

City of Biddeford
School Committee
April 24, 2018 7:00 PM Little Theater at BHS

- A. Call to Order:**
- B. Roll Call:**
- C. Pledge of Allegiance:**
- D. Executive Session:**
 - D.1. a. Consultations between school unit and its attorney Pursuant to 1.M.R.S.A § 405(6)(E)
 - b. Consideration on Expulsion of Biddeford High School Student Pursuant to 1.M.R.S.A § 405(6)(E)
- E. Performance**
 - E.1. BHS Singers/Treble
- F. Adjustments to Agenda:**
- G. Consideration of Minutes:**
 - G.1. Meeting minutes 4/10/18
[Minutes4:10:18.pdf](#)
- H. Student Rep Reports:**
- I. Superintendent's Report:**
- J. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee**
- K. Old Business:**
 - K.1. 1. 2nd reading Maine All-State Music Festival overnight field trip-5/16/18 to 5/19/18-Teacher in charge: Chris Ferrell BHS
 - 2. 2nd reading Grade 8 Washington D.C. overnight field trip-5/5/18 to 5/7/18-Teacher in charge: Marie Potvin BMS

[MusicFestival.pdf](#)
[WashingtonDCTrip.pdf](#)
- L. New Business: Public participation opportunity after each item listed below (3 minutes per item)**
 - L.1. 1. Motion to approve new job description - Director of Innovation and Instruction for the District (Budget depending)
 - 2. 1st reading World Finals-Odyseey of the Mind overnight field trip-5/22/18 to 5/27/18-Teacher in Charge: Victoria Salo
 - 3. Track construction update.
 - 4. Discussion: Turf on Waterhouse Field
 - 5. Motion to approve the FY19 Budget

[Director of Innovation and Instruction_ JOB DESCRIPTION.pdf](#)
[OM.pdf](#)
[Turf%2FTrack Update.pdf](#)
[Budget.pdf](#)

M. Resignations: Accepted by the Superintendent

- M.1. 1. Wilfred Warner-BMS Teacher-Retiring end of school year.
- 2. Alisha Sleboda-BPS Teacher-End of school year.
- 3. Paula Goulet-Full time custodian BHS-Last day 4/23/18

N. Nominations:

- N.1. 1. Brianna McElaney-Special Education Teacher FLS
BMS-Replacing Bernice Wermenchuk.

O. Appointments:

- O.1. 1. Jennie Batten-Full time bus driver-Replacing Robert
Williamson
- 2. Serge Ruel-Custodian-District (JFK) – Replacing Austin
Gagne who moved to a new position within the district.
- 3. Chelsea Brittain-Outdoor Track Assistant-BMS Stipend
- 4. Keith Gosselin-8th Grade Softball Coach-BMS Stipend

P. Transfers:

Q. Public Participation: (3 minutes; any item)

R. Communications:

S. Adjournment: - *School Committee Members: Alan Casavant, - Chair, Tony Michaud - Vice Chair, Vassie Fowler, Dennis Anglea, Karen Ruel, Crystal Blais, Lisa Vadnais, Dominic Deschambault*

Student Members: Jenna Delorenzo - BHS, Washima Fairoz - BHS

Biddeford School Department

Tuesday, April 10, 2018

4:00pm

Little Theater BHS

Minutes

- A. **Call to Order:** Meeting was called to order at 4:01pm
- B. **Roll Call:** Alan Casavant, Tony Michaud, Dennis Anglea, Vassie Fowler, Dominic Deschambault, Lisa Vadnais, Jeremy Ray, and Chris Indorf were all present.
- C. **Pledge of Allegiance:** Pledge of Allegiance was led by Alan Casavant.
- D. **Performance:** None
- E. **Adjustments to the Agenda:** ADDENDUM
- F. **Approval of Last Meeting's Minutes:** 3/27/18 – Tony Michaud moved, Dennis Anglea seconded, and all were in favor.
- G. **Student Rep Reports:** None
- H. **Superintendent's Report:** Jeremy Ray reported that MEA testing finished up in all schools this week. The High School Juniors took the SAT's this week. In the next week or so we will be announcing a student from the High School who made it as a National Merit finalist. School vacation is coming up next week. Just a reminder that there is no school for students or staff on the Friday prior to school vacation.
- I. **Committee Reports: Finance/Building & Grounds, Curriculum, Policy:** Nothing to report for policy, nothing to report for finance, and upcoming meeting dates were given for curriculum committee.
- J. **Old Business:**
 - 1. Motion to approve the start times for Pre-K 2018-2019 school year. – Dennis Anglea moved, Tony Michaud seconded, and all were in favor.
 - 2. Second reading of revised policies: -These policies were all taken as a flight – Tony Michaud moved, Dennis Anglea seconded, and all were in favor.
 - EEAF-R** – Charter/Trip Regulations
 - EEAF-R2** – Overnight Field Trips
 - EEAF-R3** – Overnight Field Trip Form
 - EEAEFA** – Video Surveillance on School Property
 - EEAEFA-R** – Video Camera Use on School Property Admin
 - EEAEF** – Video Cameras on Transportation Vehicles
 - EFC** – Free and Reduced-Price Meals
 - EFC-R** – Charging for Student Meals Administrative Regulation
 - EFCB** – Flavored Milk

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Dennis Anglea	Karen Ruel
Crystal Blais	Lisa Vadnais

Student Members:

Washima Fairouz-2018
Jenna Delorenzo-2018
cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent

JRA – Student Educational Records and Information

JICC – Student Conduct on School Buses

IHBAC – Child Find

EDC – Authorized Staff Use of School Property

3. Second reading deleted policy:-Dennis Anglea moved, Tony Michaud seconded, and all were in favor of policy below.

EEAF-Special Use of School Buses

4. Second reading adopted policies: -Tony Michaud moved, Dennis Anglea seconded, and all were in favor of below two policies.

KBF-E2-Title 1 Parent Involvement Policy

JLCB-R – Immunization Requirements

- O. **New Business:** None

- K. **Resignations, Nominations, Appointments & Transfers:**

Appointments:

Don Perreault-7th Grade Softball Coach-BMS-Dennis Anglea moved, Tony Michaud seconded, and all were in favor.

Resignations:

Matthew McDonald-Ed Tech II-BPS-End of school year –accepted by superintendent.

Lyn Drapeau-Grade 4 Teacher BIS-Retiring end of school year-accepted by superintendent.

- L. **Public Participation (3 minutes; any item)**

- M. **Communications:** Jeremy Ray shared that June 2nd is budget validation day. There still needs to be a 1st and second reading by the council. There will be two additional items for the public to vote on. The date will be placed in the News Paper as well as the Bridge. Regional service centers will be the topic of discussing going forward.

- N. **Executive Session:** None

- O. **Adjournment:** Meeting was adjourned at 4:10pm

School Committee Members:

Alan Casavant-Chair

Tony Michaud-Vice Chair

Dennis Anglea

Crystal Blais

Vassie Fowler

Dominic Deschambault

Karen Ruel

Lisa Vadnais

Student Members:

Washima Fairouz-2018

Jenna Delorenzo-2018

cc: Jeremy Ray- Superintendent

cc: Chris Indorf-Asst. Superintendent

Biddeford School Department

Tuesday, April 10, 2018

4:00pm

Little Theater BHS

ADDENDUM

K. Resignations, Nominations, Appointments & Transfers:

Appointments:

Richard Kimball Jr. – Payroll Specialist-To replace Diana Pinard who is retiring. – Dennis Anglea moved, Tony Michaud seconded, and all were in favor.

Signed:



Jeremy Ray-Superintendent of Schools

Date: 4/19/18

School Committee Members:

Alan Casavant-Chair	Vassie Fowler
Tony Michaud-Vice Chair	Dominic Deschambault
Dennis Anglea	Karen Ruel
Crystal Blais	Lisa Vadnais

Student Members:

Washima Fairouz-2018
 Jenna Delorenzo-2018
 cc: Jeremy Ray- Superintendent
 cc: Chris Indorf-Asst. Superintendent

Overnight Field Trip Form:

Date of Event: 5/16/18 - 5/19/18

Name of Event: Maine All-State Music Festival

School: BHS

Teacher in Charge: Chris Ferrell

Class/Group Attending: Vocal Music Students

Number of students attending trip: 7

Address and phone number where group can be reached: University Inn, 5 College Ave, Orono, ME 04473 (207)671-1724

Number of staff/teachers required: (1 staff/teacher per every 25 students): 1

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented.

(example-for every 8 female students, there will be 1 female chaperone, etc.) Number of Female

Chaperones required: Maine Music Educators Association Covers all Chaperone requirements

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented.

(example-for every 8 male students, there will be 1 male chaperone, etc.) Number of Male

Chaperones required: Maine Music Educators Association Covers all Chaperone requirements

Name of Chaperones: Chris Ferrell, Maine Music Educators Association Covers all Chaperone requirements

Completed volunteer forms required for chaperones: Doesn't apply. No Chaperones needed

Date received by Superintendent: 1/12/18

First reading: 1/23/18

4/13/18

2nd Reading of overnight field trip All-State Music Festival New York

Students Attending

Jared Bayley
Olivianna Bridges
Crysania Kelley
Alyssa Landry
Addison Moore
Autumn Moriarty
Cassidy Neal
Terje Tuttle

As for Chaperones, the MMEA All-State Music Festival covers all chaperoning duties. So I am the only one listed.

I hope that makes sense.

Thanks,
Chris Ferrell

OVERNIGHT FIELD TRIP FORM

☐ BHS/ (9-12) ☐ BRCOT (9-12) ☒ BMS (6-8) ☐ BIS (4-5) ☐ BPS (1-3) ☐ JFK (Kindergarten)

Name of Event: Gr. 8 Washington, D.C. Trip Date(s) of Event: Mar. 5-7

Teacher in Charge: Marie E. Potvin Class/Group Attending: Gr. 8 BMS

Address & phone number where group can be reached: BMS
282-6400

A. The minimum number of chaperones: 1 staff/teacher per every 25 students | 1 chaperone per every 8 students

44 # of students attending trip 2 # of staff/teachers required 5 # of chaperones required

For any co-ed overnight field trip, you must ensure that both genders are proportionally represented.
(example - for every 8 female students, there will be 1 female chaperone, etc.)

_____ # of female chaperones required _____ # of male chaperones required

Names of Chaperones (attached separate sheet if necessary):

Marie Potvin Rene Samson (female)
Dick Landry Eric Kuehl (training to take over)

B. Completed volunteer forms required for chaperones.

Volunteer forms completed, verified and approved by Building Administrator for every chaperone that is not a staff member of the Biddeford School Department.

[Signature]
(Signature of Building Administrator)

Not yet.
Yes No
9-9-17
(Date)

C. Date Received by Superintendent: [Signature]

D. First Reading: Initial presentation to school committee. Must be no less than 90 days prior to event.

9/17/17 October Date for presentation to the Biddeford School Committee.

E. Second Reading: Final presentation, include official chaperone list, alternates and additional information. Must be no less than 30 days prior to event.

March Date for final presentation to the Biddeford School Committee.

F. On the date of departure, a passenger manifest listing of all passengers per vehicle, must be submitted to the building administrator (Manifest must be kept on file in the main office of appropriate school building).

Cross Reference: EEA-F-R2, Overnight Field Trips

Adopted: July 23, 2013

BIDDEFORD SCHOOL DEPARTMENT

Flight info

Tour Central D.C. 703 933 6143

Biddeford Middle School 1922-36-L HCO
143804 HD

Marie Potvin [49S+0A+5TC=54]

INBOUND-05/05

WN3852 PWM-BWI 05:50A-07:25A (54)

RETURN-05/07

WN1982 BWI-PWM 10:50P-12:20A (54)

Hotel Information

Crowne Plaza Dulles Airport
05/05/06

2200 CENTREVILLE ROAD

HERNDON, VA 20170

(703) 471-6700

Sightseeing Information

Bus Company 1/56 pax Conf#:

1 Montanos Transportation - SS:
05/05-05/07

Requested Driver: Vince Goins

Total Count: 49S + 0A + 5TC = 54

PRT: 04/04/18

Marie E. Potvin
207 229-3164

Ray Sampson
207 318-3446

Saturday, May 5, 2018

In keeping with WorldStrides' commitment to safety and security for our participants, all itineraries are written to be Department of Transportation compliant and give drivers at least 9 hours off each night and a maximum of 14.5 hours on duty for drivers during any 24 hour period.

Biddeford Middle School Transfer: Northeast Charter & Tour Co. - (888) 593-6328

7:25A



Biddeford Middle School (54) INB-BWI 7:25A

7:30A



Coach REPORT to Baltimore-Washington Airport to PICK UP Biddeford Middle School

BAGS ON BUS (BOB/MON) Biddeford Middle School

PR

Mt. Vernon - Home of George Washington - Education Center with House and Grounds Tour - (54 ppl)

12:00P



PR

*****Roy Rogers - Woodlawn (Pending) - 8860 Richmond Highway, Alexandria, VA 22309(703) 799-0170

3:00P

PR

United States Capitol Visitor Center Film and Guided Tour - (202) 226-8000 - Must arrive 30 minutes prior and present confirmation letter for admission - (66 ppl) Conf#-20181512784952

PR

Library of Congress - Supreme Court



OPEN- Pentagon City Mall - (TICKETS) - 1100 South Hayes Street, Arlington, VA 22202(703) 415-2130

8:30P



Coach DROP group at hotel for check-in

Sunday, May 6, 2018

6:30A



Hotel Breakfast

Onsite Coordinator will help coordinate loading wreath onto coach

7:15A



DEPARTURE

White House (picture stop)

World War II Memorial

WWII Memorial Wreath Laying - Virginia Florists - (703) 765-3355 - Conf#-Red, White, and Blue; To be delivered to Crowne Plaza Dulles by 5/5

10:00A

Fords Theatre - 511 10th Street NW, Washington, D.C. 20004 - (202) 347-4833. Please Note: Tickets must be picked up at will call. Please bring the confirmation letter - (54 ppl) Conf#-394430 / Museum; Ranger Talk in Theatre; Education Center (Petersen House Closed for Preservation Work)

11:45A



Reagan International Trade Center Food Court - (tickets) - 1300 Pennsylvania Avenue, Washington, DC 20004(202) 312-1300

1:00P

National Archives Museum - Constitution Ave. NW between 7th and 9th Streets, Washington, D.C. 20408 - (866) 272-6272 - Please note: Must bring confirmation letter - (55 ppl) Conf#-4-4296273

Arlington National Cemetery - Tomb of the Unknown Soldier - Changing of the Guard - Kennedy Gravesites
(ALL bags MUST be left on the coach, to expedite security clearance)

6:30P



"We the Pizza" (Crystal City Location) - Group leader needs to check in with management before bringing the group inside. - Must be on time, - 2100 Crystal Drive, Arlington, VA 22202(703) 415-4663

US Air Force Memorial - September 11th Pentagon Memorial

9:00P



Coach DROP at hotel

Monday, May 7, 2018

6:30A



Hotel Breakfast

BAGS ON BUS (BOB/MON) Biddeford Middle School

7:15A



DEPARTURE

Biddeford Middle School 1922-36-L HCO
143804 HD

Marie Potvin [49S+0A+5TC=54]

INBOUND-05/05

WN3852 PWM-BWI 05:50A-07:25A (54)

RETURN-05/07

WN1982 BWI-PWM 10:50P-12:20A (54)

Hotel Information

Crowne Plaza Dulles Airport
05/05,06

2200 CENTREVILLE ROAD
HERNDON, VA 20170
(703) 471-6700

Sightseeing Information

Bus Company 1/56 pax Con#:

1 Montanos Transportation - SS:
05/05-05/07

Requested Driver: Vince Goins

Total Count: 49S + 0A + 5TC = 54

PRT: 04/04/18

Memorial

PR Lincoln Memorial - Korean Memorial - Vietnam Memorial



OPEN- \$10.00 -(ALLOT)

Air & Space Museum

Smithsonian Complex

National Zoo

Embassy Row

6:00P



Sizzling Express (located in Columbia Plaza) - Must be on time, - 538 23rd Street
N.W., Washington, DC 20037(202) 659-2244

7:20P



Coach DEPART for Baltimore-Washington Airport

8:50P



Coach DROP group at Baltimore-Washington International Airport

10:50P



Biddeford Middle School (54) RET-BWI 10:50P



Biddeford Middle School Transfer: Northeast Charter & Tour Co. - (888)
593-6328

Rooming List - Crowne Plaza Dulles Airport

Total Number of Participants		54
Adults	5	Students 49
Females	35	Males 19

School: Biddeford Middle School

PL: Marie Potvin

Group #: 1922-36

AM - Hannah Carlson

IMPORTANT: Non-smoking double/double rooms blocked as tightly as possible.

33+2A

16+34

ROOM SUMMARY

Occupancy	Type	05/05/18	05/06/18
Singles	Participants	1	1
	Driver	1	1
Doubles	Participants	3	3
Triples	Participants	1	1
Quads	Participants	11	11
Total Rooms		17	17
Total People		55	55

ROOM ASSIGNMENTS

Biddeford Middle School

Check In - 05/05/18

Check Out - 05/07/18

Time In - 8:30P

Time Out - 7:15A

Luggage: In - NO Out - NO

SPECIAL INSTRUCTIONS - Please put room #2 and #3 next to room #6

1	M	Andre Dallaire	Dale Metcalf	Zachary Nadeau	Noah Rousseau
2	M	Richard Landry(CH)(A)			
3	M	Kalvin Camire	Jacob Landry	Kyle Reuillard	Braeden Watson
4	M	Jared Hussey	Andrew Marcotte	Andrew Ouellette	Justin Parent
5	M	Deryk Boles	Nicholas Couture	Andrew Gelinis	Isalah Wright
6	F	Elizabeth Ames(CH)(A)	Marie Potvin(PL)(A)		
7	F	Felicia Lafave	Cloe Lamirande	Lauren Monson	Haleigh Wyatt
8	M	Jeff Mears(CH)(A)	Raymond Sampson(CH)(A)		
9	F	Jillian Boilard	Selena Huot	Carmella Papapetrou-Martin	Kerri Scott
10	F	Brianna Keely	MacKenzie Leblanc	Vimeka McDaniel	Chelsea Wood
11	F	Alexis Berry	Abigail Bouthillette	Jillian McSorley	MacKenzie Orgill
12	F	Bree Aldrich	Ayla Clark	Kelsie Keely	Isabella Thibault
13	F	Vivi Cao	Jazmyn Johnson	Aurelia Leonard	Kadynne Smith
14	F	Chantelle Bouchard	Hannah Gosselin	Alexis Libby	Cheyenne Tardif
15	F	Isabella Hall	Valentina Laffamme	Jayne Walton	
16	F	Lillian Atwater	Cassandra Beane		

RM#	TYP	OCCUPANCY	ADDITIONAL ROOMS - (see summary)	Check In - Check Out
17	A	Single	Driver-Montanos Transportation - SS	05/05/18 - 05/07/18

Director of Innovation and Instruction: JOB DESCRIPTION

QUALIFICATIONS:

1. Eligible for appropriate Maine Department of Education certification 015, Assistant Superintendent
2. Two years of successful experience in a related position.
3. Certificate of Advanced Graduate Study, or two distinct Master's degrees in curriculum, building leadership, organizational behavior, educational leadership or related focus area.

REPORTS TO: Superintendent

SUPERVISES: As assigned by the Superintendent of Schools

RESPONSIBILITIES:

1. Assists Superintendent and his/her deputy with leadership of school department in planning developing, maintaining, and evaluating the district's curriculum and instruction; to coordinate, organize, perform duties dealing with instructional support, supervision, budgeting, investments, and professional development; collaborate with instructional program leadership and is responsible for representing the best interests of the K-12 school programs; provide direct supervision of staff responsible for curriculum and instruction development; provide leadership to the District in complying with federal and state laws and regulations.
2. Attends School Committee meetings, prepares such reports for the School Committee as the Superintendent may request and presides over such other meetings as the Superintendent designates.
3. Assists in the determination of types of programs by the schools and reports on the status of district programs and services at the request of the Superintendent.
4. Make policy recommendations to the Superintendent regarding elementary and secondary education, and participates on the Policy subcommittee of the Biddeford School Committee.
5. Collaborates with the Assistant Superintendent, Director of Communications and Community outreach, and others as assigned by the Superintendent on state and federal Reports and grant applications.
6. Assists building principals and Directors in the development of a professional development strategy.
7. Works with the Superintendent and his/her deputy on strategic planning for the District.
8. Monitors assessment data, makes public report thereof, and works with principals, directors, and other stakeholders to set student achievement goals in accordance with the District's strategic plan and state benchmarks.

9. Keeps current in the developments of curriculum and instruction, and furnishes leadership in determining their appropriateness for inclusion in the district educational program in collaboration with the Assistant Superintendent.
10. In partnership with the Assistant Superintendent, communicates the approved curriculum to the district staff, school board, and community.
11. Attends and monitors PLCs at all levels
12. In partnership with the Assistant Superintendent, lends assistance to grade-level, department-level, or content specific coaches and specialists. Assists in evaluation of these personnel and the efficacy of their position.
13. Participates in ad hoc committees of an academic nature at the direction of the Superintendent, or as requested by teachers and staff.
14. Assists in supervision and evaluation of building leaders.
15. Assists with the inculcation of New Staff
16. Assists with recruiting and hiring faculty and staff.
17. Works with teachers in the preparation of curriculum materials.
18. Acts as a liaison with other school districts, universities, and State Department personnel in order to keep abreast of new educational developments and ideas.
19. Assumes a leadership role in the area of data analysis and interpretation
20. Develops, executes and monitors "Academies."
21. Is considered the primary "go-to" resource for educators who are working to implement new programming, flesh out curricular standards, participate in an Academy, align assessment, develop learning progressions, etc.
22. Other job-related duties as assigned by the Superintendent.

TERMS OF EMPLOYMENT: At-will employee

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the School Committee's policy on Evaluation of Administrative Personnel.

NOTE: The above job description reflects the general requirements necessary to describe the principal functions or responsibilities of the job identified and shall not be interpreted as a detailed description of all work requirements that may be inherent in the job, either at present or in the future.

Approved: _____

Overnight Field Trip Form:

Date of Event: May 22-27, 2018

Name of Event: World Finals- Odyssey of the Mind

School: BHS, BMS

Teacher in Charge: Victoria Salo

Class/Group Attending: Odyssey of the Mind- BHS structure team and possibly BMS structure team

Number of students attending trip: 6 or 12 depending on BMS team's placement at States on April 7

Address and phone number where group can be reached: Iowa State University . Call Mrs. Salo cell at 207-636-6043

Number of staff/teachers required: (1 staff/teacher per every 25 students): 1

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented. (example-for every 8 female students, there will be 1 female chaperone, etc.) Number of Female Chaperones required: 1

Co-ed Overnight field trip, you must ensure that both genders are proportionally represented. (example-for every 8 male students, there will be 1 male chaperone, etc.) Number of Male Chaperones required: 1

Name of Chaperones: Alan Gibney

Completed volunteer forms required for chaperones: Yes

Date received by Superintendent: 3/20/2018

Field Improvement Plans and Recommendations Update

Phase 1/Phase 2
Waterhouse Field Turf and
BHS Track
April 28, 2018



Factors Used to Determine Project 1 & 2

- Weston & Sampson Field Study Priority Recommendations
- Percentage of Athletes Impacted
- Immediate Need
- Ability to Fund Projects
- Future Planning and Timeline

Action Plan and Summary of High Priority Initiatives

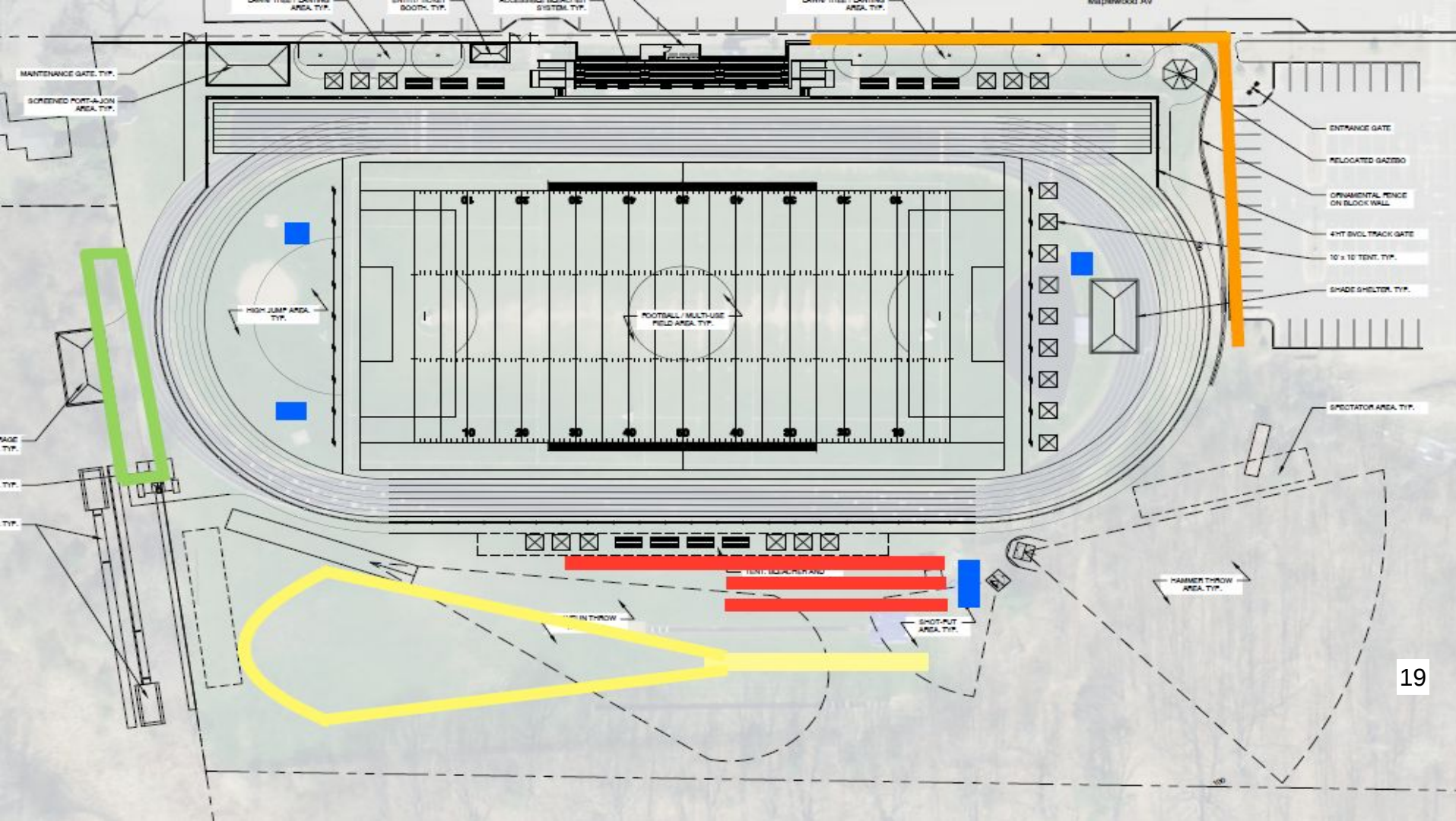
Implementation strategies outlined below are the suggested action plan in priority order for the facilities, as discussed during the master planning process. The level of implementation for each effort will greatly depend on available funding and the requirements of the funding source. This suggested strategy allows for the least amount of disruption during the construction processes. All proposed improvements should be in accordance with the preferred master plan for each site. All other improvements identified are lower priority and could be added as budget allows, if dedicated donor funds become available, or in future phases.

Waterhouse Field

- Install new bleachers, press box, lighting, fencing as soon as possible - Completed
- Existing natural grass field can still be used after these installations
- Install a new enlarged synthetic turf field as scheduling allows - Current proposal in budget and donations
- Make other improvements to pathways, buildings and other facilities as budget allows - Volunteer efforts and partial completion

Biddeford High School Track and Field

- Reconstruct the track at the high school in accordance with the site plan - Scheduled Summer 2018
- Construct large retaining wall to increase spectator and team areas - Scheduled for Summer 2018



Waterhouse and BHS Project 2 Costs

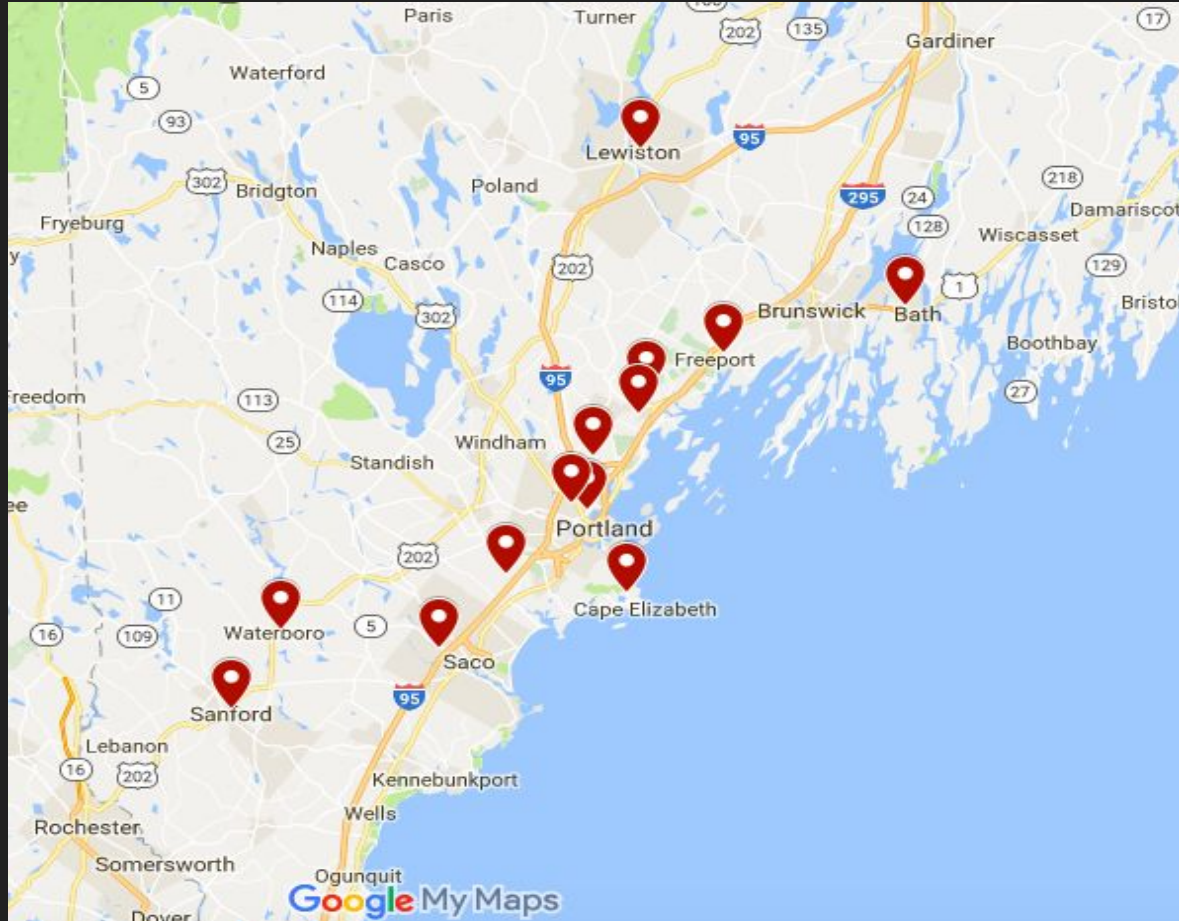
Project 2 - Waterhouse

Item	Estimated Cost	Item	Estimated Cost
Synthetic Turf*	\$698,985.00	Site Work and Drainage	\$100,000-160,000
Fencing around the field	\$20,000	Goal Posts	\$8,000-\$10,000
Emergency Road	\$25,000	Total	\$ 851,000-913,985

Project 2 - BHS Track

Item	Estimated Cost	Item	Estimated Cost
Install electrical/Water inside the track	Included in current budget estimates	Small 20 Seat Bleachers (3)	Included in capital equipment funds
Relocating bleachers to start line	Included in current budget estimates	Total	

High School Turf Fields - Southern Maine



Turf Fields in Maine

Turf Types

Type	Make-Up	Notes
Organic	Cork, Coconut, Shells	Heat, Mold, New and Unknown, Expensive, Freezes in Cold
Nike Grind	Recycled Sneakers	High Cost, limited availability
Sand (Silica)	Sica Sand	Original infills, nontoxic, abrasive and hard
EPDM - Synthetic Rubber (Hose)	Polymer Elastomer	Proven durability in all climates, expensive
TPE	Thermo plastic Elastomer	High Cost, limited availability, limited analysis
Crumb Rubber	Recycled Rubber	Used in most fields, several studies, report to be issued by EPA, CDC, and Consumer Product Safety Commission

Crumb Rubber Filled Turf Fields in Maine

High School	College	Indoor Facilities
Gould Academy	UMO	XL Sports - Saco
Morse	USM	Portland Sports Complex
North Yarmouth Academy	UNE	Graham Indoor NH
Cape Elizabeth	Thomas College (2 Fields)	Gorham Sports Center
Thornton Academy	Husson College	OA Sports Saco
Scarborough	Colby College	Edge Academy Portland**
Falmouth	Bates College	Ingersoll Turf Facility Auburn
Yarmouth	Bowdoin College	Fieldhouse Sports NH
Deering	University of New Hampshire	Ultimate Sports Academy NH**
Portland		New Hampshire Sportsplex
Presque Isle		Tilton Sports Center NH
Kents Hill		
Sanford * Undecided		

Alternative Fill Turf Fields

High School	College	Indoor Facilities
Hampden Academy (Nike Grind)		Seacoast United York
Massabeic		Seacoast United Topsham 22
Freeport (Nike Grind)		Seacoast United Kingston, NH
		Seacoast United Epping, NH
		Seacoast United Winnacunnet, NH

Testimonial #1

- “Yarmouth has had a turf for 14 years. Athletically, we are **at an advantage** because we can access the field in all types of weather. We are able to play in the rain while other schools cannot. Typically, this is to our advantage as well because mentally our student-athletes know we are playing regardless of the weather. The facility also allows us to **gain access earlier** in the Spring due to the snow melt occurring at a faster rate on turf fields. Additionally, Yarmouth has been able to host several State Championship events which has added value in showcasing the facility and **generating booster income**. Financially, the cost of a turf field is far less than grass fields, it is literally **maintenance free**. We provide maintenance three times per season or before special events with the recommended equipment and are good to go. Our entire community from K-12 and beyond utilize this field and it has become a **very important cultural component** to our town.”

-Sue Robbins, Athletic Director, Yarmouth High School



Testimonial #2

“We play every Varsity and JV High School game on this field in the spring and fall. Usually we can add first team games as well, along with Middle School Football games on Saturdays. Sundays, Vacation Days, Holidays and Summer Break sometimes allows for community or outside rental use.”

-Cooper Higgins, Athletic Director, Falmouth High School



Additional Funding Sources

- Donations and Pledges
- Planned Budgeted Expenditures (750K over 7 years for Turf Field - reduced if additional funds raised)
- Usage Partnerships
- Rentals
- Community Volunteerism

A REVOLUTION IS UNDERFOOT

There's only one word to describe GreenFields patented **MatrixX** woven technology—revolutionary.

Our team of engineers developed cutting-edge technology that outperforms any other turf on the market. Rather than gluing fibers to backing, our fibers are woven together in a unique 'W' pattern, creating an unbreakable lock. We then

coat these interlocked fibers with polyurethane for maximum strength. This process produces a superior turf with unmatched playability, durability and safety—and it's only offered by GreenFields.

[PLAYABILITY]

With our proprietary spacing and W-weave technology, each strand of grass stands straight, eliminating directional lay and reducing kick effort. That means players get better ball behavior and handling, as well as enhanced performance.

[DURABILITY]

Our MatrixX turf solutions leverage the industry-leading strength of TenCate fibers. Thanks to no backing, our interlocked woven fibers won't pull out during rough play. This turf reduces splash and maintains playability, even after more than 200,000 cycles with **Lisport** testing.

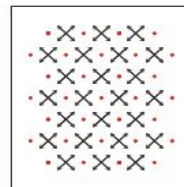
◆ **Lisport** is a testing protocol used to simulate traffic and test durability of turf.

[SAFETY]

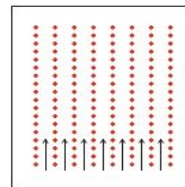
MatrixX's unique woven pattern provides consistent **GMAX** through even spacing, so infill moves freely within the turf, creating less compaction. Players also experience less rotational resistance and lower leg stress.

◆ **GMAX** is the measure of force absorbed by the surface and returned to the athlete.

[MATRIX WOVEN PATTERN]



[TUFTED PATTERN]



Unlike tufted turf that has tight rows of fibers, our woven diamond pattern creates even spacing so infill can move freely within the turf.



WOVEN TURF

IRONTURF™

Engineered specifically for football, IRONTURF™ creates the ultimate field for combat. As a rugged turf built for the toughest sports, we've designed denser turf bundles to offer greater resilience. IRONTURF™ reduces splash, allows for less rotational resistance and decreases lower leg stress, improving safety through consistent GMAX.



59 OZ. FACE
WEIGHT—DENSER
CONSTRUCTION

♦ Face weight equals the
total weight of the fiber.



12-PIC STITCHING
FOR CLEAN TURF
GRAPHICS

♦ Pic is the number of welt
insertions per inch.



BEST FOR FOOTBALL
AND MULTI-SPORT
FIELDS



📍 Cleveland High School, Cleveland, TN

IRONTURF™

IRONTURF is
the best woven
turf product on
the market and
best for multi-
sports field.

10 Year
Warranty

\$698,985.00

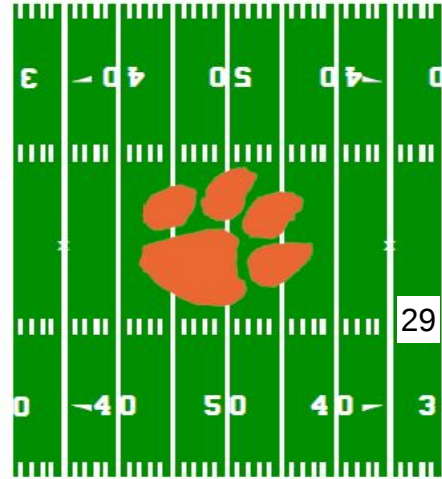
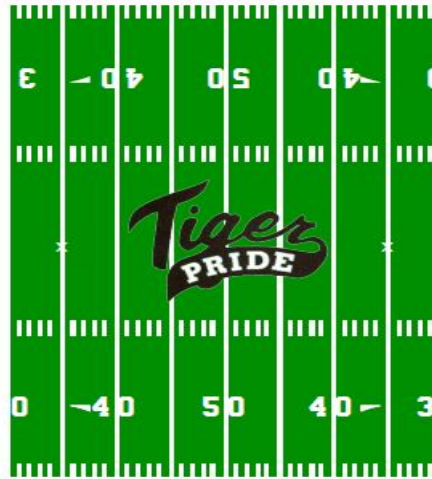
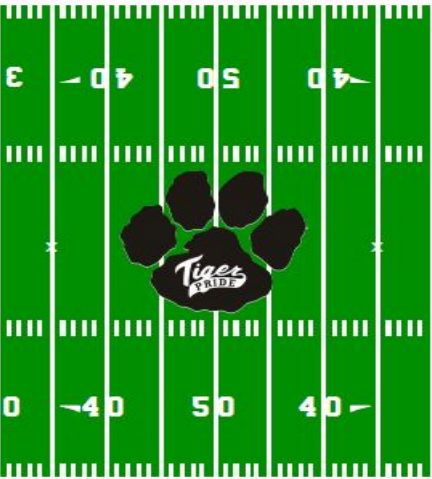
Turf Timeline if Budget is Approved

1. Contract: 1 day
2. Submittals: 2 days
3. Submittal Approvals (Owner): 1 week
4. Custom Material Order Placed / Manufacturing: 6-8 Weeks
5. Material Freight: 2 Days
6. Material Install: 2 Weeks
- Total Turf Process:** Including Install; 10 weeks (2 months)
7. Estimated Civil Work & Turf Installation: 45 - 60 days

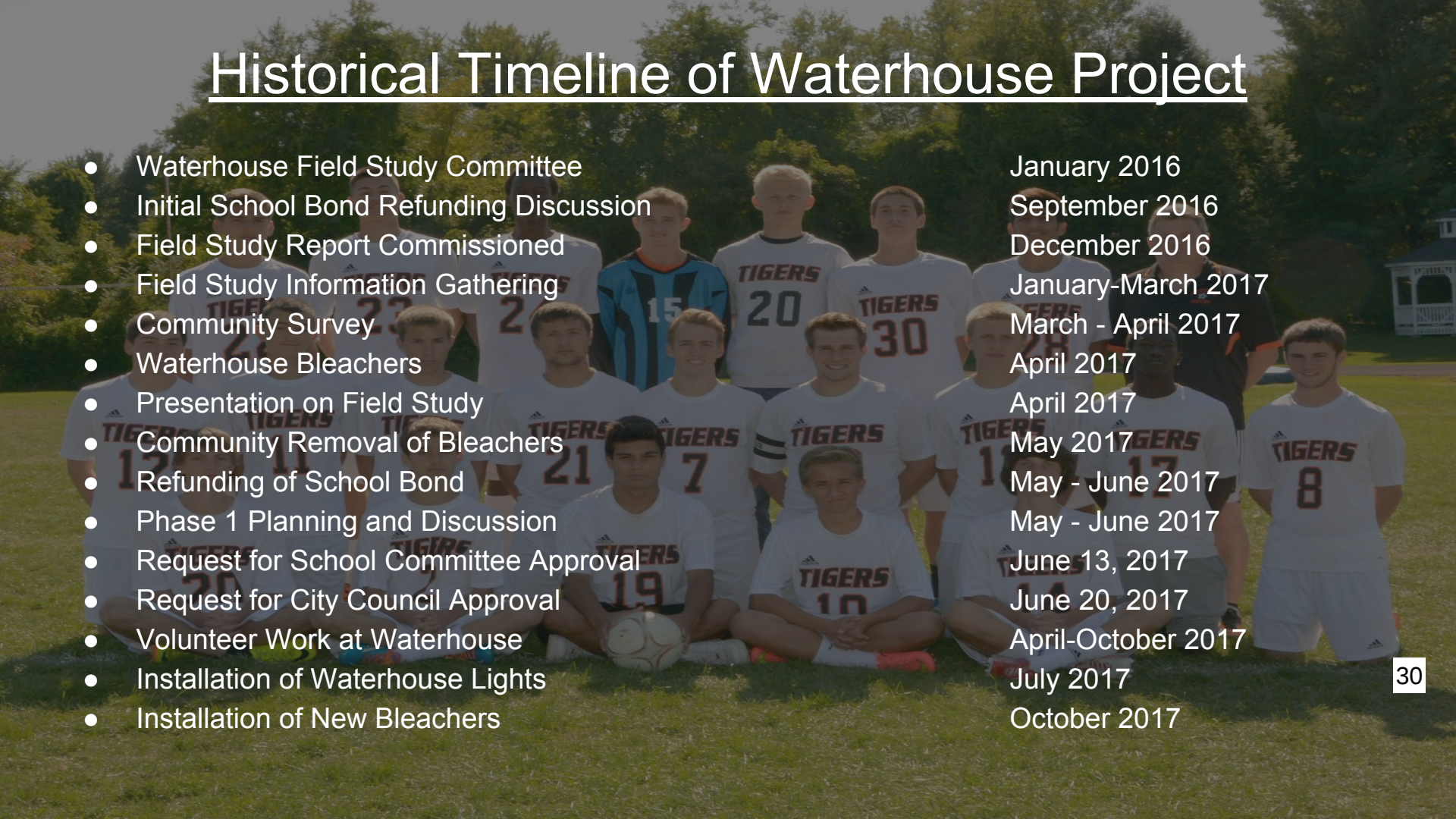


WATERHOUSE FIELD BIDDEFORD, ME

Center Logo Options



Historical Timeline of Waterhouse Project

- 
- Waterhouse Field Study Committee January 2016
 - Initial School Bond Refunding Discussion September 2016
 - Field Study Report Commissioned December 2016
 - Field Study Information Gathering January-March 2017
 - Community Survey March - April 2017
 - Waterhouse Bleachers April 2017
 - Presentation on Field Study April 2017
 - Community Removal of Bleachers May 2017
 - Refunding of School Bond May - June 2017
 - Phase 1 Planning and Discussion May - June 2017
 - Request for School Committee Approval June 13, 2017
 - Request for City Council Approval June 20, 2017
 - Volunteer Work at Waterhouse April-October 2017
 - Installation of Waterhouse Lights July 2017
 - Installation of New Bleachers October 2017

Additional Consideration in the Future

BHS Track

- Additional Seating
- Time Clock or Signage
- New fencing on the side and back of property

Waterhouse Field

- Restroom Upgrades
- Locker Room Upgrades
- Pavement Needs

REVENUES

34

		Proposed	Difference
2017-18		2018-19	
\$ 1,034,416.00	Carryover (previous year)	\$ 927,631.00	\$ (106,785.00)
\$ -	Carryover (current anticipated FY18)	\$ -	\$ -
\$ 150,000.00	Carryover (Current MaineCare FY18)	\$ 250,000.00	\$ 100,000.00
\$ 71,037.00	Tuition (antic. 4 students for 17-18)	\$ 79,318.00	\$ 8,281.00
\$ -	Special Ed. Tuition	\$ 70,000.00	\$ 70,000.00
\$ 25,136.00	Transportation (Non-Public)	\$ 25,136.00	\$ -
\$ 30,277.00	Other Transportation	\$ 29,718.00	\$ (559.00)
\$ 30,000.00	State Agency Clients	\$ 30,000.00	\$ -
\$ 2,000.00	Miscellaneous (BMS Officials)	\$ 2,000.00	\$ -
\$ 55,870.00	Plumbing Grant	\$ -	\$ (55,870.00)
\$ -	E-Rate	\$ -	\$ -
\$ 145,358.00	Shared Service with Dayton	\$ 158,007.00	\$ 12,649.00
\$ -	Rev from State for Computer Lease	\$ 31,197.00	\$ 31,197.00
\$ 10,322,893.03	State Allocation (General)	\$ 10,713,620.00	\$ 390,726.97
\$ -	State Allocation (Regionalization)	\$ 40,215.00	\$ 40,215.00
\$ 2,167,702.03	State Allocation (CTE)	\$ 2,640,994.00	\$ 473,291.97
\$ 18,534,782.00	Local Allocation	\$ 19,103,674.00	\$ 568,892.00
\$ 2,737,745.00	Local Allocation (Local only debt)	\$ 2,664,986.00	\$ (72,759.00)
\$ 709,231.00	Additional Local	\$ 230,767.00	\$ (478,464.00)
\$ 36,016,447.06	Total	\$ 36,997,263.00	\$ 980,815.94

\$ 2,235,800,000.00	State Valuation	\$ 2,244,850,000.00
\$ 30,734,246.61	100% EPS Total Allocation	\$ 29,817,293.91
8.29	Local Allocation Mill Rate	8.51
12,490,595.06	100% State Share	13,394,829.00
18,534,782.00	100% Local Share (must raise to receive State Allocation-General)	19,103,673.50
100.00%	Percent of State Share	100.00%
100.00000%	Percent of Local Share	100.00000%

State Allocation (General)	390,726.97	3.79%
State Allocation (Regionalization)	40,215.00	
State Allocation (CTE)	473,291.97	
Total State Allocation	904,233.94	
*Local Allocation	568,892.00	3.07%
Additional Local	(478,464.00)	-67.46%
Total Local	17,669.00	0.08%
Total Budget	980,815.94	2.72%
State Valuation	9,050,000.00	0.40%
100% EPS Allocation	(916,952.70)	-2.98%

	ACCOUNT NAME	2017-18 Budget	2018-19 Budget	Difference	% Inc. or Dec.	Explanation of Difference
1	REGULAR INSTRUCTION (EXCLUDING REG. ED. SUMMER SCHOOL, ATHLETICS, CO-CURR)	\$ 13,339,845.00	\$ 13,672,793.61	332,948.61	2.50%	Salary with benefits decrease of (\$71,405) (.57%) which includes a reduction in 3 Ed Tech III position and 1 teacher position (\$138,106.94) (1.25 position moved from BHS to COT (\$63,386); \$11,606 increase in prof. ed. services; \$32,206 increase in employee training & dev.; \$25,148 increase in rental of tech equipment (Apple lease); (\$2,310) reduction in printing; \$3,150 increase in G & T tuition; (\$6,751) reduction in Travel for Prof Dev.; (\$28,988) reduction in supplies; (\$16,444) reduction in supplies equip/furn; \$7,067 increase in books/periodicals; \$80,744 (\$33,209 at BIS and \$32,500 at BHS) increase in Tech Hardware; (\$1,695) reduction in audio/visual supplies; \$7,300 increase in software; (\$3,604) reduction in fee/dues, \$2,870 increase in field trips; \$297,462 increase in other items.
2	SPECIAL EDUCATION	\$ 5,933,933.00	\$ 6,384,579.20	450,646.20	7.59%	Salary with benefits increase of \$783,438 (16.85%) moved 12 Tech II's, 2 Teachers and 1 BCBA from local entitlement (\$539,621); (\$10,032) reduction in Prof Ed Svc; \$50,884 increase in contracted svc for additional services needed for students; (\$457,328) reduction in private tuition (transferred to L. Entitlement); (12,969) reduction in supplies; (\$2,104) reduction in books/periodicals; \$6,229 increase in tech supplies/hardware; (\$3,715) reduction in audio/visual supplies; \$16,205 increase in software; \$78,661 increase in other items.
3	CAREER & TECHNICAL EDUCATION	\$ 2,302,954.00	\$ 2,641,055.43	338,101.43	14.68%	Salary with benefits increase of \$252,873; (14.88%) (1.25 position moved from BHS to COT \$63,386); \$6,000 increase in snow removal (moved from BHS to COT); \$3,000 increase in repairs vehicles; (\$2,650) reduction in repairs/maint (non-tech related); \$3,138 increase in contracted bldg maint(Honeywell Contract-moved from BHS to COT); \$4,457 increase in repairs (tech related)(Apple lease); \$4,341 increase in travel for prof. dev.; \$5,038 increase in general supplies; (\$4,924) reduction in general supplies; supplie/equip.; \$42,824 increase in instructional supplies; (\$21,208) reduction in books/periodicals; \$6,164 increase in Tech supplies/hardware; (\$19,542) reduction in Furn/Fix/equip; \$4,571 increase in software; \$19,722 increase in fees/dues (\$15,350 for Skills USA); \$3,036 increase in field trips/misc expense; \$36,431 increase in other items.
4	OTHER INSTRUCTION (REG. ED. SUMMER SCHOOL, ATHLETICS, CO-CURR, ETC.	\$ 598,549.00	\$ 634,149.66	35,600.66	5.95%	Salary with benefits increase of \$4,852 (1.28%); \$26,415 increase in prof svc (athletic trainer); \$1,929 increase in repairs (athletic equip.); (\$6,000) decrease in equipment; \$1,510 increase in tech software (family ID registration); \$1,088 increase in fees/dues; \$4,354 increase in other items.
5	STUDENT AND STAFF SUPPORT (EXCLUDING SP. ED)	\$ 2,257,726.00	\$ 2,365,935.28	108,209.28	4.79%	Salary with benefits increae \$84,934 (4.32%) which includes \$94,528 for the Curriculum Coord; \$3,000 increase in prof. educational svc; (\$12,696) reduction in employee training and dev.; (\$4,487) reduction in books/periodicals; \$4,950 increase in fee/dues; \$32,429 increase in other items.

	ACCOUNT NAME	2017-18 Budget	2018-19 Budget	Difference	% Inc. or Dec.	Explanation of Difference
6	SYSTEM ADMINISTRATION (EXCLUDING SP. ED. AND COT)	\$ 1,032,592.00	\$ 1,053,259.31	20,667.31	2.00%	Salary with benefits recudtion (\$7,275) (-1.04%); (\$15,000) reduction in other prof svc-negotiations; \$19,901 increase in software repair/maint (\$18,235 for anti-virus software & \$8,000 for applicant tracker software; \$1,592 increase in rental tech equip (Apple lease); \$10,122 increase in other purch svc (E-Rate projects); \$1,085 increase in advertising; \$1,200 increae in misc expense; \$6,282 Increase in other items.
7	SCHOOL ADMINISTRATION	\$ 1,545,228.00	\$ 1,580,202.29	34,974.29	2.26%	Salary with benefits increase of \$13,737 (.96%); (\$7,693) reduction in EE training and Dev.; \$1,000 increase in other purchased prof. svc; (\$2,100) reduction in printing; (\$1,052) reduction in tech supplies/hardware; (\$1,000) reduction in misc. exp.; \$31,686 increase in other items
8	TRANSPORTATION	\$ 1,525,176.00	\$ 1,559,047.53	33,871.53	2.22%	Salary with benefits increase of \$130,783 (13.46%) which includes to new bus aide positions (\$45,812); (\$15,000) reduction in repairs; (\$40,000) reduction in other prof svc (cost to transport pre-k to and from school); (\$20,000) reduction in other purch svc (out of district transportation to the Real School transported diffrently now); \$5,805 increase in diesel; (\$18,428) reduction in bus purchases (no new buses got approved by the state); \$56,631 increase in Principle/interest (2 additional buses got approved in December 2017-School Board Approved); (\$64,211) reduction in other items.
9	FACILITIES MAINTENANCE (EXCLUDING COT)	\$ 4,724,983.00	\$ 3,288,304.32	(1,436,678.68)	-30.41%	Salary with benefits reduction of (\$4,622), (-.038%); \$3,000 increase in other professional svc-facility manager; \$1,557 increase in water; (\$1,974) reduction sewer fees; (\$4,800) reduction in snow removal (moved to COT); \$1,500 increase in repairs vehicles; \$12,191 increase in repairs/maint non-tech; (\$353,684) reduction in contracted bldg maint (lighting at BMS/BHS will be completed); \$5,182 increase in rental land/bldg (APC adding second floor); (\$1,062,820) reduction in pruchased prop svc-construction (Waterhouse field and Hebert Track); \$4,332 increase in general supplies; \$10,062 increase in supplies furn/equip; (\$20,973) reduction in electricity; \$1,615 increase in heating oil; (\$28,000) reduction in equipment (maintenance truck purchased 17-18); \$1,312 increase in other items.
10	DEBT SERVICE & OTHER COMMITMENTS	\$ 2,743,462.00	\$ 3,806,467.50	1,063,005.50	38.75%	Debt service re-bonding in 17-18 decreased our debt service in that year to do the Brother Hebert track and Waterhouse field. Debt service goes back to normal in 18-19
11	ALL OTHER (Non-Public school, community services, and hot lunch if funded by general fund)	\$ 11,999.00	\$ 11,469.35	(529.65)	-4.41%	Based on last years community service and public trans use. Also we have anticapated this as revnue for 15-16
	TOTALS	\$ 36,016,447.00	\$ 36,997,263.48	980,816.48	2.72%	
	HOT LUNCH (NUTRITION)	\$ 1,319,084.00	\$ 1,327,360.00	8,276.00	0.63%	

**BIDDEFORD ADULT EDUCATION
FY 2018-2019
BUDGET**

TOTAL BUDGET:	FY '18		FY '19	Difference
Vocational	209,474.60		208,844.66	(629.94)
Adult Literacy	65,614.77		118,612.03	52,997.26
HS Administrative	177,175.53	175,485.07		(1,690.46)
HS Care of Building	7,672.38	600.00		(7,072.38)
HS Maintenance of Building	30,984.05	25,559.44		(5,424.61)
HS Security	0.00	0.00		0.00
HS Clerical AEFLA Match	66,611.74	66,212.89		(398.85)
HS Clerical	48,133.37	47,919.65		(213.72)
HS Diploma	128,366.47	110,659.87		(17,706.60)
Total High School Diploma	<u>458,943.54</u>		<u>426,436.92</u>	<u>(32,506.62)</u>
	<u>\$734,032.91</u>	Total	<u>\$753,893.61</u>	19,860.70
ANTICIPATED INCOME				
Vocational Tuition	108,828.06	108,828.06		0.00
Vocational Textbooks	19,957.52	16,985.00		(2,972.52)
Vocational Fees - material and supply	<u>18,696.00</u>	<u>21,981.00</u>		<u>3,285.00</u>
Total Vocational	147,481.58		147,794.06	
State Subsidy	158,532.18		156,527.71	(2,004.47)
Funds brought forward	<u>151,961.20</u>		<u>173,046.89</u>	<u>21,085.69</u>
	<u>\$457,974.96</u>	Total	<u>\$477,368.66</u>	19,393.70
NET COST TO THE CITY	<u><u>\$276,057.95</u></u>		<u><u>\$276,524.95</u></u>	467.00

Net Cost To City in FY '18	\$276,058
Net Cost To City in FY '17	\$315,473
Net Cost To City in FY '16	\$294,252

ANTICIPATED INCOME

College Transitions	2200-0150-0000-432490-425	4,144.85
AEFLA	2950-0150-0000-445810-470	30,198.34
Enrichment	6150-0150-0000-413170-410	<u>75,881.69</u>
	Total	<u>110,224.88</u>

ANTICIPATED EXPENSE

College Transitions	2220-6060-1000	4,144.85
AEFLA	2950-6100-1000	84,751.08
Enrichment	6150-6200-1000	<u>75,881.69</u>
	Total	<u>164,777.61</u>

NET COST TO THE CITY (54,552.74) moved to Adult Literacy