

City of Biddeford
Finance Committee Meeting Minutes
May 7, 2019

The meeting was called to order at 5:00 pm by the Chair, Council President John McCurry.

Present: Chair, Council President John McCurry, Mayor Alan Casavant, Councilor Stephen St. Cyr, Councilor Mike Ready, City Manager James Bennett, Finance Director Cheryl Fournier, and City Clerk Carmen Morris.

Adjustment to the Agenda

No adjustments to the agenda.

Approval of Minutes

Motion by Councilor Ready to approve the Minutes of April 16, 2019 as printed, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

The expenditure warrant was available for review and signature.

Discussion/Approval

Approval/Resurfacing of Tennis Courts at Mayfield

Motion by Councilor Ready to approve the expenditure for the resurfacing of the tennis courts at Mayfield, seconded by Councilor St. Cyr.

Recreation Director, Carl Walsh, presented the item. One piece that was missed is the addition of one of the anchors at an additional cost of \$612.00. Total price with all the add-ons is \$15,157.00 submitted by Vermont Recreational Surfacing & Fencing, Inc. It is a CIP item in the current budget.

Vote: unanimous.

Motion carried 4-0.

Approval of Contract for Line Striping/Poirier Guidelines

Motion by Councilor Ready to recommend the approval of the contract with Poirier Guidelines for line striping, seconded by Councilor St. Cyr.

Vote: unanimous.

Motion carried 4-0.

Approval/Additional Paving Expenditure for FY19 (\$40,000.00)

Motion by Mayor Casavant to approve the additional paving expenditure from the Downtown Parking Fund, seconded by Councilor St. Cyr.

James Bennett, City Manager, explained the funds would be coming out of the General Fund, not the Downtown Parking Fund.

Motion by Councilor St. Cyr to amend that the funds come out of the Road Construction Account 21204-60604, seconded by Mayor Casavant.

Vote: unanimous.
Motion carried 4-0.

Vote on motion, as amended: unanimous.
Motion carried 4-0.

Approval/Broadband Plan RFP Recommendation/Casco Bay Advisors

Motion by Councilor Ready to approve the Broadband Plan as submitted by Casco Bay Advisors, seconded by Councilor St. Cyr.

Economic Development Coordinator, Brad Favreau, presented the item explaining Casco Bay Advisors was recommended even though they were a bit more than the other submission. We chose Casco Bay because they are more experienced in the work to be done. The City received \$15,000.00 in grant money, and it is not coming out of the City tax payers.

Vote: unanimous.
Motion carried 4-0.

Approval/Acceptance of Land Gift – Granite Street by Mary Brown

Motion by Councilor Ready to approve the acceptance of a land gift on Granite Street by Mary Brown, seconded by Councilor St. Cyr.

Vote: Unanimous.
Motion carried 4-0.

Other Business

Councilor McCurry asked when are Water, Main and Hill Street construction projects to be done.

Public Works Director, Jeff Demers, explained to the Finance Committee that the date is now May 2020 because of DOT back log and easements to be done.

Councilor Ready asked Jeff to share the current list of street projects for the next few years.

Motion to adjourn made by Councilor Ready, seconded by Councilor St. Cyr.
Vote: unanimous.
Motion carried 4-0.
Adjourned at 5:23 pm.