

***City of Biddeford***  
**City Council - Special Meeting**  
**May 09, 2024 6:00 PM Council Chambers & Zoom**

Please click this URL to join:  
**<https://biddeford.zoom.us/j/95327103531?pwd=WkZzN3p1TjBXRUltZmYyaW1LOHZVUT09>**

**Passcode: 938862**  
**Webinar ID: 953 2710 3531**  
**Or One tap mobile:**  
**+13126266799,,95327103531# US (Chicago)**  
**+16465588656,,95327103531# US (New York)**

**Or join by phone:**  
**Dial(for higher quality, dial a number based on your current location):**  
**US: +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592**

**International numbers available: <https://biddeford.zoom.us/j/95327103531>**

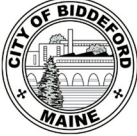
**Status:**

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Adjustment(s) to Agenda**
- 4. Second Reading(s)**
  - 4.1. 2024.69 to 2024.83 Second Reading of the Full FY25 Budget
    - 2024.69) City Government Appropriations FY25 - ORDER attest
    - 2024.70) Revenues - City FY25 - ORDER attest
    - 2024.71) Airport Operations Fund FY25 - ORDER attest
    - 2024.72) Ambulance Fund FY25 - ORDER attest
    - 2024.73) Mooring Fund FY25 - ORDER attest
    - 2024.74) Pool Beach Permit Fund FY25 - ORDER attest.
    - 2024.75) Recreation Programs Fund FY25 - ORDER attest
    - 2024.76) Sewer Operations Fund FY25 - ORDER attest
    - 2024.77) Property Tax Dates and Interest FY25 - ORDER attest
    - 2024.78) School Essential Programs and Services FY25 - ORDER attest
    - 2024.79) School Construction Projects FY25 - ORDER attest
    - 2024.80) School Additional Funds Raised FY25 - ORDER attest
    - 2024.81) School Appropriations FY25 - ORDER attest
    - 2024.82) School Adult Education FY25 - ORDER attest
    - 2024.83) School Food Service FY25 - ORDER attest
- 5. Orders of the Day**
  - 5.1. 2024.57 Approval/ Ward 5 City Councilor Appointment

[20240507 Ward 5 City Council -Appointment](#)

6. **Public Addressing the Council..(3 minute limit per speaker)**
7. **Other Business**
8. **Council President Addressing the Council**
9. **City Manager Report**
10. **Mayor Addressing the Council**
11. **Adjourn**

# City of Biddeford



2024.69

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby appropriate the sum of \$44,832,901 for the CITY GENERAL FUND budget excluding Schools, Adult Education, TIF Funding and County Tax for the fiscal year commencing on July 1, 2024 and ending June 30, 2025, broken down as follows:

|                     |                     |
|---------------------|---------------------|
| GENERAL GOVERNMENT: | \$13,882,466        |
| PUBLIC SAFETY:      | \$14,208,173        |
| PUBLIC WORKS:       | \$5,924,730         |
| PUBLIC SERVICES:    | \$3,624,795         |
| DEBT SERVICE:       | \$4,420,737         |
| CAPITAL OUTLAY:     | \$2,200,000         |
| CONTINGENCY:        | \$500,000           |
| <b>TOTAL:</b>       | <b>\$44,832,901</b> |

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Whiting

Vote: 6 yeas – Councilors Belanger, Beaupre, Emhiser, Ortiz, LaFountain and Whiting

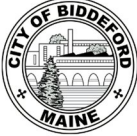
1 nay- Councilor Lessard

Motion passed.

**May 9, 2024**

Attest by: \_\_\_\_\_

# City of Biddeford



2024.70

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby adopt the following estimated REVENUES and APPROPRIATIONS from fund balance in support of the general fund budget for the fiscal year commencing July 1, 2024 and ending June 30, 2025 as follows:

|                                                     |                     |
|-----------------------------------------------------|---------------------|
| OTHER NON-PROPERTY TAX REVENUE:                     | \$10,616,967        |
| STATE REVENUE SHARING:                              | \$3,325,000         |
| USE OF FY24 OPERATIONAL SURPLUS:                    | \$500,000           |
| HOMESTEAD:                                          | \$799,402           |
| BETE:                                               | \$303,292           |
| <b>TOTAL ESTIMATED REVENUES AND APPROPRIATIONS:</b> | <b>\$15,544,661</b> |

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Whiting

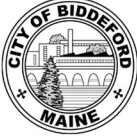
Vote: Unanimous in favor.

Motion passed.

May 9, 2024

Attest by: \_\_\_\_\_

# City of Biddeford



**2024.71**

**IN BOARD OF CITY COUNCIL... MAY 7, 2024**

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby appropriate the sum of, **\$170,978** for the Biddeford Airport comprised of **\$170,978** for the AIRPORT OPERATIONS FUND and **\$0** in reimbursable grant expenses for the AIRPORT REIMBURSABLE IMPROVEMENT FUND for the fiscal year commencing on July 1, 2024 and ending June 30, 2025, and

**BE IT FURTHER ORDERED**, that estimated revenues to the Biddeford Airport Fund in the sum of **\$153,050** comprised of **\$153,050** for the AIRPORT OPERATIONS FUND and **\$0** for the AIRPORT REIMBURSABLE IMPROVEMENT FUND be hereby adopted in support of the Biddeford Airport appropriation

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor LaFountain

Vote – 5 yeas, Councilors Ortiz, Belanger, Emhiser, Beaupre and LaFountain

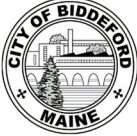
2 nays – Councilors Lessard and Whiting.

Motion Passed

**May 9, 2024**

**Attest by:**\_\_\_\_\_

# City of Biddeford



2024.72

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby appropriate the sum of \$1,817,327 for the AMBULANCE FUND for the fiscal year commencing July 1, 2024 and ending June 30, 2025; and

**BE IT FURTHER ORDERED**, that the sum of \$1,435,000 in estimated revenues to the Ambulance Fund be hereby adopted in support of the Ambulance Fund appropriation

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor LaFountain

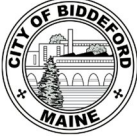
Vote: Unanimous in favor.

Motion passed.

**May 9, 2024**

Attest by: \_\_\_\_\_

# City of Biddeford



2024.73

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**BE IT ORDERED**, , that the City Council of the City of Biddeford does hereby appropriate the sum of \$44,546 for the MOORING FEES FUND for the fiscal year commencing July 1, 2024 and ending June 30, 2025; and

**BE IT FURTHER ORDERED**, that the sum of \$56,600 in estimated revenues to the Mooring Fees Fund be hereby adopted in support of the Mooring Fees Fund appropriation.

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Whiting

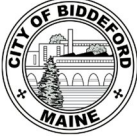
Vote: Unanimous in favor.

Motion passed.

**May 9, 2024**

Attest by: \_\_\_\_\_

# City of Biddeford



**2024.74** **IN BOARD OF CITY COUNCIL... MAY 7, 2024**

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$159,789** for the POOL BEACH PERMITS FUND for the fiscal year commencing July 1, 2024 and ending June 30, 2025; and

**BE IT FURTHER ORDERED**, that the sum of **\$130,280** in estimated revenues to the Pool Beach Permits Fund be hereby adopted in support of the Pool Beach Permits Fund appropriation.

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Whiting

Vote: Unanimous in favor.

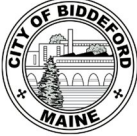
Motion passed.

**May 9, 2024**

**Attest by:**\_\_\_\_\_

**Note:** Pool Beach revenues are dependent on the condition of the facilities at the beach. The Council has authorized temporary facilities pending replacement of the permanent structure and parking facilities damaged by the winter storm events. Revenues are projected to be lower because of this situation. The revenue projection reflects this condition. If facilities and parking are available through the entire season revenue is expected to increase above current projections.

# City of Biddeford



2024.75

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$1,108,218** for the RECREATION PROGRAMS FUND for the fiscal year commencing July 1, 2024 and ending June 30, 2025; and

**BE IT FURTHER ORDERED**, that the sum of **\$1,144,545** in estimated revenues to the Recreation Programs Fund be hereby adopted in support of the Recreation Programs Fund appropriation.

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Beaupre

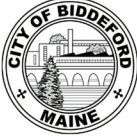
Vote: Unanimous in favor.

Motion passed.

**May 9, 2024**

Attest by: \_\_\_\_\_

# City of Biddeford



2024.76

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby accept the recommendation of the Budget Committee for expenses within the WASTEWATER FUND for the fiscal year commencing July 1, 2024 and ending June 30, 2025, as follows:

|                          |                    |
|--------------------------|--------------------|
| Sewer Operations:        | \$3,380,332        |
| Industrial Pretreatment: | \$45,548           |
| Maintenance:             | \$1,182,572        |
| Depreciation:            | \$1,202,210        |
| <b>Total:</b>            | <b>\$5,810,662</b> |

**BE IT FURTHER ORDERED**, that the City Council of the City of Biddeford does hereby accept the recommendation of the Budget Committee for revenues within the WASTEWATER FUND for the fiscal year commencing July 1, 2024 and ending June 30, 2025, as follows:

|                             |                    |
|-----------------------------|--------------------|
| Sewer User Fees:            | \$4,171,450        |
| Other Revenue:              | \$175,148          |
| Transfer from General Fund: | \$275,000          |
| <b>Total:</b>               | <b>\$4,621,598</b> |

**Note:** The overall financial condition of the WASTEWATER FUND is defined on so-called Statement 08 and Statement 09

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor LaFountain

Vote: 6 yeas – Councilors Belanger, Beaupre, Emhiser, Ortiz, LaFountain and Whiting

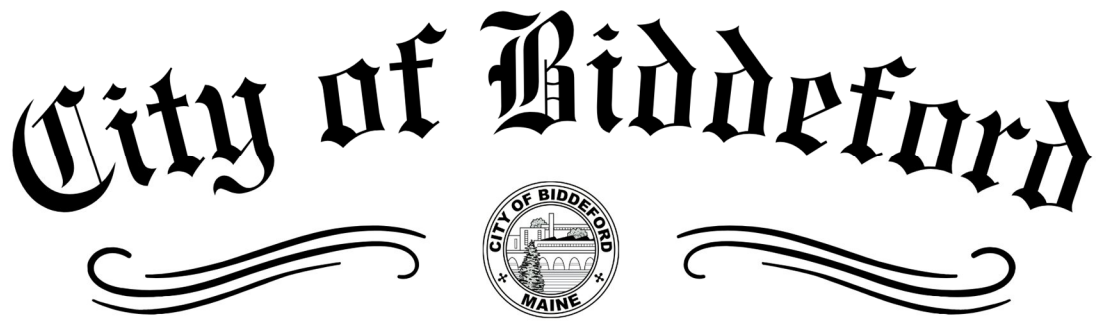
1 nay- Councilor Lessard

Motion passed.

**May 9, 2024**

Attest by: \_\_\_\_\_





2024.77

**IN BOARD OF CITY COUNCIL... MAY 7, 2024**

**BE IT ORDERED**, that in accordance with 36 M.R.S. §505(1), the tax lists specified in 36 M.R.S. §709 shall be committed for collection on or before September 1, 2024; and

**BE IT FUTHER ORDEDRED**, that in accordance with 36 M.R.S. §505(2), the City Council of the City of Biddeford establishes that property taxes shall be payable in two equal installments on November 1, 2024 and April 1, 2025 with any odd amount to be due on the first installment; and,

**BE IT FURTHER ORDERED**, that in accordance with 36 M.R.S. §505(4) property taxes shall be delinquent if not paid by November 1, 2024 for the first installment and April 1, 2025 for the second installment and that interest shall be collected at the rate of **8.00%** per annum on any taxes remaining unpaid (delinquent) after each respective date; and,

**BE IT FURTHER ORDERED**, in accordance with 36 M.R.S. Section §506, the Tax Collector/Treasurer is authorized to accept prepayment of taxes not yet committed and to pay interest on those payments at a rate of **0.00%** , and any excess paid over the amount finally committed must be repaid, with the interest due on the whole transaction commencing on the date that the tax finally committed is due and payable; and,

**BE IT FURTHER ORDERED**, that in accordance with 36 M.R.S. §506-A any overpayment of taxes in an amount in excess of that finally assessed must be repaid in the amount of the overpayment plus interest from the date of overpayment at a rate of **4.00%** per annum.

**Note:** 36 M.R.S. §506 specifies a municipality may pay interest at a rate not to exceed 8% per annum on prepaid taxes but is not obligated to pay such interest. 36 M.R.S. §506-A further specifies that overpayments must be repaid in full and the interest rate for overpayments may not exceed the interest rate established for delinquent taxes nor may it be less than that rate reduced by 4 percentage points.

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Beaupre

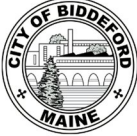
Vote: Unanimous in favor.

Motion passed

**May 9, 2024**

**Attest by:**\_\_\_\_\_

# City of Biddeford



2024.78

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**WHEREAS**, the Maine Dept. of Education has determined the total cost of funding public education from kindergarten to grade 12, for Biddeford, as described in the Essential Programs and Services Funding Act to be \$35,352,760.

**THEREFORE, BE IT ORDERED**, that the City Council of the City of Biddeford does appropriate and will raise the sum of \$21,013,756 for the Biddeford School Department's contribution to the total cost of funding public education for kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 2-A, section 15688.

***Note:** The Biddeford School Department's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Whiting

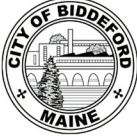
Vote: Unanimous in favor.

Motion Passed.

**May 9, 2024**

Attest by: \_\_\_\_\_

# City of Biddeford



2024.79

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**BE IT ORDERED**, that the City Council does appropriate and will raise the sum of \$0 for the annual payments on debt service previously approved by the City Council for non-state-funded school construction projects, non-state-funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the City of Biddeford's contribution to the total cost of funding public education from kindergarten to grade 12.

***Note:** Non-state-funded debt service is the amount of money needed for the annual payments on the municipality's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy. The bonding of this long-term debt was approved by the voters*

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Whiting

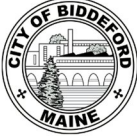
Vote: Unanimous in favor.

Motion Passed.

**May 9, 2024**

Attest by:\_\_\_\_\_

# City of Biddeford



2024.80

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**BE IT ORDERED**, that the City Council will raise and appropriate \$3,455,901 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by \$3,455,901 as required to fund the budget recommended by the Biddeford School Committee.

The Biddeford School Committee recommends \$3,455,901 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by \$3,455,901.

**Note:** *The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Biddeford budget for educational programs.*

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Whiting

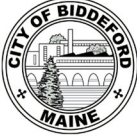
Vote: Unanimous in favor.

Motion Passed.

**May 9, 2024**

Attest by: \_\_\_\_\_

# City of Biddeford



2024.81

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby authorize the Biddeford School Committee to expend \$47,281,723 for the fiscal year commencing July 1, 2024 and ending June 30, 2025 from the City of Biddeford's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools, as follows:

|                                   |                     |
|-----------------------------------|---------------------|
| Regular Instruction:              | \$16,805,330        |
| Special Education:                | \$9,212,670         |
| Career & Technical Education:     | \$3,629,733         |
| Other Instruction:                | \$831,203           |
| Student & Staff Support:          | \$3,258,014         |
| System Administration:            | \$1,362,057         |
| School Administration:            | \$1,764,729         |
| Transportation & Buses:           | \$2,223,857         |
| Facilities & Maintenance:         | \$4,946,397         |
| Debt Service & Other Commitments: | \$3,201,442         |
| All Other Expenditures:           | \$46,291            |
| <b>Total School Budget:</b>       | <b>\$47,281,723</b> |

**BE IT FURTHER ORDERED**, that the School Department is authorized to accept grant funds during the fiscal year and to expend such funds for the purposes for which they are intended.

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Whiting

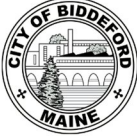
Vote: Unanimous in favor.

Motion Passed.

**May 9, 2024**

**Attest by:**\_\_\_\_\_

# City of Biddeford



2024.82

IN BOARD OF CITY COUNCIL... MAY 7, 2024

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby appropriate the sum of \$769,622 for ADULT EDUCATION for the fiscal year commencing July 1, 2024 and ending June 30, 2025, and does hereby appropriate and will raise the local share for ADULT EDUCATION in the amount of \$445,690.

**BE IT FURTHER ORDERED**, that Biddeford Adult Education is authorized to expend any additional, incidental or miscellaneous receipts in the interest of and for the wellbeing of the Adult Education Program.

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Whiting

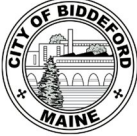
Vote: Unanimous in favor.

Motion Passed.

**May 9, 2024**

Attest by: \_\_\_\_\_

# City of Biddeford



**2024.83**

**IN BOARD OF CITY COUNCIL... MAY 7, 2024**

**BE IT ORDERED**, that the City Council of the City of Biddeford does hereby appropriate the sum **\$1,717,977** for School FOOD SERVICE (“Hot Lunch”) for the fiscal year commencing July 1, 2024, and ending on June 30, 2025, and

**BE IT FURTHER ORDERED**, that the sum of **\$1,717,977** in estimated revenues is adopted in support of FOOD SERVICE, with a local share for FOOD SERVICE in the amount of **\$0.**

**May 7, 2024**

Motion: Councilor Belanger

Second: Councilor Whiting

Vote: Unanimous in favor.

Motion Passed.

**May 9, 2024**

Attest by:\_\_\_\_\_

# City of Biddeford



2024.57

IN BOARD OF CITY COUNCIL...MAY 9, 2024

**BE IT ORDERED**, that I Martin Grohman, Mayor of the City of Biddeford do hereby appoint the following to complete the term as the Ward 5 City Councilor for the City of Biddeford:

Neva Gross

Ward 5

Term to expire December 2, 2025

Attest by: \_\_\_\_\_  
Robin Patterson, City Clerk