

City of Biddeford
City Council - Special Meeting
May 18, 2017 6:00 PM Council Chambers

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Adjustment(s) to Agenda**
- 4. Public Hearing**
 - 4.1. FY18 City Government Budget
[Notice of Public Hearing-City Government Budget-Final-20170516.xlsx](#)
- 5. Orders of the Day**
 - 5.1. CITY GOVERNMENT
 - A. General Government
 - B. Public Services
 - C. Public Safety
 - D. Public Works
 - E. Debt Service
 - F. Capital Outlays
 - G. Total City Budget[6 City Government FY18 20170515.docx](#)
 - 5.2. ESTIMATED REVENUES/FUND BALANCE APPROPRIATION
 - Non-School
 - Education
 - Adult Education
 - State Revenue Sharing[7 Revenues FY18 20170516.docx](#)
 - 5.3. AIRPORT OPERATIONS FUND
[8 Airport Operations FY18 20170515.docx](#)
 - 5.4. CDBG FUND
[9 CDBG Fund FY18 20170515.docx](#)
 - 5.5. COMMUNITY T.V. FUND
[10 Community TV Center Fund FY18 20170515.docx](#)
 - 5.6. MOORING FUND
[11 Mooring Fees Fund FY18 20170515.docx](#)
 - 5.7. POOL BEACH PERMITS FUND
[13 Pool Beach Permits Fund FY18 20170515.docx](#)
 - 5.8. RECREATION PROGRAMS FUND
[12 Recreation Programs FY18 20170515.docx](#)
 - 5.9. SEWER OPERATIONS FUND
[14 Sewer Operations Fund FY18 20170515.docx](#)
- 6. Adjourn**

CITY OF BIDDEFORD

NOTICE OF BUDGET HEARING

There will be a Public Hearing on May 18, 2017 on the City of Biddeford's City Government Budget. This special meeting will be held in the Council Chamber at City Hall at 6 pm. The following is a summary of the proposed General Fund budget as of May 16th reflecting correction of errors from the May 10, 2017 publication. Copies of the complete proposed budget will be available on the City's website or at City Hall for public inspection during regular business hours after May 10th and at the Public Hearing, including other funds' proposed budgets not listed.

--UPDATED May 16, 2017--

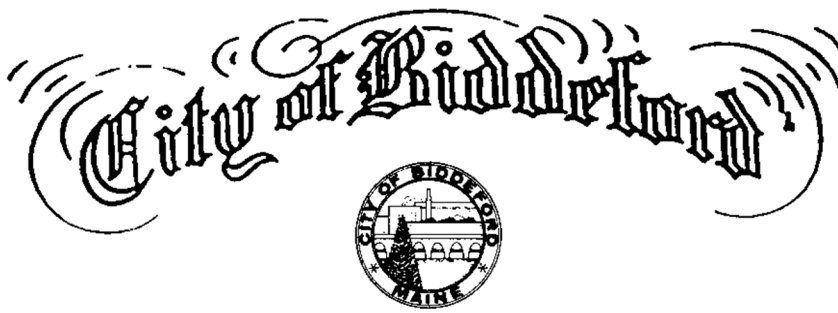
FY2018 GENERAL FUND BUDGET

as of May 16, 2017

		<u>BUDGET</u>		<u>PROPOSED</u>	<u>DOLLAR</u>	<u>PERCENT</u>
		<u>FY 2017</u>		<u>FY 2018</u>	<u>CHANGE</u>	<u>CHANGE</u>
CITY BUDGET						
Mayor/Council	\$	32,340	\$	31,850	\$ (490)	-1.52%
City Manager	\$	280,546	\$	310,553	\$ 30,007	10.70%
City Clerk & Elections	\$	286,236	\$	297,480	\$ 11,244	3.93%
Assessing	\$	257,817	\$	207,838	\$ (49,979)	-19.39%
Finance	\$	415,620	\$	294,302	\$ (121,318)	-29.19%
GIS Division	\$	82,505	\$	69,180	\$ (13,325)	-16.15%
Computer Services	\$	129,838	\$	100,924	\$ (28,914)	-22.27%
Human Resources	\$	116,436	\$	92,580	\$ (23,856)	-20.49%
Economic Development/Planning	\$	453,142	\$	346,170	\$ (106,972)	-23.61%
Code Enforcement/Inspections	\$	533,014	\$	374,865	\$ (158,149)	-29.67%
General Administration	\$	2,883,645	\$	2,682,391	\$ (201,254)	-6.98%
Fringe			\$	5,365,821.00	\$ 5,365,821	0.00%
Transfer Out	\$	600,000	\$	600,000.00	\$ -	0.00%
Total General Government	\$	5,471,139	\$	10,773,954	\$ 4,702,815	85.96%
			\$	-		
City Hall Building	\$	184,268	\$	166,485	\$ (17,783)	-9.65%
Private Schools	\$	25,136	\$	25,136	\$ -	0.00%
Community Center Building	\$	246,373	\$	202,515	\$ (43,858)	-17.80%
Recreation & Community Center	\$	545,681	\$	494,066	\$ (51,615)	-9.46%
Health & Welfare	\$	237,796	\$	217,187	\$ (20,609)	-8.67%
Facilities Management	\$	112,891	\$	92,336	\$ (20,555)	-18.21%
Social Services	\$	57,000	\$	57,000	\$ -	0.00%
Municipal Services	\$	746,489	\$	654,167	\$ (92,322)	-12.37%
Total Public Services	\$	2,155,634	\$	1,908,892	\$ (246,742)	-11.45%
Fire Dept.	\$	4,374,479	\$	3,302,039	\$ (1,072,440)	-24.52%
Emergency Management	\$	12,110	\$	10,495	\$ (1,615)	-13.34%
Hydrant Rental	\$	395,986	\$	390,000	\$ (5,986)	-1.51%
Police Dept. & Communications	\$	7,094,704	\$	5,536,559	\$ (1,558,145)	-21.96%
Animal Control Officer	\$	104,390	\$	89,779	\$ (14,611)	-14.00%
Street & Traffic Lights	\$	460,000	\$	477,740	\$ 17,740	3.86%
Total Public Safety	\$	12,441,669	\$	9,806,612	\$ (2,635,057)	-21.18%

Public Works	\$	5,388,239	\$	4,359,116	\$	(1,029,123)	-19.10%
Engineering	\$	212,989	\$	172,094	\$	(40,895)	-19.20%
Total Public Works	\$	5,601,228	\$	4,531,210	\$	(1,070,018)	-19.10%
Unallocated City reduction	\$	-			\$	-	
Total City Operating Departments	\$	25,669,670	\$	27,020,668	\$	750,998	2.93%
Debt Service	\$	2,362,345	\$	3,000,978	\$	638,633	27.03%
Capital Projects	\$	700,935	\$	1,515,929	\$	814,994	116.27%
Gross City Budget	\$	28,732,950	\$	31,537,575	\$	2,204,625	7.67%
EDUCATION BUDGET							
62001 Regular Instruction	\$	12,980,301	\$	13,339,845	\$	359,544	2.77%
62002 Special Ed Instruction	\$	5,750,102	\$	5,933,933	\$	183,831	3.20%
62003 CTE Instruction	\$	2,457,231	\$	2,302,954	\$	(154,277)	-6.28%
62004 Other Instruction	\$	565,909	\$	598,549	\$	32,640	5.77%
62005 Student & Staff Support	\$	2,026,946	\$	2,257,726	\$	230,780	11.39%
62006 System Administration	\$	1,064,714	\$	1,032,592	\$	(32,122)	-3.02%
62007 School Administration	\$	1,521,062	\$	1,545,228	\$	24,166	1.59%
62008 Transportation	\$	1,373,479	\$	1,525,176	\$	151,697	11.04%
62009 Facilities Maintenance	\$	3,344,571	\$	3,182,706	\$	(161,865)	-4.84%
62010 Debt Service	\$	4,009,046	\$	3,919,282	\$	(89,764)	-2.24%
62011 All Other	\$	7,601	\$	11,999	\$	4,398	57.86%
Unallocated Education reduction	\$	-	\$	-	\$	-	0.00%
Subtotal Education K-12	\$	35,100,962	\$	35,649,990	\$	549,028	1.56%
Adult Education	\$	649,470	\$	734,033	\$	84,563	13.02%
Gross Education Budget	\$	35,750,432	\$	36,384,023	\$	633,591	1.77%
County Tax	\$	1,280,453	\$	1,280,453	\$	-	0.00%
Total Budgeted Expenditures	\$	65,763,835	\$	69,202,051	\$	3,438,216	5.23%
ESTIMATED REVENUES - CITY							
Non-property (Excise) Taxes	\$	3,307,103	\$	3,357,919	\$	50,816	1.54%
Licenses/Permits/Fees	\$	3,051,325	\$	3,312,421	\$	261,096	8.56%
State Revenue Sharing	\$	1,300,000	\$	1,360,000	\$	60,000	4.62%
Other Intergovernmental Revenues	\$	1,106,754	\$	1,473,627	\$	366,873	33.15%
Investment Earnings	\$	65,612	\$	79,721	\$	14,109	21.50%
Other Revenue	\$	128,000	\$	1,231,265	\$	1,103,265	861.93%
Subtotal City Revenues	\$	8,958,794	\$	10,814,953	\$	1,856,159	20.72%

Use of Prior Year Fund Balance	\$	-	\$	-	\$	-
Total Estimated Revenues - City	\$	8,958,794	\$	10,814,953	\$	1,856,159 20.72%
ESTIMATED REVENUES - EDUCATION						
State Ed. Subsidy/Construction	\$	10,644,670	\$	11,589,138	\$	944,468 8.87%
Licenses, Permits & Fees	\$	85,508	\$	126,449	\$	40,941 47.88%
Intergovernmental	\$	97,870	\$	87,870	\$	(10,000) -10.22%
Adult Education	\$	333,997	\$	306,014	\$	(27,983) -8.38%
Other	\$	163,417	\$	145,358	\$	(18,059) -11.05%
Subtotal Education Revenues	\$	11,325,462	\$	12,254,829	\$	929,367 8.21%
Use of Prior Year Fund Balance	\$	1,626,252	\$	1,336,377	\$	(289,875) -17.82%
Total Estimated Revenues - Education	\$	12,951,714	\$	13,591,206	\$	639,492 4.94%
SUMMARY						
City Expenditures	\$	28,251,749	\$	31,537,575	\$	3,285,826 11.63%
Education Expenditures	\$	35,658,432	\$	36,384,023	\$	725,591 2.03%
County Assessment	\$	1,292,361	\$	1,280,453	\$	(11,908) -0.92%
Total Expenditures	\$	65,202,542	\$	69,202,051	\$	3,999,509 6.13%
City Revenues	\$	8,958,794	\$	10,814,953	\$	1,856,159 20.72%
Education Revenues	\$	12,951,714	\$	13,591,206	\$	639,492 4.94%
Total Revenues	\$	21,910,508	\$	24,406,159	\$	2,495,651 11.39%
City Budget Tax	\$	19,292,955	\$	20,722,622	\$	1,429,667 7.41%
TIF Tax - <u>Estimate</u>	\$	1,216,204	\$	1,216,204	\$	- 0.00%
Overlay - <u>Estimate</u>	\$	460,928	\$	360,928	\$	(100,000) -21.70%
Net Taxes to be Raised - City	\$	20,970,087	\$	22,299,754	\$	1,329,667 6.34%
Net Taxes to be Raised - Education	\$	22,706,718	\$	22,792,817	\$	86,099 0.38%
Net Taxes to be Raised - County	\$	1,292,361	\$	1,280,453	\$	(11,908) -0.92%
Total Taxes to be Raised	\$	44,802,710	\$	46,373,024	\$	1,570,314 3.50%
Taxable Valuation - <u>Preliminary</u>	\$	2,255,927,000	\$	2,275,427,900	\$	19,500,900 0.86%
Mil Rate - <u>Estimate</u>	\$	19.86	\$	20.38	\$	0.52 2.62%
<i>Note: The Homestead Exemption, BETE, Overlay, TIF Taxes and Taxable Valuation figures are estimates, as the Assessor's property valuation process is not yet complete. They will be adjusted by the Assessor when work is complete on new valuations and adjustments to existing valuations and personal property and the final tax rate will be set at that time. Mil rate to be determined.</i>						

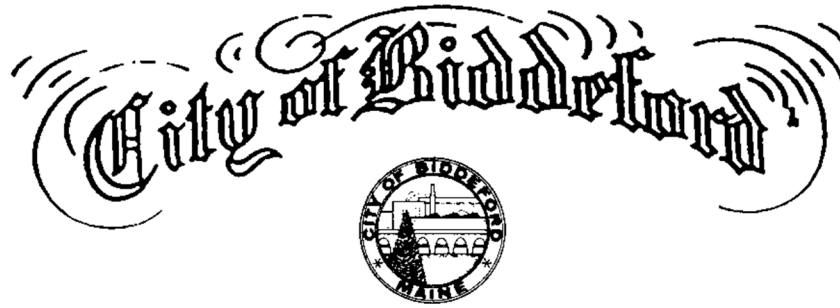


2017

IN BOARD OF CITY COUNCIL...MAY 18, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$ 31,537,575** for the CITY GENERAL FUND budget excluding Schools, Adult Education, TIF Funding and County Tax for the fiscal year commencing on July 1, 2017 and ending June 30, 2018, broken down as follows:

GENERAL GOVERNMENT	\$ 10,773,954
PUBLIC SAFETY	\$ 9,806,612
PUBLIC WORKS	\$ 4,531,210
PUBLIC SERVICES	\$ 1,197,725
SOCIAL & MUNICIPAL SERVICES	\$ 711,167
DEBT SERVICE	\$ 3,000,979
CAPITAL OUTLAYS	\$ 1,515,547
TOTAL	\$ 31,537,575



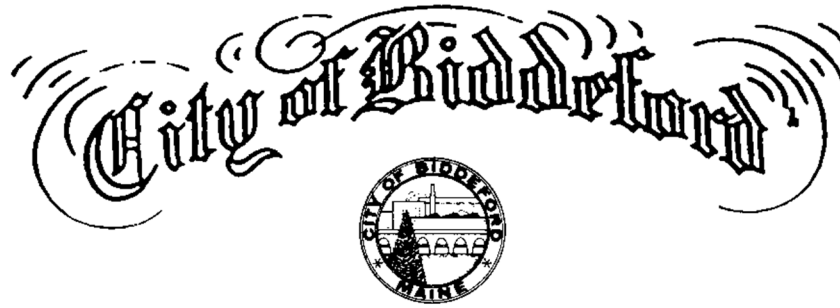
2017

IN BOARD OF CITY COUNCIL...MAY 18, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby adopt the following estimated revenues and appropriations from fund balance in support of the general fund budget for the fiscal year commencing July 1, 2017 and ending June 30, 2018:

ESTIMATED REVENUES:

	Non-School:	\$ 9,454,943
	Education:	\$ 359,677
	Adult Education:	\$ 306,014
	State Revenue Sharing	\$ 1,360,000
	State Allocation to Education:	\$ 11,589,138
APPROPRIATIONS FROM FUND BALANCE, EDUCATION:		\$ 1,336,377
APPROPRIATIONS FROM FUND BALANCE, CITY:		\$ 0
TOTAL ESTIMATED REVENUES AND APPROPRIATIONS FROM FUND BALANCE:		\$ 24,406,149

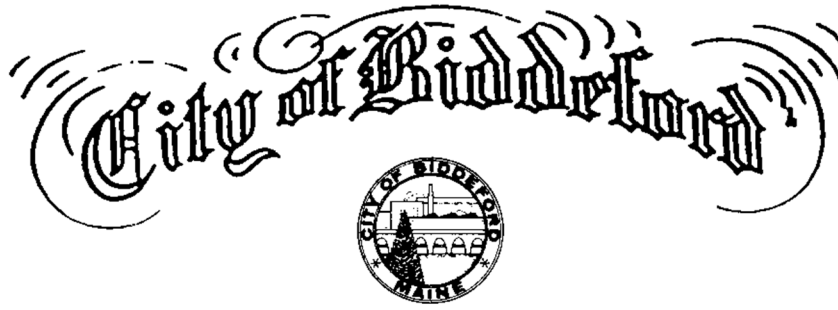


2017

IN BOARD OF CITY COUNCIL...MAY 18, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of \$774,256 for the Biddeford Airport comprised of \$304,256 for the AIRPORT OPERATIONS FUND and \$440,000 in reimbursable grant expenses for the AIRPORT REIMBURSABLE IMPROVEMENT FUND for the fiscal year commencing on July 1, 2017 and ending June 30, 2018, and

BE IT FURTHER ORDERED, that estimated revenues to the Biddeford Airport Fund in the sum of \$618,627 comprised of \$200,627 for the AIRPORT OPERATIONS FUND and \$418,000 for the AIRPORT REIMBURSABLE IMPROVEMENT FUND be hereby adopted in support of the Biddeford Airport appropriation.

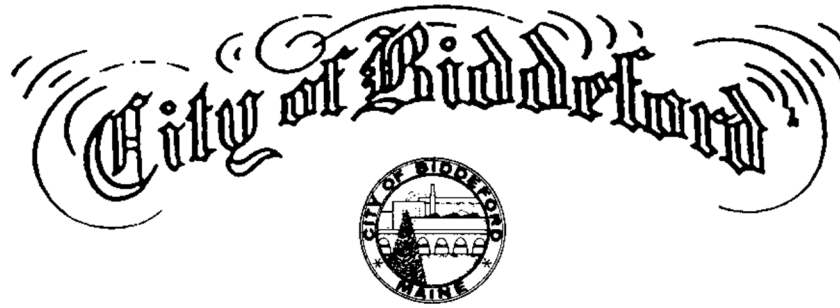


2017

IN BOARD OF CITY COUNCIL...MAY 18, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$430,901** for the CDBG FUND for the fiscal year commencing on July 1, 2017 and ending June 30, 2018, and

BE IT FURTHER ORDERED, that the sum of **\$505,787** in estimated revenues to the CDBG Fund be hereby adopted in support of the CDBG Fund appropriation and other approved CDBG projects.

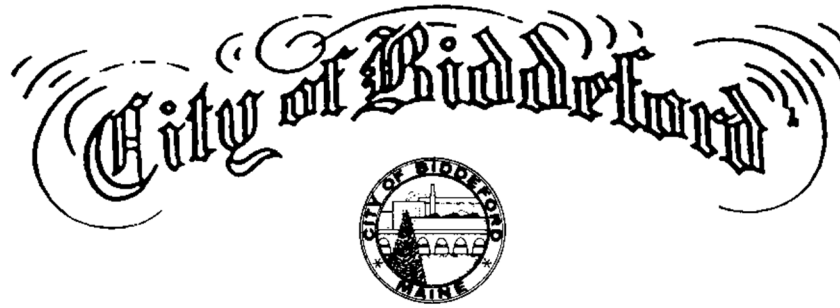


2017

IN BOARD OF CITY COUNCIL...MAY 18, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$266,826** for the COMMUNITY TV CENTER FUND for the fiscal year commencing on July 1, 2017 and ending June 30, 2018, and

BE IT FURTHER ORDERED, that the sum of **\$268,200** in estimated revenues to and use of Fund Balance from the Community TV Center Fund be hereby adopted in support of the above Community TV Center Appropriations.

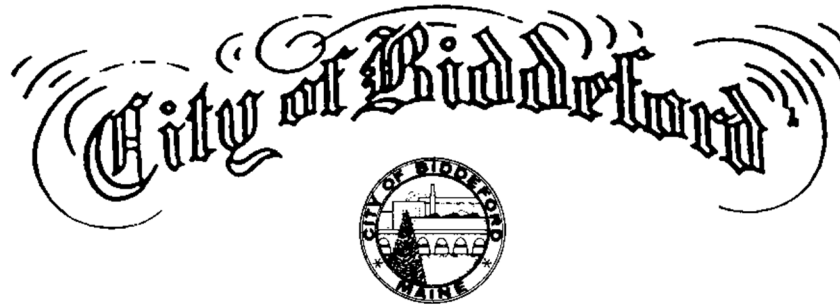


2017

IN BOARD OF CITY COUNCIL...MAY 18, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$42,914** for the MOORING FEES FUND for the fiscal year commencing on July 1, 2017 and ending June 30, 2018 and

BE IT FURTHER ORDERED, that the sum of **\$40,600** in estimated revenues to the Mooring Fees Fund be hereby adopted in support of the Mooring Fees Fund appropriation.

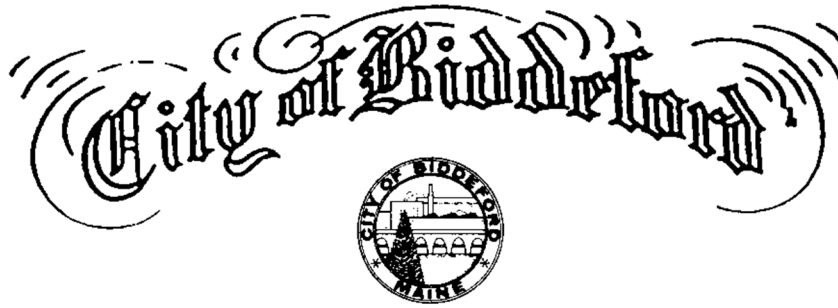


2017

IN BOARD OF CITY COUNCIL..MAY 18, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$129,009** for the POOL BEACH PERMITS FUND for the fiscal year commencing on July 1, 2017 and ending June 30, 2018, and

BE IT FURTHER ORDERED, that the sum of **\$96,000** in estimated revenues to the Pool Beach Permits Fund be hereby adopted in support of the Pool Beach Permits Fund appropriation.

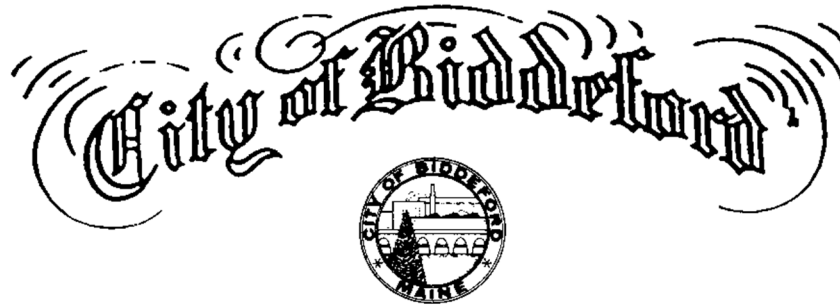


2017

IN BOARD OF CITY COUNCIL..MAY 18, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of \$575,861 for the RECREATION PROGRAMS FUND for the fiscal year commencing on July 1, 2017 and ending June 30, 2018, and

BE IT FURTHER ORDERED, that the sum of \$563,905 in estimated revenues to the Recreation Programs Fund be hereby adopted in support of the Recreation Programs Fund appropriation.



2017

IN BOARD OF CITY COUNCIL...MAY 18, 2017

BE IT ORDERED, that the City Council of the City of Biddeford does hereby appropriate the sum of **\$4,755,958** for the SEWER OPERATIONS FUND for fiscal year commencing July 1, 2017 and ending June 30, 2018, and detailed as follows:

Sewer Operations:	\$3,902,737
Industrial Pretreatment	\$ 66,479
Maintenance:	\$ 786,742

BE IT FURTHER ORDERED, that the sum of **\$4,491,953** in estimated revenues to the Biddeford Sewer Operations Fund be hereby adopted in support of the Sewer Operation Fund appropriation.