

**Downtown Committee Meeting
April 23, 2019**

Committee Chair, Councilor Norman Belanger called the meeting to order at 5:30 p.m.

Roll Call: Mayor Casavant, Councilors Belanger and Ready and DDC Member Julian Schlaver

Councilors Lessard and Clearwater were excused.

Staff that was present:

City Manager, James Bennett

Police Chief, Roger Beaupre

Public Works Director, Jeff Demers

Economic Development Coordinator, Brad Favreau

City Clerk, Carmen Morris

The Committee, and all who were present, recited the Pledge of Allegiance.

Approval of Minutes: **March 18, 2019**

Motion by Councilor Ready, seconded by Mayor Casavant to approve the minutes as printed.

Vote: Unanimous.

Staff Update:

City Manager, Jim Bennett updated the Committee on the following items:

- Yellow Lot Free Time Adjustment – free time parking increased from 1 hour to 2 hours effective March 20th.
- Kiosk “Gift Cards” – are now available in the City Clerk’s Office for purchase
- Posting of (2) time-limited Police Business Only spaces in the Blue Lot – both spaces have been posted and are located behind the bus enclosure.
- Improved identification and lighting for Kiosks – the Public Works Dept. has installed solar lights to better illuminate the Kiosks.

Both Councilor Ready and Mayor Casavant had questions and concerns about the reconfiguration of the Green Parking Lot. Mayor Casavant suggested that Staff should speak to the business owners in the area of the Green Lot and hear what their concerns are. Chief Beaupre spoke to the point of making the exit from Franklin Street onto Main Street both a left and right hand turn; especially since Washington Street onto Main Street allows for turning both ways and causes no issues.

Discussion/Review:

1. Main Street Sidewalk Project, Phase II

City Engineer, Tom Milligan presented this item. Staff reviewed the crosswalk locations as presented in the project plans, keeping in mind the desire to save as many Main Street trees as possible; and how saving these trees would affect/impact the designed location of the crosswalks. In order to make the crosswalks more user-friendly, Staff is suggesting placing one at the

intersection of Jefferson and Main Streets; one at the entrance of the Biddeford Savings parking lot; and one at the intersection of Adams, Lincoln and Main Streets.

Councilor Ready asked if the disability parking space directly in front of the McArthur Library would remain there, in light of the fact that there will no longer be a crosswalk there. It was generally agreed that the disability parking space should remain and Staff will re-evaluate accordingly.

Councilor Belanger asked how much of an impact the Sidewalk Improvement Project will have on the placement of the Main Street trees. Tom explained that one of the reasons for moving a couple of the current crosswalks is to preserve the placement of most of the trees. One of the main goals of this project is to shift things around in order to save as many trees as possible.

The Downtown Committee had no issue with what the project plans are, and took no formal action.

2. Remove from table: Limited Parking on St. Mary's Street (Hamburger Stand)
DC2019.1 **IN BOARD OF CITY COUNCIL....APRIL 23, 2019**
BE IT ORDAINED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-92 Limited Parking**, be amended by adding or ~~deleting~~ to read as follows:

St. Mary's Street, even-numbered (northerly) side, beginning at a point 20 feet west of the intersection with Elm Street, then westerly for a distance of 62 feet, 30 minutes on Monday through Wednesday between the hours of 11:00 a.m. and 2:00 p.m., and between the hours of 11:00 a.m. to 7:00 p.m. Thursday through Sunday.

St. Mary's Street, odd-numbered (southerly) side, beginning at a point 68 feet west of the intersection with Elm Street, thence easterly for a distance of 29 feet, 30 minutes on Monday through Wednesday between the hours of 11:00 a.m. and 2:00 p.m., and between the hours of 11:00 a.m. to 7:00 p.m. Thursday through Sunday.

NOTE: *St. Mary's Street is 32 feet wide, as measured from curb to curb, making two-way travel rather tight. There was mention in the request by Hamburger Stand that the latter proposed Limited Parking (southerly side) be restricted to Disability Parking, but it would be better suited as a 30 minute zone, with the owner of The Hamburger Stand encouraged to dedicate one Disability Parking spot on the property itself.*

Motion by Councilor Ready, seconded by Member Schlaver to remove the ordinance amendment from the table.

Vote: Unanimous.

Motion by Councilor Ready, seconded by Mayor Casavant to grant the ordinance amendment.

Chief Beaupre explained that the proposed language allows for 2 to 3 parking spaces on the Dunkin Donuts side of St. Mary's Street and one, maybe two spaces on the opposite side (near the Hamburger Stand).

Vote: 2/2; Councilor Ready and Member Schlaver opposed.
Mayor Casavant and Councilor Belanger in favor.
Motion fails.

3. Loading Zone on Center Street

DC2019.2

IN BOARD OF CITY COUNCIL....APRIL 23, 2019

BE IT ORDAINED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-93 Loading Zone**, is amended by adding or ~~deleting~~ to read as follows:

Center Street, northerly (even numbered) side, beginning at a point 20 feet westerly from the ~~corner of intersection with~~ Jefferson Street ~~back to~~, thence westerly for a distance of 35 55 feet.

NOTE: Existing Loading zone is insufficient in length, because it does not take into account that there is no parking within 20 feet of any intersection.

Motion by Councilor Ready, seconded by Member Schlaver to grant the ordinance amendment.
Vote: Unanimous.

4. Disability Parking – Remove at Foss/Pool Street Intersection

DC2019.3

IN BOARD OF CITY COUNCIL....APRIL 23, 2019

BE IT ORDAINED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-100 Disability Parking**, is amended by adding or deleting to read as follows:

~~Foss Street, odd-numbered side, 26 feet from the intersection of Foss/Pool Street, one space~~

NOTE: Area is NOT posted, is on a slope, and the business that this spot was designed to accommodate is no longer in operation.

Motion by Councilor Ready, seconded by Mayor Casavant to grant the ordinance amendment.
Vote: Unanimous.

5. Limited Parking on Main Street (288 Main Street – UU Market)

DC2019.4

IN BOARD OF CITY COUNCIL....APRIL 23, 2019

BE IT ORDAINED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-92 Limited Parking**, be amended by adding or deleting to read as follows:

Main Street, even-numbered side, two parking spaces ~~in front of~~ at or near 288 Main Street, 15 30 minutes, 9:00 a.m. to 9:00 p.m.

Note: This order reflects the request as proposed.

Motion by Councilor Ready, seconded by Mayor Casavant to grant the ordinance amendment.

The owners of the UU Market, which is located at 288 Main Street, explained that the current 2-hour parking spots in front of their market does not allow for enough of a turnover of those spaces; therefore, their customers often struggle to find parking near the market.

Motion by Councilor Ready, seconded by Mayor Casavant to amend the ordinance to include “at or near” and remove ~~in front of~~ in the language.

Vote: Unanimous.

Motion by Councilor Belanger, seconded by Councilor Ready to amend the ordinance by changing from 15 minutes to 30 minutes.

Vote: Unanimous.

Vote on ordinance, as amended: Unanimous.

6. Disability Parking on King Street at King/Foss Street Intersection
DC2019.5 **IN BOARD OF CITY COUNCIL....APRIL 23, 2019**
BE IT ORDAINED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-100 Disability Parking**, is amended by adding or deleting to read as follows:

King Street, odd-numbered side, 26-feet easterly from the intersection of King and Foss, one space.

NOTE: This proposal was added to the agenda. The draft order reflects the general discussion from the March meeting. Staff will have comment at the meeting.

Motion by Councilor Ready, seconded by Mayor Casavant to grant the ordinance amendment.
Vote: Unanimous.

7. Disability Parking on Summer Street at Summer/Alfred Street Intersection
DC2019.6 **IN BOARD OF CITY COUNCIL....APRIL 23, 2019**
BE IT ORDAINED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-100 Disability Parking**, is amended by adding or deleting to read as follows:

Summer Street, odd-numbered side, ~~26-feet easterly from the intersection of Alfred and Summer, one space,~~ beginning at a point 20 feet, east from the intersection with Alfred Street, thence easterly for a distance of 22 feet.

NOTE: This proposal was added to the agenda. The draft order reflects the general proposal. Staff will have comment at the meeting.

Motion by Councilor Ready, seconded by Mayor Casavant to grant the ordinance amendment.

Motion by Councilor Ready, seconded by Councilor Belanger to amend the language as follows:
Summer Street, odd-numbered side, beginning at a point 20 feet, east from the intersection with Alfred Street, thence easterly for a distance of 22 feet.

Vote: Unanimous.

Vote on ordinance amendment, as amended: Unanimous.

{Member Schlaver left the meeting to attend to a prior commitment.}

8. Limited Parking on Jefferson Street (30-minute parking @ 65 Jefferson Street)
DC2019.7 **IN BOARD OF CITY COUNCIL....APRIL 23, 2019**
BE IT ORDAINED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-92 Limited Parking**, be amended by adding or deleting to read as follows:

*Jefferson Street, northeasterly (odd-numbered) side, beginning at a point 143-feet ± westerly from the intersection with Alfred Street, thence westerly for a distance of 147-feet ±, from the Franklin Street parking lot entrance to Washington Street, 15 30 minutes **2-hours.***

Note: This order reflects changing all of the spaces to 30-minutes rather than just two to limit sign confusion.

Motion by Councilor Ready, seconded by Mayor Casavant to grant the ordinance amendment.

Motion by Councilor Ready, seconded by Mayor Casavant to amend the ordinance by changing from 30 minutes to 4-hour.

Vote 1/2; Councilor Ready in favor.

Mayor Casavant and Councilor Belanger opposed.

Amendment fails.

Motion by Mayor Casavant, seconded by Councilor Belanger to amend the ordinance by changing from 30 minutes to 2-hour.

Vote: 2/1; Councilor Ready opposed.

Mayor Casavant and Councilor Belanger in favor.

Amendment carries.

Vote on ordinance amendment, as amended: 2/1; Councilor Ready opposed.

Mayor Casavant and Councilor Belanger in favor.

Motion carries.

9. No Parking on Maple Street at Maple/Pine Street Intersection
DC2019.8 **IN BOARD OF CITY COUNCIL....APRIL 23, 2019**
BE IT ORDAINED, by the Downtown Committee of the City of Biddeford that the Code of Ordinances, Chapter 42, Motor Vehicles and Traffic, Article IV Specific Street Regulations, **Section 42-90 No Parking**, be amended by adding or deleting to read as follows:

Maple Street, even-numbered (northeasterly) side, beginning at the intersection with Pine Street, thence northeasterly for a distance of 50 feet.

Note: This order reflects the request as proposed.

Motion by Councilor Ready, seconded by Mayor Casavant to grant the ordinance amendment.
Vote: Unanimous.

Motion by Councilor Ready, seconded by Mayor Casavant to adjourn.
Vote: Unanimous.
Time: 6:41 p.m.