

**SPECIAL COUNCIL MEETING
1ST READING OF THE SCHOOL DEPARTMENT & CITY GOVERNMENT BUDGETS
MAY 8, 2018**

Mayor Casavant called the meeting to order at 6:05 p.m.

Roll Call: Michael Swanton, John McCurry, Jr., Stephen St. Cyr, Robert Quattrone, Jr., Victoria Foley, Michael Ready, Laura Seaver, Marc Lessard

Norman Belanger was excused.

The Council, and all who were present, recited the Pledge of Allegiance.

There were no adjustments to the agenda.

City Manager, James Bennett gave an overview of the proposed budget. Issues that he touched upon included the Council's commitment to increase the fund balance; decreasing unfunded liabilities; reducing old longevity bonus (another unfunded liability); reducing liability associated with 100% payout of sick leave; reducing annual liability associated with allowing cash out of vacation pay; and increasing annual spending on capital items.

In summation, the Budget Committee has:

- Eliminated two full-time positions, both in PWD.
- Funded the Opiate Outreach Program
- Funded a Management Analyst/Intern Position
- Funded a Communications & Civic Engagement position
- Funded an additional HR position
- Funded additional summer help for Parks, fields and downtown plants
- Capital funding – remains the same
- Municipal spending is up 2.7%

Public Hearing: 2018/2019 Proposed School Department & City Government Budgets

Mayor Casavant explained that each speaker will have 5 minutes to speak. All comments are being asked for during this time, and the public will only be able to address an item if an amendment is made during Council discussion.

The Chair opened the Public Hearing at 6:25 p.m.

The Public Hearing was closed at 6:53 p.m.

Orders of the Day:

SCHOOL DEPARTMENT BUDGET – FY19

Essential Programs & Services Funding Act:

2018

IN BOARD OF CITY COUNCIL...MAY 8, 2018

WHEREAS, the Maine Dept. of Education has determined the total cost of funding public education from kindergarten to grade 12, for Biddeford, as described in the Essential Programs and Services Funding Act to be **\$29,817,294.**

THEREFORE, BE IT ORDERED, that the City Council does appropriate and will raise the sum of **\$19,103,674** for the Biddeford School Department's contribution to the total cost of funding public education for kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 2-A, section 15688.

Explanation: The Biddeford School Department's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

Motion by Councilor McCurry, seconded by Councilor Ready to grant the first reading of the order.

Vote: Unanimous.

School Construction Projects – Local Share:

2018 **IN BOARD OF CITY COUNCIL...MAY 8, 2018**
BE IT ORDERED, that the City Council does appropriate and will raise the sum of **\$2,664,986** for the annual payments on debt service previously approved by the City Council for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the City of Biddeford’s contribution to the total cost of funding public education from kindergarten to grade 12.

Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality’s long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was approved by the voters.

Motion by Councilor Ready, seconded by Councilor Foley to grant the first reading of the order.
Vote: Unanimous.

Additional Local Funds – For School Purposes:

2018 **IN BOARD OF CITY COUNCIL...MAY 8, 2018**
BE IT ORDERED, that the City Council will raise and appropriate **\$230,767** in additional local funds, which exceeds the State’s Essential Programs and Services allocation model by **\$633,905** as required to fund the budget recommended by the Biddeford School Committee.

The Biddeford School Committee recommends **\$230,767** for additional local funds and gives the following reasons for exceeding the State’s Essential Programs and Services funding model by **\$230,767**.

Explanation: The additional local funds are those locally raised funds over and above the school administrative unit’s local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Biddeford budget for educational programs.

Motion by Councilor McCurry, seconded by Councilor Ready to grant the first reading of the order.
Vote: Unanimous.

School Appropriations:

2018 **IN BOARD OF CITY COUNCIL...MAY 8, 2018**
BE IT ORDERED, that the City Council does hereby authorize the Biddeford School Committee to expend **\$36,997,263** or the fiscal year commencing July 1, 2018 and ending June 30, 2019 from the City of Biddeford’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools, and broken down as follows:

REGULAR INSTRUCTION	\$13,672,794
SPECIAL EDUCATION	\$6,384,579
CAREER & TECHNICAL EDUCATION	
	\$2,641,055
OTHER INSTRUCTION	\$634,150
STUDENT & STAFF SUPPORT	\$2,365,435
SYSTEM ADMINISTRATION	\$1,053,259
SCHOOL ADMINISTRATION	\$1,580,202
TRANSPORTATION & BUSES	\$1,559,048
FACILITIES MAINTENANCE	\$3,288,304
DEBT SERVICE & OTHER	
COMMITMENTS	\$3,806,468
ALL OTHER EXPENDITURES	\$11,469

TOTAL SCHOOL BUDGET

\$36,997,263

BE IT FURTHER ORDERED, that the School Department is authorized to accept grant funds during the fiscal year and to expend such funds for the purposes for which they are intended.

Motion by Councilor McCurry, seconded by Councilor Ready to grant the first reading of the order.

Vote: Unanimous.

Adult Education:

2018

IN BOARD OF CITY COUNCIL...MAY 8, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$753,894** for ADULT EDUCATION for the fiscal year commencing July 1, 2018 and ending June 30, 2019, and does hereby appropriate and will raise the local share for ADULT EDUCATION in the amount of **\$276,525.**

BE IT FURTHER ORDERED that Biddeford Adult Education is authorized to expend any additional, incidental or miscellaneous receipts in the interest and for the wellbeing of the Adult Education Program.

Motion by Councilor McCurry, seconded by Councilor Ready to grant the first reading of the order.

Vote: Unanimous.

Food Service:

2018

IN BOARD OF CITY COUNCIL...MAY 8, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum **\$1,327,360** for School FOOD SERVICE (“Hot Lunch”) for the fiscal year commencing on July 1, 2018, and ending on June 30, 2019, and

BE IT FURTHER ORDERED, that the sum of **\$1,327,360** in estimated revenues is adopted in support of FOOD SERVICE, with a local share for FOOD SERVICE in the amount of \$0.

Motion by Councilor McCurry, seconded by Councilor Foley to grant the first reading of the order.

Vote: Unanimous.

CITY GENERAL GOVERNMENT BUDGET – FY19

City General Fund:

2018

IN BOARD OF CITY COUNCIL...MAY 8, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$31,966,596** for the CITY GENERAL FUND budget excluding Schools, Adult Education, TIF Funding and County Tax for the fiscal year commencing on July 1, 2018 and ending June 30, 2019, broken down as follows:

GENERAL GOVERNMENT	\$ 10,894,712
PUBLIC SAFETY	\$ 10,098,307
PUBLIC WORKS	\$ 4,559,721
PUBLIC SERVICES	\$ 1,246,878
SOCIAL & MUNICIPAL SERVICES	\$ 851,817 <u>854,817</u>
DEBT SERVICE	\$ 2,799,614
CAPITAL OUTLAYS	\$ 1,515,547
TOTAL	\$ <u>31,966,596</u> <u>31,969,596</u>

Motion by Councilor Ready, seconded by Councilor Seaver to grant the first reading of the order.

Motion by Councilor Lessard, seconded by Councilor Quattrone to amend the budget by increasing the Contingency account (within the General Government line) by \$317,000; bringing the total budget increase from 1.2% to 1.9%.
Vote: 3/5; Councilors Ready, St. Cyr, Seaver, Foley and McCurry opposed.
Councilors Lessard, Quattrone and Swanton in favor.
Motion to amend fails.

Motion by Councilor Swanton, seconded by Councilor Seaver to amend the budget by increasing the Social Service budget by \$3,000; bring the total Social Service budget to \$60,000.
Vote: 5/3; Councilors Ready, St. Cyr and McCurry opposed.
Councilors Swanton, Quattrone, Foley, Seaver and Lessard in favor.
Motion to amend carries.

Vote on budget, with amended total of \$31,969,596: 7/1; Councilor Lessard opposed.
Councilors Swanton, McCurry, St. Cyr, Quattrone, Foley, Ready and Seaver in favor.
Motion carries.

2018 **IN BOARD OF CITY COUNCIL...MAY 8, 2018**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby adopt the following estimated revenues and appropriations from fund balance in support of the general fund budget for the fiscal year commencing July 1, 2018 and ending June 30, 2019:

ESTIMATED REVENUES:

Non-School:	\$ 7,893,235
Education:	\$ 573,170
Adult Education:	\$ 156,528
State Revenue Sharing:	\$ 1,425,000
Homestead:	\$ 844,050
BETE:	\$ 363,990
State Allocation to Education:	\$ 13,394,830
APPROPRIATIONS FROM FUND BALANCE, EDUCATION:	\$ 1,351,144
APPROPRIATIONS FROM FUND BALANCE, CITY:	\$ 0
TOTAL ESTIMATED REVENUES AND APPROPRIATIONS FROM FUND BALANCE:	\$ 26,001,947

Motion by Councilor McCurry, seconded by Councilor Foley to grant the first reading of the order.
Vote: Unanimous.

2018 **IN BOARD OF CITY COUNCIL...MAY 8, 2018**
BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$487,686** for the Biddeford Airport comprised of \$262,686 for the AIRPORT OPERATIONS FUND and \$225,000 in reimbursable grant expenses for the AIRPORT REIMBURSABLE IMPROVEMENT FUND for the fiscal year commencing on July 1, 2018 and ending June 30, 2019, and

BE IT FURTHER ORDERED, that estimated revenues to the Biddeford Airport Fund in the sum of **\$449,627** comprised of \$224,627 for the AIPORT OPERTIONS FUND and \$225,000 for the AIRPORT REIMBURSABLE IMPROVEMENT FUND be hereby adopted in support of the Biddeford Airport appropriation.

Motion by Councilor McCurry, seconded by Councilor Swanton to grant the first reading of the order.
Vote: 5/3; Councilors St. Cyr, Lessard and Quattrone opposed.
Councilors Swanton, McCurry, Foley, Ready and Seaver in favor.
Motion carries.

2018

IN BOARD OF CITY COUNCIL...MAY 8, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$447,000** for the CDBG FUND for the fiscal year commencing on July 1, 2018 and ending June 30, 2019, and

BE IT FURTHER ORDERED, that the sum of **\$447,000** in estimated revenues to the CDBG Fund be hereby adopted in support of the CDBG Fund appropriation and other approved CDBG projects.

Motion by Councilor McCurry, seconded by Councilor Swanton to grant the first reading of the order.

Vote: Unanimous.

2018

IN BOARD OF CITY COUNCIL...MAY 8, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$249,604** for the COMMUNITY TV CENTER FUND for the fiscal year commencing on July 1, 2018 and ending June 30, 2019, and

BE IT FURTHER ORDERED, that the sum of **\$260,695** in estimated revenues to and use of Fund Balance from the Community TV Center Fund be hereby adopted in support of the above Community TV Center Appropriations.

Motion by Councilor Ready, seconded by Councilor McCurry to grant the first reading of the order.

Vote: 7/1; Councilor Lessard opposed.

Councilors Swanton, McCurry, St. Cyr, Quattrone, Foley, Ready and Seaver in favor.

Motion carries.

2018

IN BOARD OF CITY COUNCIL...MAY 8, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$48,689** for the MOORING FEES FUND for the fiscal year commencing on July 1, 2018 and ending June 30, 2019 and

BE IT FURTHER ORDERED, that the sum of **\$41,700** in estimated revenues to the Mooring Fees Fund be hereby adopted in support of the Mooring Fees Fund appropriation.

Motion by Councilor Ready, seconded by Councilor Swanton to grant the first reading of the order.

Vote: 6/2; Councilors St. Cyr and Lessard opposed.

Councilors Swanton, McCurry, Quattrone, Foley, Ready and Seaver in favor.

Motion carries.

2018

IN BOARD OF CITY COUNCIL..MAY 8, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$136,755** for the POOL BEACH PERMITS FUND for the fiscal year commencing on July 1, 2018 and ending June 30, 2019, and

BE IT FURTHER ORDERED, that the sum of **\$136,755** in estimated revenues to the Pool Beach Permits Fund be hereby adopted in support of the Pool Beach Permits Fund appropriation.

Motion by Councilor Ready, seconded by Councilor McCurry to grant the first reading of the order.

Vote: Unanimous.

2018

IN BOARD OF CITY COUNCIL..MAY 8, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$570,965** for the RECREATION PROGRAMS FUND for the fiscal year commencing on July 1, 2018 and ending June 30, 2019, and

BE IT FURTHER ORDERED, that the sum of **\$596,668** in estimated revenues to the Recreation Programs Fund be hereby adopted in support of the Recreation Programs Fund appropriation.

Motion by Councilor McCurry, seconded by Councilor Ready to grant the first reading of the order.
Vote: Unanimous.

2018

IN BOARD OF CITY COUNCIL...MAY 8, 2018

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$4,632,902** for the SEWER OPERATIONS FUND for fiscal year commencing July 1, 2018 and ending June 30, 2019, and detailed as follows:

Sewer Operations:	\$3,728,800
Industrial Pretreatment	\$ 67,957
Maintenance:	\$ 836,145

BE IT FURTHER ORDERED, that the sum of **\$4,632,902** in estimated revenues to the Biddeford Sewer Operations Fund be hereby adopted in support of the Sewer Operation Fund appropriation.

Motion by Councilor McCurry, seconded by Councilor Swanton to grant the first reading of the order.
Vote: Unanimous.

Motion by Councilor McCurry, seconded by Councilor Quattrone to adjourn.
Vote: Unanimous. time: 7:25 p.m.

Attest by: _____
Carmen J. Morris, City Clerk