

City of Biddeford
School Committee
May 11, 2021 4:30 PM Little Theater at BHS
Public Virtual

Public Instructions

Public Viewing:
Local Public Access Station
City of Biddeford Website

Please click the link below to join the webinar:

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Webinar ID: 930 6115 3423

Public Participation - Further Instructions

[Further Instructions 5_11_2021.pdf](#)

A. Call to Order:

B. Roll Call:

C. Pledge of Allegiance:

D. Adjustments to Agenda:

E. Consideration of Minutes:

E.1. Minutes 4/27/2021

[Minutes Biddeford 4_27_2021.pdf](#)

F. Consent Agenda

F.1. Nominations:

Kirsten Pelletier ~ BMS 6th Grade Math & Science ~ Replacing Matt Desenberg

Gloria Fickett ~ BMS School Nurse ~ Replacing Joan Luciano

Tristin Thomsen ~ JFK Kindergarten Teacher ~ Replacing Maureen Larochelle

Allan Henri ~ BRCOT Carpentry Instructor ~ Replacing Wayne Hapgood

Cooper Binette ~ BMS Art Teacher ~ Replacing Elizabeth Ames

Shannen Williamson ~ BMS 5th Grade Teacher ~ Replacing Amanda Keddy

Jordanna Bilyeu ~ BMS Robotics Teacher ~ Replacing Andrew Rosado

Transfers:

Sandy Leveque ~ Transferring from 5th Grade to BIS 4th Grade Teacher

Katherine Kalagias ~ Transferring from 5th Grade to BIS 4th Grade Teacher

Kayla Keimach ~ Transferring from 5th Grade to BIS 4th Grade Teacher

Wendy LeBlanc ~ Transferring from BPS School Counselor to BPS Student Services
replacing Jeff Mears

Christine Goulet ~ Transferring from BPS 2nd Grade Teacher to BPS Resiliency

Coordinator replacing Andrew Young
Tracie Markell ~ Transferring from BPS Ed Tech III Library to BPS 1st Grade Teacher replacing Sandy Gardella
Sandy Gardella ~ Transferring from BPS Title I Teacher to BPS Ed Tech III Position
Resignations:
Jessica Memmolo ~ Ed Tech III Remote Academy Teacher ~ Resignation
Joanne Perrault ~ Food Service ~ Retirement
Amanda Keddy ~ BMS 5th Grade Teacher ~ Retirement
Ruth Shaw ~ BHS Physical Science Teacher ~ Retirement
Sally Petit ~ BIS Ed Tech II ~ Retirement

G. Superintendent's Report:

H. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee

I. Old Business:

J. New Business: Public participation opportunity after each item listed below (3 minutes per item)

- J.1. ESEA Application (FY22)
- PLCSS Stipends
- Graduation Plans - Martha Jaques
- List of End of the Year Activities
- Last Day of School Memo - End of the Year Storage
- Probationary Teacher Nominations

[PLCSS Stipend Memo.pdf](#)
[BHS Graduation Plan 2021.pdf](#)
[Biddeford End of Year Event Schedule 2021 - Sheet1.pdf](#)
[School Committee Memo - Remote to In-Person Days.pdf](#)
[Probationary Contracts Biddeford - 2021-2022.pdf](#)

K. Public Participation: (3 minutes; any item)

L. Communications:

M. Executive Session:

- M.1. Labor contract approval of Administrative Unit pursuant to 1 M.R.S.A § 405(6)(D)

N. Adjournment:

Instructions for Public Participation

The Biddeford School Committee will hold a meeting on Tuesday, May 11, 2021, at 4:30 PM.

This meeting will be held in person by the School Committee only in the Little Theater. The meeting for the public will be conducted using [Zoom](#) Webinar, a web-based video conferencing tool, under [1 M.R.S.A. § 403-A](#), which authorizes the school department to hold remote meetings during the state of emergency declared by the Governor due to the outbreak of COVID-19.

Topic: Biddeford School Committee Meeting

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As a meeting viewer, you will not be shown on the camera, and your microphone will be muted by default.

What controls should I use to participate in the meeting?

If you would like to participate during the meeting, click the “raise your hand” button at the bottom of the screen at the appropriate time for comment. The host of the meeting will see that you would like to participate and will be able to turn your mic on for you when it is your turn to speak.

If you have joined the meeting by phone only, you will need to use the following codes:

***6-Toggle mute/unmute**

***9-Raise hand**

Do I have to use Zoom to watch the meeting?

No, you will still be able to watch a live stream of the meetings as you usually would on Public Access Channel 1301 or on the city website.

Watch Video: [City of Biddeford Website](#)

Due to the COVID-19 PANDEMIC, the Biddeford School Committee will meet in person but will conduct the public hearing and meeting telephonically. The public will not be allowed to attend the meeting in person. However, the meeting may be viewed live on the City’s Public Access Channel or on the City’s website: www.biddefordmaine.org, selecting the Government tab and then clicking on “Video/Agendas/Minutes”. Copies of the agenda and minutes are available on the City’s website and School website www.biddefordschools.me. Questions or comments may be emailed prior to the meeting to [School Committee Members](#), Superintendent, [Jeremy Ray](#), Assistant Superintendent, [Christopher Indorf](#), or Director of Instruction & Innovation, [Mandy Cyr](#).

Biddeford School Department
Tuesday, April 27, 2021
7:00 pm **Agenda**
School Committee - Little Theater BHS in Person
Public Viewing - Zoom & Public Access

Public Viewing:

Local Public Access Station
City of Biddeford [Website](#)

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Public Participation - [Further Instructions](#)

- A. Call to Order:** The meeting was called to order at 7:00 pm by Mayor Alan Casavant
- B. Roll Call:** Mayor Alan Casavant, Lisa Vadnais, Amy Grohman, Randy Forcier, Nate Bean, Karen Ruel, Rebecca Henry, Mandy Cyr, Chris Indorf, and Jeremy Ray were all present
- C. Pledge of Allegiance:** The pledge was led by Mayor Alan Casavant
- D. Adjustments to the Agenda:** None
- E. Approval of Last Meeting's Minutes:** Minutes from [4/13/2021](#) Nate Bean moved to approve the minutes, Randy Forcier seconded, and all were in favor
- F. Consent Agenda:** ~ Randy Forcier moved to approve the consent agenda, Nate Bean seconded, and all were in favor

Nominations:

- a. Landyn Bowers ~ BMS Grade 6 Teacher ~ Replacing Pamela Weiss
- b. Dakota Joy ~ BMS Grade 7 Teacher ~ Replacing Lindsey Ely
- c. Kelsie Hayes ~ BHS School Psychologist ~ Replacing Shannon Hayes
- d. Katrijn Greco ~ BHS Anticipated Math Teacher ~ New position

Appointments:

- a. Ronald Gardner Jr. ~ District-Wide Custodian ~ New Position

Transfers:

- a. Elizabeth Ames ~ From BMS Art Teacher to BHS Art Teacher ~ Replacing Donna Powers who is retiring
- b. Sandra Levecque ~ BMS 5th grade Teacher moving to BIS 4th grade Teacher ~ New position

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Lisa Vadnais-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Innov

- c. Katherine Kalagias ~ BMS 5th grade Teacher moving to BIS 4th grade Teacher ~ New position
- d. Kayla Keimach ~ BMS 5th grade Teacher moving to BIS 4th grade Teacher ~ New position
- e. Michael Budd ~ BIS 4th grade Teacher moving to BIS 3rd grade Teacher
- G. Superintendent's Report:** ~ Jeremy Ray shared with the public a reminder that next week is staff appreciation week. All of our staff have worked so hard this year. We have an updated website along with a new application that can be accessed on your phone. Spring NWEA testing will begin soon. We encourage families to read more information on that in the school newsletters. Our kindergarten through fourth-grade students returned to school today from school break. Fifth through twelve grade will return on Thursday. We are hoping that will help lower the risk of COVID cases. Reminder to parents to continue filling out the daily questionnaire. We are still waiting on guidance from the CDC regarding vaccines for children under age sixteen. Once we know more we will share the information. At the next meeting, Martha Jacques will share the graduation plan with the school committee for approval.
- H. Committee Reports:**
- I. Old Business:**
- J. New Business:**
 - a. [Budget Update](#) ~ Jeremy Ray, shared an update with the public and school committee members
 - b. **Second Reading of Policies to Adopt:** ~ The second reading of the policies was presented by Mayor Alan Casavant. Randy Forcier moved to approve the second reading of all policies, Nate Bean seconded, and all were in favor
[EGAD](#) ~ Copyright Compliance
[EGAD-R](#) ~ Copyright Compliance Administrative Procedure
[JFABD-R](#) ~ Homeless Student Appeal Process
[JFABD-R1](#) ~ Maine Homeless Education State Level Dispute Resolution Process
 - c. **Second Reading of Policies to Review:**
[EEBB](#) ~ Use of Private Vehicles on School Business
[EFCA](#) ~ Menu Development Options
[GBGAA](#) ~ Bloodborne Pathogens
 - d. **Second Reading of Policies to Revise:**
[DBG](#) ~ Budget Process
[ECB-R](#) ~ Custodial/Maintenance Services Administrative Regulation
[EEAF-R](#) ~ Charter Trip Regulations
[FE](#) ~ Approval of School Property Construction

School Committee Members:

Alan Casavant-Chair	Randy Forcier	
Lisa Vadnais-Vice Chair	Dominic Deschambault	
Karen Ruel	Nate Bean	cc: Jeremy Ray- Superintendent
Amy Grohman	Rebecca Henry	cc: Chris Indorf-Asst. Superintendent
		cc: Mandy Cyr- Dir. Instr. & Innov

- K. Public Participation:** (3 minutes; any item) Raise digital hand
- L. Communications:**
- M. Executive Session:**
- L. Adjournment:** The meeting was adjourned at 7:30 pm. Randy Forcier moved to adjourn, Nate Bean seconded, and all were in favor

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Signed:



Date: 4/28/2021

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Lisa Vadnais-Vice Chair	Dominic Deschambault
Karen Ruel	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Innov

MEMO

TO: Jeremy Ray, Superintendent
FROM: Chris Indorf, Dir. of Operations
RE: PLCSS Mentor Stipends
DATE: 5 May, 2021

Attached, please find a list of stipends to support the work of our PLCSS team, for which I budgeted accordingly in Fiscal 21. I respectfully request the School Committee approve these stipends posthaste.

State policy requires all new teachers to engage in an action-planning process overseen by a mentor and certified educators during their first two years in the profession. Mentors are a part of a district's local certification committee – Professional Learning Community Support Services (PLCSS) – along with other professional educators and at least one administrator. The PLCSS mentor support team provides guidance and support to new teachers based on a professional learning community model. [20-A Maine Revised Statutes Annotated (MRSA) 13015(3) and Maine Department of Education (MDE) Regulation 118]

Most states fund compulsory education inculcation programs; Maine does not provide dedicated funding to support local induction programs. All districts in York County budget for this cost; our stipends are in line with averages in the region.

For more information, the public may explore
<https://www.maine.gov/doe/educators/educatoreval/inductionmentoring>

TO: Biddeford School Committee Members

CC: Jeremy Ray, Superintendent
Chris Indorf, Director of Operations
Mandy Cyr, Assistant Superintendent

FROM: Martha Jacques, Principal of Biddeford High School

DATE: May 11, 2021

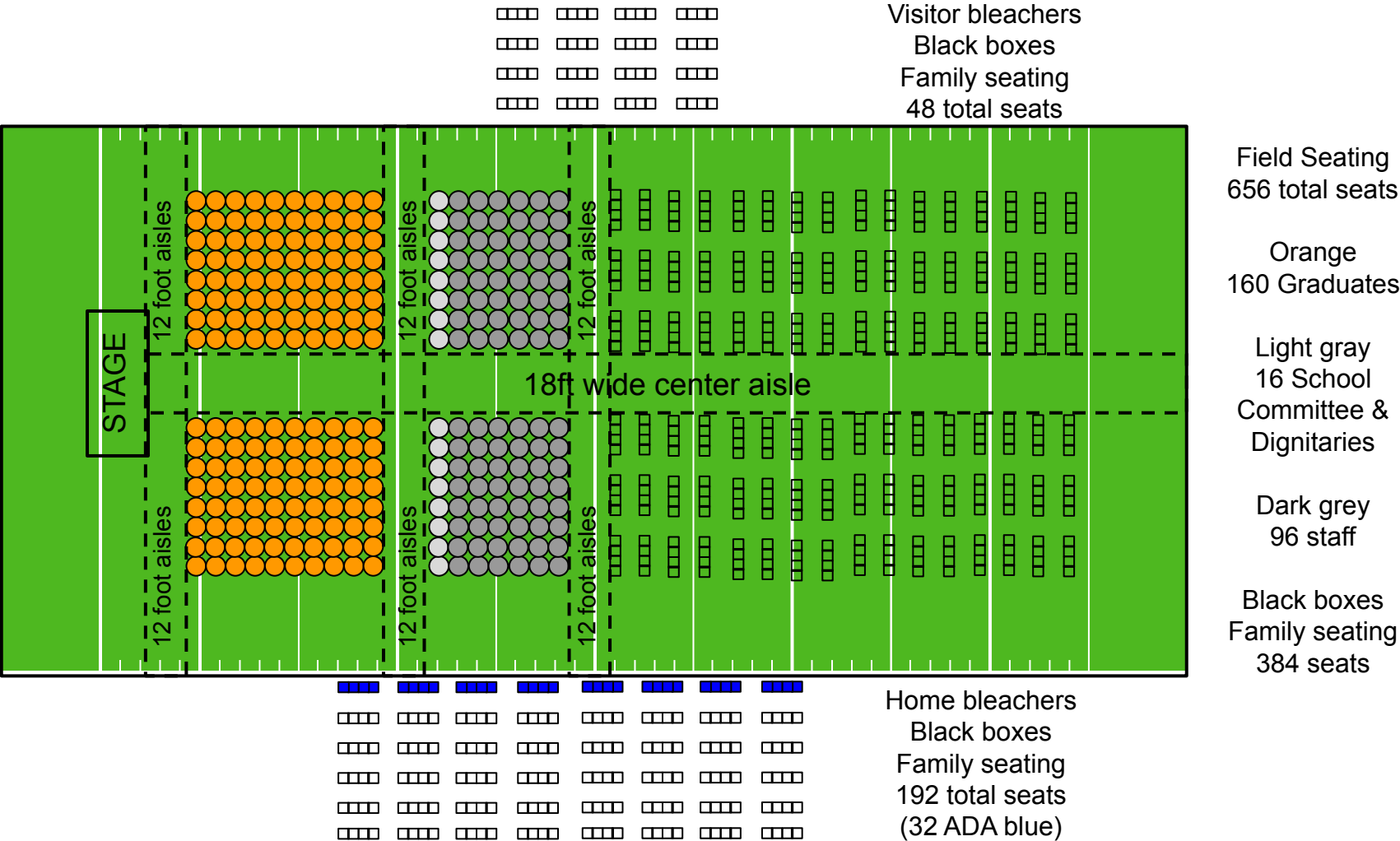
RE: **Class of 2021 Graduation Planning**

We feel that we have developed a graduation plan in concert with our Graduation Committee and the Class of 2021 which works within CDC guidelines and the recommended [DOE Framework for Graduations and Large Gatherings](#). We would like to provide our students, their parents, staff, and our community a graduation that will be developed with safety and health in mind and that gives us an opportunity to celebrate our Seniors.

- Masks will be required for all attendees over the age of two (2).
- Each graduate will receive four (4) tickets for the ceremony at Waterhouse Field and will be grouped in family pods with assigned seating. Family pods will be 6 feet from each other.
- Graduates, staff and dignitaries will be seated 6 feet apart.
- We will have 192 guests in the home bleachers, 48 guests in the visitor bleachers, and 160 graduates, 16 dignitaries, 96 staff, and 384 guests on the field for a total of 896 seats (see [Graduation Map](#)).
- We will have 10 Security Guards and four (4) Biddeford Police Officers that will be at all entrances/exits and will be instructed to only let those adults with tickets to enter, help enforce mask wearing and help guide people to their seats.
- Barricades will be utilized in the parking lot near the *Ruth Travers Fieldhouse* in order to keep a path for students to exit the field safely.
- We will have Prospect Street blocked off for foot traffic only allowing us space for physical distancing upon entry.
- Graduates will enter the field through the gate near the visitor's locker room. Once the graduates have entered through the gate, an officer will then close the gate and supervise the area.
- There will be no gathering or photography on the field. Each family will be provided with a professional photograph of their graduate and their diploma.
- Biddeford High School will provide photographers (on the field) to capture graduation ceremony pictures which will be posted online and families may access.
- Designated handicap seating will be the first row of the home bleachers.

This should allow for a safe, distanced graduation ceremony on June 4 at 6:00 PM, which will provide us with an opportunity to celebrate the Class of 2021 while adhering to state and local regulations.

Biddeford High School Graduation at Waterhouse Field



Large Gatherings/Ticketed Events

COVID19 Prevention Checklist Industry Guidance

Last updated: *Apr 29, 2021*

The State of Maine has adopted a multi-layered approach to COVID-19 guidance—supported by science, public health expertise, and industry collaboration—to help Maine businesses and community organizations operate safely. As we enter the second year of the pandemic, these updated guidelines highlight the importance of employing multi-layered mitigation strategies to keep Maine businesses, employees, and residents as safe as possible from COVID-19 transmission. Public health guidance will continue to evolve as we learn which mitigation strategies most effectively reduce transmission risk.

No single measure or action will completely prevent transmission of COVID-19. Use of multiple strategies—sometimes called layered mitigation—provides greater protection than implementing a single strategy alone. When multiple mitigation strategies—including masking, physical distancing, hand hygiene, and ventilation—are consistently and correctly used, risk of transmission is decreased.

Please make sure you pair this guidance with the general guidance available at <https://www.maine.gov/decd/covid-19-prevention-checklists> (<https://www.maine.gov/decd/covid-19-prevention-checklists>).

For the latest information on travel policies and Executive Orders related to COVID-19 visit the Office of the Governor's COVID-19 Response website: <https://www.maine.gov/covid19> (<https://www.maine.gov/covid19>).

Large Gatherings/Ticketed Events

Large ticketed gatherings, such as structured festivals and graduations, bring people from multiple communities into close contact with each other and have the potential to increase COVID-19 transmission. The primary tools to control the spread of COVID-19 are to reduce exposure to respiratory droplets through physical distancing and masks, increase hand hygiene, and avoid shared items and common touch surfaces. The goals of this guidance are **to protect people** attending and working at the event and the local community from COVID-19 infection; and **to reduce community transmission** and introductions of COVID-19 into new communities.

Specific event features to consider when planning:

- crowd density
- nature of contact between participants (for example, a concert or graduation, indoors or outdoors, the layout of the venue)
- number of participants coming from states or areas more heavily impacted by the COVID-19 outbreak within 14 days before the event
- age or health of participants
- duration and mode of travel of participants
- duration of the event

Projection of respiratory particles is increased during singing, yelling, dancing, sports, and games. Exposure to respiratory droplets with such activities increases the transmission risk of COVID-19 to attendees, particularly in crowded areas and indoor settings.

If the event includes prolonged interaction between participants, event organizers should maintain a record of participants including contact information for contact tracing purposes to the extent practicable. Based on current scientific knowledge, a close contact is someone who was within 6 feet of an infected person for a total of 15 minutes or more starting from 48 hours before illness onset until the time the patient is isolated. An individual is also considered a close contact if they provided care at home to someone who is sick with COVID-19, had direct physical contact with the person (hugged or kissed them), shared eating or drinking utensils, or if the person sneezed, coughed, or somehow got respiratory droplets on them.

General Guidance

1. Require all staff, vendors, and attendees to wear a mask, per CDC recommendations and pertinent Executive Orders from the Office of the Governor. Masks are required indoors and recommended outdoors when 6 feet of physical distance is difficult to maintain. **(Updated 4/29/21)**
 1. Wear a mask correctly and consistently for the best protection. Information about proper use of masks is available from the US CDC (see: [Considerations for Wearing Masks](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html) (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>)).
 2. Change your mask if it becomes wet or soiled.
 3. During unmasked activities such as communal eating and drinking, additional mitigation strategies must be in place, such as physical distancing and increased ventilation.
2. Require all staff, vendors, and attendees to maintain at least 6 feet of physical distance from individuals who are not members of the same household group/travel party.
3. Gatherings and in-store customer limits, as established by the [Governor's Executive Order](https://www.maine.gov/governor/mills/sites/maine.gov/governor.mills/files/inline-files/EO%2093%2035.pdf) (<https://www.maine.gov/governor/mills/sites/maine.gov/governor.mills/files/inline-files/EO%2093%2035.pdf>), are subject to the following limits:
 1. All indoor gatherings and in-store customer limits are amended as follows:
 - **Effective March 26, 2021 through May 23, 2021:** 50% of permitted occupancy, 5 persons per 1,000 sq. ft., or 50 persons, whichever is greatest.

- **Effective May 24, 2021 and thereafter:** 75% of permitted occupancy, 5 persons per 1,000 sq. ft., or 50 persons, whichever is greatest.
- 2. Any outdoor gathering taking place at a facility or event that is subject to a permitted occupancy limit is subject to the following limits:
 - **Effective March 26, 2021 through May 23, 2021:** 75% of permitted occupancy.
 - **Effective May 24, 2021 and thereafter:** 100% of permitted occupancy.
- 3. People in a shared space must be able to maintain 6 feet of physical distance from individuals outside of their household group/travel party. If a space cannot accommodate individuals maintaining 6 feet of physical distance, further restrict the number of individuals allowed in that space beyond the limits established by Executive Order.

Event Staff and Entertainment Personnel

1. Large gatherings must be ticketed events with registered participants.
2. Out-of-state staff and vendors must follow the testing and quarantine requirements of the [Moving Maine Forward](https://www.maine.gov/covid19/moving-maine-forward) (<https://www.maine.gov/covid19/moving-maine-forward>) plan.
 1. Event organizers should include information on the requirements of the Moving Maine Forward plan on ticketing websites and at points of in-person ticket.
3. Staff must stay at home if they are sick. Supervisors must ask all staff to self-screen for COVID-19 symptoms using either of the following approaches:
 1. Use an electronic or app-based self-screening form, such as the Coronavirus Self-Checker available on the [federal CDC's COVID-19 homepage](https://www.cdc.gov/coronavirus/2019-ncov/index.html) (<https://www.cdc.gov/coronavirus/2019-ncov/index.html>).
 2. Self-screen using the following questions:
 - Do you feel ill or have you been caring for someone who is ill?
 - In the past two weeks, have you been exposed to anyone who tested positive for COVID-19?
4. Consider employee training in safe de-escalation techniques.
5. Entertainment personnel must follow physical distancing and mask guidelines.
 1. Activities like singing or using a projected voice project respiratory droplets in greater quantity and over a greater distance, increasing the risk of COVID-19 transmission, particularly with prolonged exposure. Maintain at least 14 feet of separation—and more if possible—between audience members and performers. Maximize physical spacing between performers on stage. Face shields are recommended for singers in addition to masks, if practical.
 2. Performances without singing and/or wind instruments present a lower-risk of COVID-19 transmission. Consider pursuing these types of entertainment options.
 3. Because singing is a higher risk activity, a well-fitting mask is recommended. **(Updated 4/29/21)**
 4. Transmission risk increases with the duration of the performance. Consider limiting the duration of performances.
 5. In indoor settings, performances that include singing or playing of brass or woodwind instruments must not take place at times when patrons may be eating or drinking.
 6. In outdoor settings, performances with singing or playing of brass or woodwind instruments may take place while patrons are eating or drinking.
 7. Where possible, install barriers to minimize travel of respiratory droplets from vocalists and brass and woodwind instruments. Set up bands to maximize physical distancing between musicians. Consider installing sneeze guards/mute shields between musicians, if possible.
 8. Karaoke presents unique COVID-19 mitigation challenges. Karaoke should not take place in indoor settings where the audience will not be wearing masks (i.e. when patrons are eating or drinking). Karaoke participants must wear masks indoors at all times. **(Updated 4/29/21)** Any shared equipment (i.e. microphones) should be cleaned and disinfected between uses.

Attendees

1. Household groups/travel parties are considered up to 10 people.
2. Inform attendees of your COVID-19 policies and procedures in advance, if possible, via website, newsletters, social media assets, newspaper, etc.
3. Remind attendees that anyone who feels sick or has any COVID-19-like symptoms, must stay home and not attend the event. Signage reminding individuals of the signs and symptoms of COVID-19 is recommended.
4. Attendees must wear masks indoors while dancing and maintain six feet of physical distancing when possible. **(Updated 4/29/21)**

Operational Considerations

1. If food is provided, any vendors or catering services should refer to the [f](https://www.maine.gov/decd/checklists/restaurants) (<https://www.maine.gov/decd/checklists/restaurants>) [ood and drink service](https://www.maine.gov/decd/checklists/seated-service) (<https://www.maine.gov/decd/checklists/seated-service>) checklist. Encourage visitors to bring their own food and supplies when possible.
2. Outside events are preferable to inside events in order to reduce the risk of exposure to respiratory droplets from attendees. If events are indoors, follow the ventilation guidance in the [general guidance](https://www.maine.gov/decd/checklists/general-guidance) (<https://www.maine.gov/decd/checklists/general-guidance>) checklist.
3. For contact tracing purposes, maintain a record of attendees, including one visitor name and contact information per travel party, and the date they were in the establishment/venue, for at least 21 days.
4. Place signage at entrances and throughout the venue (particularly high traffic areas such as service counters and information desks) alerting staff and visitors to required occupancy limits, physical distancing requirements, and mask policies.
5. Crowding should be minimized where possible, and event organizers should implement strategies to reduce close contact among people during the gathering.
 1. Eliminate waiting areas and lines to the greatest extent practicable. Where lines are unavoidable, ensure 6 feet of distance between individuals. This can be accomplished by demarcating 6-foot distances on floors or walls.
 2. Modify traffic flow in the venue to minimize contact between staff, contractors, and visitors; consider one-way entrances and exits, if possible. Use floor decals and/or signage to establish travel patterns.
 3. To the extent practicable, designate separate restrooms, concession, or other offered services to different sections of the venue to prevent intermingling.

4. Consider designated entrances and exits to minimize face-to-face exposure of individuals entering and exiting the establishment.
5. Limit restroom occupancy for group restrooms to incorporate physical distancing and avoid formation of waiting lines outside of restrooms.
6. Promoting appropriate hand hygiene and respiratory etiquette at large gatherings requires providing informational materials that reach a range of age groups and varying reading and educational levels. In addition, soap and water or alcohol-based hand sanitizers and tissues should be easily accessible in all common areas.
7. Due to concerns about crowd density and crowd control, parades are not recommended at this time.

Portable Toilets

1. Lower the ratio of attendees per portable toilet to minimize the creation of lines.
2. If possible, increase the space between portable toilets to maximum physical distancing between lines.
3. Demarcate 6 foot distances on the ground or with signage in any areas where lines may form.
4. Ensure that each portable toilet is stocked with hand sanitizer and/or that hand washing stations are available.
5. Keeping a volunteer(s) on-site to monitor and restock supplies and monitor lines is recommended.

Date	Time	Activity/Event	Location	Notes/Links
DOE Framework/Large Gathering Guidance				
BHS End of Year Event Schedule				
5/17/2021	6:30 PM	National Honor Society Induction	Little Theatre	
6/1/2021	9:00 AM-11:00 AM & 4:00 PM-6:00 PM	Pick up caps, gowns, graduation tickets	SWG parking lot	
6/3/2021	9:00 AM	Marching practice & senior photographs	Waterhouse Field	
6/3/2021	11:00 AM	Outdoor Senior walk around	JFK	
6/4/2021	9:15 AM	Senior Assembly	Tiger Gym	Seniors in Tiger Gym, live stream to classrooms & families. No parents or outside donors.
6/4/2021	6:00 PM	Graduation	Waterhouse Field	Proposed Graduation Map and BHS Graduation Plan
6/13/2021	6:00 pm-12:00 AM	Project Sunrise	Waterhouse Field (rain BHS)	
APC End of Year Event Schedule				
6/1/2021	9:00 AM-11:00 AM & 4:00 PM-6:00 PM	Pick up caps, gowns, graduation tickets	SWG parking lot	
6/3/2021	9:00 AM	Marching practice & senior photographs	Waterhouse Field	
6/3/2021	11:00 AM	Outdoor Senior walk around	JFK	
6/4/2021	9:15 AM	Senior Assembly	Tiger Gym	Seniors in Tiger Gym, live stream to classrooms & families. No parents or outside donors.
6/4/2021	6:00 PM	Graduation	Waterhouse Field	Proposed Graduation Map and BHS Graduation Plan
6/11/2022	ALL DAY	Outdoor end of the year , lunch and walk in Clifford Park	73 Bacon Street/Clifford Park	
6/13/2021	6:00 pm-12:00 AM	Project Sunrise	Waterhouse Field (rain BHS)	
BIS End of Year Event Schedule				
6/7 - 6/10	All Day	Field Day, Staggared days, two pods a day	BIS Field (if rain Cafe, Gym, Aux Gym)	
6/1 - 6/4	8:30-9:00 for BPS	Step Up Day, Staggared by pods	BPS field (zoom for remote students) if rain in the gym	
6/3/2021	10:00-11:00	Step Up Day Remote Academy		
BMS End of Year Event Schedule				
5/20/2021	6:00 PM	5th & 6th Grade Parent Night	Zoom Link: https://zoom.us/j/99038373820	
6/10/2021	6:00 PM	Promotion Night	Waterhouse Field	
6/10/2021	9:30 AM	8th Grade Award Ceremony	Waterhouse Field (Students ONLY)	
BPS End of Year Event Schedule				
6/11/2001	8:30 AM - 12:30 PM	Summer Olympics/Field Day	BPS	
6/1-6/10	8:10-8:30 AM	Step Up Day for JFK students	JFK Morning Meetings	
JFK End of School Year Event Schedule				
6/10/2021	8:30-12:00	End of the year outside dance party	JFK	
6/11/2021	8:30-12:00	(Rain date) End of the year outside dance party	JFK	
COT End of School Year Event Schedule				

Date	Time	Activity/Event	Location	Notes/Links
5/25/2021	9:15 and 12:45	Packaged breakfast /lunch tailgate celebration	Maplewood Parking Lot	
5/27/2021	6:00	End of the year celebration	Videotaped	No parents or outside donors; videotaped and published

TO: Biddeford School Committee
FROM: Jeremy Ray, Superintendent of Schools
DATE: May 7, 2021
RE: **Changes to 2020-2021 School Calendar**
Remote Flex Days Change to In-Person Days & Last Day of School

As the [2020-2021 School Calendar](#) currently stands with two snow days used (12/17/20 and 2/2/21), our last day of school would be Monday, June 14th. The Administrative Team and I are recommending the below changes in schedule so our last full day of in-person instruction would be Friday, June 11th. This would allow our staff to have time the following week to begin preparations for the 2021-2022 school year, including removal of items in classrooms for summer cleaning and the laborious task of downsizing items hastily placed in storage containers last summer to adhere to COVID guidelines.

- **Wednesday, June 2nd** would change from a remote flex day to a half-day in-person for grades 5-12 allowing for four days of in-person instruction despite the Memorial Day holiday. This is a regularly scheduled early release day for elementary schools; therefore, **all students K-12 would be released early** (dismissal times will be 11:20am 11:20am for grades K-4 and 12:20pm for grades 5-12).
- **Wednesday, June 9th** would change from a remote flex day to a full day in-person for grades 5-12.
- **Friday, June 11th** would be the last full in-person day for all students K-12.
- **Monday, June 14th (full day) and Tuesday, June 15th (half day)** would be staff days only. This has been presented to the Teachers' Association.

First Name	Last Name	Position	School
3rd Year Probationary Contract going to Continuing Contract:			
Joseph	Aiken	Gr 3	BIS
Hope	Andreychak	Gr 2	BPS
Caroline	Babcock	Gr 2	BPS
Karen	Bouchard	ELA	BMS
Jennifer	Dame	Special Ed	BMS
Katherine	Kalagias	Gr 5	BIS
Samara	Yandell	Art	BMS
Carole	LePauloue	CTE exploration	COT/BHS
Mariel	Leonard	Special Ed	JFK
Brianna	McElaney	Special Ed	BMS
Kera	Miller	Special Ed	JFK
Julie	Montalbano	Gr 1	BPS
Michael	Murphy	Music	District
Joshua	Williams	Science	BHS
2nd Year Probationary Contract Moving to 3rd year Probationary Contract			
Crystal	Blais	Gr 6 Science	BMS
Alexis	Lisac	Gr 8 Science	BMS
Hillary	Ventura	0.5, Health	BMS
Kristy	Kendrick	Special Ed	BMS
Edward	Kruse	Gr 9-12 Math	BHS
Kayla	Keimach	Gr 5	BIS
Justine	Bouthot	Gr 5	BMS
Stacy	Hand	Special Ed	BIS
Brian	Maiorino	Business	BRCOT
Gustavo	Gomez Coello	Gr 6-8 Spanish	BMS
Maggie	Guzman	Gr 5	BMS
Sara	Murphy	Special Ed	BMS
Erin	Behen	ELL	JFK
Lauren	Ginn	Gr 2	BPS
Sophie	Manning	Gr 6 Science	BMS
Gary	Pleau	Special Ed	BHS
Ethan	Davis	Exploratory	BRCOT
Ashley	Nadeau-Belanger	Resiliency Resource	JFK
Krystal	Taschereau	Nurse	BHS
Amy	Elie	Med Assisting	BRCOT

First Name	Last Name	Position	School
1st Year Probationary Contract Moving to 2nd year Probationary Contract			
Lexi	Oliver	Nurse	BIS
Leslie	Kiesel	Special Education Teacher	BIS
Tim	Guillerault	3rd Grade Teacher	BIS
Allyson	Lambert	School Councelor	BIS
Joann	Palladino	4th Grade Teacher	BIS
Sarah	McCann	Science	BHS 8
Jodi	Jeannette	6th Ela / Humanities	BMS
Ashley	Grob	5th Math / Science	BMS
Rachel	Pearson	Special Ed.	BMS
Dave	Nelson	Resiliency Coordinator	BHS
Andrew	Burnell	APC Teacher	APC
Jillian	O'Donnell	First Grade	BPS
Joann	Pion	SPED	BPS
Allison	Young	SPED	BPS
Millie	Arrowsmith	K- Teacher	JFK