

BUDGET COMMITTEE MEETING
APRIL 19, 2018

Mayor Casavant called the meeting to order at 5:30 p.m.

Committee Members present: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Victoria Foley, Norman Belanger, Michael Ready, Marc Lessard

Laura Seaver was excused.

The Committee, and all who were present, recited the Pledge of Allegiance.

City Manager, James Bennett reported that the State Revenue Sharing has come in at what will be close to \$1,447,847; which means there will be an increase in the Revenue Sharing line of about \$50,000. Jim suggested that this additional money could be put into Contingency.

Motion by Committee Member Belanger to move \$50,000 from State Revenue Sharing to the Contingency account; seconded by Committee Member McCurry.
Motion was withdrawn for the sake of discussion.

Jim went through the "Budget Status" memo that he distributed at the beginning of this meeting.

As the budget stands:

• Education (as submitted):	\$17,668.69	\$0.01 or \$1.54 annual impact
• York County (as submitted):	(\$4,914)	\$0.00 or \$0.44 annual savings
• Municipal (without Part II rev):	\$544,602	\$0.24 or \$47.99 annual impact
• Total	\$557,357	\$0.24 or \$49.09 annual impact

Part II revenue (based on \$15,000,000 growth): \$301,050

Potential uses:

a. Tax relief:	(\$0.13) or \$27.08 annual savings
b. Additional capital:	no change to above
c. Municipal service reduction:	
a. McArthur Library	\$32,126 - \$0.02 or \$3.08
b. Transit	\$5,000 - \$0.00 or \$0.44
c. DDC	\$2,500 - \$0.00 or \$0.22
d. Downtown events (HOB)	\$12,500 - \$0.01 or \$1.10
e. Clean team* (parks)	\$4,884 - \$0.00 or \$0.44
d. Communications (Assistant to CM):	\$84,345 - \$0.04 or \$7.46
e. HR position:	\$61,625 - \$0.03 or \$5.50
f. Other park:	\$31,200 - \$0.01 or \$2.86
g. Fire/EMS (4 day positions):	\$337,851 - \$0.15 or \$29.72
h. Fire/EMS (8 positions 24/7):	\$672,800 - \$0.29 or \$59.21

Other notes:

- *Automated trash truck delivery:* the confirmed date for delivery is 8 months. If ordered on May 1st, it would put the delivery around Feb. 1st. The goal would be to have managed the PWD staffing to have a vacancy by that time to eliminate any layoffs. I am comfortable with the proposed budget and time table.
- *Extra \$35 million:* the additional \$35,000,000 created by the adjusted values beyond the \$15,000,000 in real valuation growth will reduce the mil rate. The prediction is that the rate will be reduced by \$0.30 when compared to the \$15,000,000 rate being used in all of the calculations above.

Motion by Committee Member McCurry to increase the Revenue Sharing line by \$50,000 and that those funds be moved into an expenditure line, seconded by Committee Member Belanger.
Vote: Unanimous.

The Committee considered the following items:

Municipal services:

a. McArthur Library **\$32,126 - \$0.02 or \$3.08**

Motion by Committee Member Lessard to increase the allocation for the McArthur Library by an additional \$20,000, seconded by Committee Member Foley.

Vote: 6/2; Committee Members McCurry and St. Cyr opposed.

Committee Members Swanton, Quattrone, Foley, Belanger, Ready and Lessard in favor.

Motion carries.

b. Transit **\$5,000 - \$0.00 or \$0.44**

Motion by Committee Member Lessard to increase the allocation for Transit by an additional \$5,000, seconded by Committee Member Ready.

Vote: Unanimous.

c. DDC **\$2,500 - \$0.00 or \$0.22**

Motion by Committee Member Swanton to increase the allocation for DDC by an additional \$2,500, seconded by Committee Member Foley.

Motion was withdrawn.

d. Downtown events (HOB) **\$12,500 - \$0.01 or \$1.10**

Motion by Committee Member Foley to increase the allocation for Downtown events (HOB) by an additional \$12,500, seconded by Committee Member Quattrone.

Motion by Committee Member Ready to amend the above allocation to \$7,500 (for events), seconded by Committee Member Quattrone.

Vote: Unanimous.

Motion by Committee Member Belanger to allocate another \$5,000 to the Downtown events (HOB) line, bringing the total allocation increase to \$12,500, seconded by Committee Member Foley.

Vote: 3/5; Committee Members Lessard, Ready, St. Cyr, Swanton and McCurry opposed.

Committee Members Foley, Quattrone and Belanger in favor.
Motion fails.

e. Clean team* (parks)

\$4,884 - \$0.00 or \$0.44

Motion by Committee Member Lessard to increase the allocation for the Clean Team (parks) by an additional \$5,000, seconded by Committee Member Foley.
The motion was withdrawn.

Motion by Committee Member Swanton to increase the allocation for the Clean Team (parks) by an additional \$5,000, seconded by Committee Member Foley.
Vote: 3/5; Committee Members Lessard, Belanger, Quattrone, St. Cyr and McCurry opposed.
Committee Members Swanton, Foley and Ready in favor.
Motion fails.

Other park:

\$31,200 - \$0.01 or \$2.86

Motion by Committee Member McCurry to increase the allocation for *Other park* by an additional \$31,200, seconded by Committee Member Lessard.
Vote: 6/2; Committee Members Quattrone and St. Cyr opposed.
Committee Members Swanton, McCurry, Foley, Belanger, Ready and Lessard in favor.
Motion carries.

Motion by Committee Member Lessard to take the increase for this year's budget (1.2%) up to a 2% increase; and the delta between the 1.2% and 2% increase would be put into Contingency for future discussed use; seconded by Committee Member McCurry.
Vote: 3/5; Committee Members Ready, Belanger, Foley, St. Cyr and Swanton opposed.
Committee Members McCurry, Lessard and Quattrone in favor.
Motion fails.

Motion by Committee Member McCurry to take \$100,000 and put towards tax relief, or decrease in expenditures; seconded by Committee Member Quattrone.
Vote: 4/4; Committee Members Lessard, Belanger, Foley and Ready opposed.
Committee Members McCurry, Swanton, St. Cyr and Quattrone in favor.
Mayor Casavant voted in opposition to break the tie.
Motion fails.

Motion by Committee Member Belanger to direct the City Manager to draft a job description for the proposed Communications position, with such position not to exceed \$84,345; and to bring a final proposal back to the Council for approval; seconded by Committee Member Foley.

Motion by Committee Member Swanton, seconded by Committee Member Ready to move the question.
Vote: Unanimous.

Vote on Belanger/Foley motion: 4/4; Committee Members Lessard, Quattrone, St. Cyr and McCurry opposed.

Committee Members Swanton, Foley, Belanger and Ready in favor.

Mayor Casavant voted in favor to break the tie.

Motion carries.

Motion by Committee Member Belanger to allocate the proposed \$61,625 for the HR position, seconded by Committee Member Ready.

Vote: 4/4; Committee Members Lessard, Quattrone, St. Cyr and McCurry opposed.

Committee Members Swanton, Foley, Belanger and Ready in favor.

Mayor Casavant voted in favor to break the tie.

Motion carries.

Motion by Committee Member Ready to allocate the proposed additional \$337,851 for four(4) Fire/EMS positions; seconded by Committee Member Belanger.

Vote: 3/5; Committee Members Lessard, St. Cyr, McCurry, Quattrone and Swanton opposed.

Committee Members Foley, Belanger and Ready in favor.

Motion fails.

Motion by Committee Member McCurry, seconded by Committee Member Swanton to adjourn.

Motion by Committee Member Belanger to submit the budget as it has been amended to the Council.

Motion was withdrawn.

Committee Members McCurry and Swanton withdrew their adjourning motion.

Motion by Committee Member Lessard to add \$400,000 to the Undesignated Fund Balance, seconded by Committee Member Belanger.

Vote: 2/6; Committee Members St. Cyr, Swanton, Foley, Ready, Quattrone and McCurry opposed.

Committee Members Lessard and Belanger in favor.

Motion fails.

Motion by Committee Member McCurry to put \$91,380 into Contingency, seconded by Committee Member Quattrone.

Vote: 5/3; Committee Members Lessard, Ready and St. Cyr opposed.

Committee Members Swanton, McCurry, Quattrone, Foley and Belanger in favor.

Motion carries.

Motion by Committee Member McCurry to submit the budget as it has been amended to the Council, seconded by Committee Member Belanger.

Vote: 7/1; Committee Member Lessard opposed.

Committee Member Swanton, McCurry, St. Cyr, Quattrone, Foley, Belanger and Ready in favor.

Motion carries.

Motion by Committee Member McCurry, seconded by Committee Member Quattrone to adjourn.

Vote: Unanimous.

Time: 8:11 p.m.

Respectfully Submitted,
Carmen J. Morris, City Clerk