to provide a minimum of 6 air-changes per hour of active carbon filtration for each room.

Operational processes

Mother Clone Rooms: The existing air conditioning fan operates 24 hours per day. The Plasma Air Bi-polar ionization units will be interlocked with the supply fan. The air conditioning units will also have active carbon filters installed on the return air section to each fan.

Cultivation Rooms: The existing air conditioning fan operates 24 hours per day. The Plasma Air Bi-polar ionization units will be interlocked with the supply fan. The air conditioning units will also have active carbon filters installed on the return air section to each fan.

Drying Room: The supplemental air conditioning unit fan operates 24 hours per day. The Plasma Air Bi-polar ionization units are interlocked with the supply fan. The Can-light fans will operate 24 hours per day.

Trimming Rooms: The existing air conditioning fan operates 24 hours per day. The Plasma Air Bi-polar ionization units will be interlocked with the supply fan. The air conditioning units will also have active carbon filters installed on the return air section to each fan. **Packaging Rooms:** The existing air conditioning fan operates 24 hours per day. The Plasma Air Bi-polar ionization units will be interlocked with the supply fan. The air conditioning units will also have active carbon filters installed on the return air section to each fan.

Maintenance plan

- a. Plasma Bi-polar Ionization Units: have a manufacturer's recommended service requirement for cleaning the electrodes every 2 years in order to maintain their effectiveness.
- b. b. Active Carbon: The active carbon filters absorb its molecular weight of contaminants it comes in contact with. Adsorption is a distinct process where organic compounds in the air react chemically with the activated carbon, which causes them to stick to the filter. The more porous the activated carbon is, the more contaminants it will capture. These filters are most notably used to remove terpene compounds in cannabis facility air purification systems. The physical process of adsorption is followed by chemical adsorption (chemisorption). This is a chemical reaction in which the two substances react together, and the resultant chemical is trapped on the filter material. The impregnation of filter media can greatly extend the range of gases that can be removed from the air stream.
 - Terpenes commonly occur in the oils that give plants their fragrance.
- c. **Mother/ Clone Room:** Maintenance Active: Bi-polar Ionization-every 2 years or as needed for maintenance. Active carbon filters. The molecular weight of the cannabis terpene isoprene unit is 358.4733 g/ mole. The amount of active carbon in the Mother/ Clone Room 0.10- 0.12 12 lbs. per CFM Recommended rate of replacement of the carbon filter material is every 24-30 months. This is

empirically based on 6 air-changes/ hour and an average cannabis plant size and plant totals, for each room.

- d. **Vegetative Room:** Maintenance Active: Bi-polar Ionization-every 2 years or as needed for maintenance. Active carbon filters. The molecular weight of the cannabis terpene isoprene unit is 358.4733 g/ mole. The amount of active carbon in the Vegetative Rooms 0.010-0 – 0.012 lbs. per CFM Recommended rate of replacement of the carbon filter material is every 24-30 months. This is empirically based on 6 air-changes/ hour and an average cannabis plant size and plant totals, for each room.
- e. **Cultivation Rooms** Maintenance Active: Bi-polar Ionization-every 2 years or as needed for maintenance. Active carbon filters. The molecular weight of the cannabis terpene isoprene unit is 358.4733 g/ mole. The amount of active carbon in the Cultivation Rooms 0.020 - 0.024 lbs. per CFM. Recommended rate of replacement of the carbon filter material is every 24-30 months. This is empirically based on 6 air-changes/ hour and an average cannabis plant size and plant totals, for each room.
- f. **Drying Rooms:** Maintenance Active: Bi-polar Ionization-every 2 years or as needed for maintenance. Active carbon filters. The molecular weight of the cannabis terpene isoprene unit is 358.4733 g/ mole. .
- g. **Trimming Rooms:** Maintenance Active: Bi-polar Ionization-every 2 years or as needed for maintenance. Active carbon filters. The molecular weight of the cannabis terpene isoprene unit is 358.4733 g/ mole. The amount of active carbon in the Trimming Rooms 0.020 - 0.024 lbs per CFM. Recommended rate of replacement of the carbon filter material is every 24-30 months. This is empirically based on 6 air-changes/ hour and an average cannabis plant size and plant totals, for each room.
- h. **Packaging Rooms:** Maintenance Active carbon Can-lite Fans: The molecular weight of the cannabis terpene isoprene unit is 358.4733 g/ mole. The amount of active carbon in the Packaging Rooms is 12 lbs. Recommended rate of replacement of the carbon filter material is every 24-30 months. This is empirically based on 15 air-changes/ hour and an average cannabis plant size and plant totals, for each room.

This is an initial odor plan, FS will work with local staff and industry professionals to ensure odor level mitigation.

PARCEL DESCRIPTION

A CERTAIN LOT OR PARCEL OF LAND, WITH BUILDINGS THEREON, SITUATED ON THE SOUTHERLY SIDE OF ALFRED ROAD (ROUTE #111) IN THE CITY OF BIDDEFORD, COUNTY OF YORK, AND STATE OF MAINE, BEING BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT AN IRON ON THE SOUTHERLY SIDE OF SAID ALFRED ROAD MARKING THE NORTHWESTERLY CORNER OF LAND CONVEYED TO LEO PAUL LORANGER AND IRENE C. LORANGER BY DEED RECORDED IN THE YORK COUNTY REGISTRY OF DEEDS IN BOOK 1467 PAGE 171, SAID IRON BEING ALSO LOCATED ON A COURSE OF

S 86° 34' 30" W A DISTANCE OF 55.10' FROM A STONE MONUMENT OPPOSITE STATION 806 AS SHOWN ON THE STATE HIGHWAY COMMISSION PLAN, FEDERAL AID PROJECT F-360 (1) RECORDED IN SAID REGISTRY IN PLAN BOOK 23 PAGE 21.

THENCE BY LAND OF SAID LORANGER ON THE FOLLOWING COURSES:

S 0° 01' 30" E A DISTANCE OF 205.66' TO A ROD;

N 89° 58' 30" E A DISTANCE OF 200.88' TO AN IRON MARKING THE SOUTHEASTERLY CORNER OF SAID LORANGER LAND;

THENCE BY LAND FORMERLY OF THE GRANTOR BEING THE SOUTHERLY LINE OF THE RE-SUBDIVISION OF LAND OF JOURNAL PUBLISHING CORP. SHOWN AS LOT #4 ON PLAN BY DESROBERTS & HENRY DATED DECEMBER, 1979 AND RECORDED IN SAID REGISTRY IN PLAN BOOK 104 PAGE 10;

THENCE BY THE SOUTHERLY LINE OF SAID LOT #4 N 89° 58' 30" E A DISTANCE OF 152.21' (152.38' IN PLAN BOOK 104, PAGE 10) TO A ROD, MARKING THE SOUTHERLY LINE OF SAID GRANTOR LAND AND BEING THE NORTHWESTERLY LINE OF LAND FORMERLY OF THE BOSTON AND MAINE RAILROAD;

THENCE BY LAND OF SAID BOSTON AND MAINE RAILROAD S 52° 09' W A DISTANCE OF 584.76' TO A ROD MARKING THE NORTHEASTERLY SIDE OF COLE ROAD;

THENCE BY THE NORTHEASTERLY SIDE OF SAID COLE ROAD N 43° 17' W A DISTANCE OF 298.90' TO AN IRON MARKING THE SOUTHEASTERLY LINE OF LAND CONVEYED TO DENISE MILLER BY DEED RECORDED IN SAID REGISTRY IN BOOK 6284 PAGE 91;

THENCE BY SAID MILLER LAND ON THE FOLLOWING COURSES:

N 46° 47' E A DISTANCE OF 300.22' TO AN IRON;

N 0° 01' 30" W A DISTANCE OF 135.55' TO AN IRON ON THE SOUTHERLY SIDE OF SAID ALFRED ROAD;

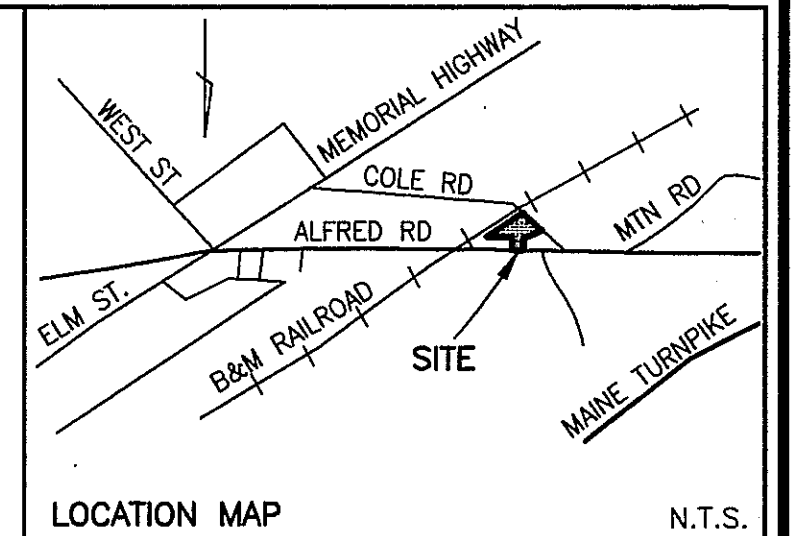
THENCE BY THE SOUTHERLY LINE OF SAID ALFRED ROAD, N 86° 34' 30" E A DISTANCE OF 94.88' TO THE POINT OF BEGINNING.

ABOVE PARCEL COMPRISING 3.3251 ACRES.

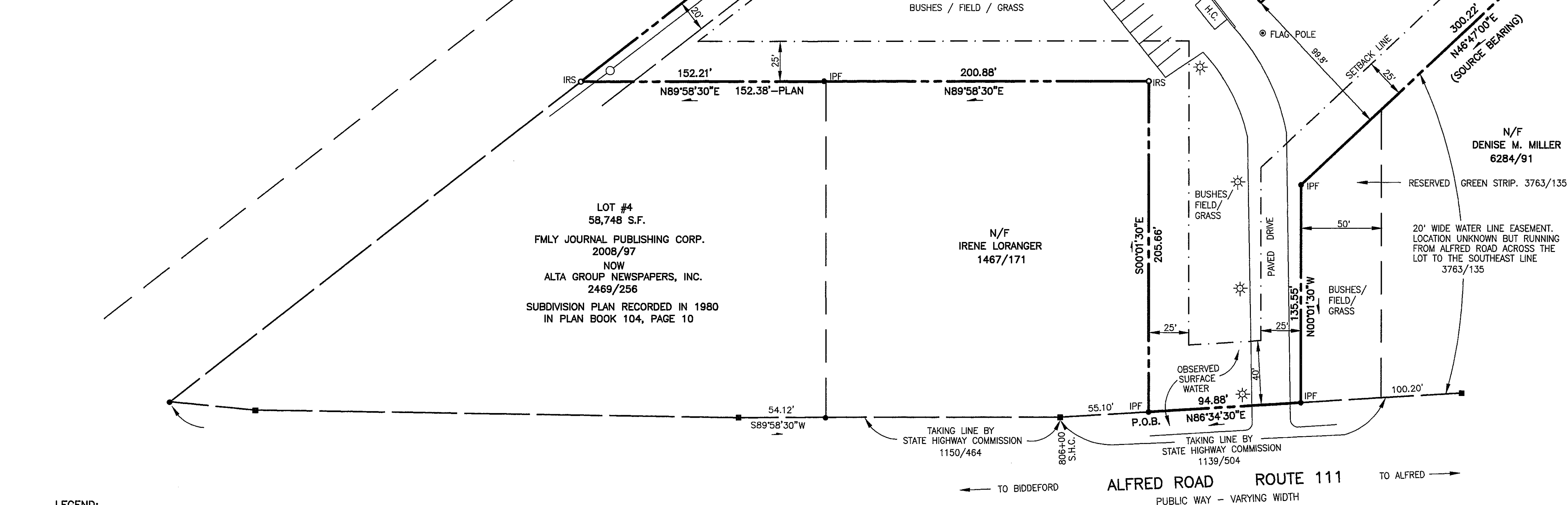
BEING A PORTION OF THE PREMISES CONVEYED TO JOURNAL PUBLISHING CORP. BY DEED RECORDED IN SAID REGISTRY IN BOOK 2008 PAGE 97, AND CONVEYED TO ALTA GROUP NEWSPAPERS, INC., BY NAME CHANGE, IN BOOK 2469 PAGE 256.

ABOVE COURSES ARE MAGNETIC 1948.

MAGNETIC 1948 STATE HIGHWAY COMMISSION
PLAN RECORDED IN Y.C.R.D. PLAN BK 23, PG. 21



N.T.S.



CERTIFICATE:

I HEREBY CERTIFY TO: CHICAGO TITLE INSURANCE COMPANY
BEACON PRESS, INC.

AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS THAT (A) THIS SURVEY WAS PREPARED BY ME OR UNDER MY SUPERVISION, (B) THE PROPERTY DESCRIBED IN DEED BOOK 2008, PAGE 97 AND BOOK 2469, PAGE 256, RECORDED AT THE YORK COUNTY REGISTRY OF DEEDS, AND THE LOCATION OF ALL IMPROVEMENTS, ENCROACHMENTS, FENCES, EASEMENTS, ROADWAYS AND RIGHTS OF WAY WHICH ARE EITHER VISABLE OR REFERED TO IN THE COMMITMENT FOR TITLE INSURANCE NUMBER CY-2365, EFFECTIVE DATE: MAY 27, 1997 AT 4:00 P.M. ARE ACCURATELY REFLECTED HEREON, (C) THIS SURVEY ACCURATELY DEPICTS THE STATE OF FACTS AS THEY APPEAR ON THE GROUND, (D) EXCEPT AS SHOWN HEREON, THERE ARE NO IMPROVEMENTS, ENCROACHMENTS, FENCES OR ROADWAYS ON ANY PORTION OF THE PROPERTY REFLECTED HEREON, (E) THE PROPERTY SHOWN HEREON HAS ACCESS TO A PUBLICLY DEDICATED ROADWAY (ALFRED ROAD), (F) THE PROPERTY DESCRIBED HEREON DOES NOT LIE IN A 100 YEAR FLOOD PLAIN IDENTIFIED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY AS DETERMINED FROM THE FLOOD INSURANCE RATE MAP NUMBER 230145 0008B DATED MAY 15, 1984, (G) THE TITLE LINES AND THE ACTUAL LINES OF POSSESSION ARE THE SAME, (H) ALL UTILITY SERVICES REQUIRED FOR THE OPERATION OF THE PROPERTY ENTER THE PROPERTY THROUGH ADJOINING PUBLIC STREETS, EXCEPT AS SHOWN, (I) THIS SURVEY SHOWS THE LOCATION AND DIRECTION OF ALL STORM DRAINAGE SYSTEMS FOR THE COLLECTION AND DISPOSAL OF ALL SURFACE DRAINAGE, (J) THE PROPERTY SURVEYED CONTAINS 3.3251 ACRES, 52 PARKING SPACES, (K) ANY DISCHARGE INTO STREAMS, RIVERS, OR OTHER CONVEYANCE SYSTEMS IS SHOWN ON THE SURVEY. THIS SURVEY HAS BEEN MADE IN ACCORDANCE WITH "MINIMUM STANDARD REQUIREMENTS FOR ALTA/ACSM LAND TITLE SURVEYS" AND MEETS THE ACCURACY REQUIREMENTS OF AN URBAN SURVEY AS DEFINED THEREIN AND INCLUDES ITEMS 1,2,3,4,6,7 (a,b,c) 8-11 a,b,c,d OF TABLE A THEREOF.

OWEN HASKELL, INC. HEREBY CERTIFIES THAT THIS PLAN IS BASED ON, AND THE RESULT OF, AN ON THE GROUND FIELD SURVEY AND THAT TO THE BEST OF OUR KNOWLEDGE, INFORMATION AND BELIEF, IT CONFORMS TO THE BOARD OF LICENSURE FOR PROFESSIONAL LAND SURVEYORS STANDARDS FOR A CATEGORY 2, CONDITION 1, SURVEY WITH THE FOLLOWING EXCEPTIONS:

1) NO REPORT

JOHN P.R. CYR, PLS NO. 509

DATE: 5-29-97



ZONING DATA:

REQUIREMENTS FOR ZONE I-3 (INDUSTRIAL/COMMERCIAL)

	ACTUAL
LOT AREA:	3.3251 AC.
FRONTAGE:	50 FT.
FRONT YARD SETBACK:	40 FT.
SIDE YARD SETBACK:	25 FT.
REAR YARD SETBACK:	25 FT.
OTHER ROAD OR R.O.W.:	30 FT.
MAX. BUILDING COVERAGE:	NONE
OPEN SPACE:	N/A
MAX. BUILDING HEIGHT:	60' / 6 STORIES

THE PROPERTY IS NOT IN THE SHORELAND PROTECTION ZONE OR THE GENERAL DEVELOPMENT ZONE OR RESOURCE PROTECTION ZONE OR IN THE HISTORICAL ZONE OR IN A FLOOD HAZARD ZONE AS DEFINED BY FEMA MAP PANEL 230145 0008B DATED MAY 15, 1984

AREAS:

TOTAL LOT:	144,840 SQ. FT.
TOTAL BUILDINGS:	16,487 SQ. FT.
TOTAL UNIMPROVED OPEN SPACE:	51,100 SQ. FT.

PLAN REFERENCES:

- RIGHT OF WAY MAP, STATE HIGHWAY "U" BIDDEFORD, FEDERAL AID PROJECT NO. 360(1) DATED JUNE 1948 (S.H.C. FILE NO. 16-69) RECORDED IN PLAN BOOK 23, PAGE 21.
- PLAN OF PROPERTY IN BIDDEFORD, MAINE, FOR STEWART & WILLIAMS, INC. JULY 18, 1973 BY E.C. JORDAN RECORDED IN PLAN BOOK 65, PAGE 10.
- PLAN OF PROPERTY IN BIDDEFORD, MAINE, MADE FOR JOURNAL PUBLISHING CORP. - SUBDIVISION, DATED FEB. 20, 1979 BY E.C. JORDAN CO. RECORDED IN PLAN BOOK 98, PAGE 33.
- MUNICIPAL TAX MAP #17 LOT #7.
- PLAN OF LAND TITLE SURVEY FOR COMMUNITY NEWSPAPER CO., INC. BY OWEN HASKELL, INC. DATED JAN. 7, 1997.

NOTES:

- RECORD OWNER: FNP, LLC - BOOK 8259, PAGE 337
- DOCUMENTS NOT AFFECTING THE LOCUS:
CITY OF BIDDEFORD - BOOK 2450, PAGE 183.
- LEDGE NOT OBSERVED ON PROPERTY.
- PARKING SPACES: STANDARD SPACES: 50
HANDICAPPED SPACES: 2
TOTAL SPACES: 52

VISIBLE UTILITY STRUCTURES WERE FIELD LOCATED. UNDERGROUND LINES ARE SHOWN APPROXIMATE ONLY AND NEED TO BE FIELD VERIFIED, ALONG WITH OTHER UTILITIES WHICH MAY BE ON SITE, PRIOR TO CONSTRUCTION.

ALTA/ACSM LAND TITLE SURVEY

ON
ALFRED ROAD, BIDDEFORD, MAINE
MADE FOR
BEACON PRESS, INC.
457 ALFRED ROAD, BIDDEFORD, MAINE



OWEN HASKELL, INC.
16 CASCO ST., PORTLAND, ME 04101 (207) 774-0424
PROFESSIONAL LAND SURVEYORS

Drawn By	FJS	Date	Job No.
Trace By	JLW	MAY 29, 1997	971068-Y
Check By	JPRC	Scale	Drwg. No.
Book No.	774	1" = 40'	1



2021.30

IN BOARD OF CITY COUNCIL...APRIL 6, 2021

A Resolution of the Biddeford City Council:

WHEREAS, there is a need to alleviate motor vehicle traffic congestion within the City of Biddeford, as well as neighboring communities with Maine Turnpike exits; and

WHEREAS, a significant portion of the traffic congestion is generated from outside of the City of Biddeford by those who are traveling from smaller neighboring communities in order to access the Maine Turnpike; and

WHEREAS, the lack of a westerly access to Exit 32 and the growing sprawl of communities to the west of Biddeford has increased traffic within the City; and

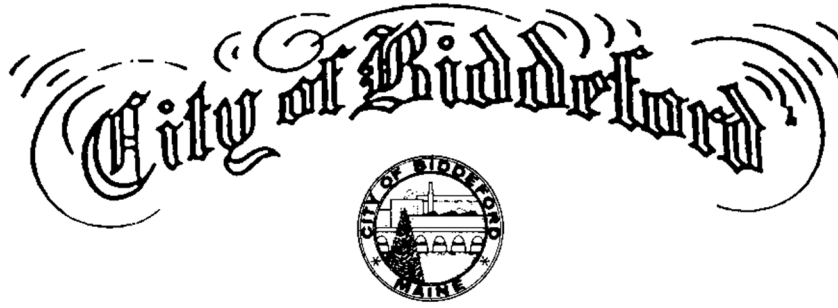
WHEREAS, recent studies have estimated that upwards of twenty percent of the traffic traveling through downtown Biddeford is moving through the City with the sole purpose of accessing the Maine Turnpike; and

WHEREAS, increasing commuter traffic through the City adversely impacts the quality of life of Biddeford residents with adverse environmental impacts; increasing risks to pedestrians, cyclists and vehicle occupants; and increases the property tax burden for operations and future capital costs; and

WHEREAS, the anticipated costs to make the necessary improvements to the transportation system within the City of Biddeford to address traffic issues related to the current Exit 32 would greatly exceed the expected costs to add a new Turnpike exit within the City limits of Biddeford.

NOW THEREFORE, BE IT RESOLVED, that the Biddeford City Council does hereby support the construction of a new full Maine Turnpike Authority exit north of the current Exit 32, believing this additional exit would be a regional benefit; and

BE IT FURTHER RESOLVED, that by this official act, the City of Biddeford seeks and requests the Maine Turnpike Authority, Governor Janet Mills, the Maine Legislature and the Biddeford Legislative Delegation to take any action necessary to support this official action.



IN BOARD OF CITY COUNCIL... APRIL 6, 2021
ORDERED, that I, Alan M. Casavant, Mayor of the City of Biddeford, do hereby
appoint:

Katie Tomai
31 Crescent Street, Apt. 102
Ward 5

to the *Solid Waste Management Commission*, for a term to expire in December 2024.

CITY OF BIDDEFORD

Application for City Committees, Commissions and Boards

Date: _____

Name: _____

Street Address: _____

Mailing Address:
(if different) _____

Phone Number(s): _____

Email Address: _____

Which City Committee, Board or Commission do you request to be appointed to:

- | | |
|---|---|
| _____ • Airport Commission | _____ • Harbor Commission |
| _____ • Biddeford Fire Advisory Committee | _____ • Historic Preservation Commission |
| _____ • Biddeford Housing Authority | _____ • Planning Board |
| _____ • Biddeford Police Advisory Committee | _____ • Policy Committee |
| _____ • Board of Assessment Review | _____ • Project Canopy Committee |
| _____ • Cable T.V. Committee | _____ • Recreation Commission |
| _____ • Capital Projects Committee | _____ • Shellfish Conservation Committee |
| _____ • Conservation Commission | _____ • Solid Waste Management Commission |
| _____ • Downtown Development Commission | _____ • Wastewater Management Commission |
| _____ • Economic Improvement Commission | _____ • Zoning Board of Appeals |

CITY OF BIDDEFORD
Committee Application

Please list any prior experience serving on any Public Boards, Commissions or Committees (and approximate dates)

Please list any other experience that may be pertinent to the Board or Committee in which you are requesting to serve on.

Please provide a brief statement describing your interest in serving the City of Biddeford.

Attach any additional information to this application and return it to the City Clerk's Office.