

City of Biddeford
Downtown Development Commission
April 20, 2023 6:00 PM City Hall
Conference Room 2nd Floor & Zoom

If you would like to participate via Zoom, please click the link below:

<https://biddeford.zoom.us/j/97385717472?pwd=cG91Q3IxL0JhNzVRenRqUmY0RmxCZz09>

Webinar ID 973 8571 7472, Passcode 728870

**Status: Downtown Development Commission-April 20, 2023, 5:30 PM Second Floor
Conference Room & Zoom**

- 1. Roll Call**
- 2. Approval of Minutes**
 - 2.1. Approval of Meeting Minutes from 3-20-23
[Downtown Development Commission 3-20-23.pdf](#)
- 3. Budget Report**
- 4. Chairman Follow-ups/Updates**
- 5. Old Business**
- 6. New Business**
 - 6.1. Discussion: Status of Farmer's Market efforts
 - 6.2. "Field Trip" Walk through downtown to identify possible new efforts and potential projects.
- 7. Next Meeting**
- 8. Adjourn**

Downtown Development Commission

Meeting Minutes March 20th, 2023

A meeting of the Downtown Development Commission was held in the Mayor's office 5:30 pm on Monday 20th, 2023.

1. Call to order: Roll Call; Present: Bob Cyr, Victoria Foley, Patrick Mourmouras and, Susan Swanton. Excused Absent; William Emhiser, Julian Schlaver. Absent; Ari Brandstein, Camille White, Steve Beaudette

City Staff: Brad Favreau

Old Business:

Biddeford Public Markets;

The DDC members reviewed the vendor outreach list assigned. Brad made notes and compiled a list to those willing, and not willing, or possibly a maybe in participating. The feedback from vendors reiterated and validated some our concerns from the previous meeting. Timeline....Farmers already committed to another venue. Not having fresh produce to sell until late June early July. Not having enough staff until after school ends. Some of the bigger farmers already have an onsite location to sell, and or are committed to supplying to larger retail grocery chains. Some midsize or smaller have pulled out lacking resources and have established a CSA base that fills their needs. Some vendors did not respond back to calls or emails. The consensus was to re vet out the list to those who haven't responded. Brad was to update the list and send out to the DDC. A concern from the members present was the ability to pull this off effectively if we can't get the DDC to fill a quorum at meetings.

The group discussed the possibility to alter the frequency and timeframe to coincide with other downtown activities at or on a smaller scale to those willing to participate. Possibly during the Art walk shows or HOB activities? Brad was to check with Engine and HOB to see what dates times those would be.

Discussed briefly alternate location and layouts, bathrooms, and trash considering the small group of vendor nearer to city square.

Graphic feedback that was presented was that it resembled a similar themed business profile. A suggestion was to define Biddeford's Market name at the top with a catchy veggie graphic. Brad will send out another graphic for sample taking in consideration from some of the DDC member's feedback.

Brad suggested having another interim meeting prior to our scheduled meeting on April 27th. He will be sending out a Doodle calendar request to the DDC members.

A motion to adjourn by Brad and seconded by Bob. All voted in favor.

Submitted by; Bob Cyr Secretary DDC

Upcoming DDC meeting dates:

Interim meeting TBA

April 27th, 2023 5:30 pm in Conference Room

May 15th, 2023 5:30 pm in the Chambers

June 29th, 2023 5:30 pm in the Chambers