

City of Biddeford
School Committee
April 23, 2019 7:00 PM Little Theater at BHS

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance:**
- D. Performance**
 - D.1. Biddeford Intermediate School Band
- E. Adjustments to Agenda:**
- F. Consideration of Minutes:**
 - F.1. Minutes 4/9/19
[Minutes4:9:19.pdf](#)
- G. Student Rep Reports:**
- H. Superintendent's Report:**
- I. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee**
- J. Old Business:**
 - J.1.
 - Second reading overnight field trip Washington D.C. Trip BMS ~ Teacher in charge of the trip is Marie Potvin.
 - Second reading overnight field trip Maine Model United Nations BHS ~ Teachers in charge of the trip are Andrew Reddy, Ryan Minzy & Veronica Foster
 - Second reading overnight field trip MMEA All-State Music Festival ~ Teacher in charge of the trip is Christopher Ferrell
[Overnightfieldtrip.pdf](#)
- K. New Business: Public participation opportunity after each item listed below (3 minutes per item)**
 - K.1.
 - First reading overnight field trip ~ Odyssey of the Mind World Finals BHS, BIS, and BMS ~ Teachers in charge of the trip are Suzanne Tighe and Victoria Salo
[Overnight Field Trip ApprovalOM.pdf](#)
- L. Resignations: Accepted by the Superintendent**
- M. Nominations:**
 - M.1.
 - Crystal Blais ~ BMS 6th Grade Science Teacher ~ Replacing Lori Hickey
- N. Appointments:**
 - N.1.
 - Richard Rouselle ~ F.T. Bus Driver for District ~ Replacing Ginette Dube

- O. Transfers:**
- P. Public Participation: (3 minutes; any item)**
- Q. Communications:**
- R. Executive Session:**
- S. Adjournment:** - *School Committee Members: Alan Casavant, - Chair, Tony Michaud - Vice Chair, Dennis Anglea, Karen Ruel, Lisa Vadnais, Dominic Deschambault, Nate Bean*
Student Members: Jenna Delorenzo- BHS, Abigayle Michaud- BHS

Biddeford School Department

Tuesday, April 09, 2019

4:30 pm

Little Theater BHS

Minutes

- A. Call to Order:** Meeting was called to order at 4:31pm
- B. Roll Call:** Alan Casavant, Tony Michaud, Karen Ruel, Lisa Vадnais, Dominic Deschambault, Nate Bean, Dennis Anglea, Chris Indorf, and Jeremy Ray were all present.
- C. Pledge of Allegiance:** The pledge was led by Alan Casavant
- D. Performance:** None
- E. Adjustments to the Agenda:** Addendum
- F. Approval of Last Meeting's Minutes:** 3/26/19 ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor.
- G. Student Rep Reports:** None
- H. Superintendent's Report:**
- The school department is pleased to announce its *JumpStart* program for rising Kindergarteners and rising first graders. In short, the program will target students who need additional support as they transition between grades. More information will be sent home later in the month, and registration will be online. The program will run July 22-August 15.
 - Pre-K and Kindergarten Screening is now online and there will be a Parent Night at JFK on April 25th from 5-6pm.
 - Thanks to Alum Joe Boucher and City Theater for their \$2,000 Winterfest donation to support the BHS Music Program.
 - Congratulations to all the Tiger PRIDE nominees, especially Alyssa Landry for receiving the overall Tiger PRIDE award for exemplifying excellence in all five categories of our values.
 - Congratulations to BHS Seniors Jared Pierce and Kristen Eugley and the York team for winning Odyssey of the Mind States and the Steve Walsh award for overcoming obstacles and persevering this year. They are off to World Finals for 5th year in a row.
 - Congratulations to our Blackout Percussion on being awarded the Silver Medal at State Finals this past Sunday. It's their first year and within a month of practices, they excelled to this level. Great job to our students for their hard work, their instructors for guiding them and their parents for the commitment of time.
 - Thanks to Biddeford Savings for choosing our Backpack Program at BPS as the charity recipient at their recent Shredding event.
- I. Committee Reports: Finance/Building & Grounds, Curriculum, Policy:**
- J. Old Business:**
- FY20 Budget Second Reading ~ Tony Michaud moved to accept the FY20 Budget Second Reading, Nate Bean seconded, and all were in favor.
 - Second reading approval of 2019-2020 school calendar ~ Nate Bean

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vадnais	Dennis Anglea

Student Members:

Jenna Delorenzo
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

moved, Dennis Anglea seconded, and all were in favor.

K. New Business:

- FY20 Budget Hot Lunch & Adult Education 1st and 2nd reading ~ Dennis Anglea motioned to accept the first reading of FY20 Hot Lunch & Adult Education Budget, Nate Bean seconded, and all were in favor. Dennis Anglea motioned to grant the second reading, Tony Michaud seconded, and all were in favor. Dennis Anglea moved to accept the second reading, Tony Michaud seconded, and all were in favor.
- 1st Reading of Policies:
 - GA~ Personnel Goals ~ Revise ~ Dennis Anglea moved, Tony Michaud seconded, and all were in favor.
 - GAA ~ Requests for New positions ~ Revise ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor.
 - GAB ~ Job Descriptions ~ Revise ~ Dennis Anglea moved, Tony Michaud seconded, and all were in favor.
 - GBB~ Staff Involvement in Decision Making ~ Revise~ Dennis Anglea moved, Nate Bean seconded, and all were in favor.
 - GBD ~ School Committee Communications with Staff ~ Revise ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
 - GBEB ~ Staff Conduct ~ Strike ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
 - GBEBB ~ Staff Conduct with Students (Replace GBEB) ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
 - GBI ~ Staff Participation in Political Activities ~ Strike ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
 - GBIA ~ Staff Participation in Political Activities (Replace GBI) ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
 - GCA ~ Professional Staff Positions ~ Review ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
 - ICB ~ Extended School Year Services ~ Revise ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
 - IFC ~ Multiculturalism ~ Strike ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
 - IGC ~ Pilot Programs ~ Revise ~ Dennis Anglea moved, Nate Bean seconded, two were not in favor. Karen Ruel moved to send back to committee and table the policy, Tony Michaud seconded.
 - IHBAA ~ Referral/Pre-Referral of Students with Disabilities ~Strike ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
 - IHBAA ~ Referral/Pre-Referral of Students with Disabilities (Replace old IHBAA) ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
 - IHBAA-R ~ Referral/Pre-Referral Administrative Procedure ~ Strike ~ Dennis Anglea moved, Tony Michaud seconded, and all were in favor
 - IHBAA-R ~ Referral/Pre-Referral Administrative Procedure (Replace old IHBAA-R) ~ Dennis Anglea moved, Tony Michaud seconded, and all were in favor

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vadnais	Dennis Anglea

Student Members:

Jenna Delorenzo
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

IHBAC ~ Child Find ~ Dennis Anglea moved, Tony Michaud seconded, and all were in favor

JLCDA ~ Medical Marijuana in Schools ~ Strike ~ Dennis Anglea moved, Tony Michaud seconded, and all were in favor

JLCDA ~ Medical Marijuana in Schools (Replace old JLCDA) ~ Tony Michaud moved, Dennis Anglea seconded, and all were in favor

L. Resignations, Nominations, Appointments & Transfers:

Resignations:

- Curtis Martineau ~ Custodian District ~ Resignation was accepted by the Superintendent

Appointments:

- Rico Mariello ~ 7th Grade Baseball Coach ~ BMS ~ Stipend ~ Tony Michaud moved, Dennis Anglea second, and all were in favor.

M. Public Participation (3 minutes; any item)

N. Communications:

O. Executive Session:

P. Adjournment: Meeting was adjourned at 4:57pm. Dennis Anglea moved, Tony Michaud seconded, and all were in favor.

ADDENDUM

Q. Resignations, Nominations, Appointments & Transfers:

Resignations:

- Nick Willette ~ Tech Director District ~ Resignation ~ Resignation was accepted by Superintendent

Appointments:

- Amanda Keddy ~ BIS Yearbook Stipend ~ Replacement stipend for Drama for this year only. ~ Dennis Anglea moved, Nate Bean seconded, and all were in favor
- Erik Kuehl ~ BMS Head Outdoor Track Coach Stipend ~ Dennis Anglea moved, Tony Michaud seconded, and all were in favor

Signed:



Date: 4/16/19

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Lisa Vadnais	Dennis Anglea

Student Members:

Jenna Delorenzo
Abigayle Michaud
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

Overnight Field Trip Form:

Date of Event: May 15 - May 18

Name of Event: MMEA All-State Music Festival

School: BHS

Teacher in Charge: Christopher Ferrell

Class/Group Attending: Music Students

Number of students attending trip: 14

Address and phone number where group can be reached: University Inn, 5 College Ave, Orono, ME 04473 ~ 207-671-1724

Number of staff/teachers required: (1 staff/teacher per every 25 students): 1

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented. (example-for every 8 female students, there will be 1 female chaperone, etc.) Number of Female Chaperones required: Chaperones Provided By Festival

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented. (example-for every 8 male students, there will be 1 male chaperone, etc.) Number of Male Chaperones required: Chaperones Provided By Festival

Name of Chaperones: Chris Ferrell (Chaperones Provided By Festival), Michael Murphy

Completed volunteer forms required for chaperones: Yes, Doesn't apply. No Chaperones needed

Date received by Superintendent: 1/2/2019

- First Reading
2/12/19

- Second reading 4/23/19

Overnight Field Trip Form:

Date of Event: May 15-17, 2019

Name of Event: Maine Model United Nations

School: BHS

Teacher in Charge: Andrew Reddy/Ryan Minzy/Veronica Foster

Class/Group Attending: Biddeford Model UN Club

Number of students attending trip: 15

Address and phone number where group can be reached: 20 Maplewood Ave. 282-1596

Number of staff/teachers required: (1 staff/teacher per every 25 students): 1

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented.
(example-for every 8 female students, there will be 1 female chaperone, etc.) Number of Female
Chaperones required: 1

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented.
(example-for every 8 male students, there will be 1 male chaperone, etc.) Number of Male
Chaperones required: 1

Name of Chaperones: 3

Completed volunteer forms required for chaperones: No

Date received by Superintendent:

First reading: 2/26/19
Second reading: 4/23/19

NEPN/NSA Code: EAAF-R3

OVERNIGHT FIELD TRIP FORM

☐ BHS/ (9-12) ☐ BRCOT (9-12) ☒ BMS (6-8) ☐ BIS (4-5) ☐ BPS (1-3) ☐ JFK (Kindergarten)

Name of Event: Gr. 8 Washington, D.C. Trip Date(s) of Event: 5/4-5/6 2019

Teacher in Charge: Marie E. Potvin Class/Group Attending: Gr. 8

Address & phone number where group can be reached: BMS
282-6400

A. The minimum number of chaperones: 1 staff/teacher per every 25 students | 1 chaperone per every 8 students

50 # of students attending trip 2 # of staff/teachers required 5-6 # of chaperones required

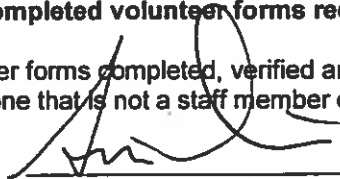
For any co-ed overnight field trip, you must ensure that both genders are proportionally represented.
(example – for every 8 female students, there will be 1 female chaperone, etc.)

3 # of female chaperones required 2-3 # of male chaperones required

Names of Chaperones (attached separate sheet if necessary):
Marie E. Potvin Richard Landry Scott Desgroseaux Ashley Potvin Fulford Erik Huehl Coleen Dett

B. Completed volunteer forms required for chaperones.

Volunteer forms completed, verified and approved by Building Administrator for every chaperone that is not a staff member of the Biddeford School Department.



(Signature of Building Administrator)

☒ Yes ☐ No

1-7-19

(Date)

C. Date Received by Superintendent: 1/15/19

D. First Reading: Initial presentation to school committee. Must be no less than 90 days prior to event.

_____ Date for presentation to the Biddeford School Committee.

E. Second Reading: Final presentation, include official chaperone list, alternates and additional information. Must be no less than 30 days prior to event.

_____ Date for final presentation to the Biddeford School Committee.

F. On the date of departure, a passenger manifest, listing of all passengers per vehicle, must be submitted to the building administrator (Manifest must be kept on file in the main office of appropriate school building).

Cross Reference: EAAF-R2, Overnight Field Trips

Adopted: July 23, 2013

BIDDEFORD SCHOOL DEPARTMENT

Overnight Field Trip Form:

Date of Event: May 21-26, 2019

Name of Event: Odyssey of the Mind World Finals

School: BHS, BIS, BMS

Teacher in Charge: Suzanne Tighe, Victoria Salo

Class/Group Attending: BIS, BMS and BHS students

Number of students attending trip: 6 BMS, 1 BIS and 2 BHS

Address and phone number where group can be reached: Victoria Salo xxxxx and Suzanne Tighe xxxxxxxx

Number of staff/teachers required: (1 staff/teacher per every 25 students): 1

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented.

(example-for every 8 female students, there will be 1 female chaperone, etc.) Number of Female Chaperones required: 2

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented.

(example-for every 8 male students, there will be 1 male chaperone, etc.) Number of Male Chaperones required: 1

Name of Chaperones: Suzanne Tighe, Victoria Salo, Amanda Keddy, and Marc Roberge

Completed volunteer forms required for chaperones: Yes

Date received by Superintendent: